

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: August 19, 2019

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of Downtown Beautification Grant Check to Stratton Chiropractic.
 2. Presentation of Downtown Beautification Grant Check to Philomena + Ruth.
 3. Presentation of IMEA Electric Efficiency Program Incentive Payment to the VFW Post #650.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Approval of Rear Yard Setback Request at 301 West Mill Street.
 - B. Consideration and Action on Approval of Glandt Roofing as Low Bidder in the Amount of \$39,070.00 for the Power Plant Roof Replacement Project, with extras not to exceed \$10,000.00.
 - C. Consideration and Action on Approval of Final Plat for Waterloo Commons Lot #5.
 - D. Consideration and Action on Approval of a Site Plan for the “Clean Car” Carwash located at 821 North Pointe Drive and Authorization for Mayor’s Signature on the IEPA Permit Application.
 - E. Consideration and Action on Solicitation Request from the Monroe County Shriners to hold their Annual Paper Drive on Friday, October 18th and Saturday, October 19th, 2019 at the intersections of Main / Mill and Rogers / Hamacher.
 - F. Consideration and Action on Solicitation Request from House of Neighborly Service to participate in the Annual Old Newsboy Day on Thursday, November 21, 2019 from 6:30 a.m. to 9:00 a.m. at the four-way stop intersections of Hamacher / Rogers, Main / Mill, Church / Fourth and Moore / Columbia.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Aug. 27, 2019 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

Aug. 31 and Sept. 02, 2019 – City Offices Closed for the Labor Day Holiday.

Sept. 03, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Sept. 10, 2019 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

Sept. 11, 2019 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

Sept. 12, 2019 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.

Sept. 16, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Sept. 24, 2019 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
AUGUST 05, 2019**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Hopkins, Trantham, Darter, Buettner, Row and Heller. Alderman Thomas was absent.
3. Pledge of Allegiance by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Darter and seconded by Alderman Heller to approve the July 15, 2019, 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report. Collector Kennedy was absent.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
Tim Birk stated Tuesday designated streets will be closed, due to the Booster Club painting 'Paws' from 6 p.m. to 8:30 p.m.
 - E. Report of Chief of Police.
WPD Sergeant Trin Daws reported 4 officers have recently completed Active Shooter Training.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Re-Appointment of Rita Trantham to the Morrison-Talbott Library Board of Trustees for a Three-Year Term to Expire June 10, 2022. The Re-Appointment was unanimously approved with Aldermen Notheisen, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 2. Re-Appointment of Judith Tomlinson to the Morrison-Talbott Library Board of Trustees for a Three-year Term to Expire June 30, 2022. The Re-Appointment was unanimously approved with Aldermen Notheisen, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 3. Re-Appointment of Andrew Mayer to the Morrison-Talbott Library Board of Trustees for a Three-Year Term to Expire June 30, 2022. The Re-Appointment was unanimously approved with Aldermen Notheisen, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 4. Aldermen Darter and Notheisen were appointed to the Dispatching Committee.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 19-14 Approving a Contract between Human Support Services and the City of Waterloo, Illinois for Clean-Up of Downtown Waterloo.
Motion made by Alderman Darter and seconded by Alderman Heller to approve Resolution No. 19-14 approving a contract between Human Support Services and the City of Waterloo, Illinois for clean-up of downtown Waterloo. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Hopkins and Trantham voting yea.
 - B. Consideration and Action on Ordinance No. 1787 Amending Chapter 27 Offenses, Article VII, Alternative Nicotine Products, by the replacement of “18 years of age” to “21 years of age”.
Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Ordinance No. 1787 Amending Chapter 27 Offenses, Article VII, Alternative Nicotine Products, by the replacement of “18 years of age” to “21 years of age.” Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 - C. Consideration and Action on Ordinance No. 1788 Amending the Official Zoning Map of the City of Waterloo, Illinois for Property Located in the Northwinds Subdivision, more commonly known as 111 E. Halifax Drive, Lot #5, Phase 1 from B-3 Central Business District to R-2 Single Family Residential.
Motion made by Alderman Notheisen and seconded by Alderman Heller to reject Ordinance No. 1788 amending the Official Zoning Map of the City of Waterloo, Illinois for property located in the Northwinds Subdivision, more commonly known as 111 E. Halifax Drive, Lot #5, Phase 1, from B-3 Central Business District to R-2 Single Family Residential. Motion to reject Ordinance No. 1788 passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 580.
Motion made by Alderman Darter and seconded by Alderman Row to approve Warrant No. 580. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Hopkins and Trantham voting yea.
 - B. Consideration and Action on One (1) Year Commitment at the Builder Level of \$10,000.00 to the Monroe County, Illinois Economic Development Corporation.
Motion made by Alderman by Alderman Heller and seconded by Alderman Hopkins to approve a one (1) year commitment at the Builder Level of \$10,000.00 to the Monroe County, Illinois Economic Development Corporation. Motion passed unanimously with Aldermen Heller, Notheisen, Hopkins, Trantham, Darter, Buettner and Row voting yea.
 - C. Consideration and Action on Accident Insurance Program for Volunteer Groups Effective 09-01-19 at a Cost of \$543.00.
Motion made by Alderman Buettner and seconded by Alderman Notheisen to approve an accident insurance program for volunteer groups effective 09-01-19 at a cost of \$543.00. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
 - D. Consideration and Action on Approval of Truck Centers, Inc. as Low Bidder in the Amount of \$106,339.00 (after \$16,000 trade-in) for the Single-Axle Dump Truck as bid on 07-23-19 at 1:00 p.m.
Motion made by Alderman Row and seconded by Alderman Heller to approve Truck Centers, Inc. as low bidder in the amount of \$106,339.00 (after \$16,000 trade-in) for

the single-axle dump truck as bid on 07-23-19 at 1:00 p.m. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Hopkins, Trantham, Darter and Buettner voting yea.

- E. Consideration and Action on Rooter’s American Maintenance, Inc. as Low Bidder in the Amount of \$634,555.54 for the Waterloo 2019 Resurfacing Project as bid on 07-25-19 at 2:00 p.m.

Motion made by Alderman Hopkins and seconded by Alderman Darter to approve Rooter’s American Maintenance, Inc. as low bidder in the amount of \$634,555.54 for the Waterloo 2019 Resurfacing Project as bid on 07-25-19 at 2:00 p.m. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.

- F. Consideration and Action on Solicitation Request from the Waterloo Fire Department for their Annual “Fill the Boot” Campaign for the Muscular Dystrophy Association to be held on Friday, August 16, 2019 and Saturday, August 17, 2019 at the intersection of Mill and Main Streets.

Motion made by Alderman Buettner and seconded by Alderman Row to approve a Solicitation Request from the Waterloo Fire Department for their Annual “Fill the Boot” Campaign for the Muscular Dystrophy Association to be held on Friday, August 16, 2019 and Saturday, August 17, 2019 at the intersection of Mill and Main Streets. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.

- G. Consideration and Action on Request from LifechurchX to change the date for their Biker Sunday Special Event from September 29, 2019 to September 22, 2019.

Motion made by Alderman Hopkins and seconded by Alderman Notheisen to approve a request from LifechurchX to change the date for their Biker Sunday Special Event from September 29, 2019 to September 22, 2019. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.

- H. Consideration and Action on Special Event Permit Application from Vintage Wine Bar for their Annual Rock-n-Blues Benefit Concert to be held on Sunday, September 1, 2019 from 2 p.m. to 10 p.m. and to include the closure of an alley behind their business.

Motion made by Alderman Row and seconded by Alderman Darter to approve a Special Event Permit Application from Vintage Wine Bar for their Annual Rock-n-Blues Benefit Concert to be held on Sunday, September 1, 2019 from 2 p.m. to 10 p.m. and to include the closure of an alley behind their business. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Hopkins, Trantham, Darter and Buettner voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
None.

14. Motion to Adjourn made by Alderman Notheisen and seconded by Alderman Buettner. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:45 p.m.

**Barbara Pace,
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2018-2019 ACTUAL AMOUNT	2019-2020 BUDGETED AMOUNT	% INCREASE/ DECREASE	2018 JULY	2019 JULY	% INCREASE/ DECREASE	2018-2019 FISCAL YTD	2019-2020 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,486,100.40	11,475,000.00	-0.10%	1,101,436.22	961,548.32	-12.70%	2,602,176.72	2,409,657.01	-7.40%
ELEC TAX	284,075.14			27,811.72	24,757.95	-10.98%	64,144.63	61,871.99	-3.54%
ELECT MISC.	<u>321,562.00</u>	<u>270,400.00</u>	<u>-15.91%</u>	<u>18,768.00</u>	<u>10,345.00</u>	<u>-44.88%</u>	<u>65,561.00</u>	<u>116,568.00</u>	<u>77.80%</u>
SUBTOTAL	12,091,737.54	11,745,400.00	-2.86%	1,148,015.94	996,651.27	-13.18%	2,731,882.35	2,588,097.00	-5.26%
BEGINNING UNAPPLIED	453,097.19			44,092.72	46,892.18	6.35%	117,470.81	119,250.63	1.52%
UNAPPLIED CASH REC'D	149,476.53			8,665.23	9,381.80	8.27%	29,479.41	33,653.96	14.16%
UNAPPLIED DISBURSED	<u>150,147.05</u>			<u>11,529.89</u>	<u>15,062.26</u>	<u>30.64%</u>	<u>22,867.14</u>	<u>26,387.51</u>	<u>15.39%</u>
ENDING UNAPPLIED	452,426.67			41,228.06	41,211.72	-0.04%	124,083.08	126,517.08	1.96%
GAS SALES	2,947,323.95	2,872,000.00	-2.56%	117,401.16	139,767.00	19.05%	634,835.21	646,205.05	1.79%
GAS TAX	82,906.85			2,820.40	2,746.93	-2.60%	18,387.19	16,438.88	-10.60%
GAS MISC.	<u>163,357.00</u>	<u>158,000.00</u>	<u>-3.28%</u>	<u>7,060.00</u>	<u>(2,773.00)</u>	<u>-139.28%</u>	<u>29,746.00</u>	<u>47,164.00</u>	<u>58.56%</u>
SUBTOTAL	3,193,587.80	3,030,000.00	-5.12%	127,281.56	139,740.93	9.79%	682,968.40	709,807.93	3.93%
WATER SALES	2,386,304.02	2,515,000.00	5.39%	208,257.79	229,433.33	10.17%	557,413.05	613,584.19	10.08%
WATER MISC.	<u>124,035.00</u>	<u>107,100.00</u>	<u>-13.65%</u>	<u>10,777.00</u>	<u>10,664.00</u>	<u>-1.05%</u>	<u>29,792.00</u>	<u>46,436.00</u>	<u>55.87%</u>
SUBTOTAL	2,510,339.02	2,622,100.00	4.45%	219,034.79	240,097.33	9.62%	587,205.05	660,020.19	12.40%
SEWER SALES	1,771,911.51	1,857,000.00	4.80%	152,226.15	169,684.61	11.47%	417,168.41	456,804.25	9.50%
SEWER MISC.	<u>221,743.00</u>	<u>195,100.00</u>	<u>-12.02%</u>	<u>29,786.00</u>	<u>2,744.00</u>	<u>-90.79%</u>	<u>63,382.00</u>	<u>49,512.00</u>	<u>-21.88%</u>
SUBTOTAL	1,993,654.51	2,052,100.00	2.93%	182,012.15	172,428.61	-5.27%	480,550.41	506,316.25	5.36%
CITY TAX	550,373.40	572,000.00	3.93%	42,831.30	42,681.14	-0.35%	121,835.89	123,600.96	1.45%
MISC.	<u>89,041.00</u>	<u>72,500.00</u>	<u>-18.58%</u>	<u>2,450.00</u>	<u>(79.00)</u>	<u>-103.22%</u>	<u>14,134.00</u>	<u>28,015.00</u>	<u>98.21%</u>
SUBTOTAL	639,414.40	644,500.00	0.80%	45,281.30	42,602.14	-5.92%	135,969.89	151,615.96	11.51%
REFUSE FEE	769,489.62	838,250.00	8.94%	66,458.83	71,986.25	8.32%	189,756.20	205,591.18	8.34%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,962.00	50,000.00	2.12%	4,376.00	3,772.00	-13.80%	13,360.00	14,088.00	5.45%
PERMITS	94,785.00	110,000.00	16.05%	14,149.00	15,870.00	12.16%	30,740.00	28,049.00	-8.75%
INSPECTION FEES	17,750.00	20,000.00	12.68%	1,425.00	2,025.00	42.11%	3,750.00	4,125.00	10.00%
FRANCHISE FEES	126,510.00	127,000.00	0.39%	-	-		17,097.00	-	-100.00%
LIQUOR LICENSE	20,810.00	20,000.00	-3.89%	8,235.00	20,410.00	147.84%	16,135.00	21,730.00	34.68%
INFRASTRUCTURE FEE	230,006.00	230,000.00	0.00%	18,838.00	16,593.00	-11.92%	57,312.00	50,814.00	-11.34%
HOTEL/MOTEL TAX	19,655.00	20,000.00	1.76%	2,048.00	3,972.00	93.95%	5,586.00	5,509.00	-1.38%
MISC.	227,908.00	213,315.00	-6.40%	21,898.00	18,018.00	-17.72%	49,850.00	59,625.00	19.61%
REPLACEMENT TAX	53,844.00	56,400.00	4.75%	8,973.00	9,529.00	6.20%	20,489.00	25,661.00	25.24%
COUNTY TAX	416,899.00	345,500.00	-17.13%	-	-		-	-	
SALES TAX	2,225,155.00	2,250,000.00	1.12%	177,020.00	201,032.00	13.56%	519,628.00	554,214.00	6.66%
BUSINESS DISTRICT TAX	88,899.00	80,000.00	-10.01%	7,253.00	8,505.00	17.26%	19,646.00	22,333.00	13.68%
VIDEO GAMING	117,079.00	122,000.00	4.20%	8,811.00	12,235.00	38.86%	27,186.00	37,420.00	37.64%
INCOME TAX	<u>1,377,258.00</u>	<u>1,440,000.00</u>	<u>4.56%</u>	<u>115,606.00</u>	<u>130,241.00</u>	<u>12.66%</u>	<u>380,666.00</u>	<u>472,917.00</u>	<u>24.23%</u>
SUBTOTAL	5,835,009.62	5,922,465.00	1.50%	455,090.83	514,188.25	12.99%	1,351,201.20	1,502,076.18	11.17%
MOTOR FUEL TAX	292,487.00	292,500.00	0.00%	21,003.00	20,109.00	-4.26%	68,813.00	66,236.00	-3.74%
MISC.	<u>15,960.00</u>	<u>16,000.00</u>	<u>0.25%</u>	<u>1,222.00</u>	<u>1,649.00</u>	<u>34.94%</u>	<u>3,333.00</u>	<u>4,805.00</u>	<u>44.16%</u>
SUBTOTAL	308,447.00	308,500.00	0.02%	22,225.00	21,758.00	-2.10%	72,146.00	71,041.00	-1.53%
UTILITY DEPOSITS	114,225.00	-		9,825.00	11,300.00	15.01%	25,675.00	31,250.00	21.71%
TOTAL DEPOSITS	26,835,891.42	26,325,065.00	-1.90%	2,217,431.80	2,148,148.33	-3.12%	6,097,077.71	6,253,878.47	2.57%

August 19, 2019

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the July 31, 2019 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
July 31, 2019

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	65,627.52	11,300.00	10,525.00	66,402.52
General Fund	(325,729.63)	215,613.21	488,520.05	(598,636.47)
Motor Fuel Tax	47,970.34	30.58	10,429.11	37,571.81
Water Fund	186,142.39	245,707.79	154,588.22	277,261.96
Sewer Fund	668,851.51	395,871.21	578,493.05	486,229.67
Gas Fund	449,198.13	147,850.71	103,127.73	493,921.11
Electric Fund	1,052,862.72	1,016,146.05	891,199.10	1,177,809.67
Capital Improvements	661,645.30	45,809.50	217,951.07	489,503.73
D.A.R.E.	1,398.85	-	-	1,398.85
Interest	4,640.26	2,075.23	-	6,715.49
Hotel/Motel Tax	124,267.39	3,972.32	-	128,239.71
TOTALS:	\$2,937,372.76	\$2,084,376.60	\$2,454,833.33	\$2,566,916.03

INVESTED FUNDS				
Capital Improvements	\$ 2,326,589.40	-	1,976.42	\$ 2,324,612.98
Electric	\$ 7,887,527.48	-	6,700.38	\$ 7,880,827.10
E-Pay Utility Bills	6,568.96	84,229.38	76,427.32	14,371.02
Farm Account Income	158,192.53	26.87	-	158,219.40
Gas	4,015,283.85	-	3,410.95	4,011,872.90
General Fund	7,010,268.16	398,526.37	-	7,408,794.53
Motor Fuel	746,789.19	21,727.37	-	768,516.56
Pension Reserve	1,693,840.28	359.65	-	1,694,199.93
Sewer	2,049,189.84	-	1,740.77	2,047,449.07
Utility Deposits	314,225.90	-	266.93	313,958.97
Water	2,425,397.83	-	2,060.36	2,423,337.47
Total Invested Funds:	\$28,633,873.42	\$504,869.64	\$92,583.13	\$29,046,159.93
Total All City Funds:	\$31,571,246.18	\$2,589,246.24	\$2,547,416.46	\$31,613,075.96

Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$5,489,358.51	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,900,765.00</u>		
Total Liabilities		\$12,372,060.00	\$9,390,123.51		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 7/31/19													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2019	31	27	33	52	36	37	30						246
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
New Construction Re-Inspections:													
2019	4	3	6	4	8	6	7						38
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2019	19	17	26	20	13	15	25						135
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
Rental Re-Inspections:													
2019	12	14	15	13	8	12	16						90
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
2017	9	8	13	1	8	13	14	9	17	11	13	14	130
Dumpster/POD Permits Issued:													
2019	8	9	15	18	25	10	22						107
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
2017	9	7	13	16	10	13	13	9	13	6	9	5	123
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
Motor Vehicle Violation Notices:													
2019	7	0	4	0	4	2	1						18
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
2017	12	2	15	2	3	5	3	6	1	1	0	4	54
Property Violation Notices:													
2019	4	8	18	12	22	14	17						95
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
2017	7	11	10	14	22	8	15	11	4	3	7	4	116
Ordinance Violation Tickets Issued:													
2019	0	1	3	1	1	3	1						10
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

Agenda Item No. 7H1

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 19, 2019
(Date)
2. Description of matter to be placed on agenda:
Presentation of Downtown Beautification Grant Check to Stratton Chiropractic.

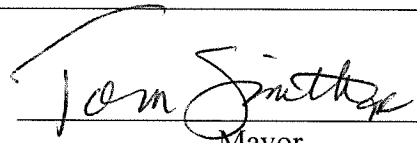
3. Relief or action to be requested:
Check Presentation.

4. Submittal date: 07/31/19

Submitted by: _____
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Summary of Invoice

- 1) West Wall labor, materials and subcontractor -\$10,806.00
- 2) East Wall labor, materials and subcontractor - \$9,873.00
- 3) South Wall labor, materials and subcontractor- \$10,469.00

Total Amount paid in full - \$31,148.00

A handwritten signature in black ink, appearing to read "C. W. Stratten", is written over a horizontal line.

Responsible Party's Signature

A handwritten signature in black ink, appearing to read "Steve Miller", is written.

STEVE MILLER, OWNER, MILLER CONSTRUCTION

Miller Construction Carpenter Labor to include (South Wall)

Remove & replace existing windows on 2nd floor

Eliminate one window

Remove and replace windows on 3rd floor

Install new vinyl window

Replace rotted window sills

Remove and replace soffit and freeze board

Materials- \$286.00

Windows- \$1,304.00

Window sills- \$265.00

Soffit- \$596.00

Freeze board- \$398.00

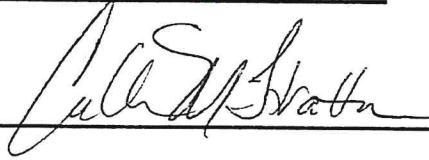
Miller Construction Labor - \$3,120.00

Dave Rick Plastering - \$3,500.00

Drivit bands, sloped exterior sills with perimeter banding

Man Lift Rental - \$1,000.00

Total Price - \$10,469.00



Responsible Party's Signature



STEVE MILLER, OWNER, MILLER CONSTRUCTION



7-05-19

South

Miller Construction Carpenter Labor to include (West exterior)

Remove & replace existing windows on 2nd floor

Install new vinyl windows

Replace rotted window sills

Remove and replace soffit, freeze board, and gutter

Materials - \$355.00

Windows- \$1,312.00

Window sills -\$265.00

Soffit- \$486.00

Freeze board - \$268.00

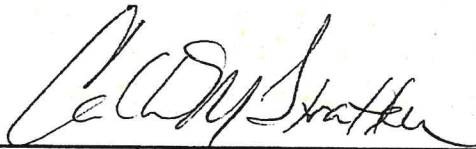
Miller Construction Labor - \$3,120.00

Dave Rick Plastering: \$4,000.00

Drivit bands, sloped exterior sills with perimeter banding

Man Lift rental - \$1,000.00

Total Price - \$10,806.00



Responsible Party's Signature



STEVE MILLER, OWNER, MILLER CONSTRUCTION



7-05-19 West

Miller Construction Carpenter Labor to include (East Wall)

Remove & replace existing windows
Eliminate 3 windows
Install new vinyl window
Replace rotted window sills
Remove and replace soffit, freeze board and gutter

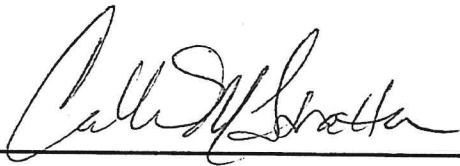
Materials- \$355.00
Windows- \$1,304.00
Window sills- \$240.00
Soffit-\$486.00
Freeze board- \$268.00

Miller Construction Labor- \$3,120.00

Dave Rick Plastering: \$3,100.00
Drivit bands, sloped exterior sills with perimeter banding

Man Lift Rental - \$1,000.00

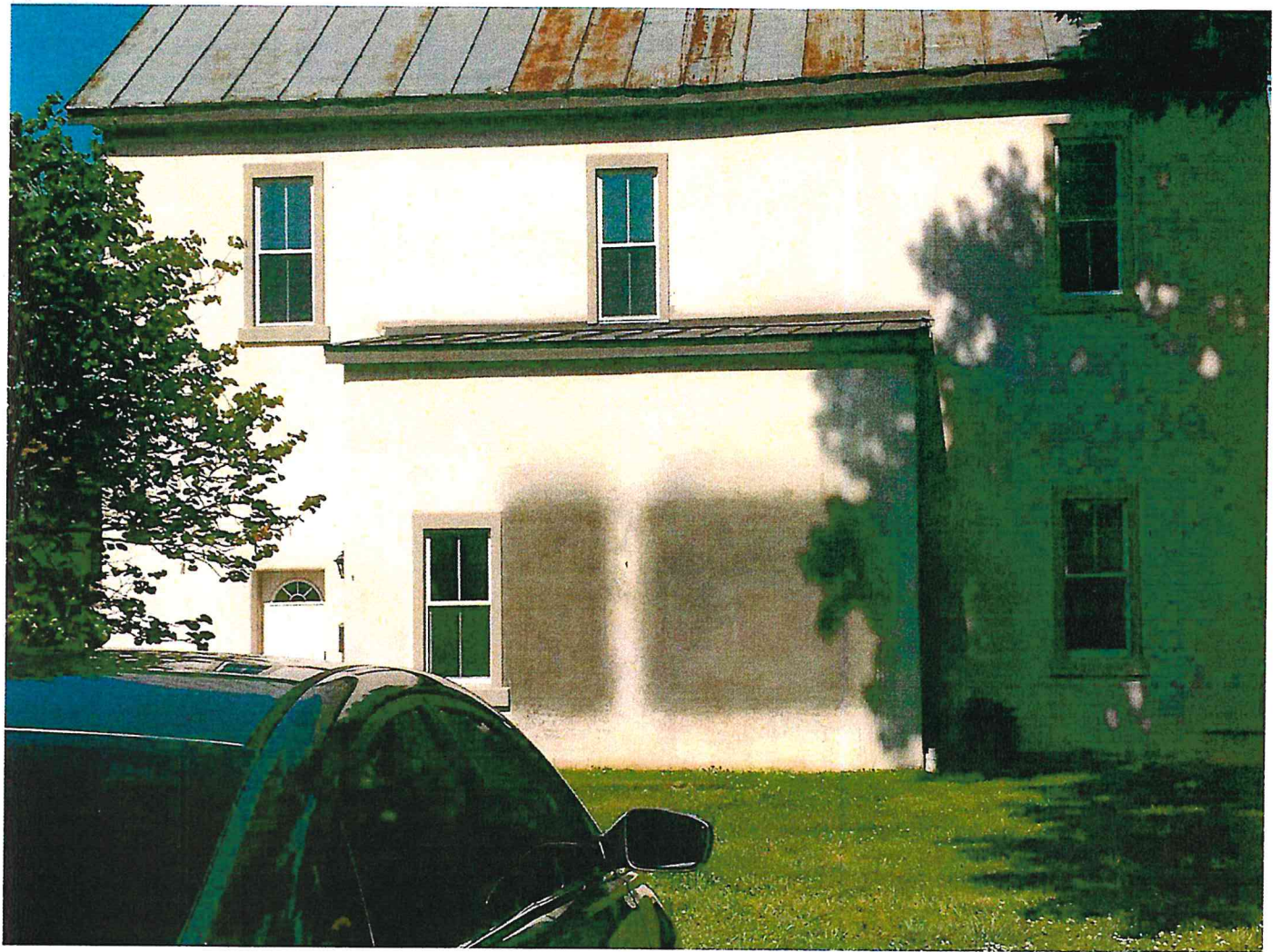
Total Price - \$9,873.00



Responsible Party's Signature



STEVE MILLER, OWNER, MILLER CONSTRUCTION



7-05-19 - East

AFFIDAVIT OF COMPLIANCE WITH PREVAILING WAGE ACT

WHEREAS, Colleen Stratton, has been awarded a "facade grant" by the City of Waterloo, Illinois; and,

WHEREAS, the Prevailing Wage Act of the State of Illinois and judicial interpretation thereof, requires that recipients of municipal grants pay laborers, mechanics and other workers the general prevailing rate of hourly wages for work performed on projects financed by municipalities (see 820 ILCS 130, Prevailing Wage Act); and,

WHEREAS, Colleen Stratton, now seeks reimbursement for work performed pursuant to the "facade grant" program; and,

WHEREAS, it is necessary before reimbursement is made that the recipient of the grant affirm that wages were paid pursuant to the Prevailing Wage Act of the State of Illinois:

THEREFORE, Colleen Stratton, being first duly sworn states that he/she paid laborers, mechanics and other workers who performed on the project for which a "facade grant" reimbursement is sought, pursuant to the Prevailing Wage Act of the State of Illinois and according to the most recent Monroe County Prevailing Wages (list attached hereto but subject to change from time to time)

Colleen Stratton
Grantee

Subscribed and sworn to before me this

8TH day of July, 2019

in Monroe County, Illinois.

Colleen Pace
Notary Public

"OFFICIAL SEAL"
COLLEEN PACE
Notary Public, State of Illinois
My Commission Expires 08/09/21

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 19, 2019
(Date)
2. Description of matter to be placed on agenda:
Presentation of Downtown Beautification Grant Check to Philomena + Ruth.

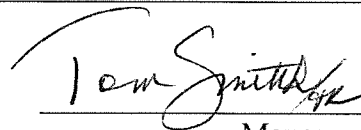
3. Relief or action to be requested:
Check Presentation.

4. Submittal date: 08/08/19

Submitted by: _____
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

118 West Mill Street Beautification Receipts - Philomena & Ruth			
Vendor	Description of Work	Amount	
Missouri Glass	New Store Front Windows	\$9,424.52	
Total Reciepts		\$9,424.52	
Tier 1 Reimbursement		\$4,712.26	
Tier 2 Reimbursement			
Total Reimbursement		\$4,712.26	



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

WATERLOO DOWNTOWN BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Downtown Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Downtown Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: Elizabeth Hahn
Name Telephone #

Applicant Address: 118 W Mill St. Waterloo IL 62298
No. Street City State Zip Code

Name of Business: Philomena + Ruth

Business Description: Retail 618-939-3990
Business Phone #

Business Address: 118 W Mill St Waterloo, IL 62298

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?		X
Are you or your business delinquent on any tax obligations?		X

MISSOURI GLASS CO

MISSOURI GLASS CO

1717 Ohio Avenue
 St. Louis, MO 63104
 p. 314-664-5100 f. 314-332-1077
 www.missouriglass.com

PAID
 07/01/2019

INVOICE

DATE	NUMBER
5/3/2019	56863

CUSTOMER:

Elizabeth Hahn-Lawrence
 118 West Mill St.
 Waterloo, IL 62298

SERVICE ADDRESS:

PO	TERMS	REP
	SEE BELOW	JWS

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Commercial	Black Anodized oldcastle Series 3000 Thermal Pane Aluminum Storefront Installed in Two Exterior Openings. Frames Are Glazed With 1" Clear insulated Units. Black L-Angles Will Be Installed On The Sill and Jambs of both Openings To Cover Transition From Old Storefront Windows.	1	4,250.00	4,250.00T
Labor	(See Attached Drawings) Installation.	1	4,640.00	4,640.00
Credit Card Proc...	We accept VISA, MASTER CARD, DISCOVER & AMERICAN EXPRESS. Please note an additional processing fee of 3% will be assessed on credit card purchases.	1	139.27	139.27
	S/C for a Missouri Installed Sale		9.30%	395.25

Please remit payment to: Missouri Glass Company 1717 Ohio Avenue St. Louis, MO 63104	Total	\$9,424.52
	Payments/Credits	-\$9,424.52
	Balance Due	\$0.00



7-05-19

NAK

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

August 19, 2019

(Date)

2. Description of matter to be placed on agenda:

Presentation of IMEA Electric Efficiency Program Incentive Payment to the VFW
Post #650.

3. Relief or action to be requested:

Check Presentation.

4. Submittal date: 08/14/19

Submitted by:

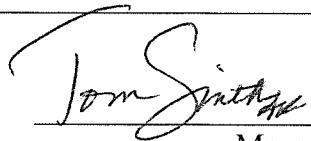
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor



3400 CONIFER DRIVE, SPRINGFIELD, IL 62711
217-789-4632 / FAX 217-789-4642

2 August 2019

Tim Birk
Director of Public Works
Waterloo City Hall
100 West Fourth
Waterloo, IL 62298

RE: Waterloo/IMEA Electric Efficiency Program Incentive Payment for Efficient AC at Waterloo VFW Post 6504, 406 Veterans Dr., Waterloo, Illinois 62298 (project 70_Waterloo_2_2020).

Dear Tim:

Enclosed please find a check issued by the IMEA to Waterloo VFW Post 6504 for the amount of \$269.15.

This check is an incentive payment for replacing one of the existing AC units with a more efficient model at VFW Post 6504, 406 Veterans Dr., Waterloo, Illinois 62298 (project 70_Waterloo_2_2020).

NOTE: This is for a project to replace a second unit at the VFW. It is a mirror – but not a replication of – project 68_Waterloo_2_2019. (This AC unit was for 1 less ton than the unit in the first project.)

Would you or the Mayor please present the check to Quartermaster Paul Braun of the VFW?

I am glad that the VFW was able to participate in the Waterloo/IMEA Electric Efficiency Program.

Sincerely,

Rodd Whelpley,
Program & Communications Administrator

**PARTNERS IN DELIVERING
EXCELLENCE IN UTILITY SERVICES.**

ILLINOIS MUNICIPAL ELECTRIC AGENCY
ILLINOIS PUBLIC ENERGY AGENCY
ILLINOIS MUNICIPAL UTILITIES ASSOCIATION

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 19, 2019
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Rear Yard Setback Request at 301 West Mill Street.

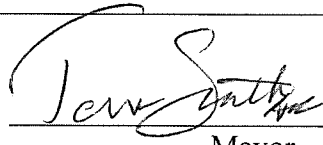
3. Relief or action to be requested:
Approval.

4. Submittal date: 08/14/19

Submitted by: _____
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



MEMORANDUM

To: Mayor and Aldermen
From: Jim Nagel
Date: August 14, 2019
Subject: 301 West Mill St. Rear Setback – Overlay District

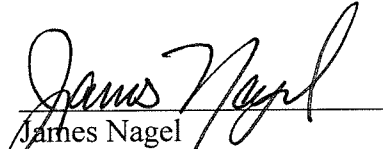
Philip Kelley, 301 West Mill St., is asking that the rear yard setbacks for a new garage building he wants to build be allowed to follow the setback of a recently removed structure. Chapter 40, Section 13, Article 3 allows a nonconforming structure to be replaced by a new nonconforming structure which extends further along the existing building line, but no closer, only with the approval of the city council. It also requires the zoning administrator to notify all adjacent property owners of the request, which I have done. The planning committee discussed this at their August 5th meeting and gave this a positive recommendation.

The new location of the garage structure will greatly improve sight lines at the intersection of Flower St. and Library Street. I recommend approval of this request.

CERTIFICATION

Copies of the attached letter were sent to owners of property adjoining 301 West Mill St. on July 29, 2019. Letters were sent to:

1. Jourdan Kennedy, 229 West Milton St. Columbia IL
2. Vernon Tipp, 128 Kurken Dr. Waterloo IL
3. Brandon Ratterman, 308 Flower St. Waterloo IL
4. Bryan Pelch & Brook Stroup, 305 Flower St. Waterloo IL
5. Gator Development LLC, 411 North Moore St. Waterloo IL


James Nagel
Zoning Administrator



HANSON

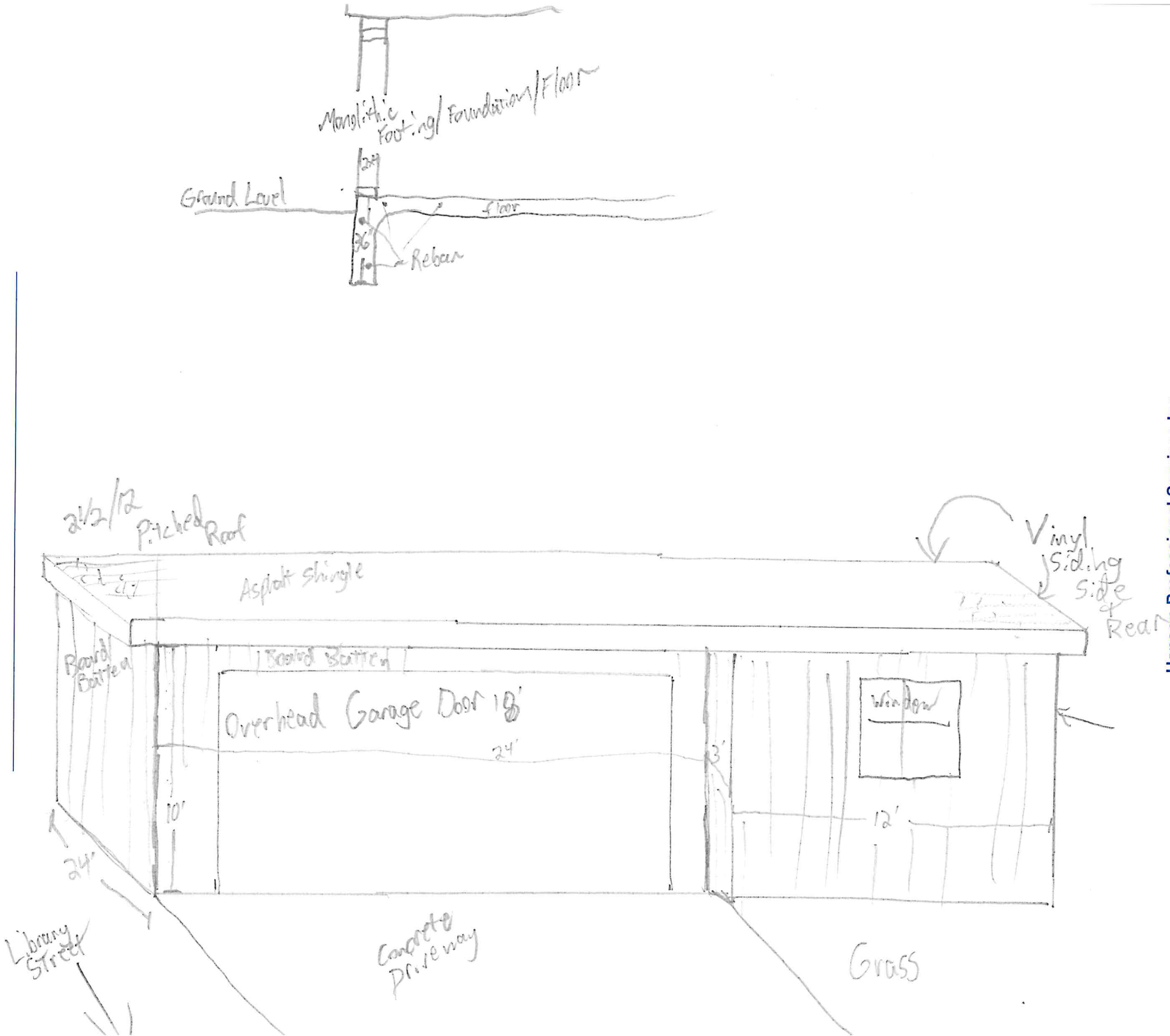
Engineering | Architecture | Planning | Allied Services

By: _____ Date: _____

Checked by: _____ Date: _____

Sheet No.: _____ of: _____

Project No.: _____



By: _____ Date: _____
Checked by: _____ Date: _____

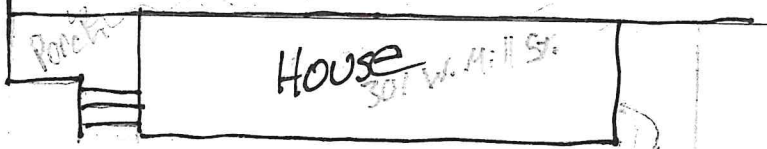


Engineering | Architecture | Planning | Allied Services

Sheet No.: _____ of: _____

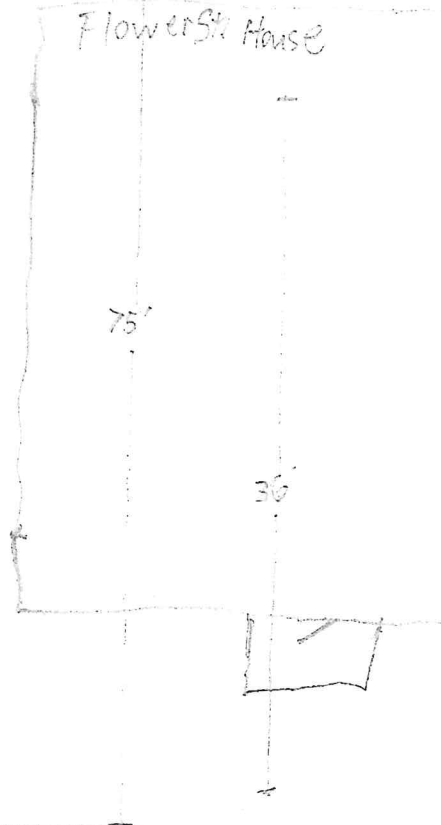
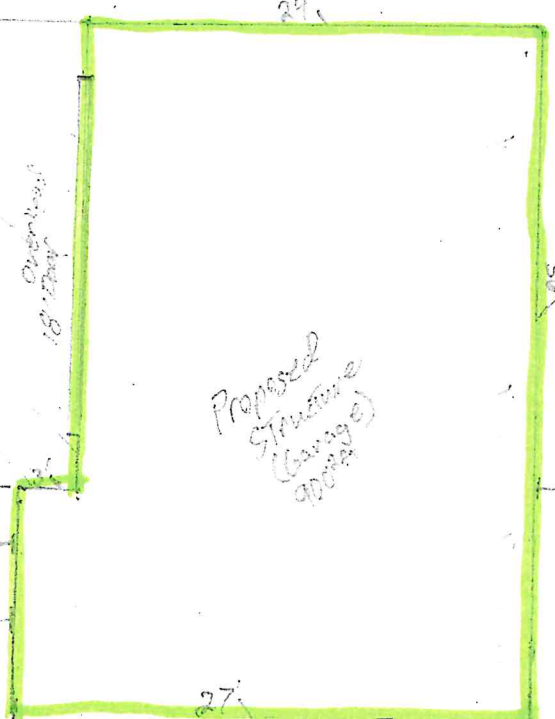
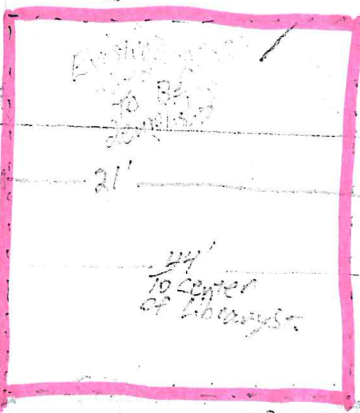
Project No.: _____

Philip Kelley
(618) 402-6661



Proposed new fence line in stone
Existing Gas Line

Flower St. House



Flower St.

Scale
1" = 20'

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

August 19, 2019

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of Glandt Roofing as Low Bidder in the
Amount of \$39,070.00 for the Power Plant Roof Replacement Project, with extras
not to exceed \$10,000.00.

3. Relief or action to be requested:

Approval.

4. Submittal date: 08/16/19

Submitted by:

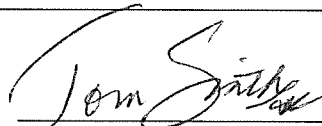
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor

8-15-2019 @ 10:50 A.M.

Attendees:

- Building Inspector
POWER PLT

Bids

- ③ BADE ROOFING \$45,954.00



Full Extent



Previous Extent



Layers



Legend



Export



Print



Share



Map Query



Point Select



Line Measure



Point Markup

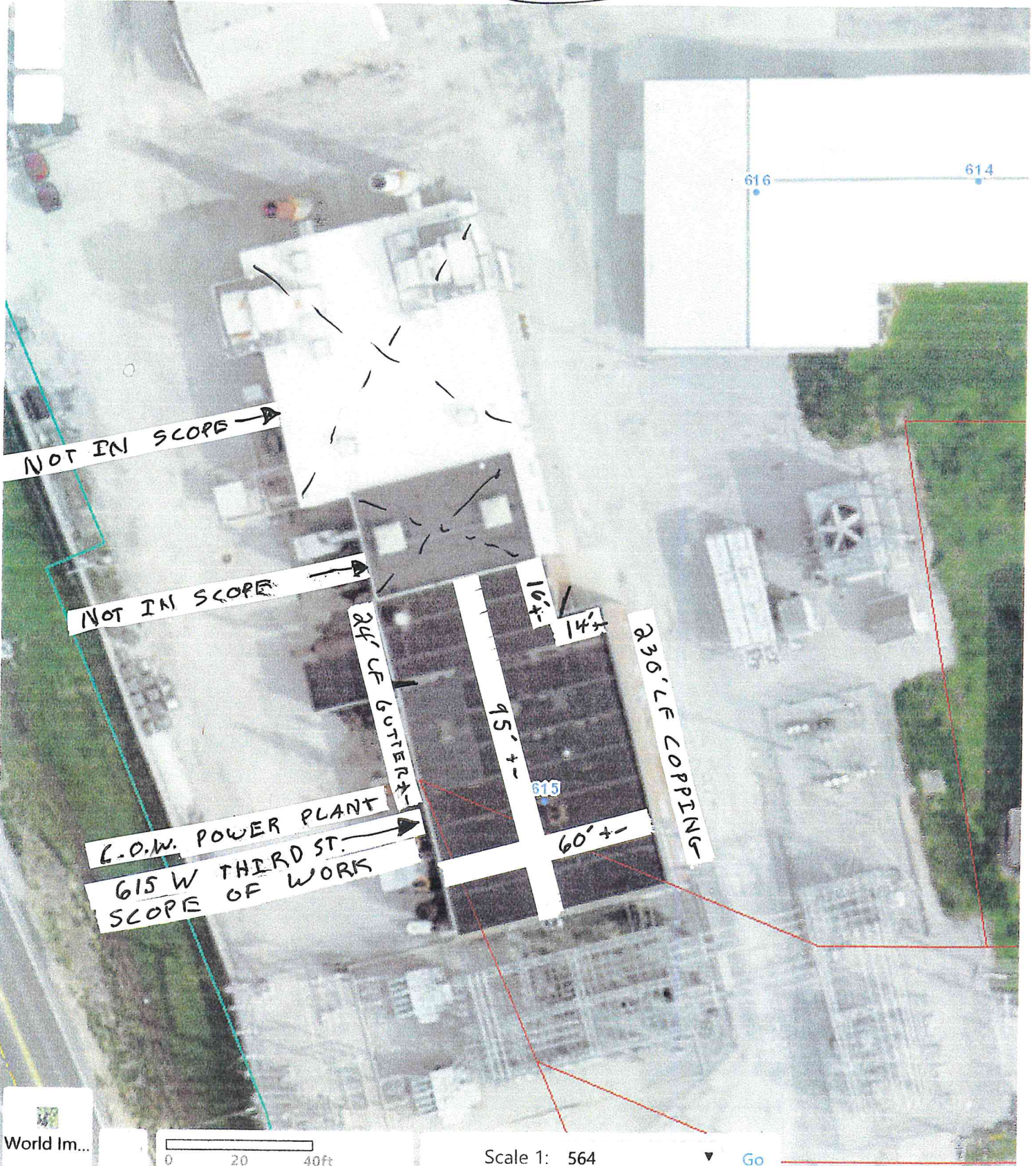


Street View



Help

#1



World Im...

0 20 40ft

Scale 1: 564

Go

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 19, 2019
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Final Plat for Waterloo Commons Lot #5.

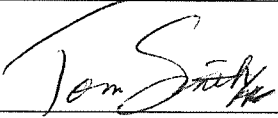
3. Relief or action to be requested:
Approval.

4. Submittal date: 08/16/19

Submitted by: _____
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



MEMORANDUM

To: Mayor and Aldermen
From: Jim Nagel
Date: August 15, 2019
Subject: Waterloo Commons Lot 5

When Waterloo Commons was developed, the final plat was approved for only Lot 1, where the Schnuck Store and strip center was to be constructed. The rest of the property was left unplatted so that lot lines could be adjusted to size lots to fit whatever the purchaser required. Since then, we have recorded final plats for Lot 2, 3 and 4. Lot 2 is the empty space where the Optimist have their tree lot at Christmas time, Lot 3 is Dairy Queen, and Lot 4 is McDonalds. Approval of the Final Plat for Lot 5 will be for the construction of the Clean Car Carwash. The plat meets all the requirements and Chris Wilson has approved the required improvements per the plans for the construction of the carwash.

I recommend approval of the Final Plat for Lot 5 of the Waterloo Commons subdivision.

Jim Nagel

Subdivision Administrator

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

August 19, 2019

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Site Plan for the "Clean Car" Carwash
located at 821 North Pointe Drive and Authorization for Mayor's Signature on the
IEPA Permit Application.

3. Relief or action to be requested:

Approval.

4. Submittal date: 08/16/19

Submitted by:

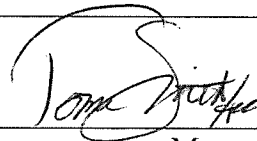
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor



100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Thomas G. Smith, Mayor
Barbara Pace, Clerk
Brad A. Papenberg, Treasurer

To: Mayor Smith and Aldermen

From: Jim Nagel

Date: August 15, 2019

Subject: Clean Car Carwash Site Plan

Attached is the site plan for the proposed Clean Car Carwash on what is now Lot 5 of the Desco commercial subdivision. The plans meet all requirements of the code, and as mentioned before, Public works, Chris Wilson and IDOT have approved the plans. I've attached Chris Wilson's comment and an email from RuAnna Stumpf at IDOT is below. I would recommend approval of the Site Plan for Clean Car Carwash.

Jim Nagel

Subdivision Administrator



100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Thomas G. Smith, Mayor
Barbara Pace, Clerk
Brad A. Papenberg, Treasurer

Mike,

Thank you for the additional information. The hydraulics are considered as acceptable and meeting Department policy. Since there is no work to be performed inside of IDOT right-of-way you do not need a permit from my office. Should you have utility connections within right-of-way you will need to secure a Utility Permit from our Utility Section. You can contact Tara McClaren at 618-346-3203 for any additional information.

RuAnna M. Stumpf
Permits Unit Chief, D-8
Illinois Department of Transportation
Bureau of Operations
1102 Eastport Plaza
Collinsville, IL 62234

Ruanna.stumpf@illinois.gov

618-346-3280

CORPORATE OFFICE
9360 Holy Cross Lane
Breese, IL 62230
(P) 618.526.9611
(F) 866.666.7213

TROY OFFICE
409 Edwardsville Road
Suite A
Troy, IL 62294
(P) 618.667.5940
(F) 618.667.5946

METROPOLIS OFFICE
504A Market Street
Metropolis, IL 62960
(P) 618.524.1085
(F) 618.524.3902

MURPHYSBORO OFFICE
1032 N. 6th Street
Murphysboro, IL 62966
(P) 618.684.9355
(F) 618.565.1079

www.hmgengineers.com



July 17, 2019

City of Waterloo
100 West Fourth Street
Waterloo, Illinois 62298-1333

Attention: Jim Nagel, Zoning Administrator

Re: Waterloo Commons, Lots 6 & 7, Car Wash

We received TERRA's disposition comments and other info. this same day.

Our review is limited to checking general compliance of drainage systems and other proposed features affecting the City.

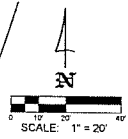
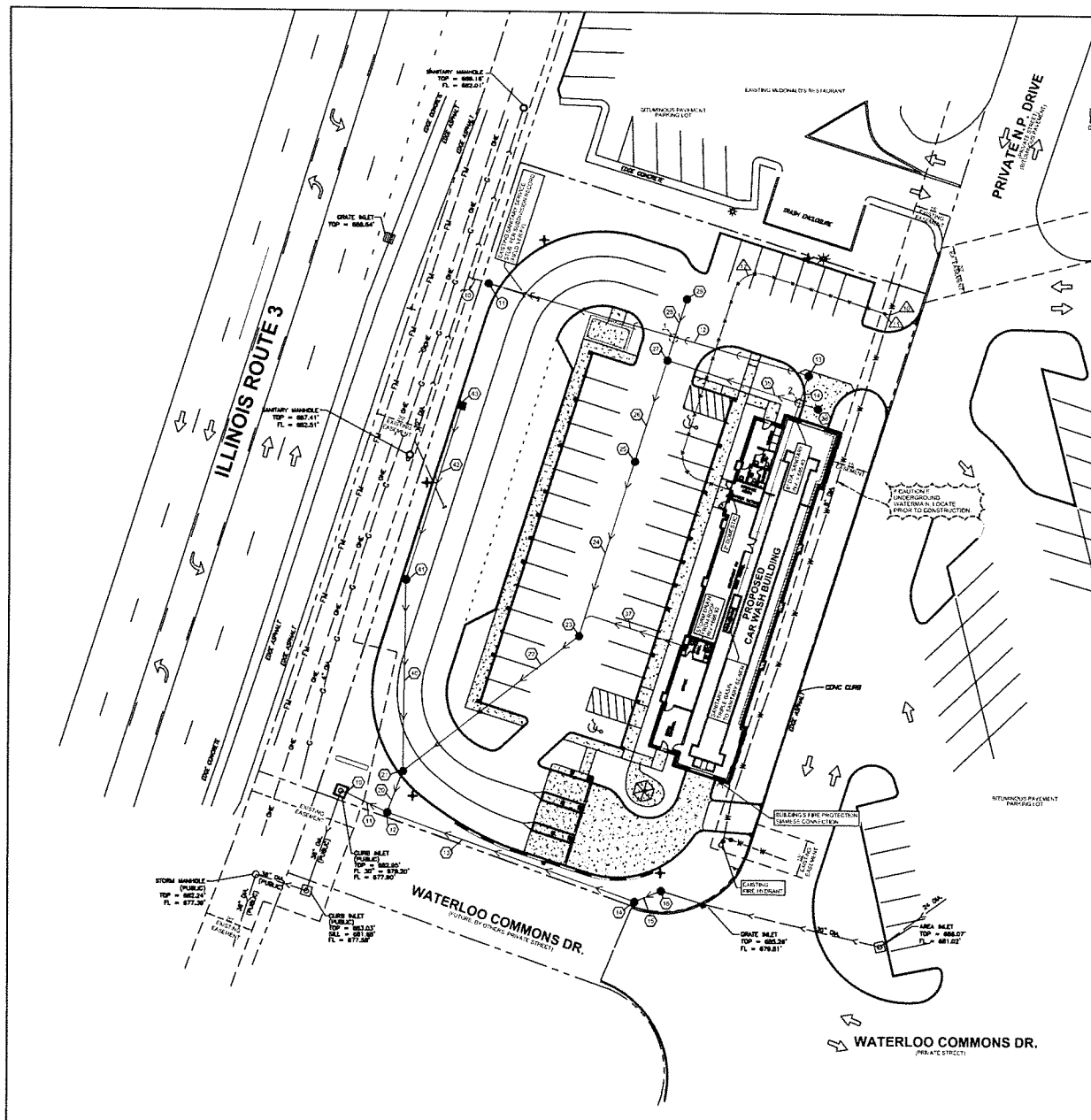
As far as the aspects we have reviewed, we recommend the City proceed with approval.

Sincerely,
HMG Engineers, Inc.
Chris Wilson, P.E.

Cc Mayor Tom Smith (email to Jim and Tammy only)
Council Members (email to Jim and Tammy only)
City Clerk Barbara Pace (email to Jim and Tammy only)
Tim Birk (email of letter)
Tammy Kujawa (email of letter)
Kelli Pace (email of letter)

File 6592_036

CIVIL
ENVIRONMENTAL
STRUCTURAL
SURVEYING/GIS
TRANSPORTATION
WASTEWATER
WATER SUPPLY



PROPOSED SANITARY SCHEDULE

10. 9 L.F. OF EXISTING SOWER STUB UP
11. 48" DIA. MANHOLE, TY A
RIM = 688.80
INV (EX) = 682.26
INV (IN) = 682.30
12. 126 L.F. OF 6" DIA. P.V.C. SDR 26 @ 1.00%
13. 48" DIA. MANHOLE, TY A
RIM = 689.20
INV (IN) = 683.68 INV (S) = 689.22
14. 18 L.F. OF 6" DIA. P.V.C. SDR 26 @ 1.00%

PROPOSED STORM SCHEDULE

10. 30' DIA. PIPE CONNECTION TO EXISTING STRUCTURE
RIM = 679.23
11. 18 L.F. OF 30" DIA. RCP @ 1.00%
12. 60" DIA. MANHOLE, TY A, S.L.
RIM = 685.90
INV (S) = 678.41 INV (E) = 678.41
INV (IN) = 678.43
13. 108 L.F. OF 30" DIA. RCP @ 1.00%
14. 60" DIA. MANHOLE, TY A, S.L.
RIM = 685.30
INV (S) = 679.69 INV (E) = 679.69
15. 12 L.F. OF 30" DIA. RCP @ 1.00%
16. 60" DIA. MANHOLE, TY A, S.L. TO CONNECT TO EX. 30" DIA. STORM
RIM = 686.50
INV (E) = 679.81 INV (IN) = 679.80
20. 16 L.F. OF 18" DIA. RCP @ 0.50%
21. 60" DIA. CATCHBASIN, TY A
RIM = 685.00
INV (S) = 678.00 INV (IN) = 683.24
INV (E) = 683.24
22. 91 L.F. OF 15" DIA. RCP @ 0.20%
23. 48" DIA. CATCHBASIN, TY A
RIM = 687.00
INV (IN) = 683.47 INV (S) = 683.47
24. 75 L.F. OF 12" DIA. RCP @ 0.25%
25. 48" DIA. CATCHBASIN, TY A
RIM = 687.85
INV (IN) = 683.66 INV (S) = 683.66
26. 44 L.F. OF 12" DIA. RCP @ 0.25%
27. 48" DIA. MANHOLE, TY A, S.L.
RIM = 688.80
INV (S) = 683.77 INV (IN) = 685.43
INV (E) = 683.77
28. 26 L.F. OF 12" DIA. RCP @ 0.25%
29. 24" DIA. INLET, TY A
RIM = 688.50
INV = 688.00
35. 65 L.F. OF 10" DIA. RCP @ 0.25%
36. 48" DIA. CATCHBASIN, TY A
RIM = 685.20
INV = 685.50
37. 42 L.F. OF 8" DIA. D.I.P. @ 0.15% W/WVE INV = 683.49
40. 78 L.F. OF 10" DIA. RCP @ 0.25%
41. 48" DIA. CATCHBASIN, TY A
RIM = 687.00
INV (S) = 683.44 INV (IN) = 685.31
42. 75 L.F. OF 10" DIA. RCP @ 0.25%
43. 24" DIA. INLET, TY A
RIM = 688.00
INV = 685.50

PROPOSED WATER SCHEDULE

10. 2" DIA. PRESSURE CONNECTION TO EX. 4" DIA. WATERMAIN
11. 2" DIA. CURB STOP VALVE/ARMY BOX
12. 166 L.F. OF 2" DIA. COPPER, TY. K

UTILITY CROSSING

#	UTILITY CROSSING	SEPARATION
1	STM. B.P. = 685.75 SANL. T.P. = 683.59	2.10'
2	SANL. B.P. = 685.34 STM. T.P. = 684.94	0.40'

ABBREVIATIONS:
 DEG. = DEGREE
 D.I.P. = DUCTILE IRON PIPE - CL 52, A21.51
 P.V.C. = POLYVINYL CHLORIDE PIPE - SDR 26
 M.J. = MECHANICAL JOINT, DUCTILE IRON (AWWA C-115)
 R.C.P. = REINFORCED CONCRETE PIPE
 TY. A = TYPE A MANHOLE/CATCHBASIN W/CONCRETE
 TY. C = TYPE C MANHOLE/CATCHBASIN W/FLAT TOP
 S.L. = SOLID LID
 R.D. = RESTRICTED DEPTH

LEGEND	
—	PROPOSED STORM SOWER
—	PROPOSED SANITARY SOWER
—W—W—	PROPOSED WATERMAIN
■	PROPOSED STORM INLET STRUCTURE
●	PROPOSED STORM STRUCTURE WITH OPEN GRATE
●	PROPOSED MANHOLE/STORM/SANITARY WITH SOLID LID
⚡	PROPOSED FIRE HYDRANT
+	PROPOSED SITE LIGHT (REFER TO ARCHITECTURE PLANS)

Prepared For:

Prepared By:

800 South Main Street
Park Ridge, IL 60068
P: 847/958-4400
F: 847/958-4401

REVISIONS	
NO.	DESCRIPTION
1	CITY REVIEW
2	DESIGN REVISIONS

FINAL ENGINEERING

FOR

SITE IMPROVEMENTS

CAR WASH FACILITY

821 NORTH POINTE DR.
WATERLOO, IL 62298

DRAWN BY:	M.A.S.
CHECKED BY:	M.A.S.
DATE:	5/16/2019
PROJECT #	1808
SHEET TITLE	UTILITY PLAN
SHEET NUMBER	C-6



Illinois Environmental Protection Agency

Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Instructions for Application for Construction/Operation Permit Approval WPC-PS-1

This form must be submitted for all Authorizations to Construct or Permit Applications. Two sets of the applications must be submitted. Items which are self-explanatory are omitted in these instructions. Signatures on at least one (1) submittal must be original.

1. **Name and Location of the Project.** Include the nearest street and city address.
2. **Provide a brief description of the scope of the project such as "A sanitary sewer extension serving Happy Hills Subdivision" or "A sanitary sewer system and activated sludge, sand filter, and disinfection waste treatment facilities serving Happy Hills Subdivision."**
3. **A detailed explanation of when each of the indicated schedules must be submitted is indicated on the instruction sheet for the appropriate schedule. Generally, if the project involves any of the items listed, submit the corresponding schedule and check the appropriate space(s).**
 - 3.1 **Submit a copy of the IHPA approval letter if available.**
4. **The Land Trust Disclosure Submittal should be made on Schedule T.**
5. **Indicate the type of application (construction, operating permit, supplemental permit, etc.) being filed with the Agency.**
 - 5.B If there is an existing NPDES Permit, indicate the Permit Number and the date of issuance.
 - 5.E If there is an existing NPDES Permit, indicate the Permit Number and the date of issuance. Submit a completed WPC-PS-1 form and any appropriate schedule for a Supplemental Permit request. The Supplemental Permit request should itemize the modifications to the original project/permit.

5.2 Permit Fees

415 ILCS 5./12.2 requires the following permit fees for the following types of permits:

<u>Permit Type</u>	<u>Fee</u>	<u>Design P.E.</u>
Municipal Sludge Generator	\$2,500	N/A
Industrial Sludge	\$2,500	N/A
Sludge User	\$5,000	N/A
Sewer Construction	\$100	(1)
	\$400	(2 to 20)
	\$800	(21 to 100)
	\$1,200	(101 to 499)
	\$2,400	(500 or more)
Industrial Construction/No Pretreatment (1)	\$1,000	N/A
Industrial Construction/Pretreatment - No Toxics (2)	\$3,000	N/A
Industrial Construction/Pretreatment - Toxics (3)	\$6,000	N/A

(1) The industrial wastewater source does not require pretreatment prior to discharge to the publicly owned treatment works or the publicly regulated treatment works.

(2) The industrial wastewater sources require pretreatment of the wastewater for non-toxic pollutants prior to discharge to the publicly owned treatment works or the publicly regulated treatment works.

(3) The industrial wastewater sources require pretreatment of the wastewater for toxic pollutants prior to discharge to the publicly owned treatment works or the publicly regulated treatment works.

6. Certificate by Design Engineer

- 6.1 The Design Engineer should complete this section. This certificate must be provided by all applicants for a construction permit. The Illinois Professional Engineering Act requires that engineers practicing in Illinois be registered in Illinois.

7. Certifications and Approvals for Permits

- 7.1.1 This certificate applies to the person, firm, or other entity which intends to construct the proposed sewer, wastewater source or treatment works. The applicant to construct is the person, firm, agency or the entity paying for the cost of construction.

An application submitted by a corporation must be signed by a principal executive officer of at least the level of vice president, or his duly authorized representative, if such representative is responsible for the overall operation of the facility from which the discharge described in the application form originates. In the case of a partnership or a sole proprietorship, the application must be signed by a general partner or the proprietor respectively. In the case of a publicly owned facility, the application must be signed by either a principal executive officer, ranking elected official or other duly authorized employee.

- 7.1.2 The certificate applies to the person, agency, firm, or other entity which owns or is responsible for the operation and maintenance of the proposed project.
- 7.2 Provide the name of the applicant as it is officially or legally referred to, i.e., the Springfield Metro Sanitary District, Metropolitan Water Reclamation District of Greater Chicago, the City of Marion, or the Super Deluxe Development Corporation. Do not use colloquial names as a substitute for the official name. This must be certified by the city clerk, village clerk, sanitary district clerk, etc. for governmental bodies.
- 7.3 The mailing address of the applicant should be the complete mailing address as its main office. This often will not be the same address as is used to designate the location of the work or activity.
- 7.4 These certificates apply to the owners of the intercepting sewers to which the project will be tributary. This section must be completed even for projects where the intercepting sewer is owned by the same entity as the receiving treatment works. The Additional Certificate by Intermediate Sewer Owner: must be completed if intermediate sewers are owned by more than one governing body. If additional certifications are required, please supply the required information on a plain sheet of paper and attach hereto.
- 7.5 35 Ill. Adm. Code 309.222(b) indicates that permit applications for sewer construction or modification shall be accompanied by signed statements from the owners of all intermediate receiving sewers and the receiving treatment works certifying that their facilities have adequate capacity to transport and/or treat the wastewater that will be added through the proposed sewer without violating any provisions of the Act and Subtitle C, Chapter I. Therefore, it will be necessary to have all such owners provide a certification as required by Subtitle C, Chapter I.

Note: Original signatures on the application forms must be submitted to the Agency. Original signatures are also required on other application forms.

MWRDGC Service Area - a copy of an approved permit from MWRDGC may be submitted in lieu of a signed WPC-PS-1 form. An unsigned WPC-PS-1 form and Schedule A/B are required with any MWRDGC permit submitted to the Agency.

This form must be submitted to:

Illinois Environmental Protection Agency
Permit Section, Division of Water Pollution Control
1021 North Grand Avenue East
P.O. Box 19276
Springfield, IL 62794-9276



Illinois Environmental Protection Agency

Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Application for Permit or Construction Approval WPC-PS-1

For IEPA Use Only:

This form must be typewritten or printed legibly. This form may be completed manually or online using Adobe Reader, a copy of it saved locally, printed, and signed before it is submitted to:

Illinois Environmental Protection Agency
Permit Section, Division of Water Pollution Control
1021 North Grand Avenue East
P.O. Box 19276
Springfield, IL 62794-9276

Reset All Fields

1. Owner Name: Mike Kostelac Name of Project: Final Engineering - Car Wash Facility - Waterloo
Project Location Address (include nearest street and city address): 821 North Pointe Dr. (IL Rt. 3 & Marketplace Dr.)
City: Waterloo Zip Code: 62298
Township: Monroe County: Cook

2. Brief Description of the Project:

Proposed car wash facility with drive aisles, vacuum stalls, prep areas and utility connections.

3. Documents being Submitted: If the Project involves any of the items listed below, submit the corresponding schedule, and check the appropriate boxes

	Schedule		Schedule
Private Sewer Connection/Extensions	A/B <input checked="" type="checkbox"/>	Spray Irrigation	H <input type="checkbox"/>
Sewer Extension Construction Only	C <input type="checkbox"/>	Septic Tanks	I <input type="checkbox"/>
Sewage Treatment Works	D <input type="checkbox"/>	Industrial Treatment/Pretreatment	J <input type="checkbox"/>
Excess Flow Treatment	E <input type="checkbox"/>	Waste Characteristics	N <input type="checkbox"/>
Lift Station/force Main	F <input type="checkbox"/>	Erosion Control	P <input checked="" type="checkbox"/>
Fast Track Service Connection	FTP <input type="checkbox"/>	Trust Disclosure	T <input type="checkbox"/>
Sludge Disposal	G <input type="checkbox"/>		

Plans:

Title: Final Engineering - Car Wash Facility - Waterloo

No. of Pages: 12

Specifications:

Title: N/A

No. of Books/Pages: N/A

Other Documents: N/A
(Please specify)

- 3.1 Illinois Historic Preservation Agency approval letter ☒ Yes ☐ No

(If you have a copy of the IHPA approval letter, please send in with the Permit Application Package)

4. Land Trust: Is the project identified in item Number 1 therein, for which a permit is requested, to be constructed on land which is the subject of a trust? ☐ Yes ☒ No

If yes, Schedule T (Trust Disclosure) must be completed and item 7.1.1 must be signed by a beneficiary trustee or trust officer.

5. This is an application for (Check appropriate box):

- ☒ A. Joint Construction and Operating Permit
☐ B. Authorization to Construct (See Instructions) NPDES Permit No. IL00: _____ Issuance Date: _____
☐ C. Construction Only Permit (Does Not Include Operations)
☐ D. Operate Only Permit (Does Not Include Construction)
☐ E. Supplemental Permit Request to Existing State Construction or Operating Permit No.: _____

6. Certifications and Approval

Issuance Date: _____

6.1 Certificate by Design Engineer (When required: refer to instructions)

I hereby certify that I am familiar with the information contained in this application, including the attached schedules indicated above, and that to the best of my knowledge and belief such information is true, complete and accurate. The plans and specifications (specifications other than Standard Specifications or local specifications on file with this Agency) as described above were prepared by me or under my direction.

Licensed Professional Engineer's Name: Michael Elliott, PE

Licensed Professional Engineer's Title: Director of Civil Engineering

Registration Number: 062.053590

License Expiration Date: 11/30/19

Company: Terra Consulting Group, Ltd.

Street Address: 600 Busse Highway

PO Box: _____

City: Park Ridge

State: IL

Zip + 4: _____

60068-5268

Email Address: mikee@terraltd.com

Phone: _____

847-698-6400

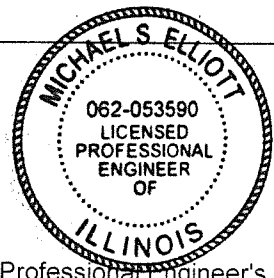
Printed Name: Michael Elliott

Michael Elliott

Original Signature:

08-12-19

Date:



Licensed Professional Engineer's Seal

My Comm. Expires 11 30 19

7. Certifications and Approvals for Permits:

7.1 Certificate by Applicant(s):

I/We hereby certify that I/we have read and thoroughly understand the conditions and requirements of this Application, and am/are authorized to sign this application in accordance with the Rules and Regulations of the Illinois Pollution Control Board. I/we hereby agree to conform with the Standard conditions and with any other Special Conditions made part of this Permit.

7.1.1 Name of Applicant for Permit to Construct: Mike Kostelac

Title: Owner

Organization: MCM Property Holdings, LLC Waterloo

Street Address: 9035 State Route 163

PO Box: _____

City: Millstadt

State: IL

Zip + 4: _____

62260

Email Address: mike@acegrease.com

Phone: _____

618-781-1207

Printed Name: Mike Kostelac

Mike Kostelac

Original Signature:

8-6-2019

Date:

7.1.2 Name of Applicant for Permit to Own and Operate: Mike Kostelac
Title: Owner Organization: MCM Property Holdings, LLC Waterloo
Street Address: 9035 State Route 163 PO Box: _____
City: Millstadt State: IL Zip + 4: 62260
Email Address: mike@acegrease.com Phone: 618-781-1207
Printed Name: Mike Kostelac



Original Signature: _____

8-6-2019
Date: _____

7.2 Attested (Required When Applicant is a Unit of Government)

Title: _____

City clerk, Village Clerk, Sanitary District Clerk, etc.)

Original Signature: _____

Date: _____

7.3 Applications from non-governmental applicants which are not signed by the owner, must be signed by a principal executive officer of at least the level of vice president, or a duly authorized representative.

7.4 Certificate by Intermediate Sewer Owner

I hereby certify that (Please check one):

- ☒ 1. The sewers to which this project will be tributary have adequate reserve capacity to transport the wastewater that will be added by this project without causing a violation of the Illinois Environmental Protection Act or Subtitle C, Chapter I, or
- ☐ 2. The Illinois Pollution Control Board, in PCB _____ dated _____ granted a variance from Subtitle C, Chapter I to allow construction of facilities that are the subject of this application.

Name and location of sewer system to which this project will be tributary:

Village Sanitary

Sewer System Owner: City of Waterloo

Address: 100 W. Fourth Street

City: Waterloo State: IL Zip + 4: 62298
Email Address: _____ Phone: 618-939-8600
Printed Name: _____

Original Signature: _____

Date: _____

7.4.1 Additional Certificate by Intermediate Sewer Owner

I hereby certify that (Please check one):

- ☒ 1. The sewers to which this project will be tributary have adequate reserve capacity to transport the wastewater that will be added by this project without causing a violation of the Illinois Environmental Protection Act or Subtitle C, Chapter I, or
- ☐ 2. The Illinois Pollution Control Board, in PCB _____ dated _____ granted a variance from Subtitle C, Chapter I to allow construction of facilities that are the subject of this application.
- ☐ 3. Not applicable.

Name and location of sewer system to which this project will be tributary:

Sewer System Owner: _____

Address: _____

City: _____ State: _____ Zip + 4: _____

Email Address: _____ Phone: _____

Printed Name: _____

Original Signature:

Date:

7.5 Certificate by Waste Treatment Works Owner

I hereby certify that (Please check one):

- ☒ 1. The wastewater treatment plant to which this project will be tributary has adequate reserve capacity to treat the wastewater that will be added by this project without causing a violation of the Illinois Environmental Protection Act or Subtitle C, Chapter I, or
- ☐ 2. The Illinois Pollution Control Board, in PCB _____ dated _____ granted a variance from Subtitle C, Chapter I to allow construction and operation of the facilities that are the subject of this application.
- ☐ 3. I also certify that, if applicable, the industrial waste discharges described in the application are capable of being treated by treatment works.
- ☐ 4. Not applicable.

Name of Waste Treatment Works: _____

Waste Treatment Works Owner: _____

Address: _____

City: _____ State: _____ Zip + 4: _____

Email Address: _____ Phone: _____

Printed Name: _____

Original Signature:

Date:

Save Form with New Name

Print Form

AGENDA REQUEST

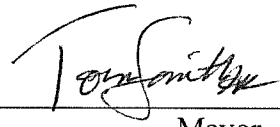
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 19, 2019
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Solicitation Request from the Monroe County
Shriners to hold their Annual Paper Drive on Friday, October 18th and Saturday,
October 19th, 2019 at the intersections of Main / Mill and Rogers / Hamacher.
3. Relief or action to be requested:
Approval.
4. Submittal date: 08/16/19

Submitted by:
Derek Reichert,
Monroe County Shriners

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

Tammy Kujawa

From: Derek Reichert
Sent: Friday, August 16, 2019 9:47 AM
To: Tom Smith; Tammy Kujawa; Ryan Harris

Mayor Smith,

I am requesting that the Monroe County Shriners be allowed to hold their Annual Paper Drive on Friday October 18th and Saturday October 19th. We would like to set up at the corner of Main and Mill along with Rogers and Hamacher. All Money that we receive goes directly to Shriners Hospital for Children. If you have any questions please feel free to contact me.

Regards,

Derek Reichert
Monroe County Shriners

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

August 19, 2019

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Solicitation Request from House of Neighborly Service to participate in the Annual Old Newsboy Day on Thursday, November 21, 2019 from 6:30 a.m. to 9:00 a.m. at the four-way stop intersections of Hamacher / Rogers, Main / Mill, Church / Fourth and Moore / Columbia.

3. Relief or action to be requested:

Approval.

4. Submittal date: 08/09/19

Submitted by:

Kelly Lerch, Vice-President

House of Neighborly Service – Monroe County, IL

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to _____

Tom Smith

Mayor



House of Neighborly Service - Monroe County, IL

1331 Jamie Lane, Waterloo, IL 62298 (618) 939-8900

Tina Charron, Executive Director

August 9, 2019

Mayor Tom Smith
City of Waterloo
100 West Fourth Street
Waterloo, IL 62298

Dear Mayor Smith:

House of Neighborly Service-Monroe County, IL would like to request permission to once again participate in the Old Newsboy Day sponsored by the St. Louis Post-Dispatch. We are the recipients of a small grant they provide and our requirement is that our organization participate in that day and collect donations for the sale of the newspapers to give back to the Old Newsboy organization. The funds we receive from this grant help support our summer lunch program to children, seniors and families throughout Monroe County.

This year's designated date is Thursday, November 21st. We would like permission to sell the newspapers for a donation at the following locations from 6:30 am to 9:00 am:

- * Hamacher Street & Rogers Street intersection
- * Main Street and Mill Street intersection
- * Church Street and Fourth Street intersection
- * Moore Street and Columbia Avenue intersection
- * Fast Stop Gas Station (with their permission following your approval)

We would respectfully request the approval of this Old Newsboys fundraiser by the Waterloo City Council. Thank you for your continued support of House of Neighborly Service.

Sincerely,

Kelly Lerch
Vice President
House of Neighborly Service - Monroe County IL