

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers

100 W. Fourth St., Waterloo, IL

Date: Monday, May 05, 2025

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
 - A. Approval of the 04-21-25 Public Hearing Minutes.
 - B. Approval of the 04-21-25 City Council Meeting Minutes.
6. Petitions by Citizens on Non-Agenda Items.
7. Miscellaneous Business.
 - A. Consideration and Action on Approval of the 2025 Certificates of Election as received from the Election Authority, County Clerk, Jonathan McLean.
8. Motion to Recess for Swearing-In of Elected City Officials and Aldermen.

ADMINISTRATION OF OATH OF OFFICE DURING RECESS.

 - A. City Clerk to Administer Oath of Office for Alderman to the Following Persons:
 - Ward I, Alderman – Matt Buettner
 - Ward II, Alderman – Jim Trantham will be made on May 19, 2025.
 - Ward III, Alderman 2-yr Term – Kyle Buettner
 - Ward III, Alderman 4-yr Term – Tina Charron
 - Ward IV, Alderman – Jordon Riley

RECONVENING ON CALL OF MAYOR.
9. Roll Call.
10. Appointment of Officers for the Following Positions with the Advice and Consent of City Council.
 - A. Appointment of JR Landeck as Director of Public Works.
 - B. Appointment of Nathan Krebel as Deputy Director of Public Works.
 - C. Appointment of Roberta Rohwedder as Subdivision & Zoning Administrator.
 - D. Appointment of Sarah Craig as Collector / Budget Officer.
 - E. Appointment of Sarah Deutch as Community Relations Coordinator.
 - F. Appointment of Trisha Hoagland as Human Resources Coordinator.
 - G. Appointment of Dane Luke as Chief of Police.
 - H. Appointment of St. Clair, Gilbreth & Steppig, LLC as City Attorney.
11. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Treasurer.
 1. Approval of the Annual Treasurer’s Report.
 - B. Report of Collector / Budget Officer.
 - C. Report of Subdivision & Zoning Administrator.
 - D. Report of Deputy Director of Public Works.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of Plaque to Russ Row in Recognition of his Eight Years of Service to the City of Waterloo as Alderman, Ward IV.
 2. Legacy of Excellence Award Presented to Wightman Pharmacy in Recognition of 128 Years of Service, Dedication and Impact on our Community.
 3. Re-Appointment of Gary Schroeder to the Police Pension Board for a Two-Year Term to Expire on May 11, 2027.
 4. Mayoral Committee Appointments.
12. Report of Standing Committees.
13. Report of Special Committees.
14. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 25-09 Authorizing the Execution of an Intergovernmental Master Agreement, Service Exhibit One for Onsite IT Services, Service Exhibit Two for Managed Antivirus Services, and Service Exhibit Three for Identity & Access Management Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2025 through April 30, 2026.
 - B. Consideration and Action on Ordinance No. 1906 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 7 Business Code, Article X: Mobile Vendors, Section 7-10-1 Definitions, regarding City Sponsored or City Sanctioned Special Event.

- C. Consideration and Action on Ordinance No. 1907 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1 Administration, Article II: City Officials, Division VI: City Clerk, Sections 1-2-59 Salary and 1-2-61 General Duties, regarding Committee Meetings.
- 15. Unfinished Business.
- 16. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 649.
 - B. Consideration and Action on Approving Annual Managerial Raises in the Amount of 4% for JR Landeck, Dane Luke and Trin Daws; 5.75% for Sarah Deutch and Brad Yearian; Sarah Craig, Nathan Krebel, Trisha Hoagland and Roberta Rohwedder – not eligible until May 01, 2026.
 - C. Consideration and Action on Approval of Contract with DDI Media for Billboard Advertising on the Digital Board West of the JB Bridge for 20 weeks of Fiscal Year 2025-2026 at a Cost of \$10,000.00 less a 15% Discount through Discover Downstate Illinois Tourism Bureau for a Total Cost of \$8,500.00 to be paid out of the Hotel / Motel Tax Fund.
 - D. Consideration and Action on Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, Term of May 1, 2025 through April 30, 2026 for a cost of \$2,805.00 to be paid out of the Hotel / Motel Tax Fund (15% Discount Received through Membership with Discover Downstate Illinois).
 - E. Consideration and Action on Special Event Permit Application from Vintage Wine Bar for their Annual Back Alley Music Festival to be held on May 30, 2025 at 6 p.m. through June 1, 2025 at 8 p.m., including the closure of their back alley extending from Third Street around to Main Street.
 - F. Consideration and Action on Special Event Permit Application from Vintage Wine Bar for their a Back Alley Benefit Concert to be held on September 12, 2025 at 6 p.m. through September 13, 2025 at 12 a.m., including the closure of their back alley extending from Third Street around to Main Street.
 - G. Consideration and Action on Special Event Permit Application from the City of Waterloo for their Annual PumpkinFest to be held on October 11, 2025, 9 a.m. to 4 p.m., including the Street Closures of Main Street (south of Capitol Theatre north to First Street), Third Street (Market Street west to alley past Main Street), and Mill Street (Market Street west to Church Street).
- 17. Discussion of Matters by Council Members Arising After Agenda Deadline.
- 18. Motion to Adjourn.

DATES TO REMEMBER

- May 12, 2025 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:00 p.m.
- May 13, 2025 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- May 14, 2025 – Park District Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.
- May 15, 2025 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- May 19, 2025 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- May 26, 2025 – City Offices Closed for Observance of Memorial Day.
- May 27, 2025 – American Legion Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.