

**MINUTES OF THE
CITY COUNCIL MEETING
JUNE 02, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
 - A. Approval of the 05-19-25 Public Hearing Meeting Minutes.

Motion made by Alderman Most and seconded by Alderman Matt Buettner to approve the May 19, 2025, Public Hearing Minutes.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.
 - B. Approval of the 05-19-25 City Council Meeting Minutes.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve the May 19, 2025, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Treasurer. No report.
 - B. Report of Collector / Budget Officer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Deputy Director of Public Works.

We are making good progress on the West 3rd Street project. Concrete work should be completed by the end of this week.
 - E. Report of Director of Public Works. No Report.
 - F. Report of Chief of Police.

Sergeant Matt Haddick and Officer Steve Moravec assisted the Columbia Police Department with the apprehension, article search, and transport of one of the arrested individuals in connection with the shooting that occurred Saturday in Columbia.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Legacy of Excellence Award Presented to Wightman Pharmacy in Recognition of 128 Years of Service, Dedication and Impact on our Community.
 2. Appointment of Mandy Luebbers to the Waterloo Zoning Board of Appeals for a 5-Year Term to Expire February 01, 2030.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
 3. Appointment of Andrew Mayer to the Library Board of Trustees for a 3-Year Term to Expire June 30, 2028.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
 4. Appointment of Connie Lutz to the Library Board of Trustees for a 3-Year Term to Expire June 30, 2028
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1911 Amending an Administrative Procedure for Assessing and Determining Claims under PSEBA for the City of Waterloo, IL.

Motion made by Alderman Kyle Buettner and seconded by Alderman Most to approve Ordinance No. 1911 Amending an Administrative Procedure for Assessing and Determining Claims under PSEBA for the City of Waterloo, IL.

Comments: The revision was enacted by the Illinois Supreme Court, and is mandated by the State of Illinois.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 650.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve Warrant No. 650.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, and Vogt voting ‘aye’.
 - B. Consideration and Action on ½ Page Ad to be placed in the Tourism Times Fall / Winter Issue in the amount of \$700.00 to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Riley and seconded by Alderman Vogt to approve a ½ Page Ad to be placed in the Tourism Times Fall / Winter Issue in the amount of \$700.00 to be paid out of the Hotel / Motel Tax Fund.

Comments: The City renews this ad annually.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
 - C. Consideration and Action on Proposal from Bountiful Blossoms for Completely Rewiring Existing 55 Large Hanging Baskets and 5 Small Hanging Baskets, and Purchase of new Liners for all Hanging Baskets, at the total cost not to exceed \$10,100.00 to be Paid Out of the Gambling Proceeds.

Motion made by Alderman Charron and seconded by Alderman Hopkins to approve the Proposal from Bountiful Blossoms for Completely Rewiring Existing 55 Large Hanging Baskets and 5 Small Hanging Baskets, and Purchase of new Liners for all Hanging Baskets, at the total cost not to exceed \$10,100.00 to be Paid Out of the Gambling Proceeds.

Comments: This is the first time the baskets have been completely redone since 2013.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
 - D. Consideration and Action on Purchase of a New Altec Backyard Digger Derrick for the City’s Electric Line Department, from Global in the amount of \$247,930.00.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve the Purchase of a New Altec Backyard Digger Derrick for the City’s Electric Line Department, from Global in the amount of \$247,930.00.

Comments: The digger derrick is in this fiscal year’s budget. The old digger derrick is planned to be sold.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
 - E. Consideration and Action on Approval of Exterior Materials for the WCUSD#5 Press Box at the Junior High Athletic Field.

Motion made by Alderman Most and seconded by Alderman Matt Buettner for Approval of the Exterior Materials for the WCUSD#5 Press Box at the Junior High Athletic Field.

Comments: Alderman Most stated the materials for the press box were reviewed and approved by the Waterloo Beautification Committee.

The Aldermen voted as follows:

AYE –Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Riley
NAY – None.
ABSTAIN – Charron.
ABSENT – None.

Motion Passed by a vote of 7/0/1/0

- F. Consideration and Action on Approval of a Waterloo Beautification Program Application from Jerry Sickmeier for The Ranch Steakhouse located at 100 Plaza Drive.
Motion made by Alderman Vogt and seconded by Alderman Charron on Approval of a Waterloo Beautification Program Application from Jerry Sickmeier for The Ranch Steakhouse located at 100 Plaza Drive.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
- G. Consideration and Action on a Special Event Permit Application from the Monroe County Sheriff’s Department for a Youth Academy Fun Day to be held on Friday, June 13, 2025, to include the Street Closure of East Third Street in front of the Sheriff’s Department Building, from 9:15 a.m. to 1:30 p.m.
Motion made by Alderman Riley and seconded by Alderman Hopkins to approve a Special Event Permit Application from the Monroe County Sheriff’s Department for a Youth Academy Fun Day to be held on Friday, June 13, 2025, to include the Street Closure of East Third Street in front of the Sheriff’s Department Building, from 9:15 a.m. to 1:30 p.m.
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
- H. Consideration and Action on a Special Event Permit Application from the Immanuel Lutheran Church for Vacation Bible School Festivities to be held on Friday, June 13, 2025, to include the Street Closure of Hoener Street, between Main and Church, from 1:00 p.m. to 3:00 p.m.
Motion made by Alderman Vogt and seconded by Alderman Riley to approve a Special Event Permit Application from the Immanuel Lutheran Church for Vacation Bible School Festivities to be held on Friday, June 13, 2025, to include the Street Closure of Hoener Street, between Main and Church, from 1:00 p.m. to 3:00 p.m.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
- I. Consideration and Action on Setting July 21, 2025 at 7:10 p.m., as the Date and Time for a Public Hearing for an Annexation Agreement Between the City of Waterloo, IL and Thomas A. Sternau and Taylor M. Sternau for the Annexation of Approximately 38.56 Acres of Property Located on Lakeview Drive.
Motion made by Alderman Matt Buettner and seconded by Alderman Charron to approve Setting July 21, 2025 at 7:10 p.m., as the Date and Time for a Public Hearing for an Annexation Agreement Between the City of Waterloo, IL and Thomas A. Sternau and Taylor M. Sternau for the Annexation of Approximately 38.56 Acres of Property Located on Lakeview Drive.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, and Vogt voting ‘aye’.
- J. Consideration and Action on Setting July 21, 2025 at 7:20 p.m., as the Date and Time for a Public Hearing for an Annexation Agreement Between the City of Waterloo, IL and Nicole A. Castle and David B. Castle Jr. for the Annexation of Property Located at 745 N. Market Street.
Motion made by Alderman Riley and seconded by Alderman Vogt to approve Setting July 21, 2025 at 7:20 p.m., as the Date and Time for a Public Hearing for an Annexation Agreement Between the City of Waterloo, IL and Nicole A. Castle and David B. Castle Jr. for the Annexation of Property Located at 745 N. Market Street.
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

K. Consideration and Action on Approval of a Non-Profit Grant Program Application from the Waterloo Sports Association.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron on Approval of a Non-Profit Grant Program Application from the Waterloo Sports Association.

Comments: The project involves the replacement of the field backstop fencing and concession doors.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Vogt commented that he attended the Touch Truck event at the Fairgrounds and how fortunate the community is to have such events.

Alderman Hopkins commended the emergency responders for their ability to work together and for having the necessary equipment to perform their jobs.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Matt Buettner. Motion passed with unanimous voice vote. Mayor Darter adjourned the meeting at 7:54 p.m.

Mechelle Childers - City Clerk