

**MINUTES OF THE
CITY COUNCIL MEETING
MAY 15, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Trantham, Goff, Kyle Buettner, Row, and Most.
Absent: Hopkins
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the May 01, 2023, City Council Meeting Minutes.
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve the May 01, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, Goff, and Kyle Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Most and seconded by Alderman Trantham.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Trantham, Goff, Kyle Buettner, and Row voting 'aye'.
 - B. Report of Treasurer.
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Matt Buettner and seconded by Alderman Kyle Buettner.
Motion passed unanimously with Aldermen Matt Buettner, Trantham, Goff, Kyle Buettner, Row, Most, and Vogt voting 'aye'.
 - C. Report of Subdivision and Zoning Administrator.
The report is in the packet.
 - D. Report of Building Inspector / Code Administrator.
The report is in the packet.
 - E. Report of Director of Public Works. No report.
 - F. Report of Chief of Police. The Beer-B-Que Competition was this past weekend and everything went well.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1876 Amending the City of Waterloo Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-71 Water and Sewer Installation: Subdivisions.

Motion made by Alderman Goff and seconded by Alderman Vogt to accept Ordinance No. 1876 Amending the City of Waterloo Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-71 Water and Sewer Installation: Subdivisions.

Comments: Alderman Kyle Buettner, Ordinance Committee Chairman, stated the amendment to the ordinance will prohibit any new mains or connections to the 16-inch HDPE water transmission main from the water treatment plant in Valmeyer to the water tank in Waterloo.

Motion passed unanimously with Aldermen Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Trantham voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term May 1, 2023 through April 30, 2024 for a cost of \$2,431.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Discover Downstate Illinois).

Motion made by Alderman Trantham and seconded by Alderman Matt Buettner to approve the Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term May 1, 2023 through April 30, 2024 for a cost of \$2,431.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Discover Downstate Illinois).

Motion passed unanimously with Aldermen Trantham, Goff, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
 - B. Consideration and Action on Approval of SAK as low bidder in the amount of \$237,557.50 for the 2023 Sewer Lining Project as opened on May 4, 2023, 2:00 p.m.

Motion made by Alderman Trantham and seconded by Alderman Goff to approve SAK as low bidder in the amount of \$237,557.50 for the 2023 Sewer Lining Project as opened on May 4, 2023, 2:00 p.m.

Comments: The Director of Public Works mentioned that this bid was for the annual sewer-lining project. SAK has worked for the City in the past. Funding will come out of the capital project and general funds; both are budgeted for this work.

Motion passed unanimously with Aldermen Trantham, Goff, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
 - C. Consideration and Action on Approval of Vermeer Midwest Sales and Service as the low (and only) bidder in the amount of \$38,845.00, with trade-in, for the 2023 Wood Chipper Bid as opened on May 9, 2023, 10:00 a.m.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve Vermeer Midwest Sales and Service as the low (and only) bidder in the amount of \$38,845.00, with trade-in, for the 2023 Wood Chipper Bid as opened on May 9, 2023, 10:00 a.m.

Comments: The Director of Public Works stated the City would trade in the 1991 wood chipper.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, Goff, and Kyle Buettner voting ‘aye’.

- D. Consideration and Action on Approval of a Special Event Permit Application from the Waterloo Lions Club & VFW Post #6504 for the Waterloo Homecoming Parade to be held on August 26, 2023, from 1:00 p.m. to approximately 2:30 p.m., including the street closure of sections of Columbia Avenue, Main Street and Mill Street.
Motion made by Alderman Goff and seconded by Alderman Most on approval of a Special Event Permit Application from the Waterloo Lions Club & VFW Post #6504 for the Waterloo Homecoming Parade to be held on August 26, 2023, from 1:00 p.m. to approximately 2:30 p.m., including the street closure of sections of Columbia Avenue, Main Street and Mill Street.
Comments: The Mayor mentioned that the actual Homecoming Event will be held at the Monroe County Fairgrounds, and only the Homecoming Parade will be held downtown.
Motion passed unanimously with Aldermen Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Trantham voting ‘aye’.
- E. Consideration and Action on Approval of a Special Event Permit Application from the Vintage Wine Bar for their Annual Rock-n-Blues Benefit Concert to be held on September 2, 2023 from 12:00 p.m. to 11:30 p.m., including the closure of the alley south of Third Street and around to the east of Main Street.
Motion made by Alderman Row and seconded by Alderman Vogt on Approval of a Special Event Permit Application from the Vintage Wine Bar for their Annual Rock-n-Blues Benefit Concert to be held on September 2, 2023 from 12:00 p.m. to 11:30 p.m., including the closure of the alley south of Third Street and around to the east of Main Street.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, Goff, and Kyle Buettner voting ‘aye’.
- F. Consideration and Action on Approval of a Special Event Permit Application from the Vintage Wine Bar for their Annual Vintage Wine Bar Fall Festival to be held on September 23, 2023 from 8 a.m. to 11:30 p.m., including the closure of the alley south of Third Street and around to the east of Main Street.
Motion made by Alderman Most and seconded by Alderman Matt Buettner on Approval of a Special Event Permit Application from the Vintage Wine Bar for their Annual Vintage Wine Bar Fall Festival to be held on September 23, 2023 from 8 a.m. to 11:30 p.m., including the closure of the alley south of Third Street and around to the east of Main Street.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Trantham, Goff, Kyle Buettner, and Row voting ‘aye’.
- G. Consideration and Action on Approval of a Special Event Permit Application from the City of Waterloo for the Annual PumpkinFest to be held on October 14, 2023, 9:00 a.m. to 4:00 p.m., in Downtown Waterloo with the Closure of Main Street: First St. to south of the Capitol Theatre, Mill Street: Market St. to Church St.; and, Third Street: Market St. to one-half block east of Main St.
Motion made by Alderman Goff and seconded by Alderman Trantham on Approval of a Special Event Permit Application from the City of Waterloo for the Annual PumpkinFest to be held on October 14, 2023, 9:00 a.m. to 4:00 p.m., in Downtown Waterloo with the Closure of Main Street: First St. to south of the Capitol Theatre, Mill Street: Market St. to Church St.; and, Third Street: Market St. to one-half block east of Main St.
Motion passed unanimously with Aldermen Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Trantham voting ‘aye’.
- H. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
Motion to move into Executive Session made by Alderman Matt Buettner and seconded by Alderman Row.
Motion passed unanimously to enter into Executive Session with Aldermen Matt Buettner, Trantham, Goff, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.

Entered Executive Session at 7:44 p.m.
Adjourned Executive Session at 9:16 p.m.

Motion to Resume Session made by Alderman Matt Buettner and seconded by
Alderman Most.
Motion passed with a unanimous voice vote.

Return to regular session at 9:17 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline. None
14. Motion to Adjourn made by Alderman Goff and seconded by Alderman Trantham.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 9:17 p.m.

Mechelle Childers
City Clerk