

**MINUTES OF THE
CITY COUNCIL MEETING
SEPTEMBER 02, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Riley and seconded by Alderman Matt Buettner to approve the August 18, 2025 City Council Meeting Minutes as presented. Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Thomas Gidley addressed the Council regarding a drainage issue on Third Street that he would like to see resolved before winter. Mayor Darter agreed to have a meeting so Mr. Gidley could present pictures of the issue and discuss the problem further.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision & Zoning Administrator. No report.
 - D. Report of Deputy Director of Public Works. No report.
 - E. Report of Director of Public Works. No report.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Waterloo Beautification Check Presentation to Craig Brauer, TWM Monroe County Land Trust, for Stifel Investment Services at 113 S. Main Street, in the Amount of \$2,328.63.
8. Report of Standing Committees. No reports.
9. Report of Special Committees. No reports.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 25-11 Approving a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on August 26, 2025 through August 26, 2026; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.
Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on August 26, 2025 through August 26, 2026; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.
Comments: Alderman Most questioned the attendance size before the street would be closed. Chief Luke stated that Lori Matzenbacher would contact him when they felt the street needed to be closed; however, this has not happened due to the lesser amounts being paid out.
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.
 - B. Consideration and Action on Resolution No. 25-12 Approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, September 24, 2025, from 5:30 p.m. to 6:30 p.m., and to include the Temporary Closure of Sections of Bellefontaine, First, Market, Main, Fourth and Rogers Streets.
Motion made by Alderman Riley and seconded by Alderman Vogt to approve a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, September 24, 2025, from 5:30 p.m. to 6:30 p.m., and to include the Temporary Closure of Sections of Bellefontaine, First, Market, Main, Fourth and Rogers Streets.
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.

C. Consideration and Action on Ordinance 1921 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1: Administration, Article II: City Officials, Division I: City Council, Section 1-2-5(A) Committees.

Motion made by Alderman Kyle Buettner and seconded by Alderman Most to approve Ordinance 1921 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1: Administration, Article II: City Officials, Division I: City Council, Section 1-2-5(A) Committees.

Comments: Alderman Kyle Buettner stated the ordinance was needed to reflect current standing committees and to add the Property Committee. The Ordinance Committee has given Ordinance No. 1921 a favorable recommendation.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 653.

Motion made by Alderman Riley and seconded by Alderman Matt Buettner to approve Warrant No. 653.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.

B. Consideration and Action on Approval of Visu-Sewer of Missouri, LLC as Low Bidder in the Amount of \$158,465.00 for the 2025 Sewer Lining Project as Bid on August 28, 2025 at 9:00 a.m.

Motion made by Alderman Hopkins and seconded by Alderman Most to approve Visu-Sewer of Missouri, LLC as low bidder in the amount of \$158,465.00 for the 2025 Sewer Lining Project as bid on August 28, 2025 at 9:00 a.m.

Comments: Deputy Director of Public Works, Nathan Krebel was present at the bid opening and stated Visu-Sewer was the lowest of the three bids received.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting 'aye'.

C. Consideration and Action on a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 24, 2025 from 3 p.m. to 8 p.m. and on Saturday, October 25, 2025 from 7 a.m. to noon.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner to approve a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 24, 2025 from 3 p.m. to 8 p.m. and on Saturday, October 25, 2025 from 7 a.m. to noon.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

D. Consideration and Action on a Special Event Permit Application for Trunk or Treat to be held on Friday, October 31, 2025, 5:30 p.m. to 7:30 p.m., to include the Street Closure of Main Street between Third Street and Mill Street.

Motion made by Alderman Charron and seconded by Alderman Riley to approve a Special Event Permit Application for Trunk or Treat to be held on Friday, October 31, 2025, 5:30 p.m. to 7:30 p.m., to include the Street Closure of Main Street between Third Street and Mill Street.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

E. Consideration and Action on Approval of a Special Event Permit Application from the Optimist Club for their Annual 5K Walk / Run to be held on Saturday, November 1, 2025, 6:30 a.m. to 10:00 a.m., including the partial closure of Rogers Street from First Street to Country Club Lane.

Motion made by Alderman Most and seconded by Alderman Vogt to approve a Special Event Permit Application from the Optimist Club for their Annual 5K Walk / Run to be held on Saturday, November 1, 2025, 6:30 a.m. to 10:00 a.m., including the partial closure of Rogers Street from First Street to Country Club Lane.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting 'aye'.

- F. Consideration and Action on Approval of a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2026 to be held on Saturday, May 16, 2026, 11:00 a.m. to 10:00 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.

Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt to approve a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2026 to be held on Saturday, May 16, 2026, 11:00 a.m. to 10:00 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.

Comments: Mayor Darter stated that he and Sarah Deutch, Community Relations Coordinator, met with the Firebird Fest promoter. He requested additional support to bring in a larger, better-known band for next year's event. Mayor Darter advised the city does not give extra support for any organization. The Firebird Fest will continue as before.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.

- G. Consideration and Action on Approval of a Waterloo Beautification Application from Metzger-Crook VFW Post #6504 located at 406 Veterans Drive.

Motion made by Alderman Vogt and seconded by Alderman Charron to approve a Waterloo Beautification Application from Metzger-Crook VFW Post #6504 located at 406 Veterans Drive.

Comments: Nathan Krebel stated the Waterloo Beautification Committee had given the application a favorable recommendation. He additionally explained the project and the necessary ADA access it would provide to the VFW. Mayor Darter noted the VFW is not considered a non-profit organization; and therefore, did not apply for the non-profit grant.

Motion passed 7-0 with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Riley, and Most voting 'aye'. Alderman Kyle Buettner abstained.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Vogt hoped everyone had a lovely holiday weekend.

Mayor Darter addressed Mr. Gidley's drainage concern, stating he felt the issue would be well handled by the Drainage Committee, and he would advise Mr. Gidley of the date and time of the meeting. Mr. Gidley agreed.

14. Motion to Adjourn made by Alderman Most and seconded by Alderman Matt Buettner. Motion passed by unanimous voice vote. Mayor Darter adjourned the meeting at 7:47 p.m.

Minutes submitted by Tamara Kujawa, Deputy City Clerk