

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers
100 W. Fourth St., Waterloo, IL
Date: Monday, June 19, 2023
Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Appointment of Officers for the Following Positions with the Advice and Consent of City Council.
 - A. Appointment of Mr. Tim Birk as Director of Public Works.
 - B. Appointment of Mr. Nathan Krebel as Subdivision & Zoning Administrator.
 - C. Appointment of Mrs. Shawn Kennedy as Collector / Budget Officer.
 - D. Appointment of Mrs. Sarah Deutch as Community Relations Coordinator.
 - E. Appointment of Mrs. Sandra Eckstadt as Human Resources Coordinator.
 - F. Appointment of Mr. Jeffrey Prosise as Chief of Police.
 - G. Appointment of Mr. Bradley Yearian as Building Inspector / Code Administrator.
 - H. Appointment of St. Clair, Gilbreth, and Steppig LLC as City Attorney.
8. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Swearing in of Mr. Richard Smith as a Probationary Police Officer.
 2. Swearing in of Mr. Brandon Hartin as a Probationary Police Officer.
 3. Certificate of Commendation to Molly Grohmann for her Fourth Place Finish in the Long Jump Event at the IHSA Class 2A Girls State Track Meet.
 4. Certificate of Commendation to Joe Schwartz for his Fifth Place Finish in the 1600-Meter Run at the IHSA Class 2A Boys State Track Meet.
 5. Presentation of Commemorative "Eleanor Lane" Street Sign to Eleanor Krebel In Celebration of Joining the Survivorship Clinic and 2 Years Remission.
9. Report of Standing Committees.
10. Report of Special Committees.
11. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-17 Authorizing the Execution of an Intergovernmental Master Agreement, Service Exhibit One for Onsite IT Services, Service Exhibit Two for Antivirus Services, and Service Exhibit Three for Identity & Access Management Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2023 through April 30, 2024.
12. Unfinished Business.
13. Miscellaneous Business.
 - A. Consideration and Action on Approval of a Special Event Permit Application from Randy's RR Bar for their 32nd Anniversary Party to be held on August 12, 2023 2 p.m. till 12:00 midnight, including the Street Closure of Main Street from Mill Street to Alley south of Randy's at 107 S. Main Street.
 - B. Consideration and Action on Approval of the Purchase of a 2023 Terex TL55 Bucket Truck in the amount of \$368,420.00, from Terex Utilities, Inc. for the Electric Department.
 - C. Consideration and Action on Approval of the Purchase of a 2023 Chevrolet Silverado Utility Truck in the amount of \$71,054.09 from Midway Chevrolet Fleet and Commercial for the Gas Department.
 - D. Consideration and Action on Approval of the Purchase of a 2023 Chevrolet Silverado Utility Truck in the amount of \$71,054.09 from Midway Chevrolet Fleet and Commercial for the Water Department.
 - E. Consideration and Action on Approval of the Purchase of a 2023 Ford F-150 Series Pickup Truck in the amount of \$57,070.26 from Sunset Ford for the Street Department.
 - F. Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00 with Discover Downstate Illinois Tourism Bureau to be paid out of the Hotel/Motel Tax Fund.

- G. Consideration and Action on purchase of City of Waterloo Booklet-style Brochure (15,000 quantity) for an amount not to exceed \$2,000.00 to be paid out of the Hotel/Motel Tax Fund.
- H. Consideration and Action on approval of contract with Ivy Bell & Company for Photography Services at a cost of \$6,400.00 (\$3,200 to be paid upon acceptance, \$3,200 to be paid upon completion) to be paid out of the Hotel/Motel Tax Fund.
- I. Consideration and Action on Approval of the Purchase of 2 On Site AEDs for City Hall and 13 Lifeline AEDs for Police Officer’s vehicles in the amount of \$18,026.82, from Cardio Partners Inc.
- J. Consideration and Action on Approval of a Waterloo Beautification Program Application from Happy Hour Sports Bar at 117 North Main Street.
- K. Consideration and Action on Approval of a Waterloo Beautification Program Application from BJH Properties, LLC for Mill Street Treasurers, located at 125 West Mill Street.
- L. Consideration and Action on Managerial Raises at Four-Percent (4%) Effective May 1, 2023 for: Tim Birk, Shawn Kennedy, Nathan Krebel, Brad Yearian, Jeff Prosis and Dane Luke.
- M. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
- N. Consideration and Action on Pittman “Release, Settlement and Resignation Agreement”.
- 14. Discussion of Matters by Council Members Arising After Agenda Deadline.
- 15. Motion to Adjourn.

DATES TO REMEMBER

- June 27, 2023 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.
- July 03, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- July 04, 2023 – City Offices Closed for Independence Day.
- July 10, 2023 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- July 11, 2023 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- July 12, 2023 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- July 17, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- July 20, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- July 25, 2023 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
JUNE 05, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, and Most.
Absent: Row
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the May 15, 2023, City Council Meeting Minutes.
Motion made by Alderman Matt Buettner and seconded by Alderman Goff to approve the May 15, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Most, and Vogt voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Building Inspector / Code Administrator. No report.
 - E. Report of Director of Public Works. No report.
 - F. Report of Chief of Police.
Presentation of a Certificate of Commendation to Detective Andy Dahlem of the Waterloo Police Department in recognition of his investigative work that led to the arrest of three men who broke into ATMs in Waterloo and Sparta on April 13, 2023.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Presentation of a Plaque to Tom Maag in Recognition of his Retirement and 31 Years of Service to the City of Waterloo.
 2. Presentation of a Plaque to Chuck Steppig in Recognition of his Retirement and 30 Years of Service to the City of Waterloo.
 3. Waterloo Beautification Check Presentation to George Obernagel & J.P. Fitzgibbons for Commercial Property Located at 203 W. Mill Street.
 4. Waterloo Beautification Check Presentation to Brian & Andrea Dill for Commercial Property Located at 123 W. Mill Street.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1877 Approving the Naming of an Alley located in the City of Waterloo, Illinois, to Eleanor Lane.
Motion made by Alderman Goff and seconded by Alderman Kyle Buettner to accept Ordinance No. 1877 Approving the Naming of an Alley located in the City of Waterloo, Illinois, to Eleanor Lane.

Comments: The Zoning Administrator commented that the 911 Director contacted the City and stated the alley needed to be named. Any road with two or more residential or business structures has to be assigned an E-911 street name and number.

Motion passed unanimously with Aldermen Goff, Kyle Buettner, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

B. Consideration and Action on Ordinance No. 1878 Amending the City of Waterloo, Illinois, Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII Traffic Schedules, Schedule A: Stop & Through Intersections for Eleanor Lane.

Motion made by Alderman Matt Buettner and seconded by Alderman Goff to accept Ordinance No. 1878 Amending the City of Waterloo, Illinois, Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII Traffic Schedules, Schedule A: Stop & Through Intersections for Eleanor Lane.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Most, and Vogt voting 'aye'.

C. Consideration and Action on Resolution No. 23-16 Approving an Agreement between the City of Waterloo, IL and Farmer's National Company for Farm Management Services.

Motion made by Alderman Most and seconded by Alderman Goff to accept Resolution No. 23-16 Approving an Agreement between the City of Waterloo, IL and Farmer's National Company for Farm Management Services.

Comments: The Director of Public Works stated this was an agreement with the management company that handles the City's rental farm property.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Goff, and Kyle Buettner voting 'aye'.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 626.

Motion made by Alderman Goff and seconded by Alderman Most to approve Warrant No. 626.

Motion passed unanimously with Aldermen Goff, Kyle Buettner, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

B. Consideration and Action on a Solicitation Request from the Waterloo Knights of Columbus for their Annual Tootsie Roll Drive for Intellectual Disabilities to be held on Friday, September 15 and Saturday, September 16, 2023 at the intersections of Main & Mill, and Rogers & Hamacher.

Motion made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner to approve a Solicitation Request from the Waterloo Knights of Columbus for their Annual Tootsie Roll Drive for Intellectual Disabilities to be held on Friday, September 15 and Saturday, September 16, 2023 at the intersections of Main & Mill, and Rogers & Hamacher.

Motion passed unanimously with Aldermen Kyle Buettner, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Goff voting 'aye'.

C. Consideration and Action on Approval of Killian Corporation as Low Bidder for the 2023 Asphalt Overlay Program in the Amount of \$362,927.02 plus a 10% Contingency Amount of \$36,292.71 for a Total Amount of \$399,219.73 as Bid on May 31, 2023 at 1:00 p.m.

Motion made by Alderman Hopkins and seconded by Alderman Vogt to approve Killian Corporation as Low Bidder for the 2023 Asphalt Overlay Program in the Amount of \$362,927.02 plus a 10% Contingency Amount of \$36,292.71 for a Total Amount of \$399,219.73 as Bid on May 31, 2023 at 1:00 p.m.

Motion passed unanimously with Aldermen Hopkins, Trantham, Goff, Kyle Buettner, Most, Vogt, and Matt Buettner voting 'aye'.

D. Consideration and Action on Approval of the Purchase of a Multi-Rake Bar Screen for the Sewer Plant from Vulcan Industries in the Amount of \$140,000.00.

Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt on Approval of the Purchase of a Multi-Rake Bar Screen for the Sewer Plant from Vulcan Industries in the Amount of \$140,000.00.

Comments: The Director of Public Works commented that the multi-rake bar screen at the sewer treatment plant needs to be replaced. The screen lasted about eight years. The screen we are looking at purchasing is made of steel and although it costs more, we believe it should last longer.

Motion passed unanimously with Aldermen Kyle Buettner, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Goff voting ‘aye’.

- E. Consideration and Action on Approval of a Special Event Permit Application from the Optimist Club of Waterloo for their Annual 5K Run/Walk to be held on Saturday, August 26, 2023, 8:00 a.m. to 9:30 a.m., including the Closure of Rogers Street between First Street and just south of Country Club Lane.

Motion made by Alderman Matt Buettner and seconded by Alderman Most on Approval of a Special Event Permit Application from the Optimist Club of Waterloo for their Annual 5K Run/Walk to be held on Saturday, August 26, 2023, 8:00 a.m. to 9:30 a.m., including the Closure of Rogers Street between First Street and just south of Country Club Lane.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Most, and Vogt voting ‘aye’.

- F. Consideration and Action on Approval of a Special Event Permit Application from the Happy Hour Sports Bar for a Happy Hour Bash to be held on Friday, Oct. 6 and Saturday, Oct. 7, 2023 from 5 p.m. to 11 p.m., including the Closure of Main Street in front of the building located at 117 N. Main Street.

Motion made by Alderman Goff and seconded by Alderman Hopkins on Approval of a Special Event Permit Application from the Happy Hour Sports Bar for a Happy Hour Bash to be held on Friday, Oct. 6 and Saturday, Oct. 7, 2023 from 5 p.m. to 11 p.m., including the Closure of Main Street in front of the building located at 117 N. Main Street.

Aldermen voted as follows:

AYE – Vogt, Hopkins, Trantham, Goff, and Most.

NAY - None

ABSTAIN – Matt Buettner and Kyle Buettner

ABSENT – Row

Motion Passed by a vote of 5/0/2/1

- G. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).

Motion to move into Executive Session made by Alderman Matt Buettner and seconded by Alderman Most.

Motion passed unanimously to enter into Executive Session with Aldermen Matt Buettner, Hopkins, Trantham, Goff, Kyle Buettner, Most, and Vogt voting ‘aye’.

Entered Executive Session at 7:47 p.m.

Adjourned Executive Session at 9:14 p.m.

Motion to Resume Session made by Alderman Kyle Buettner and seconded by Alderman Most.

Motion passed unanimously with Aldermen Kyle Buettner, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Goff voting ‘aye’.

Return to regular session at 9:17 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

- **Alderman Most** stated he had received a complaint from an individual about downtown events and the closed streets. However, when we look at the attendance at Firebird Fest, the car shows, etc.... We are getting so many people coming into our town. Thank you to the City of Waterloo for supporting these events.
- **Mayor Darter** commented that he will be out of town next week but will be reachable by phone and email. Mayor Pro Tem will be Kyle Buettner.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Goff.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 9:17 p.m.

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2022-2023 ACTUAL AMOUNT	2023-2024 BUDGETED AMOUNT	% INCREASE/ DECREASE	2022 MAY	2023 MAY	% INCREASE/ DECREASE	2022-2023 FISCAL YTD	2023-2024 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,848,137.04	11,390,000.00	4.99%	755,749.52	759,873.68	0.55%	755,749.52	759,873.68	0.55%
ELEC TAX	265,144.28			18,470.07	19,696.48	6.64%	18,470.07	19,696.48	6.64%
ELECT MISC.	360,074.00	262,000.00	27.24%	67,838.00	(2,745.00)	-104.05%	67,838.00	(2,745.00)	-104.05%
SUBTOTAL	11,473,355.32	11,652,000.00	1.56%	842,057.59	776,825.16	-7.75%	842,057.59	776,825.16	-7.75%
BEGINNING UNAPPLIED	696,363.28			45,083.69	31,783.81	-29.50%	45,083.69	31,783.81	-29.50%
UNAPPLIED CASH REC'D	180,143.31			10,861.98	26,210.62	141.31%	10,861.98	26,210.62	141.31%
UNAPPLIED DISBURSED	193,443.19			7,940.17	-	-100.00%	7,940.17	-	-100.00%
ENDING UNAPPLIED	683,063.40			48,005.50	57,994.43	20.81%	48,005.50	57,994.43	20.81%
GAS SALES	3,537,645.77	3,671,000.00	3.77%	314,537.89	320,620.66	1.93%	314,537.89	320,620.66	1.93%
GAS TAX	71,517.14			8,067.85	8,825.42	9.39%	8,067.85	8,825.42	9.39%
GAS MISC.	123,806.00	106,700.00	13.82%	23,812.00	1,049.00	-95.59%	23,812.00	1,049.00	-95.59%
SUBTOTAL	3,732,968.91	3,777,700.00	1.20%	346,417.74	330,495.08	-4.60%	346,417.74	330,495.08	-4.60%
WATER SALES	2,783,427.40	3,420,000.00	22.87%	208,925.53	286,014.74	36.90%	208,925.53	286,014.74	36.90%
WATER MISC.	803,982.00	73,000.00	-90.92%	9,682.00	472.00	-95.12%	9,682.00	472.00	-95.12%
SUBTOTAL	3,587,409.40	3,493,000.00	-2.63%	218,607.53	286,486.74	31.05%	218,607.53	286,486.74	31.05%
SEWER SALES	1,964,383.08	2,165,000.00	10.21%	151,729.65	161,874.45	6.69%	151,729.65	161,874.45	6.69%
SEWER MISC.	151,485.00	165,500.00	9.25%	17,786.00	5,795.00	-67.42%	17,786.00	5,795.00	-67.42%
SUBTOTAL	2,115,868.08	2,330,500.00	10.14%	169,515.65	167,669.45	-1.09%	169,515.65	167,669.45	-1.09%
CITY TAX	580,493.06	663,000.00	14.21%	43,962.14	50,073.13	13.90%	43,962.14	50,073.13	13.90%
MISC.	42,624.00	42,000.00	-1.46%	7,102.00	582.00	-91.81%	7,102.00	582.00	-91.81%
SUBTOTAL	623,117.06	705,000.00	13.14%	51,064.14	50,655.13	-0.80%	51,064.14	50,655.13	-0.80%
REFUSE FEE	891,938.68	989,750.00	10.97%	75,967.37	78,821.05	3.76%	75,967.37	78,821.05	3.76%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	36,524.00	37,000.00	1.30%	4,436.00	4,921.00	10.93%	4,436.00	4,921.00	10.93%
PERMITS	100,480.00	115,000.00	14.45%	7,407.00	4,629.00	-37.51%	7,407.00	4,629.00	-37.51%
INSPECTION FEES	15,100.00	15,000.00	-0.66%	1,050.00	1,125.00	7.14%	1,050.00	1,125.00	7.14%
FRANCHISE FEES	125,916.00	120,000.00	-4.70%	-	-		-	-	
LIQUOR LICENSE	23,612.00	25,000.00	5.88%	2,284.00	2,163.00	-5.30%	2,284.00	2,163.00	-5.30%
INFRASTRUCTURE FEE	136,307.00	135,000.00	-0.96%	10,997.00	10,746.00	-2.28%	10,997.00	10,746.00	-2.28%
HOTEL/MOTEL TAX	16,839.00	15,000.00	-10.92%	755.00	274.00	-63.71%	755.00	274.00	-63.71%
MISC.	454,779.00	361,005.00	-20.62%	21,899.00	39,134.00	78.70%	21,899.00	39,134.00	78.70%
REPLACEMENT TAX	204,223.00	143,200.00	-29.88%	43,559.00	38,783.00	-10.96%	43,559.00	38,783.00	-10.96%
COUNTY TAX	320,919.00	341,000.00	6.26%	-	-		-	-	
SALES TAX	2,944,634.00	2,900,000.00	-1.52%	199,807.00	218,121.00	9.17%	199,807.00	218,121.00	9.17%
BUSINESS DISTRICT TAX	103,095.00	105,000.00	1.85%	7,606.00	8,047.00	5.80%	7,606.00	8,047.00	5.80%
CANNABIS USE TAX	17,340.00	19,700.00	13.61%	1,524.00	1,328.00	-12.86%	1,524.00	1,328.00	-12.86%
VIDEO GAMING	257,376.00	250,000.00	-2.87%	20,887.00	25,278.00	21.02%	20,887.00	25,278.00	21.02%
INCOME TAX	2,227,915.00	2,163,000.00	-2.91%	381,649.00	297,479.00	-22.05%	381,649.00	297,479.00	-22.05%
SUBTOTAL	7,876,997.68	7,734,655.00	-1.81%	779,827.37	730,849.05	-6.28%	779,827.37	730,849.05	-6.28%
MOTOR FUEL TAX	564,457.00	495,000.00	-12.31%	36,489.00	39,127.00	7.23%	36,489.00	39,127.00	7.23%
MISC	56,731.00	40,000.00	-29.49%	1,275.00	6,042.00	373.88%	1,275.00	6,042.00	373.88%
SUBTOTAL	621,188.00	535,000.00	-13.87%	37,764.00	45,169.00	19.61%	37,764.00	45,169.00	19.61%
UTILITY DEPOSITS	97,400.00	-		9,550.00	10,000.00	4.71%	9,550.00	10,000.00	4.71%
TOTAL DEPOSITS	30,308,447.76	30,227,855.00	-0.27%	2,465,666.00	2,424,360.23	-1.68%	2,465,666.00	2,424,360.23	-1.68%

June 19, 2023

To: Mayor Darter
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the May 31, 2023 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank weekdays from 7:30 AM – 4:30 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
May 31, 2023

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	35,291.47	10,000.00	4,900.00	40,391.47
General Fund	886,129.77	245,094.88	764,795.52	366,429.13
Motor Fuel Tax	82,797.21	52.49	28,692.97	54,156.73
Water Fund	634,688.57	1,793,074.47	1,873,347.52	554,415.52
Sewer Fund	195,499.45	171,614.36	115,238.19	251,875.62
Gas Fund	226,046.11	337,835.09	190,915.64	372,965.56
Electric Fund	270,346.32	820,931.14	754,597.73	336,679.73
Capital Improvements	520,376.83	51,978.92	94.25	572,261.50
D.A.R.E.	1,455.51	-	-	1,455.51
Interest	-	2,564.70	-	2,564.70
Hotel/Motel Tax	155,886.09	273.77	950.00	155,209.86
TOTALS:	\$3,009,015.31	\$3,433,419.82	\$3,733,531.82	\$2,708,903.31

INVESTED FUNDS				
Capital Improvements	\$ 1,486,903.00	-	1,324.18	1,485,578.82
Electric	12,657,848.74	-	11,272.58	12,646,576.16
E-Pay Utility Bills	13,793.73	165,536.98	140,008.77	39,321.94
Farm Account Income	241,683.33	615.80	-	242,299.13
Gas	4,055,412.61	-	3,611.59	4,051,801.02
General Fund	6,789,803.76	627,336.99	-	7,417,140.75
Motor Fuel	1,352,457.01	45,116.93	-	1,397,573.94
Pension Reserve	1,707,217.20	362.49	-	1,707,579.69
Sewer	1,555,414.88	-	1,385.19	1,554,029.69
Utility Deposits	317,366.28	-	282.64	317,083.64
Water	2,148,223.79	-	1,505,188.55	643,035.24
Total Invested Funds:	\$32,326,124.33	\$838,969.19	\$1,663,073.50	\$31,502,020.02
Total All City Funds:	\$35,335,139.64	\$4,272,389.01	\$5,396,605.32	\$34,210,923.33

Pension Obligations	As of Date	Amount
Unfunded Actuarial Accrued Liability - IMRF	12/31/2021	-\$3,138,102.00
Unfunded Actuarial Accrued Liability - Police	4/30/2022	\$4,748,246.00
Total Unfunded Liability		\$1,610,144.00

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Zoning Department Monthly Report 5-31-2023

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Residential Building Permits Issued:													
2023	1	4	2	4	6								17
2022	7	3	5	5	2	5	5	2	5	2	4	1	46
2021	5	4	3	2	5	5	9	2	3	9	3	5	55
2020	2	6	3	5	6	5	4	5	5	9	6	6	62
2019	2	3	9	5	5	1	2	5	2	1	2	2	39
Accessory/Addition Building Permits Issued:													
2023	4	3	11	7	3								28
2022	1	2	9	7	8	6	5	16	7	2	4	3	70
2021	3	4	11	12	10	6	8	10	6	7	6	3	86
2020	2	2	4	9	10	12	10	9	2	6	5	1	72
2019	0	2	5	15	7	13	3	9	3	4	5	2	68
Commercial/Industrial Building Permits Issued:													
2023	3	3	4	2	0								12
2022	2	4	2	2	1	2	1	3	1	0	2	2	22
2021	1	2	3	2	2	2	0	5	6	1	1	0	25
2020	3	1	0	0	2	1	1	0	1	3	5	2	19
2019	5	4	2	3	1	1	6	1	3	3	1	3	33
Excavation Premits Issued:													
2023	1	1	0	3	2								7
2022	3	2	3	5	2	1	3	3	0	3	3	1	29
2021	0	1	4	5	4	3	8	6	0	5	1	4	41
Sign Permits Issued:													
2023	4	2	8	1	1								16
2022	2	2	0	5	0	0	0	2	2	0	4	0	17
2021	1	0	1	1	3	0	1	1	1	1	2	2	14
Demolition Permits Issued:													
2023	0	0	0	0	1								1
2022	1	1	0	0	0	0	1	0	0	0	0	1	4
2021	0	0	0	4	0	0	1	0	0	0	0	0	5
Outside Dining Permits Issued:													
2023	0	0	1	0	0								1
2022	0	0	1	0	0	0	0	0	0	0	0	0	1
Mobile Food Vendor													
2023	0	0	0	0	0								0
2022	0	0	0	0	0	0	0	0	0	0	0	1	1
												TOTAL	82

Building Inspector/ Code Administrator Monthly Report 5/30/2023													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2023	18	19	24	39	35								135
2022	12	25	33	21	49	31	30	38	28	33	27	12	339
New Construction Re-Inspections													
2023	3	5	6	5	4								23
Rental Inspections:													
2023	13	10	18	20	15								76
2022	11	10	8	10	10	25	15	18	9	12	19	10	157
2021	13	15	14	19	18	17	16	18	13	11	12	9	175
2020	21	22	20	16	23	12	14	24	13	15	9	17	206
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
Rental Re-Inspections:													
2023	5	3	4	5	3								20
Dumpster/POD Permits Issued:													
2023	10	15	12	16	15								68
2022	6	5	20	17	9	15	20	21	16	9	7	8	153
Motor Vehicle Violation Notices:													
2023	3	2	0	4	0								9
2022	0	3	4	4	2	1	3	1	5	2	2	2	29
Property Violation Notices:													
2023	3	5	8	10	10								36
2022	1	0	5	14	7	4	5	5	4	4	10	4	63
Ordinance Violation Tickets Issued:													
2023	0	1	0	5	1								7

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Swearing in of Mr. Richard Smith as a Probationary Police Officer.

3. Relief or action to be requested:

Swearing In.

4. Submittal date: 06-05-23

Submitted by:

Jeffrey Prosise, Chief of Police

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on _____

Matter referred to

Spencer T. Denton
Mayor

Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Swearing in of Mr. Brandon Hartin as a Probationary Police Officer.

3. Relief or action to be requested:

Swearing In.

4. Submittal date: 06-05-23

Submitted by:

Jeffrey Prosise, Chief of Police

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

AGENDA REQUEST

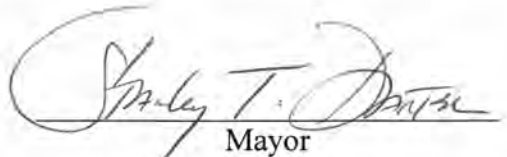
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 19, 2023
(Date)
2. Description of matter to be placed on agenda:
Certificate of Commendation to Joe Schwartz for his Fifth Place Finish
in the 1600-Meter Run at the IHSA Class 2A Boys State Track Meet.
3. Relief or action to be requested:
Presentation of Commendation.
4. Submittal date: June 14, 2023

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 19, 2023
(Date)
2. Description of matter to be placed on agenda:
Presentation of Commemorative "Eleanor Lane" Street Sign to Eleanor Krebel
In Celebration of Joining the Survivorship Clinic and 2 Years Remission.
3. Relief or action to be requested:
Presentation.
4. Submittal date: June 14, 2023

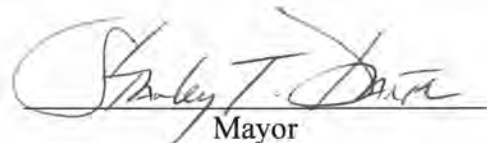
Submitted by:
Mayor Stan Darter

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Resolution No. 23-17 Authorizing the Execution of an
Intergovernmental Master Agreement, Service Exhibit One for Onsite IT Services,
Service Exhibit Two for Antivirus Services, and Service Exhibit Three for Identity
& Access Management Services, between the City of Waterloo, IL and the REJIS
Commission for a One-Year Term Beginning May 01, 2023 through April 30, 2024.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

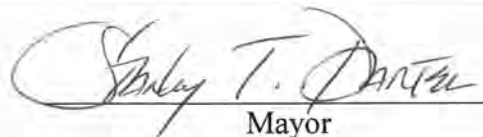
Shawn Kennedy, Collector/Budget Officer

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

RESOLUTION NO. 23-17

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL MASTER AGREEMENT, SERVICE EXHIBIT ONE FOR ONSITE IT SERVICES, SERVICE EXHIBIT TWO FOR ANTIVIRUS SERVICES, AND SERVICE EXHIBIT THREE FOR IDENTITY & ACCESS MANAGEMENT SERVICES, BETWEEN THE CITY OF WATERLOO, IL AND THE REJIS COMMISSION FOR A ONE-YEAR TERM BEGINNING MAY 01, 2023 THROUGH APRIL 30, 2024.

WHEREAS, attached is a proposed Annual Intergovernmental Master Agreement, Service Exhibit One for onsite IT services, Service Exhibit Two for antivirus services, and Service Exhibit Three for identity & access management services, between the City of Waterloo, IL and the REJIS Commission for a one-year term beginning May 01, 2023 through April 30, 2024; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL to sign said Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 19th day of June, 2023.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Stanley T Darter, Mayor
City of Waterloo, IL

ATTESTED:

Mechelle Childers, City Clerk
City of Waterloo, IL



INTERGOVERNMENTAL MASTER AGREEMENT

**Between
The City of Waterloo (Waterloo)
and
The REJIS Commission (REJIS)**

This information shall not be disclosed outside the Government and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate the proposal; provided that a contract is awarded to this offer or as a result of or in connection with the submission of this information, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the contract. This restriction does not limit the Government's right to use information in the data if it is obtained from another source without restriction or contained in the proposal in its entirety.

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This Intergovernmental Master Agreement (the "IMA" or "Agreement"), dated this 1st of May 2023, by and between City of Waterloo (hereinafter "Waterloo") and the Regional Justice Information Service Commission (hereinafter "REJIS").

In consideration of the mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Article I - Definitions of Terms

1.1 Definitions of terms used in the Intergovernmental Master Agreement (IMA). The following terms shall have the defined meanings and described functions for the purpose of this Agreement. Some terms may not be pertinent to this agreement but are defined within to support potential future Service Exhibits.

Base Intergovernmental Agreement Period - a one year period beginning with the Effective Date.

Business Process Owner - A Waterloo senior-level manager, usually in a department with line responsibility, who has the budget and decision-making responsibility for a Waterloo business process and its related computer application(s). Waterloo and REJIS hereby acknowledge and agree that the Waterloo Mayor (as defined below) is Waterloo's business process owner of enterprise information technology infrastructure and systems, and of enterprise information technology processes and their related computer applications.

CASE - A means by which REJIS tracks calls for support from a customer or to track events that Waterloo has requested REJIS to monitor.

Deliverable - Services or product output to be provided to Waterloo as specified in the Service Exhibit(s).

Waterloo (Mayor) - The Mayor of Waterloo's Information Technology (IT) function, or such person(s) designated by senior Waterloo officials to perform the functions designated in this Agreement.

Executive Director - The Executive Director of REJIS.

Executive of Interest - The Waterloo Mayor.

Non-Reoccurring Cost (NRC) - Cost that occur one time.

Monthly Reoccurring Cost (MRC) - Cost that reoccur monthly.

Annual Reoccurring Cost (ARC) - Cost that reoccur annually.

City of Waterloo- Working Days - Monday through Friday excluding Waterloo and REJIS specified holidays.

REJIS CIO - The Chief Information Officer for REJIS.

REJIS Service Portfolio - Listing of additional REJIS Service offerings that can be utilized by Waterloo. See Attachment 1 for a brief overview.

Service Exhibits (SE) - Categories of services to be provided by REJIS to Waterloo pursuant to the terms, covenants and conditions of this Agreement and which are attached hereto and incorporated herein by reference as if fully set out herein.

Service Level Agreement (SLA) - Agreements between REJIS and Waterloo setting service provider and recipient expectations, responsibilities and roles; describes the products or services to be delivered; identifies contacts for problems; and specifies the metrics by which the effectiveness of service activities, functions and processes will be measured, examined, communicated, changed and controlled.

Article II - Agreement Term

2.1 Term. The term of this Agreement shall be for one (1) year beginning with the Effective Date.

2.2 Funding Out. Notwithstanding anything else to the contrary in this Agreement, the obligations of Waterloo under this Agreement shall cease immediately and without penalty, requirement for written notice or further payment being obligatory (aside from those owing for services already provided pursuant to this Agreement) if Waterloo does not for any reason appropriate funds for this Agreement or any of its renewals. Waterloo cannot commit to funding for like services identified within the SE(s) from another provider of service if the Funding Out clause is utilized.

2.3 Termination

2.3.1 Termination for cause. Except for the provision of subsection 2.4.4 of this Article, termination for failure of either party to comply with any of the provisions of this Agreement ("for cause") shall occur upon ninety (90) days' notice in writing to the other party. Termination for cause may occur only after the party on notice has used its best efforts to cure any defaults and has within said ninety (90) days been unable to correct the default to the satisfaction of the other party. Among other circumstances, by way of example and not limitation, Waterloo has the right, for good cause, to terminate this Agreement in its entirety or to terminate REJIS' right to perform a specific service required by this Agreement for a material:

2.3.1.1 failure by REJIS to comply with Waterloo policies that are in effect and of which REJIS has notice ninety (90) days in advance of the effective date. REJIS and Waterloo hereby acknowledge and agree that changes and modifications to Waterloo policies may be made at the sole discretion of Waterloo. REJIS and Waterloo further acknowledge and agree that such changes and modifications may result in a change in services provided to Waterloo by REJIS pursuant to the terms of this Agreement and may result in additional or increased costs and/or expenses to REJIS. REJIS and Waterloo hereby acknowledge and agree that if the additional or modified policies place a substantial cost burden on REJIS, the parties will negotiate a solution that either extends the time before REJIS will be bound to comply, or will compensate REJIS for the cost incurred to comply with the additional or modified policies. If such changes reduce the costs and/or expenses for REJIS, then the parties will negotiate a reduction in costs to Waterloo under this Agreement. REJIS shall provide an estimate and basis of the costs that will be incurred for Waterloo's review at no charge; or

2.3.1.2 failure by REJIS to attain three (3) or more service levels as defined in the SLA(s) for two (2) consecutive quarterly reporting periods; or

2.3.1.3 intentional misstatement by REJIS of financial conditions, billing or costs under this Agreement; or

2.3.1.4 failure by REJIS to keep relevant and critical software at the vendor required levels of support that Waterloo has contracted with REJIS for support. Waterloo will direct the timing of system upgrades and patches, if applicable.

2.3.2 Procedure upon notice of intent to terminate for cause. The party in receipt of a notice of intent to terminate for cause shall acknowledge receipt of said notice in writing within five (5) working days. The party in receipt of notice shall address the cause(s) for termination in writing prior to the expiration of the ninety (90) day cure period or such additional time as may be provided in the notice or as mutually agreed upon by Waterloo and REJIS.

2.3.3 Termination for Convenience. Consistent with the terms of this Agreement, Waterloo may terminate REJIS' rights and obligations to perform services under this Agreement and/or in any or all SE's without cause on one hundred eighty (180) days written notice, provided that said termination is consistent with the terms of this Agreement and as applicable the specific SE describing the services to be terminated; and that such termination shall not occur within the first six (6) months of the Effective Date of this IMA.

Waterloo will provide advanced notification of termination without cause SE services no later than one hundred eighty (180) days prior to the termination date. If such termination is requested by Waterloo for any SE, Waterloo will compensate REJIS for any amounts, fees, charges, damages, costs, expenses or penalties accrued as of the termination date to vendors by REJIS as a result of the discontinuance, termination or early cancellation of agreements, licenses, contracts, and/or leases for software, hardware, or services that were required to provide or support the services provided to Waterloo pursuant to the terms of the terminated SE.

2.3.4 Termination for non-payment. REJIS may declare a termination for cause in the event Waterloo fails to pay for services provided by REJIS pursuant to the terms, covenants and conditions of this Agreement. Any declaration of termination for non-payment will follow the procedure set out in Article II, subsection 2.4.1 and 2.4.2 of this Agreement.

2.3.5 Termination Assistance. Both parties acknowledge the critical nature of the services being provided under the Agreement and agree that any termination will require an orderly process and cooperative environment. The wellbeing of both organizations requires that any extraordinary expense associated with termination must be acknowledged by both parties with mutual agreement on any financial liability to assure an orderly transition. REJIS will provide the required services to ensure an orderly transition. Waterloo will compensate REJIS for any expenses approved by Waterloo in advance beyond the normal categories of services as set out in the Agreement and will provide the structure and facilities for transition.

Article III - Scope & Identification of Services

3.1 General Scope. It is the intent of the parties that REJIS perform services for Waterloo as set out in the SE and perform Waterloo services in accordance with the terms, covenants and conditions of the Service Exhibits which are attached hereto and incorporated herein by reference as if fully set out herein. Services provided by REJIS shall meet agreed to service

levels. Waterloo will provide for any/all hardware/software refreshes based upon industry standard practices. If Waterloo determines that hardware/software refresh actions should be extended and those actions are proven to have a material adverse impact on REJIS' ability to meet SLA requirements, REJIS shall not be accountable for those actions and subsequent implications. However, REJIS shall make its best effort to ensure hardware/software availability and operability regardless of refresh actions that Waterloo may or may not take.

3.2 Additional Services. REJIS, at the request of Waterloo, may provide additional services beyond the scope of services to be provided pursuant to the terms, covenants and conditions of this Agreement ("Additional Services"). REJIS shall provide Waterloo with a written estimate of the charges for any such Additional Services, and Waterloo and REJIS shall execute a written SE agreement detailing such Additional Services prior to Waterloo awarding any Additional Services to REJIS. Waterloo may put any Additional Services out to bid to third parties.

REJIS shall not bill Waterloo, without prior approval by the Waterloo Mayor for any time or expense related to the marketing, researching, or evaluating of new or expanded services or technologies. Any training of REJIS personnel to support new technologies solely used by Waterloo will require prior approval from REJIS and Waterloo, who will reimburse REJIS for specified training.

REJIS may execute additional agreements with Waterloo for specific additional work or services outside the scope of this Agreement. The Waterloo Mayor shall approve this type of work and subsequent billing of the same. However, if Waterloo requires requirements analysis support, that would be on a reimbursable basis.

REJIS shall not bill Waterloo, without prior approval by the Waterloo Mayor or the City of Waterloo being charged any time or expense for responding to Waterloo bids, RFPs or RFIs. However, if Waterloo requires requirements analysis support, that would be on a reimbursable basis.

3.3 Services Portfolio. REJIS shall maintain a current list of services that it provides and has experience in and for which it maintains current competence/skills. REJIS shall provide Waterloo with such a list upon receipt of a written request from the Waterloo Mayor within ten (10) Working Days of REJIS' receipt of such a request.

3.4 Ownership.

3.4.1 Asset & Facilities Ownership - REJIS will send Waterloo any revisions to Waterloo specific circuit configurations or asset management/inventory information within ten (10) Working Days (or such longer period as mutually agreed upon) of the change going into effect/production that impacts Waterloo operations. Information will be sent to the Waterloo Mayor. If created electronically, the files will also be sent or made available to Waterloo.

3.4.2 Data Ownership / Intellectual Property - Data/Information Ownership. All information, data, and publications created specifically for and paid for by Waterloo or as a result of the work identified in Article III of this Agreement is the property of Waterloo unless (i) otherwise noted, (ii) copyright protected, or (iii) otherwise defined or agreed to by both parties to this Agreement.

Custom Software Ownership. If, however, custom coded software is developed by REJIS, the following statement applies. As implied under the REJIS operating charter to support

regional government entities, REJIS will retain ownership of the developed custom coded software and make it available to any/all regional government entity (entities) that can utilize the capability. REJIS retains title and all copyrights, trade secrets, and intellectual property rights to the custom coded software as long as REJIS does not disclose any Waterloo confidential or proprietary information to any third party; and provided that Waterloo is granted a perpetual, worldwide, non-exclusive, royalty free license to use such custom coded software for its internal business purposes. Waterloo agrees that the custom coded software will not be disclosed, given, sold to, or used by another party without the approval of REJIS or as otherwise required by law.

3.6 Place of Performance. REJIS will provide Waterloo services from the REJIS facilities which are their typical work location unless otherwise noted within a SE.

Article IV - Pricing and Payment

4.1 Fees and Pricing. REJIS' fees, rates, and other charges for services provided pursuant to the terms, covenants and conditions of this Agreement shall be those fees, rates and charges set out in the Service Exhibits to this Agreement.

4.2 Travel Reimbursement. For services that cannot be provided over the telephone; travel reimbursement will be required. REJIS personnel will track all travel (provided that travel shall not include travel to and from an individual's residence to a local work-site). All travel will be tabulated monthly and submitted via an invoice for reimbursement to Waterloo. The amount invoiced will be based upon the Internal Revenue Service travel/mileage rate plus any parking costs incurred.

4.3 Method of Payment. Waterloo shall pay REJIS all service fees, rates, and charges for usage pursuant to the Service Exhibits for any Agreement year. REJIS will invoice Waterloo monthly for mutually agreed to services that are recurring. REJIS will generate a monthly invoice for agreed to services. Waterloo shall pay invoices no later than thirty (30) days from the date of its receipt of the invoice.

4.4 Pass Through Charges. From time to time, at the request of and with the prior approval of the Waterloo Mayor and consistent with applicable Waterloo policies, REJIS may purchase from third party vendors various items or services for Waterloo to be used by Waterloo which are beyond the scope of services to be provided Waterloo as set out in the Service Exhibits. Such purchases or expenditures by REJIS will be reimbursed by Waterloo to REJIS at the cost of the item or service plus up to a ten (10%) administration fee and which shall become due and payable from Waterloo within thirty (30) days of Waterloo's receipt of billing by REJIS with no offsets. REJIS may not be able to purchase all pass-through charges on behalf of Waterloo due to the cash outlay required. In such cases, REJIS may require Waterloo to pay for any needed items or services prior to REJIS performing work related to said items or services.

4.5 Hourly Billings. Except as otherwise provided for herein, REJIS shall bill Waterloo all hourly rates in fifteen (15) minute (1/4 of an hour) increments.

4.6 Contingent Obligations. Waterloo's financial obligations under this Agreement that are payable after the then-current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. In the event funds are not appropriated, the Agreement will become null and void, without penalty to Waterloo.

However, nothing in this paragraph shall relieve Waterloo of its responsibility to pay for services provided up to the time of termination.

Article V - Law and Venue

This Agreement is made and entered into in the City of St. Louis, Missouri, and the laws of the State of Missouri shall govern the construction of this Agreement or any action or causes of action arising out of this Agreement. Venue of any action arising out of this Agreement shall only be in the state and federal courts in the County or City of St. Louis, Missouri.

Article VI - Audit

During the term of this Agreement, and for a period of one (1) year following the expiration or termination of this Agreement, Waterloo retains the right to audit the services provided by REJIS and the associated charges for purposes of compliance with the terms of this Agreement, adherence to security measures and controls and in accordance with the terms of the Service Exhibits, upon reasonable notice to REJIS, at Waterloo's discretion and expense. Waterloo personnel may inspect and/or tour the REJIS facilities at the discretion of the Waterloo Mayor and with advanced approval of the REJIS Executive Director (which approval will not be unreasonably withheld), and review all relevant books and records, as long as such inspections are not disruptive to REJIS' operations. In the event that the results of such audit establish that REJIS has overcharged Waterloo, REJIS will refund such overcharge within thirty (30) days of notice from Waterloo. REJIS agrees to promptly address any other issues disclosed by the audit results. If such "other issues" exceed the scope of services contemplated by this Agreement or materially increase REJIS' cost, REJIS may request that the fees, rates and charges under the Agreement be revised to include any additional costs, which must be approved in writing by the Waterloo Mayor. In the event Waterloo does not agree to pay REJIS for said increased costs, REJIS shall not be obligated to implement or perform such recommendations or practices, pursuant to the terms, covenants and conditions of this Agreement.

Article VII - Notice

Any notice, request, or other communication to be given hereunder shall be in writing; and shall be delivered personally, or shall be sent by United States registered or certified mail, return receipt requested, postage prepaid or shall be sent by other similar form of rapid transmission confirmed by the mailing (by first class or express mail or overnight commercial delivery service, postage and charges prepaid) of written confirmation at substantially the same time as such rapid transmission; and, shall be addressed to the parties at the respective addresses set forth below. Notice shall be deemed received at actual receipt. A party may change its address for receipt of notice by service of notice of such change in accordance herewith.

If to REJIS:
REJIS
Executive Director
4255 West Pine Boulevard
St. Louis, Missouri 63108

If to Waterloo:
City of Waterloo
Mayor
100 W. Fourth St.
Waterloo, IL 62298

Article VIII - Conflict of Interest

REJIS represents and warrants that no arrangement has been made with any person or agency to solicit or secure this Agreement upon an agreement or understanding for a gratuity, commission, percentage, brokerage or contingent fee in any form, to any person excepting bona fide employees of REJIS, or bona fide established commercial or sales agency. For breach or violation of this representation and warranty, Waterloo may, by written notice to REJIS, terminate the right of REJIS to proceed under this Agreement or be entitled to pursue the same remedies against REJIS as it could pursue in the event of a breach. The rights and remedies of Waterloo, as provided in this Paragraph, shall not be exclusive and are in addition to any other rights and remedies under this Agreement or provided by law.

Article IX - Employees

Except as otherwise provided for herein, REJIS and Waterloo agree they will not actively solicit for employment nor employ each other's personnel or employees without written permission during the term of this Agreement and for one hundred eighty (180) days after the termination of this Agreement. In the event that REJIS or Waterloo chooses to employ an individual who within the preceding one hundred eighty (180) days was employed by the other party as a full-time employee, both REJIS and Waterloo hereby agree to pay an amount equal to three (3) months base salary to the other party, unless otherwise mutually agreed in writing. The base salary will be computed on the employee's salary as of the time of departure from either REJIS or Waterloo.

Article X - Non-discrimination

During the performance of this Agreement, REJIS shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, sexual orientation, disability, veteran status, age or sex. REJIS shall comply with this policy which must prevail throughout every aspect of the employment relationship, including recruitment, selection, placement, training, compensation, promotion, discipline, transfer, termination or other terms, conditions or privileges of employment. In the event of REJIS' non-compliance with the provisions of this Paragraph, REJIS will take corrective action to remedy any non-compliant area. If REJIS does not provide a remedy within ninety (90) days this Agreement may be canceled, terminated, or suspended in whole or in part and REJIS may be declared ineligible for further Waterloo contracts/agreements. The rights and remedies of Waterloo provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Agreement or as provided by law.

Article XI - Assignment

Except as otherwise provided for herein, REJIS shall not, without the prior written consent of the Waterloo Mayor, assign, transfer or otherwise dispose of this Agreement, any claim hereunder, any interest herein or any monies due or to become due hereunder.

Article XII - Compliance with Law

This Agreement is entered into subject to compliance by REJIS with all provisions of the Constitution and laws of the State of Missouri.

Article XIII - Security

REJIS will conform to Waterloo Policies that are made available to REJIS and report any violations to the Waterloo Mayor. REJIS will proactively recommend and implement generally accepted industry security processes and practices that are consistent with the scope of services, described in the Service Exhibits, with a focus on practices that are consistent with industry best practices, including any that may be recommended by Waterloo's major vendors. If such recommendations or practices exceed the scope of services contemplated by this Agreement or materially increase REJIS' cost, REJIS may request that the fees, rates and charges under the Agreement be revised to include any additional costs, which must be approved in writing by the Waterloo Mayor. In the event Waterloo does not agree to pay REJIS for said increased costs, REJIS shall not be obligated to implement or perform such recommendations or practices, pursuant to the terms, covenants and conditions of this Agreement.

REJIS shall provide timely physical and logical protection for Waterloo hardware, software and data, that are under REJIS control as provided for in the scope of services in the Service Exhibits, that meet or exceed Waterloo's requirements. Examples would include policies, practices, and procedures for handling security breaches. To the extent allowed by applicable law, REJIS shall indemnify and hold Waterloo (and its officers, trustees, commissioners, directors, employees and agents) harmless from and against all liability, claims, damages and expenses (including reasonable attorneys' fees) related to damages caused to Waterloo hardware, software and data under REJIS' control.

REJIS will cooperate with any security audits conducted by Waterloo or its agent. Waterloo will cooperate with any security audits conducted by REJIS or its agent. Each party initiating such an audit shall be responsible for its own out-of-pocket expense for conducting any such audit, except, in the event the Waterloo Mayor requests that REJIS participate in any Waterloo initiated audit, then REJIS shall be authorized to charge any reasonable hours expended by REJIS to Waterloo at REJIS' then prevailing rate plus any out-of-pocket expense, which shall be pre-approved by the Waterloo Mayor.

REJIS staff and contracted employees are fully fingerprint background checked and are required to undergo CJIS awareness training. REJIS staff sign a Non-Disclose Acknowledgement attesting to:

- I acknowledge that as an employee of the Regional Justice Information Service (REJIS), I have access to confidential and non-confidential records that are the property of criminal justice and other governmental agencies. I understand I may not retrieve for personal use or disseminate any information obtained through the REJIS system. I also understand that any unauthorized entry, modification, deletion, retrieval, or dissemination of such information may result in criminal and/or disciplinary action including dismissal from REJIS.
- Further, I acknowledge that I may have access to software that is the intellectual property of REJIS or others, and agree that I will not disclose or release this software to others without specific authorization from REJIS management. Disclosure in violation of this policy may result in civil penalties and disciplinary action, including dismissal.

Article XIV - Provision of Insurance

14.1 Insurance coverage for property assets. REJIS and Waterloo agree to provide insurance coverage (or self-insure) for damages to owned assets that are in the possession of or located at the premises of the other party. The amount of insurance coverage shall be adequate to cover the replacement of such assets. It shall be sufficient for this purpose if Waterloo is

named as a Loss Payee for its interests on a policy held by REJIS covering loss of property. Waterloo will provide to REJIS a current inventory of the equipment located within the REJIS facility on an annual basis.

14.2 General Insurance Requirements. REJIS must provide satisfactory Certificates of Insurance on ISO ACORD 25 forms to Waterloo, indicating that REJIS has obtained and will continue to carry commercial general liability, workers compensation/employer's liability, business auto liability, cyber liability and professional liability as required and applicable to the Agreement.

REJIS shall carry and maintain for the life of the Agreement adequate insurance for bodily injury, personal injury and property damage with a company satisfactory to Waterloo and which is: (i) Licensed to do business in the State of Missouri (Admitted) with a financial strength rating of "A-" or better and a financial size category of Class VI or higher per AM Best Company; or (ii) Not licensed in the State of Missouri (Non-admitted) with a financial strength rating of "A" or better and a financial size category of Class IX or higher per AM Best Company; or (iii) For workers compensation coverage only, organized pursuant to the Missouri Insurance Company Act (R.S.Mo §§ 287.900 to 287.920).

Waterloo and its Trustees, officers, agents and employees, shall be named as "Additional Insured(s)" for all required insurance coverage (with the exception of workers compensation coverage and professional liability) with respect to the work covered by the Agreement. The amounts of coverage required herein shall not be construed to limit the liability of REJIS under the indemnification provision of the Agreement. The limits of liability shall not be for less than the amounts listed below. The insurance carrier will be acceptable regardless of the above requirements if the insurance company furnishes a bond guarantee or policy containing a provision (commonly referred to as a "cut-thru" endorsement) giving all claimants thereunder a direct right of recovery against the company's reinsurer, provided the reinsurer meets one of the qualifications listed above.

14.3 Commercial General Liability (CGL): REJIS agrees to maintain for the duration of the Agreement commercial general liability, (CGL), and if necessary commercial general umbrella insurance with a limit of no less than \$3,000,000 per each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location Agreement. CGL insurance shall be written and shall cover liability arising from premises, operations, independent contractors, products - completed operations, personal injury and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)]. Waterloo shall be endorsed on the policy as additional insured.

14.4 Error and Omissions Liability: REJIS shall maintain in force for the duration of this Agreement errors and omissions and professional liability insurance appropriate to the REJIS' employees and consultants' profession(s) while providing services to Waterloo. Coverage as required in this Article shall apply to liability for professional error, act or omission arising out of scope of the REJIS' services as defined in this Agreement. Coverage shall be written subject to limits of not less than \$2,000,000 per occurrence. The insurance coverage under such certificates shall be retroactive to the date of this Agreement and REJIS shall cause the same to remain in effect for period of two (2) years following the termination of this Agreement (hereinafter referred to as the Insurance Period).

14.5 Business Interruption Coverage. It is the intent of the parties that REJIS be able to provide adequate services, in accordance with the terms of this Agreement, in the event of a disaster or other occurrence, which may cause REJIS to be unable to provide services from

its facilities. To this end, REJIS shall obtain sufficient insurance to ensure continuity of services from a subordinate site, that is, to cover the cost of temporary equipment and facilities that would be incurred by REJIS in the event a REJIS facility, for whatever reasons, except acts of war, acts of God, insurrection or terrorism, suffers significant property loss which renders the facility unfit for occupancy, or for any reason, other than acts of war, insurrection or terrorism, which cause an interruption in services which cannot be restored promptly. Such policy, as is obtained or held, must be approved for this purpose by the Waterloo Mayor.

14.6 Workers' Compensation Insurance. REJIS shall maintain in force for the duration of this Agreement workers' compensation insurance with statutory limits and a limit of \$1,000,000 for Employer Liability and to include the following:

\$1,000,000 Each Accident
\$1,000,000 Coverage Limit
\$1,000,000 Disease Each Employee.

The policy shall be endorsed with ISO form WC 00 03 01 - Alternate Employer Endorsement. The Alternate Employer Endorsement shall designate Waterloo as "alternate employer".

14.7 Cyber Insurance. REJIS shall maintain in force for the duration of the Agreement an Internet Liability policy including without limitation, unauthorized access, unauthorized use, virus transmissions, denial of service, personal injury, liability of service provider and liability of Waterloo arising out of acts of REJIS with respect to design and development of the system used to operate and maintain the service with minimum limits of \$2,000,000 per occurrence.

14.8 Certificate of Insurance. REJIS will provide to Waterloo certificates of all such insurance at the outset of this Agreement and annually (or at the renewal or change of any policy) thereafter while this Agreement is in force.

Article XV - Severability

If for any reason one or more of the terms, covenants, conditions or provisions contained in this Agreement shall be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other term, covenant, condition or provision of this Agreement and shall be construed as if such invalid, illegal or unenforceable term, covenant, condition or provision never had been included in this Agreement, provided the invalidity of such term, covenant, condition or provision does not materially prejudice either REJIS or Waterloo in their respective rights and obligations contained in the valid terms, covenants, conditions and provisions of this Agreement.

Article XVI - Confidentiality and Privacy

REJIS will comply with Waterloo privacy policies, including the handling of information designated "Confidential" or "Private." REJIS acknowledges that REJIS personnel may gain access to information, disclosure of which remains restricted by law, and REJIS agrees to consider any and all information involved in performance of services under this Agreement as confidential, shall be used only for purposes of this Agreement, and no such information shall be disclosed by REJIS or its agents or personnel, except as required by law. Waterloo and REJIS acknowledge that the parties may discover each other's proprietary information in connection with the performance of services performed under this Agreement and Waterloo and REJIS agree to receive this information in confidence, to use this information only for the purposes of this Agreement, and no such confidential information shall be disclosed by the respective parties or their agents or personnel without the prior written consent of the other party, except that REJIS and Waterloo may comply with requests for release of open records

in conformity with the provisions of Missouri's Sunshine Law (Chapter 610 of the Missouri Revised Statutes, 2000, as amended from time to time), or other applicable law or order of a court of law with proper jurisdiction. If either party receives a subpoena or other validly issued administrative or judicial demand requiring it to disclose the other party's confidential information, such party shall provide prompt written notice to the other party of such demand in order to permit such party to seek a protective order. Each party shall be deemed to have met its nondisclosure obligations under this Paragraph as long as it exercises the same level of care to protect the other party's information as it exercises to protect its own confidential information, except to the extent that applicable law or professional standards impose a higher requirement.

Article XVII - Contractors

REJIS and/or Waterloo may employ independent contractors to provide information technology products and services as long as those products or services are not in conflict or in contradiction to the terms of this Agreement. REJIS, at the written request of the Waterloo Mayor, will cooperate with these authorized, independent contractors and provide access and use of Waterloo physical and logical computing and network resources and facilities that are under REJIS control as directed by the Waterloo Mayor. REJIS shall ensure that all subcontractors providing services under this Agreement are approved in advance by Waterloo (which approval will not be unreasonably withheld), that all subcontractors abide by the terms and conditions of this Agreement, and that REJIS maintains liability for the acts and omissions of such subcontractors.

Article XVIII - Business Change

In the event of a material and substantive change in REJIS' business model, Waterloo may initiate an immediate renegotiation or termination of this Agreement at the Waterloo Mayor's discretion. Events that may constitute a substantive change would include for example:

1. Merger or acquisition.
2. Significant change in mission/charter.
3. REJIS filing for bankruptcy protection.

Article XIX - Amendment

From time-to-time Waterloo and REJIS may find it necessary, in the course of normal business, to modify this Agreement and/or one or more of its associated SE. Such modification when agreed to by both parties and duly authorized and signed by the Waterloo Mayor and the REJIS Executive Director shall become a part of this Agreement for the duration of the term of this Agreement.

Article XX - Warranties/Guarantees

This is a services engagement. REJIS warrants that it will perform services hereunder in good faith and in a professional manner. Unless established in SE or SLA, REJIS disclaims all other warranties, either express or implied, including, without limitation, warranties of merchantability and fitness for a particular purpose.

Article XXI - Force Majeure

Any delay or nonperformance of any provision of this Agreement (other than for the payment of amounts due hereunder) caused by conditions beyond the reasonable control of the performing party shall not constitute a breach of this Agreement, and the time for

performance of such provision, if any, shall be deemed to be extended for a period equal to the duration of the conditions preventing performance.

Article XXII - Required Approvals

When the consent, approval, waiver, release, or certification ("Approval") of either party is required under the terms of this Agreement, such Approval must be in writing and signed by the party making the Approval. Whenever the Approval of REJIS is required, the Approval must be from the REJIS Executive Director or his or her authorized or designated representative. Whenever the Approval of Waterloo is required, the Approval must be from the Waterloo Mayor or the authorized or designated representative.

Article XXIII - Miscellaneous Provisions

23.1 Exhibits and Attachments. All SE and attachments described herein are incorporated into this Agreement by this reference as if fully set out herein.

23.1.1 Additional Waterloo SE - As separate SE between REJIS and Waterloo for specific Information Technology services expire or are created, these agreements will be incorporated under this IMA as a SE to this Agreement for use of consistent Agreement terms and conditions. The new SE format will follow the sample template below set forth in section 23.1.2 to this Agreement and will identify those Articles under the Agreement that apply and incorporate those unique terms, conditions, and pricing added to the Waterloo Agreement.

23.1.2 Additional Waterloo Agreement SE Template Format - The following sample template should be used for any future "Additional Waterloo SE":

Service Exhibit (SE) _____

In accordance with the **Waterloo Intergovernmental Master Agreement (IMA)** this Service Exhibit (SE) is established to provide {Description Of Support} services for Waterloo activities.

Agreement Exhibit Term

SE-#-1 - Definition of Services

SE-#-2 - Scope of Services

SE-#-3 - Duties and Responsibilities

SE #-4 - Service Quantity

SE #-5 - Service Quality

SE-#-6 - Financial Terms

SE-#-7 - Scope Changes

Acknowledgement of Terms and Conditions

Attachments / SLA's - {As Required to be part of the SE}

23.2 Paragraph Headings. The paragraph headings contained in this Agreement are for convenience only and shall in no way enlarge or limit the scope of the paragraphs hereof.

23.3 Dates and Non-business Days. Whenever a number of days is referred to in this Agreement, days shall mean calendar days unless otherwise expressly provided. If the last day for giving of notice or for performance of any obligation or condition hereunder is a

Saturday, Sunday or federal, state, Waterloo or REJIS holiday, then such last day shall be extended to the next succeeding business day thereafter. Whenever it is provided in this Agreement that day shall be counted, the first day to be counted shall be the day following the date on which the event causing the period to commence occurs.

23.4 Other Documents. Each party, at the request of the other, shall execute, acknowledge (if appropriate), and deliver whatever additional documents, instruments, affidavits, certifications, and records, and shall perform such other acts in good faith, as may be reasonably required in order to accomplish the intent and purposes of this Agreement.

23.5 Counterparts. This Agreement and any companion documents or instruments referred to herein, may be executed in any number of counterparts, each of which shall be original, but all of which together shall constitute one document or instrument.

23.6 Waiver. No waiver of any breach of any term, covenant, condition, warranty, or provision herein contained shall be deemed, or shall constitute a waiver of any preceding or succeeding breach thereof of any term, covenant, condition, warranty, or provision contained herein. No extension of time for performance of any obligation or act shall be deemed an extension of the time for performance of any other obligation or act. No waiver shall be binding unless executed in writing by the party granting the waiver.

23.7 No Personal Liability. No commissioner, director, executive, officer, board member, employee or other agent of Waterloo or REJIS shall be personally liable under or in connection with this Agreement or any future SE.

Article XXIV - Acknowledgement of Terms and Conditions

The parties hereto affirm each has full knowledge of the terms, covenants, conditions, warranties and requirements contained in this Agreement. Each party acknowledges that such party, after negotiation and consultation, has reviewed and revised this Agreement. As such, the terms of this Agreement shall be fairly construed and the usual rule of construction, to the effect that any ambiguities herein should be resolved against the drafting party, shall not be employed in the interpretation of this Agreement or any amendments, modifications, attachments or exhibits thereto.

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IN WITNESS WHEREOF, the parties have executed this Intergovernmental Master Agreement (IMA) on the date first written above.

REJIS:

REJIS COMMISSION

By: 
Sheila Pearson
Interim Executive Director

Date: 05/01/2023

Waterloo:
City of Waterloo

By: _____
Stan Darter
Mayor

Date: _____

Attachment 1 - REJIS Service Portfolio

REJIS can provide for additional products and services for Waterloo as required in the performance of the Agreement through the creation of additional SE(s) added to the IMA. A summary of several additional services REJIS can provide include:

- Data Center Colocation Services
- Data Center Disaster Recovery Services
- SolarWinds Monitoring
- Windows Server Administration
- Operations Monitoring and Support
- NetMotion & Wireless Connectivity Support
- Multi-Factor Authentication (MFA)
- Mobile Device Management - Mobile Iron
- McAfee Security Software
- KnowBe4 and Security Awareness Training
- Security Services

Attachment Two - REJIS Escalation Process

Department/Division: City of Waterloo- Escalation Process – Shawn Kennedy (618) 781-9431

REJIS: REJIS Operations Center - 314-535-9497 or 888-923-7255

If Trouble CASE is Open After	Priority 1 Automatic REJIS Action	Priority 2 Automatic REJIS Action
Immediate Notification	REJIS Operations Center (ROC) escalates to the appropriate REJIS staff immediately by voice and email. Customer notified call is assigned within fifteen (15) minutes.	ROC escalates to the REJIS staff immediately by voice and email.
1 Hour	REJIS Operations Center contacts the user that initiated the CASE to establish how to be contacted and updated going forward through problem resolution.	Customer notified call is assigned.
2 Hours	If REJIS is unable to successfully analyze and troubleshoot the problem, ROC will notify next level management of status and contact user.	REJIS Technician contacts the user person initiating the CASE.
4 Hours	REJIS will contact Vendor additional Technical Support for assistance and resolution as needed.	
24 Hours	Reviewed by Systems Managers of open CASEs, priority for resolution, and resources necessary to resolve problem.	Reviewed by Systems Managers of open CASEs, priority for resolution (Note: Priority 2 is lesser priority), and resources necessary to resolve problem.
As Appropriate (based on severity of CASE and time lapse)	Escalate to the REJIS CIO, and as appropriate to the REJIS Executive Director.	Escalate to the REJIS System Manager, CIO and as appropriate, REJIS Executive Director.

Definitions
Priority 1 CASEs: Highest priority, impacts multiple users, mission critical applications or major locations and for which there is no immediate work-around. Priority 2 CASEs: An outage affecting a single user, non-mission critical application or location, or there is a work-around for the problem.

Service Exhibit (SE) One – REJIS Onsite IT Services

SE-1-1 Definition of Services City of Waterloo

REJIS and the CITY OF WATERLOO have entered into this agreement in which REJIS will provide the implementation and service for REJIS Onsite IT Services (ROS) as requested by the CITY OF WATERLOO. REJIS, at the request of the CITY OF WATERLOO, may provide the CITY OF WATERLOO with WAN/LAN or Desktop services as needed, within the terms, covenants, and conditions of the Contract. REJIS shall accept work requests, provide the CITY OF WATERLOO with a written estimate of the charges for any WAN/LAN or Desktop services prior to the CITY OF WATERLOO awarding any work to REJIS. The CITY OF WATERLOO may put any additional work or services out to bid.

REJIS shall bill the CITY OF WATERLOO, for hours incurred by WAN/LAN or Desktop services once approval is provided. CITY OF WATERLOO shall be charged based on WAN/LAN or Desktop associated REJIS PRO Code rates, based on experience and skills of the REJIS provider. REJIS shall provide a monthly report of hours incurred due to request for services. REJIS shall not bill the CITY OF WATERLOO for any time or expense incurred by REJIS in responding to CITY OF WATERLOO bids, RFPs, or RFIs.

SE-1-2 Scope of Services

In accordance with the provisions of the ROS and this SE, REJIS will provide for:

- Assignment of WAN/LAN or Desktop services when requested.
- Perform resolution of all identified and reported issues.
- Provide status report to client the week of work performed with outstanding issues.
- Assist with budget planning of IT hardware, software and services.
- Provide WAN/LAN or Desktop services at locations provided by the CITY OF WATERLOO.

SE-1-3 Duties & Responsibilities

REJIS will provide services consistent with the above scope as described in this SE. REJIS will ensure all personnel resources, diagnostic and productivity tools supplied by REJIS, and methodologies meet industry best practices and that REJIS employees possess the required background and technical skills to support the services provided as part of this SE. The CITY OF WATERLOO staff will participate in user working groups and in setting of project priorities to guide and support the ROS System.

DELIVERABLES/CONDITIONS:

REJIS

1. Month of work ROS reports containing billable hours worked.
2. Meetings as requested by CITY OF WATERLOO.
3. ROS calls for support will be accepted 24/7/365 by REJIS Operations Center (ROC) and resources assigned to support calls within four (4) hours.

CITY OF WATERLOO:

Client Use Only

CITY OF WATERLOO may use and execute the Software only for purposes of serving the internal needs of CITY OF WATERLOO 's business. Any other use of the Software is strictly prohibited. Client will not make the Software available for use by agencies or individuals outside of CITY OF WATERLOO clients on a "time-sharing", "application service provider", or "service bureau" basis or for any other similar rental or sharing agreement, except as expressly authorized in writing by REJIS.

Proper Environment

CITY OF WATERLOO will ensure that all work sites have adequate: physical space; air conditioning and other environmental conditions; adequate and appropriate electrical power outlets, distribution, equipment, and connections; and adequate telephone or other communication lines (including modem access and adequate interfacing networking capabilities), all for the installation, use and maintenance of the Software system. The work site will be inspected prior to implementation to advise of any apparent deficiencies or non-conformity.

General

1. Identify request for service within the intent of this SE
2. Provide access to CITY OF WATERLOO personnel or resources required to meet the obligations under this SE
3. Provide responses to questions or events required to meet timetables or requirements consistent with this SE

SE-1-4 Service Quantity

DELIVERABLES:

1. ROS project and assignment reporting (REJIS responsibility)
2. Monthly checkpoint calls with REJIS POC (REJIS responsibility to coordinate calls)

SE-1-5 Service Quality

REJIS will provide staffing to perform services as identified by CITY OF WATERLOO within this SE. Work to be measured through:

1. Services identified within this SE
2. Service levels as identified with Attachment Three - Service Level Agreement (SLA) - One

SE-1-6 Financial Terms

CITY OF WATERLOO will pay for time services identified in this SE based upon the following rate schedule. CITY OF WATERLOO commits to the following MRC rate schedule to be utilized over a one (1) year term. MRC rates to be invoiced monthly as used. Payment due thirty (30) days net from invoice date. Any support hours utilized, not covered by this agreement, will be billed monthly in arrears.

MRC²

Category	Qty	Rate	Total
On-site Scheduled Support (4 hours per week)	17.33	\$95.00	\$1,646.35

² - MRC - Costs for ongoing licensing, ongoing central site and ongoing DR site costs

Rates may be adjusted as part of any *Renewal Option Periods* of the Agreement to reflect REJIS adjusted rates, which will not exceed a four percent (4%) increase. The adjusted rate then becomes the new rate for the next Agreement Year and for any future adjustment calculations.

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SE-1-6-1 Place of Performance

REJIS will provide CITY OF WATERLOO services from the REJIS facilities which are their typical work location.

SE-1-7 Scope Changes

From time-to-time CITY OF WATERLOO or REJIS may request an adjustment to the scope of services covered in this SE to reflect changes in business conditions or directions in technology. Such requests will require a minimum of thirty (30) days prior written notice to the other party and the prior written approval of both parties to adjust the required services and associated fees, rates, charges, and costs.

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SLA #: 01

Category Service Provided: REJIS Facility Technical Services

DEPARTMENT/DIVISION: CITY OF WATERLOO

DATE: May 1, 2023

Description of Service(s)	Department/Division Contact (Org/Title/Phone)	REJIS Supporting Contact (Org/Title/Phone)	Business Hours of Operation	Service Quality Measurement	Target	Problem Resolution Procedures
• REJIS Facility Technical Services	CITY OF WATERLOO IT Contact Shawn Kennedy (618) 781-9431	REJIS Senior Network Analyst Michael Gasparich 314-633-0317 (o) 618-531-0033 (m) REJIS Client Site Supervisor Bernard Grieshaber 314-633-0211 (o) 573-883-0298 (m)	24/7/365 Note: Business Hours 7:00 am - 5:00 pm Monday-Friday Excluding REJIS and CITY OF WATERLOO holidays	Issues will be classified at the time of the call as Critical, high, medium or low. All issues will require a ticket to be created and updated with detailed information of every step taken to rectify.	Client will be contacted by technician once technician has been notified Critical: within 15 High: within 1 hour Medium: within 12 business hours Low: within 24 business hours	• REJIS Operations Center (ROC) will take all calls and escalate to REJIS Facilities Support Staff.

Client Responsibilities: Clients experiencing service problems will contact the REJIS Operations Center (ROC) at 314-535-9497 providing a name, department, phone number, and description of problem.

REJIS Responsibilities: REJIS Services will be available on a 24/7/365 basis. Possible remedies include: 1) reboot of the equipment, 2) isolation of problem based on client log file review, 3) escalation to Maintenance or Vendor based on equipment connectivity problem, 4) hardware/software repair done by REJIS. The REJIS Escalation Process is listed below for CASE resolution. REJIS will ensure all documentation is current and accurate using Word / PDF / Visio documentation and knowledgebase tools.

Attachment One – CITY OF WATERLOO and REJIS Specified Holidays

CITY OF WATERLOO Specified Holidays

Monday, January 16, 2023	Martin Luther King Day
Monday, February 20, 2023	President's Day
(Sunday) March 12, 2023	Daylight Savings Time Begins
Friday, April 07, 2023	Good Friday
Monday, May 29, 2023	Memorial Day
Tuesday, July 04, 2023	Independence Day
Monday, September 04, 2023	Labor Day
(Sunday) November 05, 2023	Daylight Savings Time Ends
Friday, November 10, 2023	Veteran's Day
Thursday, November 23, 2023	Thanksgiving Holiday
Friday, November 24, 2023	
Monday, December 25, 2023	Christmas Holiday
Tuesday, December 26, 2023	
Friday, December 29, 2023 (at 12 noon)	New Year's Holiday
Monday, January 01, 2024	

REJIS Specified Holidays

New Year's Day - January 1st
Martin Luther King Day – 3rd Monday in January
President's Day – 3rd Monday in February
Memorial Day - Last Monday in May
Independence Day - July 4th
Labor Day – 1st Monday in September
Veteran's Day - November 11th
Thanksgiving Day – 4th Thursday in November
Thanksgiving Friday – 4th Friday in November
½ Day Christmas Eve - December 24th
Christmas Day - December 25th

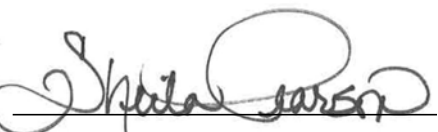
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Service Exhibit Signature Page

IN WITNESS WHEREOF, the parties have executed this Intergovernmental Master Agreement (IMA) on the date first written above.

REJIS:

REJIS COMMISSION

By: 

Sheila Pearson,

Interim Executive Director

Date: 05/01/2023

The City of Waterloo

By: _____

Stan Darter

Mayor

Date: _____

Service Exhibit (SE) Two – REJIS Managed AntiVirus Services

SE-2-1 Definition of Services

REJIS and THE CITY OF WATERLOO have entered into this agreement in which REJIS will provide the implementation and service for REJIS Managed AntiVirus Services (RAV).

SE-2-2 Scope of Services

In accordance with the provisions of the RAV and this SE, REJIS will provide for:

- Setup of client as an organization.
- Installation of agents on end points.
- Setup policies for organization.
- Perform scans of all covered systems.
- Provide monitoring of endpoints.
- Provide incident resolution of items reported and found by monitoring.
- Provide monthly reporting to client.

SE-2-3 Duties & Responsibilities

REJIS will provide services consistent with the above scope as described in this SE. REJIS will ensure all personnel resources, diagnostic and productivity tools supplied by REJIS, and methodologies meet industry best practices and that REJIS employees possess the required background and technical skills to support the services provided as part of this SE. THE CITY OF WATERLOO staff will participate in user working groups and in setting of project priorities to guide and support the RMS System.

DELIVERABLES/CONDITIONS:

REJIS

1. Centralized hardware, software, and physical location to operate the REJIS Managed Services solution. The solution will be housed at REJIS Data Center, a fully redundant facility and monitored 24/7/365 for service availability.

2. Will update and maintain services from Kaseya for the software provided for RAV. REJIS will obtain maintenance and warranty services in respect to any Equipment purchased in connection with the System.
3. Monthly RAV reports.
4. Provided for required travel and labor during the implementation phase of the RAV service.
5. RAV calls for support will be accepted 24/7/365 by REJIS Operations Center (ROC) and resources assigned to support calls within four (4) hours.

THE CITY OF WATERLOO:

Client Use Only

THE CITY OF WATERLOO may use and execute the Software only for purposes of serving the internal needs of THE CITY OF WATERLOO 's business. Any other use of the Software is strictly prohibited. Client will not make the Software available for use by agencies or individuals outside of THE CITY OF WATERLOO clients on a "time-sharing", "application service provider", or "service bureau" basis or for any other similar rental or sharing agreement, except as expressly authorized in writing by REJIS.

Third Part Access and Queries

THE CITY OF WATERLOO may not allow any other The City of Waterloo, entity, or individual (outside of THE CITY OF WATERLOO clients) to use or have access to the Software in any manner other than inquire-only; and such queries may be conducted solely for THE CITY OF WATERLOO internal business purposes. THE CITY OF WATERLOO may not query the Software or permit any third party to query the Software for a third party's business purposes.

Competitive Use

THE CITY OF WATERLOO may not utilize or permit a third party to access or utilize any part of the Software in any manner that competes, directly or indirectly, with any product or service of REJIS. This includes without limitation, using the Software (or its Utilities) to develop any software, interfaces, or other products that compete with REJIS products or services, or using interfaces or other products connecting to the database of the Software in connection with a third-party's competing products.

Additional Components

Other components (hardware and/or third-party software) may be required for the use of the Software. For example, unless otherwise detailed in the Technical and

Implementation Documents, THE CITY OF WATERLOO is required to provide workstations and personal computers, network, operating system, Internet connectivity, and other components (e.g., cables and wiring) associated with and necessary to effectively use the system that are typically supplied by the customer of such a system

Proper Environment

THE CITY OF WATERLOO is responsible for ensuring a proper environment and proper utilities for the computer system on which the Software will operate in a secure environment and according to the specifications for the equipment as specified by the manufacturer. THE CITY OF WATERLOO will ensure that all work sites it provides will follow all applicable industry and OSHA standards. To the extent applicable, THE CITY OF WATERLOO will ensure that all work sites have adequate: physical space; air conditioning and other environmental conditions; adequate and appropriate electrical power outlets, distribution, equipment and connections; and adequate telephone or other communication lines (including modem access and adequate interfacing networking capabilities), all for the installation, use and maintenance of the Software system. The work site will be inspected prior to implementation to advise of any apparent deficiencies or non-conformity.

General

1. Identify request for service within the intent of this SE
2. Provide access to THE CITY OF WATERLOO personnel or resources required to meet the obligations under this SE
3. Provide responses to questions or events required to meet timetables or requirements consistent with this SE
4. Provide for appropriate connectivity, hardware, and software to support RBS setup and configurations at THE CITY OF WATERLOO site(s).

[The remainder of this page left intentionally blank.]

SE-2-4 Service Quantity

REJIS will supply THE CITY OF WATERLOO the following:

1. A REJIS Systems Manager primary Point of Contact (POC) for all services related to this SE.
2. Skilled REJIS staff to support tracking for support calls, training staff, and technical staff to assess calls to work to remediate issues.

DELIVERABLES:

1. RMS project and assignment reporting (REJIS responsibility)
2. Monthly checkpoint calls with REJIS POC (REJIS responsibility to coordinate calls)

SE-2-5 Service Quality

REJIS will provide staffing to perform services as identified by THE CITY OF WATERLOO within this SE. Work to be measured through:

1. Services identified within this SE
2. Service levels as identified with Attachment Three - Service Level Agreement (SLA) - one

SE-2-6 Financial Terms

THE CITY OF WATERLOO will pay for time services identified in this SE based upon the following rate schedule. THE CITY OF WATERLOO commits to the following ARC & MRC rate schedules to be utilized over a one (1) year term. ARC charges to be invoiced annually. MRC charges to be invoiced monthly. Payment due thirty (30) days net from invoice date. Any support hours utilized, not covered by this agreement, will be billed monthly in arrears.

ARC¹

Category	Qty	Rate	Total
Trellix License renewal	62	\$26.00	\$1,612.00

¹ - ARC - Costs for ongoing licensing, ongoing central site and ongoing DR site costs.

MRC²

Category	Qty	Rate	Total
Trellix dat file updates	62	\$2.50	\$155.00

² - MRC - Costs for ongoing licensing, ongoing central site and ongoing DR site costs.

Rates may be adjusted as part of any *Renewal Option Periods* of the Agreement to reflect REJIS adjusted rates, which will not exceed a four percent (4%) increase. The adjusted rate

then becomes the new rate for the next Agreement Year and for any future adjustment calculations.

SE-2-6-1 Place of Performance

REJIS will provide THE CITY OF WATERLOO services from the REJIS facilities which are their typical work location.

SE-2-7 Scope Changes

From time-to-time THE CITY OF WATERLOO or REJIS may request an adjustment to the scope of services covered in this SE to reflect changes in business conditions or directions in technology. Such requests will require a minimum of thirty (30) days prior written notice to the other party and the prior written approval of both parties to adjust the required services and associated fees, rates, charges, and costs.

[The remainder of this page left intentionally blank.]

SLA #: 02

DEPARTMENT/DIVISION: THE CITY OF WATERLOO

DATE: May 1, 2023

Category Service Provided: REJIS Facility Technical Services

Description of Service(s)	Department/Division Contact (Org/Title/Phone)	REJIS Supporting Contact (Org/Title/Phone)	Business Hours of Operation	Service Quality Measurement	Target	Problem Resolution Procedures
• REJIS Facility Technical Services	THE CITY OF WATERLOO IT Contact Shawn Kennedy (618) 781-9431	REJIS Senior Network Analyst Michael Gasparich 314-633-0317 (o) 618-531-0033 (m) REJIS Client Site Supervisor Bernard Grieshaber 314-633-0211 (o) 573-883-0298 (m)	24/7/365 Note: Business Hours 7:00 am - 5:00 pm Monday-Friday Excluding REJIS and THE CITY OF WATERLOO holidays	Issues will be classified at the time of the call as Critical, high, medium or low. All issues will require a ticket to be created and updated with detailed information of every step taken to rectify.	Client will be contacted by technician once technician has been notified Critical: within 15 High: within 1 hour Medium: within 12 business hours Low: within 24 business hours	• REJIS Operations Center (ROC) will take all calls and escalate to REJIS Facilities Support Staff.

Client Responsibilities: Clients experiencing service problems will contact the REJIS Operations Center (ROC) at 314-535-9497 providing a name, department, phone number, and description of problem.

REJIS Responsibilities: REJIS Services will be available on a 24/7/365 basis. Possible remedies include: 1) reboot of the equipment, 2) isolation of problem based on client log file review, 3) escalation to Maintenance or Vendor based on equipment connectivity problem, 4) hardware/software repair done by REJIS. The REJIS Escalation Process is listed below for CASE resolution. REJIS will ensure all documentation is current and accurate using Word / PDF / Visio documentation and knowledgebase tools.

Attachment Two – THE CITY OF WATERLOO and REJIS Specified Holidays

THE CITY OF WATERLOO Specified Holidays

Monday, January 16, 2023	Martin Luther King Day
Monday, February 20, 2023	President's Day
(Sunday) March 12, 2023	Daylight Savings Time Begins
Friday, April 07, 2023	Good Friday
Monday, May 29, 2023	Memorial Day
Tuesday, July 04, 2023	Independence Day
Monday, September 04, 2023	Labor Day
(Sunday) November 05, 2023	Daylight Savings Time Ends
Friday, November 10, 2023	Veteran's Day
Thursday, November 23, 2023	Thanksgiving Holiday
Friday, November 24, 2023	
Monday, December 25, 2023	Christmas Holiday
Tuesday, December 26, 2023	
Friday, December 29, 2023 (at 12 noon)	New Year's Holiday
Monday, January 01, 2024	

REJIS Specified Holidays

New Year's Day - January 1st

Martin Luther King Day – 3rd Monday in January

President's Day – 3rd Monday in February

Memorial Day - Last Monday in May

Independence Day - July 4th

Labor Day – 1st Monday in September

Veteran's Day - November 11th

Thanksgiving Day – 4th Thursday in November

Thanksgiving Friday – 4th Friday in November

½ Day Christmas Eve - December 24th

Christmas Day - December 25th

[The remainder of this page left intentionally blank.]

Service Exhibit Signature Page

IN WITNESS WHEREOF, the parties have executed this Intergovernmental Master Agreement (IMA) on the date first written above.

REJIS:

REJIS COMMISSION

By: 

Sheila Pearson,

Interim Executive Director

Date: 05/01/2023

The City of Waterloo

By: _____

Stan Darter

Mayor

Date: _____

Service Exhibit (SE) Three - Identity & Access Management

SE-3-1 Definition of Services

REJIS and the CITY OF WATERLOO have entered into this agreement in which REJIS will provide the implementation and service for Identity & Access Management (IAM) System, also known as MultiFactor Authentication.

SE-3-2 Scope of Services

In accordance with the provisions of the IMA and this SE, REJIS will provide for:

- Setup of client as an organization.
- Enrollment of users.
- Installation of agents on end points or give installer file to onsite IT support personnel to install clients.
- Setup policies based on client's criteria.
- Setup an administrator account for one authorized personnel of client.
- Training of administrator on how to setup and troubleshoot user issues.
- Support of IAM after initial project has been completed at normal REJIS published rate.

SE-3-3 Duties & Responsibilities

REJIS will provide services consistent with the above scope as described in this SE. REJIS will ensure all personnel resources, diagnostic and productivity tools supplied by REJIS, and methodologies meet industry best practices and that REJIS employees possess the required background and technical skills to support the services provided as part of this SE. The CITY OF WATERLOO staff will participate in user working groups and in setting of project priorities to guide and support the IAM System.

DELIVERABLES/CONDITIONS:

REJIS

1. Software to operate the KASEYA Passly IAM solution. The solution will be housed at KASEYA Data Center, a fully redundant facility and monitored 24/7/365 for service availability.
2. Will update and maintain services from Kaseya Passly for the software provided for IAM. REJIS will obtain maintenance and warranty services in respect to any Equipment purchased in connection with the System.
3. Provided for required travel and labor during the implementation phase of the IAM service.
4. IAM calls for support will be accepted 24/7/365 by REJIS Operations Center (ROC) and resources assigned to support calls within four (4) hours.

CITY OF WATERLOO:

Client Use Only

The CITY OF WATERLOO may use and execute the Software only for purposes of serving the internal needs of the CITY OF WATERLOO 's business. Any other use of the Software is strictly prohibited. Client will not make the Software available for use by agencies or individuals outside of the CITY OF WATERLOO clients on a "time-sharing", "application service provider", or "service bureau" basis or for any other similar rental or sharing agreement, except as expressly authorized in writing by REJIS.

Third Part Access and Queries

The CITY OF WATERLOO may not allow any other City of Waterloo, entity, or individual (outside of CITY OF WATERLOO clients) to use or have access to the Software in any manner other than inquire-only; and such queries may be conducted solely for the CITY OF WATERLOO internal business purposes. The CITY OF WATERLOO may not query the Software or permit any third party to query the Software for a third party's business purposes.

Competitive Use

The CITY OF WATERLOO may not utilize or permit a third party to access or utilize any part of the Software in any manner that competes, directly or indirectly, with any product or service of REJIS. This includes without limitation, using the Software (or its Utilities) to develop any software, interfaces, or other products that compete with REJIS products or services, or using interfaces or other products connecting to the database of the Software in connection with a third-party's competing products.

Additional Components

Other components (hardware and/or third-party software) may be required for the use of the Software. For example, unless otherwise detailed in the Technical and Implementation Documents, the CITY OF WATERLOO is required to provide workstations and personal computers, network, operating system, Internet connectivity, and other components (e.g., cables and wiring) associated with and necessary to effectively use the system that are typically supplied by the customer of such a system

Proper Environment

The CITY OF WATERLOO is responsible for ensuring a proper environment and proper utilities for the computer system on which the Software will operate in a secure environment and according to the specifications for the equipment as specified by the manufacturer. The CITY OF WATERLOO will ensure that all work sites it provides will be in compliance with all applicable industry and OSHA standards. To the extent applicable, CITY OF WATERLOO will ensure that all work sites have adequate: physical space; air conditioning and other environmental conditions; adequate and appropriate electrical power outlets, distribution, equipment and connections; and adequate telephone or other communication lines (including modem access and adequate interfacing networking capabilities), all for the installation, use and maintenance of the Software system. The work site will be inspected prior to implementation to advise of any apparent deficiencies or non-conformity.

General

1. Identify request for service within the intent of this SE
2. Provide access to CITY OF WATERLOO personnel or resources required to meet the obligations under this SE
3. Provide responses to questions or events required to meet timetables or requirements consistent with this SE
4. Provide for appropriate connectivity, hardware and software to support RBS setup and configurations at CITY OF WATERLOO site(s).

SE-3-4 Service Quantity

REJIS will supply CITY OF WATERLOO the following:

1. A REJIS Systems Manager primary Point of Contact (POC) for all services related to this SE.
2. Skilled REJIS staff to support tracking for support calls, training staff, and technical staff to assess calls to work to remediate issues.

DELIVERABLES:

1. IAM project and assignment reporting (REJIS responsibility)
2. Monthly checkpoint calls with REJIS POC (REJIS responsibility to coordinate calls)

SE-3-5 Service Quality

REJIS will provide staffing to perform services as identified by CITY OF WATERLOO within this SE. Work to be measured through:

1. Services identified within this SE
2. Service levels as identified with Attachment Three – Service Level Agreement (SLA) – One

SE-3-6 Financial Terms

CITY OF WATERLOO will pay for time services identified in this SE based upon the following rate schedule. CITY OF WATERLOO commits to the following MRC rate schedule to be utilized over a 3 (three) year term. Agreement was originally signed on December 7, 2021. MRC charges to be invoiced monthly. Payment due thirty (30) days net from invoice date. Any support hours utilized, not covered by this agreement, will be billed monthly in arrears.

MRC²

Category	Qty	Rate	Total
IAM Client Site License	1	\$210.00	\$210.00
IAM Client User License	60	\$0.35	\$21.00

² – MRC – Costs for ongoing licensing, ongoing central site and ongoing DR site costs.

Rates may be adjusted as part of any *Renewal Option Periods* of the Agreement to reflect REJIS adjusted rates, which will not exceed a four percent (4%) increase. The adjusted rate then becomes the new rate for the next Agreement Year and for any future adjustment calculations.

SE-3-6-1 Place of Performance

REJIS will provide CITY OF WATERLOO services from the REJIS facilities which are their typical work location.

SE-3-7 Scope Changes

From time-to-time CITY OF WATERLOO or REJIS may request an adjustment to the scope of services covered in this SE to reflect changes in business conditions or directions in technology. Such requests will require a minimum of thirty (30) days prior written notice to the other party and the prior written approval of both parties to adjust the required services and associated fees, rates, charges, and costs.

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SLA #: 03

Category Service Provided: REJIS Facility Technical Services

DEPARTMENT/DIVISION: CITY OF WATERLOO

DATE: May 1, 2023

Description of Service(s)	Department/Division Contact (Org/Title/Phone)	REJIS Supporting Contact (Org/Title/Phone)	Business Hours of Operation	Service Quality Measurement	Target	Problem Resolution Procedures
<ul style="list-style-type: none">REJIS Facility Technical Services	CITY OF WATERLOO IT Contact Shawn Kennedy (618) 781-9431	REJIS Senior Network Analyst Michael Gasparich 314-633-0317 (o) 618-531-0033 (m) REJIS Client Site Supervisor Bernard Grieshaber 314-633-0211 (o) 573-883-0298 (m)	24/7/365 Note: Business Hours 7:00 am – 5:00 pm Monday-Friday Excluding REJIS and CITY OF WATERLOO holidays	Issues will be classified at the time of the call as Critical, high, medium or low. All issues will require a ticket to be created and updated with detailed information of every step taken to rectify.	Client will be contacted by technician once technician has been notified Critical: within 15 High: within 1 hour Medium: within 12 business hours Low: within 24 business hours	<ul style="list-style-type: none">REJIS Operations Center (ROC) will take all calls and escalate to REJIS Facilities Support Staff.

Client Responsibilities: Clients experiencing service problems will contact the REJIS Operations Center (ROC) at 314-535-9497 providing a name, department, phone number, and description of problem.

REJIS Responsibilities: REJIS Services will be available on a 24/7/365 basis. Possible remedies include: 1) reboot of the equipment, 2) isolation of problem based on client log file review, 3) escalation to Maintenance or Vendor based on equipment connectivity problem, 4) hardware/software repair done by REJIS. The REJIS Escalation Process is listed below for CASE resolution. REJIS will ensure all documentation is current and accurate using Word / PDF / Visio documentation and knowledgebase tools.

[The remainder of this page left intentionally blank.]

Attachment Three – CITY OF WATERLOO and REJIS Specified Holidays

CITY OF WATERLOO Specified Holidays

Monday, January 16, 2023	Martin Luther King Day
Monday, February 20, 2023	President's Day
(Sunday) March 12, 2023	Daylight Savings Time Begins
Friday, April 07, 2023	Good Friday
Monday, May 29, 2023	Memorial Day
Tuesday, July 04, 2023	Independence Day
Monday, September 04, 2023	Labor Day
(Sunday) November 05, 2023	Daylight Savings Time Ends
Friday, November 10, 2023	Veteran's Day
Thursday, November 23, 2023	Thanksgiving Holiday
Friday, November 24, 2023	
Monday, December 25, 2023	Christmas Holiday
Tuesday, December 26, 2023	
Friday, December 29, 2023 (at 12 noon)	New Year's Holiday
Monday, January 01, 2024	

REJIS Specified Holidays

New Year's Day - January 1st

Martin Luther King Day – 3rd Monday in January

President's Day – 3rd Monday in February

Memorial Day - Last Monday in May

Independence Day - July 4th

Labor Day – 1st Monday in September

Veteran's Day - November 11th

Thanksgiving Day – 4th Thursday in November

Thanksgiving Friday – 4th Friday in November

½ Day Christmas Eve - December 24th

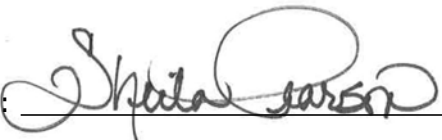
Christmas Day - December 25th

Service Exhibit Signature Page

IN WITNESS WHEREOF, the parties have executed this Intergovernmental Master Agreement (IMA) on the date first written above.

REJIS:

REJIS COMMISSION

By: 
Sheila Pearson,
Interim Executive Director

Date: 05/01/2023

The City of Waterloo

By: _____
Stan Darter
Mayor

Date: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Special Event Permit Application from Randy's RR Bar for their 32nd Anniversary Party to be held on August 12, 2023 2 p.m. till 12:00 midnight, including the Street Closure of Main Street from Mill Street to Alley south of Randy's at 107 S. Main Street.

3. Relief or action to be requested:

Approval.

4. Submittal date: 06-08-23

Submitted by:


Randy Rehmer, Randy's RR Bar

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on _____

Matter referred to _____


Mayor

Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Stanley T. Darter, Mayor
Mechelle Childers, Clerk
Brad A. Papenberg, Treasurer

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

- Event Name / Type: RANDY'S DOUBLE R BAR 32nd ANNIVERSARY BLOCK PARTY
Location of Event: 107 S. MAIN WATERLOO
- Set-Up
Date / Time: 08/12/2023 6:00 AM
DATE TIME
Clean-Up
Date / Time: 08/12/13/2023 12: PM THU DONE
DATE TIME
- Event Beginning
Date / Time: 08/12/2023 2:00 PM
DATE TIME
Event Ending
Date / Time: 08/12/2023 12:00 PM
DATE TIME
- Organization Name: _____
Mailing Address: _____
Street City State Zip
Phone Number: _____ Email Address: _____
Not For Profit Status: Yes _____ No _____ ID # _____
- Person in Charge of Event: RANDY RENNER
Mailing Address: 107 S. MAIN ST WATERLOO IL 62298
Street City State Zip
Cell Phone Number: 618-806-0480 Email Address: rrbar1@hotmail.com
- Secondary Contact Person: NIKKI RANGE
Mailing Address: SAME
Street City State Zip
Cell Phone Number: 618-612-6994 Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event: <u>AUG 12 - 1ST BAND SET UP NOON - PLAY - 1022-5</u> <u>BANDS UNDER NEGOTIATIONS - 2ND BAND SET UP AND PLAY 7-11</u> <u>BANDS NEGOTIATING WITH - CALIB ATWOOD 1/2-5 FATHER JACK 7-11</u> <u>FOOD MADE AND TAKEN CARE OF BY WATERLOO MASONIC LODGE 787</u>
B. Number of People Expected: <u>UNKNOWN</u>
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/>
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, <u>Proof of Liability Insurance must include inflatables.</u>
E. Liquor License information for beer sales (hours of sale and license number):
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): <u>ELECTRIC</u>

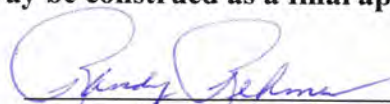
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the **City of Waterloo MUST** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event

6/8/23
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/>	/	Electric Department <input type="checkbox"/>

MILL STREET

DUMPSTER

P P P

P

CONES

WAGON
FOR
BANDS

COURTYARD.

MAIN STREET

P TABLE

P TABLE

P TABLE

P TABLE

ICE
TRAILER

BEER
TRAILER

OUTSIDE
BAR

MASON'S
FOOD STAND

RANDY'S
POODLES & BAR

NOTE
① - TRASH CANS.
ICE TRAILER UNKNOWN
② PORT-A-TOILETS
③ HANDWASH
supplied by
JIS service

CONES

ALLEY

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Purchase of a 2023 Terex TL55
Bucket Truck in the amount of \$368,420.00, from Terex Utilities, Inc. for the
Electric Department.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

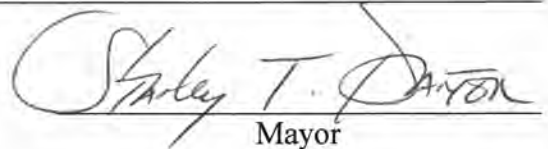
Tim Birk, Department of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor



TEREX®

CUSTOMER ORDER ACKNOWLEDGEMENT

Terex Utilities, Inc. - 3140 15th Avenue SE - Watertown, SD 57201 - Phone: 605-882-4000

Date: **4/12/2023**

Quote Number: **QU23391**

Unit: **TL55**

City of Waterloo

616 Poplar Street
Waterloo, IL 62298
618-530-5414

Attention: **Jared Schmitz**

Baseline Price: \$368,420

Grand Total Each: \$368,420

This written description and attached specifications represents Terex South Dakota, INC. and shall not be released, disclosed, nor duplicated without the written permission of Terex South Dakota, INC.

Prices are subject to change until shipment. Applicable taxes and surcharges to be added. Taxes, shipping, handling and lead times are estimates and subject to change. Quoted prices are based on total package and subject to change if all items not purchased. All prices quoted are in U.S. dollars unless otherwise specified. Payment by cash or certified check only. Chassis price based off current pricing available at time of quote. Pricing is subject to change based on vehicle sourcing; final price to be confirmed prior to time of invoice. Chassis payment is due within 30 days of chassis receipt at our facility. Quote withdrawn after 60 days.

Please ensure the accuracy of the specifications and drawings you provide. Changes made after receipt of order may incur additional charges. If you are trading equipment in, you warrant that: You have good title to the trade-in; it is free of all liens and encumbrances; all information you have provided related to the trade-in is true and correct.

Terex purchased chassis through Terex preferred International Dealer will include at no additional cost a special tow package for 12 months/unlimited mileage to nearest International Dealership for a warrantable failure. Coverage limited to \$550 per incident. Roadside assistance call 1-800-448-7825

Terex purchased chassis through Terex preferred Freightliner Dealer will include at no additional cost a special tow package for 12 months/unlimited mileage/KM extended towing coverage \$550 cap FEX applies. Roadside assistance call 1-800-FTL-HELP

Notes:

- 1) Delivery Terms are: CPT Destination
- 2) Terms: Net 30 days
- 3) Delivery days from receipt of order shall be 480-770

Buyer hereby agrees to purchase the products in this quotation, subject to acceptance by Seller. Buyer has read and agrees to Seller's Terms and Conditions of Sale.

Terex Utilities Inc.

Doug Pahl
Sales Coordinator

Clint Maners
Account Manager

Accepted By: _____

PO Number: _____

Quantity: _____

Grand Total: _____

Date: _____

⚠ WARNING Cancer and Reproductive Harm
www.P65Warnings.ca.gov



Terex Utilities, Inc.
3140 15th Ave SE, Watertown, SD 57201
Phone: 605-882-4000 Fax: 605-882-1842

04/12/2023

CITY OF WATERLOO, IL
616 POPLAR STREET
WATERLOO, IL 62298
Attention: JARED SCHMITZ

Phone: (618)530-5414

Qty. Description

UNIT

- 1 One (1) new Terex Hi-Ranger TL55 Articulating / Telescoping Aerial Device providing a working height of 60.1 ft (18.3 m).
Unit will be mounted behind the cab.

Design Criteria:

- * Design criteria is in accordance with current industry and engineering standards applicable and accepted for structural and hydraulic design.

Aerial device is designed as a Category C machine in accordance and is dielectrically tested and rated for operation on systems up to 46 Kv phase to phase per ANSI/SIA A92.2-2015

Turntable and Lower Boom Assembly:

Lower Boom:

- * Filament wound high strength fiberglass insert providing an insulation gap.
- * The lower boom articulation is from 0 to 93 degrees.

Lower Controls:

- * Individual control levers are located in an accessible location on the turntable.

Rotation:

- * Self-locking worm gear rotation drive is provided and equipped with bi-directional motor.

Hydraulic System:

- * Full pressure open center hydraulic system.
- * Hydraulic hoses are equipped with permanent type fittings.

Miscellaneous:

- * All metallic components of the complete aerial device are powder coat white.
- * The fiberglass upper boom, boom inserts, platforms and covers are white.
- * Two complete manuals providing operation and maintenance procedures and a replacement parts listing.
- * Warning decals provided with unit.

- 1 Pedestal with 20 gallon integral tank.
* The pedestal is designed with access holes for maintenance of hydraulic plumbing.

Qty. Description

* An internal 20-gallon hydraulic oil reservoir provided with a 60-mesh filler screen baffles gauge. 100 mesh suction screen with bypass clean out access hole and dip stick.

Sight Gauge With Thermometer:

* Mounted within an aluminum body to protect sight tube.

* Thermometer has a range of 0-300 degrees Fahrenheit.

- 1 Boom Tip with 4 Function Controls, Platform Rotator, Platform Lifter and side mounted simplified compact hydraulic extend underload jib.

Upper Controls: "Control-Plus" single stick controller.

* Enable lever must be actuated before operation.

The side mount platform rotator offering 90 degrees of hydraulic rotation.

The platform lifter provides 24" of vertical platform lift.

Hydraulic Platform Tilt is provided at platform and lower controls.

Engine Stop/Start controlled at platform and lower controls.

Upper Boom:

* Filament wound high strength fiberglass boom providing an insulation gap.

Simplified, Compact Hydraulic Extend Under Load Jib and Winch:

* Infinite positioning through the 120-degree articulation envelope.

* Load radius of 0 to 65"

* Hydraulic Extension to reposition the jib (no re-pinning required).

* The jib's compact size barely goes below the bottom of the platform

* Includes a self-locking worm gear winch. Includes jib and winch controls at platform controls and winch control at lower controls.

* Includes up to 75' of 1/2" winch rope and hook.

* Maximum jib capacity of 1500 lb.

- 1 Platform capacity rated up to 500-lbs.

- 1 Platform, Side Mount (curbside), 24 x 48 x 42:

* Includes one outside access step with slip-resistant surface.

- 1 Customer Decline Fall Arrest.

- 1 A rigid platform rest provides platform support during road travel.

- 1 Insulated Platform Liner with Step for 24" x 48" x 42" Platform:

* Tested at 50 KV AC.

- 1 Vinyl Foam Filled Platform Cover For 24" x 48" Platform:

* Water resistance with internal elastic cord around edge.

- 1 Demand Throttle:

* Two speed throttle system automatically increases engine RPM to a pre-set speed

Qty. Description

when an increase in hydraulic pressure is sensed.

** Note: Only available on units with Open Center Hydraulic systems. Requires tool option with flow control; for units with pump flows of 5 gpm or more at high idle.

1 Dual Hydraulic Tool Outlets At Platform:

- * Includes two flow controls.
- * Installed at the platform to accommodate two open center hydraulic tools.
- * Tools cannot be operated simultaneously.
- * Includes port relief's to limit pressure to 2250 psi.

1 Auxiliary Power:

- * Allows the operation of any function for a time period limited by battery life.
 - * Includes 12 volt electric motor for use on a 12 volt chassis.
- Note: This includes a switch for activation at pedestal for electric or air function.

** ALTERED FROM STANDARD **

1 3 inch Jib with 3/4 inch pin

- * K769

1 Continuous And Unrestricted Rotation:

- * A hydraulic rotary manifold provides a rotating oil distribution system for continuous and unrestricted rotation.
- * A 6 channel electric collector ring is provided as standard.

Boom Stow Protection System:

- * Protects against damage from excessive down pressure of the lower boom by cutting off oil supply to the lower boom function.

1 Terex Advanced Chassis Controller:

- * Multiplexed system to include: Controller, LCD Screen, Manual and Schematics.
- * Standard Options: Diagnostics, Status Screens, Event Log, Hours Meter, Selectable Button Labels, System Alerts and System Test.
- * Programmable settings allow installer to customize/select options need for their application.
- * Screw terminal-type connections and enclosure to cover connections.
- * Recommended on Class 6 and above chassis with multiple outputs
- * The PTO hour is standard. The engine hour meter is standard (When available). This is a message we get from the truck Data link. All trucks except Ford give us the Engine hours. So if it's a Ford, we just display PTO hours.

1 Extra Heavy Duty A-Frame Outriggers with swivel type stabilizer pads and 4" clubfeet. (8348)

1 Underslung Modified A-Frame Outriggers with swivel type stabilizer pads. (8352)

1 Controls For 2-Sets OF Outriggers (Open center systems):

- * Recessed at rear of truck each side for ease of view for outrigger placement.
- * Includes switches and alarm for outrigger in motion alarm.

1 Outrigger Interlock:

- * To operate the boom the outriggers must be extended.

Qty. Description

- 1 Subframe for 120" CA chassis.
 - * Subframe constructed with a 10.5' possum belly length
 - * Subframe is 197.00" long
 - * Constructed with 6" x 6" x 3/8" wall square tubing with 5/16" thick steel plate.
- 1 Tie down kit.
- 1 A boom rest with a automatic latch is provided.
- 1 Pump for systems requiring 8 gallons per minute:
 - *Fixed displacement vane pump providing 5 gallons per minute at 725 engine rpm and 8 gallons per minute at 1050 engine rpm with a 128% pto.
- 1 American flag displayed on unit.
- 1 Factory Warranty

** ALTERED FROM STANDARD **

1 .

BODY, INSTALLATION

** BODY INFORMATION **

- 1 158 Line Body 46 inches high X 94 inches wide per attached specifications.
- 1 Install Aerial Device Behind Cab And Install All Associated Components:
 - * Final test and inspect completed unit including stability and dielectric testing per manufacturers requirements.
- 1 Hose and fittings to connect the hydraulic system from the oil reservoir to the pump and unit.
- 1 Platform rest, bottom base
- 1 Chassis Spring Additions:
 - * Build up left rear chassis springs to level vehicle.
- 1 Power take off with indicator light for automatic transmission.
- 1 DOT Inspection.
- 1 Set chassis parameters.
- 1 Back-up alarm to sound when the vehicle is shifted into reverse.
- 4 24" x 24" x 1" poly outrigger pads.
- 2 Pendulum style retainer.
- 4 Rubber wheel chocks with eye bolt.

Qty. Description**4 PENDULUM RETAINER - WHEEL CHOCKS**

1 Cone holder bracket, fold down type.

On front bumper.

1 Wire coil Double T-style storage bracket.

Locate on Tailshelf C/S corner.

1 Grab handles as necessary for 3-point contact.

1 Cable type gripstrut stirrup step.

*Curbside only

1 Rubber blet step mounted on side access for ground to body access.

1 Access steps to platform from top of body or flatbed floor.

2 Drop-in composite board retainer at side access 6" tall.

5 Drop-in composite board retainer at rear body, 6" tall.

2 Mud flap.

Note: Trim As-Required.

22 E-Track, Horizontal.

Note: Does not include clips.

13 foot length on SS full length of body on the inside as high as possible.

9 foot length on CS inside of body from side access to the back. As high as possible.

8 E-Track clip.

1 Boom rest.

1 Peterson LED 7-lamp DOT Lighting Package:

* Complies with FMVSS 108.

* Includes required lights, junction box and wiring harness.

* Note: Includes lighted License Plate Area

* Note: Includes Clearance Lights if Applicable to application.

1 110 volt outlet with GFI.

Qty. Description

- * Located in cab on a 6 foot pigtail
- 2 110 volt outlet with Non-GFI.
 - * One (1) located in 2nd SS vertical
 - * One (1) located on SS tail shelf mounted to the body compartment.
- 1 1800 watt inverter, continuous, 120VAC, Up to 15A.
 - * Locate in CS 3rd vertical compartment.
- 2 Amber strobe light (LED) with 4" tall & 6" dia. lens, and branch guard.
- 1 Whelen 4 corner LED, Amber Strobe Light Kit with 4" grommets.
 - *Wired into On/Off switch in cab.
- 2 Whelen LED 3.5" White Flash Light.
 - *3 LED Clusters, 10 flash pattern.
- 2 Strobe post mount bracket weldment for small chassis.
- 1 Truck-Lite 4" round LED work light.
 - * Location to be determined.
- 4 Work Light, LED, Under Carriage, 13" long.
 - Two (2) under the chassis step 1 each side.
 - Two (2) facing rear on tailshelf.
- 1 Voyager Brake Controller.
- 1 One pair of rubber dock bumpers at rear.
- 1 Remote engine stop/start And two speed control from rear of vehicle.
- 1 15 ton pintle hook:
 - * Safety chain eyes.
 - "Pintle hook brackets and attachment methods are designed to meet the associated pintle hook ratings. They are not designed for recovery purposes. If recovery attachments are required, please order the appropriate tow eyes."
- 1 ICC rear bumper.
- 1 6-prong trailer socket.

Qty. Description

- 1 7-blade trailer socket. (RV style)
- 30 Fill with Hydraulic oil for general purpose use.
 - * Refer to the product maintenance manual for specific type to be used.
- 1 Safety Kit consists of the following:
 - * 5-lb ABC fire extinguisher with bracket.
 - * James King triangle reflector kit.
- 1 Rear view vision square light camera & 7" monitor system.
- 1 * Weatherguard Pack Rat drawer cabinet
 - * Install between chassis frame rails at rear of chassis.
- 1 Paint body floor with non-skid paint.
- 1 Paint compartment top with non-skid paint.
- 1 Undercoat body.
- CHASSIS
- 1 INTERNATIONAL HV507 SFA 4X4, (Spec # 16)
 - * 33,000 lbs GVWR
 - * Wheelbase 199", CA 124", axle to frame 100"
 - * 14,000-lb capacity front axle
 - * 21,000-lb capacity locking rear axle
 - * Cummins B6.7, 300 HP, 660 lb-ft torque @ 1,600 rpm
 - * Allison 3500 RDS wide ratio, 6-speed automatic transmission, with double overdrive
 - * 9219 Winter White
- SPECIAL CHARGES
- 1 Delivery to Customer.
- ** ADDITIONAL INFORMATION **
Delivery from Watertown SD to:
Waterloo III
- 1 First Article Inspection, Factory On-Site

Qty. Description

OPTIONS:

ADD

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Purchase of a 2023 Chevrolet
Silverado Utility Truck in the amount of \$71,054.09, from Midway Chevrolet Fleet
And Commercial for the Gas Department.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

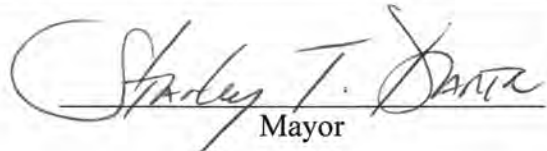
Tim Birk, Department of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

Thank you for considering Midway Chevrolet Fleet and Commercial, I appreciate every opportunity to earn and keep your business.



Vehicle Locator

Dealer Information

MIDWAY CHEVROLET
2323 W BELL RD
PHOENIX, AZ 85023
Phone: 602-680-2455
Fax: 602-387-7521

1GB3YSE78PF242280

Model Year: 2023

Make: Chevrolet

Model: 3500HD Silverado

CK30903-LWB, 4WD, Reg Cab

PEG: 1WT-Work Truck Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H1T-1WT/1FL-Cloth, Jet Black, Interior Trim

Engine: L8T-Engine: 6.6L, V-8, SIDI

Transmission: MYD-6-Speed Automatic

Event Code: 5000-Delivered to Dealer

Order #: BSMCQ3

Order Type: TSC-SVC Commercial

Stock #: PF242280

Inventory Status: Available

Additional Vehicle Information

GM Marketing Information

Vehicle Options

No Cost Options

Other Options

1WT-Work Truck Preferred Equipment Group

9J4-Bumper: Rear Delete

9L7-Upfitter / Accessory Electrical Switches

AKO-Glass, Deep Tinted

AU3-Power Door Locks

BG9-Floor Covering: Rubberized Vinyl, Black

Body Type Description-Service Truck

DBG-Mirrors, O/S: Man. Ext & Folding, Heat, Turn Indicator

G80-Auto Locking Differential, Rear

GT4-Rear Axle: 3.73 Ratio

IOR-Chevrolet Infotainment, 7" Color Screen

JL1-Integrated Trailer Brake Controller

K34-Cruise Control

KC4-Cooler, Engine Oil

KNP-Transmission Cooling System

L8T-Engine: 6.6L, V-8, SIDI

NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift

On Lot Notes-This Chevrolet won't be on the lot long! This vehicle stands out from the crowd, boasting a diverse range of features and remarkable value! Top features include power windows, 1-touch window functionality, remote keyless entry, and cruise control. Smooth gearshifts are achieved thanks to the powerful 8 cylinder engine, and for added security, dynamic Stability Control supplements the drivetrain. Four wheel drive allows you to go places you've only imagined. A test drive is waiting for you. Call now to schedule an appointment to our dealership.

PYT-Wheels: 18" Steel, Painted

SFW-Back-Up Alarm Calibration (SEO)

UE1-OnStar Communication System

Upfit Model Description-Silverado 3500

V76-Recovery Hooks

YF5-California Emissions

ZW9-Delete: Pick-Up Box

5N5-Rear Camera Kit for ZW9 Box Delete or Chassis Cab (SEO)

9L3-Spare Tire Delete (SEO)

AE7-Seats: Front 40/20/40 Split-Bench, Uplevel

AQQ-Keyless Remote Entry

B3P-Special Vehicle Sales

Body Manufacturer-Scelzi

C49-Defogger, Rear Window, Electric

Fuel Type-Gasoline

GAZ-Summit White

H1T-1WT/1FL-Cloth, Jet Black, Interior Trim

JFN-GVW Rating 11,100 Lbs, Single Rear Wheels

K05-Engine Block Heater

K47-Heavy Duty Air Filter

KI4-120 Volt Electrical Receptacle, In Cab

KW7-Alternator, 170 AMP

MYD-6-Speed Automatic

NZZ-Skid Plate

PCV-1WT Convenience 1 Package

QF6-Tires: LT275/70 R18 All Terrain, Blackwall

U2K-SiriusXM Satellite Radio (subscription)

Upfit Condition-New

V46-Bumper, Front, Chrome

VK3-Front License Plate Mounting Provisions

YK6-SEO Processing Option

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

AGENDA REQUEST

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1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Purchase of a 2023 Chevrolet
Silverado Utility Truck in the amount of \$71,054.09, from Midway Chevrolet Fleet
And Commercial for the Water Department.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

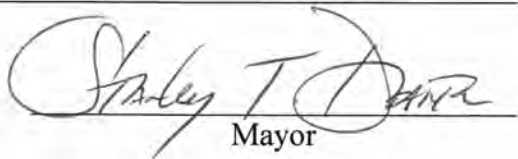
Tim Birk, Department of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

Water Truck



QUOTE

Cody Burt- Commercial & Fleet Truck Consultant
2201 W. Bell Rd. Phoenix, AZ 85023
(P) 602.423.5684
Cburt@vtaig.com

Date of Quote: June 13, 2023
Expiration Date: June 30, 2023
SUBJECT TO AVAILABILITY & PRIOR SALE

TO: City of Waterloo
ATTN: Chris Frank
Phone: 628.530.0876

Truck Available

	DESCRIPTION	PRICE	-	LINE TOTAL
PF242250	2023 Chevrolet Silverado 3500	\$ 69,118.84		\$ 69,118.84
	Crew Cab 4x4 6.6 Gas			\$ -
	Scelzi Signature Service Truck			\$ -
				\$ -
	Transport From 85023 - 62298	\$ 1,800.00		\$ 1,800.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Documentation Fee	\$ 599.00	\$ 524.00	\$ 75.00
	Title Fee	\$ 15.50		\$ 15.50
	Registration Fee	\$ 8.25		\$ 8.25
	Lieu Tax	\$ 30.00		\$ 30.00
	Postage	\$ 1.50		\$ 1.50
	Tire Tax	\$ 5.00		\$ 5.00
				\$ 524.00
				SUBTOTAL \$ 71,054.09
				Sales Tax (8.6%)
			Out The Door	\$ 71,054.09

Sign Here to Accept This Quote
Then Email or Text a Photo

SIGN HERE
PLEASE! 

This is a quotation on the goods named, subject to the conditions noted below:

We reserve the right to sell the vehicle(s) to another party at any time prior to accepting this quote. Due to fluctuations in incentives that are determined by General Motors any quote accepted beyond the expiration date listed above will be recalculated with current incentives. We make every effort to be accurate while quoting. If an error was made, the correct incentive will be applied and the quote will be re-worked using the correct incentive that the customer qualifies for.

Thank you for considering Midway Chevrolet Fleet and Commercial, I appreciate every opportunity to earn and keep your business.



Vehicle Locator

Dealer Information

MIDWAY CHEVROLET
2323 W BELL RD
PHOENIX, AZ 85023
Phone: 602-680-2455
Fax: 602-387-7521

1GB3YSE7XPF242250

Model Year: 2023

Make: Chevrolet

Model: 3500HD Silverado

CK30903-LWB, 4WD, Reg Cab

PEG: 1WT-Work Truck Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H1T-1WT/1FL-Cloth, Jet Black, Interior Trim

Engine: L8T-Engine: 6.6L, V-8, SIDI

Transmission: MYD-6-Speed Automatic

Event Code: 5000-Delivered to Dealer

Order #: BSMCQ2

Order Type: TSC-SVC Commercial

Stock #: PF242250

Inventory Status: Available

Additional Vehicle Information

GM Marketing Information

Vehicle Options

No Cost Options

Other Options

1WT-Work Truck Preferred Equipment Group

9J4-Bumper: Rear Delete
 9L7-Upfitter / Accessory Electrical Switches
 AKO-Glass, Deep Tinted
 AU3-Power Door Locks
 BG9-Floor Covering: Rubberized Vinyl, Black
 Body Type Description-Service Truck
 DBG-Mirrors, O/S: Man. Ext & Folding, Heat, Turn Indicator
 G80-Auto Locking Differential, Rear
 GT4-Rear Axle: 3.73 Ratio
 IOR-Chevrolet Infotainment, 7" Color Screen

JL1-Integrated Trailer Brake Controller

K34-Cruise Control

KC4-Cooler, Engine Oil

KNP-Transmission Cooling System

L8T-Engine: 6.6L, V-8, SIDI

NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift

On Lot Notes-This Chevrolet won't be on the lot long! A great vehicle and a great value! Chevrolet prioritized comfort and style by including: air conditioning, power windows, and more. Smooth gearshifts are achieved thanks to the powerful 8 cylinder engine, and for added security, dynamic Stability Control supplements the drivetrain. Four wheel drive allows you to go places you've only imagined. We have the vehicle you've been searching for at a price you can afford. Please don't hesitate to give us a call.

PYT-Wheels: 18" Steel, Painted

SFW-Back-Up Alarm Calibration (SEO)

UE1-OnStar Communication System

Upfit Model Description-Silverado 3500

V76-Recovery Hooks

YF5-California Emissions

ZW9-Delete: Pick-Up Box

5N5-Rear Camera Kit for ZW9 Box Delete or Chassis Cab (SEO)

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AE7-Seats: Front 40/20/40 Split-Bench, Uplevel

AQQ-Keyless Remote Entry

B3P-Special Vehicle Sales

Body Manufacturer-Scelzi

C49-Defogger, Rear Window, Electric

Fuel Type-Gasoline

GAZ-Summit White

H1T-1WT/1FL-Cloth, Jet Black, Interior Trim

JFN-GVW Rating 11,100 Lbs, Single Rear Wheels

K05-Engine Block Heater

K47-Heavy Duty Air Filter

KI4-120 Volt Electrical Receptacle, In Cab

KW7-Alternator, 170 AMP

MYD-6-Speed Automatic

NZZ-Skid Plate

PCV-1WT Convenience 1 Package

QF6-Tires: LT275/70 R18 All Terrain, Blackwall

U2K-SiriusXM Satellite Radio (subscription)

Upfit Condition-New

V46-Bumper, Front, Chrome

VK3-Front License Plate Mounting Provisions

YK6-SEO Processing Option

"~" indicates vehicle belongs to Trading Partner's inventory

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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Purchase of a 2023 Ford F-150 Series
Pickup Truck in the amount of \$57,070.26, from Sunset Ford for the Street
Department.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

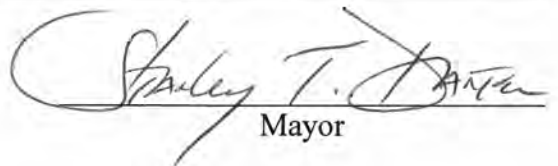
Tim Birk, Department of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

1425 North Illinois Route 3
Waterloo, IL 62298
(618) 939-6171
www.sunsetfordwaterloo.com

<https://www.sunsetfordstlouis.com/inventory/new-2023-ford-1-150-xlt-4wd-4-0001-6au-silver-blue-super-cabin-trim-1000phr1010rprint1010>

AGENDA REQUEST

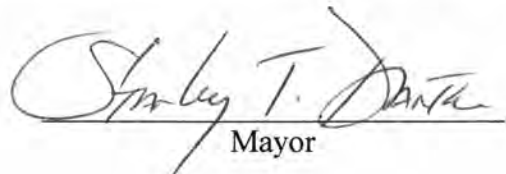
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 19, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00
with Discover Downstate Illinois Tourism Bureau to be paid out of the
Hotel/Motel Tax Fund.
3. Relief or action to be requested:
Approval.
4. Submittal date: June 14, 2023

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

Discover Downstate Illinois

4387 N. Illinois St.
Suite 200
Swansea, IL 62226
USA

Voice: 618.257.1488

Fax: 618.257.3403

INVOICE

Invoice Number: 6965

Invoice Date: Jun 7, 2023

Page: 1

Bill To:

City of Waterloo
100 W. 4th St.
Waterloo, IL 62298

Ship to:

City of Waterloo
100 W. 4th St.
Waterloo, IL 62298

Customer ID	Customer PO	Payment Terms	
Waterloo		Due at end of Month	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		6/30/23

Quantity	Item	Description	Unit Price	Amount
1.00	Membership Ruby	Annual Membership Dues July 1, 2023 to June 30, 2024 (\$20,000 - \$40,000 Annual Spend)	2,500.00	2,500.00
<div><div>CODE _____</div><div>_____</div><div>_____</div><div>_____</div><div>APP/DATE _____</div><div>APP/DATE _____</div></div>				

Check/Credit Memo No:

Subtotal	2,500.00
Sales Tax	
Total Invoice Amount	2,500.00
Payment/Credit Applied	
TOTAL	2,500.00

AGENDA REQUEST

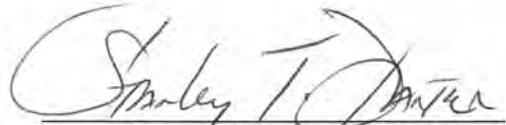
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 19, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on purchase of City of Waterloo Booklet-style Brochure
(15,000 quantity) for the amount not to exceed \$2,000.00 to be paid out of the
Hotel/Motel Tax Fund.
3. Relief or action to be requested:
Approval.
4. Submittal date: June 14, 2023

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

AGENDA REQUEST

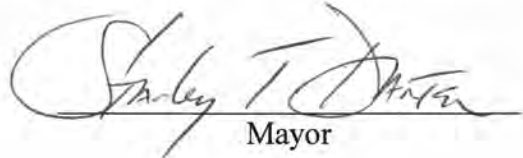
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 19, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and action on approval of contract with Ivy Bell & Company
For Photography Services at a cost of \$6,400.00 (\$3,200 to be paid upon
acceptance, \$3,200 to be paid upon completion) to be paid out of the
Hotel/Motel Tax Fund.
3. Relief or action to be requested:
Approval.
4. Submittal date: June 14, 2023

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

**CITY OFFICES**

100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Stanley T. Darter, Mayor
Mechelle Childers, Clerk
Brad A. Papenberg, Treasurer

CITY OF WATERLOO PHOTOGRAPHY PROPOSAL

PURPOSE

The City of Waterloo is looking to hire a photographer to produce exclusive high-quality photos of events, businesses and attractions for unlimited use in various media such as print and digital advertising, promotions and special projects.

TERMS

The City of Waterloo agrees to pay photographer \$6,400.00 for services. An initial deposit of 50% will be paid upon signing of this agreement and the final payment of 50% will be paid upon completion of the Scope of Work (attached).

DELIVERY OF SERVICES/TIMELINE

The photographer will provide the City of Waterloo with high-resolution photos as outlined in the Scope of Work. Photos should be submitted to the City of Waterloo as completed throughout the year, but entire Scope of Work should be fully complete no later than January 1, 2024, unless otherwise specified, with the exception of events occurring after that date.

EXCLUSIVITY

The City of Waterloo will own the photos submitted as part of this proposal and has exclusive rights for their use.

SCOPE OF WORK

1. Headshot photo shoot for elected officials (to be completed by June 30, 2023)
2. Coverage of Annual Events – if there is an event that photographer cannot cover, please give the City of Waterloo 14 days notice, unless due to an emergency situation or illness.
 - a. May – FirebirdFest, Beer-B-Que, Memorial Day Ceremony
 - b. June – Porta Westfalica Fest, Optimist Club Car Show, Bluegrass Festival
 - c. July – Monroe County Fair
 - d. August – Waterloo Homecoming
 - e. September – Bull Ride, Chalk-a-Lot, Stubbornfest
 - f. October – Pumpkin Fest, Haunted Trail, Witches Night Out, Trunk or Treat
 - g. November – Christmas Walk, GLOW Parade
 - h. December – Tree Lighting Ceremony, Santa Float
3. Coverage of Monthly/Weekly Events (do not need photos from every month, just photos from one or two months of each)
 - a. Municipal Summer Band Concerts
 - b. Downtown Concert Series
 - c. Explore Waterloo Merchant Events
 - d. Monroe County Farmer’s Market
4. History & Museums
 - a. Monroe County History Museum
 - b. Peterstown House
 - c. Bellefontaine House
 - d. Kaskaskia Cahokia Trail
5. Parks
 - a. Walking Trails/Nature Trails
 - b. Playgrounds
 - c. Disc Golf
 - d. Fishing
 - e. Skate Park
 - f. Dog Park
 - g. Memorials
 - h. Accessible fishing pier & swing
 - i. “baby & me” swing
6. Entertainment
 - a. Capitol Theater
 - b. Historic Main Street Walking Tour

7. Golf

- a. Acorn's Golf Links
- b. Annbriar Golf Course
- c. Mystic Oak Golf Course

8. Accommodations

- a. Senator Rickert Residence
- b. Sunset Motel
- c. Super 8
- d. Hart Estate B&B

9. General Waterloo

- a. Ziebold Fountain
- b. Main Street
- c. Welcome Signs
- d. City Hall
- e. Murals
- f. Love the Loo
- g. Phone Booth

10. Shopping & Dining – This list is ever changing; most shopping and dining within the City of Waterloo, especially of our small businesses.

Shopping

Rooted Flower Bar
Bountiful Blossoms
Bridal Manor
Burnt Silk
Chantilly Corner
Coming Home
Crafted in the Loo
Farm Girl Finds
Main Street Music
Maurices
Merle Norman Cosmetics

Waterloo Mercantile
Splatter
Mill Street Treasures
Philomena & Ruth
Reiniger Jewelers
Rural King
Schneider's
The Clothes Line Boutique
The Bear & The Bird
The Nursery
Three Tails Parlor & Pantry

Dining

Applebee's
Bean Tree Café
Casa Romero Mexican Restaurant
Denny's
Dreamland Palace
Family Kitchen
Frederico's Restaurant
Pretzel Pretzel

Papa Vito's
Perfectly Pastry
Pie Hard
Scooter's
Shorty's Smokehouse
Tequila Mexican Restaurant
Uncle John's RRR Bar
Hiko Japanese

Imo's
JaBowl
Happy Hour
Mr. BBQ
Oh Sugar Ice & Cream
Willie's
Gallagher's Restaurant



Proposal accepted by:

Print Name

Signature

Date

City of Waterloo authorization:

Print Name

Signature

Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Purchase of 2 On Site AEDs for City Hall and 13 Lifeline AEDs for Police Officer's Vehicles in the amount of \$18,026.82, from Cardio Partners Inc.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:


Jeff Prosise, Chief of Police

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on _____

Matter referred to _____


Mayor



Sales Quote

Q1030448

May 26, 2023

Page 1 / 1

Cardio Partners Inc
PO Box 772834
Detroit, MI 48277
800-422-8129

Customer Number
Your Reference
Customer PO Number
Shipping Method
Payment Terms

C0491576

FEDEX Ground
Credit Card

BILL TO:

City of Waterloo
Saundra Eckstadt
100 W 4th St
Waterloo, IL 62298
USA

SHIP TO:

City of Waterloo
Saundra Eckstadt
100 W 4th St
Waterloo, IL 62298
USA

Item No.	Description	Quantity	Current Price	Your Price	Total
DCF-100 WITH EXTRAS	DT-AED Lifeline Std Battery Package	13	1,370.00	1,108.00	14,404.00
DDP-100	DT-Electrodes Adult	6	68.03	61.23	367.36
M5066A WITH EXTRAS	PM-AED OnSite AED with Extras	2	1,465.00	1,385.00	2,770.00
M5071A	PM-Electrode OnSite/Home Adult Cartridge	6	75.00	67.50	405.00
	Shipping Charges	1		80.46	80.46
Subtotal					18,026.82
Total Tax					0.00
Total \$ Incl. Tax					18,026.82

Quote valid for 30 days from the above date.

Prepared for you by:

Natasha Waldschlager

PROUD SUPPLIER TO THE US GOVERNMENT**GSA/VA Contract Number: V797D-50533****Contract Expiration Date: 06/30/2023****DUNS #: 078 760 417****CAGE Code: 6V6E4****FEIN/TIN: 80-0874694****Business Size Classification: Large**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Waterloo Beautification Program
Application from Happy Hour Sports Bar at 117 North Main Street.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

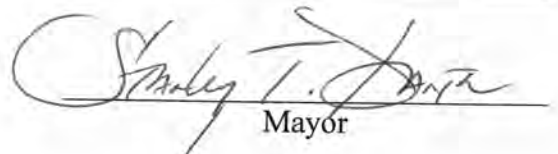
Nathan Krebel, Zoning & Subdivision Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

WATERLOO BEAUTIFICATION PROGRAM

APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: Kyle Buettner & Matt Buettner 618-920-6623 & 618-334-4025
Name Telephone #

Applicant Address: 1527 Lakeview Drive & 1523 Dannehold Farms Drive - Waterloo
No. Street City State Zip Code

Name of Business: Happy Hour Sports Bar

Business Description: Sports Bar / Restaurant 618-939-7127
Business Phone #

Business Address: 117 North Main Street

Please check "Yes" or "No" for each question below:		
	Yes	No
Are you or your business delinquent on any fee obligations?		X
Are you or your business delinquent on any tax obligations?		X



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

Total project cost: \$13,958.00

Funds requested: \$5,989.50

(\$10,000.00 maximum reimbursement - see matching
reimbursement rules)

Start date: 6-20-2023

Completion date: 8-01-2023

Project description: (attach additional pages if necessary)

Remove existing concrete sidewalk and install new ADA compliant concrete ramp and
handrail to the front door.

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and **I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.**

Applicant Signature

6-15-23

Date

Recipient's Name to be on Reimbursement Check: _____

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Authorized signature

6-15-2023

Date

APPROVED - BEAUTIFICATION COMMITTEE

Authorized signature

6-15-2023

Date

117 North Main
6-14-2023

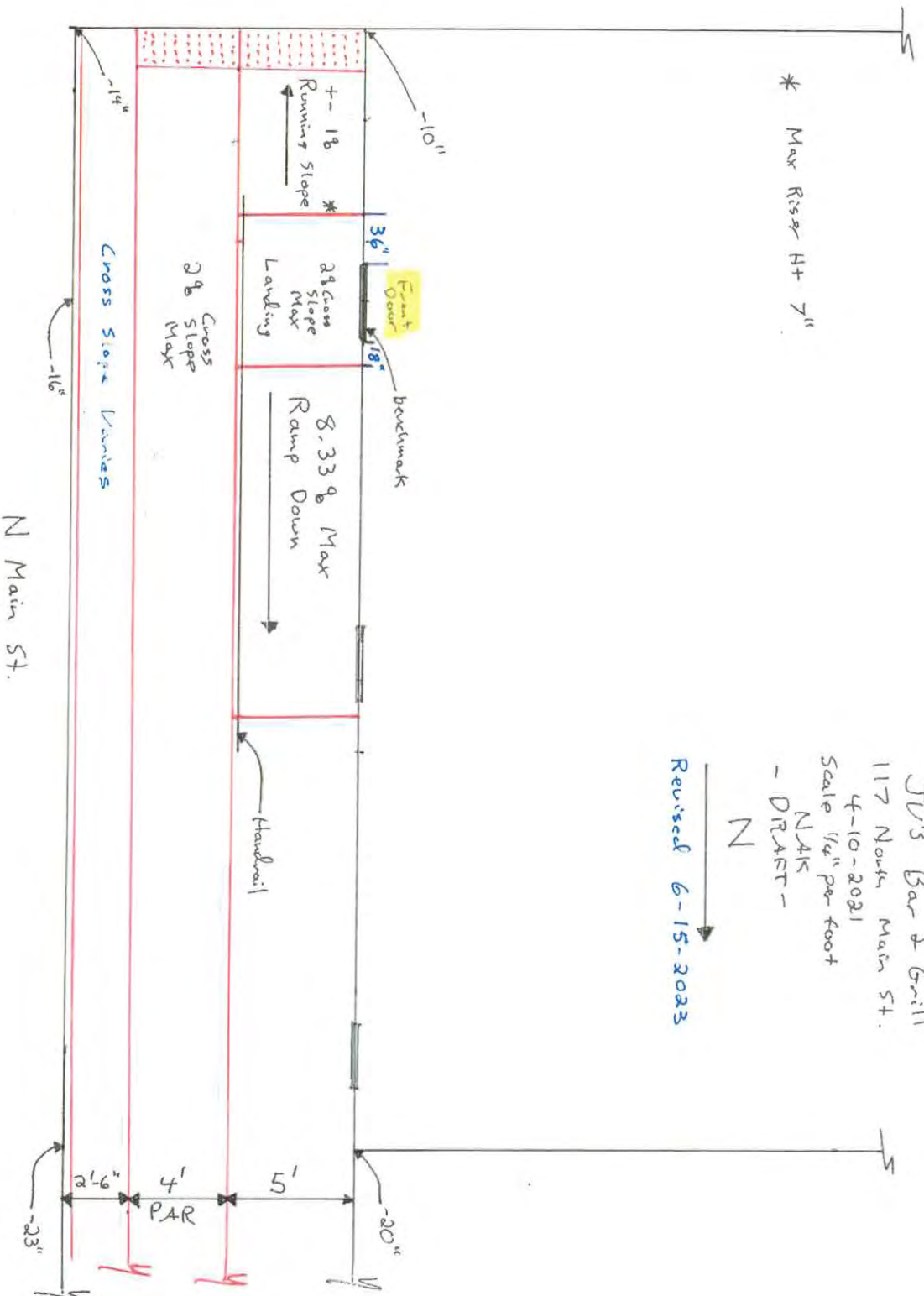


* Max Rise H+ 7"

JV's Bar & Grill
117 North Main St.
4-10-2021
Scale 1/4" per foot
NARS
- DRAFT -

Revised 6-15-2023

Alley



HUEBNER CONCRETE CONTRACTING, INC

6057 STATE ROUTE 3
WATERLOO, IL 62298

618 939-6057 Fax 618 939-7099 huebconc@htc.net

PROPOSAL SUBMITTED TO City of Waterloo		PHONE 618 939-8600	DATE June 14, 2023
STREET 100 W 4th Street		JOB NAME Happy Hour Sports Bar	
CITY, STATE and ZIP CODE Waterloo, IL 62298		JOB LOCATION 117 N Main Street, Waterloo, IL	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

RE: New handicap accessibility work at main entrance

All demolition related to this work will be preformed by City of Waterloo. HCCI will pour back new concrete sidewalk only (from alleyway to approximately 15' north of main entrance).

Our proposal includes all labor and material to do the concrete work in this area. This work includes new handrail, handrail installation and truncated domes.

Notes:

City of Waterloo will be responsible for all adjacent concrete work (sidewalk from our contract work to the north edge of building, new curb and possibly new alley entry way).

Included all labor, material and necessary equipment to do the above work.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:
Thirteen thousand nine hundred fifty-eight and 00/100 dollars (\$ **13,958.00**).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature

Derrick Huebner

Note: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature

Signature

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Waterloo Beautification Program
Application from BJH Properties, LLC for Mill Street Treasurers, located at
125 West Mill Street.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:

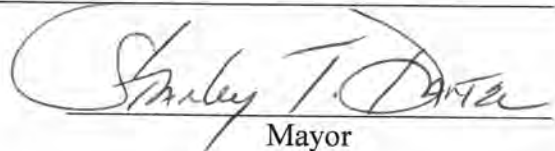
Nathan Krebel, Zoning & Subdivision Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name:	BJH Properties, LLC (Brian Hart)	618 789-0975	
	Name		Telephone #
Applicant Address:	625 No. Market Street, Waterloo, IL 62298		
	No.	Street	City State Zip Code
Name of Business:	Mill Street Treasures		
Business Description:	Antiques and Gifts		
			Business Phone #
Business Address:	125 West Mill Street, Waterloo, IL 62298		

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you or your business delinquent on any tax obligations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Stanley T Darter, Mayor

Total project cost: \$ 9,185

Funds requested: \$ 4,592.50

(\$10,000.00 maximum reimbursement - see matching
reimbursement rules)

Start date: July 2023

Completion date: July 2023

Project description: (attach additional pages if necessary)

Repair to North wall of building to prevent catastrophic damage to building. Repair bow in
the wall and tuck point where needed mainly by where stairway was removed.

I affirm that the information provided in this application is true and accurate and that I am
the authorized owner and agent of the subject property. I affirm that the improvements
detailed will be made and maintained at my expense and hold harmless the City of
Waterloo from any liability or damage resulting from the improvements. I understand that
this is a reimbursement program, and **I have received and read the attached document**
- Waterloo Beautification Program, under which matching funds may be provided.

Applicant Signature

6-15-23

Date

Recipient's Name to be on Reimbursement Check:

BJH Properties, LLC

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Authorized signature

6-15-23

Date

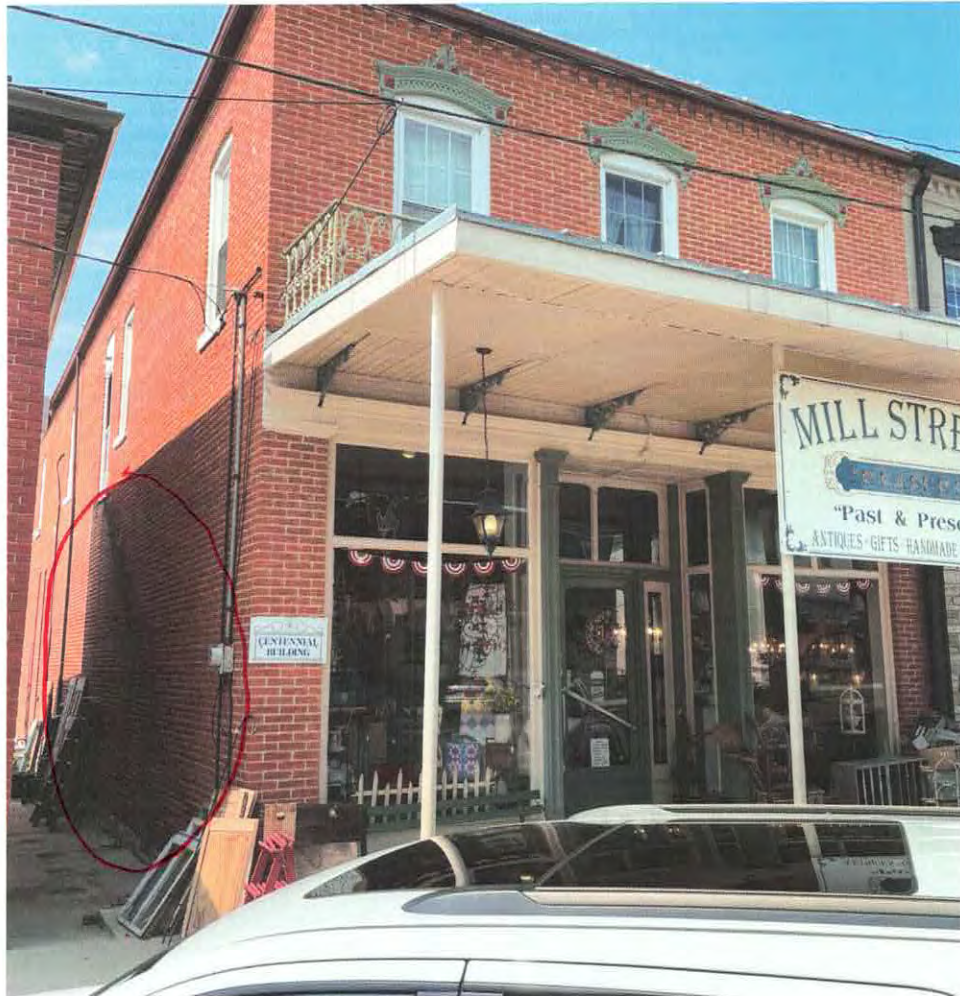
APPROVED - BEAUTIFICATION COMMITTEE

Authorized signature

6-15-23

Date

125 West Mill
6-15-2023



125 West Mill
6-15-2023



OWEN BRICK & TKPG.

2739 Washington Blvd.

St. Louis, MO 63103

Contract

Date	Estimate #
6/6/2023	50405

Name / Address/Phone
Brian Hart 125 West Mill Waterloo, IL 62298

P.O. No.	Project	Other
		618-789-0975

Description	Total
Tuckpoint the area completely where stairs were removed. Infill holes under 2nd floor door where landing was removed. Fix bulged brick right of bottom of the door. Replace 1 window sill, 2nd floor right side of the door. Spot tuckpoint holes above 1st floor roof on back of the building. NOTE: New mortar will match old mortar as much as possible!	7,685.00
A 2% fee is charged for CC payments. Proposal valid for 60 days!	0.00
TERMS: 1/3 at start of work with balance at completion. OWEN BRICKLAYING & TUCKPOINTING IS LICENSED AND INSURED!	0.00
Sign and return one copy if job accepted!	Total \$7,685.00

Signature

Tom Owen *jpm*

Phone #	Fax #
314-771-7070	314-771-5208

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Managerial Raises at Four-Percent (4%) Effective May 1, 2023 for: Tim Birk, Shawn Kennedy, Nathan Krebel, Brad Yearian, Jeff Prosise and Dane Luke.

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:


Mayor Stan Darter

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on _____

Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Executive Session for the Discussion of Personnel as
per 5 ILCS 120/2(c)(1).

3. Relief or action to be requested:

Executive Session.

4. Submittal date: June 14, 2023

Submitted by:

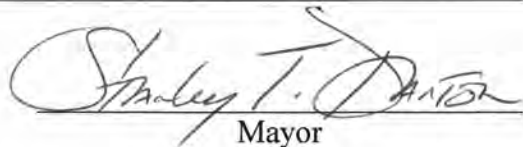
Mayor Stan Darter

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

June 19, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Pittman "Release, Settlement and Resignation Agreement".

3. Relief or action to be requested:

Approval.

4. Submittal date: June 14, 2023

Submitted by:


Mayor Stan Darter

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to


Mayor

Mayor