

**MINUTES OF THE  
CITY COUNCIL MEETING  
May 20, 2019**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Presentation of Colors and Pledge of Allegiance by Boy Scout Troop #323.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve the May 06, 2019, 7:30 p.m., City Council Meeting Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins, and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
The report is in the packet. Motion to accept the report made by Alderman Row and seconded by Alderman Hopkins. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
  - B. Report of Treasurer.  
The report is in the packet. Motion to accept the report made by Alderman Notheisen and seconded by Alderman Heller. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Building Inspector/Code Administrator.  
The report is in the packet.
  - E. Report of Director of Public Works.  
Tim Birk reported the concrete work at Walgreens should be completed by Friday.
  - F. Report of Chief of Police. No report.
  - G. Report of City Attorney. No report.
  - H. Report and Communication by Mayor.
    1. Proclamation for EMS Week was read by Mayor Smith. Carla Heise thanked the City for their support.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 19-08 Authorizing Amendment No. 1 to Task Order No. 12 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase V.  
Motion made by Alderman Trantham and seconded by Alderman Darter to approve Resolution No. 19-08 authorizing Amendment No. 1 to Task Order No. 12 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase V. Motion passed unanimously with Aldermen Trantham, Darter, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting yea.

- B. Consideration and Action on Resolution No. 19-09 Authorizing the Execution of a Professional Services Agreement – Task Order No. 5 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase VI, with a total Not-to-Exceed amount of \$265,000.00.  
Motion made by Alderman Row and seconded by Alderman Darter to approve Resolution No. 19-09 authorizing the execution of a Professional Services Agreement – Task Order No. 5 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase VI, with a total not-to-exceed amount of \$265,000.00. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- C. Consideration and Action on Ordinance No. 1782 Authorizing the Execution of an Annexation Agreement between the City of Waterloo, Illinois and Human Support Services for Approximately 1.5 Acres, more or less, of Property Contiguous to the Boundaries of the City of Waterloo, IL more Specifically Known as 4505 HH Road.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve Ordinance No. 1782 authorizing the execution of an Annexation Agreement between the City of Waterloo, Illinois and Human Support Services for approximately 1.5 acres, more or less, of property contiguous to the boundaries of the City of Waterloo, IL, more specifically known as 4505 HH Road. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- D. Consideration and Action on Ordinance No. 1783 Approving the Annexation and Zoning of Approximately 1.5 Acres, More or Less, of Property Contiguous to the Boundaries of the City of Waterloo, Illinois, more specifically known as 4505 HH Road and Owned by Human Support Services.  
Motion made by Alderman Darter and seconded by Alderman Buettner to approve Ordinance No. 1783 approving the annexation and zoning of approximately 1.5 acres, more or less, of property contiguous to the boundaries of the City of Waterloo, Illinois, more specifically know as 4505 HH Road and owned by Human Support Services. Discussion. Anne King from Human Support spoke to the Council and thanked them for their support. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- E. Consideration and Action on Ordinance No. 1784 Amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to Revise Currently Listed Bank Names.  
Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Ordinance No. 1784 amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to revise currently listed bank names. Discussion. Collector, Shawn Kennedy stated the new addition is Simmons Bank. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
- A. Consideration and Action on Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on October 4 and 5, 2019 at the Intersections of Main/Mill and Rogers/Hamacher.  
Motion made by Alderman Notheisen and seconded by Alderman Row to approve a Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on October 4 and 5, 2019 at the intersections of Main/Mill and Rogers/Hamacher. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

- B. Consideration and Action on Special Event Permit for the SS Peter and Paul Catholic Church Parish Picnic to be held on Friday, June 7, 2019 at 4:00 p.m. through Saturday, June 8, 2019 at 12 midnight.  
Motion made by Alderman Row and seconded by Alderman Hopkins to approve a Special Event Permit for the SS Peter and Paul Catholic Church Parish Picnic to be held on Friday, June 7, 2019 at 4:00 p.m. through Saturday, June 8, 2019 at 12 midnight. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- C. Consideration and Action on Special Event Permit for the Memorial Day Assembly as submitted by the American Legion Post #747 to be held on May 27, 2019 from 9:00 a.m. to 12 p.m., with the Closure of Main Street between Mill and Third Streets.  
Motion made by Alderman Heller and seconded by Alderman Darter to approve a Special Event Permit for the Memorial Day Assembly as submitted by the American Legion Post #747 to be held on May 27, 2019 from 9:00 a.m. to 12:00 p.m., with the closure of Main Street between Mill and Third Streets. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
- D. Consideration and Action on ¼ Page Ad to be Placed in the Tourism Times Fall Issue in the Amount of \$740.00 to be paid out of the Hotel/Motel Tax Fund.  
Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve ¼ page ad to be placed in the Tourism Times Fall Issue in the amount of \$740.00 to be paid out of the Hotel/Motel Tax Fund. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- E. Consideration and Action Downtown Beautification Grant for Groves Investments Co. at 109-111 North Main Street.  
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve a Downtown Beautification Grant for Groves Investments Co. at 109-111 North Main Street. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- F. Consideration and Action on Executive Session for Discussion of Managerial Raises and the Six-Month Minute Review as allowed per 5 ILCS 120/2(c)(1)(21) respectively.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve Executive Session for discussion of managerial raises and the six-month minute review as allowed per 5 ILCS 120/2(c)(1)(21). Time: 7:52 p.m.

The meeting reconvened at 8:02 p.m. Motion to reconvene made by Alderman Darter and seconded by Alderman Heller. Motion passed by unanimous voice vote.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to have Executive Session minutes to remain under Schedule B: from 03/04/19-Partial, 03/11/19, 11/21/16-Partial, 01/08/18. Executive Session minutes to be made public under Schedule A: from 11/05/18, 03/04/19-Partial and 11/21/16-Partial. Motion passed with unanimous voice vote.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
None.
14. Motion to Adjourn made by Alderman Darter and seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:08 p.m.

**Barbara Pace,  
CITY CLERK**