

**MINUTES OF THE  
CITY COUNCIL MEETING  
JULY 02, 2018**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
Motion was made by Alderman Notheisen and seconded by Alderman Thomas to switch Agenda Items 12F and 12G. Motion passed unanimously.  
Alderman Thomas additionally noted the amount on Agenda Item 12C should be changed from \$500 to \$700.
5. Approval of Minutes as Written or Amended  
Motion made by Alderman Heller and seconded by Alderman Darter to approve the June 18, 2018, 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. Absent.
  - C. Report of Zoning Administrator. No report.
  - D. Report of Director of Public Works. No report
  - E. Report of Chief of Police. No report.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Presentation of Gifts Received by Sister Cities of Porta Westfalica.  
Alderman Heller displayed the nutcracker and Mayor Smith the silver plate.
8. Report of Standing Committees.  
None.
9. Report of Special Committees.  
None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.  
None.
11. Unfinished Business.  
None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 567.  
Motion made by Alderman Darter and seconded by Alderman Row to approve Warrant No. 567. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

- B. Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00 with the Tourism Bureau to be Paid Out of the Hotel / Motel Tax Fund.  
Motion made by Alderman Thomas and seconded by Alderman Heller to approve payment of the Annual Tourism Bureau Membership Dues (Ruby Level) of \$2,500.00 out of the Hotel / Motel Tax Fund. Alderman Thomas noted the city was at the same level as before and there had been no change in cost. Alderman Heller stated the next Tourism Bureau Quarterly Board Meeting was on July 26, 2018. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- C. Consideration and Action on Participation in the Distribution Service from the Tourism Bureau of Illinois South for a Cost of \$700.00 to be Paid Out of the Hotel / Motel Tax Fund.  
Motion made by Alderman Thomas and seconded by Alderman Hopkins to participate in the Distribution Service from the Tourism Bureau of Illinois South for a cost of \$700.00 to be paid out of the Hotel / Motel Tax Fund. Alderman Thomas stated the fee had gone from \$500 to \$700 to cover the cost of digital distribution. He said the city had given the Tourism Bureau brochures to hand out at 22 events; however, the digital version would be easy to change when necessary. Alderman Heller the digital version is in conjunction with the website. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- D. Consideration and Action on Request for a Waiver of Building Permit and Inspection Fees from the Monroe County Health Department for Office Remodeling at 1315 – 1323 Jamie Lane.  
Motion made by Alderman Notheisen and seconded by Hopkins to approve the waiver of the building permit and inspection fees for the Monroe County Health Department for office remodeling at 1315 – 1323 Jamie Lane. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- E. Consideration and Action on Approval of Insituform Technologies, LLC as Low Bidder in the Amount of \$145,991.20 for the 2018 Sewer Lining Project.  
Motion made by Alderman Row and seconded by Alderman Heller to approve Insituform Technologies, LLC as low bidder in the amount of \$145,991.20 for the 2018 Sewer Lining Project. Tim Birk stated that SAK was the second lowest bidder but the city has been using Insituform for several years. He further stated that Insituform invented and patented this technology. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- F. Consideration and Action on Approval of Midwestern Contractors as Low Bidder in the Amount of \$485,000.00 for the 2018 High Pressure Main North Project.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Midwestern Contractors as low bidder in the amount of \$485,000.00 for the 2018 High Pressure Main North Project. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- G. Consideration and Action on Approval of Edgen Murray Corporation with the Lowest Quote in the Amount of \$64,400.00 for the Gas Department 4” Steel H.P. Pipe.  
Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Edgen Murray Corporation with the lowest quote in the amount of \$64,400.00 for the Gas Department 4” Steel H.P. Pipe. Alderman Notheisen stated that Agenda Items F and G were approved by the Gas Committee 5-0. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

13. Matters by Council Members Arising After Agenda Deadline.

**Alderman Hopkins** stated it was an honor to represent the city, along with Alderman Heller, at the Courthouse bison fencing dedication and there was a long list of contributors. Alderman Heller noted the plants used were native to the area.

**Alderman Row** stated the building permit numbers were up. Jim Nagel agreed and stated at this time they were three to four permits ahead of last year.

**Mayor Smith** stated it was very hot at the tractor pull. Alderman Darter agreed and noted there were only eight spectators in the stands; however, there were quite a number of people with their tractors.

**All** wished everyone a safe Fourth of July.

**Audience member and reporter, Kermit Constantine** asked for an update on the downtown clock. Nathan Krebel stated the city was waiting on a technician to put the clock together. Tim Birk noted the electric had been installed.

14. Motion to Adjourn. Motion made by Alderman Hopkins and seconded by Alderman Notheisen to adjourn. Motion passed with unanimous voice vote. Mayor Tom Smith adjourned the meeting at 7:48 p.m.

**Tamara Kujawa,  
Deputy City Clerk**