

**MINUTES OF THE
CITY COUNCIL MEETING
JUNE 19, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Alderman Goff stated that due to legal statutes, regarding a conflict of interest, he will need to resign his elected position as Ward 3 Alderman. This action is being taken to retain his employment with the City of Waterloo. His resignation as Ward 3 Alderman is effective immediately. After making this announcement, Alderman Goff thanked the Council and departed from the meeting.
5. Approval of Minutes as Written or Amended.
Approval of the June 05, 2023, City Council Meeting Minutes.
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve the June 05, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, Most, and Vogt voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Appointment of Officers for the Following Positions with the Advice and Consent of City Council.
 - A. Appointment of Mr. Tim Birk as Director of Public Works.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.
 - B. Appointment of Mr. Nathan Krebel as Subdivision & Zoning Administrator.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.
 - C. Appointment of Mrs. Shawn Kennedy as Collector / Budget Officer.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.
 - D. Appointment of Mrs. Sarah Deutch as Community Relations Coordinator.
Comments: Mayor Darter commented that the responsibilities of the position have changed. Alderman Matt Buettner, Personnel Committee Chairman, stated the Personnel Committee reviewed the changes and gave a favorable recommendation for the modifications.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.
 - E. Appointment of Mrs. Saundra Eckstadt as Human Resources Coordinator.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.
 - F. Appointment of Mr. Jeffrey Prosise as Chief of Police.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.
 - G. Appointment of Mr. Bradley Yearian as Building Inspector / Code Administrator.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.

- H. Appointment of St. Clair, Gilbreth, and Steppig LLC as City Attorney.
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting ‘aye’.
8. Reports and Communications from the Mayor and other City Officers.
- A. Report of Collector.
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Kyle Buettner and seconded by Alderman Most.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
- B. Report of Treasurer.
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Row and seconded by Alderman Hopkins.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting ‘aye’.
- C. Report of Subdivision and Zoning Administrator.
The report is in the packet.
- D. Report of Building Inspector / Code Administrator.
The report is in the packet.
- E. Report of Director of Public Works.
- IDOT opened bids for Moore Street Phase VII on June 16, 2023, and the low bidder was Baxmeyer Construction Company.
 - The Mill and Overlay project will begin June 20, 2023, starting in the Parkwood Subdivision.
- F. Report of Chief of Police. No report.
- G. Report of City Attorney. No report.
- H. Report and Communication by Mayor.
1. Swearing in of Mr. Richard Smith as a Probationary Police Officer.
 2. Swearing in of Mr. Brandon Hartin as a Probationary Police Officer.
 3. Certificate of Commendation to Molly Grohmann for her Fourth Place Finish in the Long Jump Event at the IHSA Class 2A Girls State Track Meet.
 4. Certificate of Commendation to Joe Schwartz for his Fifth Place Finish in the 1600-Meter Run at the IHSA Class 2A Boys State Track Meet.
 5. Presentation of Commemorative “Eleanor Lane” Street Sign to Eleanor Krebel in Celebration of Joining the Survivorship Clinic and 2 Years Remission.
9. Report of Standing Committees. None.
10. Report of Special Committees. None.
11. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
- A. Consideration and Action on Resolution No. 23-17 Authorizing the Execution of an Intergovernmental Master Agreement, Service Exhibit One for Onsite IT Services, Service Exhibit Two for Antivirus Services, and Service Exhibit Three for Identity & Access Management Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2023 through April 30, 2024.
Motion made by Alderman Row and seconded by Alderman Vogt to accept Resolution No. 23-17 Authorizing the Execution of an Intergovernmental Master Agreement, Service Exhibit One for Onsite IT Services, Service Exhibit Two for Antivirus Services, and Service Exhibit Three for Identity & Access Management

Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2023 through April 30, 2024.

Comments: REJIS has been the City's IT service support since 2017.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting 'aye'.

12. Unfinished Business. None.

13. Miscellaneous Business.

A. Consideration and Action on Approval of a Special Event Permit Application from Randy's RR Bar for their 32nd Anniversary Party to be held on August 12, 2023 2 p.m. till 12:00 midnight, including the Street Closure of Main Street from Mill Street to Alley south of Randy's at 107 S. Main Street.

Motion made by Alderman Vogt and seconded by Alderman Hopkins to approve a Special Event Permit Application from Randy's RR Bar for their 32nd Anniversary Party to be held on August 12, 2023 2 p.m. till 12:00 midnight, including the Street Closure of Main Street from Mill Street to Alley south of Randy's at 107 S. Main Street.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting 'aye'.

B. Consideration and Action on Approval of the Purchase of a 2023 Terex TL55 Bucket Truck in the amount of \$368,420.00, from Terex Utilities, Inc. for the Electric Department.

Motion made by Alderman Kyle Buettner and seconded by Alderman Most to approve the Purchase of a 2023 Terex TL55 Bucket Truck in the amount of \$368,420.00, from Terex Utilities, Inc. for the Electric Department.

Comments: The Director of Public Works stated this vehicle would replace a 2006 International Bucket Truck.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

C. Consideration and Action on Approval of the Purchase of a 2023 Chevrolet Silverado Utility Truck in the amount of \$71,054.09 from Midway Chevrolet Fleet and Commercial for the Gas Department.

Motion made by Alderman Row and seconded by Alderman Trantham to approve the Purchase of a 2023 Chevrolet Silverado Utility Truck in the amount of \$71,054.09 from Midway Chevrolet Fleet and Commercial for the Gas Department.

Comments: The Director of Public Works mentioned this vehicle would replace a 2005 Utility Truck.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting 'aye'.

D. Consideration and Action on Approval of the Purchase of a 2023 Chevrolet Silverado Utility Truck in the amount of \$71,054.09 from Midway Chevrolet Fleet and Commercial for the Water Department.

Motion made by Alderman Most and seconded by Alderman Kyle Buettner to approve the Purchase of a 2023 Chevrolet Silverado Utility Truck in the amount of \$71,054.09 from Midway Chevrolet Fleet and Commercial for the Water Department.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting 'aye'.

E. Consideration and Action on Approval of the Purchase of a 2023 Ford F-150 Series Pickup Truck in the amount of \$57,070.26 from Sunset Ford for the Street Department.

Motion made by Alderman Row and seconded by Alderman Matt Buettner to Approve the Purchase of a 2023 Ford F-150 Series Pickup Truck in the amount of \$57,070.26 from Sunset Ford for the Street Department.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting 'aye'.

- F. Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00 with Discover Downstate Illinois Tourism Bureau to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Most and seconded by Alderman Trantham to Approve the Annual Membership Dues (Ruby Level) of \$2,500.00 with Discover Downstate Illinois Tourism Bureau to be paid out of the Hotel/Motel Tax Fund.
Comments: The Community Relations Coordinator explained that the Ruby Level is the level at which the City has renewed its annual membership in the past.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting ‘aye’.
- G. Consideration and Action on purchase of City of Waterloo Booklet-style Brochure (15,000 quantity) for an amount not to exceed \$2,000.00 to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Row and seconded by Alderman Kyle Buettner on Approval to purchase of City of Waterloo Booklet-style Brochure (15,000 quantity) for an amount not to exceed \$2,000.00 to be paid out of the Hotel/Motel Tax Fund.
Comments: The Community Relations Coordinator stated that the City is running low on its current supply.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting ‘aye’.
- H. Consideration and Action on Approval of Contract with Ivy Bell & Company for Photography Services at a cost of \$6,400.00 (\$3,200 to be paid upon acceptance, \$3,200 to be paid upon completion) to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner to approve a contract with Ivy Bell & Company for Photography Services at a cost of \$6,400.00 (\$3,200 to be paid upon acceptance, \$3,200 to be paid upon completion) to be paid out of the Hotel/Motel Tax Fund.
Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- I. Consideration and Action on Approval of the Purchase of 2 On Site AEDs for City Hall and 13 Lifeline AEDs for Police Officer’s vehicles in the amount of \$18,026.82, from Cardio Partners Inc.
Motion made by Alderman Kyle Buettner and seconded by Alderman Row to approve the Purchase of 2 On Site AEDs for City Hall and 13 Lifeline AEDs for Police Officer’s vehicles in the amount of \$18,026.82, from Cardio Partners Inc.
Comments: The Police Chief mentioned that replacement pads and batteries for the current AED machines are no longer available and the AED equipment needs to be updated.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
- J. Consideration and Action on Approval of a Waterloo Beautification Program Application from Happy Hour Sports Bar at 117 North Main Street.
Motion made by Alderman Vogt and seconded by Alderman Most to approve a Waterloo Beautification Program Application from Happy Hour Sports Bar at 117 North Main Street.
Comments: The Zoning Administrator explained that the business is installing a concrete ADA ramp into the building.
The Aldermen voted as follows:
 AYE – Vogt, Hopkins, Trantham, Row, and Most.
 NAY - None
 ABSTAIN – Matt Buettner and Kyle Buettner
 ABSENT – None
Motion Passed by a vote of 5/0/2/0

- K. Consideration and Action on Approval of a Waterloo Beautification Program Application from BJH Properties, LLC for Mill Street Treasurers, located at 125 West Mill Street.
Motion made by Alderman Hopkins and seconded by Alderman Row to approve a Waterloo Beautification Program Application from BJH Properties, LLC for Mill Street Treasurers, located at 125 West Mill Street.
Comments: The Zoning Administrator stated that the business has some major brickwork that needs to be done which will also enhance the appearance of the building.
Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- L. Consideration and Action on Managerial Raises at Four-Percent (4%) Effective May 1, 2023 for: Tim Birk, Shawn Kennedy, Nathan Krebel, Brad Yearian, Jeff Prosise and Dane Luke.
Motion made by Alderman Hopkins and seconded by Alderman Row to approve Managerial Raises at Four-Percent (4%) Effective May 1, 2023 for: Tim Birk, Shawn Kennedy, Nathan Krebel, Brad Yearian, Jeff Prosise and Dane Luke.
Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- M. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
Motion to move into Executive Session made by Alderman Matt Buettner and seconded by Alderman Hopkins.
Motion passed unanimously to enter into Executive Session with Aldermen Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
- Entered Executive Session at 7:58 p.m.
Adjourned Executive Session at 8:46 p.m.
- Motion to Resume Session made by Alderman Row and seconded by Alderman Most.
Motion passed with a unanimous voice vote.
- Return to regular session at 8:44 p.m.
- N. Consideration and Action on Pittman “Release, Settlement and Resignation Agreement”.
Motion made by Alderman Kyle Buettner and seconded by Alderman Trantham to approve the Pittman “Release, Settlement and Resignation Agreement”.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
14. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Vogt stated that he enjoyed working with Jason Goff on the City Council.
Alderman Most mentioned he had family in from out of town and they had positive comments about the mural on the buildings.
Mayor Darter, Alderman Hopkins and Alderman Kyle Buettner hoped to see everyone tomorrow at the Porta Westfalica Parade.
15. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Matt Buettner.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 8:46 p.m.

Mechelle Childers
City Clerk