

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers
100 W. Fourth St., Waterloo, IL
Date: Monday, August 04, 2025
Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
 - A. Approval of the 07-21-25, 7:10 p.m., Public Hearing Meeting Minutes.
 - B. Approval of the 07-21-25, 7:20 p.m., Public Hearing Meeting Minutes.
 - C. Approval of the 07-21-25 City Council Meeting Minutes.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer.
 - B. Report of Treasurer.
 - C. Report of Subdivision & Zoning Administrator.
 - D. Report of Deputy Director of Public Works.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Certificate of Recognition to Mayor for the Day, Isaac Linker.
 2. Appointment of Mark Herrmann as the Building Inspector / Code Administrator effective August 05, 2025.
 3. 2025 Yard of Distinction Contest Awards.
 4. Waterloo Beautification Check Presentation to Tina Carrico, Chantilly Corner at 131 W. Mill Street, in the amount of \$2,013.15.
 5. Waterloo Beautification Check Presentation to DKK Properties, Ella Kay Bridal at 712 N. Market Street, in the amount of \$15,000.00.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 652.
 - B. Consideration and Action on Approval of Contract with AO Creatives for Digital Marketing Services at a cost of \$11,100.00 less 15% Discount through Discover Downstate Illinois Tourism Bureau for a Total Cost of \$9,435.00 to be paid out of the Hotel/Motel Tax Fund.
 - C. Consideration and Action on the Purchase of Equipment Attachments from Fabick CAT in the amount of \$58,662.40 for the newly purchased Street Department Skid Steer Loader.
 - D. Consideration and Action on the Purchase of a 2025 F-150 Crew Cab Pickup Truck for the City's Power Plant Department from Sunset Ford of Waterloo in the amount of \$51,465.70.
 - E. Consideration and Action on Waiving Normal Bidding Procedures, due to the customized nature of the equipment, and Approving the Purchase of a New Natural Gas Odorizer for the city's natural gas system from RKA Applied Solutions in the amount of \$67,050.00.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

- Aug. 12, 2025 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Aug. 13, 2025 – Park District Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.
Aug. 18, 2025 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Aug. 26, 2025 – American Legion Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.

**MINUTES OF THE
PUBLIC HEARING
JULY 21, 2025**

1. The meeting was called to order by Mayor Darter at 7:10 p.m.
The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley and Most.
2. Call to Notice (Advertisement is on file at City Hall)
3. Presentation of proposed Annexation Agreement between the City of Waterloo, IL, Thomas Albert Sternau and Taylor Marie Sternau.
4. Discussion, Questions and Answers.
Alderman Most, the Chairman of the Planning and Annexation Committee, mentioned that the Committee reviewed the annexation agreement and approved it unanimously.
5. Motion to Adjourn was made by Alderman Matt Buettner and seconded by Alderman Hopkins.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:11 p.m.

Mechelle Childers
City Clerk

**MINUTES OF THE
PUBLIC HEARING
JULY 21, 2025**

1. The meeting was called to order by Mayor Darter at 7:20 p.m.
The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley and Most.
2. Call to Notice (Advertisement is on file at City Hall)
3. Presentation of proposed Annexation Agreement between the City of Waterloo, IL, Nicole A. Castle and David B. Castle, Jr.
4. Discussion, Questions and Answers.
Alderman Most, the Chairman of the Planning and Annexation Committee, mentioned that the Committee reviewed the annexation agreement and approved it unanimously.
5. Motion to Adjourn was made by Alderman Riley and seconded by Alderman Kyle Buettner.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:21 p.m.

Mechelle Childers
City Clerk

**MINUTES OF THE
CITY COUNCIL MEETING
JULY 21, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Mayor Darter requested the withdrawal of Agenda Item 7I(1).
Motion to amend the agenda as requested by the Mayor was made by Alderman Hopkins and seconded by Alderman Matt Buettner.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting 'aye'.
5. Approval of Minutes as Written or Amended.
Approval of the July 07, 2025, City Council Meeting Minutes.
Motion made by Alderman Riley and seconded by Alderman Matt Buettner to approve the July 07, 2025 City Council Meeting Minutes as presented.
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Scott Woodsmall expressed his perplexity over the failure of the Municipal Grocery Tax in committee. Since this tax is also paid by individuals outside of Waterloo, residents of Waterloo would suffer a net loss if not implemented.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer.
The Collection Report is in the packet.
Motion to accept the Collection Report was made by Alderman Kyle Buettner and seconded by Alderman Most.
Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.
 - B. Report of Treasurer.
The Treasurer Report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Vogt and seconded by Alderman Hopkins.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting 'aye'.
 - C. Report of Building Inspector / Code Administrator. The report is in the packet.
 - D. Report of Subdivision and Zoning Administrator. The report is in the packet.
 - E. Report of Deputy Director of Public Works. No report.
 - F. Report of Director of Public Works.
The city recently received three public notifications for six violations related to the delayed submission of water samples. Two letters arrived last week, and one was received today. Our mission continues to provide safe and high-quality drinking water for our citizens and users. We are actively working to identify the causes behind these delays.
 - G. Report of Chief of Police. No report.
 - H. Report of City Attorney. No report.
 - I. Report and Communication by Mayor.
 1. Waterloo Beautification Check Presentation to Tina Carrico, for Chantilly Corner, in the amount of \$2,013.15. This item was withdrawn from the agenda.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.

A. Consideration and Action on Resolution No. 25-10 in Support of the Illinois America250 Commemoration.

Motion made by Alderman Charron and seconded by Alderman Hopkins to accept Resolution No. 25-10 in Support of the Illinois America250 Commemoration.

Comments: This is a formal resolution to the U.S. Semiquincentennial Commission and the Illinois America250 Commission that Waterloo is supporting the celebration of America's 250th anniversary.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

B. Consideration and Action on Ordinance No. 1914 Authorizing the Execution of an Annexation Agreement between the City of Waterloo, IL, Thomas Albert Sternau and Taylor Marie Sternau in Regard to a Tract of Land Comprising Approximately 5.06 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 1602 Lakeview Drive.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve Ordinance No. 1914 Authorizing the Execution of an Annexation Agreement between the City of Waterloo, IL, Thomas Albert Sternau and Taylor Marie Sternau in Regard to a Tract of Land Comprising Approximately 5.06 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 1602 Lakeview Drive.

Motion passed unanimously with Aldermen Kyle Buettner, Riley Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.

C. Consideration and Action on Ordinance No. 1915 Authorizing the Annexation and Zoning of Property owned by Thomas Albert Sternau and Taylor Marie Sternau for a Tract of Land Comprising Approximately 5.06 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 1602 Lakeview Drive.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve Ordinance No. 1915 Authorizing the Annexation and Zoning of Property owned by Thomas Albert Sternau and Taylor Marie Sternau for a Tract of Land Comprising Approximately 5.06 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 1602 Lakeview Drive.

Motion passed unanimously with Aldermen Kyle Buettner, Riley Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.

D. Consideration and Action on Ordinance No. 1916 Authorizing the Execution of an Annexation Agreement between the City of Waterloo, IL, Nicole A. Castle and David B. Castle, Jr. in Regard to a Tract of Land Comprising Approximately .55 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 745 North Market Street.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner to approve Ordinance No. 1916 Authorizing the Execution of an Annexation Agreement between the City of Waterloo, IL, Nicole A. Castle and David B. Castle, Jr. in Regard to a Tract of Land Comprising Approximately .55 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 745 North Market Street.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

E. Consideration and Action on Ordinance No. 1917 Authorizing the Annexation and Zoning of Property owned by Nicole A. Castle and David B. Castle, Jr. for a Tract of Land Comprising Approximately .55 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 745 North Market Street.

Motion made by Alderman Riley and seconded by Alderman Kyle Buettner to approve Ordinance No. 1917 Authorizing the Annexation and Zoning of Property owned by Nicole A. Castle and David B. Castle, Jr. for a Tract of Land Comprising

Approximately .55 Acres, more or less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL, and more commonly known as 745 North Market Street.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

F. Consideration and Action on Ordinance No. 1918 Regarding Access Control for Rogers Street.

Motion made by Alderman Most and seconded by Alderman Kyle Buettner to approve Ordinance No. 1918 Regarding Access Control for Rogers Street.

Comments: This ordinance aligns with Monroe County’s on access control along Rogers Street. It was previously approved by the Ordinance Committee before moving forward to the City Council.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.

G. Consideration and Action on Ordinance No. 1919 Implementing a Municipal Grocery Retailers’ Occupation Tax and a Municipal Grocery Service Occupation Tax for the City of Waterloo, IL.

Motion made by Alderman Charron and seconded by Alderman Hopkins to approve Ordinance No. 1919 Implementing a Municipal Grocery Retailers’ Occupation Tax and a Municipal Grocery Service Occupation Tax for the City of Waterloo, IL.

Comments: This topic has come up several times in Utility Meetings. At tonight's Ordinance Committee Meeting, a motion was made and seconded to approve the implementation of the Municipal Grocery Taxes. However, the committee voted two in favor and three against, so the ordinance did not receive enough support for a favorable recommendation.

The Aldermen voted as follows:

AYE – Charron, Kyle Buettner, Vogt, Matt Buettner, and Hopkins.

NAY –Riley, Most, and Trantham.

ABSTAIN – None.

ABSENT – None.

Motion Passed by a vote of 5/3/0/0.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Solicitation Request from the Knights of Columbus for their 2025 Intellectual Disabilities (Tootsie Roll) Fund Drive to be held on September 19, 20 and 21, 2025 at the Intersections of Mill / Main and Rogers / Hamacher.

Motion made by Alderman Riley and seconded by Alderman Matt Buettner to approve a Solicitation Request from the Knights of Columbus for their 2025 Intellectual Disabilities (Tootsie Roll) Fund Drive to be held on September 19, 20 and 21, 2025 at the Intersections of Mill / Main and Rogers / Hamacher.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

B. Consideration and Action on Approval of Huebner Concrete Contracting as Low Bidder, in the Amount \$253,579.50, for the 2025 Street, Curb, Sidewalk and Curb Ramp Improvement Program.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron on Approval of Huebner Concrete Contracting as Low Bidder, in the Amount \$253,579.50, for the 2025 Street, Curb, Sidewalk and Curb Ramp Improvement Program.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

C. Consideration and Action on the Purchase of a New Standby Generator for the Northeast Sanitary Sewer Lift Station from Altorfer CAT in the amount of \$49,170.00.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner to approve the Purchase of a New Standby Generator for the Northeast Sanitary Sewer Lift Station from Altorfer CAT in the amount of \$49,170.00.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn made by Alderman Most and seconded by Alderman Riley.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:48 p.m.

Minutes submitted by Mechelle Childers – City Clerk

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 4, 2025
(Date)
2. Description of matter to be placed on agenda:
Certificate of Recognition to Mayor for the Day, Isaac Linker.

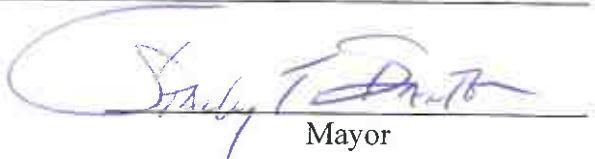
3. Relief or action to be requested:
Presentation of certificate.

4. Submittal date: July 24, 2025

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

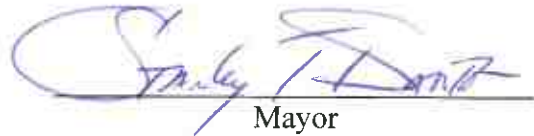
AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)
2. Description of matter to be placed on agenda:
Appointment of Mark Herrmann as the Building Inspector / Code Administrator
effective August 05, 2025.
3. Relief or action to be requested:
Appointment.
4. Submittal date: 07-28-25
Submitted by:
Mayor Stanley T. Darter

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)
2. Description of matter to be placed on agenda:
2025 Yard of Distinction Contest Awards.

3. Relief or action to be requested:
Award Presentation.

4. Submittal date: 07-18-25
Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)

2. Description of matter to be placed on agenda:
Waterloo Beautification Check Presentation to Tina Carrico, Chantilly Corner at 131 W. Mill Street, in the amount of \$2,013.15.

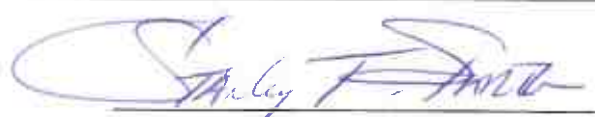
3. Relief or action to be requested:
Check Presentation.

4. Submittal date: 07-31-25

Submitted by:
Nathan Krebel, Deputy Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
 100 West Fourth Street
 Waterloo, Illinois 62298
 (618) 939-8600
 Stanley T. Darter, Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name:	<u>Tina Carrico</u>	<small>Name</small>	<small>Telephone #</small>
Applicant Address:	<u>No. Street</u>	<small>No.</small>	<small>Street</small>
	<u>City</u>	<small>City</small>	<small>State Zip Code</small>
Name of Business:	<u>Retail - Boutique</u>	<small>Name of Business</small>	<small>Business Phone #</small>
Business Description:	<u>Store Front - Home Decor, Gifts, Apparel</u>	<small>Business Description</small>	<small>Business Phone #</small>
Business Address:	<u>131 W. Mill Street</u>	<small>No.</small>	<small>Street</small>

Please check "Yes" or "No" for each question below:		
	Yes	No
Are you or your business delinquent on any fee obligations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you or your business delinquent on any tax obligations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Total project cost: \$ 4,026.29 ^{NAK}

Funds requested: \$ 2,013.15 ^{NAK}

(\$15,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: _____

Completion date: _____

Project description: (attach additional pages if necessary)

Replace Top Concrete part on side stairs & add railing

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and **I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.**

[Signature]
Applicant Signature

11/20/2024
Date

Recipient's Name to be on Reimbursement Check: _____

FOR OFFICE USE ONLY

APPROVED - BUILDING INSPECTOR

Nathaniel Hulsh
Authorized signature

1-06-2025
Date

APPROVED - BEAUTIFICATION COMMITTEE

Jane Charron
Authorized signature

1-16-2025
Date

Chantilly Corner - 131 West Mill Street 1-06-2025





Clean Cut LawnCare & Landscaping

8243 Todd Ln. Waterloo, IL 62298

Cleancutiawncare618@gmail.com

(618)-340-4321



ESTIMATE

BILL TO:

Chantilly Corner
131 W. Mill St.
Waterloo IL 62299

Estimate Date: 9/27/24

Valid For: 14 days

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Concrete pad removal	2 Hrs	\$140 an hour	\$280
Concrete pad installation (80 sq ft min)	25 Sq ft	\$12 a square foot	\$1,000

SUBTOTAL \$1,280

DISCOUNT

SUBTOTAL WITH DISCOUNT \$1,280

Thank you for your business!

Have any questions or concerns
please contact **Kajel Heine** at
(618)-340-4321

Quote Total **\$ 1,280**

Terms & Conditions

- A 3% credit card fee will be applied to all credit and debit card transactions. Cash, check and Venmo transactions are not subject to a surcharge.
- Payment is due within 10 days. Please be aware that we will charge 5% interest per month on late invoices.
- Project will be completed within two days of the start.
- We CAN NOT guarantee the concrete from any cracks forming after the completion of the project.

IRON CRAFTERS INC.
 1060 PARK STREET
 WATERLOO, IL 62298
 618-939-4766

Estimate

Date	Estimate #
11-20-2024	1060

Name / Address

Description			Qty	Cost	Total
Natural red wood cut				144.00	144.00
Fabrication, sanding, staining, and installation labor				1,000.00	1,000.00
				Subtotal	\$1,144.00
				Sales Tax (7.5%)	\$85.80
				Total	\$1,229.80

Phone #
618-939-4766

Chantilly Corner - 131 West Mill Street 7-18-2025





Chantilly Corner - 131 West Mill

FIRST RECEIPT SUBMITTAL - 7-28-2025

Vendor	Description of Work	Amount
Clean Cut Lawncare	Concrete Work	\$1,280.00
Iron Craftors	New Metal Railing	\$2,746.29
Total Receipts		TOTAL \$4,026.29
Tier 1 Reimbursement (\$0K - \$15K)	50% Reimbursement	\$2,013.15
Tier 2 Reimbursement (\$15K - \$45K)	25% Reimbursement	
Total Reimbursement		\$2,013.15

Clean Cut LawnCare & Landscaping

8243 Todd Ln. Waterloo, IL, 62298

Cleancutlawncares518@gmail.com

(618)-540-4321



RECEIPT

BILL TO:

Chantilly Corner
131 W. Mill St. Waterloo IL

Date 7/6/2025

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Concrete pad removal	2 Hrs	\$140 an hour	280.00
Concrete pad install (80 Sq. Ft. min)	25 Sq Ft.	\$12 a square foot	1000.00
SUBTOTAL			1280.00
DISCOUNT			
SUBTOTAL WITH DISCOUNT			1280.00

Thank you for your business!

Balance Paid \$ 1,280.00

Terms & instructions

payment was made 20 days after completion of project



IRON CRAFTERS INC.
 1000 PARK STREET
 WATERLOO, IL 62298
 618-939-1966

Invoice

Date	Invoice #
4-9-2025	24817

Bill To
Chantilly Corner 131 W Mill Street Waterloo, IL, 62298

PAID
 05/07/2025

Terms	Project
Due on receipt	

Quantity	Description	Rate	Amount
1	Material for steel rail	601.20	601.20
1	fabrication, powder coating, and installation labor	2,100.00	2,100.00
	Sales Tax	7.50%	45.09
Total			\$2,746.29



AFFIDAVIT OF COMPLIANCE WITH PREVAILING WAGE ACT

WHEREAS, Chantilly Corner/Tina Carrico has been awarded a "facade grant" by the City of Waterloo, Illinois; and,

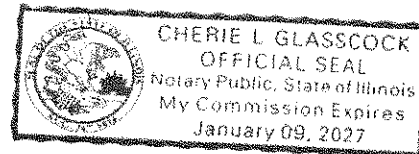
WHEREAS, the Prevailing Wage Act of the State of Illinois and judicial interpretation thereof, requires that recipients of municipal grants pay laborers, mechanics and other workers the general prevailing rate of hourly wages for work performed on projects financed by municipalities (see 820 ILCS 130, Prevailing Wage Act); and,

WHEREAS, Tina Carrico, now seeks reimbursement for work performed pursuant to the "facade grant" program; and,

WHEREAS, it is necessary before reimbursement is made that the recipient of the grant affirm that wages were paid pursuant to the Prevailing Wage Act of the State of Illinois:

THEREFORE, Tina Carrico, being first duly sworn states that he/she paid laborers, mechanics and other workers who performed on the project for which a "facade grant" reimbursement is sought, pursuant to the Prevailing Wage Act of the State of Illinois and according to the most recent Monroe County Prevailing Wages (list attached hereto but subject to change from time to time)

Tina Carrico
Grantee



Subscribed and sworn to before me this 15th day of July, 2025 in Monroe County, Illinois.

Cherie L. Glasscock
Notary Public

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)

2. Description of matter to be placed on agenda:
Waterloo Beautification Check Presentation to DKK Properties, Ella Kay Bridal at
712 N. Market Street, in the amount of \$15,000.00.

3. Relief or action to be requested:
Check Presentation.

4. Submittal date: 07-31-25

Submitted by:
Nathan Krebel, Deputy Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Total project cost: \$ 52821.85

Funds requested: \$ 15,000.00
(\$15,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: 4-14-25

Completion date: 6-1-25

Project description: (attach additional pages if necessary)

Refurbish outside of 725 N. Market.
Windows, Doors, Gutters, Facia, Soffit, Tuckpointing + painting

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.

Applicant Signature *[Signature]*

Date 3-31-25

Recipient's Name to be on Reimbursement Check:

FOR OFFICE USE ONLY

APPROVED - BUILDING INSPECTOR

Authorized signature *[Signature]*

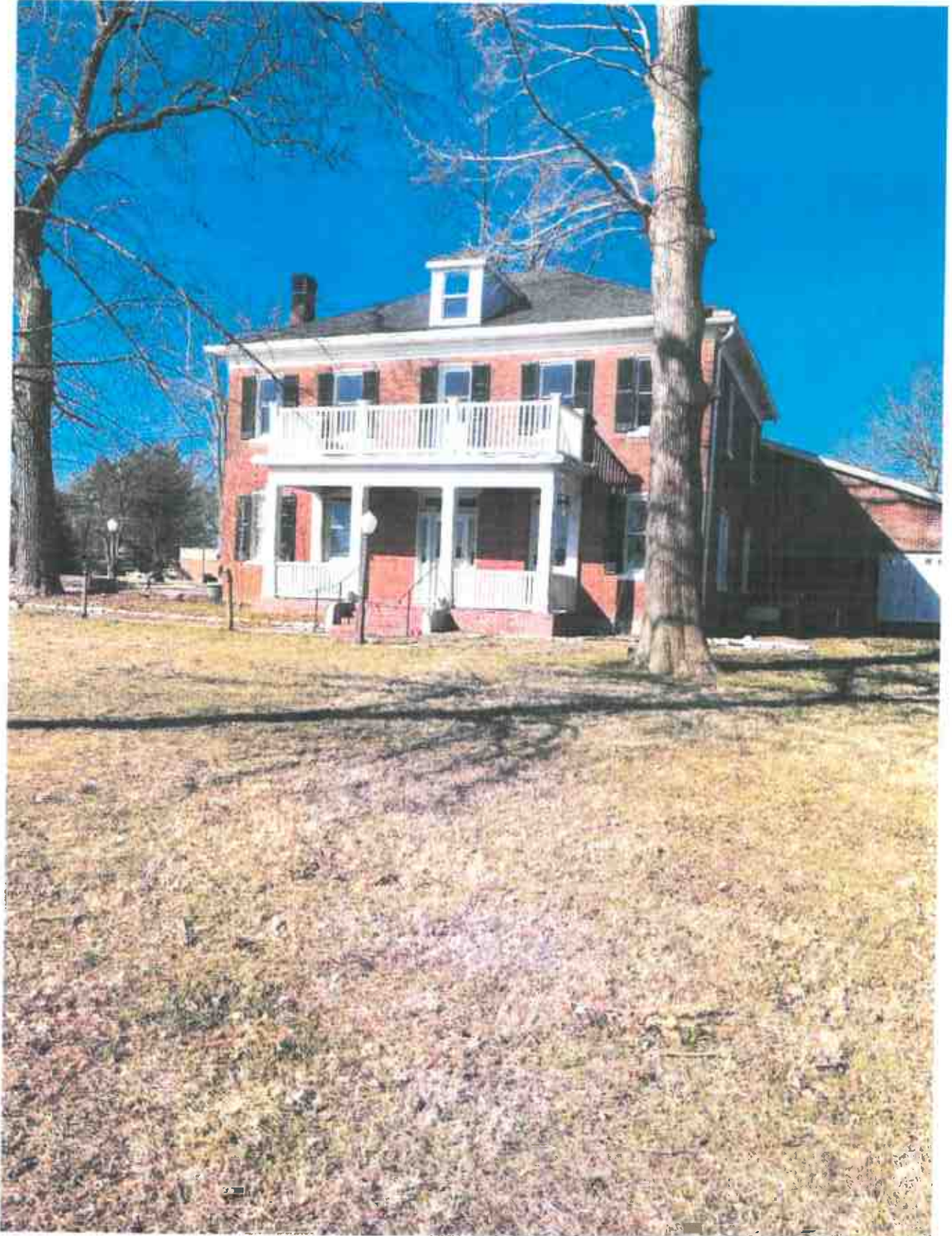
Date 4-7-25

APPROVED - BEAUTIFICATION COMMITTEE

Authorized signature *[Signature]*

Date ~~4-25-25~~ 4-7-25

Ella Kay Bridal – 725 North Market Street – Before Pictures Submitted 3-31-2025







ESTIMATE 1007 DETAILS

Mueller Contracting

\$52,821.85

Review and approve

Powered by QuickBooks

Dear BRIAN DILL,

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!
Mueller Contracting

Address

BRIAN DILL
DKK PROPERTIES LLC

ESTIMATE FOR 725 N MARKET ST WATERLOO IL
EXTERIOR REMODEL OF ITEMS FACING MARKET STREET AND KOLMER STREET

Services

\$12,184.35

COST 14 NEW WINDOWS 6684.35
LABOR TO INSTALL WINDOWS 5500.00

\$12,184.35

Services \$5,219.50
COST 3 EXTERIOR DOORS 2218.50
LABOR TO INSTALL DOORS 3000.00
\$5,219.50

Services \$2,858.00
COST AND LABOR OF GUTTER AND DOWNSPOUTS

Services \$2,550.00
COST AND LABOR FOR SOFFIT AND FACIA REPAIR

Services \$28,500.00
TUCKPOINTING REPLACING AND SEALING OF BRICK

Services \$3,500.00
PAINTING OF OUTSIDE TRIM PORCH SOFFIT AND FACIA

Total \$52,621.85

Review and approve

Mueller Contracting
2924 Maus Rd Fufts, IL 62244 1508 USA
brett.mueller2@icloud.com

Ella Kay Bridal - 725 North Market - 7-23-2025

FIRST RECEIPT SUBMITTAL - 7-23-2025

Vendor	Description of Work	Amount
Mueller Contracting	New Windows, Doors, Tuckpointing, Soffit & Facia Repair, Painting of Exterior Trim, Gutter & Downspouts	\$52,821.85
	TOTAL	\$52,821.85
Total Receipts		
Tier 1 Reimbursement (\$0K - \$15K)	50% Reimbursement	\$7,500.00
Tier 2 Reimbursement (\$15K - \$45K)	25% Reimbursement	\$7,500.00
	Total Reimbursement	\$15,000.00

Mueller Contracting

2924 Matus Rd
FURS, IL 62244-1506 USA
brett.mueller@muellercontracting.com

INVOICE

BILL TO
BRIAN DILL
DKK PROPERTIES LLC

INVOICE 1159
DATE 07/22/2025
TERMS Net 30
DUE DATE 08/21/2025

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
		ESTIMATE FOR 725 N MARKET ST WATERLOO IL EXTERIOR REMODEL OF ITEMS FACING MARKET STREET AND KOLMER STREET			
	Services	COST 14 NEW WINDOWS 6584.35 LABOR TO INSTALL WINDOWS 5600.00		12,184.35	12,184.35
	Services	COST 3 EXTERIOR DOORS 2219.50 LABOR TO INSTALL DOORS 3000.00		5,219.50	5,219.50
	Services	COST AND LABOR OF GUTTER AND DOWNSPOUTS			2,868.00
	Services	COST AND LABOR FOR SOFFIT AND FACIA REPAIR			2,550.00
	Services	TUCKPOINTING, REPLACING, AND SEALING OF BRICK			26,500.00
	Services	PAINTING OF OUTSIDE TRIM, PORCH, SOFFIT AND FACIA			3,500.00
BALANCE DUE					\$52,821.85

Pay invoice

Handwritten note on yellow sticky:
Dinful
7-22-25

Ella Kay Bridal – 725 North Market Street – After Pictures 7-23-2025











AFFIDAVIDT OF COMPLIANCE WITH PREVAILING WAGE ACT

WHEREAS, DKK LLC, has been awarded a "facade grant" by the City of Waterloo, Illinois; and,

WHEREAS, the Prevailing Wage Act of the State of Illinois and judicial interpretation thereof, requires that recipients of municipal grants pay laborers, mechanics and other workers the general prevailing rate of hourly wages for work performed on projects financed by municipalities (see 820 ILCS 130, Prevailing Wage Act); and,

WHEREAS, DKK LLC, now seeks reimbursement for work performed pursuant to the "facade grant" program; and,

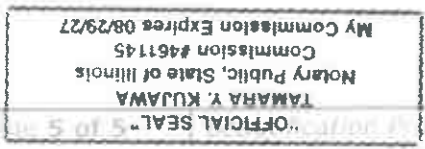
WHEREAS, it is necessary before reimbursement is made that the recipient of the grant affirm that wages were paid pursuant to the Prevailing Wage Act of the State of Illinois:

THEREFORE, DKK LLC, being first duly sworn states that he/she paid laborers, mechanics and other workers who performed on the project for which a "facade grant" reimbursement is sought, pursuant to the Prevailing Wage Act of the State of Illinois and according to the most recent Monroe County Prevailing Wages (list attached hereto but subject to change from time to time)

Alan Dell
Grantee

Subscribed and sworn to before me this 03rd day of July, 2025 in Monroe County, Illinois.

Tamara Y. Kyjawa
Notary Public



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Warrant No. 652.

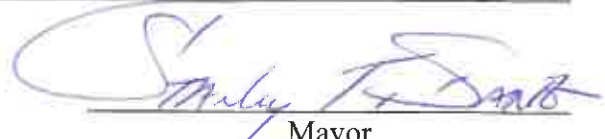
3. Relief or action to be requested:
Approval.

4. Submittal date: 07-31-25

Submitted by: _____
Sarah Craig, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

LEGISLATIVE

EL075	ELAN FINANCIAL SERVICES	01-12	655.55
KA020	K & D PRINTING	01-12	848.00
VE360	VERVOCITY INTERACTIVE	01-12	159.00
WA300	CAPITAL ONE	01-12	145.66

**TOTAL LEGISLATIVE 1,808.21

FINANCE

AM500	AMERICOM IMAGING SYSTEMS, INC.	01-13	84.38
AP121	APEXNETWORK PHYSICAL THERAPY	01-13	165.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-13	8,957.98
CH322	CHARD SNYDER	01-13	65.80
CL340	CLINICAL COLLECTION MANAGEMENT	01-13	147.60
CO025	COAST TO COAST EQUIP & SUPPLIES	01-13	6.52
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	16.74
DE130	DEARBORN LIFE INSURANCE COMPANY	01-13	33.61
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	950.90
DI560	DISCOVER DOWNSTATE ILLINOIS	01-13	700.00
EL075	ELAN FINANCIAL SERVICES	01-13	16.88
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	95.79
FI575	FIRST NATIONAL BANK OF WATERLOO	01-13	49.90
HA390	HARRISONVILLE TELEPHONE	01-13	1,352.85
IN560	INVOICE CLOUD, INC.	01-13	74.81
KA020	K & D PRINTING	01-13	725.80
KR260	KRUEGER INTERNATIONAL, INC.	01-13	864.77
LA088	LANDIS+GYR TECHNOLOGY, INC.	01-13	599.00
LO250	LOCIS	01-13	25.00
RE440	REJIS COMMISSION	01-13	672.39
RO400	ROTOLITE OF ST LOUIS INC	01-13	35.00
SA180	SAFEGUARD BUSINESS SYSTEMS INC	01-13	72.62
ST120	STAPLES BUSINESS ADVANTAGE	01-13	193.07

**TOTAL FINANCE 15,906.41

BUILDING

BU550	BUTLER SUPPLY COMPANY	01-14	28.70
CI250	CITY OF WATERLOO	01-14	4,755.93
EL075	ELAN FINANCIAL SERVICES	01-14	588.88
KR260	KRUEGER INTERNATIONAL, INC.	01-14	21,320.81
SH190	AARON OAKLEY SHIVE	01-14	400.00
ST251	STATE FIRE MARSHALL	01-14	200.00
TE175	TECH ELECTRONICS	01-14	87.00
UT180	UTILITRA	01-14	3,413.18
WA850	WATERLOO LUMBER COMPANY	01-14	670.06

**TOTAL BUILDING 31,464.56

LEGAL

GI380	GILBERT, HUFFMAN, PROSSER, HEWSON	01-15RK	2,519.00
MA610	MATHIS, MARIFIAN & RICHTER, LTD	01-15	240.00
ST025	ST CLAIR, GILBRETH & STEPPIG LLC	01-15	9,731.00

**TOTAL LEGAL 12,490.00

ZONING/BUILDING INSPECTOR

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-16	17.33
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-16	3,889.27
CH322	CHARD SNYDER	01-16	21.00
DE130	DEARBORN LIFE INSURANCE COMPANY	01-16	10.94
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	210.94
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	23.74
GR200	W.W. GRAINGER, INC.	01-16	22.43
KR260	KRUEGER INTERNATIONAL, INC.	01-16	617.69
LA500	LAWSON PRODUCTS, INC.	01-16	5.26
WA850	WATERLOO LUMBER COMPANY	01-16	49.48

**TOTAL ZONING/BUILDING INSPECTOR 4,868.08

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
ZONING/BUILDING INSPECTOR			
RECORDS			
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-18	1,227.16
CH322	CHARD SNYDER	01-18	7.00
DE130	DEARBORN LIFE INSURANCE COMPANY	01-18	4.88
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-18	91.68
FI100	FIDELITY SECURITY LIFE INSURANCE	01-18	13.94
KR260	KRUEGER INTERNATIONAL, INC.	01-18	617.69
RE410	REPUBLIC TIMES LLC	01-18	114.12
**TOTAL RECORDS			2,076.47
POLICE			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	492.64
AR029	ARCH CITY K9	01-21	245.00
AU084	AUTO TIRE AND PARTS	01-21	596.26
AX400	AXON ENTERPRISE, INC.	01-21	9,939.12
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	34,005.79
CH322	CHARD SNYDER	01-21	147.00
DA040	D AND D DISTRIBUTING SERVICES, IN	01-21	83.76
DE130	DEARBORN LIFE INSURANCE COMPANY	01-21	110.16
DE430	DELL MARKETING L.P.	01-21	1,089.38
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,924.77
ED115	ED MORSE FORD	01-21	978.44
EL075	ELAN FINANCIAL SERVICES	01-21	3,825.53
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	226.37
GR200	W.W. GRAINGER, INC.	01-21	22.46
HA390	HARRISONVILLE TELEPHONE	01-21	320.12
IR300	IRON CRAFTERS INC	01-21	4.00
JO200	JOHN DEERE FINANCIAL	01-21	143.98
KA020	K & D PRINTING	01-21	507.00
LA500	LAWSON PRODUCTS, INC.	01-21	5.28
LO290	LOGOS 'N STITCHES	01-21	354.50
MO425	MONROE COUNTY ELECTRIC COOPERATIV	01-21C	53.45
MO460	MONROE COUNTY GENERAL FUND	01-21	23,555.33
MO755	MOTOROLA SOLUTIONS, INC.	01-21	1,640.00
OH200	RAY O'HERRON COMPANY	01-21	129.00
OR200	O'REILLY AUTOMOTIVE, INC.	01-21	16.63
RE440	REJIS COMMISSION	01-21	438.59
ST120	STAPLES BUSINESS ADVANTAGE	01-21	95.13
SU600	SURE SHINE AUTO WASH	01-21	132.30
VE250	VERIZON	01-21	140.19
WA300	CAPITAL ONE	01-21	222.57
WA850	WATERLOO LUMBER COMPANY	01-21	15.65
**TOTAL POLICE			81,460.40
SOCIAL SERVICES			
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	2,348.57
CH322	CHARD SNYDER	01-34	7.00
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE130	DEARBORN LIFE INSURANCE COMPANY	01-34	5.47
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	147.38
EL075	ELAN FINANCIAL SERVICES	01-34	398.11
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
KR260	KRUEGER INTERNATIONAL, INC.	01-34	617.69
MA340	THE MAIDEZ CENTER	01-34	1,250.00
MO425	MONROE COUNTY ELECTRIC COOPERATIV	01-34C	827.17
RE450	RELIABLE SANITATION	01-34	87,819.19
WA300	CAPITAL ONE	01-34	115.81
**TOTAL SOCIAL SERVICES			98,550.52
STREETS & ALLEYS			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	271.63
AU084	AUTO TIRE AND PARTS	01-41	259.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	8,500.03
CC001	CCP INDUSTRIES	01-41	332.53

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

STREETS & ALLEYS

CH322	CHARD SNYDER	01-41	35.00
CI250	CITY OF WATERLOO	01-41	1,085.87
CL200	CLEAN UNIFORM SERVICES	01-41	48.38
CO250	COLUMBIA QUARRY	01-41	479.11
DA040	D AND D DISTRIBUTING SERVICES, INC	01-41	69.80
DE130	DEARBORN LIFE INSURANCE COMPANY	01-41	31.05
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	443.03
ED115	ED MORSE FORD	01-41	131.03
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	70.74
GA825	GATEWAY F.S., INC.	01-41	307.50
GR200	W.W. GRAINGER, INC.	01-41	22.43
HA390	HARRISONVILLE TELEPHONE	01-41	44.72
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	13,496.75
HU200	HUEBNER CONCRETE CONTRACTING, INC	01-41	15,221.25
IN458	INTERSTATE BILLING SERVICE, INC.	01-41	85.90
IR300	IRON CRAFTERS INC	01-41	338.80
LA500	LAWSON PRODUCTS, INC.	01-41	85.51
MO755	MOTOROLA SOLUTIONS, INC.	01-41	14.50
RM600	R & M OIL COMPANY	01-41	20.00
RO275	ROGERS REDI MIX	01-41	1,592.50
SN200	SNAP-ON	01-41	756.99
TY200	TYNDALE COMPANY, INC.	01-41	163.50
VI290	VIKING-CIVES MIDWEST, INC.	01-41	793.02
WA850	WATERLOO LUMBER COMPANY	01-41	8.66
WO400	WOODY'S MUNICIPAL	01-41	206.60
**TOTAL STREETS & ALLEYS			44,915.83

01 GENERAL FUND GRAND TOTAL 293,540.48

VENDOR #	NAME	DEPT.	AMOUNT
51 WATER FUND			
WATER ADMINISTRATION			
AM500	AMERICOM IMAGING SYSTEMS, INC.	51-11	84.38
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	4,322.14
CH322	CHARD SNYDER	51-11	16.80
CL340	CLINICAL COLLECTION MANAGEMENT	51-11	72.60
CO025	COAST TO COAST EQUIP & SUPPLIES	51-11	6.52
DE130	DEARBORN LIFE INSURANCE COMPANY	51-11	13.55
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	277.77
ELO75	ELAN FINANCIAL SERVICES	51-11	133.34
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	25.40
IN560	INVOICE CLOUD, INC.	51-11	74.81
KA020	K & D PRINTING	51-11	725.80
KR260	KRUEGER INTERNATIONAL, INC.	51-11	864.77
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	599.00
LO250	LOCIS	51-11	25.00
RE440	REJIS COMMISSION	51-11	672.38
RO400	ROTOLITE OF ST LOUIS INC	51-11	35.00
SA180	SAFEGUARD BUSINESS SYSTEMS INC	51-11	72.63
ST120	STAPLES BUSINESS ADVANTAGE	51-11	193.09
**TOTAL WATER ADMINISTRATION			8,214.98
WATER TREATMENT PLANT			
HA390	HARRISONVILLE TELEPHONE	51-47	326.51
HA740	HAWKINS, INC	51-47	4,300.45
HY600	HYDRO-KINETICS CORPORATION	51-47	713.10
JO200	JOHN DEERE FINANCIAL	51-47	297.60
MO425	MONROE COUNTY ELECTRIC COOPERATIVE	51-47C	10,123.15
PA060	PACE ANALYTICAL SERVICES	51-47	938.00
RO320	ROLLOFF TO GO, INC	51-47	900.00
TE240	TEKLAB, INC	51-47	699.60
UP805	UPS STORE	51-47	144.89
VA325	VALMEYER WATER WORKS	51-47	18.00
WA850	WATERLOO LUMBER COMPANY	51-47	73.95
**TOTAL WATER TREATMENT PLANT			18,535.25
WATER DISTRIBUTION			
AU084	AUTO TIRE AND PARTS	51-48	259.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	727.16
CH322	CHARD SNYDER	51-48	14.00
CI250	CITY OF WATERLOO	51-48	3,764.11
CO600	CORE & MAIN	51-48	13,026.65
DA040	D AND D DISTRIBUTING SERVICES, IN	51-48	16.75
DE130	DEARBORN LIFE INSURANCE COMPANY	51-48	4.88
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	43.54
GR200	W.W. GRAINGER, INC.	51-48	22.43
HA390	HARRISONVILLE TELEPHONE	51-48	130.77
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	35,482.40
IR300	IRON CRAFTERS INC	51-48	4.00
JO200	JOHN DEERE FINANCIAL	51-48	251.49
LA500	LAWSON PRODUCTS, INC.	51-48	85.51
MO755	MOTOROLA SOLUTIONS, INC.	51-48	14.50
PA060	PACE ANALYTICAL SERVICES	51-48	166.28
RM600	R & M OIL COMPANY	51-48	20.00
SN200	SNAP-ON	51-48	756.99
UP805	UPS STORE	51-48	792.47
WA850	WATERLOO LUMBER COMPANY	51-48	8.66
**TOTAL WATER DISTRIBUTION			55,591.59
51 WATER FUND	GRAND TOTAL		82,341.82

VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
SEWER ADMINISTRATION			
AM500	AMERICOM IMAGING SYSTEMS, INC.	52-11	84.38
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	4,322.18
CH322	CHARD SNYDER	52-11	16.80
CL340	CLINICAL COLLECTION MANAGEMENT	52-11	72.60
CO025	COAST TO COAST EQUIP & SUPPLIES	52-11	6.52
DE130	DEARBORN LIFE INSURANCE COMPANY	52-11	13.56
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	277.78
EL075	ELAN FINANCIAL SERVICES	52-11	16.89
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	25.41
IN560	INVOICE CLOUD, INC.	52-11	74.81
KA020	K & D PRINTING	52-11	725.80
KR260	KRUEGER INTERNATIONAL, INC.	52-11	864.77
LA088	LANDIS+GYR TECHNOLOGY, INC.	52-11	599.00
LO250	LOCIS	52-11	25.00
RE440	REJIS COMMISSION	52-11	672.38
RO400	ROTLITE OF ST LOUIS INC	52-11	35.00
SA180	SAFEGUARD BUSINESS SYSTEMS INC	52-11	72.63
ST120	STAPLES BUSINESS ADVANTAGE	52-11	193.09
TE240	TEKLAB, INC	52-11	480.80
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
VI460	VIPOWER SERVICES	52-11	360.00
**TOTAL SEWER ADMINISTRATION			9,803.40
SEWER TREATMENT PLANT			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-43	34.32
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	7,045.71
BR181	BRENTAG MID-SOUTH, INC.	52-43	10,754.37
BU550	BUTLER SUPPLY COMPANY	52-43	65.16
CH322	CHARD SNYDER	52-43	21.00
CI250	CITY OF WATERLOO	52-43	20,330.76
DA040	D AND D DISTRIBUTING SERVICES, IN	52-43	16.75
DE130	DEARBORN LIFE INSURANCE COMPANY	52-43	15.82
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	419.27
DU700	DUTCH HOLLOW JANITORIAL SUPPLIES,	52-43	85.07
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	42.39
GR200	W.W. GRAINGER, INC.	52-43	22.43
HA390	HARRISONVILLE TELEPHONE	52-43	73.65
IL304	ILLINOIS EPA	52-43	17,500.00
IR300	IRON CRAFTERS INC	52-43	4.00
JO200	JOHN DEERE FINANCIAL	52-43	569.37
LA500	LAWSON PRODUCTS, INC.	52-43	5.26
MO755	MOTOROLA SOLUTIONS, INC.	52-43	14.50
OR200	O'REILLY AUTOMOTIVE, INC.	52-43	26.98
RM600	R & M OIL COMPANY	52-43	20.00
WA850	WATERLOO LUMBER COMPANY	52-43	8.66
**TOTAL SEWER TREATMENT PLANT			57,075.47
SEWER SANITATION SYSTEM			
AU084	AUTO TIRE AND PARTS	52-44	259.00
AY200	1ST AYD CORPORATION	52-44	492.40
CI250	CITY OF WATERLOO	52-44	6,431.54
DA040	D AND D DISTRIBUTING SERVICES, IN	52-44	35.00
EQ700	EQUIPMENT PRO INC.	52-44	33.48
JO200	JOHN DEERE FINANCIAL	52-44	198.94
LA500	LAWSON PRODUCTS, INC.	52-44	80.25
MO425	MONROE COUNTY ELECTRIC COOPERATIV	52-44C	75.93
SN200	SNAP-ON	52-44	756.99
WA300	CAPITAL ONE	52-44	348.00
WA850	WATERLOO LUMBER COMPANY	52-44	13.29
**TOTAL SEWER SANITATION SYSTEM			8,724.82
52 SEWER FUND	GRAND TOTAL		75,603.69

VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ELECTRIC ADMINISTRATION			
AM500	AMERICOM IMAGING SYSTEMS, INC.	53-11	84.38
BA150	BHMG ENGINEERS, INC.	53-11	1,038.26
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-11	4,322.17
CH322	CHARD SNYDER	53-11	16.80
CL340	CLINICAL COLLECTION MANAGEMENT	53-11	72.60
CO025	COAST TO COAST EQUIP & SUPPLIES	53-11	6.52
DE130	DEARBORN LIFE INSURANCE COMPANY	53-11	13.51
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	277.82
EL075	ELAN FINANCIAL SERVICES	53-11	456.55
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	25.42
IN560	INVOICE CLOUD, INC.	53-11	74.81
KA020	K & D PRINTING	53-11	725.80
KR260	KRUEGER INTERNATIONAL, INC.	53-11	864.77
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	599.00
LO250	LOCIS	53-11	25.00
RE440	REJIS COMMISSION	53-11	672.38
RO400	ROTOLITE OF ST LOUIS INC	53-11	35.00
SA180	SAFEGUARD BUSINESS SYSTEMS INC	53-11	72.63
ST120	STAPLES BUSINESS ADVANTAGE	53-11	193.10
**TOTAL ELECTRIC ADMINISTRATION			9,576.52
ELECTRIC PRODUCTION			
BA150	BHMG ENGINEERS, INC.	53-47	40,689.70
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-47	5,424.30
CH322	CHARD SNYDER	53-47	21.00
CH460	CHEMQUEST, INC.	53-47	495.00
CI250	CITY OF WATERLOO	53-47	10,222.94
CL200	CLEAN UNIFORM SERVICES	53-47	455.40
CU615	CULLIGAN/SCHAEFER WATER CENTERS	53-47	55.00
DE130	DEARBORN LIFE INSURANCE COMPANY	53-47	15.82
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	292.56
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	33.07
GR200	W.W. GRAINGER, INC.	53-47	61.86
HA390	HARRISONVILLE TELEPHONE	53-47	90.23
JO200	JOHN DEERE FINANCIAL	53-47	161.64
MO755	MOTOROLA SOLUTIONS, INC.	53-47	14.50
MP500	MPS INDUSTRIES	53-47	1,950.00
SN200	SNAP-ON	53-47	605.00
TY200	TYNDALE COMPANY, INC.	53-47	893.00
VI460	VIPOWER SERVICES	53-47	1,520.00
**TOTAL ELECTRIC PRODUCTION			63,001.02
ELECTRIC DISTRIBUTION			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	9.97
AU084	AUTO TIRE AND PARTS	53-48	457.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-48	13,110.79
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	17,553.00
BU550	BUTLER SUPPLY COMPANY	53-48	413.02
CC001	CCP INDUSTRIES	53-48	187.45
CH322	CHARD SNYDER	53-48	49.00
CI250	CITY OF WATERLOO	53-48	1,267.58
DA040	D AND D DISTRIBUTING SERVICES, IN	53-48	86.56
DE130	DEARBORN LIFE INSURANCE COMPANY	53-48	41.99
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	761.92
ED115	ED MORSE FORD	53-48	172.91
EL075	ELAN FINANCIAL SERVICES	53-48	246.95
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	79.88
FL250	FLETCHER-REINHARDT COMPANY	53-48	1,022.40
GL310	GLOBAL RENTAL CO., INC.	53-48	247,930.00
GR200	W.W. GRAINGER, INC.	53-48	22.43
HA390	HARRISONVILLE TELEPHONE	53-48	44.48
IN458	INTERSTATE BILLING SERVICE, INC.	53-48	175.00
IR300	IRON CRAFTERS INC	53-48	28.00
JO200	JOHN DEERE FINANCIAL	53-48	105.08
LA500	LAWSON PRODUCTS, INC.	53-48	85.51

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VENDOR #	NAME	DEPT.	AMOUNT
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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION

M0425	MONROE COUNTY ELECTRIC COOPERATIVE	53-48C	262.75
M0755	MOTOROLA SOLUTIONS, INC.	53-48	14.50
OR200	O'REILLY AUTOMOTIVE, INC.	53-48	36.97
P0720	POWER LINE SUPPLY	53-48	13,871.23
RE330	REXEL UNITED (EASTERN)	53-48	585.79
RE350	REGULATORY COMPLIANCE SVCS, INC.	53-48	395.00
RM600	R & M OIL COMPANY	53-48	20.00
SN200	SNAP-ON	53-48	756.99
SU332	SUNBELT SOLOMON SERVICES, LLC	53-48	12,425.00
TY200	TYNDALE COMPANY, INC.	53-48	354.00
VI460	VIPOWER SERVICES	53-48	752.50
WA850	WATERLOO LUMBER COMPANY	53-48	15.48

**TOTAL ELECTRIC DISTRIBUTION 313,341.13

53 ELECTRIC FUND GRAND TOTAL 385,918.67

VENDOR #	NAME	DEPT.	AMOUNT
54 GAS FUND			
GAS ADMINISTRATION			
AM500	AMERICOM IMAGING SYSTEMS, INC.	54-11	84.37
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	4,322.15
CH322	CHARD SNYDER	54-11	16.80
CL340	CLINICAL COLLECTION MANAGEMENT	54-11	72.60
CO025	COAST TO COAST EQUIP & SUPPLIES	54-11	6.52
DE130	DEARBORN LIFE INSURANCE COMPANY	54-11	13.50
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	277.83
EL075	ELAN FINANCIAL SERVICES	54-11	16.89
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	25.44
IN560	INVOICE CLOUD, INC.	54-11	74.81
KA020	K & D PRINTING	54-11	725.80
KR260	KRUEGER INTERNATIONAL, INC.	54-11	864.76
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	599.00
LO250	LOCIS	54-11	25.00
RE440	REJIS COMMISSION	54-11	672.38
RO400	ROTOLITE OF ST LOUIS INC	54-11	35.00
SA180	SAFEGUARD BUSINESS SYSTEMS INC	54-11	72.63
ST120	STAPLES BUSINESS ADVANTAGE	54-11	193.12
UT300	UTILITY SAFETY & DESIGN	54-11	2,157.60
**TOTAL GAS ADMINISTRATION			10,256.20
GAS DISTRIBUTION			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	9.97
AU084	AUTO TIRE AND PARTS	54-48	259.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	9,313.57
CE218	CENTRAL STONE COMPANY	54-48	1,800.14
CH322	CHARD SNYDER	54-48	42.00
CI250	CITY OF WATERLOO	54-48	1,041.12
CO545	CONTROL EQUIPMENT SALES, INC	54-48	674.33
DA040	D AND D DISTRIBUTING SERVICES, IN	54-48	86.56
DE130	DEARBORN LIFE INSURANCE COMPANY	54-48	21.88
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	469.41
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	56.81
GR200	W.W. GRAINGER, INC.	54-48	22.43
HA390	HARRISONVILLE TELEPHONE	54-48	176.00
IR300	IRON CRAFTERS INC	54-48	20.00
JO200	JOHN DEERE FINANCIAL	54-48	47.99
LA500	LAWSON PRODUCTS, INC.	54-48	85.51
MO755	MOTOROLA SOLUTIONS, INC.	54-48	14.50
RM600	R & M OIL COMPANY	54-48	20.00
SN200	SNAP-ON	54-48	756.99
WA850	WATERLOO LUMBER COMPANY	54-48	8.66
**TOTAL GAS DISTRIBUTION			14,926.87
54 GAS FUND	GRAND TOTAL		25,183.07
GRAND TOTAL FOR ALL FUNDS:			862,587.73
TOTAL FOR REGULAR CHECKS:			862,587.73

Warrant #652 - Interim Checks

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT	
01 GENERAL FUND				
M0650	MORRISON-TALBOTT LIBRARY	01-00	7,203.77	
WA450	WATERLOO MUNICIPAL BAND	01-00	376.43	
	**TOTAL		7,580.20	
LEGISLATIVE				
AT070	AT&T MOBILITY	01-12	98.02	
MI100	MISCELLANEOUS	01-12	65.00	\$65.00 Monroe County IL
SM390	SM PROPERTIES WATERLOO, LLC	01-12	55,140.09	
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	60.00	Veterans Book
	**TOTAL LEGISLATIVE		55,363.11	
FINANCE				
AT070	AT&T MOBILITY	01-13	210.88	
CI270	CITY OF WATERLOO - ACCOUNTS PAYAB	01-13	36.00	
FP200	FP FINANCE PROGRAM	01-13	27.80	
GL600	G.L.O.W.	01-13	20.00	
MI100	MISCELLANEOUS	01-13	250.00	\$250.00 Waterloo Lions Club
PA075	PACE, COLLEEN	01-13	3.08	
US550	U.S. TREASURY	01-13	225.55	Loo Fest Sponsorship
	**TOTAL FINANCE		773.31	
BUILDING				
FA145	FABICK CAT	01-14	19,850.00	
RA120	RAMONA CLEANING SERVICE INC.	01-14	2,010.52	
	**TOTAL BUILDING		21,860.52	
ZONING/BUILDING INSPECTOR				
AT070	AT&T MOBILITY	01-16	89.57	
WE900	WEX BANK	01-16	138.41	
	**TOTAL ZONING/BUILDING INSPECTOR		227.98	
RECORDS				
M0480	MONROE COUNTY RECORDER OF DEEDS	01-18	1,008.00	
	**TOTAL RECORDS		1,008.00	
POLICE				
AT070	AT&T MOBILITY	01-21	1,638.24	
FI454	FIRE CAM	01-21	387.00	
HA110	HADDICK, MATT	01-21	1,127.60	
MI150	MIDKIFF, DAVID	01-21	73.25	
MO670	MORROW BROTHERS FORD, INC	01-21	91,970.00	
SC374	SCHRECKENBERG, KEVIN	01-21	1,424.75	
WE900	WEX BANK	01-21	4,072.33	
	**TOTAL POLICE		100,693.17	
EMERGENCY MANAGEMENT AGENCY				
AT070	AT&T MOBILITY	01-23	61.81	
	**TOTAL EMERGENCY MANAGEMENT AGENCY		61.81	
SOCIAL SERVICES				
AT070	AT&T MOBILITY	01-34	47.33	\$2,013.15 Chantilly Corner
DR270	SHEILA R WIGGER	01-34	520.00	Façade Grant
MI100	MISCELLANEOUS	01-34	2,355.73	\$50.00 Stacey Limestall
	**TOTAL SOCIAL SERVICES		2,923.06	Pumpkinfest Vendor Refund
				\$292.58 Advertising Premium Sales, Inc.
STREETS & ALLEYS				
AT070	AT&T MOBILITY	01-41	125.03	Yard of Distinction Contest sign
				\$2,355.73 Total

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
15 MOTOR FUEL TAX			
CH600	CHRIST BROS. PRODUCTS, LLC	15-00	4,884.00
CO250	COLUMBIA QUARRY	15-00	11,822.36
CO360	CONCRETE SUPPLY OF ILLINOIS	15-00	2,240.00
IL220	ILLINI ROAD OIL LLC	15-00	33,165.60
	**TOTAL		52,111.96
15 MOTOR FUEL TAX	GRAND TOTAL		52,111.96

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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
36 UTILITY DEPOSIT FUND			
ZZ100	CITY OF WATERLOO	36-00	7,900.00
ZZ110	CUSTOMER REFUND	36-00	25.00
	**TOTAL		7,925.00
	36 UTILITY DEPOSIT FUND	GRAND TOTAL	7,925.00

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
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VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

FP200	FP FINANCE PROGRAM	51-11	27.80
PA075	PACE, COLLEEN	51-11	3.10
PO600	POSTMASTER	51-11	347.50
**TOTAL WATER ADMINISTRATION			378.40

WATER DISTRIBUTION

AT070	AT&T MOBILITY	51-48	86.37
CI270	CITY OF WATERLOO - ACCOUNTS PAYAB	51-48	640.00
FA145	FABICK CAT	51-48	19,850.00
WE900	WEX BANK	51-48	217.87
**TOTAL WATER DISTRIBUTION			20,794.24

51 WATER FUND	GRAND TOTAL	21,172.64
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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
	SEWER ADMINISTRATION		
FP200	FP FINANCE PROGRAM	52-11	27.80
PA075	PACE, COLLEEN	52-11	3.10
PO600	POSTMASTER	52-11	347.50
	**TOTAL SEWER ADMINISTRATION		378.40
	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	117.97
	**TOTAL SEWER TREATMENT PLANT		117.97
	SEWER SANITATION SYSTEM		
WE900	WEX BANK	52-44	402.41
	**TOTAL SEWER SANITATION SYSTEM		402.41
52 SEWER FUND	GRAND TOTAL		898.78

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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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53 ELECTRIC FUND

ELECTRIC ADMINISTRATION

FP200	FP FINANCE PROGRAM	53-11	27.80
PA075	PACE, COLLEEN	53-11	3.10
PO600	POSTMASTER	53-11	347.50

**TOTAL ELECTRIC ADMINISTRATION			378.40
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ELECTRIC PRODUCTION

AT070	AT&T MOBILITY	53-47	84.48
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**TOTAL ELECTRIC PRODUCTION			84.48
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ELECTRIC DISTRIBUTION

AT070	AT&T MOBILITY	53-48	167.37
DI010	DICA INC.	53-48	24,798.00
FA145	FABICK CAT	53-48	19,850.00
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENCS	53-48	759,302.75
WE900	WEX BANK	53-48	2,844.48

**TOTAL ELECTRIC DISTRIBUTION			806,962.60
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53 ELECTRIC FUND	GRAND TOTAL	807,425.48
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GROSS PAYROLL
July-25

FINANCE	REGULAR	OVERTIME	TOTAL
BARRETT	\$5,366.40	\$0.00	\$5,366.40
CRAIG	\$8,769.21	\$0.00	\$8,769.21
DEUTCH	\$6,630.52	\$0.00	\$6,630.52
FELDMEIER	\$5,366.40	\$0.00	\$5,366.40
GUNN	\$5,366.41	\$0.00	\$5,366.41
HOAGLAND	\$6,615.38	\$0.00	\$6,615.38
HOFFMANN	\$5,790.41	\$0.00	\$5,790.41
KLOPMEYER	\$5,366.40	\$0.00	\$5,366.40
KREBEL	\$8,000.00	\$0.00	\$8,000.00
KUJAWA, J	\$3,019.20	\$0.00	\$3,019.20
KUJAWA, T	\$5,513.61	\$0.00	\$5,513.61
LANDECK	\$13,600.00	\$0.00	\$13,600.00
PACE	\$5,513.60	\$0.00	\$5,513.60
ROHWEDDER	\$5,846.16	\$0.00	\$5,846.16
YEARIAN	\$5,648.57	\$0.00	\$5,648.57
BUELTEMANN, M	\$765.00	\$0.00	\$765.00
	\$97,177.27	\$0.00	\$97,177.27
ELECTRIC			
GUEBERT	\$8,590.38	\$888.66	\$9,479.04
HOFFMANN	\$8,847.90	\$1,233.11	\$10,081.01
LAWRENCE	\$7,899.20	\$1,073.80	\$8,973.00
MERTZ	\$8,096.68	\$407.30	\$8,503.98
PHILLIPS	\$8,392.90	\$481.36	\$8,874.26
RONGEY, ALEX	\$6,690.57	\$1,285.57	\$7,976.14
SCHMITZ	\$8,579.20	\$750.68	\$9,329.88
WERNER	\$8,847.90	\$1,296.68	\$10,144.58
DILL	\$645.76	\$0.00	\$645.76
LUECKING	\$7,755.54	\$264.88	\$8,020.42
RONGEY	\$7,882.68	\$794.63	\$8,677.31
DEUTCH, J	\$2,312.00	\$0.00	\$2,312.00
MUELLER, G	\$2,584.00	\$0.00	\$2,584.00
REINHOLZ, T	\$2,584.00	\$0.00	\$2,584.00
WIECHERT, S	\$1,836.00	\$0.00	\$1,836.00
	\$87,124.71	\$8,476.67	\$100,021.38
GAS:			
DILL	\$6,457.60	\$332.97	\$6,790.57
GLESSNER	\$7,713.66	\$435.80	\$8,149.46
HENRY, T	\$7,376.32	\$497.28	\$7,873.60
MOORE, C	\$8,053.76	\$102.96	\$8,156.72
RAMSEY	\$7,670.08	\$130.74	\$7,800.82
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$37,271.42	\$1,499.75	\$38,771.17
POLICE:			
BENDA	\$7,466.28	\$785.07	\$8,251.35
BRAUN	\$7,292.28	\$664.29	\$7,956.57
BRAYE	\$7,214.28	\$573.71	\$7,787.99
DAHLEM	\$7,900.28	\$519.12	\$8,419.40
DAWS	\$8,608.36	\$0.00	\$8,608.36
HADDICK	\$7,700.28	\$616.46	\$8,316.74
HARRIS	\$7,466.28	\$483.12	\$7,949.40
HARTIN	\$7,063.68	\$452.93	\$7,516.61
HEINE	\$6,867.24	\$361.69	\$7,228.93
INGRAM	\$6,707.16	\$1,419.17	\$8,126.33
LUKE	\$9,641.36	\$0.00	\$9,641.36
MIDKIFF	\$7,700.28	\$973.36	\$8,673.64
MORAVEC	\$6,763.68	\$2,536.38	\$9,300.06
NORD	\$7,727.97	\$0.00	\$7,727.97
PRUETT	\$7,949.40	\$966.24	\$8,915.64
SALAMA	\$7,466.28	\$0.00	\$7,466.28
SCHRECKENBERG, KEVIN	\$7,166.28	\$0.00	\$7,166.28
SIEBENBERGER	\$7,166.28	\$0.00	\$7,166.28
SMITH, RICHARD	\$7,190.28	\$724.68	\$7,914.96
VOELKER	\$5,366.40	\$0.00	\$5,366.40
WIEGAND	\$7,700.28	\$389.34	\$8,089.62
BIVINS	\$0.00	\$0.00	\$0.00
BUGIE	\$0.00	\$0.00	\$0.00
FLOARKE	\$0.00	\$0.00	\$0.00
GREEN	\$0.00	\$0.00	\$0.00
HUDDLESTON, B	\$0.00	\$0.00	\$0.00
HUDDLESTON, M	\$0.00	\$0.00	\$0.00

JOHNS	\$0.00	\$0.00	\$0.00
JULLEIS	\$0.00	\$0.00	\$0.00
MEISTER, S	\$0.00	\$0.00	\$0.00
MARTIN, STEVE	\$509.00	\$0.00	\$509.00
	\$156,633.61	\$11,465.56	\$168,099.17

SEWER:

DAVIS	\$7,514.56	\$186.48	\$7,701.04
DEGENER	\$7,687.52	\$196.12	\$7,883.64
STRAUB, J	\$8,740.16	\$0.00	\$8,740.16
	\$23,942.24	\$382.60	\$24,324.84

STREET:

DOERR	\$7,006.56	\$181.62	\$7,188.18
DUGAN	\$7,022.64	\$242.16	\$7,264.80
HERMANN	\$6,538.32	\$181.62	\$6,719.94
MAURER	\$7,246.98	\$0.00	\$7,246.98
WASHAUSEN	\$6,909.68	\$302.70	\$7,212.38
WHELAN	\$6,457.60	\$60.54	\$6,518.14
VAN VEGHEL	\$0.00	\$0.00	\$0.00
WETZLER	\$765.00	\$0.00	\$765.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$41,946.78	\$968.64	\$42,915.42

WATER:

SCHLEMMER	\$7,670.08	\$0.00	\$7,670.08
	\$7,670.08	\$0.00	\$7,670.08

ELECTED OFFICIALS		E.S.D.A.	
BUETTNER, K	\$1,313.33	HOFFMANN	\$150.00
BUETTNER, M	\$1,388.33	SCHEIBE	\$330.00
CHARRON, C	\$1,388.33	Total:	\$480.00
CHILDERS	\$1,640.55		
DARTER	\$2,191.67	PLANNING COMMISSION	
HOPKINS	\$1,313.33	RAU	\$125.00
MOST	\$1,313.33	GAITSCH	\$300.00
PAPENBERG	\$783.33	HICKS	\$325.00
RILEY	\$1,313.33	LUTZ	\$100.00
TRANHAM	\$1,388.33	PITTMANN	\$200.00
VOGT	\$1,413.33	VOELKER	\$385.00
		YOUNGS	\$300.00
Total:	\$15,447.19	Total:	\$1,735.00

ZONING BOARD

GIBBS	
HARTMAN	\$125.00
LOERCH	\$100.00
POETTKER	\$100.00
POWELL	\$100.00
SPIELMAN	\$0.00
CHILDERS-SECRETARY	\$100.00
Total:	\$525.00

July 3, 2025	\$239,122.19	1.00
PTMARTS PSEAB	\$509.00	2.00
July 18, 2025	\$257,535.33	3.00
	\$0.00	4.00
	\$0.00	5.00
	\$0.00	6.00
	\$0.00	7.00
	\$0.00	8.00
	\$0.00	9.00

Grand Total: \$497,166.52

Jul-25

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$268,160.46	\$24,460.48	\$292,620.94
51-Water	\$33,279.09	\$4,148.63	\$37,427.72
52-Sewer	\$41,208.50	\$5,122.58	\$46,331.08
53-Electric	\$107,589.04	\$13,603.43	\$121,192.47
54-Gas	\$46,929.43	\$5,875.58	\$52,805.01
	<u>\$497,166.52</u>	<u>\$53,210.70</u>	
Total Payroll Cost:			<u><u>\$550,377.22</u></u>

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CITY OF WATERLOO
INVOICE HISTORY REPORT
Thursday July 31, 2025

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DATE: 07/31/25

G/L NUMBER	G/L DESC.	DATE	CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310	Professional Services						
		07/31/25	58578	VERVOCITY INTERACTIVE	QB INV-52515	WEBSITE HOSTING	159.00
						** TOTAL **	\$159.00
01-13-5310	Professional Services						
		07/31/25	58482	APEXNETWORK PHYSICAL THERAPY	3276	JENNIFER KUJAWA	165.00
		07/31/25	58499	CLINICAL COLLECTION MANAGEMENT	206357	DRUG/ALCOHOL TEST	72.60
		07/31/25	20660	U.S. TREASURY	07-25-20660	PCORI FEES	225.55
						** TOTAL **	\$463.15
01-14-5310	Professional Services						
		07/31/25	58561	AARON OAKLEY SHIVE	07-2025	CITY HALL MOWING	400.00
		07/31/25	58566	STATE FIRE MARSHALL	9707602	BOILER CERTIFICAT	200.00
						** TOTAL **	\$600.00
01-15-5330	Legal						
		07/31/25	58519	GILBERT, HUFFMAN, PROSSER, HEWSON & BARK	15582	MEDIATION SERVICE	2,519.00
		07/31/25	58541	MATHIS, MARIFIAN & RICHTER, LTD	4	FOUNTAIN WTR DIST	240.00
		07/31/25	58563	ST CLAIR, GILBRETH & STEPPIG LLC	11900	JUNE ATTORNEY FEE	9,731.00
						** TOTAL **	\$12,490.00
51-11-5310	Professional Services						
		07/31/25	58499	CLINICAL COLLECTION MANAGEMENT	206357	DRUG/ALCOHOL TEST	72.60
						** TOTAL **	\$72.60
52-11-5310	Professional Services						
		07/31/25	58499	CLINICAL COLLECTION MANAGEMENT	206357	DRUG/ALCOHOL TEST	72.60
		07/31/25	58570	TEKLAB, INC	330079	TESTING	480.80
		07/31/25	58571	TESTING ANALYSIS CONTROL	12852	JUNE TESTING	864.00
		07/31/25	58580	VIPOWER SERVICES	2229	WASTEWATER GEN SE	360.00
						** TOTAL **	\$1,777.40
53-11-5310	Professional Services						
		07/31/25	58487	BHMG ENGINEERS, INC.	E03568-131	EPA/ANNUAL REPORT	1,038.26
		07/31/25	58499	CLINICAL COLLECTION MANAGEMENT	206357	DRUG/ALCOHOL TEST	72.60
						** TOTAL **	\$1,110.86
53-47-5310	Professional Services						

SYS DATE:07/31/25

CITY OF WATERLOO
INVOICE HISTORY REPORT
Thursday July 31, 2025

SYS TIME:09:42
[NHR4]
PAGE 2

DATE: 07/31/25

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	07/31/25	58495	CHEMQUEST, INC.	3370	MONITOR/TESTING	495.00
	07/31/25	58504	CULLIGAN/SCHAEFER WATER CENTERS	444616-1	#13 TUBINE T&E	55.00
	07/31/25	58580	VIPOWER SERVICES	2228	POWER PLANT SVC	1,520.00
					** TOTAL **	\$2,070.00
53-48-5310			Professional Services			
	07/31/25	58580	VIPOWER SERVICES	2227	SUBSTATION GEN SE	752.50
					** TOTAL **	\$752.50
54-11-5310			Professional Services			
	07/31/25	58499	CLINICAL COLLECTION MANAGEMENT	206357	DRUG/ALCOHOL TEST	72.60
	07/31/25	58575	UTILITY SAFETY & DESIGN	IN20253335	CP SURVEY/REPORT	2,157.60
					** TOTAL **	\$2,230.20
					** GRAND TOTAL **	\$21,725.71

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

- 1. Request is made for placement on the agenda for meeting to be held on:
August 4, 2025
(Date)
- 2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Contract with AO Creatives for
Digital Marketing Services at a cost of \$11,100.00 less 15% Discount through
Discover Downstate Illinois Tourism Bureau for a Total Cost of \$9,435.00 to be
paid out of the Hotel/Motel Tax Fund.
- 3. Relief or action to be requested:
Approval.
- 4. Submittal date: July 30, 2025

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to


Mayor



AO CREATIVES



This Introductory Contract Agreement is to certify that we will be providing you with all the mentioned features below. The overall plan that you are paying for and the features mentioned below are not liable for making any further payments upon the completion of the tenure.

Waterloo Digital Marketing Objectives

Position Waterloo as a vibrant and welcoming destination by integrating SEO, social media, and digital marketing initiatives that highlight its unique attractions, community events, and small-town charm — while supporting local engagement and economic growth.

1. Social Media Marketing

Platform Strategy & Content Approach

Primary Platforms

- **Facebook & Instagram**
 - Content Types:
 - Community highlights and local stories
 - User-generated content (photos, testimonials, reviews)
 - Reels, Boomerangs, and short-form videos
 - Event promotion (e.g., Firebird Fest, Witches Night Out, Pumpkin Fest)
 - Posting Frequency: 3–4 times per week
 - Campaign Ideas:
 - *Fan Photo Friday*
 - Community spotlights
 - Live coverage during events and festivals

- **YouTube**
 - Goals:
 - Host long-form videos (e.g., event recaps, attraction highlights, interviews)
 - Create promotional content to support campaign goals
 - Action Items:
 - Develop a consistent video schedule
 - Include behind-the-scenes footage, local tours, and storytelling
- **Pinterest** *(new addition)*
 - Purpose: Inspire travel planning and showcase things to do in Waterloo (especially shopping, dining, events, and seasonal activities)
 - Action Items:
 - Create and maintain boards for: attractions, events, culinary spots, and outdoor activities
 - Pin high-quality images of local landmarks, event posters, and visitor experiences
 - Goal: Drive referral traffic to the tourism site

Implementation Ideas

- Leverage local businesses and community members for user-generated content
- Collaborate with influencers or content creators during peak seasons
- Maintain consistent visual branding and hashtag usage (e.g., #VisitWaterloo, #WaterlooFun)
- Focus messaging on the community experience rather than individual businesses

2. Content Creation & Education

- Train staff or local ambassadors to:
 - Create short-form videos and reels (15–30 seconds)
 - Use tools for producing engaging social stories and posts
 - Develop sample content in advance of major events (behind-the-scenes, testimonials, community life)
 - Maintain a seasonal content calendar to ensure timely, relevant storytelling
-

3. Digital Advertising & Campaigns

- Run targeted paid ads during:
 - Peak tourism seasons
 - Leading up to major festivals and events
 - Promote campaigns such as:
 - *Discover Waterloo* video and blog series
 - Event-specific campaigns (e.g., Firebird Fest, Pumpkin Fest)
 - Utilize geo-targeted ads for "near me" search visibility
-

4. Search Engine Optimization (SEO)

Goals

Improve search engine visibility for location-based and interest-driven keywords, such as:

- “Fun things to do near me”
- “Waterloo attractions”
- “Things to do in Waterloo [State/Region]”

Key Strategies

- **On-Page Optimization**
 - Use local keywords in meta titles, descriptions, and page headers
 - Regularly update website with blogs about attractions, events, and planning tips
 - **Local SEO**
 - Optimize and maintain Google Business Profile
 - Collect and showcase visitor reviews
 - **Content Marketing**
 - Publish weekly blog posts and articles featuring local stories and seasonal itineraries
 - **Technical SEO**
 - Ensure fast load times and full mobile optimization
-

5. Monitoring & Analytics

- Set up performance dashboards to track:
 - Social media engagement (likes, shares, reach)
 - Website traffic, keyword performance, bounce rates

- Ad spend ROI and conversion metrics
 - Review data monthly to assess effectiveness and adapt strategy
-

6. Budget & Vendor Quotes

- Prepare cost estimates for:
 - Video production, graphic design, and Pinterest board content
 - Ongoing social media management and ad placements
 - SEO auditing and content enhancements
 - Platform-specific campaign oversight
-

Next Steps

- Finalize scope of work and available budget
- Develop a master content calendar by quarter
- Define KPIs for each channel and campaign
- Schedule a kickoff meeting to assign roles and timelines

Note: Ongoing collaboration with representatives from Waterloo, Illinois, along with a steady stream of fresh, engaging content, will be essential to maximizing campaign impact and keeping Waterloo top-of-mind for visitors seeking authentic, memorable experiences.

A detailed timeline and budget estimate will be developed based on this outline and provided following your peer review.

This Proposal Contract Agreement confirms that AO Creatives will provide the City of Waterloo with the services and features outlined below. Upon completion of the agreed-upon term, no additional payments will be required for the features and services specified in this agreement.

Scope of Work

1. Search Engine Optimization (SEO)

- **Business Analysis**
 - Site Audit
 - **15 Keywords**
 - Competitor Analysis
 - Consumer Analysis
 - Keyword Grouping
 - Keyword Mapping

- **On-page Optimization**
 - XML Sitemap Optimization
 - Robots.txt Check
 - Meta Tags Creation
 - Web Content Optimization
 - Keyword Optimization
 - Landing page Optimization
 - Call to Actions
 - Site Speed Optimization
 - Anchor Text Optimization
 - Image Optimization
 - Mobile Optimization

- **Conversion Tracking**
 - Google Analytics Installation
 - Google Webmaster Installation
 - Google Tag Manager Installation
 - Google My Business (GMB Listing)
 - Google Places Submissions

- **Content**
 - **4 Guest Posts (400 words)**
 - **2 On-Page Blogs (500 words)**
 - **3 Off-Page Blogs (500 words)**
 - 1 Press Releases (1 Paid)

- **Guest Blogs (DA 40 +)**
 - 1 Guest Blog (Up to 1000 words)

- **Promotional Content**
 - 2 infographics

2. Search Engine Optimization (SEO) Cont.

- o **Off-Page Optimization**
- o Business Profiles
- o Social Bookmarking
- o Off Page Optimization, Continued
- o Local Listings
- o Classifieds
- o Forums/FAQ's
- o Anchor Based Links
- o Reporting
- o Monthly Reporting
- o Google Analytics Report
- **Features**
 - o Dedicated Project Manager
 - o 12 HR Support

3. Social Media Management

- **Prior Analysis**
 - o Social Media Strategy
 - o Social Media Audit
 - o Social Recommendations
 - o Content Plan Creation
 - o **10 - 15 Branded Posts Per Month TBD**
 - o Reels
 - o Stories
 - o Add Pinterest
- **Social Platforms Supported**
 - o Facebook
 - o Instagram
 - o Pinterest
- **Social Media Management**
 - o Monthly Social Posts Scheduling
 - o Social Community Management (Query + Comment Responses)
 - o Social Pages Cosmetics (Cover Photo, About Section)
- **Features**
 - o Dedicated Project Manager
 - o 12 HR Support, 5 Days a Week
 - o Monthly Analytics & Progress Report

Financials

Monthly Pricing Introductory Tier

Project/Packages	Price
Social Media Market & Brand Positioning	\$500
Social Media Marketing Ad Budget	\$100
Google Pay-Per-Click	\$500
Search Engine Optimization Platinum	\$750
15 Keywords & Key Phrases	
Guest Posting, Blog Articles & Back Linking	
Event-specific campaigns Videos (e.g., Firebird Fest, Pumpkin Fest, Port of Westfalica, Witches Night Out, Homecoming, Car Shows, The County Fair, Glow Parade, 2-3 Minute Video for and of each event.	TBD 8 Hour @65 an hour each event
Monthly Investment	\$1,850.00
Total 7-Month Investment <i>(*1 Month Free)</i>	\$11,100.00

- All additional costs are subject to prior approval from the client.
- **All the above-mentioned services are offered every month.**
- All prices are **exclusive of tax.**
- **NO HIDDEN** or **EXTRA** charges.
- **EVERYTHING** will be under your **Ownership.**
- Our next renewal for the **Marketing Package** will be respective to your package selection.

City of Waterloo Digital Marketing

Investment Agreement

Monthly Fee: \$ 1,850.00 Total for 7 Months: \$ 11,100.00

Additional services such as ad spend, video production, or extra content will be discussed and approved before execution.

Payment Terms:

- Monthly billing starting from contract date
- Acceptable payment methods include check, credit card (via PayPal), or ACH

Agreement Terms

- Ownership: All content and assets developed remain the property of City Of Waterloo, Illinois.
- Support: Dedicated project manager with 12-hour weekday support; 24/7 emergency access via George Wise.
- Termination Clause: Agreement may be terminated by either party with a 60-day written notice.

AO Creatives will provide and is proposing a three tier approach, Brand evaluations and positioning in the market. AO Creatives will collaborate with the Website Vender: 618 Creative to optimize the website and all social channels for the City of Waterloo, Illinois. Here is and hereafter collectively referred to as the "Parties."

WHEREAS, the parties met and discussed confidential and valuable information, intellectual property information, proprietary trade secret, and other corporate and private information, is hereafter referred to as the "Proprietary Information" of City of Waterloo, Illinois All information is held in confidence.

PROJECT CONSULTANCY, AO Creatives representative George Wise and WiseMedia, LLC will be retained over 24 months to consult for the City of Waterloo, Illinois until project completion or contract extension or termination.

SCOPE OF WORK UNDERSTANDING, Here known as “FPD Video Production , Content,” will be included in the cost, whereas, AO Creatives will execute said materials in a managed delivery, for a period of creation and completion with Content Calendar progress reports will be provided to City of Waterloo, Illinois .

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

VOLUNTARY AGREEMENT: All Parties have entered into this agreement voluntarily and without coercion or duress of any kind. Each individual signing this Letter of Understanding hereby certifies that he or she is over eighteen (18) years of age.

FORCE MAJEURE: Parties will not be liable for, or will not be considered to be in breach of or default under this Letter of Understanding as a result of any causes or conditions that are beyond reasonable control and that Parties are unable to overcome through the exercise of commercially reasonable diligence. If any Force Majeure event occurs, the affected Party will give prompt written notice to the other Parties and will use commercially reasonable efforts to minimize the impact of the event.

GOVERNING LAW: The construction, validity and interpretation of this Agreement shall be governed by and construed in accordance with the laws of the State of Missouri and/or Illinois and each party hereby irrevocably submits to the exclusive personal jurisdiction and venue of the Circuit Court of the State of Missouri located in St. Louis County, Missouri or the United States District Court for the Eastern District of Missouri in any action or proceeding arising out of, or related to this Agreement.

Entire Agreement: This agreement constitutes the entire understanding and agreement among the Parties with respect to the subject matter of this agreement, and supersedes all prior and contemporaneous agreements and understandings, inducements, or conditions, express or implied, oral or written, except as contained in this Letter of Understanding.

Estimated Costs

Costs quoted in this document are estimates for the scope of work indicated only and may need revision if the scope of the work changes after the project has begun, or if the client requests additional, custom services. AO Creatives will discuss with the City of Waterloo, Illinois before proceeding with any work outside the scope of the original estimate. Disclaimer: Pricing may contain a 10% variable. Costs are subject to change based on the scope of work and final approval. The AO Creatives " Social Media Scope of Work" contained here in.

Billing

Note: For projects and marketing services of \$7,500 and under, AO Creatives requires the full project cost be paid in advance prior to work being initiated. For projects between \$10,000 and \$50,000, an upfront payment of 50% of the total approved estimate is required before work can begin. Projects over \$50,000 require an upfront payment of 33% of the approved estimated cost. This upfront payment must be received by AO Creatives before work is initiated.

AO Creatives invoices work-in-progress on or about the end of each month, for work performed during the month, until the work is billed in full. Some or all expenses may be billed separately during the month, following the project completion.

Payment Options

AO Creatives accepts cash, business checks, and major credit cards via Zelle or ACH. AO Creatives charges a standard fee on estimated work for credit card transactions. Monthly payment plans are also available.

Associated Meeting: Fees include all meetings associated with the completion of the outline of work.

Additional Out-Of Pocket Expense

Fees outlined do not include outside expenses associated with the completion of this effort. These costs, which may include travel expenses and other outside purchases as deemed appropriate by City Of Waterloo, Illinois will be estimated separately and approved in advance of the actual purchase by AO Creatives and WiseMedia, LLC .

Signatures

By signing below, both parties agree to the terms outlined in this Proposal & Agreement and confirm their commitment to the outlined collaboration. A four month evaluation and progress report will be provided to determine the path forward for this project.



George Wise
Owner / President
Ao Creatives
Wisemedia, LLC
314-230-7773 O
314-401-2086 C

1034 S. Brentwood Blvd. 17th Floor
St. Louis, Missouri 63117

Sarah Deutch
Community Relations Coordinator
Waterloo, Illinois 62298
sdeutch@waterloo.il.us
618-939-8709 O
618-939-8988 F

100 West Fourth St,
Waterloo, Illinois 62298

Representitive
Discover Downstate Illinois
4387 N. Illinois Street, Suite 200,
Swansea, IL 62226
1-618-257-1488 | info@downstateil.org

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on the Purchase of Equipment Attachments from Fabick
CAT in the amount of \$58,662.40 for the newly purchased Street Department Skid
Steer Loader.

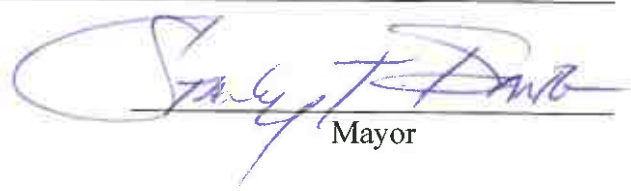
3. Relief or action to be requested:
Approval.

4. Submittal date: 07-31-25

Submitted by:
JR Landeck, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

Memorandum

To: Mayor and City Council Members
From: JR Landeck, Director of Public Works
Date: 07-31-25
Re: Skid Steer Loader Attachments

Attached are quotations for the purchase of equipment attachments from Fabick CAT in the amount of \$58,662.40, for the newly purchased Street Department Skid Steer Loader. The equipment attachments include: Snow Push Blade, Industrial Grapple Rake, Power Box Rake, and Hydraulic Grader Blade.

We have an allocated budget of \$60,000 for the purchase of the equipment attachments.

This purchase qualifies under the Sourcewell Pricing Program, which allows for procurement through pre-negotiated contracts, ensuring compliance with competitive bidding requirements.

Please let me know if you need additional information or have questions.

Thank you,

JR

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on the Purchase of a 2025 F-150 Crew Cab Pickup Truck for the City's Power Plant Department from Sunset Ford of Waterloo in the amount of \$51,465.70.

3. Relief or action to be requested:
Approval.

4. Submittal date: 07-31-25

Submitted by:
JR Landeck, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Memorandum

To: Mayor and City Council Members
From: JR Landeck, Director of Public Works
Date: 07-31-25
Re: 2025 F-150 Pickup Truck – Power Plant

This agenda item is for the purchase of a 2025 F-150 Pickup Truck for the City's Power Plant Department from Sunset Ford of Waterloo in the amount of \$51,465.70. We have an allocated budget of \$55,000 for the purchase of the truck.

This purchase qualifies under the Sourcewell Pricing Program, which allows for procurement through pre-negotiated contracts, ensuring compliance with competitive bidding requirements.

Please let me know if you need additional information or have questions.

Thank you,

JR



Sunset Ford of Waterloo
 1425 IL-3
 Waterloo
 IL 62298
<https://www.sunsetfordwaterloo.com>

Deal # 23373 Customer # 280373 John Ries
 Contact Sales: (618) 221-1996
 stjbd@sunsetford.com JR

City Of Waterloo John Luecking
 +1(618) 939-8600 | +1(618) 420-0935 | jluecking@waterloo.il.us
 100 W 4TH ST, Waterloo, IL 62298

2025 Ford F-150
 STX 4WD SuperCrew 5.5' Box
 VIN: 1FTFW2L59SKD67451 | Stock #: 14184

	Cash
Customer Cash	\$51,465.70
Rebates	\$550.00

Payment Detail

MSRP	\$55,775.00
Discount	\$4,300.00
Selling Price	\$51,475.00
Rebates	\$550.00
SUNSET SALE PRICE	\$50,925.00
DMV/Registration	\$173.00
Documentation Fees	\$367.70
Taxes 0	\$0.00
Amount Financed	\$51,465.70

X
 Customer Signature & Date

X *Kyle B*
 Kyle Brewer | Manager Signature & Date

Payments offered are subject to final credit approval from the lending institution. See Dealer for warranty details, terms, conditions, limits of liability and complete vehicle exclusions, if applicable. Trade Price, Taxes, Title & Registration fees are estimates; customer is responsible for any shortages. See dealer for complete details.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 04, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Waiving Normal Bidding Procedures, due to the
customized nature of the equipment, and Approving the Purchase of a New Natural
Gas Odorizer for the city's natural gas system from RKA Applied Solutions in the
amount of \$67,050.00.

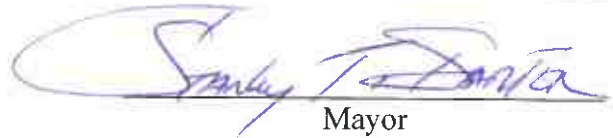
3. Relief or action to be requested:
Approval.

4. Submittal date: 08-01-25

Submitted by:
JR Landeck, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

Memorandum

To: Mayor and City Council Members
From: JR Landeck, Director of Public Works
Date: 08-01-25
Re: Natural Gas Odorizer

This agenda item is for the purchase of a new Natural Gas Odorizer for the city's natural gas system from RKA Applied Solutions, in the amount of \$67,050.00, as detailed in the attached quote. The new natural gas odorizer will replace a similar aging unit, which is in need of replacement.

Staff recommends the city waive customary bidding procedures and approve the purchase of a New Natural Gas Odorizer for the city's natural gas system from RKA Applied Solutions, in the amount of \$67,050.00, as detailed in the attached quotation. The city's current natural gas odorizer unit is aging and in need of replacement. The new unit meets the city's specifications and operational needs. Due to the specialized nature of the equipment, waiving customary bidding procedures is necessary to secure this model, which is the same brand as the existing unit. We have an allocated budget of \$125,000., which includes equipment, installation, and protective enclosure. Installation will be performed by U.S.D.I. at an estimated cost of approximately \$15,000., bringing the project cost to approximately \$82,000. At a later date, Public Works intends to build a small enclosure to protect the new unit from the elements.

Please let me know if you need additional information or have questions.

Thank you,

JR

RKA

APPLIED SOLUTIONS

QUOTE

Date 7/17/2025

Number RKAQ21999
Expiration 8/17/2025

Prepared For

Utility Safety & Design Inc. (USDI)
Lindsay Enloe
9 Executive Woods Ct.
Belleville, IL 62226

Prepared By

Kelly Milano
Inside Sales Lead
P.O. Box 826
Wheaton, IL 60187

Phone (618) 277-1520
Cell (618) 407-0906

Phone (630) 690-6363
Fax (630) 690-6782
kelly@rkanet.com

Lead Time	Terms	Ship Via	FOB	Project	
12-14 Weeks, ARO	NET 30	Best Way	Shipping Point	Waterloo	
Line	Qty	Manf	Description	Unit Price	Ext. Price
1	1	YZ/Milton Roy	"NJEX" Single Unit, Low Volume Primary Odorizer Model: 6300GE-02C-QA1 *Odorant Tank: 60 Gallon Skid Mounted *Relief Valve: Standard *Containment Skid: 110% of Tank Capacity *Power: 120/220 VAC *Heater: 120 VAC *Enclosure: Insulated Polyester	\$57,600.00	\$57,600.00
2	1	YZ/Milton Roy	Large Volume Gas Scrubber (15 gallon) P/N: C4-0018	\$1,150.00	\$1,150.00
3	1	YZ/Milton Roy	Odorant Injection Probe Assembly with Sight Glass 1/2" NPT Pipeline Connection P/N: C5-0303	\$2,000.00	\$2,000.00
4			Option:		
5	1	YZ/Milton Roy	Remote Monitoring System; YZ Connect; Hardware and 3 Year Cellular Service P/N: F2-0256	\$6,300.00	\$6,300.00

Please address any resulting purchase order to:
Milton Roy
C/O RKA Applied Solutions
PO Box 738556
Dallas, TX 75373-8556

Submitted On Behalf Of

Steve Patterson
V.P./Account Executive
steve@rkanet.com
(920) 582-4171

SubTotal \$67,050.00

Total \$67,050.00

Prices shown are applicable only to the quantities quoted herein. Any change or deletion of one or more items may require a quotation revision. All orders are subject to the approval of the manufacturer and their standard terms and conditions.

Online: www.rkanet.com
Email: sales@rkanet.com
Serving the Midwest from these locations:
Wheaton, IL - Portage, IN - Oshkosh, WI