## WATERLOO CITY COUNCIL

### **Regular Meeting Agenda**

Location: Waterloo City Hall - Council Chambers 100 W. Fourth St., Waterloo, IL

Date: Monday, August 21, 2023

Time: 7:30 p.m.

- 1. <u>Call to Order</u>.
- 2. <u>Roll Call</u>.
- 3. <u>Pledge of Allegiance</u>.
- 4. <u>Correction or Withdrawal of Agenda Items by Sponsor</u>.
- 5. <u>Approval of Minutes as Written or Amended</u>.
- 6. <u>Petitions by Citizens on Non-Agenda Items</u>.
- 7. <u>Reports and Communications from the Mayor and other City Officers.</u>
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Subdivision and Zoning Administrator.
  - D. Report of Building Inspector / Code Administrator.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney.
  - H. Report and Communication by Mayor.
    - 1. Re-Appointment of Nathan Rau to the Planning Commission for a Three-Year Term to Expire on Sept. 01, 2026.
    - 2. Re-Appointment of Lauren Voelker to the Planning Commission for a Three-Year Term to Expire on Sept. 01, 2026.
- 8. <u>Report of Standing Committees</u>.
- 9. <u>Report of Special Committees</u>.
- 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
- 11. <u>Unfinished Business</u>.
- 12. <u>Miscellaneous Business</u>.
  - A. Consideration and Action on Approval of Quote #2105 from Trimlight St. Louis for the Purchase and Installation of Globelights to Replace Downtown String Lighting at the Cost of \$60,992.22 to be Paid from Gambling Proceeds.
  - B. Consideration and Action on One (1) Year Commitment at the Builder Level of \$10,000.00 to Monroe County, Illinois Economic Development Corporation.
  - C. Consideration and Action on Approval of Estimated Travel Expenses for the 2023 IML Convention.
  - D. Consideration and Action on Approval of the Remlok Phase VI Preliminary Plat.
  - E. Consideration and Action on Approval of a Special Event Permit Application from the SS Peter and Paul Catholic School PTO for their PumpkinFest 5K Run to be held on Saturday, October 14, 2023, from 7:30 a.m. to 9:30 a.m., to include a police presence on Rogers Street between Rogers Elementary School and south of Country Club Lane.
- 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
- 14. <u>Motion to Adjourn</u>.

### DATES TO REMEMBER

Aug. 22, 2023 – American Legion Meeting, Waterloo City Hall: 2<sup>nd</sup> Floor, 7:00 p.m.

Sept. 04. 2023 – City Offices Closed for Labor Day.

Sept. 05, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

- Sept. 11, 2023 Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:00 p.m.
- Sept. 12, 2023 Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Sept. 13, 2023 Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Sept. 18, 2023 City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

### MINUTES OF THE **CITY COUNCIL MEETING** AUGUST 07, 2023

- 1. The meeting was called to order by Mayor Darter at 7:30 p.m.
- 2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most.
- 3. Pledge of Allegiance led by Mayor Stan Darter.
- 4. Correction or Withdrawal of Agenda Items by Sponsor. Mayor Darter requested Agenda Item 12H be withdrawn. Motion made by Alderman Most and seconded by Alderman Matt Buettner to withdraw item 12H from the agenda as an Executive Session is not needed this evening. Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting 'aye'.
- 5. Approval of Minutes as Written or Amended.
  - A. Approval of the July 17, 2023, 7:20 p.m., Public Hearing Minutes. Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve the Public Hearing Minutes from July 17, 2023. Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting 'aye'.
  - B. Approval of the July 17, 2023, City Council Meeting Minutes. Motion made by Alderman Most and seconded by Alderman Hopkins to approve the City Council Meeting Minutes from July 17, 2023. Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting 'aye'.
- 6. Petitions by Citizens on Non-Agenda Items.

Kay Clements from the Violence Prevention Center Monroe County Outreach Group asked for the City's support regarding a program to bring awareness to domestic violence. She requested the City's approval to tie purple ribbons around downtown at the end of September and the first part of October. The Mayor and Council Members consented.

- 7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Director of Public Works. No report.
  - E. Report of Chief of Police. No report.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    - 1. Appointment of Christina Charron as Alderman, Ward III with a Term to Expire May 05.2025.

The Aldermen voted as follows:

Consenting to the appointment – Matt Buettner, Trantham, Kyle Buettner, Row, and Most. Dissenting from the appointment – Vogt and Hopkins The appointment was approved by 5 affirmative and 2 disapproval votes.

Aldermen Vogt and Hopkins express objection of the appointment process.

8. Report of Standing Committees. None.

- 9. <u>Report of Special Committees</u>. None.
- 10. <u>Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen</u>. None
- 11. <u>Unfinished Business</u>. None.
- 12. <u>Miscellaneous Business</u>.
  - A. <u>Consideration and Action on Warrant No. 628.</u> Motion made by Alderman Row and seconded by Alderman Trantham to approve Warrant No. 628.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.

B. <u>Consideration and Action on Approval of the Purchase of Firearm Equipment from Ray</u> O'Herron in the Total Amount of \$3,970.00 for two new Officers in the Waterloo Police Department.

Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve the Purchase of Firearm Equipment from Ray O'Herron in the Total Amount of \$3,970.00 for two new Officers in the Waterloo Police Department.

<u>Comments</u>: Chief Prosise stated this firearm equipment was for the two officers being added to the department.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting 'aye'.

 C. Consideration and Action on Approval of a Special Event Permit Application from Crafted in the Loo for their "Explore Waterloo – Back to School" Event to be held on Saturday, August 12, 2023 from 9:00 a.m. to 3:00 p.m., to include the closure of two parking spaces in front of 111 N. Main Street.
 Motion made by Alderman Most and seconded by Alderman Kyle Buettner to approve a Special Event Permit Application from Crafted in the Loo for their "Explore Waterloo –

Back to School" Event to be held on Saturday, August 12, 2023 from 9:00 a.m. to 3:00 p.m., to include the closure of two parking spaces in front of 111 N. Main Street. Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins,

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting 'aye'.

- D. Consideration and Action on Approval of a Solicitation Request from the Waterloo Fire Department for their Annual "Fill the Boot" Campaign for Muscular Dystrophy to be held on Friday, August 18, 2023, 6:00 p.m. to 8:00 p.m., and Saturday, August 19, 2023, 8:00 a.m. to 2:00 p.m., at the Intersections of Main / Mill and Rogers / Hamacher. Motion made by Alderman Trantham and seconded by Alderman Hopkins on the Approval of a Solicitation Request from the Waterloo Fire Department for their Annual "Fill the Boot" Campaign for Muscular Dystrophy to be held on Friday, August 18, 2023, 6:00 p.m. to 8:00 p.m., and Saturday, August 19, 2023, 8:00 a.m. to 2:00 p.m., at the Intersections of Main / Mill and Rogers / Hamacher. Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting 'aye'.
- E. <u>Consideration and Action on Approval of a Solicitation Request from the Metzger-Crook VFW Post #6504 for their Annual "Buddy Poppy" Program to be held on Saturday, September 09, 2023, 8:00 a.m. to 5:00 p.m., at the Intersection of Rogers / Hamacher. Motion made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner to Approve a Solicitation Request from the Metzger-Crook VFW Post #6504 for their Annual "Buddy Poppy" Program to be held on Saturday, September 09, 2023, 8:00 a.m. to 5:00 p.m., at the Intersection of Rogers / Hamacher. Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.
  </u>

F. Consideration and Action on Approval of a Solicitation Request from the Waterloo Lions Club for their Annual "Candy Days" Fundraiser to be held on Friday, October 06 and Saturday, October 07, 2023 at the Intersections of Main / Mill and Rogers / Hamacher with the following times:

Main / Mill – Fri., Oct. 6th 7-9 a.m. & 4-6 p.m. and Sat., Oct. 7th 9 a.m. to 2 p.m. Rogers / Hamacher – Fri., Oct. 6th 4-6 p.m. and Sat., Oct. 7th 9 a.m. to 2 p.m.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner on Approval of a Solicitation Request from the Waterloo Lions Club for their Annual "Candy Days" Fundraiser to be held on Friday, October 06 and Saturday, October 07, 2023 at the Intersections of Main / Mill and Rogers / Hamacher with the following times:

Main / Mill – Fri., Oct. 6th 7-9 a.m. & 4-6 p.m. and Sat., Oct. 7th 9 a.m. to 2 p.m.

Rogers / Hamacher – Fri., Oct. 6th 4-6 p.m. and Sat., Oct. 7th 9 a.m. to 2 p.m. Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.

G. <u>Consideration and Action on Approval of Exterior Building Materials for RP Lumber</u> <u>Materials Shed located at 942 S. Market.</u>

Motion made by Alderman Trantham and seconded by Alderman Hopkins on Approval of Exterior Building Materials for RP Lumber Materials Shed located at 942 S. Market.

<u>Comments:</u> The Zoning Administrator mentioned that this shed replaces one that blew down a while ago. The Planning Committee gave the building a favorable recommendation.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting 'aye'.

Item was withdrawn from the agenda.

- 13. <u>Discussion of Matters by Council Members Arising After Agenda Deadline</u>.
  - Alderman Most commented that two residents reached out regarding eyesores in the neighborhood. One issue was addressed by Nathan Krebel and the resident called back with appreciation for being heard and listened to. Alderman Most thanked Nathan for taking care of the issue and expressed the woman's thanks.
  - Mayor Darter welcomed Tina Charron as the new Ward III Alderman.
  - **Treasurer Papenberg** mentioned the paychecks were locked in the safe, and would be placed in everyone's mailboxes tomorrow.
- 14. Motion to Adjourn made by Alderman Trantham and seconded by Alderman Hopkins. Motion passed with a unanimous voice vote. Mayor Darter adjourned the meeting at 7:45 p.m.

Mechelle Childers - City Clerk

### CITY OF WATERLOO, ILLINOIS COLLECTION REPORT

	2022-2023 ACTUAL <u>AMOUNT</u>	2023-2024 BUDGETED <u>AMOUNT</u>	% INCREASE/ DECREASE	2022 JULY	2023 JULY	% INCREASE/ <u>DECREASE</u>	2022-2023 FISCAL <u>YTD</u>	2023-2024 FISCAL <u>YTD</u>	% INCREASE/ DECREASE
ELEC SALES	10,848,137.04	11,390,000.00	4.99%	878,874.83	875,822.66	-0.35%	2,386,870.68	2,293,339.66	-3.92%
ELEC TAX	265,144.28			21,656.99	22,884.76	5.67%	58,464.23	59,311.57	1.45%
ELECT MISC.	360,074.00	262,000.00	<u>27.24</u> %	94,461.00	34,016.00	<u>-63.99%</u>	140,783.00	20,705.00	- <u>85.29</u> %
SUBTOTAL	11,473,355.32	11,652,000.00	1.56%	994,992.82	932,723.42	-6.26%	2,586,117.91	2,373,356.23	-8.23%
BEGINNING UNAPPLIED	696,363.28			58,126.48	70,326.59	20.99%	151,215.67	160,104.83	5.88%
UNAPPLIED CASH REC'D UNAPPLIED DISBURSED	180,143.31 193,443.19			9,179.78	11,453.82	24.77%	37,400.34	60,394.12	61.48%
ENDING UNAPPLIED	683,063.40			49,024.22	<u>19,599.64</u> 62,180.77	<u>7.21%</u> 26.84%	33,459.81	29,997.16	-10.35%
				43,024.22	02,100.77	20.04 %	155,156.20	190,501.79	22.78%
GAS SALES	3,537,645.77	3,671,000.00	3.77%	152,788.56	109,139.28	-28.57%	684,734.27	595,266.50	-13.07%
GAS TAX	71,517.14			2,266.06	2,394.35	5.66%	15,327.03	15,061.01	-1.74%
GAS MISC.	123,806.00	106,700.00	<u>13.82</u> %	31,944.00	11,966.00	<u>-62.54%</u>	48,041.00	9,979.00	-79.23%
SUBTOTAL	3,732,968.91	3,777,700.00	1.20%	186,998.62	123,499.63	-33.96%	748,102.30	620,306.51	-17.08%
WATER SALES	2,783,427.40	3,420,000.00	22.87%	224,854.05	368,670.20	63.96%	635,846.55	947,515.27	49.02%
WATER MISC.	803,982.00	73,000.00	<u>-90.92%</u>	7,496.00	7,220.00	-3.68%	21,837.00	12,117.00	-44.51%
SUBTOTAL	3,587,409.40	3,493,000.00	-2.63%	232,350.05	375,890.20	61.78%	657,683.55	959,632.27	45.91%
SEWER SALES	1,964,383.08	2,165,000.00	10.21%	164,712.03	212,579.86	29.06%	463,263.25	537,863.53	16.10%
SEWER MISC.	151,485.00	165,500.00	<u>9.25%</u>	8,783.00	15,086.00	<u>71.76%</u>	41.466.00	35,400.00	-14.63%
SUBTOTAL	2,115,868.08	2,330,500.00	10.14%	173,495.03	227,665.86	31.22%	504,729.25	573,263.53	13.58%
CITY TAX	580,493.06	663,000.00	14.21%	40,141.14	45,982.08	14.55%	123,070.02	134,959.57	9.66%
MISC.	42,624.00	42,000.00	<u>-1.46%</u>	10,055.00	5,134.00	-48.94%	16,237.00	4,851.00	-70.12%
SUBTOTAL	623,117.06	705,000.00	13.14%	50,196.14	51,116.08	1.83%	139,307.02	139,810.57	0.36%
REFUSE FEE	891,938.68	989,750.00	10.97%	70,463.39	79,237.37	12.45%	221,015.30	234,020.64	5.88%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	36,524.00	37.000.00	1.30%	4,257.00	3,737.00	-12.22%	13,558.00	12,648.00	-6.71%
PERMITS INSPECTION FEES	100,480.00	115,000.00	14.45%	1,923.00	10,407.00	441.19%	17,209.00	25,614.00	48.84%
FRANCHISE FEES	15,100.00 125,916.00	15,000.00 120,000.00	-0.66%	900.00	1,500.00	66.67%	3,950.00	3,600.00	-8.86%
LIQUOR LICENSE	23,612.00	25,000.00	-4.70% 5.88%	17,210.00	-	2 2 2 4	-	10.000.00	0.05%
INFRASTRUCTURE FEE	136,307.00	135,000.00	-0.96%	11,043.00	17,610.00 10,620.00	2.32% -3.83%	19,704.00 33,338.00	19,833.00 32,715.00	0.65%
HOTEL/MOTEL TAX	16,839.00	15,000.00	-10.92%	1,675.00	8,126.00	385.13%	4,318.00	11,072.00	156.42%
MISC.	454,779.00	361,005.00	-20.62%	23,840.00	49,597.00	108.04%	60,906.00	139,019.00	128.25%
REPLACEMENT TAX	204,223.00	143,200.00	-29.88%	31,361.00	31,354.00	-0.02%	74,920.00	70,137.00	-6.38%
COUNTY TAX	320,919.00	341,000.00	6.26%	-	-		-	-	
SALES TAX	2,944,634.00	2,900,000.00	-1.52%	248,024.00	261,395.00	5.39%	689,800.00	731,265.00	6.01%
BUSINESS DISTRICT TAX	103,095.00	105,000.00	1.85%	9,696.00	9,569.00	-1.31%	24,972.00	25,431.00	1.84%
CANNABIS USE TAX	17,340.00	19,700.00	13.61%	1,270.00	1,397.00	10.00%	4,325.00	4,081.00	-5.64%
VIDEO GAMING INCOME TAX	257,376.00	250,000.00	-2.87%	20,358.00	21,870.00	7.43%	62,614.00	70,409.00	12.45%
SUBTOTAL	2,227,915.00 7,876,997.68	2,163,000.00	- <u>2.91</u> %	203,483.00	199,200.00	-2.10%	725,438.00	661,175.00	- <u>8.86</u> %
GODICIAL	1,510,997.08	1,134,005.00	-1.81%	645,503.39	705,619.37	9.31%	1,956,067.30	2,041,019.64	4.34%
MOTOR FUEL TAX	564,457.00	495,000.00	-12.31%	37,893.00	78,849.00	108.08%	110,984.00	157,751.00	42.14%
MISC	56,731.00	40,000.00	-29.49%	2,549.00	6,699.00	<u>162.81%</u> _	5,545.00	18,866.00	240.23%
SUBTOTAL	621,188.00	535,000.00	-13.87%	40,442.00	85,548.00	111.53%	116,529.00	176,617.00	51.56%
UTILITY DEPOSITS	97,400.00	r#		8,800.00	13,200.00	50.00%	26,350.00	32,400.00	22.96%
TOTAL DEPOSITS	30,308,447.76	30,227,855.00	-0.27%	2,341,957.83	2,526,716.38	7.89%	6,772,286.67	6,976,799.87	3.02%

August 21, 2023

To: Mayor Stan Darter City Attorney City Alderpersons

Re: Treasurer's Report

Attached, please find the July 31, 2023 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank weekdays from 7:30 AM - 4:30 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg City Treasurer

### **TREASURER'S REPORT** CITY OF WATERLOO For the month ending

July 31, 2023

	BEGINNING			ENDING
CHECKING ACCOUNT	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Petty Cash	\$ 497.98	\$ -	\$-	\$ 497.98
Utility Deposit	39,216.47	13,200.00	6,425.00	45,991.47
General Fund	(212,921.84)	254,120.16	1,791,199.56	(1,750,001.24)
Motor Fuel Tax	27,889.62	37,576.62	23,325.15	42,141.09
Water Fund	501,955.40	380,293.56	357,787.99	524,460.97
Sewer Fund	320,695.24	230,614.90	128,818.50	422,491.64
Gas Fund	257,487.00	120,704.19	188,553.38	189,637.81
Electric Fund	267,025.22	1,024,806.45	1,067,508.64	224,323.03
Capital Improvements	613,746.59	49,599.66	6.69	663,339.56
D.A.R.E.	1,455.51	-	-	1,455.51
Interest	4,528.97	1,619.19	444	6,148.16
Hotel/Motel Tax	152,181.77	8,126.18	4,000.00	156,307.95
TOTALS:	\$1,973,757.93	\$2,120,660.91	\$3,567,624.91	\$526,793.93
L		<b>\$1,120,000.01</b>	45,567,024.51	\$320,733.33
INVESTED FUNDS	_			
Capital Improvements	\$ 1,482,783.34	2,795.48	_	1,485,578.82
Electric	12,622,778.51	23,797.65	<b></b>	12,646,576.16
E-Pay Utility Bills	32,451.45	129,072.00	130,656.51	30,866.94
Farm Account Income	242,896.58	618.89	-	243,515.47
Gas	4,044,176.55	7,624.47	<u>~</u>	4,051,801.02
General Fund	7,886,785.92	568,094.36	-	8,454,880.28
Motor Fuel	1,443,438.65	47,971.65	-	1,491,410.30
Pension Reserve	1,707,930.56	362.64	_	1,708,293.20
Sewer	1,551,105.40	2,924.29	_	1,554,029.69
Utility Deposits	316,486.97	596.67	-	317.083.64
Water	641,825.21	1,210.03	-	643,035.24
Total Invested Funds:	\$31,972,659.14	\$785,068.13	\$130,656.51	\$32,627,070.76
Total All City Funds:	\$33,946,417.07	\$2,905,729.04	\$3,698,281.42	\$33,153,864.69

Pension Obligations	As of Date	Amount
Unfunded Actuarial Accrued Liability - IMRF Unfunded Actuarial Accrued Liability - Police	12/31/2021 4/30/2022	-\$3,138,102.00 \$4,748,246.00
Total Unfunded Liability		\$1,610,144.00

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg City Treasurer

		Zoning February	March	April	May	June	July			Ostaban		<b>.</b>	
Residential Bui				, 197 U		June	July	August	September	October	November	December	Total
2023	1	4	2	4	6	2	1						20
2022	7	3	5	5	2	5	5	2	5	2	Δ	1	<b>20</b> 46
2021	5	4	3	2	5	5	9	2	3	9	3	1 5	· · · ·
2020	2	6	3	5	6	5	3	5	5	9	6	6	55
2019	2	3	9	5	5	1	2	5	2	1	2	2	62
Accessory/Add	lition Build	ling Permits	Issued:				· · · · · · · · · · · · · · · · · · ·			<b>T</b>	<b>4</b>	<b>Z</b>	39
2023	4	3	11	7	3	8	4						<i>"</i>
2022	1	2	9	7	8	6	5	16	7	2	4		40
2021	3	4	11	12	10	6		10	6	7	6	3	70
2020	2	2	4	9	10	12	10	9	2	6	о 5	3	86
2019	0	2	5	15	7	13	3	9	3	4	5	1	72
Commercial/In	dustrial Bu	uilding Perm					<b>.</b>	<b>,</b>	ر -		<b>)</b>	2	68
2023	3	3	4	2	0	0	4				, ; ,,		16
2022	2	4	2	2	1	2	1	3	1	0	2	2	
2021	1	2	3	2	2	2	0	5	6	1	1		22 25
2020	3	1	0	0	2	1	1	0	1	3	5	0	····· · · ·
2019	5	4	2	3	1	1	6	1	3	3	1	2	19 33
xcavation Pre	mits Issued	d:			<del>-</del>	-		<b>_</b>	5	5	<u>ــــــــــــــــــــــــــــــــــــ</u>	3	33
2023	1	1	0	3	2	2	4						13
2022	3	2	3	5	2	1	3	3	0	3	3	· · · · · · · · · · · · · · · · · · ·	13
2021	0	1	4	5	4	3	8	5 6	0	5	3 1	1	2.9
ign Permits Iss	sued:					5	· · · · ·			J	1	4	41
2023	4	2	8	1	1	2	0						40
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New Cons	struction	Re-Inspecti	ions			· · · · · · · · · · · · · · · · · · ·							
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2021	13	15	14	19	18	17	16	18	13	 11	12	9	175
2020	21	22	20	16	23	12	14	24	13	15	9	17	206
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
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Rental Re	-Inspectio	ons:											·····
2023	5	3	4	5	3	4	2						26
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2023	0	1	0	5	1	1	2						10

	Agenda Item No. 7H1
	AGENDA REQUEST (Submit by 12:00 p.m. on Wednesday before the meeting date requested.)
1.	Request is made for placement on the agenda for meeting to be held on: August 21, 2023
2.	Description of matter to be placed on agenda:
	Re-Appointment of Nathan Rau to the Planning Commission for a Three-Year Term to Expire on Sept. 01, 2026.
3.	Relief or action to be requested: Re-Appointment.
4.	Submittal date: 08-16-23
	Submitted by:
	Mayor Stanley Darter
	DISPOSITION
5.	Matter to be placed on agenda for meeting date requested.
	Matter to be placed on agenda for meeting date requested.
	Matter to be placed on agenda for meeting to be held on
	Matter referred to
	Starley T. Awy
	Mayor

	Agenda Item No.	7H2
	AGENDA REQUEST	
(Submit by 1	12:00 p.m. on Wednesday before the meeting date requested.)	
Request is made for	r placement on the agenda for meeting to be held on:	
	August 21, 2023	
Description of matt	ter to be placed on agenda:	
-	f Lauren Voelker to the Planning Commission for a T	hee Vee
Term to Expire on S	Sent 01 2026	
	5 <b>0</b> pt. 01, 2020.	······································
······································		
Relief or action to b	be requested:	
Re-Appointment.		
······································		
Submittal date:	08-16-23	
Submitted by:		
Mayor Stanley Dart		
	DISPOSITION	
Matter to b	1 1 1 2 2 1 1	
	e placed on agenda for meeting date requested.	
	be placed on agenda for meeting date requested.	
	e placed on agenda for meeting to be held on	

Straley T. Mayor

## AGENDA REQUEST

### (Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

- 1. Request is made for placement on the agenda for meeting to be held on: August 21, 2023 (Date)
- Description of matter to be placed on agenda:
   Consideration and Action on Approval of Quote #2105 from Trimlight St. Louis for the Purchase and Installation of Globelights to Replace Downtown String Lighting at a Cost of \$60,992.22 to be Paid from Gambling Proceeds.
- 3. Relief or action to be requested: Approval
- 4. Submittal date: August 15, 2023

Submitted by: Sarah Deutch, Community Relations Coordinator

### DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.

\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on

Matter referred to

Mayor



Trimlight St. Louis 78 Hillsbarough Dr Gollinsville IL 62234 833-785-8746 | scheduling@trimlightsti.com | www.trimlightsti.com

RECIPIENT:	Quote #2105	
Waterloo City Hall (Sarah Duetch	Sent on	Jui <b>20</b> , 2023
100 West Fourth St Waterloo, IL 62298	Total	\$60,992.22

PRODUCT / SERVICE	DESCRIPTION	QTY	TOTAL
Included in Quote:	<ul> <li>"The following line items are included in the service you will receive upon acceptance of this quote:</li> <li>Project Area(s) included:</li> <li>Globelights</li> <li>Jumps: Connecting electrical and data signal connections between different planes or elevations to bridge the current and data in LED</li> <li>WiFI Enabled Controller. This is the brain of the system. This unit provides Wi-Fi connection to the mobile app to manage and control the system and zones.</li> <li>LED Power Supply. The LED power supply is used for providing constant power supply to LED light arrangements that have special requirements. A 12V LED power supply provides 1.2 volts of constant power supply to LED light arrangements that have special requirements. A 12V LED power supply provides 1.2 volts of constant electricity to the LEDs it is connected to, and also others additional functions. The dimming fights function is highly popular among customers.</li> <li>Manufactures Limited Lifetime Parts Warranty: See manufactures website for full parts warranty.</li> <li>Warranty details available upon request</li> <li>Limited 2 year Installation Warranty. Trimlight St. Louis warranties the installation for a period of 2 years. After 2 yrs a 69.00 service fee applies for labor. We do not warranty against hail, other physical damage, decay of softit, decay of fascia materials or acts of God.</li> <li>Shipping &amp; Handing</li> <li>Sales Tax &amp; Fixed Cost: This is a combination of miscellaneous parts, sales tax and other fixed cost associated with fits project.</li> <li>Track Color: All track is manufactured specific to your home to match as closely as possible and remain unnoticeable during the day.</li> <li>18 - Inch Specing : The lights within the track will be spaced as indicated. Specing which is closer together has better illumination per linear (cot."</li> </ul>	1	\$0.00
Total Linear Feet:	This is the lotal linear feet of lights and track for the included area(s) above.	1600	\$0.00
Total List Price	Total list price for all items included in quote above.	-	\$76,240 27
Included	This includes all <b>aircraft</b> cabl <b>es</b> done by us for all <b>the</b> power jumps from pole to pole.	- Andrew State (1997)	\$0.00



Trimlight St. Louis 78 Hillsborough Dr Collinsville IL 62234 833-785-8746 | scheduling@trimlightstl.com | www.trimlightstl.com

PRODUCT / SERVICE	DESCRIPTION	QTY	TOTAL
Not included	Customer will take down all existing lights and leave aircraft cables for us, provide a Wi-Fi circuit with 2.4g service to location we requestedsupply pre-cut aircraft cables labeled for each pole	1	\$0.00

A non-refundable deposit of \$30,496.11 will be required to begin.

Thank you for having up out! We contruct to 1 at a sector of the 1 at a	Subtotal	\$76,240.27
Thank you for having us out! We cant wait to light up your beautiful home and have you join our Trimlight family. A non-refundable deposit is required in order to place the order for your customized material.	Discount	- \$15,248.05
This quote is valid for the next 15 days, after which values may be subject to	Total	\$60,992.22
change. Once your material is ordered, the deposit becomes non-refundable.		

	est is made for placement on the agenda for meeting to be held on: August 21, 2023
Desci	iption of matter to be placed on agenda:
	deration and Action on One (1) Year Commitment at the Builder Level
	10,000.00 to Monroe County, Illinois Economic Development Corporati
	f or action to be requested: proval
Cubm	
Suom	ittal date: <u>8/17/23</u>
Subm	ittal date: <u>8/17/23</u> itted by: ley T Darter, Mayor
Subm	itted by:
Subm	itted by: ley T Darter, Mayor
Subm	itted by: ley T Darter, Mayor
Subm	itted by: ley T Darter, Mayor DISPOSITION
Subm	itted by: ley T Darter, Mayor DISPOSITION Matter to be placed on agenda for meeting date requested.

Monroe County IL Economic Development Corp

# Invoice

100 S Main Street Waterloo, IL 62298

Date	Invoice #
7/31/2023	06232063

Bill To	
City of Waterloo	
100 W 4th Street	
Waterloo, Il 62298	

		P.O. No.	Terms	Project
Quantity	Description		L Rate	Amount
	Annual Subscription		10.	000.00 10,000.00
			Total	\$10.000.00

	Agenda Item No.	12C
	AGENDA REQUEST (Submit by 12:00 p.m. on Wednesday before the meeting date requested.)	
Reques	st is made for placement on the agenda for meeting to be held on: August 21, 2023	
Consid	ption of matter to be placed on agenda: eration and Action on Approval of Estimated Travel Expenses for to onvention.	the 202
Relief of Approv	or action to be requested: /al.	
Approv	70	
Approv	tal date:08-16-23	
Approv Submitt	tal date: 08-16-23	
Approv Submitt	tal date: 08-16-23	
Approv Submitt	tal date: 08-16-23 ted by: Stanley Darter	
Approv Submitt	tal date: 08-16-23 ted by: Stanley Darter DISPOSITION	

Stalley Mayor

### **CITY OF WATERLOO**

### ESTIMATED TRAVEL EXPENSE FORM

NAME OF OFFICER OR EMPLOYEE: Alderman Kyle Buettner
TITLE/POSITION OF OFFICER OR EMPLOYEE: Alderman, Ward III
NAME AND DATE OF ACTIVITY/EVENT: IML Convention 9-21/22-23
DESCRIPTION OF THE PURPOSE OF THE EXPENSE:
Attendance at the IML Convention - training
Attendance at the IML Convention - training

## **EXPENSES (ESTIMATED COSTS)**

Registration Fee:	\$310.00	Mileage:	\$48.60
Meals:	\$324.00	Airfare:	\$170,96
Hotel/Lodging:	\$673.88	Parking:	\$69.00
Other Transportation (	bus, train, taxi, shuttle, etc.:		\$50.00
To	otal:\$1,646.44		
EMPLOYEE'S/OFFIC	CER'S SIGNATUREsu	bmitted b	y: T. Kujawa
DATE: 08-17-23			
MAYOR/SUPERVISO FINANCE CHAIRMA	DR/ AN SIGNATURE:		
DATE: <u>08-21-23</u>			
REIMBURSE	MENT OF EXPENSES (AC Attach Travel Expense V		

### **CITY OF WATERLOO**

### **ESTIMATED TRAVEL EXPENSE FORM**

NAME OF OFFICER OR EMPLOYEE: <u>Alderman James Trantham</u>
TITLE/POSITION OF OFFICER OR EMPLOYEE:Alderman, Ward II
NAME AND DATE OF ACTIVITY/EVENT: IML Convention 09-21/23-23
DESCRIPTION OF THE PURPOSE OF THE EXPENSE:
Attendance at the IML Covention - training.

# **EXPENSES (ESTIMATED COSTS)**

Registration Fee: \$310.00	Mileage:	\$34.72
Meals: \$456.00	Train -Aufare:	\$142.00
Hotel/Lodging: \$1,010.81		\$35.00
Other Transportation (bus, train, taxi, shuttle, etc.		\$50.00
Total: \$2,038.53		
EMPLOYEE'S/OFFICER'S SIGNATURE	mitted by:	T.Kujawa
DATE:08-17-23		
MAYOR/SUPERVISOR/ FINANCE CHAIRMAN SIGNATURE:		
DATE:08-21-23		
<b>REIMBURSEMENT OF EXPENSES (</b> <i>A</i> Attach Travel Expense		

	Agenda Item No. 12I
AGENDA RE (Submit by 12:00 p.m. on Wednesday be	
Request is made for placement on the agen August 21, 202	
(Date) Description of matter to be placed on agend	
Consideration and Action on Approval of t	
Relief or action to be requested:	
Approval.	
Submittal date: 08-16-23	
Submitted by:	
Nathan Krebel, Subdivision & Zoning Adm	inistrator
DISPOS	ITION
Matter to be placed on agenda for t	meeting data requested
Matter to be placed on agenda for n	neeting to be held on
Matter referred to	
	CV17X

STANLEY T DARTER, Mayor MECHELLE CHILDERS, Clerk BRAD A. PAPENBERG, Treasurer



Nathan Krebel Zoning Administrator Subdivision Administrator 100 West Fourth Street Waterloo, Illinois 62298 (618) 939-8730

Memorandum

To: Mayor Darter & City Council

From: Nathan Krebel

Date: 08-17-2023

Re: Remlok Phase 6 Preliminary Plat

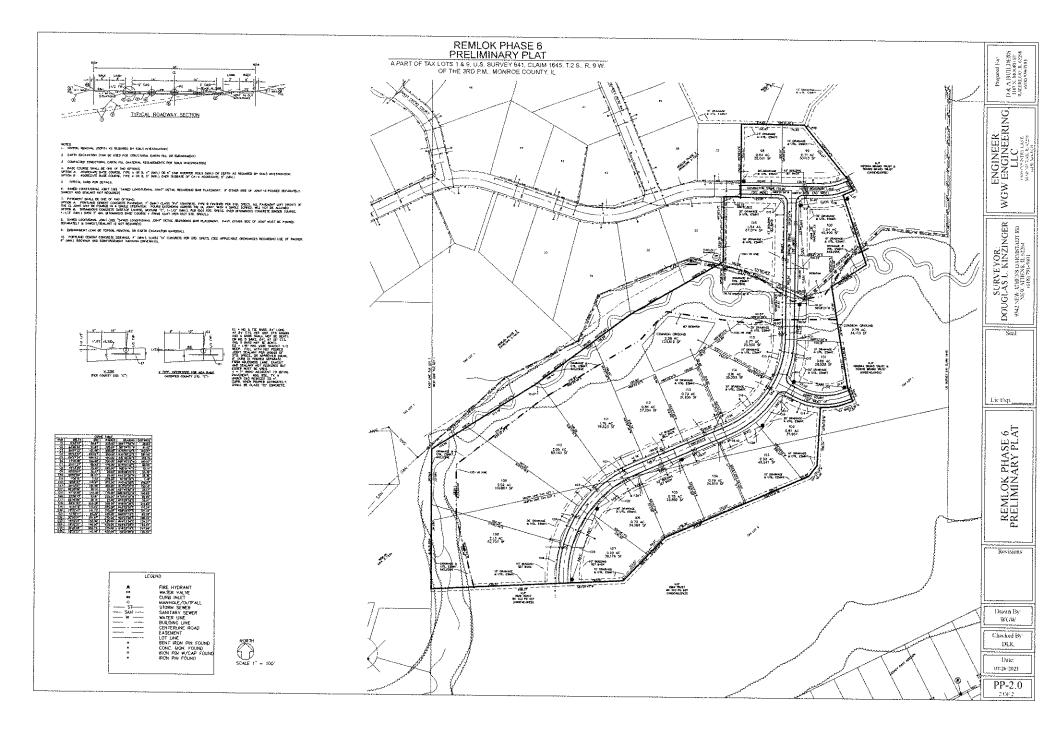
Dennis & Virginia Brand are requesting approval from City Council to accept the Preliminary Plat for Remlok Phase 6.

Phase 6 is an extension off of Covington Drive (Remlok Phase 2) consist of 27.76 acres, 19 single family residential lots (R-1). The proposed street, Remlok Drive, will have a bridge that crosses Gerhardt Creek which is a similar design as the approved Remlok Phase 5 bridge design that crosses the Tributary to Gerhardt Creek. Behind lots 113 - 115 will be a retention (pond) facility that will be maintained by the same homeowners association as the previous phases of Remlok development.

Public Works Department and HMG are currently reviewing the improvement plans for phase 6. Planning Commission gave a positive recommendation at the August 14, 2023 meeting. I recommend approval of the Remlok Phase 6 Preliminary Plat.

Respectfully,

Nathan Krebel Zoning/Subdivision Administrator



#### **REMLOK PHASE 6**

#### PRELIMINARY PLAT

A PART OF TAX LOTS 1 & 9, U.S. SURVEY 641, CLAIM 1645, T.2 S., R. 9 W. OF THE 3RD P.M., MONROE COUNTY, &

#### USER DESCRIPTION

BARTOR EXCLUDES LAND OFFICES SERVERTOR, FLAMELINE, TOR SMILLES ACTIL RANCE OWER/OF THE THEO THEO THAE MEMBERS IN THE CONTROL CLARMER ADDRESS HAVE DO THE OWER OWER OFFICE THE THEORY AND WORLD TO THE OWER THREFT CLARMER AND THE ALLOWER

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#### OWNER CONTRACTORY

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### OF COORDINATOR ASSOCIATE

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SU COCREMNATOR / WATERLEY JULINOIS

#### CITY ACTIONS.

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#### MONDELSCHART MARPING AND PLATTING APPROACH.

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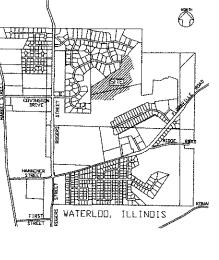
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7 SUBSEL DISTRICT COMMISSION SET USED STREET S

3. ALL RULEWARD LODG NOT SHOWN SHALL CARE REFERENCE OR SHOW SEEN TRANSMITTING FOR THE DESTRICT THES ARE CONTROLS.

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DEVELOPER. D & A SULLIERS

D & A SCILISERS 1187 North Monre Street Waterlae, IL 62298 (618) 939-7183

Contact: Densis Braud

LOICHNEER WOW ENGINEERING, LLC WATNE G. WALLER, P.E 6800 COUNTRY LANE MASCOUTAL D. 62258

(618) 394-3035 IDPR - PROFESSIONAL DESKIN FIRM LICENSE NUMBER 186-004737 EXPIRES 30 APRIL 2025

GROSS AREA = 27.75 AC

WET LOT AREA 1 24 SS AG

ACW AREA = 2.81 AC

OWNERS DENNIS R. AND VIRUNIA I. BRAND. TRUSTS DATED MAY 3, 2006 DENNIS R. AND VIRUNIA I., BRAND IRUSTEFS 1187 NORTH MCORE STREET HAF MOREH MAXINE STREET WATERLOO, R. 62298 (618) 939-7183 BMW TRUST DATED DECEMBER 28, 2005 DENNIS R. BRAND [RUSTEE 107 NORTH MOORE STREET WATERLOO, H. 62298

SURVEYOR: DOUGLAST, KINZINGER, PL S., PE 9542 NFW ATHENS DARMSTADT RD

NEW ATHENS, IL 62264 (618) 721-5001 1P1.8 #35-063179 EXPIRES 11/30/2024

SITE HENCHMARK: MONIMENT CITUL & APPRONIMATELY 0.3 FIET SOUTH OF THE NORTHPAST CORSER OF LOT 69 OF "REAL OK PHASE

N: 614600.56 D-7364047.81 FLEV 624 70 (NAVD NR) D & A BUILDERS 167 N NOORE S1. WATHURD 10 42298 (653) 9,0-753)

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SSN MASS

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UNEW ATBRINS DARMSTADT R NEW ATBRINS, AL 62264 (618) 791-3001

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PHASE 4 ARY PLAT

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Revisions.

Drawn By

WGW

Checked By

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Date

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ENGINEER WGW ENGINEERING LLC

SURVEYOR: DOUGLAS L. KINZINGER

Agenda Item No. 12E

### AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

- 1. Request is made for placement on the agenda for meeting to be held on: August 21, 2023 (Date)
- 2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Special Event Permit Application from the SS Peter and Paul Catholic School PTO for their PumpkinFest 5K Run to be held on Saturday, October 14, 2023, from 7:30 a.m. to 9:30 a.m., to include a police presence on Rogers Street between Rogers Elementary School and south of Country Club Lane.

- 3. Relief or action to be requested: Approval.
- 4. Submittal date: 08-15-23

Submitted by:

Sarah Birkner, SPPCS PTO

### **DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to

Inles Mayor



CITY OFFICES 100 West Fourth Street Waterloo, Illinois 62298 (618) 939-8600

Stanley T. Darter, Mayor Mechelle Childers, Clerk Brad A. Papenberg, Treasurer

A COMMUNITY OF TRADITION AND PROGRESS

# SPECIAL EVENT PERMIT APPLICATION

# Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- Application Fee: None
- Special Event Permit Applications <u>must be submitted sixty (60) days prior to the date</u> of requested event to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A Pre-Event Meeting may be required prior to approval by City Council.

1.	Event Name / Type: Pumpkinfe	st 5K		
	Location of Event: Roger's Element	stary, 2001	Zoriers St. V	Noter both
2.	Set-Up Date / Time: $\frac{O/14/23}{DATE}$ $\frac{O:OC}{Time}$	Clean-U		
3.	Event Beginning Date / Time: $\frac{10/14}{23}$ $1:30$	Event E Date / 1	Ending Time: <u>1941,23</u>	<u>9:30an</u>
4.	Organization Name: SPACS DTO Mailing Address: 217 W3rd St. Street	Water	DATE	U2298
	Phone Number: <u>939</u> -		Sprepte	gnaul con
	Not For Profit Status: Yes No	ID #		
5.	Person in Charge of Event: Jarah Birkne	V		
	Mailing Address:			
	Street	City	State	Zip
	Cell Phone Number:	Email Address:	· · · ·	
	Secondary Contact Person: <u>Evika</u> Shivel	V		
	Mailing Address:	1		
	Cell Phone Number.	il Address:	State	Zip

# THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:
5K race on Ropers Street w/ 1/2 Rule Fun Run to
Comportake place in the parking lot of Rogers + Good ner
(set up at Paulion at Rocars)
B. Number of People Expected: 200
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes No
• If yes, Proof of Liability Insurance must include inflatables.
E. Liquor License information for beer sales (hours of sale and license number):
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):
police for nad closures (we have approval from schol to use their ballproom @ Bogers Elementary)
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the <u>City of Waterloo MUST</u> be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate. Received Date
Spraial Provat Organization and Sprain 28 Contractions
Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.
Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.
I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.
Signature of person in charge of event Date of Submission
For office use only
"Special Events Permits" shall go before the City Council for approval.
Approved by City Council: Yes No Date
Zoning Department Mayor's Office Police Department
DPW / Street Department (for street closings, signalization, and detour routes) / Electric Department
Page 2 of 4 Special Event Permit Application Revised 05/23
Prage 2 of 4     Special Event Permit Application     Revised 05/23

