

**MINUTES OF THE
CITY COUNCIL MEETING
JULY 17, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Kyle Buettner, Row, and Most.
Absent: Trantham
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None
5. Approval of Minutes as Written or Amended.
Approval of the July 03, 2023, City Council Meeting Minutes.
Motion made by Alderman Kyle Buettner and seconded by Alderman Row to approve the July 03, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Most and seconded by Alderman Matt Buettner.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Kyle Buettner, and Row voting 'aye'.
 - B. Report of Treasurer – Brad Papenberg
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Kyle Buettner and seconded by Alderman Row.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting 'aye'.
 - C. Report of Subdivision and Zoning Administrator – Nathan Krebel
The report is in the packet.
 - D. Report of Building Inspector / Code Administrator – Brad Yearian
The report is in the packet.
 - E. Report of Director of Public Works – Tim Birk
 - The two employees who assisted Chatham, Illinois with their storm damage returned to Waterloo last week.
 - Our employees who helped Columbia, Illinois with their storm damage also came back to Waterloo last week.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Presentation of Awards to Yard of Distinction Contest Winners.
 2. Presentation of Certificate of Commendation to the Gibault Catholic High School Boys Baseball Team for their First Place Championship at the IHSA Class 1A State Tournament.

8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-18 Approving a Natural Gas Management Agreement between the City of Waterloo, IL and Utility Gas Management for a Two-Year Term Effective November 01, 2023 through October 31, 2025.

Motion made by Alderman Matt Buettner and seconded by Alderman Vogt to accept Resolution No. 23-18 Approving a Natural Gas Management Agreement between the City of Waterloo, IL and Utility Gas Management for a Two-Year Term Effective November 01, 2023 through October 31, 2025.

Comments: Alderman Matt Buettner, who is also the Distribution Gas Committee Chairman, stated the Committee recommended approving this agreement with Utility Gas Management.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
 - B. Consideration and Action on Ordinance No. 1879 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII, Schedule “C” by the Addition of a Four-Way Stop at the Intersection of Salisbury Street and an Alley between West Mill Street and West Third Street.

Motion made by Alderman Most and seconded by Alderman Hopkins to approve Ordinance No. 1879 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII, Schedule “C” by the Addition of a Four-Way Stop at the Intersection of Salisbury Street and an Alley between West Mill Street and West Third Street.

Comments: The Mayor mentioned that this Four-Way Stop was discussed at the July 10, 2023 Utility Meeting and recommended for approval.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Kyle Buettner, and Row voting ‘aye’.
 - C. Consideration and Action on Ordinance No. 1880 Approving an Annexation Agreement between the City of Waterloo, IL and Dennis R. Brand Trust, Virginia L. Brand Trust & BMW Trust in Regard to an Annexation of a Tract of Land Comprising Approximately 27.76 Acres, more or less, Contiguous to the Corporate Boundaries for the Development of Remlok Phase VI.

Motion made by Alderman Row and seconded by Alderman Hopkins to accept Ordinance No. 1880 Approving an Annexation Agreement between the City of Waterloo, IL and Dennis R. Brand Trust, Virginia L. Brand Trust & BMW Trust in Regard to an Annexation of a Tract of Land Comprising Approximately 27.76 Acres, more or less, Contiguous to the Corporate Boundaries for the Development of Remlok Phase VI.

Comments: Alderman Row, Chairman of the Planning and Annexation Committee, stated the committee reviewed and recommended approval of the annexation agreement.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, and Kyle Buettner voting ‘aye’.
 - D. Consideration and Action on Ordinance. No. 1881 Approving an Annexation of Property Owned by Dennis R. Brand Trust, Virginia L. Brand Trust & BMW Trust for a Tract of Land Comprising Approximately 27.76 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL.

Motion made by Alderman Row and seconded by Alderman Matt Buettner to accept Ordinance. No. 1881 Approving an Annexation of Property Owned by Dennis R. Brand Trust, Virginia L. Brand Trust & BMW Trust for a Tract of Land Comprising Approximately 27.76 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL.

Comments: Alderman Row, Chairman of the Planning and Annexation Committee, commented that the committee reviewed and recommended approval of the annexation agreement.

Motion passed unanimously with Aldermen Row, Most, Vogt Matt Buettner, Hopkins, and Kyle Buettner voting ‘aye’.

12. Unfinished Business. None.

13. Miscellaneous Business.

- A. Consideration and Action on One-Half Page Ad to be Placed in the Tourism Times Fall/Winter Issue in the Amount of \$700.00 to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Vogt and seconded by Alderman Hopkins to approve a One-Half Page Ad to be Placed in the Tourism Times Fall/Winter Issue in the Amount of \$700.00 to be paid out of the Hotel/Motel Tax Fund.

Comments: Alderman Vogt, Chairman of the Economic Development Committee, mentioned the City renews this ad annually and the Committee recommended continuing to advertise in the Tourism Times.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Kyle Buettner, Row, and Most voting ‘aye’.

- B. Consideration and Action on Billboard Advertising on the Digital Board West of the JB Bridge through Discover Downstate Illinois Tourism Bureau for a Three-Month Term (Sept., Oct., Nov.) at a Cost of \$1,900.00 per Four-Week Period (\$1,615.00 after Tourism Bureau Discount) to be paid out of the Hotel/Motel Tax Fund.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner on approval of Billboard Advertising on the Digital Board West of the JB Bridge through Discover Downstate Illinois Tourism Bureau for a Three-Month Term (Sept., Oct., Nov.) at a Cost of \$1,900.00 per Four-Week Period (\$1,615.00 after Tourism Bureau Discount) to be paid out of the Hotel/Motel Tax Fund.

Comments: Alderman Vogt, Chairman of the Economic Development Committee, commented that the committee agreed to the digital advertisement on the billboard by the JB Bridge. The trial will be for three months (Sept., Oct., and Nov.) at a cost of \$1,615.00 per month.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, and Kyle Buettner voting ‘aye’.

- C. Consideration and Action on Platinum Level Sponsorship of Songs4Soldiers Benefit Concert at a Cost of \$4,000.00 to be paid from the Hotel/Motel Tax Fund.

Motion made by Alderman Most and seconded by Alderman Hopkins to approve a Platinum Level Sponsorship of the Songs4Soldiers Benefit Concert at a Cost of \$4,000.00 to be paid from the Hotel/Motel Tax Fund.

Comments: Alderman Vogt, Chairman of the Economic Development Committee, stated the Committee voted to support the Songs 4 Soldiers Benefit Concert with a Platinum Level Sponsorship. The sponsorship includes a video featuring the City of Waterloo.

The Aldermen voted as follows:

AYE – Vogt, Matt Buettner, Hopkins, Kyle Buettner, and Most.

NAY - None

ABSTAIN – Row

ABSENT – None

Motion passed by a vote of 5/0/1/0

- D. Consideration and Action on the Annual Renewal of the CBIZ ACA Checkpoint for \$2,930.00.

Motion made by Alderman Hopkins and seconded by Alderman Row to approve the Annual Renewal of the CBIZ ACA Checkpoint for \$2,930.00.

Motion passed unanimously with Aldermen Hopkins, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

- E. Consideration and Action on Approval of Moore Asphalt Inc. for the Paving of Country Club Lane at Sherwood Lane in the Amount of \$28,500.00 plus a 10% Contingency Amount of \$2,850.00 for a Total Amount of \$31,350.00.

Motion made by Alderman Most and seconded by Alderman Row on Approval of Moore Asphalt Inc. for the Paving of Country Club Lane at Sherwood Lane in the Amount of \$28,500.00 plus a 10% Contingency Amount of \$2,850.00 for a Total Amount of \$31,350.00.

Comments: The Director of Public Works mentioned this is to rework the road at County Club Lane at Sherwood Lane which is in rough condition. The plan is to remove a couple hundred feet of the roadway and replace it with an asphalt surface.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Kyle Buettner, and Row voting 'aye'.

- F. Consideration and Action on Approval of Moore Asphalt Inc. for the Paving of the City Hall Parking Lot in the Amount of \$41,300.00 plus a 10% Contingency Amount of \$4,130.00 for a Total Amount of \$45,430.00.

Motion made by Alderman Vogt and seconded by Alderman Row on Approval of Moore Asphalt Inc. for the Paving of the City Hall Parking Lot in the Amount of \$41,300.00 plus a 10% Contingency Amount of \$4,130.00 for a Total Amount of \$45,430.00.

Comments: The Director of Public Works commented that the asphalt on the City Hall parking lot is the original asphalt from 1997 and it is time to be replaced.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Kyle Buettner, Row, and Most voting 'aye'.

- G. Consideration and Action on the Approval of Remlok Phase V Improvement Plans and the Signing of an IEPA Water Permit.

Motion made by Alderman Hopkins and seconded by Alderman Most on the Approval of Remlok Phase V Improvement Plans and the Signing of an IEPA Water Permit.

Motion passed unanimously with Aldermen Hopkins, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting 'aye'.

- H. Consideration and Action on Approval of a Special Event Permit Application from the Gibault Men's Club for their Annual Bike Ride to be held on Friday, September 08, 2023, from 7-11 p.m.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner on Approval of a Special Event Permit Application from the Gibault Men's Club for their Annual Bike Ride to be held on Friday, September 08, 2023, from 7-11 p.m.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, and Kyle Buettner 'aye'.

- I. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).

Motion to move into Executive Session made by Alderman Matt Buettner and seconded by Alderman Kyle Buettner.

Motion passed unanimously to enter into Executive Session with Aldermen Matt Buettner, Hopkins, Kyle Buettner, Row, Most, and Vogt voting 'aye'.

Entered Executive Session at 7:59 p.m.

Adjourned Executive Session at 8:42 p.m.

Motion to Resume Session made by Alderman Kyle Buettner and seconded by Alderman Vogt.

Motion passed with a unanimous voice vote.

Return to regular session at 8:43 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Hopkins stated that he hopes the City receives positive repercussions from the digital billboard at the JB Bridge.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Row.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 8:44 p.m.