

**MINUTES OF THE
CITY COUNCIL MEETING
JULY 03, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner to approve the June 19, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works. The Mayor presented the Director of Public Works Report.
 - Village of Chatham (near Springfield, IL) – The IMEA (Illinois Municipal Electric Agency) requested our aid to assist Chatham Illinois with storm damage. Two of our employees agreed to travel to Chatham and help with the restoration of their electric system. They will remain in Chatham for the rest of this week.
 - City of Columbia, Illinois – We are also sending mutual aid to Columbia. We are supplying Columbia with several vehicles (dump trucks, backhoes, bucket trucks, etc.) and four (4) of our employees to assist them with their storm damage.
 - Asphalt Overlay Project – The contractor completed the milling and replacement of the asphalt surface. After clean up, striping should start on July 05, 2023.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Presentation of Awards to City of Waterloo Mural Contest Winners.
 2. Presentation of Plaque to Vickie Gardner in Appreciation and Recognition of her 30 Years of Service to the Morrison-Talbott Library Board.
 3. Presentation of Plaque to Jared Nobbe in Appreciation and Recognition of his 8 Years of Service to the Morrison-Talbott Library Board.
 4. Appointment of Amy Grandcolas to the Morrison-Talbott Library Board for a 3-Year Term to expire June 30, 2026.
The appointment was approved unanimously with Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting ‘aye’.
 5. Appointment of Katie Canova-Osterhage to the Morrison-Talbott Library Board for a 3-Year Term to expire June 30, 2026.
The appointment was approved unanimously with Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting ‘aye’.
 6. Re-Appointment of Sharon Glessner to the Morrison-Talbott Library Board for a 3-Year Term to expire June 30, 2026.
The re-appointment was approved unanimously with Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting ‘aye’.
8. Report of Standing Committees. None.

9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
None
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 627.
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve Warrant No. 627.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting ‘aye’.
 - B. Consideration and Action on Setting July 17, 2023 at 7:20 p.m. as the Date and Time for a Public Hearing for an Annexation Agreement between the City of Waterloo, IL and Dennis R. Brand Trust, Virginia L. Brand Trust & BMW Trust in Regard to an Annexation of a Tract of Land Comprising Approximately 27.76 Acres, more or less, Contiguous to the Corporate Boundaries for the Development of Remlok Phase VI.
Motion made by Alderman Hopkins and seconded by Alderman Most to approve Setting July 17, 2023 at 7:20 p.m. as the Date and Time for a Public Hearing for an Annexation Agreement between the City of Waterloo, IL and Dennis R. Brand Trust, Virginia L. Brand Trust & BMW Trust in Regard to an Annexation of a Tract of Land Comprising Approximately 27.76 Acres, more or less, Contiguous to the Corporate Boundaries for the Development of Remlok Phase VI.
Comments: The Zoning Administrator mentioned that Remlok Phase VI will be the continuation of Covington Drive south across Gerhardt Creek toward Legacy Drive.
Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
 - C. Consideration and Action on Approval of the Purchase of Flexshades for the First and Second Floors of City Hall at a Cost of \$15,647.00.
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve the Purchase of Flexshades for the First and Second Floors of City Hall at a Cost of \$15,647.00.
Comments: The Mayor stated that this purchase was discussed at the June 12, 2023 Utility Meeting. It was agreed to have Flexshades installed throughout City Hall as the current blinds are 26 years old.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting ‘aye’.
 - D. Consideration and Action on Approval of Exterior Building Materials for Huck’s Store #343 Located at 884 North Illinois State Route 3.
Motion made by Alderman Most and seconded by Alderman Row on the Approval of Exterior Building Materials for Huck’s Store #343 Located at 884 North Illinois State Route 3.
Comments: The Zoning Administrator commented that Hucks is planning on updating the building exterior with stone veneer, brick veneer and western states metal. The Planning Committee gave the exterior building materials a favorable recommendation.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting ‘aye’.
 - E. Consideration and Action on Waiver of Building and Inspection Fees for the VFW in the total amount of \$86.00 for a Shed.
Motion made by Alderman Kyle Buettner and seconded by Alderman Row to Approve a Waiver of Building and Inspection Fees for the VFW in the total amount of \$86.00 for a Shed.
Comments: The Boy Scouts have had a shed on the VFW property for a long time. This waiver is for a new shed on the property.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- F. Consideration and Action on Approval of a Special Event Permit Application from Truth Church Waterloo for their Annual Back-To-School Bash to be held on Saturday, August 05, 2023, 11:00 a.m. to 2 p.m., including the closure of Third Street between Market Street and Main Street.

Motion made by Alderman Most and seconded by Alderman Kyle Buettner on Approval of a Special Event Permit Application from Truth Church Waterloo for their Annual Back-To-School Bash to be held on Saturday, August 05, 2023, 11:00 a.m. to 2 p.m., including the closure of Third Street between Market Street and Main Street.

Comments: Pastor Matt Caraway, from Truth Church, addressed the council regarding this event. Pastor Caraway stated this was their third year of handing out hundreds of backpacks with school supplies. The event also includes a bounce house, dunk booth, hotdogs, snow cones, etc...

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting 'aye'.

- G. Consideration and Action on Approval of a Managerial Raise of 23.1% Effective May 01, 2023 for Sarah Deutch.

Motion made by Alderman Matt Buettner and seconded by Alderman Row on Approval of a Managerial Raise of 23.1% Effective May 01, 2023 for Sarah Deutch.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, Most, and Vogt voting 'aye'.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

- **Alderman Hopkins** expressed his thanks to the Mayor, the Council, and the Library Board for their patience with his hearing difficulties. He hopes to have it corrected this week.
- **Mayor Darter and Alderman Matt Buettner** wished everyone a Happy Fourth of July.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Vogt.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:51 p.m.

Mechelle Childers - City Clerk