

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers

100 W. Fourth St., Waterloo, IL

Date: Monday, May 15, 2023

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1876 Amending the City of Waterloo Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-71 Water and Sewer Installation: Subdivisions.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term May 1, 2023 through April 30, 2024 for a cost of \$2,431.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Discover Downstate Illinois).
 - B. Consideration and Action on Approval of SAK as low bidder in the amount of \$237,557.50 for the 2023 Sewer Lining Project as opened on May 4, 2023, 2:00 p.m.
 - C. Consideration and Action on Approval of Vermeer Midwest Sales and Service as the low (and only) bidder in the amount of \$38,845.00, with trade-in, for the 2023 Wood Chipper Bid as opened on May 9, 2023, 10:00 a.m.
 - D. Consideration and Action on Approval of a Special Event Permit Application from the Waterloo Lions Club & VFW Post #6504 for the Waterloo Homecoming Parade to be held on August 26, 2023, from 1:00 p.m. to approximately 2:30 p.m., including the street closure of sections of Columbia Avenue, Main Street and Mill Street.
 - E. Consideration and Action on Approval of a Special Event Permit Application from the Vintage Wine Bar for their Annual Rock-n-Blues Benefit Concert to be held on September 2, 2023 from 12:00 p.m. to 11:30 p.m., including the closure of the alley south of Third Street and around to the east of Main Street.
 - F. Consideration and Action on Approval of a Special Event Permit Application from the Vintage Wine Bar for their Annual Vintage Wine Bar Fall Festival to be held on September 23, 2023 from 8 a.m. to 11:30 p.m., including the closure of the alley south of Third Street and around to the east of Main Street.
 - G. Consideration and Action on Approval of a Special Event Permit Application from the City of Waterloo for the Annual PumpkinFest to be held on October 14, 2023, 9:00 a.m. to 4:00 p.m., in Downtown Waterloo with the Closure of Main Street: First St. to south of the Capitol Theatre, Mill Street: Market St. to Church St.; and, Third Street: Market St. to one-half block east of Main St.
 - H. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

May 18, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
May 23, 2023 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.
May 29, 2023 – City Offices Closed for the Memorial Day Holiday.
June 05, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
June 12, 2023 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
June 13, 2023 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
June 14, 2023 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
June 15, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
June 19, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
MAY 01, 2023**

1. The meeting was called to order by Mayor Pro Tem Heller at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, and Heller.
3. Pledge of Allegiance led by Mayor Pro Tem Heller.
4. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 04-17-2023.
Motion made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner to approve the City Council Meeting Minutes from 04-17-23.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham, and Darter voting 'aye'.
5. Miscellaneous Business.
 - A. Consideration and Action on Approval of April 04, 2023, Consolidated Election Official Canvass of Votes.
Motion made by Alderman Trantham and seconded by Alderman Row to approve the April 04, 2023, Consolidated Election Official Canvass of Votes as read by City Clerk Mechelle Childers.
Motion passed unanimously with Aldermen Trantham, Darter, Kyle Buettner, Row, Heller, Matt Buettner, and Hopkins voting 'aye'.
6. Motion to Recess for Swearing-In of Elected City Officials and Aldermen.
Motion made by Alderman Trantham and seconded by Alderman Hopkins to recess for the Swearing-In of Elected City Officials and Aldermen.
Motion passed unanimously with Aldermen Trantham, Darter, Kyle Buettner, Row, Heller, Matt Buettner, and Hopkins voting 'aye'.

ADMINISTRATION OF OATH OF OFFICE DURING RECESS.

- A. City Attorney to Administer Oath of Office to Mechelle Childers for the Office of City Clerk.
- B. City Clerk to Administer Oath of Office to Stanley T. Darter for the Office of Mayor.
- C. City Clerk to Administer Oath of Office to Brad A. Papenberg for the Office of Treasurer.
- D. City Clerk to Administer Oath of Office for Alderman to the Following Persons:

Ward I	–	Joel Vogt
Ward II	–	James J. (Jim) Hopkins
Ward III	–	Jason Goff
Ward IV	–	Gary Most

RECONVENING ON CALL OF MAYOR DARTER AT 7:52 P.M.

Motion made by Alderman Trantham and seconded by Alderman Matt Buettner to reconvene the City Council Meeting with the newly elected 2023 City Officials and Aldermen.
Motion passed unanimously with Aldermen Trantham, Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting 'aye'.

7. Roll Call.
The following Aldermen were present:
Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Row, and Most.
8. Correction or Withdrawal of Agenda Items by Sponsor. None.
9. Petitions by Citizens on Non-Agenda Items.
Mrs. Barb Reinholz congratulated everyone on their new appointments.
Mrs. Reinholz wanted to bring everyone's attention to a potential abortion issue. Planned Parenthood is the largest provider of abortions in the country, and they now have mobile units. Mrs. Reinholz is requesting the City consider an ordinance that excludes mobile units from performing abortions on Hamacher. Although this is currently not an issue, she does not want the City of Waterloo to be blind-sided by Planned Parenthood. She will have pamphlets available and would like citizens to be informed.

10. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer.
 1. Annual Police Pension Board Report.

Comments: The Treasurer reported that all funds collected by the City of Waterloo for the Police Pension Board have been expended to the Police Pension Fund and that no monies collected on behalf of the Police Pension Fund remain in the City's custody.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works. No Report.
 - E. Report of Chief of Police. No Report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Presentation of Plaque to Thomas Smith for his 20 Years of Service to the City of Waterloo, IL.
 2. Appointment of Mr. Gary Schroeder to the Police Pension Board for a 2-Year Term to Expire 05-13-25.

The appointment was approved unanimously with Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Row, and Most voting 'aye'.
 3. Mayoral Committee Appointments.

Committee appointments are in the packet.
11. Report of Standing Committees. No report.
12. Report of Special Committees. No report.
13. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-15 Approving a Joint Funding Agreement between the City of Waterloo, Illinois and the Illinois Department of Transportation; and, Authorizing Appropriation for Funding in the Amount of \$718,193.00 for the Moore Street Phase VII Project.

Motion made by Alderman Hopkins and seconded by Alderman Row to approve Resolution No. 23-15 which authorizes a Joint Funding Agreement between the City of Waterloo, Illinois and the Illinois Department of Transportation; and, Authorizing Appropriation for Funding in the Amount of \$718,193.00 for the Moore Street Phase VII Project.

Comments: The Director of Public Works stated that this is for the final phase of the Moore Street Project. The letting date is June 16, 2023, and work should begin late this summer.

Motion passed unanimously with Aldermen Hopkins, Trantham, Goff, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting 'aye'.
 - B. Consideration and Action on Resolution No. 23-16 Approving a 192.GIS License Agreement between the City of Waterloo, Illinois and USDI – Utility Safety & Design, Inc. for Updating of the City's Mapping System.

Motion made by Alderman Most and seconded by Alderman Goff to approve Resolution No. 23-16 that authorizes a 192.GIS License Agreement between the City of Waterloo, Illinois and USDI – Utility Safety & Design, Inc. for Updating of the City's Mapping System.

Comments: This agreement will assist in the replacement of the City's current utility books (paper mapping) with an iPad Pro (digital system). Each department will have an iPad Pro to locate all utilities in a subdivision.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, and Row voting 'aye'.

- C. Consideration and Action on Resolution No. 23-17 Authorizing the Signing of an Amended Intergovernmental Agreement Between the City of Waterloo, Illinois, et. al. for the Monroe / Randolph County Enterprise Zone.
Motion made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner to approve Resolution No. 23-17 that authorizes the Signing of an Amended Intergovernmental Agreement Between the City of Waterloo, Illinois, et. al. for the Monroe / Randolph County Enterprise Zone.
Comments: The City is a member of the Monroe-Randolph Enterprise Zone. This resolution amends the agreement to remove some commercial/industrial zoned property that is now residential and add a piece of property that was rezoned industrial.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Goff voting ‘aye’.
- D. Consideration and Action on Ordinance No. 1875 Amending Waterloo Ordinance No. 1766 to Delete Territory From and to Add Territory to the Monroe / Randolph County Enterprise Zone.
Motion made by Alderman Most and seconded by Alderman Kyle Buettner to approve Ordinance No. 1875 Amending Waterloo Ordinance No. 1766 to Delete Territory From and to Add Territory to the Monroe / Randolph County Enterprise Zone.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, and Row voting ‘aye’.
14. Unfinished Business. None.
15. Miscellaneous Business.
- A. Consideration and Action on Warrant No. 625.
Motion made by Alderman Row and seconded by Alderman Goff to approve Warrant No. 625.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Goff, and Kyle Buettner voting ‘aye’.
- B. Consideration and Action on the Purchase of Three (3) 2023 Ford Explorers for the Waterloo Police Department from Morrow Brothers Ford in the total amount of \$121,965.00 (\$40,655.00 each).
Motion made by Alderman Hopkins and seconded by Alderman Goff to approve the Purchase of Three (3) 2023 Ford Explorers for the Waterloo Police Department from Morrow Brothers Ford in the total amount of \$121,965.00 (\$40,655.00 each).
Comments: Chief Prosisie stated these cars were in the budget, and should be in the fleet in three weeks.
Motion passed unanimously with Aldermen Hopkins, Trantham, Goff, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- C. Consideration and Action on the Purchase of Equipment for Three (3) Police Department Vehicles in the total amount of \$31,498.60 from DataTronics.
Motion made by Alderman Trantham and seconded by Alderman Matt Buettner to approve the Purchase of Equipment for Three (3) Police Department Vehicles in the total amount of \$31,498.60 from DataTronics.
Motion passed unanimously with Aldermen Trantham, Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.
- D. Consideration and Action on the Purchase of Four (4) Radios – 2 portable & 2 car – for the Waterloo Police Department in the total amount of \$13,858.34 from Motorola Solutions.
Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve the Purchase of Four (4) Radios – 2 portable & 2 car – for the Waterloo Police Department in the total amount of \$13,858.34 from Motorola Solutions.
Comments: Chief Prosisie mentioned the radios were for the two new officers.
Motion passed unanimously with Aldermen Trantham, Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.

- E. Consideration and Action on Solicitation Request from the Rotary Club of Monroe County for their Annual Bucket Brigade to be held on Saturday, June 03, 2023, 7:30 a.m. to 12:30 p.m., at the Intersections of Rogers / Hamacher and Main / Mill Streets.
Motion made by Alderman Most and seconded by Alderman Vogt to approve a Solicitation Request from the Rotary Club of Monroe County for their Annual Bucket Brigade to be held on Saturday, June 03, 2023, 7:30 a.m. to 12:30 p.m., at the Intersections of Rogers / Hamacher and Main / Mill Streets.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, and Row voting ‘aye’.
- F. Consideration and Action on Special Event Permit Application from American Legion Post #747 for the Memorial Day Ceremony to be held on May 29, 2023, 8:00 a.m. to 1:00 p.m., including the Closure of Main Street between Mill Street and Third Street.
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve a Special Event Permit Application from American Legion Post #747 for the Memorial Day Ceremony to be held on May 29, 2023, 8:00 a.m. to 1:00 p.m., including the Closure of Main Street between Mill Street and Third Street.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Goff, and Kyle Buettner voting ‘aye’.
- G. Consideration and Action on Special Event Permit Application from the Vintage Wine Bar for their Annual Back Alley Bluegrass Festival to be held on June 02, 2023 6:00 p.m. to June 04, 2023 6:00 p.m., to include the closure of the alley south of Third Street ending east of Main Street.
Motion made by Alderman Goff and seconded by Alderman Hopkins to approve a Special Event Permit Application from the Vintage Wine Bar for their Annual Back Alley Bluegrass Festival to be held on June 02, 2023 6:00 p.m. to June 04, 2023 6:00 p.m., to include the closure of the alley south of Third Street ending east of Main Street.
Motion passed unanimously with Aldermen Goff, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
- H. Consideration and Action on Approval of a Waterloo Beautification Program Application from Oh Sugar Ice and Cream LLC.
Motion made by Alderman Hopkins and seconded by Alderman Row on Approval of the Waterloo Beautification Program Application from Oh Sugar Ice and Cream LLC.
Comments: The Zoning Administrator stated the shop owner plans to enhance the building with new windows, doors, awnings, tuck-pointing, paint, and a “lean-to” on the north side of the building to cover the existing sitting area.
Motion passed unanimously with Aldermen Hopkins, Trantham, Goff, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
16. Discussion of Matters by Council Members Arising After Agenda Deadline.
- **Alderman Matt Buettner** welcomed all the new board members.
 - **Alderman Hopkins** commented that Mayor Darter did a good job this evening.
 - **Alderman Trantham** welcomed the newly elected Mayor and the new board members and stated he looked forward to working with them.
 - **Alderman Kyle Buettner** commented that he was looking forward to the next 2 to 4 years.
 - **Alderman Row** congratulated everyone on their win and said he looks forward to working with everyone.
 - **Mayor Darter** stated he appreciated Clyde Heller opening the meeting this evening. Mr. Heller received a plaque last week for his 21 years of service as an Alderman in the City of Waterloo. The Mayor also welcomed the new aldermen and that he looked forward to working with them for the next four years. Mayor Darter thanked his family for their support, and lastly thanked everyone who came out and voted for either side.
17. Motion to Adjourn made by Alderman Row and seconded by Alderman Trantham. Motion passed with unanimous voice vote. Mayor Darter adjourned the meeting at 8:09 p.m.

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2021-2022 ACTUAL AMOUNT	2022-2023 BUDGETED AMOUNT	% INCREASE/ DECREASE	2022 APRIL	2023 APRIL	% INCREASE/ DECREASE	2021-2022 FISCAL YTD	2022-2023 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,791,810.10	11,140,000.00	3.23%	711,660.58	617,759.86	-13.19%	10,791,810.10	10,848,137.04	0.52%
ELEC TAX	265,459.06			17,494.70	15,653.52	-10.52%	265,459.06	265,144.28	-0.12%
ELECT MISC.	<u>(139,623.00)</u>	<u>395,800.00</u>	<u>383.48%</u>	<u>-61,350.00</u>	<u>56,127.00</u>	<u>191.49%</u>	<u>(139,623.00)</u>	<u>360,074.00</u>	<u>357.89%</u>
SUBTOTAL	10,917,646.16	11,535,800.00	5.66%	667,805.28	689,540.38	3.25%	10,917,646.16	11,473,355.32	5.09%
BEGINNING UNAPPLIED	628,035.52			47,686.88	50,928.13	6.80%	628,035.52	696,363.28	10.88%
UNAPPLIED CASH REC'D	139,254.05			8,506.43	12,324.34	44.88%	139,254.05	180,143.31	29.36%
UNAPPLIED DISBURSED	<u>142,794.38</u>			<u>11,109.62</u>	<u>31,468.66</u>	<u>183.26%</u>	<u>142,794.38</u>	<u>193,443.19</u>	<u>35.47%</u>
ENDING UNAPPLIED	624,495.19			45,083.69	31,783.81	-29.50%	624,495.19	683,063.40	9.38%
GAS SALES	2,961,308.88	3,711,000.00	25.32%	458,064.44	388,494.27	-15.19%	2,961,308.88	3,537,645.77	19.46%
GAS TAX	72,244.47			11,233.07	8,768.88	-21.94%	72,244.47	71,517.14	-1.01%
GAS MISC.	<u>(18,274.00)</u>	<u>137,100.00</u>	<u>850.25%</u>	<u>-9,662.00</u>	<u>21,807.00</u>	<u>325.70%</u>	<u>(18,274.00)</u>	<u>123,806.00</u>	<u>777.50%</u>
SUBTOTAL	3,015,279.35	3,848,100.00	27.62%	459,635.51	419,070.15	-8.83%	3,015,279.35	3,732,968.91	23.80%
WATER SALES	2,430,107.64	2,919,000.00	20.12%	161,122.16	212,047.24	31.61%	2,430,107.64	2,783,427.40	14.54%
WATER MISC.	<u>769,794.14</u>	<u>803,350.00</u>	<u>4.36%</u>	<u>1,380.00</u>	<u>19,311.00</u>	<u>1299.35%</u>	<u>769,794.14</u>	<u>803,982.00</u>	<u>4.44%</u>
SUBTOTAL	3,199,901.78	3,722,350.00	16.33%	162,502.16	231,358.24	42.37%	3,199,901.78	3,587,409.40	12.11%
SEWER SALES	1,793,009.34	1,985,000.00	10.71%	121,570.37	125,308.96	3.08%	1,793,009.34	1,964,383.08	9.56%
SEWER MISC.	<u>175,333.00</u>	<u>184,700.00</u>	<u>5.34%</u>	<u>4,441.00</u>	<u>22,737.00</u>	<u>411.98%</u>	<u>175,333.00</u>	<u>151,485.00</u>	<u>-13.60%</u>
SUBTOTAL	1,968,342.34	2,169,700.00	10.23%	126,011.37	148,045.96	17.49%	1,968,342.34	2,115,868.08	7.49%
CITY TAX	534,281.12	611,000.00	14.36%	48,022.17	45,180.50	-5.92%	534,281.12	580,493.06	8.65%
MISC.	<u>7,623.00</u>	<u>51,100.00</u>	<u>570.34%</u>	<u>-2,094.00</u>	<u>8,389.00</u>	<u>500.62%</u>	<u>7,623.00</u>	<u>42,624.00</u>	<u>459.15%</u>
SUBTOTAL	541,904.12	662,100.00	22.18%	45,928.17	53,569.50	16.64%	541,904.12	623,117.06	14.99%
REFUSE FEE	852,876.77	902,500.00	5.82%	66,324.48	68,305.22	2.99%	852,876.77	891,938.68	4.58%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	35,727.00	36,000.00	0.76%	1,723.00	3,720.00	115.90%	35,727.00	36,524.00	2.23%
PERMITS	123,744.00	115,000.00	-7.07%	12,636.00	11,204.00	-11.33%	123,744.00	100,480.00	-18.80%
INSPECTION FEES	10,950.00	15,000.00	36.99%	825.00	1,575.00	90.91%	10,950.00	15,100.00	37.90%
FRANCHISE FEES	123,384.00	121,000.00	-1.93%	-	-		123,384.00	125,916.00	2.05%
LIQUOR LICENSE	23,660.00	22,000.00	-7.02%	2,010.00	2,677.00	33.18%	23,660.00	23,612.00	-0.20%
INFRASTRUCTURE FEE	147,931.00	138,000.00	-6.71%	11,685.00	11,130.00	-4.75%	147,931.00	136,307.00	-7.86%
HOTEL/MOTEL TAX	15,136.00	15,000.00	-0.90%	701.00	1,499.00	113.84%	15,136.00	16,839.00	11.25%
MISC.	214,944.00	406,030.00	88.90%	27,690.00	58,924.00	112.80%	223,611.00	454,779.00	103.38%
REPLACEMENT TAX	156,116.00	203,300.00	30.22%	32,603.00	24,016.00	-26.34%	156,116.00	204,223.00	30.81%
COUNTY TAX	294,526.00	320,450.00	8.80%	-	-		294,526.00	320,919.00	8.96%
SALES TAX	2,816,806.00	2,900,000.00	2.95%	228,522.00	231,861.00	1.46%	2,816,806.00	2,944,634.00	4.54%
BUSINESS DISTRICT TAX	107,333.00	105,000.00	-2.17%	8,679.00	8,355.00	-3.73%	107,333.00	103,095.00	-3.95%
CANNABIS USE TAX	17,143.00	17,750.00	3.54%	1,696.00	1,573.00	-7.25%	17,143.00	17,340.00	1.15%
VIDEO GAMING	237,574.00	250,000.00	5.23%	19,886.00	20,290.00	2.03%	237,574.00	257,376.00	8.34%
INCOME TAX	<u>1,994,274.00</u>	<u>2,222,000.00</u>	<u>11.42%</u>	<u>206,477.00</u>	<u>189,819.00</u>	<u>-8.07%</u>	<u>1,994,274.00</u>	<u>2,227,915.00</u>	<u>11.72%</u>
SUBTOTAL	7,172,124.77	7,789,030.00	8.60%	621,457.48	634,948.22	2.17%	7,180,791.77	7,876,997.68	9.70%
MOTOR FUEL TAX	697,820.00	587,000.00	-15.88%	36,199.00	34,252.00	-5.38%	697,820.00	564,457.00	-19.11%
MISC	<u>2,303.00</u>	<u>54,300.00</u>	<u>2257.79%</u>	<u>763.00</u>	<u>6,282.00</u>	<u>723.33%</u>	<u>2,303.00</u>	<u>56,731.00</u>	<u>2363.35%</u>
SUBTOTAL	700,123.00	641,300.00	-8.40%	36,962.00	40,534.00	9.66%	700,123.00	621,188.00	-11.27%
UTILITY DEPOSITS	99,775.00	-		7,250.00	8,475.00	16.90%	99,775.00	97,400.00	-2.38%
TOTAL DEPOSITS	27,754,350.57	30,368,380.00	9.42%	2,136,058.40	2,237,865.79	4.77%	27,763,017.57	30,308,447.76	9.17%

May 15, 2023

To: Mayor Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the April 30, 2023 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank weekdays from 7:30 AM – 4:30 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
April 30, 2023

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	35,287.49	8,603.98	8,600.00	35,291.47
General Fund	(3,475,121.25)	4,929,487.73	568,236.71	886,129.77
Motor Fuel Tax	226,726.00	575,096.48	719,025.27	82,797.21
Water Fund	1,839,842.27	230,849.85	1,436,003.55	634,688.57
Sewer Fund	735,668.72	144,940.59	685,109.86	195,499.45
Gas Fund	81,395.23	407,356.34	262,705.46	226,046.11
Electric Fund	1,677,676.79	661,452.31	2,068,782.78	270,346.32
Capital Improvements	968,626.90	51,749.93	500,000.00	520,376.83
D.A.R.E.	(1,048.49)	2,504.00	-	1,455.51
Interest	13,750.32	2,049.83	15,800.15	-
Hotel/Motel Tax	154,061.46	2,059.63	235.00	155,886.09
TOTALS:	\$2,257,363.42	\$7,016,150.67	\$6,264,498.78	\$3,009,015.31

INVESTED FUNDS				
Capital Improvements	\$ 983,430.76	503,472.24	-	1,486,903.00
Electric	11,372,185.37	1,285,663.37	-	12,657,848.74
E-Pay Utility Bills	14,763.41	113,844.00	114,813.68	13,793.73
Farm Account Income	241,286.69	396.64	-	241,683.33
Gas	4,043,173.33	12,239.28	-	4,055,412.61
General Fund	10,272,896.29	516,907.47	4,000,000.00	6,789,803.76
Motor Fuel	1,887,019.58	40,437.43	575,000.00	1,352,457.01
Pension Reserve	1,706,866.47	350.73	-	1,707,217.20
Sewer	1,051,735.88	503,679.00	-	1,555,414.88
Utility Deposits	316,408.46	957.82	-	317,366.28
Water	894,278.57	1,253,945.22	-	2,148,223.79
Total Invested Funds:	\$32,784,044.81	\$4,231,893.20	\$4,689,813.68	\$32,326,124.33
Total All City Funds:	\$35,041,408.23	\$11,248,043.87	\$10,954,312.46	\$35,335,139.64

Pension Obligations	As of Date	Amount
Unfunded Actuarial Accrued Liability - IMRF	12/31/2021	-\$3,138,102.00
Unfunded Actuarial Accrued Liability - Police	4/30/2022	\$4,748,246.00
Total Unfunded Liability		\$1,610,144.00

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Zoning Department Monthly Report 4-30-2023

[illegible]

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)


1. Request is made for placement on the agenda for meeting to be held on:

May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1876 Amending the City of Waterloo
Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code,
Section 38-4-71 Water and Sewer Installation: Subdivisions.
3. Relief or action to be requested:
Approval.
4. Submittal date: 05-10-23

Submitted by:
Tim Birk, Director of Public Works
Alderman Kyle Buettner, Water / Sewer Committee Chairman

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
- _____ Matter to be placed on agenda for meeting to be held on _____
- _____ Matter referred to _____


Mayor

ORDINANCE NO. 1876

AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 38 UTILITY SYSTEMS, ARTICLE IV WATER CODE, SECTION 38-4-71 WATER AND SEWER INSTALLATION: SUBDIVISIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. The City of Waterloo, Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-71 Paragraph A is hereby amended to read as follows:

38-4-71 WATER AND SEWER INSTALLATION: SUBDIVISIONS

- (A) The developer of land and subdivisions inside or outside the corporate limits of the city served by the sewer or water systems of the City shall, at the developer's expense, install all extensions of the water and sewer system of the City, serving such land and subdivisions in accordance with the ordinances, codes, rules and regulations of the City. The City requires all new mains and connections to the 16-inch Ductile Iron water main from 4217 Coxeyville Road, Columbia, IL to 108 West First Street, Waterloo, IL to be eight inches or larger, and a tracer wire shall be installed. The City prohibits any new mains or connections to the 16-inch HDPE water transmission main from the water treatment plant in Valmeyer, IL to the 500,000 gallon elevated water tank at the corner of Illinois Avenue & Rau Street, Waterloo, IL.

SECTION TWO. All ordinances or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect immediately.

PASSED this 15th day of May, 2023, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Renewal of the CTM Media Group St. Louis Local
& Attractions 12-Month Distribution Program, term of May 1, 2023 through
April 30, 2024 for a cost of \$2,431.00 to be paid out of the Hotel/Motel Tax Fund
(15% Discount Received through Membership with Discover Downstate Illinois).
3. Relief or action to be requested:
Approval.
4. Submittal date: May 9, 2023

Submitted by:
Sarah Deutch

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor



May 1, 2023

Christine Orr
Downstate Illinois

4387 N. ILLINOIS STREET Ste 200
SWANSEA, Illinois 62226
United States

Phone: (618) 257-1488
Fax: (618) 257-3403

CTM Representative: Monietta Slay
Payment Terms: NET 30

Sales Order #: 509473
Purchase Order: 0

CTM MEDIA GROUP, INC ("CTM") agrees to distribute CLIENT'S (identified in the address block above) brochures to locations in the specified market sector(s), and/or place CLIENT'S ad in the specified publication(s), and/or perform the below stated Mobile Media Contracted Services for the length of this contract.

Contract Period: 05-01-2023 to 04-30-2024

Payment Schedule: Even Monthly in Advance

Product Name	Description	Contract Period
Local & Recreation Program: St. Louis Local & Attractions - Brochure	WATERLOO IL	05-01-2023 to 04-30-2024
Total:		\$2,860.00

Contract rates are subject to all applicable taxes

CTM and the CLIENT agrees to the terms and conditions of the CTM MEDIA GROUP open account agreement as outlined on the next page of this contract.

Please sign below and return a copy of this contract to your CTM Media Consultant and retain a copy for your files.

Thank you for choosing CTM Media Group.

Client Signature

Media Consultant

Monietta Slay

Approved by CTM

Received by Accounting

The undersigned is authorized to contract for the above stated company

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of SAK as low bidder in the amount of
\$237,557.50 for the 2023 Sewer Lining Project as opened on May 4, 2023, 2:00 p.m.

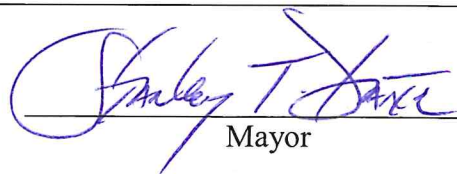
3. Relief or action to be requested:
Approval.

4. Submittal date: 05-10-23

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

City of Waterloo

Department of Public Works

100 West Fourth Street, Waterloo, IL 62298 (618) 939-8600

MEMO

TO: Mayor and Council Members

FROM: Tim Birk, Director of Public of Works

DATE: May 4, 2023

SUBJECT: 2023 Sewer Lining Bid Opening

The Following are the bids for the 2023 Sewer Lining Project as opened on Thursday, May 4, 2023 at 2:00 p.m. I recommend SAK as the low bidder.

<u>SAK</u>	\$237,557.50
<u>Visu-Sewer</u>	\$247,818.25
<u>Insituform</u>	\$293,346.90

Funding for the Sewer Lining Project will come out of (2) accounts.

52-44-8902	Sewer Capital Projects	\$145,277.50
01-41-8902	Storm drains	<u>\$ 92,280.00</u>
	Total	\$237,557.50

Both items are within budget.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Vermeer Midwest Sales and Service as
the low (and only) bidder in the amount of \$38,845.00, with trade-in, for the 2023
Wood Chipper Bid as opened on May 9, 2023, 10:00 a.m.

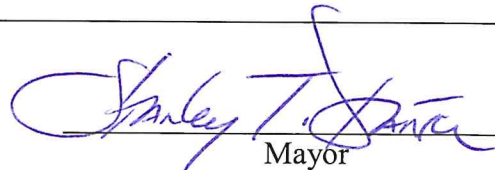
3. Relief or action to be requested:
Approval.

4. Submittal date: 05-10-23

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OF WATERLOO, IL – BID OPENING RESULTS

NAME OF PROJECT: 2023 WOOD CHIPPER

BID OPENING DATE: MAY 9, 2023 @ 10:00 A.M.

<u>NAME OF BIDDER:</u>	<u>AMOUNT OF BID:</u>
1. <u>Vermeer Midwest</u> <u>Sales & Svc.</u>	\$ <u>38,845.00</u> <u>w/ trade-in</u>
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____

BID SHEET

Vehicle: One (1) 2023 Wood Chipper

Date: 4/17/23

Bid of BC 1000XL

(hereinafter called "Bidder",) a corporation organized and existing under the laws of the State of ILLINOIS, a partnership consisting of Vorwerk Midwest Sales + Service of Missouri + Southern IL, an individual trading as

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
1	One (1) 2023 Wood Chipper	\$ <u>47,830</u>
	TRADE-IN: 1 Used 1991 Bandit 250 SN #6189	
	(Deduct)	\$ <u>10,000</u>
	Total Bid with Trade-In Deduction	\$ <u>38,845</u>

The above number included F.O.B., Waterloo, Illinois.

Time of Delivery: 5/12/23 calendar days.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

May 15, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Special Event Permit Application from the Waterloo Lions Club & VFW Post #6504 for the Waterloo Homecoming Parade to be held on August 26, 2023, from 1:00 p.m. to approximately 2:30 p.m., including the street closure of sections of Columbia Avenue, Main Street and Mill Street.

3. Relief or action to be requested:

Approval.

4. Submittal date: 05-11-23

Submitted by:

Vanessa Stewart, Waterloo Lions Club

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to

Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Homecoming Parade
Location of Event: Columbia Ave, Main + Mill Sts.
2. Parade
Set-Up Date / Time: 08/26/23 1:00pm End Clean-Up Date / Time: 08/26/23 about 2:30pm
3. ~~Event Beginning~~ Date / Time: _____ ~~Event Ending~~ Date / Time: _____
4. Organization Name: Waterloo Lions Club + VFW Post 6504
Mailing Address: _____
Street City State Zip
Phone Number: _____ Email Address: _____
Not For Profit Status: Yes X No _____ ID # 37-6047248
5. Person in Charge of Event: Vanessa Stewart
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____
6. Secondary Contact Person: John Fuller
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event: Sat, 08/26/23 from 1:00pm - approx. 2:30pm - parade parade route description attached	
Sat, 08/26/23 from 4:00pm - 9:00pm - Monster Truck Show at Fairgrounds " " " " from 9:00pm - midnight - live music	
B. Number of People Expected: 5000	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/> parade route attached	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.	
E. Liquor License information for beer sales (hours of sale and license number):	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): as needed	

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received

Date

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

Vanessa Stewart
Signature of person in charge of event

05/11/23
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/>	/	Electric Department <input type="checkbox"/>

Waterloo Homecoming Parade Route – usual route

The parade will line up on Columbia Avenue in front of Gibault High School. Bands, etc., can use the parking lot. Most parade entries can line up from Library Street to Route 3 on Columbia Avenue.

Parade begins at 1:00 pm on Saturday, August 26, 2023.

The parade will proceed up Columbia Avenue from near Gibault H.S. to N Main and turn right onto Main Street and proceed down to Mill Street where it will turn right again and proceed down to Library Street where the parade will end.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Special Event Permit Application from
the Vintage Wine Bar for their Annual Rock-n-Blues Benefit Concert to be held on
September 2, 2023 from 12:00 p.m. to 11:30 p.m., including the closure of the alley
south of Third Street and around to the east of Main Street.

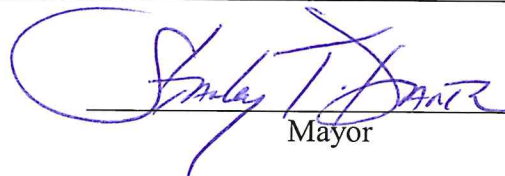
3. Relief or action to be requested:
Approval.

4. Submittal date: 04-28-23

Submitted by: _____
Justin Schmidt, Vintage Wine Bar

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Hark 'n' Blues Benefit Concert
Location of Event: _____
2. Set-Up
Date / Time: 9/2/23 : 8:00am Clean-Up
Date / Time: 9/3/23 : 8:00am
DATE TIME DATE TIME
3. Event Beginning
Date / Time: 9/2/23 : 12:00pm Event Ending
Date / Time: 9/2/23 : 11:30pm
DATE TIME DATE TIME
4. Organization Name: Vintage Wine Bar
Mailing Address: _____
Street City State Zip
Phone Number: _____ Email Address: vintagewinebar17@gmail.com
Not For Profit Status: Yes _____ No X ID # _____
5. Person in
Charge of Event: Justin Schmidt
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: vintagewinebar17@gmail.com
6. Secondary
Contact Person: _____
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event: We will be blocking off 1 National Perkins Lot. Music will be from 12:00pm - 11:30pm.
B. Number of People Expected: 300
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/>
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.
E. Liquor License information for beer sales (hours of sale and license number): 1A-1136015
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): Electric 300 ft barricades

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

 4-28-23
Signature of person in charge of event Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐

3rd Street

Oddfellows

MASC

VWB

208 210

Barricades

FNB

Alley

1 National
Bar Lot

Stage

Tables

Barricades

Alley

Barricades

MASC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wirth Agency 119 E Mill Street Waterloo IL 62298		CONTACT NAME: Michelle Duncan PHONE (A/C, No, Ext): (618) 939-6368 FAX (A/C, No): E-MAIL ADDRESS: michelled@wirthagency.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: SPECIALTY RISK OF AMER	
		INSURER B: PLAZA INSURANCE COMPANY	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	Y		10-2020-2335	04/29/2023	04/29/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		10104591WC	11/18/2022	11/18/2023	PER STATUTE OTH-ER \$
	E.L. EACH ACCIDENT \$ 500,000						
	E.L. DISEASE - EA EMPLOYEE \$ 500,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						
A	Liquor Liability			10-2020-2335	04/29/2023	04/29/2024	Each Common Cause \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Waterloo is additional insured regarding General Liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Waterloo 100 West Fourth Street Waterloo IL 62298	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Michelle Duncan

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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Special Event Permit Application from
the Vintage Wine Bar for their Annual Vintage Wine Bar Fall Festival to be held on
September 23, 2023 from 8 a.m. to 11:30 p.m., including the closure of the alley
south of Third Street and around to the east of Main Street.

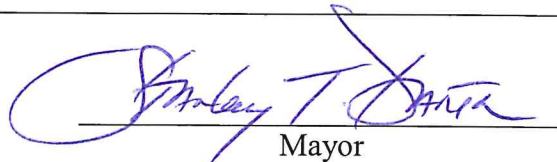
3. Relief or action to be requested:
Approval.

4. Submittal date: 04-28-23

Submitted by: _____
Justin Schmidt, Vintage Wine Bar

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____


Mayor

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Vintage Wine Bar Fall Festival
Location of Event: 212 S Main St

2. Set-Up
Date / Time: 9/23/23 : 8:00am Clean-Up
Date / Time: 9/23/23 : 11:30am

3. Event Beginning
Date / Time: 1/1 : Event Ending
Date / Time: 1/1 :

4. Organization Name: Vintage Wine Bar
Mailing Address: _____

Street City State Zip
Phone Number: _____ Email Address: vintagewinebar17@gmail.com

Not For Profit Status: Yes _____ No X ID # _____

5. Person in
Charge of Event: Justin Schmitt

Mailing Address: _____
Street City State Zip

Cell Phone Number: _____ Email Address: vintagewinebar17@gmail.com

6. Secondary

Contact Person: _____

Mailing Address: _____
Street City State Zip

Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	We will block off of 1 Montreal Street Park Lot, music will be from 1pm - 11:30pm	
B. Number of People Expected:		
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input checked="" type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• If yes, <u>Proof of Liability Insurance must include inflatables.</u>		
E. Liquor License information for beer sales (hours of sale and license number):	1A-1136015	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):	Electric 100 ft + barricades	

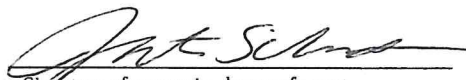
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event

4-28-23
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐

Alley

Barricade

Stage

1 National
Parking lot

Barricade

FNB



Tables

VWB

208 210

Alley

0 0 0 0 0

0 0 0 0 0



Barricade

MASC

Oddfellows

MASC

Street

5



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wirth Agency 119 E Mill Street Waterloo IL 62298		CONTACT NAME: Michelle Duncan PHONE (A/C, No, Ext): (618) 939-6368 FAX (A/C, No): E-MAIL ADDRESS: michelled@wirthagency.com	
INSURED Vintage Wine Bar 212 S Main Street Waterloo IL 62298		INSURER(S) AFFORDING COVERAGE INSURER A: SPECIALTY RISK OF AMER INSURER B: PLAZA INSURANCE COMPANY INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 19780 30945	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		10-2020-2335	04/29/2023	04/29/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
	AGGREGATE \$						
	\$						
	\$						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		10104591WC	11/18/2022	11/18/2023	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	E.L. EACH ACCIDENT \$ 500,000						
	E.L. DISEASE - EA EMPLOYEE \$ 500,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						
A	Liquor Liability			10-2020-2335	04/29/2023	04/29/2024	Each Common Cause \$1,000,000
	Aggrcgate \$1,000,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Waterloo is additional insured regarding General Liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Waterloo 100 West Fourth Street Waterloo IL 62298	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Michelle Duncan

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

May 15, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Special Event Permit Application from the City of Waterloo for the Annual PumpkinFest to be held on October 14, 2023, 9:00 a.m. to 4:00 p.m., in Downtown Waterloo with the Closure of Main Street: First St. to south of the Capitol Theatre, Mill Street: Market St. to Church St.; and, Third Street: Market St. to one-half block east of Main St.

3. Relief or action to be requested:

Approval.

4. Submittal date: 05-11-23

Submitted by:

Mayor Stan Darter

Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

- Event Name / Type: PumpkinFest
Location of Event: Downtown Waterloo
- Set-Up
Date / Time: 10/14/2023 5:30am
DATE TIME
Clean-Up
Date / Time: 10/14/2023 6:00pm
DATE TIME
- Event Beginning
Date / Time: 10/14/2023 9:00am
DATE TIME
Event Ending
Date / Time: 10/14/2023 4:00pm
DATE TIME
- Organization Name: City of Waterloo
Mailing Address: 100 West Fourth St Waterloo IL 62298
Street City State Zip
Phone Number: 618-939-8600 Email Address: sdeutch@waterloo.il.us
Not For Profit Status: Yes ☐ No ☒ ID # _____
- Person in
Charge of Event: Stan Darter
Mailing Address: 100 West Fourth St Waterloo IL 62298
Street City State Zip
Cell Phone Number: 618-939-8600 Email Address: sdarter@waterloo.il.us
- Secondary
Contact Person: Sarah Deutch
Mailing Address: 100 West Fourth St Waterloo IL 62298
Street City State Zip
Cell Phone Number: _____ Email Address: sdeutch@waterloo.il.us

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:
PumpkinFest is a day-long fall festival including live music, games, art&craft/retail/business and food vendors and other entertainment. Streets need to be closed for pedestrian traffic, pumpkin train, hayrides, vendors, etc.
B. Number of People Expected:
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/>
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, <u>Proof of Liability Insurance must include inflatables.</u>
E. Liquor License information for beer sales (hours of sale and license number): N/A
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): We request that police & EMS be present. Electric boxes need to be unlocked and street dept. will need to deliver barricades as indicated on event map.

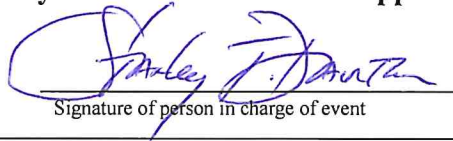
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Signature of person in charge of event

May 9, 2023
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/>	/ Electric Department <input type="checkbox"/>	



115-118	119-122	123-126	127-130	131-134	135-138	139-142	143-146	147-150	151-154	155-158	159-162	163-166	167-170	171-174	175-178	179-182	183-186	187-190	191-194	195-198	199-202	203-206	207-210	211-214	215-218	219-222	223-226	227-230	231-234	235-238	239-242	243-246	247-250	251-254	255-258	259-262	263-266	267-270	271-274	275-278	279-282	283-286	287-290	291-294	295-298	299-302	303-306	307-310	311-314	315-318	319-322	323-326	327-330	331-334	335-338	339-342	343-346	347-350	351-354	355-358	359-362	363-366	367-370	371-374	375-378	379-382	383-386	387-390	391-394	395-398	399-402	403-406	407-410	411-414	415-418	419-422	423-426	427-430	431-434	435-438	439-442	443-446	447-450	451-454	455-458	459-462	463-466	467-470	471-474	475-478	479-482	483-486	487-490	491-494	495-498	499-502	503-506	507-510	511-514	515-518	519-522	523-526	527-530	531-534	535-538	539-542	543-546	547-550	551-554	555-558	559-562	563-566	567-570	571-574	575-578	579-582	583-586	587-590	591-594	595-598	599-602	603-606	607-610	611-614	615-618	619-622	623-626	627-630	631-634	635-638	639-642	643-646	647-650	651-654	655-658	659-662	663-666	667-670	671-674	675-678	679-682	683-686	687-690	691-694	695-698	699-702	703-706	707-710	711-714	715-718	719-722	723-726	727-730	731-734	735-738	739-742	743-746	747-750	751-754	755-758	759-762	763-766	767-770	771-774	775-778	779-782	783-786	787-790	791-794	795-798	799-802	803-806	807-810	811-814	815-818	819-822	823-826	827-830	831-834	835-838	839-842	843-846	847-850	851-854	855-858	859-862	863-866	867-870	871-874	875-878	879-882	883-886	887-890	891-894	895-898	899-902	903-906	907-910	911-914	915-918	919-922	923-926	927-930	931-934	935-938	939-942	943-946	947-950	951-954	955-958	959-962	963-966	967-970	971-974	975-978	979-982	983-986	987-990	991-994	995-998	999-1002	1003-1006	1007-1010	1011-1014	1015-1018	1019-1022	1023-1026	1027-1030	1031-1034	1035-1038	1039-1042	1043-1046	1047-1050	1051-1054	1055-1058	1059-1062	1063-1066	1067-1070	1071-1074	1075-1078	1079-1082	1083-1086	1087-1090	1091-1094	1095-1098	1099-1102	1103-1106	1107-1110	1111-1114	1115-1118	1119-1122	1123-1126	1127-1130	1131-1134	1135-1138	1139-1142	1143-1146	1147-1150	1151-1154	1155-1158	1159-1162	1163-1166	1167-1170	1171-1174	1175-1178	1179-1182	1183-1186	1187-1190	1191-1194	1195-1198	1199-1202	1203-1206	1207-1210	1211-1214	1215-1218	1219-1222	1223-1226	1227-1230	1231-1234	1235-1238	1239-1242	1243-1246	1247-1250	1251-1254	1255-1258	1259-1262	1263-1266	1267-1270	1271-1274	1275-1278	1279-1282	1283-1286	1287-1290	1291-1294	1295-1298	1299-1302	1303-1306	1307-1310	1311-1314	1315-1318	1319-1322	1323-1326	1327-1330	1331-1334	1335-1338	1339-1342	1343-1346	1347-1350	1351-1354	1355-1358	1359-1362	1363-1366	1367-1370	1371-1374	1375-1378	1379-1382	1383-1386	1387-1390	1391-1394	1395-1398	1399-1402	1403-1406	1407-1410	1411-1414	1415-1418	1419-1422	1423-1426	1427-1430	1431-1434	1435-1438	1439-1442	1443-1446	1447-1450	1451-1454	1455-1458	1459-1462	1463-1466	1467-1470	1471-1474	1475-1478	1479-1482	1483-1486	1487-1490	1491-1494	1495-1498	1499-1502	1503-1506	1507-1510	1511-1514	1515-1518	1519-1522	1523-1526	1527-1530	1531-1534	1535-1538	1539-1542	1543-1546	1547-1550	1551-1554	1555-1558	1559-1562	1563-1566	1567-1570	1571-1574	1575-1578	1579-1582	1583-1586	1587-1590	1591-1594	1595-1598	1599-1602	1603-1606	1607-1610	1611-1614	1615-1618	1619-1622	1623-1626	1627-1630	1631-1634	1635-1638	1639-1642	1643-1646	1647-1650	1651-1654	1655-1658	1659-1662	1663-1666	1667-1670	1671-1674	1675-1678	1679-1682	1683-1686	1687-1690	1691-1694	1695-1698	1699-1702	1703-1706	1707-1710	1711-1714	1715-1718	1719-1722	1723-1726	1727-1730	1731-1734	1735-1738	1739-1742	1743-1746	1747-1750	1751-1754	1755-1758	1759-1762	1763-1766	1767-1770	1771-1774	1775-1778	1779-1782	1783-1786	1787-1790	1791-1794	1795-1798	1799-1802	1803-1806	1807-1810	1811-1814	1815-1818	1819-1822	1823-1826	1827-1830	1831-1834	1835-1838	1839-1842	1843-1846	1847-1850	1851-1854	1855-1858	1859-1862	1863-1866	1867-1870	1871-1874	1875-1878	1879-1882	1883-1886	1887-1890	1891-1894	1895-1898	1899-1902	1903-1906	1907-1910	1911-1914	1915-1918	1919-1922	1923-1926	1927-1930	1931-1934	1935-1938	1939-1942	1943-1946	1947-1950	1951-1954	1955-1958	1959-1962	1963-1966	1967-1970	1971-1974	1975-1978	1979-1982	1983-1986	1987-1990	1991-1994	1995-1998	1999-2002	2003-2006	2007-2010	2011-2014	2015-2018	2019-2022	2023-2026	2027-2030	2031-2034	2035-2038	2039-2042	2043-2046	2047-2050	2051-2054	2055-2058	2059-2062	2063-2066	2067-2070	2071-2074	2075-2078	2079-2082	2083-2086	2087-2090	2091-2094	2095-2098	2099-2102	2103-2106	2107-2110	2111-2114	2115-2118	2119-2122	2123-2126	2127-2130	2131-2134	2135-2138	2139-2142	2143-2146	2147-2150	2151-2154	2155-2158	2159-2162	2163-2166	2167-2170	2171-2174	2175-2178	2179-2182	2183-2186	2187-2190	2191-2194	2195-2198	2199-2202	2203-2206	2207-2210	2211-2214	2215-2218	2219-2222	2223-2226	2227-2230	2231-2234	2235-2238	2239-2242	2243-2246	2247-2250	2251-2254	2255-2258	2259-2262	2263-2266	2267-2270	2271-2274	2275-2278	2279-2282	2283-2286	2287-2290	229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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
May 15, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Executive Session for the Discussion of Personnel as
per 5 ILCS 120/2(c)(1).

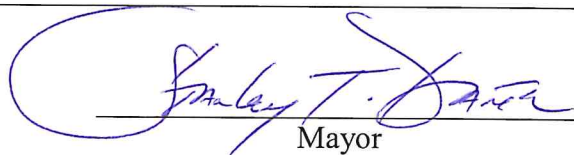
3. Relief or action to be requested:
Executive Session.

4. Submittal date: 05-04-23

Submitted by: _____
Mayor Stan Darter

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor