

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers

100 W. Fourth St., Waterloo, IL

Date: Tuesday, September 06, 2022

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Director of Public Works.
 - E. Report of Chief of Police.
 - F. Report of City Attorney.
 - G. Report and Communication by Mayor.
 1. Appointment of Dave Powell to the Zoning Board of Appeals for a Term to Expire on 02-01-28.
 2. Appointment of Grant Youngs to the Planning Commission for a 3-Year Term to Expire on 09-01-25.
 3. Re-Appointment of Jane Gaitsch to the Planning Commission for a 3-Year Term to Expire on 09-01-25.
 4. Re-Appointment of Daniel Lutz to the Planning Commission for a 3-Year Term to Expire on 09-01-25.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 22-12 Approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, September 28, 2022, from 6-7 p.m., and to include the temporary closure of sections of Hamacher, Market, Columbia, Main, Fourth and Rogers Streets.
 - B. Consideration and Action on Ordinance No. 1861 Amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to Revise Currently Listed Bank Names.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Approval of Warrant No. 617.
 - B. Consideration and Action on Approval of Estimated Travel Expenses for the 2022 IML Convention.
 - C. Consideration and Action on Approval of Purchase for the Production and Installation of Signage for the "Waterloo Heritage Wall" from Summit Sign + Graphics at a cost of \$19,166.76 to be paid from Gambling Proceeds.
 - D. Consideration and Action on Actuarial Assumptions recommended for the Police Pension Actuary Study by Foster and Foster Actuaries and Consultants.
 - E. Consideration and Action on One (1) Year Commitment at the Builder Level of \$10,000.00 to the Monroe County, Illinois Economic Development Corporation.
 - F. Consideration and Action on Approval of a Solicitation Request from the Waterloo Lions Club for their Annual "Candy Days" Fundraiser to be CHANGED from October 14th and 15th to Friday, October 21, 2022 and Saturday, October 22, 2022, at the Intersections of Main / Mill, and Rogers / Hamacher.
 - G. Consideration and Action on a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 14, 2022 from 4 pm to 8 pm and on Saturday, October 15, 2022 from 8 am to noon.
 - H. Consideration and Action on Approval of a Special Event Permit Application from the SS Peter and Paul Catholic School for a Queen of Hearts Raffle to be held at Outsiders Bar, Inc. every Tuesday at 7:00 p.m., from September 06, 2022 through September 11, 2023 unless a winner is drawn before that time.
 - I. Consideration and Action on Approval of a Special Event Permit Application from the SS Peter and Paul Catholic School PTO for their Pumpkin Run 5K, 10K & ½ Mile Fun Run to be held on Saturday, October 08, 2022 from 6:00 a.m. to 9:30 a.m. to include a possible police presence at busy intersections if necessary.

- J. Consideration and Action on Approval of a Special Event Permit Application from Crafted in the Loo for Explore Waterloo Witches Night Out to be held on Thursday, October 20, 2022 from 4 p.m. to 9 p.m. with the closure of parking spaces in front of the store located at 111 N. Main Street.
 - K. Consideration and Action on Special Event Permit Application from the City of Waterloo and other Organizations for the Annual Trunk or Treat to be held on Monday, October 31, 2022 from 5:30 p.m. to 7:30 p.m., to include the Closure of Main Street between Third Street and Mill Street.
 - L. Consideration and Action on Approval of the Improvement Plans and Signing of the IEPA Permits for Natalie Estates, Phase 2.
 - M. Consideration and Action on a Petition for a Special Use Permit to allow a Multi-Family Residence to be located above a new commercial building in a B-3 Zoning District, as permitted by 40-2-3(B), at 231 West Mill Street.
 - N. Consideration and Action on a Petition for a Special Use Permit to allow a “Residence Use” in a B-3 Zoning District as permitted by 40-2-3(B), at 231 West Mill Street (behind the proposed commercial business).
 - O. Consideration and Action on Executive Session for the Discussion of Collective Negotiating Matters as per 5 ILCS 120/2(c)(2).
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.
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DATES TO REMEMBER

- Sept. 12, 2022 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Sept. 13, 2022 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Sept. 14, 2022 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Sept. 15, 2022 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Sept. 19, 2022 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Sept. 27, 2022 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
AUGUST 15, 2022**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
Absent: Notheisen
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 08-01-22. Motion made by Alderman Darter and seconded by Alderman Heller to approve the City Council Meeting Minutes from 08-01-22. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Alan Mitan addressed the council regarding situations at the Skate Park. Items of concern were fights, drug deals, harassment of neighbors, dangerous behavior, obscene language, loud music, etc. Mr. Mitan requested the help of the City in remedying these matters with the Park Board.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Row and seconded by Alderman Heller. Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting 'yea'.
 - B. Report of Treasurer.
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Darter and seconded by Alderman Matt Buettner. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
 - C. Report of Subdivision and Zoning Administrator.
The report is in the packet.
 - D. Report of Building Inspector / Code Administrator.
The report is in the packet.
 - E. Report of Director of Public Works.
The Mayor reported Morrison Avenue is now open to traffic.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Presentation of Awards to City of Waterloo Mural Contest Winners.
 2. Check Presentation to Western Egyptian Meals on Wheels Program from the Sophia & Elmer Oerter Charitable Foundation.
 3. Waterloo Beautification Grant Check Presentation to Bill & Angie Wirth, Wirth Insurance Agency, for property located at 119 E. Mill Street.

8. Report of Standing Committees.

Alderman Hopkins, City Liaison for the Library Board, reported that Judith Tomlinson will be honored for her 43 years of service as Trustee on the Morrison-Talbott Library Board on August 22, 2022.

Mayor Smith thanked Sarah Deutch, City of Waterloo Community Relations Coordinator, for her work in marketing the Tunnels to Towers Golf Event.

9. Report of Special Committees.

Alderman Darter reported that the Multi-Factor Authentication (MFA) project is nearing completion.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.

A. Consideration and Action on Resolution No. 22-09 Approving the Revised 2022 Self-Generation Net Metering Policy and Interconnection Policy.

Motion made by Alderman Row and seconded by Alderman Heller on approving Resolution No. 22-09 the Revised 2022 Self-Generation Net Metering Policy and Interconnection Policy.

Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.

B. Consideration and Action on Resolution No. 22-10 Approving the Trane Select Service Agreement in the Amount of \$11,439.00 for the Initial Term of One-Year effective June 1, 2022.

Motion made by Alderman Heller and seconded by Alderman Darter on approving Resolution No. 22-10 the Trane Select Service Agreement in the Amount of \$11,439.00 for the Initial Term of One-Year effective June 1, 2022.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.

C. Consideration and Action on Resolution No. 22-11 Approving an Agreement by and between the County of Monroe, IL and the City of Waterloo, IL for Coordinated Communications Services for a Three-Year Term to Expire on September 30, 2025.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins on approving Resolution No. 22-11 an Agreement by and between the County of Monroe, IL and the City of Waterloo, IL for Coordinated Communications Services for a Three-Year Term to Expire on September 30, 2025.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.

D. Consideration and Action on Ordinance No. 1858 Approving the Naming of an Alley located in the City of Waterloo, Illinois, to Firehouse Lane.

Motion made by Alderman Darter and seconded by Alderman Heller on approving Ordinance No. 1858 which is the Naming of an Alley located in the City of Waterloo, Illinois, to Firehouse Lane.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.

E. Consideration and Action on Ordinance No. 1859 Approving the Naming of an Alley located in the City of Waterloo, Illinois, to Watertower Lane.

Motion made by Alderman Darter and seconded by Alderman Heller on approving Ordinance No. 1859, which is the Naming of an Alley, located in the City of Waterloo, Illinois, to Watertower Lane.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.

F. Consideration and Action on Ordinance No. 1860 Amending the City of Waterloo, Illinois, Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII Traffic Schedules, Schedule A: Stop & Through Intersections, and Schedule C: Four-Way Stop Intersections, for Firehouse Lane and Watertower Lane.

Motion made by Alderman Darter and seconded by Alderman Heller on approving Ordinance No. 1860 Amending the City of Waterloo, Illinois, Revised Code of Ordinances,

Chapter 24 Motor Vehicle Code, Article VIII Traffic Schedules, Schedule A: Stop & Through Intersections, and Schedule C: Four-Way Stop Intersections, for Firehouse Lane and Watertower Lane.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Approval of the Purchase of Four Life Size Soldier Statues from SVJ Creative Designs at a cost not to exceed \$25,000.00 to be paid from Gambling Proceeds.

Motion made by Alderman Heller and seconded by Alderman Row on Approval of the Purchase of Four Life Size Soldier Statues from SVJ Creative Designs at a cost not to exceed \$25,000.00 to be paid from Gambling Proceeds.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.

B. Consideration and Action on Authorizing the IMRF Granting of Service Credits to Alex P. Bishop for Out-Of-State Service with the Out-Of-State governmental unit, O.P.E.R.S.

Motion made by Alderman Hopkins and seconded by Alderman Row on approving and Authorizing the IMRF Granting of Service Credits to Alex P. Bishop for Out-Of-State Service with the Out-Of-State governmental unit, O.P.E.R.S.

Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’.

C. Consideration and Action on Authorizing the IMRF Granting of Service Credits to Timothy J. Birk for Out-Of-State Service with the Out-Of-State governmental unit, LAGERS.

Motion made by Alderman Heller and seconded by Alderman Hopkins on approving and Authorizing the IMRF Granting of Service Credits to Timothy J. Birk for Out-Of-State Service with the Out-Of-State governmental unit, LAGERS.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.

D. Consideration and Action on Approval of a Solicitation Request from the Waterloo Lions Club for their Annual “Candy Days” Fundraiser to be held on Friday, October 14, 2022 and Saturday, October 15, 2022, at the Intersections of Main / Mill, and Rogers / Hamacher.

Motion made by Alderman Darter and seconded by Alderman Row on approval of a Solicitation Request from the Waterloo Lions Club for their Annual “Candy Days” Fundraiser to be held on Friday, October 14, 2022 and Saturday, October 15, 2022, at the Intersections of Main / Mill, and Rogers / Hamacher.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.

E. Consideration and Action on a Special Event Permit Application from WCUSD#5 for their Annual Bulldog Color Run to be held on October 15, 2022, 5:30 p.m. to 7:30 p.m., to include the partial closures of First, Hamacher, Rogers and Fourth Streets and Bellefontaine Drive.

Motion made by Alderman Hopkins and seconded by Alderman Row to approve a Special Event Permit Application from WCUSD#5 for their Annual Bulldog Color Run to be held on October 15, 2022, 5:30 p.m. to 7:30 p.m., to include the partial closures of First, Hamacher, Rogers and Fourth Streets and Bellefontaine Drive.

Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’.

F. Consideration and Action on Executive Session for the Discussion of Personnel as Provided for by 5 ILCS 120/2(c)(1) and Imminent Litigation as per 5 ILCS 120/2(c)(11).

Motion to move into Executive Session made by Alderman Row and seconded by Alderman Kyle Buettner.

Motion passed unanimously to enter into Executive Session with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.

Entered into Executive Session at 7:58 p.m.
Adjourned Executive Session at 8:14 p.m.

Motion to Resume Session made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner.

Motion passed unanimously with Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting ‘yea’.

Returned to regular session at 8:16 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Trantham informed the council that the Park Board was rebidding for the construction of the Splash Pad. Bids will be open on September 14, 2022.

Mayor Smith reminded everyone of the following calendar events:

- August 17 – Meeting at 3PM with Edie Koch (Executive Director of the Monroe County Economic Development Corporation) to discuss festival and tourism grants.
- August 18 – Beautification Committee Meeting at 2PM.
- August 22 - Library Board meeting at 6:30PM

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 8:18 p.m.

Mechelle Childers - City Clerk

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Appointment of Dave Powell to the Zoning Board of Appeals for a Term to Expire
on 02-01-28.

3. Relief or action to be requested:
Appointment.

4. Submittal date: 08-31-22

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Appointment of Grant Youngs to the Planning Commission for a 3-Year Term
to Expire on 09-01-25.

3. Relief or action to be requested:
Appointment.

4. Submittal date: 08-31-22

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Re-Appointment of Jane Gaitsch to the Planning Commission for a 3-Year Term
to Expire on 09-01-25.

3. Relief or action to be requested:
Appointment.

4. Submittal date: 08-31-22

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Re-Appointment of Daniel Lutz to the Planning Commission for a 3-Year Term
to Expire on 09-01-25.

3. Relief or action to be requested:
Appointment.

4. Submittal date: 08-31-22

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

September 06, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Resolution No. 22-12 Approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, September 28, 2022, from 6-7 p.m., and to include the temporary closure of sections of Hamacher, Market, Columbia, Main, Fourth and Rogers Streets.

3. Relief or action to be requested:

Approval.

4. Submittal date: 08-29-22

Submitted by:

Breeyn Lane, WHS Athletic Booster Club

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on _____

Matter referred to



Mayor

RESOLUTION NO. 22-12

WHEREAS, the Waterloo School District No. 5 is sponsoring a Homecoming Parade in the City of Waterloo which event constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of Market Street, a State Highway in the City of Waterloo from Hamacher Street to Fourth Street; and the temporary closure of Fourth Street, a State Highway in the City of Waterloo from Main Street to Market Street;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Waterloo that permission to close off Market Street from Hamacher Street to Fourth Street and Fourth Street from Main Street to Market Street, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 6:00 p.m. and 7:00 p.m. on Wednesday, September 28, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of a parade.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. ***[The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.]**** The detour route shall be as follows: n/a.

*[*To be used when appropriate.]*

BE IT FURTHER RESOLVED, that the City of Waterloo assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the City of Waterloo be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Waterloo School District No. 5 prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the City of Waterloo as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Waterloo.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the Waterloo School District No. 5 shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is

the subject of this resolution. The obligation is binding upon the Waterloo School District No. 5 regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the Waterloo School District No. 5 shall provide a comprehensive general liability insurance policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Department of Transportation, District 8, to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

BE IT FURTHER RESOLVED, that the City of Waterloo, IL additionally approves a Special Event Permit for the Waterloo Homecoming Parade as required.

ADOPTED by the City Council of the City of Waterloo this 06th day of September, 2022.

APPROVED by the Mayor of the City of Waterloo, this 06th day of September, 2022.

MAYOR – Thomas Smith

ATTEST:

CITY CLERK – Mechelle Childers

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Waterloo High School Homecoming Parade
 Location of Event: Hamacher St., cross over Market St., left on Main, South down Main, left on 4th, cross over Market, cont. E on 4th, left on Rogers
2. Set-Up
 Date / Time: 9/28/2022 5:00 pm DATE TIME Clean-Up
 Date / Time: 9/28/2022 7:00 pm DATE TIME
3. Event Beginning
 Date / Time: 9/28/2022 6:00 pm DATE TIME Event Ending
 Date / Time: 9/28/2022 7:00 pm DATE TIME
4. Organization Name: WHS Athletic Booster Club
 Mailing Address: 505 E Bulldog Blv. Waterloo IL 62298
Street City State Zip
 Phone Number: _____ Email Address: _____
 Not For Profit Status: Yes ☒ No _____ ID # _____
5. Person in Charge of Event: Breeyn Lane
 Mailing Address: _____
City State Zip
 Cell Phone Number: _____ Email Address: _____
6. Secondary Contact Person: Tricia Bockhorn
 Mailing Address: _____
Street City State Zip
 Cell Phone Number: _____ Email Address: treasurer@whsatleticboosterclub.org

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	
WHS Homecoming Parade	
B. Number of People Expected: over 500	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input type="checkbox"/> explained on prev. page	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.	
E. Liquor License information for beer sales (hours of sale and license number): not needed	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): police	

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

  8/29/2022
Signature of person in charge of event Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 6, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1861 Amending the City of Waterloo
Code of Ordinances, Chapter 1, Administration, Section 1-2-92(E) Deposit of
Funds, to Revise Currently Listed Bank Names.
3. Relief or action to be requested:
Approval
4. Submittal date: 8/31/22

Submitted by:
Clyde Heller, Finance Committee Chairman

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1861

AN ORDINANCE AMENDING THE CITY OF WATERLOO CODE OF ORDINANCES, CHAPTER 1 ADMINISTRATION, SECTION 1-2-92(E) DEPOSIT OF FUNDS, TO REVISE CURRENTLY LISTED BANK NAMES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. Section 1-2-92(E) of the City Code is hereby amended to read as follows:

1-2-92 DEPOSIT OF FUNDS.

(E) The following banks are herewith designated as places of deposit where the City Treasurer is required to keep all funds and moneys in his custody belonging to the municipality:

- (1) Midland States Bank, Waterloo, Illinois;
- (2) First National Bank of Waterloo, Waterloo, Illinois;
- (3) State Bank, Waterloo, Illinois;
- (4) The State Treasurer's Investment Pool;
- (5) Dietrich Bank, Waterloo, Illinois;
- (6) Illinois Metropolitan Investment Fund; and
- (7) Illinois National Bank, Springfield, Illinois
- (8) Bank of Monroe County, Waterloo, Illinois

SECTION TWO. All other ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 6th day of September, 2022, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

September 06, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of Warrant No. 617.

3. Relief or action to be requested:

Approval.

4. Submittal date: 09-01-22

Submitted by:

Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor

SYS DATE:09/01/22

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WARRANT #617

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

LEGISLATIVE

EL075	ELAN FINANCIAL SERVICES	01-12	167.06
KA020	K & D PRINTING	01-12	607.00
RE410	REPUBLIC TIMES LLC	01-12	53.00
VE360	VERVOCITY INTERACTIVE	01-12	139.00

**TOTAL LEGISLATIVE

966.06

FINANCE

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-13	6.38-
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-13	81.91
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-13	8,739.92
CO025	COAST TO COAST EQUIP & SUPPLIES	01-13	39.20
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	754.24
EL075	ELAN FINANCIAL SERVICES	01-13	19.92
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	86.31
FI575	FIRST NATIONAL BANK OF WATERLOO	01-13	37.90
GR390	GREAT AMERICA LEASING CORPORATIO	01-13	25.00
HA390	HARRISONVILLE TELEPHONE	01-13	1,331.14
HE070	HEARTSMART.COM	01-13	174.00
IL952	ILLINOISOUTH TOURISM	01-13	600.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	01-13	2,516.31
RE440	REJIS COMMISSION	01-13	899.26
RO400	ROTELITE OF ST LOUIS INC	01-13	67.36
ST120	STAPLES BUSINESS ADVANTAGE	01-13	245.32
TE175	TECH ELECTRONICS	01-13	95.00
WA300	CAPITAL ONE	01-13	4.90

**TOTAL FINANCE

15,718.31

BUILDING

CI250	CITY OF WATERLOO	01-14	5,062.99
EL075	ELAN FINANCIAL SERVICES	01-14	495.00
KO470	KONE INC.	01-14	310.44
RU200	RUDLOFF PLUMBING & HEATING	01-14	413.00
ST120	STAPLES BUSINESS ADVANTAGE	01-14	201.16
TE175	TECH ELECTRONICS	01-14	47.50

**TOTAL BUILDING

6,530.09

LEGAL

ST025	ST CLAIR, GILBRETH & STEPPIG LLC	01-15	7,039.00
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**TOTAL LEGAL

7,039.00

ZONING/BUILDING INSPECTOR

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-16	219.56
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-16	14.18
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-16	18.62
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-16	4,573.26
CO025	COAST TO COAST EQUIP & SUPPLIES	01-16	157.30
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	231.62
EL075	ELAN FINANCIAL SERVICES	01-16	198.31
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	28.26
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-16	2,752.20
JO200	JOHN DEERE FINANCIAL	01-16	4.47
LA500	LAWSON PRODUCTS, INC.	01-16	62.25
MP500	MPS INDUSTRIES	01-16	24.25
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-16	70.00
WA850	WATERLOO LUMBER COMPANY	01-16	58.56

**TOTAL ZONING/BUILDING INSPECTOR

8,412.84

RECORDS

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-18	7.09
AM122	AMERICAN LEGAL PUBLISHING CORPORA	01-18	191.60
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-18	9.31

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VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
RECORDS			
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-18	1,185.96
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-18	85.28
FI100	FIDELITY SECURITY LIFE INSURANCE	01-18	9.13
RE410	REPUBLIC TIMES LLC	01-18	281.41
**TOTAL RECORDS			1,769.78
POLICE			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	882.52
AM005	AMALGAMATED LIFE INSURANCE COMPANY	01-21	132.94
AX400	AXON ENTERPRISE, INC.	01-21	494.80
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	167.54
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-21	31,881.54
DA015	DAHLEM, ANDREW	01-21	14.67
DA040	D AND D DISTRIBUTING SERVICES, INC	01-21	63.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,630.00
EL075	ELAN FINANCIAL SERVICES	01-21	401.33
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	202.83
FI580	FIRSTSPEAR, LLC	01-21	721.00
HA390	HARRISONVILLE TELEPHONE	01-21	311.63
IR300	IRON CRAFTERS INC	01-21	5.20
JO200	JOHN DEERE FINANCIAL	01-21	169.89
LA500	LAWSON PRODUCTS, INC.	01-21	62.23
LA700	LAUX GRAFIX INC	01-21	870.95
MA375	MAJOR CASE SQUAD OF GREATER ST LOUIS	01-21	250.00
MO425	MONROE COUNTY ELECTRIC COMPANY	01-21	96.80
MO460	MONROE COUNTY GENERAL FUND	01-21	17,083.30
MO755	MOTOROLA SOLUTIONS, INC.	01-21	936.00
MP500	MPS INDUSTRIES	01-21	24.25
NA487	NATIONAL TELEPHONE MESSAGE CORP	01-21	196.77
PR340	JAN'S LITHO SERVICE	01-21	180.00
RE440	REJIS COMMISSION	01-21	1,266.45
SI305	SIEBENBERGER, DALE	01-21	130.02
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-21	70.00
VE250	VERIZON	01-21	105.03
**TOTAL POLICE			58,350.69
SOCIAL SERVICES			
AM005	AMALGAMATED LIFE INSURANCE COMPANY	01-34	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	9.31
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-34	2,286.63
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	137.09
EL075	ELAN FINANCIAL SERVICES	01-34	1,613.80
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
HU235	HUMAN SUPPORT SERVICE	01-34	321.92
IR300	IRON CRAFTERS INC	01-34	7,144.00
LA700	LAUX GRAFIX INC	01-34	91.00
MA340	THE MAIDEZ CENTER	01-34	1,000.00
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	740.09
RE450	RELIABLE SANITATION	01-34	74,583.43
WA300	CAPITAL ONE	01-34	40.32
**TOTAL SOCIAL SERVICES			92,988.81
STREETS & ALLEYS			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	18.00-
AM005	AMALGAMATED LIFE INSURANCE COMPANY	01-41	42.54
BA400	BAXMEYER CONSTRUCTION, INC.	01-41	555,763.88
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	46.54
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-41	7,638.83
CC001	CCP INDUSTRIES	01-41	337.56
CI250	CITY OF WATERLOO	01-41	1,281.07
CL200	CLEAN UNIFORM SERVICES	01-41	87.60
CO250	COLUMBIA QUARRY	01-41	171.81
DA040	D AND D DISTRIBUTING SERVICES, INC	01-41	77.00

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01 GENERAL FUND

STREETS & ALLEYS

DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	368.32
EL075	ELAN FINANCIAL SERVICES	01-41	4.98
ES260	ESSENCE CHEMICAL COMPANY	01-41	311.17
FA150	FABICK TRACTOR	01-41	15.35
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	65.74
FR110	FRANK, JACOB	01-41	50.00
HA390	HARRISONVILLE TELEPHONE	01-41	43.61
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	93,661.79
IN458	INTERSTATE BILLING SERVICE, INC.	01-41	706.00
IR300	IRON CRAFTERS INC	01-41	933.56
JO200	JOHN DEERE FINANCIAL	01-41	1,250.34
LA500	LAWSON PRODUCTS, INC.	01-41	176.57
MA750	MAURER, ERIC	01-41	30.00
MO475	MONROE COUNTY HIGHWAY DEPARTMENT	01-41	5,160.28
MO580	MORBARK, INC.	01-41	6,131.84
MO755	MOTOROLA SOLUTIONS, INC.	01-41	9.00
MP500	MPS INDUSTRIES	01-41	24.25
NU780	NU-WAY CONCRETE FORMS, INC.	01-41	418.44
PO470	POMP'S TIRE SERVICE, INC.	01-41	5,858.06
SN200	SNAP-ON	01-41	100.66
ST120	STAPLES BUSINESS ADVANTAGE	01-41	197.74
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-41	1,077.00
VE310	VERNIER SALES & SERVICE	01-41	427.50
WA850	WATERLOO LUMBER COMPANY	01-41	121.75

**TOTAL STREETS & ALLEYS

682,572.78

01 GENERAL FUND

GRAND TOTAL 874,348.36

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51 WATER FUND

WATER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-11	12.52
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	16.75
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	2,457.86
CO025	COAST TO COAST EQUIP & SUPPLIES	51-11	39.20
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	128.15
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	15.95
GR390	GREAT AMERICA LEASING CORPORATIO	51-11	25.00
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-11	5,884.82
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	2,516.32
RE440	REJIS COMMISSION	51-11	899.26
RO400	ROTOLITE OF ST LOUIS INC	51-11	67.36
ST120	STAPLES BUSINESS ADVANTAGE	51-11	150.54
WA300	CAPITAL ONE	51-11	4.90

**TOTAL WATER ADMINISTRATION

12,218.63

WATER DISTRIBUTION

AL008	ALAN ENVIRONMENTAL PRODUCTS, INC.	51-48	2,081.20
AL125	AL'S AUTOMOTIVE SUPPLY INC.	51-48	358.99
AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-48	13.59
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	18.62
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	3,026.96
BU475	BUSSEN QUARRIES, INC.	51-48	299.21
CI250	CITY OF WATERLOO	51-48	871.35
CO600	CORE & MAIN	51-48	5,507.70
DA040	D AND D DISTRIBUTING SERVICES, IN	51-48	77.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	171.30
EL075	ELAN FINANCIAL SERVICES	51-48	2.49
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
FR110	FRANK, JACOB	51-48	50.00
HA390	HARRISONVILLE TELEPHONE	51-48	129.72
HA740	HAWKINS, INC	51-48	1,495.15
HY600	HYDRO-KINETICS CORPORATION	51-48	2,181.00
IM100	IMCO UTILITY SUPPLY	51-48	1,749.90
IR300	IRON CRAFTERS INC	51-48	5.16
JO200	JOHN DEERE FINANCIAL	51-48	58.49
LA072	LAKE & POND AQUATIC WEED CONTROL	51-48	3,445.00
LA500	LAWSON PRODUCTS, INC.	51-48	176.57
MO755	MOTOROLA SOLUTIONS, INC.	51-48	9.00
MP500	MPS INDUSTRIES	51-48	24.25
NO455	NORTHERN SAFETY CO., INC.	51-48	1,219.79
SN200	SNAP-ON	51-48	100.66
TE240	TEKLAB, INC	51-48	203.50
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	51-48	70.00
UP805	UPS STORE	51-48	83.14

**TOTAL WATER DISTRIBUTION

23,448.68

51 WATER FUND

GRAND TOTAL 35,667.31

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VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
SEWER ADMINISTRATION			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-11	12.53
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-11	16.75
BH200	BHMG SERVICE CORPORATION	52-11	11,814.85
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	2,457.86
CL340	CLINICAL COLLECTION MANAGEMENT	52-11	10.00
CO025	COAST TO COAST EQUIP & SUPPLIES	52-11	39.20
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	128.15
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	15.94
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	52-11	2,516.32
RE440	REJIS COMMISSION	52-11	899.26
RO400	ROTOLITE OF ST LOUIS INC	52-11	67.36
ST120	STAPLES BUSINESS ADVANTAGE	52-11	180.89
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
WA300	CAPITAL ONE	52-11	4.90
**TOTAL SEWER ADMINISTRATION			19,053.01
SEWER TREATMENT PLANT			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-43	21.27
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-43	37.23
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	7,600.22
BU550	BUTLER SUPPLY COMPANY	52-43	56.96
CC001	CCP INDUSTRIES	52-43	81.11
CI250	CITY OF WATERLOO	52-43	14,655.81
DA040	D AND D DISTRIBUTING SERVICES, IN	52-43	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	387.93
EL075	ELAN FINANCIAL SERVICES	52-43	2.49
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	47.20
FL120	FLAGS USA	52-43	1,369.00
HA390	HARRISONVILLE TELEPHONE	52-43	71.45
IR300	IRON CRAFTERS INC	52-43	5.16
JO200	JOHN DEERE FINANCIAL	52-43	4.42
LA072	LAKE & POND AQUATIC WEED CONTROL	52-43	3,445.00
LA500	LAWSON PRODUCTS, INC.	52-43	176.57
MO752	MOTOR, PUMP & SERVICES, LLC	52-43	1,900.00
MO755	MOTOROLA SOLUTIONS, INC.	52-43	9.00
MP500	MPS INDUSTRIES	52-43	24.25
OM350	OMNI SITE	52-43	1,075.29
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	52-43	70.00
**TOTAL SEWER TREATMENT PLANT			31,047.36
SEWER SANITATION SYSTEM			
BU550	BUTLER SUPPLY COMPANY	52-44	33.25
CC001	CCP INDUSTRIES	52-44	470.81
CI250	CITY OF WATERLOO	52-44	5,856.48
DE404	DEGENER, MARK	52-44	100.00
EQ700	EQUIPMENT PRO INC.	52-44	14,165.41
FR110	FRANK, JACOB	52-44	50.00
GR200	W.W. GRAINGER, INC.	52-44	58.59
HE070	HEARTSMART.COM	52-44	174.00
HE320	HENRY, MEISENHEIMER & GENDE, INC.	52-44	241.85
JO200	JOHN DEERE FINANCIAL	52-44	186.10
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	57.26
MP500	MPS INDUSTRIES	52-44	239.75
SN200	SNAP-ON	52-44	100.66
SP158	SPECTRA-TECH, LLC	52-44	29,500.00
US150	USA BLUE BOOK	52-44	1,830.18
**TOTAL SEWER SANITATION SYSTEM			53,064.34

52 SEWER FUND

GRAND TOTAL 103,164.71

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53 ELECTRIC FUND			
ELECTRIC ADMINISTRATION			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-11	12.53
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11N.	17,172.14
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	16.75
BH200	BHMG SERVICE CORPORATION	53-11	1,283.94
BI200	BIRK, TIM	53-11	19.46
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-11	2,457.86
CO025	COAST TO COAST EQUIP & SUPPLIES	53-11	39.19
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	128.17
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	15.93
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	2,516.32
RE440	REJIS COMMISSION	53-11	899.26
RO400	ROTOLITE OF ST LOUIS INC	53-11	67.36
ST120	STAPLES BUSINESS ADVANTAGE	53-11	150.52
WA300	CAPITAL ONE	53-11	4.89
**TOTAL ELECTRIC ADMINISTRATION			24,809.32
ELECTRIC PRODUCTION			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-47	21.27
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	27.92
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-47	6,015.31
CI250	CITY OF WATERLOO	53-47	8,412.29
CL200	CLEAN UNIFORM SERVICES	53-47	611.75
CU615	CULLIGAN/SCHAEFER WATER CENTERS	53-47	407.08
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	299.53
EL075	ELAN FINANCIAL SERVICES	53-47	4.98
FE050	FEDEX	53-47	1,666.50
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	37.87
GR200	W.W. GRAINGER, INC.	53-47	232.11
HA390	HARRISONVILLE TELEPHONE	53-47	89.46
HE070	HEARTSMART.COM	53-47	174.00
IL302	ILLINOIS ENVIRONMENTAL PROT. AGEN	53-47	2,820.00
IN392	INTEGRATED OPENINGS SOLUTIONS, LL	53-47	619.90
JO200	JOHN DEERE FINANCIAL	53-47	69.84
KI326	KING VALVE AND HOSE LLC	53-47	6,577.80
MO755	MOTOROLA SOLUTIONS, INC.	53-47	9.00
QU075	QUALITY RENTAL	53-47	66.28
SO050	SOLAR TURBINES INCORPORATED	53-47	38,235.36
WA300	CAPITAL ONE	53-47	10.80
WA850	WATERLOO LUMBER COMPANY	53-47	344.55
**TOTAL ELECTRIC PRODUCTION			66,753.60
ELECTRIC DISTRIBUTION			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	343.82
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-48	62.63
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	74.46
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-48	13,797.00
BU550	BUTLER SUPPLY COMPANY	53-48	5,881.18
CI250	CITY OF WATERLOO	53-48	1,290.96
DA040	D AND D DISTRIBUTING SERVICES, IN	53-48	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	747.20
EL075	ELAN FINANCIAL SERVICES	53-48	61.95
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	84.20
FL250	FLETCHER-REINHARDT COMPANY	53-48	26,485.92
FR110	FRANK, JACOB	53-48	50.00
HA390	HARRISONVILLE TELEPHONE	53-48	44.15
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	53-48	683.81
IN392	INTEGRATED OPENINGS SOLUTIONS, LL	53-48	619.90
IR300	IRON CRAFTERS INC	53-48	5.16
JO200	JOHN DEERE FINANCIAL	53-48	201.97
LA500	LAWSON PRODUCTS, INC.	53-48	176.57
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	513.03
MO755	MOTOROLA SOLUTIONS, INC.	53-48	9.00
MP500	MPS INDUSTRIES	53-48	24.25
OR200	O'REILLY AUTOMOTIVE, INC.	53-48	46.28

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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION

RE450	RELIABLE SANITATION	53-48	295.00
SN200	SNAP-ON	53-48	100.66
ST120	STAPLES BUSINESS ADVANTAGE	53-48	1,418.82
ST304	ST. LOUIS SAFETY, INC.	53-48	471.90
TA055	TALLMAN EQUIPMENT COMPANY INC.	53-48	106.88
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	53-48	70.00
WA300	CAPITAL ONE	53-48	35.12
WA850	WATERLOO LUMBER COMPANY	53-48	64.34
WE675	WETZEL, RONALD R.	53-48	130.00
WH500	WHOLESALE BATTERIES OF MO, INC.	53-48	128.15
**TOTAL ELECTRIC DISTRIBUTION			54,031.31

53 ELECTRIC FUND

GRAND TOTAL 145,594.23

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VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-11	19.61
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	16.75
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	2,457.86
CO025	COAST TO COAST EQUIP & SUPPLIES	54-11	39.19
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	196.58
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	15.94
GR390	GREAT AMERICA LEASING CORPORATIO	54-11	25.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	2,516.32
RE440	REJIS COMMISSION	54-11	899.26
RO400	ROTOLITE OF ST LOUIS INC	54-11	67.36
ST120	STAPLES BUSINESS ADVANTAGE	54-11	150.52
UT300	UTILITY SAFETY & DESIGN	54-11	870.80
WA300	CAPITAL ONE	54-11	4.89

**TOTAL GAS ADMINISTRATION

7,280.08

GAS DISTRIBUTION

AL008	ALAN ENVIRONMENTAL PRODUCTS, INC.	54-48	2,050.85
AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-48	40.77
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	46.54
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	9,119.49
CI250	CITY OF WATERLOO	54-48	1,166.85
CO429	CONSOLIDATED PIPE & SUPPLY CO. IN	54-48	1,633.10
CO600	CORE & MAIN	54-48	131.28
DA040	D AND D DISTRIBUTING SERVICES, IN	54-48	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	399.66
EL075	ELAN FINANCIAL SERVICES	54-48	618.92
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	61.44
FL250	FLETCHER-REINHARDT COMPANY	54-48	2,500.00
FR100	FRANK, CHRIS	54-48	10.18
FR110	FRANK, JACOB	54-48	50.00
HA390	HARRISONVILLE TELEPHONE	54-48	171.31
IR300	IRON CRAFTERS INC	54-48	5.16
JO200	JOHN DEERE FINANCIAL	54-48	4.42
KG300	KGM	54-48	7,251.36
LA500	LAWSON PRODUCTS, INC.	54-48	176.57
MO755	MOTOROLA SOLUTIONS, INC.	54-48	9.00
MP500	MPS INDUSTRIES	54-48	24.25
NO455	NORTHERN SAFETY CO., INC.	54-48	53.35
PO470	POMP'S TIRE SERVICE, INC.	54-48	906.78
SN200	SNAP-ON	54-48	100.67
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	54-48	409.00
TY200	TYNDALE COMPANY, INC.	54-48	223.45
UT300	UTILITY SAFETY & DESIGN	54-48	3,001.39
VA300	VALENTINE AUTO BODY LLC	54-48	1,004.89
WA300	CAPITAL ONE	54-48	28.44
WA432	WARNING LITES OF SOUTHERN ILLINOIS	54-48C	113.70
WA850	WATERLOO LUMBER COMPANY	54-48	5.96
WE310	WELCOME HOMES CREDIT SERVICES	54-48	20.00

**TOTAL GAS DISTRIBUTION

31,345.78

54 GAS FUND

GRAND TOTAL 38,625.86

GRAND TOTAL FOR ALL FUNDS: 1,197,400.47

TOTAL FOR REGULAR CHECKS: 1,197,400.47

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INTERIM CHECKS - WARRANT #617

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

MO650	MORRISON-TALBOTT LIBRARY	01-00	1,867.69
WA450	WATERLOO MUNICIPAL BAND	01-00	84.51
**TOTAL			1,952.20

LEGISLATIVE			
AT070	AT&T MOBILITY	01-12	274.89
TE310	TEQUILA MEXICAN RESTAURANT	01-12	164.29
**TOTAL LEGISLATIVE			439.18

FINANCE			
AT070	AT&T MOBILITY	01-13	123.82
**TOTAL FINANCE			123.82

BUILDING			
RA120	RAMONA CLEANING SERVICE INC.	01-14	1,795.92
**TOTAL BUILDING			1,795.92

ZONING/BUILDING INSPECTOR			
AT070	AT&T MOBILITY	01-16	64.58
FU200	FUELMAN	01-16	252.82
**TOTAL ZONING/BUILDING INSPECTOR			317.40

POLICE			
AT070	AT&T MOBILITY	01-21	177.08
FU200	FUELMAN	01-21	6,871.33
HU235	HUMAN SUPPORT SERVICE	01-21	1,102.09
MI100	MISCELLANEOUS	01-21	1,102.09
TM100	T-MOBILE	01-21	363.06
**TOTAL POLICE			9,615.65

\$1,102.09 Monroe County Patriots
Badges & Bags Tournament 1/2 proceeds

EMERGENCY MANAGEMENT AGENCY			
AT070	AT&T MOBILITY	01-23	15.64
**TOTAL EMERGENCY MANAGEMENT AGENCY			15.64

SOCIAL SERVICES			
AT070	AT&T MOBILITY	01-34	59.24
DR770	GABRIEL DRUEKE, LLC	01-34	1,421.36
GE390	GENERAL CANDY CO	01-34	396.75
KE165	KEIM, BRADLEY	01-34	1,407.21
MI100	MISCELLANEOUS	01-34	7,809.99
RO162	ROEVER, LILLIAN	01-34	1,274.04
RO402	ROTTLER, LANA	01-34	1,000.00
SV300	SVJ CREATIVE DESIGNS	01-34	10,687.50
WE575	WESTERN EGYPTIAN EOC	01-34	2,500.00
**TOTAL SOCIAL SERVICES			26,556.09

\$7,809.99 Bill & Angie Wirth
Façade Grant - 119 E Mill St

STREETS & ALLEYS			
AT070	AT&T MOBILITY	01-41	38.43
FU200	FUELMAN	01-41	4,010.50
**TOTAL STREETS & ALLEYS			4,048.93

01 GENERAL FUND GRAND TOTAL 44,864.83

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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15 MOTOR FUEL TAX

CH600	CHRIST BROS. PRODUCTS, LLC	15-00	2,420.00
CO250	COLUMBIA QUARRY	15-00	502.47
RO275	ROGERS REDI MIX	15-00	10,587.75
	**TOTAL		13,510.22

15 MOTOR FUEL TAX

GRAND TOTAL 13,510.22

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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36 UTILITY DEPOSIT FUND

ZZ100	CITY OF WATERLOO	36-00	16,500.00
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	**TOTAL		16,500.00
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36 UTILITY DEPOSIT FUND	GRAND TOTAL	16,500.00
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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
51 WATER FUND			
ZZ110	CUSTOMER REFUND	51-00	146.37
	**TOTAL		146.37
WATER DISTRIBUTION			
AT070	AT&T MOBILITY	51-48	52.18
FU200	FUELMAN	51-48	387.94
IL250	ILLINOIS AMERICAN WATER COMPANY	51-48	137,477.42
	**TOTAL WATER DISTRIBUTION		137,917.54
51 WATER FUND		GRAND TOTAL	138,063.91

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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52 SEWER FUND

ZZ110	CUSTOMER REFUND	52-00	146.37
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	**TOTAL		146.37
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SEWER TREATMENT PLANT

AT070	AT&T MOBILITY	52-43	40.07
MI100	MISCELLANEOUS	52-43	20.00

	**TOTAL SEWER TREATMENT PLANT		60.07
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\$20.00 Southern Illinois Wastewater Operators
Jim Straub - Operators Meeting

SEWER SANITATION SYSTEM

FU200	FUELMAN	52-44	1,464.17
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	**TOTAL SEWER SANITATION SYSTEM		1,464.17
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52 SEWER FUND	GRAND TOTAL		1,670.61
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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ZZ110	CUSTOMER REFUND	53-00	505.74
	**TOTAL		505.74
ELECTRIC PRODUCTION			
AT070	AT&T MOBILITY	53-47	31.29
	**TOTAL ELECTRIC PRODUCTION		31.29
ELECTRIC DISTRIBUTION			
AT070	AT&T MOBILITY	53-48	257.87
FU200	FUELMAN	53-48	2,695.96
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	845,253.85
	**TOTAL ELECTRIC DISTRIBUTION		848,207.68
53 ELECTRIC FUND		GRAND TOTAL	848,744.71

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

ZZ110	CUSTOMER REFUND	54-00	146.37
	**TOTAL		146.37

GAS DISTRIBUTION

AT070	AT&T MOBILITY	54-48	52.18
FU200	FUELMAN	54-48	1,310.74
SY300	SYMMETRY ENERGY SOLUTIONS, LLC	54-48	122,885.35
	**TOTAL GAS DISTRIBUTION		124,248.27

54 GAS FUND	GRAND TOTAL	124,394.64
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GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS: 1,187,748.92

GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL 2,385,149.39

GROSS PAYROLL
August-22

<u>FINANCE</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TOTAL</u>
BIRK	\$11,826.08	\$0.00	\$11,826.08
DEUTCH	\$4,873.74	\$0.00	\$4,873.74
FELDMEIER	\$4,782.40	\$0.00	\$4,782.40
HANNER	\$2,969.60	\$0.00	\$2,969.60
HOFFMANN	\$4,913.60	\$0.00	\$4,913.60
KENNEDY	\$9,607.09	\$0.00	\$9,607.09
KLOPMAYER	\$4,782.41	\$0.00	\$4,782.41
KREBEL	\$6,573.55	\$0.00	\$6,573.55
KUJAWA	\$4,913.60	\$0.00	\$4,913.60
PACE	\$4,913.60	\$0.00	\$4,913.60
RUCKS	\$5,006.82	\$0.00	\$5,006.82
SCHWARZE	\$4,782.40	\$0.00	\$4,782.40
YEARIAN	\$4,615.38	\$0.00	\$4,615.38
BUELTEMANN	\$1,036.75	\$0.00	\$1,036.75
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$75,597.02	\$0.00	\$75,597.02
<u>ELECTRIC</u>			
GUEBERT	\$4,372.80	\$122.99	\$4,495.79
HOFFMANN	\$7,022.35	\$63.08	\$7,085.43
LAWRENCE	\$7,190.55	\$0.00	\$7,190.55
MAAG	\$6,728.00	\$63.08	\$6,791.08
MERTZ	\$4,372.80	\$122.99	\$4,495.79
PHILLIPS	\$7,484.90	\$441.53	\$7,926.43
SCHMITZ	\$7,840.64	\$205.56	\$8,046.20
STEPIG	\$7,308.80	\$68.52	\$7,377.32
WERNER	\$7,484.90	\$252.30	\$7,737.20
LUECKING	\$6,737.56	\$0.00	\$6,737.56
MOORE, C	\$7,844.11	\$0.00	\$7,844.11
RONGEY	\$6,819.12	\$0.00	\$6,819.12
DILL	\$1,833.00	\$0.00	\$1,833.00
	\$83,039.53	\$1,340.05	\$84,379.58
<u>GAS:</u>			
BISHOP	\$2,060.16	\$0.00	\$2,060.16
FRANK	\$7,036.34	\$0.00	\$7,036.34
GLESSNER	\$6,135.32	\$0.00	\$6,135.32
RAMSEY	\$6,812.32	\$112.92	\$6,925.24
RONGEY, ALEX	\$3,089.60	\$159.31	\$3,248.91
SCHLEMMER	\$6,873.80	\$616.48	\$7,490.28
	\$0.00	\$0.00	\$0.00
	\$32,007.54	\$888.71	\$32,896.25
<u>POLICE:</u>			
BENDA	\$6,012.72	\$751.59	\$6,764.31
BRAUN	\$6,012.72	\$1,449.50	\$7,462.22
BRAYE	\$6,012.72	\$858.96	\$6,871.68
DAHLEM	\$6,012.72	\$885.80	\$6,898.52
DAWS	\$6,516.72	\$1,396.44	\$7,913.16
HADDICK	\$6,516.72	\$2,356.49	\$8,873.21
INGRAM	\$6,012.72	\$1,436.07	\$7,448.79
LUKE	\$7,616.18	\$0.00	\$7,616.18
MIDKIFF	\$6,516.72	\$2,094.67	\$8,611.39
MORAVEC	\$6,012.72	\$2,630.57	\$8,643.29
PITTMAN	\$5,117.97	\$0.00	\$5,117.97
PROSISE	\$8,530.12	\$0.00	\$8,530.12
PRUETT	\$5,762.40	\$874.65	\$6,637.05
SALAMA	\$5,762.40	\$0.00	\$5,762.40
SCHRECKENBERG, KEVIN	\$5,762.40	\$1,800.75	\$7,563.15
SIEBENBERGER	\$6,012.72	\$671.06	\$6,683.78
VOELKER	\$4,782.40	\$0.00	\$4,782.40
WIEGAND	\$6,312.73	\$1,959.50	\$8,272.23
ZABER	\$6,816.72	\$0.00	\$6,816.72
MEISTER	\$726.00	\$0.00	\$726.00
FLORAKE	\$0.00	\$0.00	\$0.00
GREEN	\$0.00	\$0.00	\$0.00

JOHNS	\$0.00	\$0.00	\$0.00
OLSZEWSKI	\$0.00	\$0.00	\$0.00

SEWER:	\$112,815.80	\$18,414.46	\$137,994.57
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SEWER			
DAVIS, JEFFREY	\$3,412.80	\$0.00	\$3,412.80
DEGENER	\$7,293.44	\$110.01	\$7,403.45
POLACEK			
STRAUB, J	\$7,930.16	\$121.38	\$8,051.54
	\$7,930.16	\$121.38	\$18,867.79

STREET:

DOERR	\$5,713.60	\$0.00	\$5,713.60
DUGAN	\$6,086.14	\$0.00	\$6,086.14
HERMANN	\$5,785.02	0.00	5785.02
MAURER	\$6,775.20	\$0.00	\$6,775.20
WASHAUSEN	\$6,183.61	\$0.00	\$6,183.61
WHELAN	\$5,713.60	\$0.00	\$5,713.60
HORN	\$0.00	\$0.00	\$0.00
VAN VEGHEE	\$1,872.00	\$0.00	\$1,872.00
WETZLER	\$392.00		
	\$36,257.17	\$0.00	\$36,257.17

WATER:

GOFF	\$6,871.44	\$578.40	\$7,449.84
MILLER	\$6,439.52	115.68	6555.20
	\$13,310.96	\$694.08	\$14,005.04

ELECTED OFFICIALS

BUETTNER, K	\$1,344.79
BUETTNER, M	\$1,394.79
CHILDERS	\$1,518.64
DARTER	\$1,394.79
HELLER	\$1,429.79
HOPKINS	\$1,379.79
NOTHEISEN	\$1,344.79
PAPENBERG	\$759.78
ROW	\$1,359.79
SMITH	\$2,126.40
TRANHAM	\$1,429.79
TOTAL:	\$15,483.14

E.S.D.A.

HOFFMANN	\$150.00
SCOTT	\$330.00
Total:	\$480.00

PLANNING COMMISSION

RAU
FREDERICK
GAITSCH
HICKS
LUTZ
PITTMANN
VOELKER

ZONING BOARD

BOOTHMAN
GIBBS
GOESSLING
HAGENOW
HARTMAN
LOERCH
POETTKER

August 5, 2022	\$214,602.79
August 19, 2022	\$213,736.09
August 20, 2022	\$1,222.32

\$ 429,561.20

8/1/2022

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$225,208.72	\$22,518.20	\$247,726.92
51-Water	\$28,026.00	\$4,350.54	\$32,376.54
52-Sewer	\$40,921.22	\$6,311.50	\$47,232.72
53-Electric	\$95,096.37	\$14,479.45	\$109,575.82
54-Gas	\$40,308.89	\$6,210.52	\$46,519.41
	\$429,561.20	\$53,870.21	
Total Payroll Cost:			<u>\$483,431.41</u>

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CITY OF WATERLOO
INVOICE HISTORY REPORT
Wednesday August 31,2022

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G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310			Professional Services			
	08/31/22	54309	VERVOCITY INTERACTIVE	29865388	WEBSITE FEE	139.00
					** TOTAL **	\$139.00
01-15-5330			Legal			
	08/31/22	54291	ST CLAIR, GILBRETH & STEPPIG LLC	5402	JUL ATTORNEY FEES	7,039.00
					** TOTAL **	\$7,039.00
01-16-5310			Professional Services			
	08/31/22	54241	HENRY, MEISENHEIMER & GENDE, INC.	6592.035-116	NATALIE ESTATES	244.38
	08/31/22	54241	HENRY, MEISENHEIMER & GENDE, INC.	6592.045-104	REMLOK PHASE IV	1,760.31
	08/31/22	54241	HENRY, MEISENHEIMER & GENDE, INC.	6592.047-103	SILVERCREEK CROSS	747.51
					** TOTAL **	\$2,752.20
01-18-5310			Professional Services			
	08/31/22	54196	AMERICAN LEGAL PUBLISHING CORPORATION	18575	JULY 5-10 EDITING	176.00
	08/31/22	54196	AMERICAN LEGAL PUBLISHING CORPORATION	18630	JULY EDITING	15.60
					** TOTAL **	\$191.60
51-11-5310			Professional Services			
	08/31/22	54241	HENRY, MEISENHEIMER & GENDE, INC.	WLO23GEN-102	WATER PLANT	5,884.82
					** TOTAL **	\$5,884.82
52-11-5310			Professional Services			
	08/31/22	54201	BHMG SERVICE CORPORATION	S00163-102	SEWER GENERAL SVC	11,814.85
	08/31/22	54211	CLINICAL COLLECTION MANAGEMENT	200722	DAVIS-NEW DRIVER	10.00
	08/31/22	54300	TESTING ANALYSIS CONTROL	12096	JULY SERVICES	864.00
					** TOTAL **	\$12,688.85
53-11-5310			Professional Services			
	08/31/22	54198	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	E00163-102	GENERAL/EPA REPOR	2,239.64
	08/31/22	54198	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	E00163-103	GENERAL SVCS	14,932.50
	08/31/22	54201	BHMG SERVICE CORPORATION	S00163-102	GENERAL SERVICES	1,283.94
					** TOTAL **	\$18,456.08
54-11-5310			Professional Services			

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CITY OF WATERLOO
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G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	08/31/22	54305	UTILITY SAFETY & DESIGN	IN20223234	RETAINER	175.00
	08/31/22	54305	UTILITY SAFETY & DESIGN	IN20223579	PWR PLANT EXPANSI	695.80
					** TOTAL **	\$870.80
					** GRAND TOTAL **	\$48,022.35

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Estimated Travel Expenses for the
2022 IML Convention.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09-01-22

Submitted by: _____
Alderman Jim Trantham

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

CITY OF WATERLOO
ESTIMATED TRAVEL EXPENSE FORM

NAME OF OFFICER OR EMPLOYEE: James Trantham

TITLE/POSITION OF OFFICER OR EMPLOYEE: Alderman

NAME AND DATE OF ACTIVITY/EVENT: IML Convention 09-15/18-22

DESCRIPTION OF THE PURPOSE OF THE EXPENSE: _____

Attendance at the IML Convention - training.

EXPENSES (ESTIMATED COSTS)

Registration Fee: \$310 Mileage: \$385

Meals: \$460 Airfare: n/a

Hotel/Lodging: \$993 Parking: \$75

Other Transportation (bus, train, taxi, shuttle, etc.): \$50

Total: \$2,273

EMPLOYEE'S/OFFICER'S SIGNATURE James Trantham / tk

DATE: 09-02-22

MAYOR/SUPERVISOR/
FINANCE CHAIRMAN SIGNATURE: _____

DATE: 09-06-22

REIMBURSEMENT OF EXPENSES (ACTUAL COSTS WITH RECEIPTS)

Attach Travel Expense Voucher – Yellow Form

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 6, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Purchase for the Production and
Installation of Signage for the "Waterloo Heritage Wall" from Summit Sign +
Graphics at a cost of \$19,166.76 to be paid from Gambling Proceeds.
3. Relief or action to be requested:
Approval
4. Submittal date: August 30, 2022

Submitted by:
Sarah Deutch

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



330 Southport
Columbia, IL 62236
(618) 281-2639

INVOICE

INV-979

summitsign-stl.com

Payment Terms: Net 30

DESCRIPTION: Heritage Wall

Bill To: City of Waterloo
330 Southport
Waterloo, IL 62298
US

Pickup At: Summit Sign & Graphics
330 Southport
Columbia, IL 62236
US

Ordered By: Sarah Deutch
Email: sdeutch@waterloo.il.us
Cell Phone: (161) 893-9860

Salesperson: House Main Location

PRODUCTS	QTY	UNIT PRICE	TAXABLE	TOTALS
1. Heritage Wall	1	\$11,100.00	\$11,100.00	\$11,100.00
1.1 Architectural Signage - Architectural Signage				
Text: Exterior Dimensional Letters; 1/2" Acrylic, Painted Brushed Aluminum				
"City of Waterloo Heritage Wall"				
Overall: 9" x 228.5"				
Exterior Aluminum Panels; Painted with Direct Print Applied (QTY 12)				
*Varying Sizes Install Dimensional Letters and Plaques (varying depths)				
2. Architectural Signage Installation	1	\$2,650.00	\$0.00	\$2,650.00
2.1 Installation - Dimensional Letters and Plaques (varying depths)				
Text: Install Dimensional Letters and Plaques (varying depths)				
3. Wall Graphic	1	\$1,440.00	\$1,440.00	\$1,440.00
3.1 Contour Cut Vinyl Graphics - Exterior Grade Vinyl Material Kiss cut for rough surface application				
4. Vinyl Graphic Installation	1	\$1,800.00	\$0.00	\$1,800.00
4.1 Installation -				
5. Creative	1	\$960.00	\$960.00	\$960.00
5.1 Architectural Signage - Design, Concepts and Production files. Also includes layouts of graphics/history information provided				

Payment terms: All credit card orders over \$3,00.00 are subject to a 3% credit card processing fee.

Unpaid invoices will be subject to a interest charge at the rate of 0.75% per month(annual rate 9%) when 60 days past due

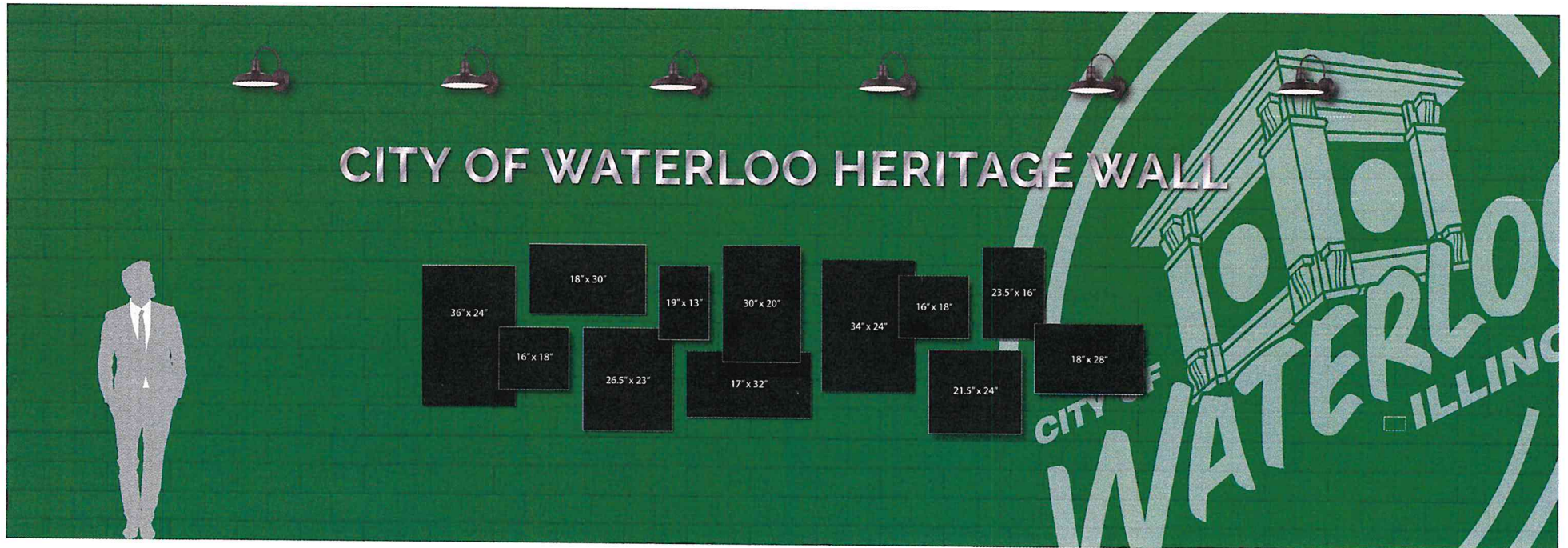
Balance due in full upon project completion. Net 30.

All signage is property of Summit Sign & Graphics until paid in full.

Subtotal:	\$17,950.00
Taxable Amount:	\$13,500.00
Taxes:	\$1,216.76
Total:	\$19,166.76
Amount Paid:	\$0.00
Deposit Required:	\$9,583.38

We appreciate the opportunity to work with you and thank you for your valued business!

Creative - Dependable - Solutions Driven



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 6, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Actuarial Assumptions recommended for the Police
Pension Actuary Study by Foster and Foster Actuaries and Consultants.

3. Relief or action to be requested:
Approval

4. Submittal date: 8/31/22

Submitted by:
Clyde Heller, Finance Committee Chairman

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

As you may know, the Consolidated Pension Board had an experience study completed, and most of these assumptions were approved in a meeting on March 11th. The only outstanding assumption that the Consolidated Board is working on is related to the interest rate. Below is a summary of your current assumptions and our recommendations in light of the release of that study.

	Current	Recommendation	Comments
Interest	6.50%	No Change	The IPOPIF has not yet settled on a rate. We would recommend maintaining the rate at this point. It is in the range of reasonable outcomes based on models that we have used.
Payroll Growth	0.00%	No Change	The IPOPIF experience study will be implementing a rate of 3.00% in the statutory valuation. Since you are already at 0.00%, this is a healthy place to be for the long term success of funding the plan. We recommend no change.
Inflation	2.50%	No Change	Latest study supports maintaining 2.50%
Salary	IDOI 2017 Schedule	Update to table from the latest study	The latest study slightly modified this table, and we would recommend moving to these results since you are currently using the old experience study rates.
Mortality	PubS-2010 Projected 5 years	Update to tables from the latest study	New base mortality rates are generally higher than current tables, but projection is generational vs. only 5 years. These factors offset one another, so the change is pretty minor. We would expect minimal valuation impact.
Other Demographic	IDOI 2017 Schedule	Update to tables from the latest study	Most changes were very minor, and this just keeps you up to date on your assumptions.
Other Assumptions	80% married; males 3 years older than females	No Change	New study matches the old study on this assumption.

Here is a copy of the latest study:

<https://www.ipopif.org/Resources/afdd3e8c-edf2-456d-ba58-67db652027a6/March%204,%202022,%20Actuarial%20Experience%20Study.pdf>

Heidi Andorfer, FSA, EA, MAAA

Consulting Actuary



184 Shuman Boulevard, Suite 305
Naperville, IL 60563

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 6, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on One (1) Year Commitment at the Builder Level of
\$10,000.00 to the Monroe County, Illinois Economic Development Corporation.

3. Relief or action to be requested:
Approval

4. Submittal date: 8/31/22

Submitted by:
Clyde Heller, Finance Committee Chairman

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Monroe County IL Economic Development Corp

100 S Main Street
Waterloo, IL 62298

Invoice

Date	Invoice #
8/3/2022	06232029

Bill To
City of Waterloo 100 W 4th Street Waterloo, IL 62298

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Annual Membership	10,000.00	10,000.00
		Total	\$10,000.00

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Solicitation Request from the Waterloo
Lions Club for their Annual "Candy Days" Fundraiser to be CHANGED from
October 14th and 15th to Friday, October 21, 2022 and Saturday, October 22, 2022,
at the Intersections of Main / Mill, and Rogers / Hamacher.

3. Relief or action to be requested:
Approval.

4. Submittal date: 08-22-22

Submitted by:
Luanne Ragland, Waterloo Lions Club

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

WATERLOO LIONS CLUB



P O BOX 254
WATERLOO IL 62298

August 22, 2022

Tammy Kujawa
City Hall
100 W 4th St
Waterloo, IL 62298

Tammy Kujawa:

Once again it is that time of the year which the Waterloo Lions Club would like to schedule their annual Candy Days fundraiser on October 21 and 22, 2022. We would like to request permission to collect as follows:

Intersection of Main & Mill – Friday, October 21 from 7:00 am – 9:00 am,
Friday, October 21 from 4:00 pm – 6:00 pm, and
Saturday, October 22 from 9:00 am – 2:00 pm

Intersection of Rogers & Hamacher – Friday, October 21 from 4:00 pm – 6:00 pm and
Saturday, October 22 from 9:00 am – 2:00 pm

This fundraiser is sponsored by the Lions of Illinois Foundation. The proceeds are used for the under-privileged who are hearing impaired or those having vision problems.

We are requesting a solicitation permit for this fundraiser to canvass all businesses and in the city of Waterloo. Also, I will send a new copy of the certificate of liability insurance after September 1st. Each year it expires September 1st.
Thank you.

Sincerely yours,

A handwritten signature in cursive script that reads 'Luanne Ragland'.

Lion Luanne Ragland &
Lion Ken Jackson, co-chairpersons
Waterloo Lions Club

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on a Solicitation Request from the Monroe County
Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill
and Rogers/Hamacher on Friday, October 14, 2022 from 4 pm to 8 pm and on
Saturday, October 15, 2022 from 8 am to noon.

3. Relief or action to be requested:
Approval.

4. Submittal date: 08-30-22

Submitted by: _____
Derek Reichert, Monroe County Shriner's

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Tammy Kujawa

From: Derek Reichert
Sent: Tuesday, August 30, 2022 12:15 PM
To: Tammy Kujawa
Subject: Re: Monroe County Shriner's

Tammy,

The Monroe County Shriners would like to officially request to hold our annual Paper Sales benefiting Shriners Hospital for Children on Friday October 14th and Saturday October 15th. We would like to be at the corners of Main/Mill and Rogers/Hamacher. On Friday we will be there from 4 pm to 8 pm and on Saturday Morning from 8am to Noon. Please let me know if you have any questions. We understand that there is a Color Run on the 15th. We will stay out of their way.

Thanks,

Derek Reichert
MCSC

P.S. Thank you for all your help!

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

September 06, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Special Event Permit Application from the SS Peter and Paul Catholic School for a Queen of Hearts Raffle to be held at Outsiders Bar, Inc. every Tuesday at 7:00 p.m., from September 06, 2022 through September 11, 2023 unless a winner is drawn before that time.

3. Relief or action to be requested:

Approval.

4. Submittal date: 08-22-22

Submitted by:

Kerry Brinkmann, SS Peter & Paul Catholic School

Lori Matzenbacher, SS Peter & Paul Catholic School

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to

RLH

Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Queen of Hearts
Location of Event: Outsider
2. Set-Up Date / Time: 1/1 : DATE TIME
Clean-Up Date / Time: 1/1 : DATE TIME
3. Event Beginning Date / Time: 9/16/22 : DATE TIME
Event Ending Date / Time: 9/11/23 : DATE TIME
4. Organization Name: SS. Peter's Paul Catholic School
Mailing Address: 217 W. 3rd Street Waterloo, IL 62298
Street City State Zip
Phone Number: 618-939-7217 Email Address: lmatzenbauer@sppswaterloo.com
Not For Profit Status: Yes ☒ No ☐ ID # 37-067-3537501C
5. Person in Charge of Event: Kerry Brinkmann
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: Kbrinkmann@spps waterloo.com
6. Secondary Contact Person: Lori Matzenbauer
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: lmatzenbauer@spps waterloo.com

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	This is a Queen of Hearts Raffle to benefit SPPCS. The drawings will be held @ Outskirts on Tuesday evening at 7:00pm. Tickets will be sold for \$11.00 each. The event could have the potential to run for 8 weeks.		
B. Number of People Expected:			
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input type="checkbox"/>		
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
• If yes, <u>Proof of Liability Insurance must include inflatables.</u>			
E. Liquor License information for beer sales (hours of sale and license number):			
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):			

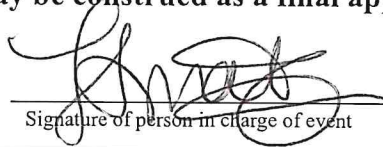
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event

11-03-21
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/> / Electric Department <input type="checkbox"/>		

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Special Event Permit Application from
the SS Peter and Paul Catholic School PTO for their Pumpkin Run 5K, 10K & ½
Mile Fun Run to be held on Saturday, October 08, 2022 from 6:00 a.m. to 9:30 a.m.
to include a possible police presence at busy intersections if necessary.

3. Relief or action to be requested:
Approval.

4. Submittal date: 08-29-22

Submitted by: _____
Sarah Birkner, SPPCS PTO

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

- Event Name / Type: Pumpkin Fest 5K/10K/1/2 mile Fun Run
Location of Event: 217 W 3rd St.
- Set-Up
Date / Time: 10/8/2022 12:00 am
DATE TIME
Clean-Up
Date / Time: 10/8/2022 9:30 am
DATE TIME
- Event Beginning
Date / Time: 10/8/22 6:45 am
DATE TIME
Event Ending
Date / Time: 10/8/22 9:30 am
DATE TIME
- Organization Name: SDPCS PTO
Mailing Address: 217 W 3rd St Waterloo IL 62298
Street City State Zip
Phone Number: 939-7217 Email Address: sppcsptoc@gmail.com
Not For Profit Status: Yes ☒ No ☐ ID # 37-0673537
- Person in Charge of Event: Sarah Birkner
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____
- Secondary Contact Person: Danielle Harbaugh
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event: <u>5K Course around Waterloo, 10K racers</u> <u>will do the 5K course twice, 1/2 mile Fun Run down the</u> <u>school block/street + back</u>	
B. Number of People Expected: <u>150-200</u>	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.	
E. Liquor License information for beer sales (hours of sale and license number):	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): <u>police at intersections</u>	

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

Shah Berkner
Signature of person in charge of event

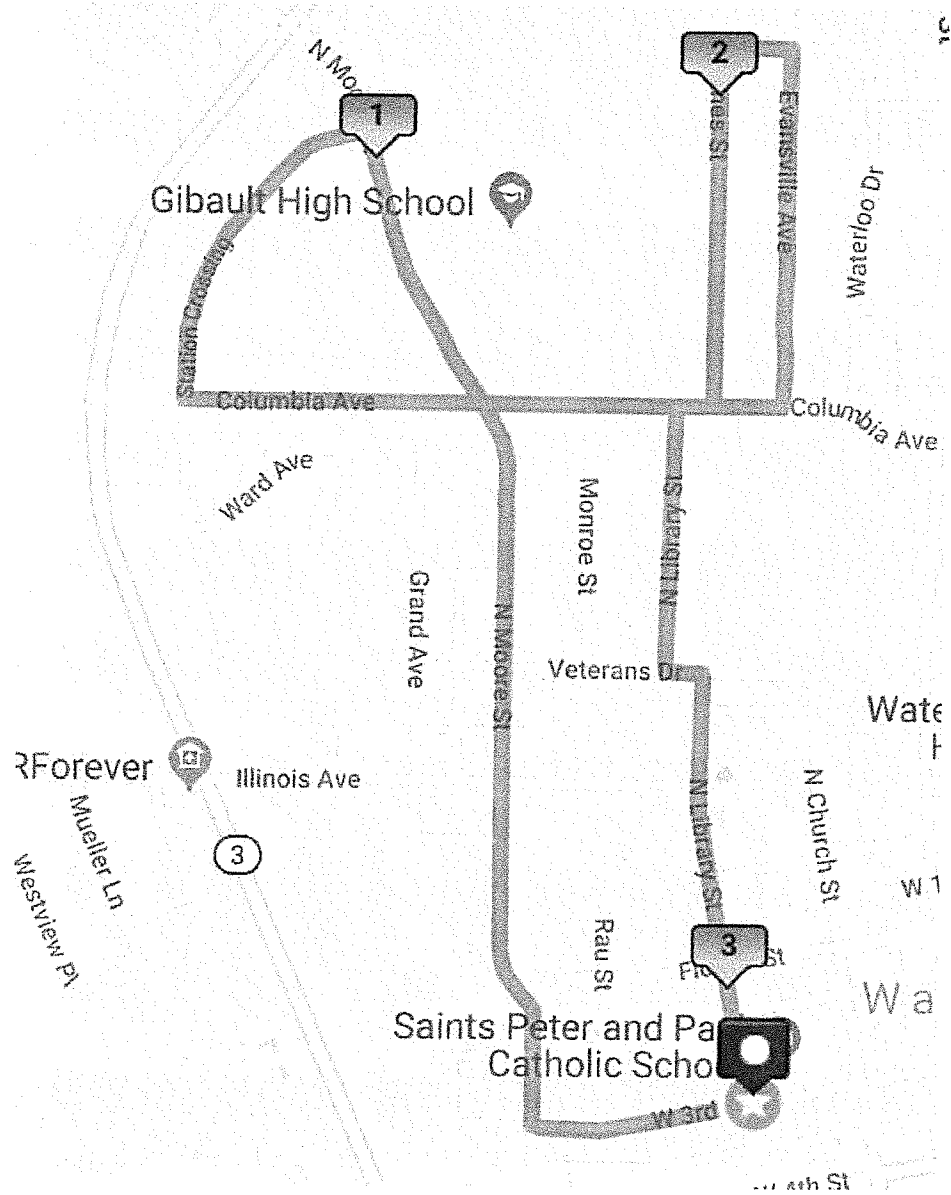
8/29/22
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Special Event Permit Application from
Crafted in the Loo for Explore Waterloo Witches Night Out to be held on Thursday,
October 20, 2022 from 4 p.m. to 9 p.m. with the closure of parking spaces in front
of the store located at 111 N. Main Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 08-19-22

Submitted by: _____
Summer Jackson, Crafted in the Loo

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Explore Waterloo Witches Night Out

Location of Event: Crafted in the Loo Parking Spots - 111 N Main St. Waterloo, IL 62298

2. Set-Up

Date / Time: 10/20/2022 3pm
DATE TIME

Clean-Up

Date / Time: 10/20/2022 9:30pm
DATE TIME

3. Event Beginning

Date / Time: 10/20/2022 4pm
DATE TIME

Event Ending

Date / Time: 10/20/2022 9pm
DATE TIME

4. Organization Name: Crafted in the Loo

Mailing Address: 111 N Main St Waterloo, IL 62298

Street

City

State

Zip

Phone Number: _____

Email Address: summer@craftedintheloo.com

Not For Profit Status: Yes _____ No N ID # _____

5. Person in

Charge of Event: Summer Jackson

Mailing Address: _____

Street

City

State

Zip

Cell Phone Number: _____

Email Address: summer@craftedintheloo.com

6. Secondary

Contact Person: Nicki Stephens

Mailing Address: _____

Street

City

State

Zip

Cell Phone Number: _____

Email Address: nicki@craftedintheloo.com

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	
Coffee truck - 22' will be here.	
We will have our overflow of customers from the store able to mingle in a safe, blocked off area with the coffee.	
B. Number of People Expected: last year was huge, its a moving event so no clue, I think I had at least 150 heads last year.	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N • If yes, <u>Proof of Liability Insurance must include inflatables.</u>	
E. Liquor License information for beer sales (hours of sale and license number): N/A	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): None	


Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____ Insurance Policy on File

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event

8/19/2022

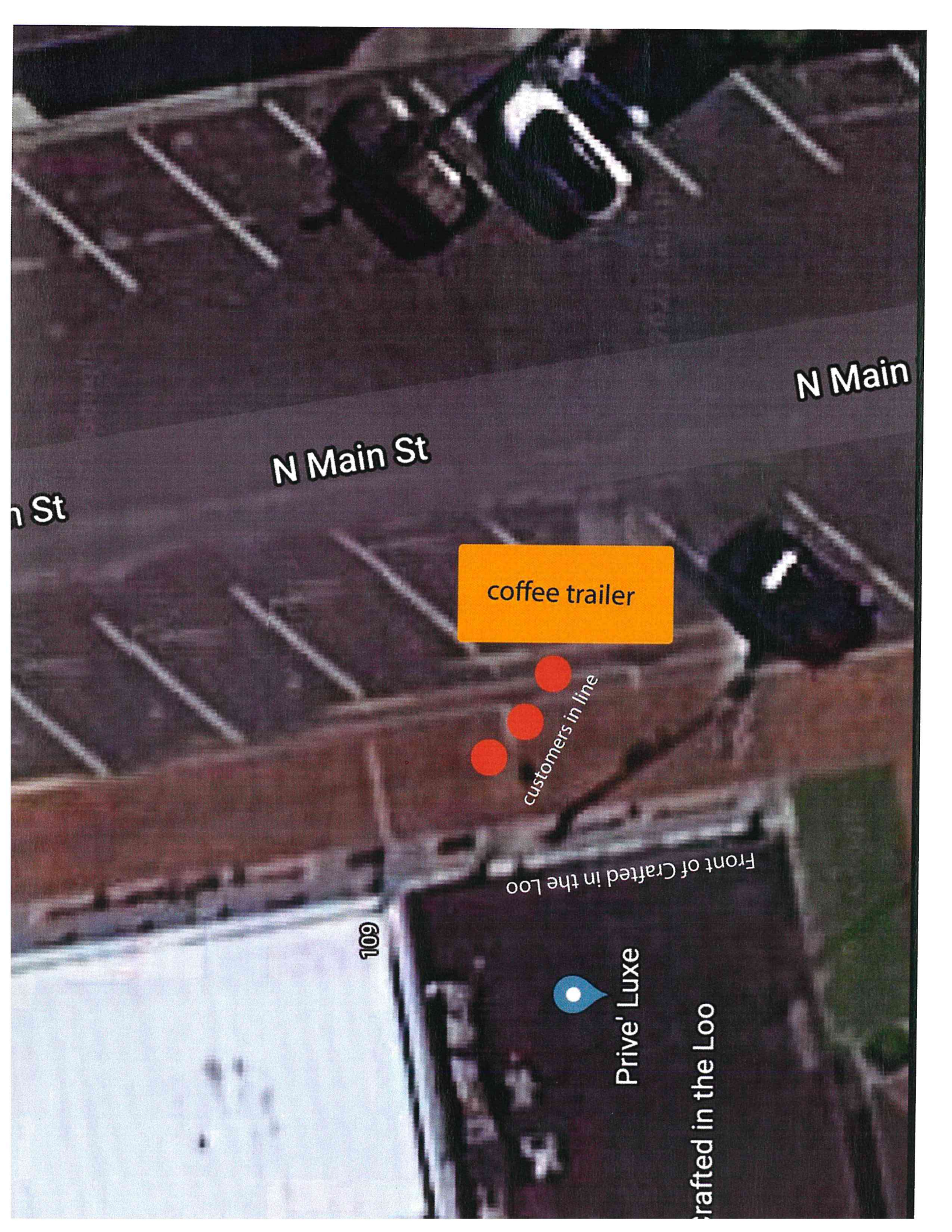
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐



N Main

N Main St

coffee trailer

customers in line

Front of Crafted in the Loo

109

Prive' Luxe

crafted in the Loo

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

September 06, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Special Event Permit Application from the City of Waterloo and other Organizations for the Annual Trunk or Treat to be held on Monday, October 31, 2022 from 5:30 p.m. to 7:30 p.m., to include the Closure of Main Street between Third Street and Mill Street.

3. Relief or action to be requested:

Approval.

4. Submittal date: 08-30-22

Submitted by:

Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on

Matter referred to

ILH

Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Trunk or Treat

Location of Event: Downtown Waterloo

2. Set-Up

Date / Time: 10/31/2022 5pm
DATE TIME

Clean-Up

Date / Time: 10/31/2022 8pm
DATE TIME

3. Event Beginning

Date / Time: 10/31/2022 5:30pm
DATE TIME

Event Ending

Date / Time: 10/31/2022 7:30pm
DATE TIME

4. Organization Name: City of Waterloo and other organizations

Mailing Address: 100 West Fourth St. Waterloo IL 62298
Street City State Zip

Phone Number: 618-939-8600 Email Address: sdeutch@waterloo.il.us

Not For Profit Status: Yes ☐ No ☒ ID # _____

5. Person in

Charge of Event: Mayor Tom Smith

Mailing Address: 100 West Fourth St Waterloo IL 62298
Street City State Zip

Cell Phone Number: _____ Email Address: mayorsmith@waterloo.il.us

6. Secondary

Contact Person: Sarah Deutch

Mailing Address: 100 West Fourth St Waterloo IL 62298
Street City State Zip

Cell Phone Number: _____ Email Address: sdeutch@waterloo.il.us

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	
Annual trick or treating event. Anyone who wants to participate can park along Main St and hand out goodies to trick-or-treaters. Main St from Third to Mill will need to be closed from 5pm-9pm.	
B. Number of People Expected: 1,000	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.	
E. Liquor License information for beer sales (hours of sale and license number): NA	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system): Street Dept. and Police to help close street. Electric for those that would like to plug in lights and popcorn machine.	

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event

8/30/2022
Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of the Improvement Plans and Signing of
the IEPA Permits for Natalie Estates, Phase 2.

3. Relief or action to be requested:
Approval of Plans and Signing of Permits.

4. Submittal date: 08-30-22

Submitted by: _____
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

THOMAS G. SMITH, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600 ext. 212

Memorandum

To: Mayor Smith & City Council
From: Nathan Krebel
Date: 9/02/2022
Re: Natalie Estates Phase 2 Improvement Plans

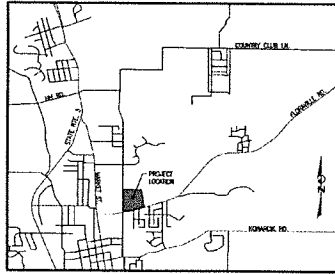
The owners/developers, J&M Development, LLC has submitted Natalie Estates phase 2 improvement plans for approval. This is a 21 lot extension off of existing Hayden Drive and will complete Natalie Estates development. The streets in phase 2 will be asphalt to match phase 1 and the minimum aggregate base will be 5" subbase of CA-4 and 5" of Type A or B aggregate for a total of 10" (per city construction details) unless the soils investigation report calls for a greater depth of aggregate. All storm sewer pipe material will be concrete as required after Natalie Estates phase 1.

Public Works met on September 1 to discuss and approve the proposed improvements (storm and sanitary sewer, water, electric, gas, streets, and easements). HMG reviewed and approve the plans and the developer has paid the improvement fees. I recommend the approval of Natalie Estates phase 2 improvement plans.

Respectfully,

A handwritten signature in black ink that reads "Nathan Krebel". The signature is written in a cursive style and is positioned above a horizontal line.

Nathan Krebel
Zoning/Subdivision Administrator



UTILITIES

WATER: CITY OF WATERLOO 618-939-8600
SEWER: CITY OF WATERLOO 618-939-8600
GAS & ELECTRIC: CITY OF WATERLOO 618-939-8600
TELEPHONE: WATSONVILLE TELEPHONE COMPANY 618-939-8600
CABLE TV: CHARTER CABLE 1-800-892-0123
JULIE:

IMPROVEMENT PLANS FOR NATALIE ESTATES - PHASE 2

PART OF TAX LOTS 3-A AND 3-B OF U.S. SURVEY 720, CLAIM 516, IN TOWNSHIP 2 SOUTH, RANGE 9 WEST OF THE 3RD PRINCIPAL MERIDIAN, MONROE COUNTY, ILLINOIS, AS SHOWN AT PAGE 122 OF THE SURVEYOR'S OFFICIAL PLAT RECORD "A" IN THE RECORDER'S OFFICE OF MONROE COUNTY, ILLINOIS

DESIGNER & ENGINEER

THOUVENOT, WADE & MOERCHEN, INC.
4940 OLD COLLINSVILLE ROAD
SWANSEA, ILLINOIS 62226
CONTACT: WENDY WALLER
618-939-4488

DRAWN/SUBMITTER

J. B. M. DEVELOPMENT, LLC
4001 STATE Rte. 153
SUITE 107
SMITHTON, IL 62205

LEGEND

EXISTING MANHOLE	EXISTING CABLE RESS	EXISTING STORM CULVERT
EXISTING STOP SIGN	EXISTING TELEPHONE RISER	EXISTING OVERHEAD ELECTRIC
EXISTING STOP SIGN	EXISTING TELEPHONE MANHOLE	EXISTING GAS MAIN
EXISTING GAS VALVE	EXISTING POWER POLE	EXISTING WATER MAIN
EXISTING GAS SIGN	PROPOSED SANITARY MANHOLE	EXISTING RIGHT-OF-WAY LINE
EXISTING FIRE HYDRANT	PROPOSED AREA INLET	EXISTING PROPERTY LINE
EXISTING WATER VALVE	PROPOSED CURB INLET	PROPOSED WATER MAIN
EXISTING CURB INLET	PROPOSED JUNCTION BOX	PROPOSED SANITARY SEWER
EXISTING GATE INLET	PROPOSED WATER VALVE	PROPOSED STORM SEWER
EXISTING STORM MANHOLE	PROPOSED FIRE HYDRANT	PROPOSED EASEMENT LINE
		PROPOSED BUILDING SET-BACK
		PROPOSED RIGHT-OF-WAY LINE
		PROPOSED LOT LINE
		PROPOSED BOUNDARY LINE
		PROPOSED SIDEWALK
		TREE LINE

INDEX OF SHEETS

- COVER SHEET
- GENERAL CONSTRUCTION NOTES
- EXISTING TOPOGRAPHY
- SITE PLAN
- PLAN AND PROFILE-HAYDEN DRIVE
- PLAN AND PROFILE-HAYDEN DRIVE
- INTERSECTION DETAILS AND ADA ACCESSIBILITY SPOT GRADING PLAN
- STORM SEWER PLAN
- STORM SEWER PROFILES
- SANITARY SEWER PLAN
- SANITARY SEWER PROFILES
- WATERMAIN PLAN
- GRADING AND EROSION CONTROL PLAN
- PAVEMENT DETAILS
- STORM SEWER DETAILS
- SANITARY SEWER DETAILS
- WATERMAIN DETAILS
- EROSION DETAILS

CIVIL SITE ENGINEERING NOTES

GENERAL NOTES:

PRIOR TO COMMENCEMENT OF ANY WORK, THE CONTRACTOR SHALL REVIEW ALL PLANS, SPECIFICATIONS, AND THE PROJECT SITE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTICING THE OWNER AND THE ENGINEER AND PROVIDING THE PLANS OF ANY DISCREPANCIES THAT MAY REQUIRE MODIFICATION TO THESE PLANS OR OF ANY FIELD CORRECTIONS.

SHOULD IT APPEAR THAT THE WORK TO BE PERFORMED ON ANY WATER RESERVE SUBJECT IS NOT SUFFICIENTLY DETAILED OR EXPLAINED ON THESE PLANS, THE CONTRACTOR SHALL CONSULT THE ENGINEER FOR SUCH FURTHER EXPLANATION AS MAY BE NECESSARY.

THESE PLANS AND SPECIFICATIONS ARE SUBJECT TO MODIFICATIONS DURING CONSTRUCTION WHEN CONSTRUCTIVE DEVELOPMENT THAT WOULD NOT IMPROVE DURING THE DESIGN AND PREPARATION OF THE PLANS AND SPECIFICATIONS. ALL MODIFICATIONS MUST BE APPROVED BY ALL PLANNING AGENCIES HAVING JURISDICTION OVER THIS PROJECT PRIOR TO CONSTRUCTION AND/OR IMPLEMENTATION OF ANY PROPOSED CHANGES.

IN THE EVENT OF ANY DISCREPANCY BETWEEN ANY DRAWINGS AND THE SPECIFICATIONS, THE SPECIFICATIONS SHALL BE TAKEN AS CORRECT.

THE CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR SHALL BE RESPONSIBLE TO ASSURE, SCALE AND COMPUTE RESPONSIBILITY FOR PROJECT (SITE) CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS RESPONSIBILITY SHALL BE MADE TO FIRST CONSTRUCTION AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE CONTRACTOR FURTHER AGREES TO OBTAIN NECESSARY AND HOLD THE OWNER AND DESIGN PROFESSIONAL, INDEPENDENT OF ANY AND ALL LIABILITY, RISK OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT.

THIS INC. SHALL NOT BE RESPONSIBLE FOR OR HAVE CONTROL OVER CONSTRUCTION METHODS, MATERIALS, TECHNIQUES, SEQUENCES OR PROCEDURES IN CONNECTION WITH THE WORK.

ALL WORKMANSHIP, EQUIPMENT, MATERIALS AND TESTING SHALL CONFORM TO THE PORTLAND MUNICIPAL, COUNTY, STATE, AND FEDERAL, AGENCIES AND AGENCIES HAVING JURISDICTION OVER THIS PROJECT. IN ADDITION, ALL WORKMANSHIP, EQUIPMENT, MATERIALS AND TESTING SHALL CONFORM TO THE RESPECTIVE CITY, COUNTY, STATE, AND FEDERAL, AGENCIES, ALL CITY, COUNTY, STATE, AND FEDERAL, AGENCIES, AND PRODUCTS SHALL BE OF THE LATEST MANUFACTURE AND COMPLY WITH THE LATEST UP TO DATE SPECIFICATIONS AS THE TIME OF ISSUING OF THE PROJECT.

CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR OBTAINING AND INSTALLING ANY AND ALL DUTY, MANHOLE, MANHOLE, SIGN, FLAGMAN, STOPPING, POLICE, AND/OR OTHER FACILITIES AS MAY BE REQUIRED BY THE AGENCIES HAVING JURISDICTION OVER THIS PROJECT TO PROTECT THE GENERAL PUBLIC. SIGNAGE AND PROTECTIVE DEVICES SHALL CONFORM TO THE SIGNAGE OF THE AGENCIES HAVING JURISDICTION OVER THIS PROJECT AND THE CONTRACTOR SHALL HAVE THE RESPONSIBILITY OF NOTIFYING THE STATE AND LOCAL POLICE, CONSTRUCTION SERVICES, MEDICAL, RESCUE, SERVICES, AND FIRE DEPARTMENTS OF ANY PROPOSED DUTY, MANHOLE, SIGN, FLAGMAN, STOPPING, POLICE, AND/OR OTHER FACILITIES INCLUDING BUT NOT LIMITED TO THE SIGNAGE, WHEN THE CONSTRUCTION WORK, CURB STOP, ROAD, FIRE OR POLICE (CALL) BOXES, TRAFFIC CONTROL SIGNALS, OR OTHER UTILITY CONTROLS SHALL BE UNDERTAKEN AND ACCESSIBLE DURING THE CONSTRUCTION PERIOD.

WHERE SECTION OR SUBSECTION SURVEY MONUMENTS ARE ENCOUNTERED, THE CONTRACTOR SHALL PROTECT AND CAREFULLY PRESERVE ALL PROPERTY MARKERS AND MONUMENTS WITH THE OWNER AND AUTHORIZED SURVEYOR OR AGENT, HAVE MEASUREMENTS OR COORDINATE REFERENCED THEIR LOCATION.

ALL NOTES FOR REMEDIAL SHALL BE ISSUED BY THE CONTRACTOR IN COMPLIANCE WITH ALL LOCAL, STATE AND FEDERAL REGULATIONS.

IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REMAIN FROM THE SITE ANY AND ALL MATERIALS AND DEBRIS WHICH RESULT FROM HIS CONSTRUCTION OPERATIONS AT NO ADDITIONAL CHARGE TO THE OWNER.

IMPROVEMENT PLANS SUBMITTED INCLUDE THE DUTY, MANHOLE, SIGN, FLAGMAN, STOPPING, POLICE, AND/OR OTHER FACILITIES TO BE COMPLETED IN TWO PHASES.

UTILITY NOTES:

THE TYPE, SIZE AND LOCATION OF UTILITIES AS SHOWN ON THE PLANS AND SPECIFICATIONS HAVE BEEN DETERMINED BY REVIEW OF AVAILABLE EXISTING "AS-BUILT" OR "RECORD" DRAWINGS, FIELD SURVEY OF JULY, 2021, MONROE COUNTY, ILLINOIS, IN FIELD SURVEY OF MONROE COUNTY SURFACE UTILITY DEPARTMENT. THE OWNER AND ENGINEER HAVE NOT UNDERTAKEN SURVEY OR USE-SURVEY EMPLOYMENT INVESTIGATION TO CONFIRM OR VERIFY THE LOCATION OF UTILITIES ON THE PROVIDED SITE. THEREFORE, ALL UTILITY LOCATIONS, SIZE, AND FUNCTION MUST BE CONFIRMED APPROPRIATE AND THE CONTRACTOR MUST VERIFY ALL UTILITIES IN THE FIELD.

THE CONTRACTOR AND OWNER FURTHER DO NOT WARRANT THAT ALL UTILITIES HAVE BEEN IDENTIFIED ON THE PLANS. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONDUCTING JULY, 2021, AND/OR THE PORTLAND UTILITY FIELD SURVEY OF ALL UTILITIES ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION OPERATIONS. IF THE CONTRACTOR IDENTIFIES THAT SUBSTANTIAL DISCREPANCY EXISTS BETWEEN FIELD SURVEYED UTILITIES AND THOSE PLANS WHICH WOULD SIGNIFICANTLY AFFECT THE FUNCTION, COST, OR PERFORMANCE OF THE PROJECT, THE CONTRACTOR SHALL IMMEDIATELY CONTACT THE ENGINEER FOR CLARIFICATION AND PROJECT STOP CONSTRUCTION.

ANY RELIANCE ON PUBLIC OR PRIVATE UTILITIES SHALL BE UNDERTAKEN IN ACCORDANCE WITH ALL REQUIREMENTS OF THE UTILITY COMPANY AND WITH REGARD TO THE REQUIRED FEES, SIGNALS, PERMITS, NECESSARY WORKING CONDITIONS, ETC. OF THE UTILITY COMPANY. THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES AND AGENCIES A MINIMUM OF FORTY-EIGHT (48) HOURS PRIOR TO COMMENCEMENT OF WORK TO ALLOW THE UTILITIES TO MARK THEIR LINES OR TO ALLOW THE FURTHER ADVISORY TIME TO COORDINATE THEIR DUTY, MATERIALS, AND EQUIPMENT TO CONDUIT PROTECTION.

THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ANY AND ALL DAMAGE TO EXISTING STRUCTURES, MANHOLE UTILITIES DURING CONSTRUCTION. THE CONTRACTOR SHALL CONTACT THE APPROPRIATE UTILITY OR AGENCIES TO PROPERLY REMEDY ANY DAMAGE TO EXISTING STRUCTURES IN THE COURSE OF THE WORK.

ALL ADJACENT UNDERGROUND STRUCTURES ENCOUNTERED SHALL BE REMOVED TO ADEQUATE DEPTH TO ALLOW UNDERGROUND UTILITIES TO CROSS.

ALL PROPOSED ELECTRIC TRANSFORMERS AND STRUCTURES SHALL BE INSTALLED BY OTHERS.

UTILITIES AND APPURTENANCES TO REMAIN IN THEIR PRESENT LOCATION SHALL BE ADJUSTED TO GRADE. CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PROTECT EXISTING UTILITIES.

GENERAL SPECIFICATIONS:

ALL WORK, INSTALLATION, PROTECTIVE MATERIALS AND RECORDS ASSOCIATED WITH THIS PROJECT SHALL CONFORM TO THE FOLLOWING STANDARDS:

1. STANDARD SPECIFICATIONS FOR WATER AND SEWER WORK CONSTRUCTION IN ILLINOIS, 19TH EDITION

2. ILLINOIS RECOMMENDED STANDARDS FOR SLURRY WALLS, 19TH EDITION

3. STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, AS PUBLISHED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION, ADOPTED APRIL 1, 2016, AND THE SUPPLEMENTARY SPECIFICATIONS AND RECORDING SPECIAL PROVISIONS ADOPTED APRIL 1, 2016.

4. STANDARD SPECIFICATIONS FOR SOIL EROSION AND SEDIMENT CONTROL, 19TH EDITION, AS PUBLISHED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION

5. ILLINOIS PAVEMENTING CODE, PART ONE, LATEST PAVING CODE

6. ILLINOIS JOINT MANUAL, 19TH EDITION AS PUBLISHED BY THE ILLINOIS EPA

7. UNITED STATES ARMY CORPS OF ENGINEERS, 11TH EDITION, AND THE ILLINOIS EPA

8. ALL UNDERGROUND, LATER, REPAIRS, AND STANDARDS OF ALL PERSONS AUTHORIZED HAVE JURISDICTION OVER THE WORK ASSOCIATED WITH THE PROJECT.

IF ANY DISCREPANCIES, DISCREPANCIES, OR CONFLICTS ARE DISCOVERED BETWEEN THE AGENCIES, STANDARDS, SPECIFICATIONS, OR LAWS BY CONTRACTING AGENCIES, AND/OR THEIR PLANS AND SPECIFICATIONS, THE MOST STRINGENT STANDARD, SPECIFICATION, OR LAWS SHALL BE BINDING AND APPLICABLE TO THIS PROJECT.

ONLY THOSE IMPROVEMENTS SHOWN ON THE DRAWINGS SHALL BE USED FOR DETERMINATION OF LOCATION AND SIZE OF PROPOSED IMPROVEMENTS. DO NOT SCALE DRAWINGS. IF ANY DISCREPANCIES ARE DISCOVERED ON THE PLANS OR BETWEEN THE PLANS AND THE SPECIFICATIONS, THE CONTRACTOR SHALL NOTIFY THE ENGINEER AND OBTAIN CLARIFICATION OF THE INTENT FROM THE ENGINEER PRIOR TO CONSTRUCTION OR IMPLEMENTATION OF PROPOSED IMPROVEMENTS.

ALL WORK, MATERIALS, AND INSTALLATION SHALL NOT BE DEEMED SATISFACTORY UNTIL SUCH TIME AS ALL APPROVALS ARE OBTAINED FROM THE MUNICIPALITY OR CITY HAVING JURISDICTION OVER THE PROJECT.

THE CONTRACTOR SHALL PROCEED AT HIS OWN RISK IN PERFORMING ANY WORK PRIOR TO VERIFYING OR RECEIVING ALL NECESSARY PERMITS FOR THE WORK TO BE DONE.

TITLE INFORMATION:

IF IT IS NOT INDICATED THAT THESE PLANS CONTAIN COMPLETE INFORMATION REGARDING EASEMENTS, REPAIRS, IMPROVEMENTS, RIGHTS-OF-WAY, EROSION, LIFE, EROSION, AND OTHER DISCREPANCIES, FOR COMPLETE INFORMATION, A TITLE ENGINEER OR CLARIFICATION FOR TITLE INSURANCE SHOULD BE OBTAINED AND SUBMITTED TO THE ENGINEER.

ISSUED FOR REVIEW & APPROVAL: AUGUST 15, 2022.



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

ILLINOIS SWANSEA
WATERLOO
EDWARDSVILLE
PEORIA

MISSOURI ST. CHARLES
ST. LOUIS

TENNESSEE NASHVILLE

THOUVENOT, WADE
& MOERCHEN, INC.

OWANSEA OFFICE
4940 OLD COLLINSVILLE ROAD
SWANSEA, ILLINOIS
62226

(618) 939-4488
WWW.TWM-INC.COM

PROF. LICENSE: NUMBER:
E. PROF. DESIGN FIRM 154-001220
E. PROF. ENGR. CORP. 52-000319
E. PROF. STR. ENGR. CORP. 04-000002
E. PROF. LAND SURV. CORP. 048-000020
MD PROF. ENGR. CORP. 001520
MD LAND SURVEYING CORP. 000340
IN 1997 ENGR. FIRM 8074

SEA*



SEA
DATE SIGNED
LICENSE EXPIRATION

ISSUED FOR REVIEW
01/02/2020

REV	DATE	DESCRIPTION
△		
△		
△		
△		
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DRAWING BY: LEM
DESIGNED BY: MAM
CHECKED BY: MAM
APPROVED BY: MAM
PROJECT NO: D011609100

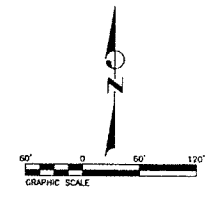
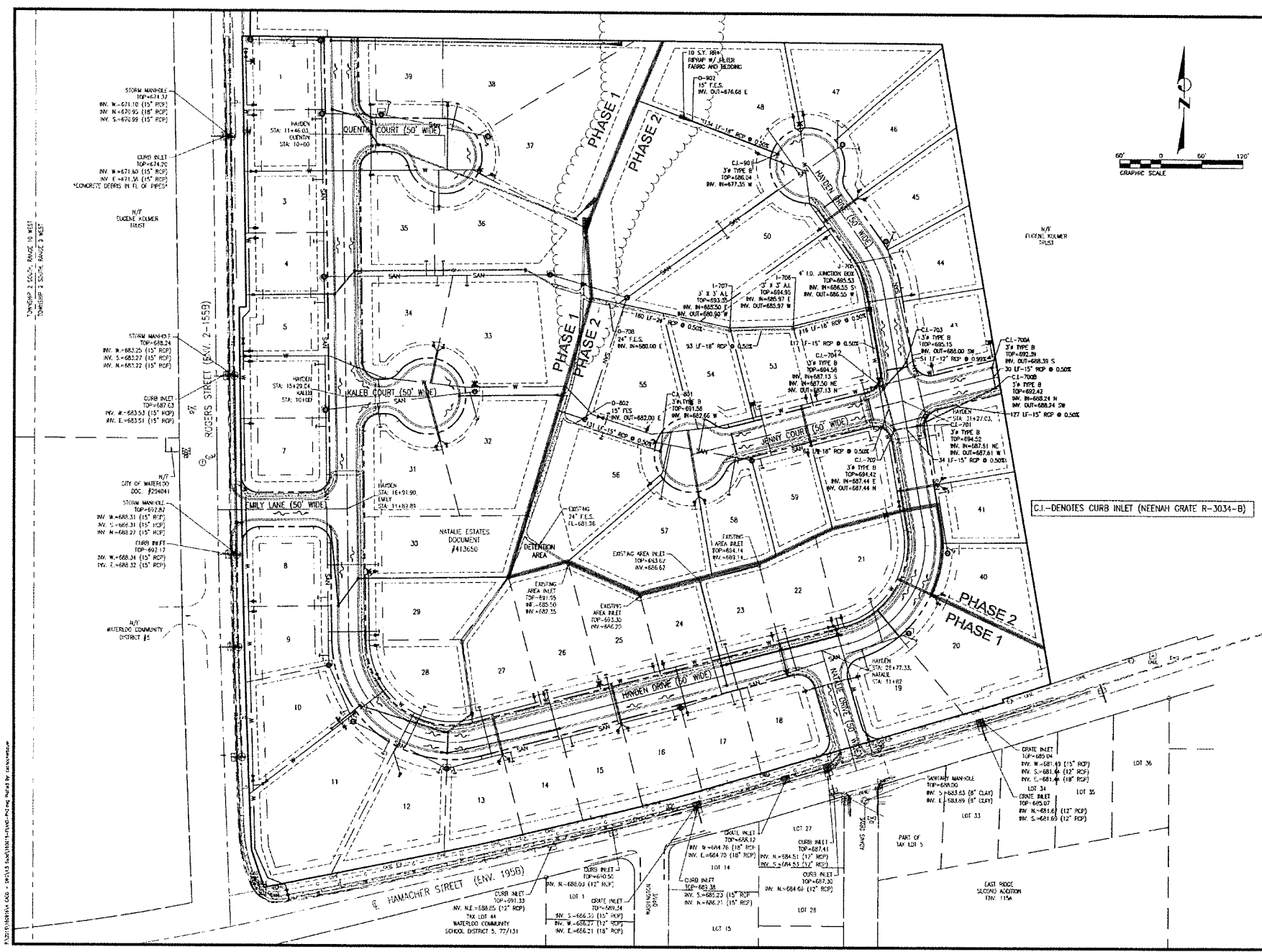
PROJECT:

NATALIE ESTATES - PHASE 2
CITY OF WATERLOO
MONROE COUNTY
ILLINOIS

TITLE:

COVER SHEET

1 OF 18



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

ILLINOIS SWANSEA WATERLOO
EDWARDSVILLE
PEORIA

MISSOURI ST. CHARLES
ST. LOUIS

TENNESSEE NASHVILLE

**THOUVENOT, WADE
& MOERCHEN, INC.**

SWANSEA OFFICE
4040 OLD COLLINSVILLE ROAD
SWANSEA, ILLINOIS
62226
(618) 624-4488
WWW.TWM-INC.COM

PROF. LICENSE	NUMBER
L. PROF. DESIGN FIRM	194-001200
L. PROF. ENGR. CORP.	02-000309
L. PROF. STR. ENGR. CORP.	81-006502
L. PROF. LAND SURV. CORP.	048-000029
L. PROF. LAND SURV. CORP.	000024
L. PROF. LAND SURV. CORP.	000346
IN. PROF. ENGR. FIRM	6874

SEAL:

SIGNATURE: _____
DATE SIGNED: _____
LICENSE EXPIRATION: _____

REV	DATE	DESCRIPTION
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△		
△		
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DRAWN BY: _____ LEAM

CHECKED BY: _____ MJM

APPROVED BY: _____

PROJECT NO: D011609158

PROJECT:

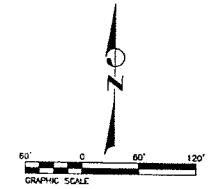
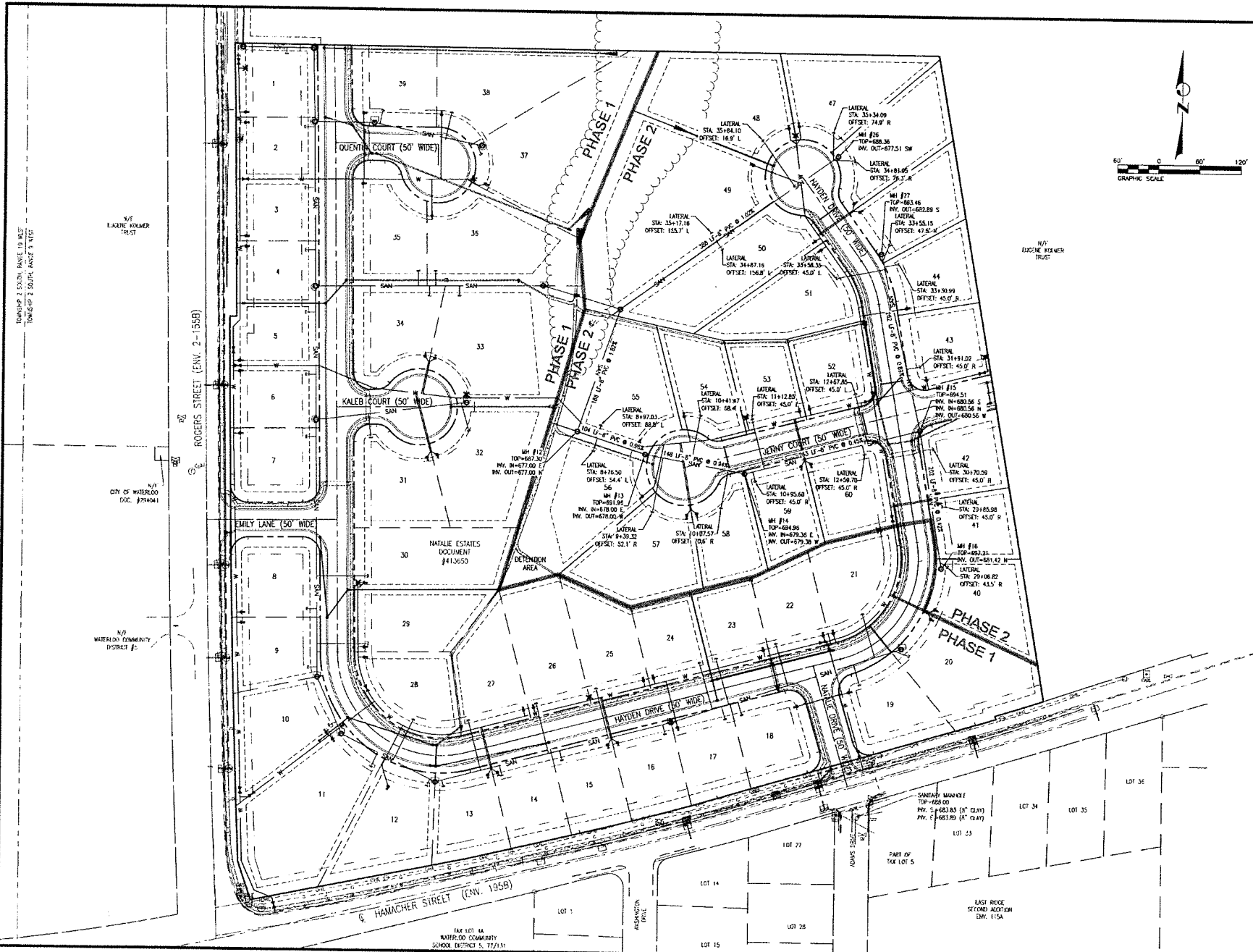
NATALIE ESTATES - PHASE 2
CITY OF WATERLOO
MONROE COUNTY
ILLINOIS

TITLE:

STORM SEWER PLAN

8 OF 18

POSTED BY: TWM, INC. - 4040 OLD COLLINSVILLE ROAD, SWANSEA, ILLINOIS 62226



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

ILLINOIS SWANSEA
WATERLOO
EDWARDSVILLE
PEORIA
MISSOURI ST. CHARLES
ST. LOUIS
TENNESSEE NASHVILLE

**THOUVENOT, WADE
& MOERCHEN, INC.**

SWANSEA OFFICE
4940 OLD COLLINSVILLE ROAD
SWANSEA, ILLINOIS
62226
(618) 624-4488
WWW.TWM-INC.COM

PROF. LICENSE	NUMBER
1. PROF. DESIGN FIRM	164-00125
2. PROF. ENGR. CORP.	62-030370
3. PROF. SURV. CORP.	31-005050
4. PROF. LAND SURV. CORP.	040-200002
MD. LAND SURV. CORP.	761524
MD. LAND SURV. CORP.	000346
TX. PROF. ENGR. 1548	8974

SIGNATURE

DATE SIGNED:
LICENSE EXPIRATION:

ISSUED FOR REVIEW
01/10/2020

REV	DATE	DESCRIPTION
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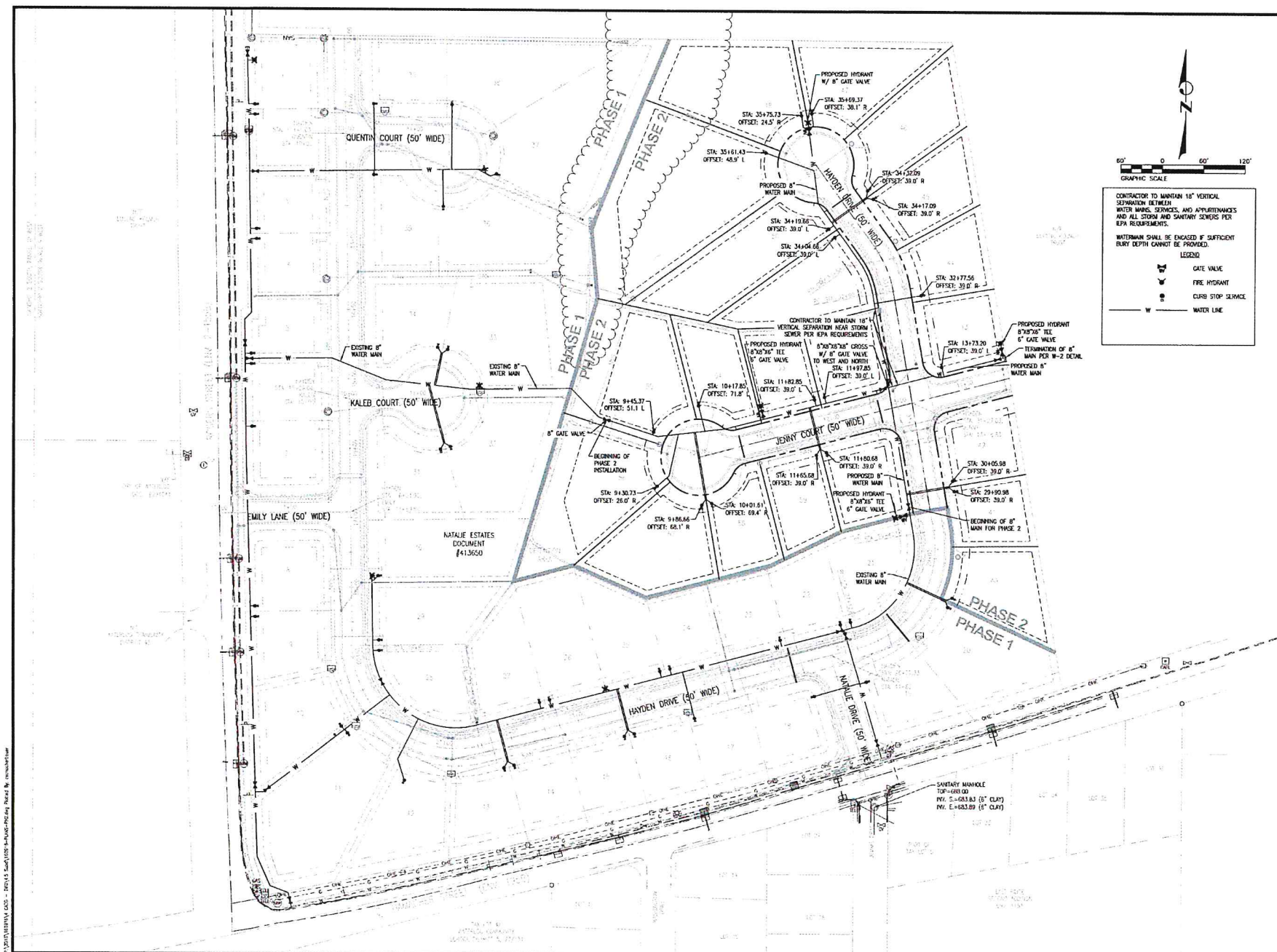
DRAWN BY: LEM
DESIGNED BY: MJM
CHECKED BY: MJM
APPROVED BY: MJM
PROJECT NO.: D011009163

PROJECT

NATALIE ESTATES - PHASE 2
CITY OF WATERLOO
MONROE COUNTY
ILLINOIS

TITLE

NATALIE ESTATES - PHASE 2



**CONSULTING ENGINEERING
GEOSPATIAL SERVICES**

ILLINOIS | SWANSEA
WATERLOO
EDWARDSVILLE
PEORIA

MISSOURI | ST. CHARLES
ST. LOUIS

TENNESSEE | NASHVILLE

**THOUVENOT, WADE
& MOERCHEN, INC.**

SWANSEA OFFICE
4940 OLD COLLINSVILLE ROAD
SWANSEA, ILLINOIS
62226
(618) 624-4480
WWW.TWM-INC.COM

PROF. LICENSE NUMBER
ILL. PROF. ENGR. FIRM 154-00120
ILL. PROF. ENGR. CORP. 62-05270
ILL. PROF. SITE ENGR. CORP. 61-68022
ILL. PROF. LAND SURV. CORP. 048-00069
MO. PROF. ENGR. CORP. 00158
IND. LAND SURVEYING CORP. 02346
TN. PROF. ENGR. FIRM 8974

SEAL

SIGNATURE: _____
DATE SIGNED: _____
LICENSE EXPIRATION: _____

ISSUED FOR REVIEW
01/08/2020

REV	DATE	DESCRIPTION
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△		
△		

DRAWN BY: _____ LEM
DESIGNED BY: _____ MUM
CHECKED BY: _____ MUM
APPROVED BY: _____ MUM
PROJECT NO. D011609168

PROJECT

NATALIE ESTATES - PHASE 2
CITY OF WATERLOO
MONROE COUNTY
ILLINOIS

TITLE

WATERMAIN PLAN

12 OF 18

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on a Petition for a Special Use Permit to allow a Multi-Family Residence to be located above a new commercial building in a B-3 Zoning District, as permitted by 40-2-3(B), at 231 West Mill Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 08-30-22

Submitted by: _____
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

THOMAS G. SMITH, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600 ext. 212

Memorandum

To: Mayor Smith & City Council

From: Nathan Krebel

Date: 9/02/2022

Re: Special Use Permit – Multi-Family Residence Located Above The First Floor of a Commercial Building

Phillip & Angela Kelley is requesting approval from City Council to allow three apartments to be located above a new commercial building which will be located at 231 West Mill Street in a B-3 Zoned District. This requires a Special Use Permit where the Planning Commission and Zoning Board of Appeals gave favorable recommendations. The proposed plans for an apartment above a commercial use meets Zoning Requirements therefore I recommend approval of the Special Use Permit.

Respectfully,

A handwritten signature in cursive script that reads "Nathan Krebel".

Nathan Krebel

Zoning/Subdivision Administrator



QUADRANT
design

architects & planners

135 S. Main Street
Waterloo, Illinois 62298
618.939.0606

Quadrant Design, Inc.

128 W. Main Street
Sparta, Illinois 62286
618.443.4012

www.quadrantdesign.com

July 27, 2022 rev

Nathan Krebel, Zoning Administrator
City of Waterloo
100 W. Fourth Street
Waterloo, Illinois 62298

re: Special Use Requests – Waterloo Zoning Ordinance
231 W. Mill Street, Waterloo

Mr. Krebel:

I am writing this letter on behalf of Phillip and Angela Kelley, owners of 231 W Mill Street, the site of an inactive car wash in order to explain plans for redevelopment of the site as currently contemplated. Mr. and Mrs. Kelley live immediately west of the site, across Library Street, at 301 W. Mill Street.

The northeast corner of Mill and Library Streets will be developed as a two-story structure with commercial space on the ground floor. This building is currently contemplated as 3,000 to 3,500 square feet with storefronts on both Mill and Library Streets. Site slopes may require further plan adjustments as we create an ADA compliant retail or office environment.

The second floor of this building is intended to contain three apartments. That use is the subject of the first special use request: Approval of multi-family dwellings above the first floor in a B3 District.

Fire sprinklers will be provided in this mixed-use building as required by the 2012 IBC building code adopted by Waterloo.

The north end of the site faces Flower Street and Library Street and is generally residential in nature compared to the commercial face along Mill Street. As a result, the Kelleys seek to develop three or four single family townhouses facing Library and / or Flower Streets. These townhouses are the subject of their second special use request: Approval of residences in a B3 District. Under the 2012 IBC, these will be created as "multiple single-family residences".

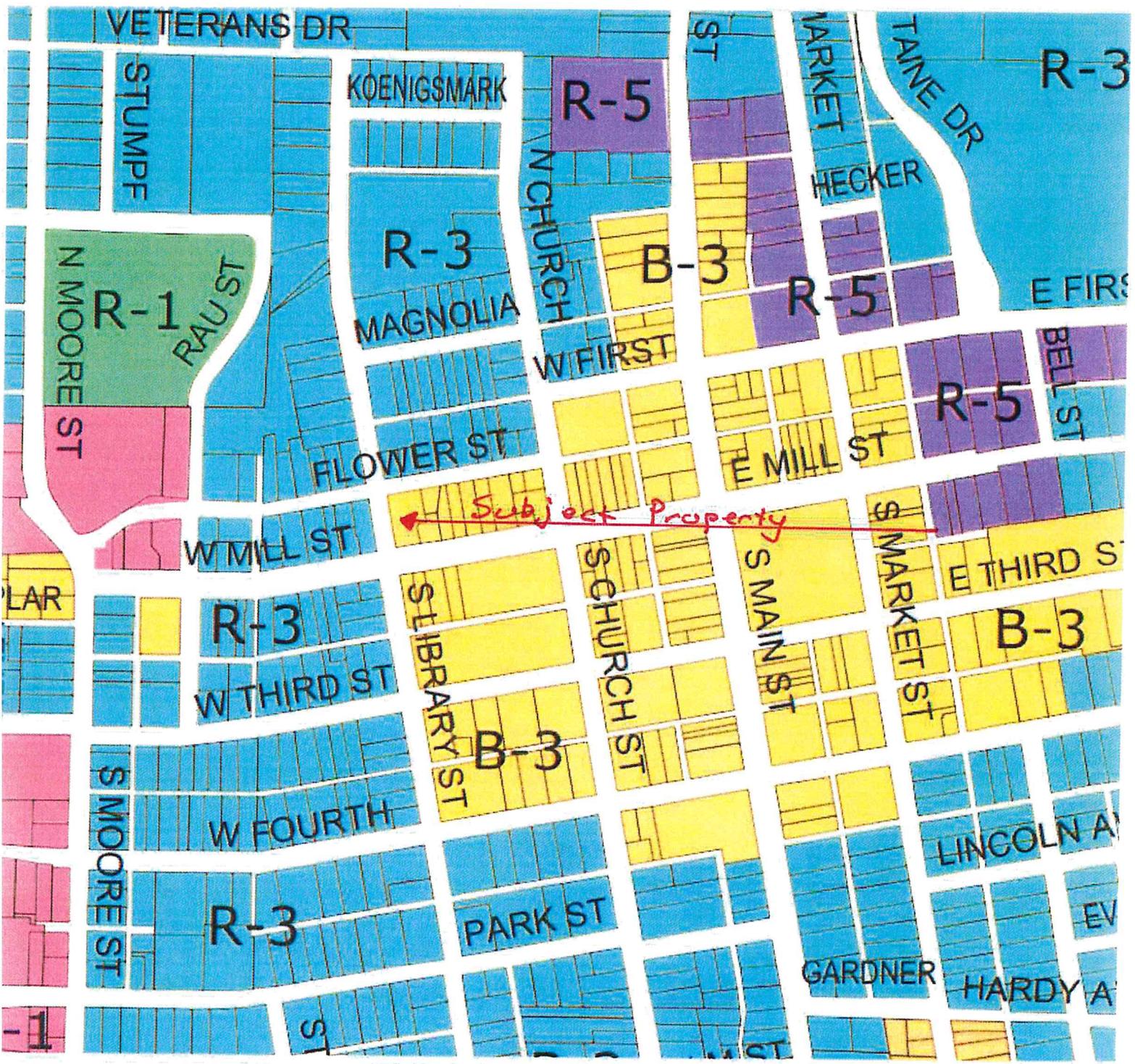
Two off-street parking spaces will be provided for each residence on the site. There is no off-street parking required for the commercial space per the Waterloo Zoning Ordinance. A central trash enclosure will be provided.

Traffic through the parking lot will be from Mill Street and exit onto either Flower or Library Street. There may be a drive-through window developed within the paved site area for an undetermined tenant.

I believe that the application presented to you by Phillip and Angela Kelley represents an incredible improvement over prior uses with both commercial and residential activity added to this neighborhood. Having the developer as a skilled builder who lives across the street from the site will add to the project success. Please contact me at your convenience if you need additional information or materials.

Sincerely,

Michael Schneider, AIA
principal architect





Aug 2021

Option 1

Z-22-08-02

Z-22-08-01



3 SITE SCHEME 3
SCALE 1/8" = 1'-0"

GENERAL NOTES

9-12-11 OWNER REVIEW
4-27-12 OWNER REVIEW
Issued description

ARCHITECTURAL SITE PLAN

KELLEY SITE PLAN

231 W. Mill Street
Waterloo, Illinois

owner
Phillip & Angela
Kelley

301 W. Mill Street
Waterloo, IL 62298

architect
QUADRANT
design
architects & planners

135 s. main street, waterloo
128 w. main street, sparta
ph: 618.939.0606 443.4012

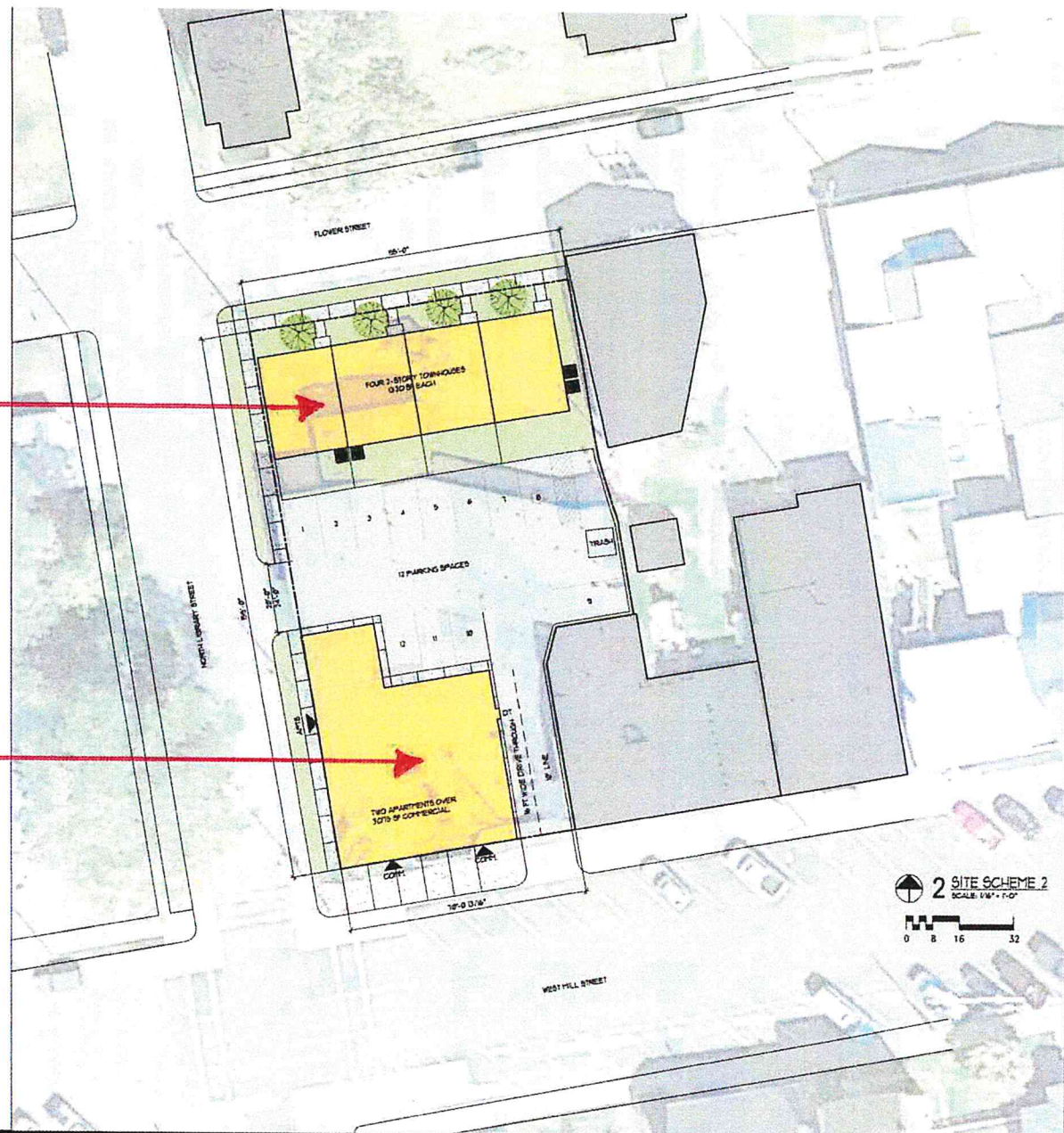
job number 2236
drawn by TP
checked by MS
file name PROJECT NAME
scale AS NOTED

sheet A3

Option 2

Z-22-08-02

Z-22-08-01



2 SITE SCHEME 2
SCALE: 1/8" = 1'-0"

GENERAL NOTES

5-13-22	OWNER REVIEW
4-27-22	OWNER REVIEW
Issued	Description

ARCHITECTURAL SITE PLAN

KELLEY SITE PLAN

231 W Mill Street
Waterloo, Illinois

owner:
Phillip & Angela
Kelley

301 W. Mill Street
Waterloo, IL 62258

architect:
QUADRANT
design
architects & planners
135 s. main street, waterloo
128 w. main street, sports
ph: 618.939.0606 443.4012

job number	2224
drawn by	HS
checked by	MS
file name	ProjectName
scale	as noted

sheet **A2**



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

Date: 7-27-2022

PROCEDURES TO REQUEST A SPECIAL USE PERMIT

A Special Use Permit is permission by the municipal authority to use property in a way not ordinarily permitted in a given classification.

1. Petition forms may be obtained at City Hall. They are to be completed and returned to the Zoning Administrator no later than the 15th day of the month preceding the Planning Commission and Zoning Board of Appeals meetings. A fee of \$200.00 is required along with a 2-3 paragraph "letter of intent" explaining your intentions and reasons for the petition. Address it to "The Planning Commission and Zoning Board of Appeals".
2. The Planning Commission will review these petitions at City Hall on the 2nd Monday of the month. The next Planning Commission Meeting is August 8th, 2022 at 7:30 pm. Once the Planning Commission has reviewed the petition, they pass it on to the Zoning Board of Appeals with a positive or negative recommendation.
3. The Zoning Administrator will mail (at petitioner's expense) to abutting properties a notification letter informing of a request for a Special Use Permit. This letter is sent to all owners of land adjacent to and across from streets and alleys from the subject property. The letters will be sent via certified mail, return receipt requested at least fifteen days, but no more than 30 days, prior to the Zoning Board of Appeals Meeting. The Zoning Administrator will provide proof of the certified mailings to the Zoning Board.
4. The Zoning Board of Appeals monthly meetings are held at City Hall. The next scheduled meeting is August 18th, 2022 at 7:30 pm
5. It is necessary for the applicant or an appointed person to be present at each meeting during which the petition is heard.
6. The Zoning Board of Appeals shall submit the entire record and a written decision explaining the action taken on a Special Use Permit petition before the next regularly scheduled City Council meeting. At that meeting, the City Council will either affirm or reverse the decision of the Zoning Board of Appeals. The decision of the City Council shall be based only upon the record from the Zoning Board of Appeals hearing.
7. Following the City Council Meeting, the applicant will receive a letter informing them of the decision of the City Council. A building permit, if required, can then be applied for.



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

PETITION FOR SPECIAL USE PERMIT

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Date of Hearing: August 18, 2022

Fee Paid to City Clerk: \$ 439.¹⁰

Hearing Location: City Hall

Newspaper: Republic Times

Building Permit App. No.: _____

Date Published: August 3, 2022

Action of Zoning Board of Appeals:

☐

Denied

☒

Approved

☐

Approved with Modification

Action of City Council:

☐

Denied

☐

Approved

☐

Approved with Modification

Date: August 18, 2022

Date: September 6, 2022

Instructions to Applicants: Print or type the form. All information required by this application must be completed and submitted herewith. If applicable, an application for building permit must accompany this application.

Name of owner(s), and other interested parties or stockholder of corporation owning the subject property PHILLIP R + ANGELA K. KELLEY

Address: WATERLOO

Phone Number: _____

Applicant's Name: SAME

Address: " "

Property Interest of Applicant: OWNER

Has a previous appeal or petition for variance ever been made for subject property?

☒

No

☐

Yes

If "Yes", list all previous appeals and/or petitions and dates

Address of Subject Property: 231 W. MILL STREET

Present Use of Subject Property: INACTIVE CAR WASH

Present Zoning District of Subject Property: B3 CENTRAL BUSINESS



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

Check one of the following regarding the proposed use:

- ☐ Public service building, specify type: _____
- ☐ Public utility building or structure, specify type: _____
- ☒ Planned single-family residential development
- ☒ Planned multi-family residential development
- ☐ Planned mobile home park development
- ☒ Planned business center development
- ☐ Other planned development, specify: _____
- ☐ Specify type of use proposed: _____

All applications for a special use permit shall file a site plan and meet the requirements of Article IX of the Zoning Ordinance. The following additional information shall be provided

Number of proposed dwelling units, if any: FOUR SINGLE FAMILY TOWNHOUSES
THREE APTS ABOVE COMMERCIAL SPACE

Number of proposed structures: TWO

Number of existing dwelling units: NONE

Number of existing units: NONE

Number of proposed dwelling units per structure, if any: 3 + 4

Number of existing dwelling units per structure, if any: NONE

Acreage devoted to each type of proposed use: ENTIRE SITE

Acreage devoted to each type of exiting use: _____

Provide other such pertinent information as may reasonably be required to fully describe the proposed development. (*attachments may be used*)

Name of adjacent property owners:

Name	Address	Present Use
"SEE ATTACHED"		



CITY OFFICES

100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent to the entry in or upon the premises described in this application by any authorized official of the City of Waterloo, for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Date: _____

Applicant: _____

Date: 8-4-2022

Owner: 



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

Adjacent Property Owners:

Name	Site Address	Mailing Address	Present Use
	225 Flower Street	225 Flower Street	Residential (R-3)
	219 Flower Street	219 Flower Street	Residential (R-3)
	220 Flower Street	330 Julia Place – Belleville, IL 62223	Commercial (B-3)
	227 West Mill Street	330 Julia Place – Belleville, IL 62223	Commercial (B-3)
	224 West Mill Street	204 West Mill Street	Residential (B-3)
	204 West Mill Street	204 West Mill Street	Playground (B-3)
	228 West Mill Street	204 West Mill Street	Ss Peter & Paul Quilting House (B-3)
	307 West Mill Street	307 West Mill Street	Residential (R-3)
	308 Flower Street	308 Flower Street	Residential (R-3)

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

225 Flower St.
Waterloo, IL
62298



9590 9402 6400 0303 5719 51

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8049

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed)

Date of Delivery

D. Is delivery address different from item 1? ☐ YesIf YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery☐ Insured Mail☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted Delivery

All Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

29 Flower St.
Waterloo, IL
62298



9590 9402 6400 0303 5719 44

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8032

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ YesIf YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery☐ Insured Mail☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted DeliveryMail
Mail Restricted Delivery
(0)

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

330 Julia Place
Belleville, IL
62223



9590 9402 6400 0303 5714 94

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8025

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ YesIf YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery☐ Insured Mail☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted DeliveryMail Restricted Delivery
(0)

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

~~204 W. Miel St.~~
204 W. Miel St.
Waterloo, IL 62298



9590 9402 6400 0303 5715 00

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8018

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

~~301 W. Miel St.~~
301 W. Miel St.
Waterloo, IL 62298



9590 9402 6400 0303 5719 06

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8292

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail
Restricted Delivery
(0)

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

~~307 W. Miel St.~~
307 W. Miel St.
Waterloo, IL 62298



9590 9402 6400 0303 5715 17

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8001

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail Restricted Delivery
(00)

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

308 Flower St.
Waterloo, Ill
62298



2. Article Number (Transfer from service label)

7021 2720 0002 9931 7998

A. Signature

☐ Agent
☒ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☒ No

3. Service Type

☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery

☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

lait

Full Restricted Delivery

(מנחם פרידמאן)

PUBLIC MEETING/HEARING NOTICE

There will be a Public Meeting of The Waterloo Planning Commission on Monday, August 8, 2022, 7:30 p.m. and a Public Hearing of The Waterloo Zoning Board of Appeals on Thursday, August 18, 2021, 7:30 p.m., both meetings at Waterloo City Hall, 100 West Fourth St., Waterloo, Illinois, to consider a petition for a Special Use Permit to allow a Multi-Family Residence to be located above a commercial business located in the B-3 Zoning District, as permitted by 40-2-3(B), for property more specifically known as 231 West Mill Street (Parcel No. 07-25-203-024-000) as requested by owner, Phillip Kelley.

As an adjacent property owner, you are hereby notified of the public meeting that will consider this petition. You are invited to participate in this meeting, or if you prefer not to attend you may forward comments to Nathan Krebel at City Hall and he will make your comments known at the above meeting.

Nathan Krebel



Zoning Administrator
100 West Fourth St.
Waterloo IL 62298
618-939-8730
nkrebel@waterloo.il.us



Official Certificate of Publication as Required by State Law and IPA By-Laws

Certificate of the Publisher

Republic-Times LLC certifies that it is the publisher of the Republic-Times. Republic-Times is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Waterloo, County of Monroe, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 times in the Republic-Times, namely one time per week for 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 08/03/2022, and the last publication of the notice was made in the newspaper dated and published on 08/03/2022. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Republic-Times has signed this certificate by Kermit Constantine, its publisher, at Waterloo, Illinois, on 07/29/2022.

Republic-Times LLC

By: 

Kermit Constantine/cmn
Publisher

(Note: Unless otherwise ordered, notarization of this document is **not** required.)

Publication Price – \$34.65

**PUBLIC MEETING/
HEARING NOTICE**

There will be a Public Meeting of The Waterloo Planning Commission on Monday, August 8, 2022, 7:30 p.m. and a Public Hearing of The Waterloo Zoning Board of Appeals on Thursday, August 18, 2021, 7:30 p.m., both meetings at Waterloo City Hall, 100 West Fourth St., Waterloo, Illinois, to consider a petition for a Special Use Permit to allow a Residence Use in the B-3 Zoning District, as permitted by 40-2-3(B), for property more specifically known as 231 West Mill Street (behind the proposed commercial business) (Parcel No. 07-25-203-024-000) as requested by owner, Phillip Kelley.

Nathan Rau
Planning Commission
Chairman

Kenneth Hartman, Jr.
Zoning Board of Appeals
Chairman
(8/3)



MISCELLANEOUS FEE SCHEDULE CITY OF WATERLOO

ADDRESS(ES) OF WORK/DEVELOPMENT:

APPLICANT: Phillip & Angela Kelley

231 West Mill Street

ADDRESS:

~~302 West Mill Street~~
~~Waterloo, IL 62298~~

DATE: 8-03-2022

EXCAVATION PERMIT _____ @ \$25.00 each _____

PAID

AUG 04 2022

DEMOLITION PERMIT _____ Demo. Permit Number _____

SIGN PERMIT _____ Sign Permit Number _____

CITY OF WATERLOO

REQUEST FOR APPROVAL OF PRELIMINARY PLAT _____

RESUBMISSION @ 50% OF ABOVE _____

REQUEST FOR APPROVAL OF IMPROVEMENT PLANS _____

REQUEST FOR APPROVAL OF FINAL PLAT _____

REQUEST FOR SPECIAL USE PERMIT (Z-22-08-01 & Z-22-08-02) _____

REQUEST FOR ZONING VARIANCE _____

REQUEST FOR ZONING CODE AMENDMENT _____

APPEAL UNDER ZONING CODE, SUBDIVISION CODE OR BUILDING CODE _____

REQUEST FOR APPROVAL OF COMMERCIAL/INDUSTRIAL SITE
PLAN _____

PUBLICATION CHARGES \$7.82 per mailing 01-00-3840 X 5 _____

GRAND TOTAL \$ 439.10

COPIED FOR:

☐ Applicant
☐ Business Office
☐ Electric Dept.
☐ City Inspector
☐ Assessor

☒ File
☐ Front Desk
☐ Gas Dept.
☐ Plumbing Inspector
☐ Electric Inspector

Central Business District**Permitted Uses.**

Amusement and recreation uses, interior.
Any use permitted in the B-I District.
Assisted living.
Bed and breakfast establishments.
Brew pubs
Bus terminals.
Cultural and philanthropic uses.
Dram shops, e.g., taverns, lounges, bars
Financial institutions.
Food stores.
Funeral homes.
Furniture and household goods.
General merchandise/apparel.
Gym/training/fitness centers.
Movie theaters.
Personal service uses.
Pet shops.
Professional service uses.
Printing shops.
Restaurants.
Retail liquor sales.
Sale of specialized and general services, goods, merchandise, furnishings and equipment.
Satellite/extensions/technical schools.
Spirits pubs
Wine pubs

Permitted Accessory Uses.

Storage of merchandise or inventory usually carried in stock, provided that such storage shall be located on the lot with the retail, service or commercial use, and shall be within a completely enclosed building, except that storage of new merchandise and new inventory carried in stock for retail sale need not be within an enclosed building if:

The retail service or commercial use is located on a parcel of 5 acres or more;

The area used for outside storage is not more than 10% of the area, indoors and outdoors, that the user has a right to use in connection with business operations;

The area used for outside storage must be set back 100 feet from any public street adjacent to the property line and 50 feet from the side property line; and

The area used for outside storage must be screened from adjacent residential property by fencing or landscaping.

Special Use Permits Required.

Adult entertainment.

Automobile service stations.

Car wash.

Churches, places of worship.

Day care centers and homes.

Government uses, facilities and buildings.

Multi-family residences, when located above the first floor. (Z-22-08-01)

Nurseries/greenhouses.

Planned Unit Development C.

Residences. (Z-22-08-02)

ADVISORY REPORT TO ZONING BOARD OF APPEALS

On Petition # 7-22-03-01

I move that the Planning Commission provide the Zoning Board of Appeals with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the City's Comprehensive Plan is Positive / Negative _____;
3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that Improve an eyesore of old car wash. _____;
4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that _____;
5. The proposed Zoning Amendment is Necessary / Not Necessary for the public convenience at the subject location;
6. The proposed Zoning Amendment Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed Zoning Amendment Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed Zoning Amendment Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the Zoning Amendment be subject to the following modification(s):

no modifications.

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed: Kevin Hicks

Planning Commission Chairman

Date: 8 Aug 2022

ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-22-08-01

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be Approved / ~~Denied~~ / ~~Approved with Modifications~~ (see modifications below);
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be ~~Negligible~~ / Positive / ~~Negative~~ / ~~Potentially Negative~~ in that _____;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be ~~Negligible~~ / Positive / ~~Negative~~ / ~~Potentially Negative~~ in that _____;
4. The proposed recommendation is Necessary / ~~Not Necessary~~ for the public convenience at the subject location;
5. The proposed recommendation Is / ~~Is Not~~ so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation ~~Will~~ / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation ~~Will~~ / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: 
Zoning Board of Appeals Chairman

Date: 18 Aug 2022

MINUTES OF THE ZONING BOARD OF APPEALS MEETING HELD ON AUGUST 18, 2022

The meeting was called to order by Chairman Ken Hartman at 7:30 PM

Roll call was taken: **Present: Poettker, Boothman, Loerch, Spielman, Gibbs and Hartman.**

Chairman Hartman asked if there were any additions or corrections to the minutes of the June 16, 2022 meeting. A motion was made by Poettker and seconded by Spielman to approve the minutes of June 16, 2022 as presented. Motion carried.

The Chairman asked if there were any petitions by citizens on non-agenda items. There were none.

The Chairman also asked if there were any corrections or deletions to the agenda. There were none.

PETITIONS:

Z-22-08-01 Review and Comment on a Petition for a Special Use Permit to allow a Multi-Family Residence to be located above a new commercial building in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Zoning Board Member Poettker stated that Mr. Kelley was a family member, and she would be abstaining from voting on the petitions this evening.

The Zoning Administrator commented that the public notice for this petition was published in the August 03, 2022 edition of the Waterloo Republic Times, and postal notification receipts were received from all recipients.

Mr. Phillip Kelley, petitioner and owner of the property, was present to speak on behalf of this petition. Mr. Kelley stated that he would like to demolish the old car wash and build a two-story building with commercial business on the ground floor and residential usage (apartments) on the second floor. Plans are for three commercial businesses, two facing Mill Street and the third facing Library. Parking is available on both Mill and Library for the business and apartment use. The Zoning Administrator noted that since the commercial property is in the Central Overlay District it is exempt from the normal parking requirements per ordinance.

~~Mr. Don Clements~~, 205 W. 4th Street, requested to address this petition. He indicated he was neither for nor against this petition because there was not enough information in the paper to know what to speak against. He stated there were no pictures or artist renderings of the proposed building, nor anything about the façade. ~~Mr. Don Clements~~ commented that he was concerned with the historical appearance of Waterloo and would like to have that maintained. The Zoning Administrator responded that there were exterior requirements for commercial buildings in addition to building and zoning codes. The Board explained to ~~Mr. Don Clements~~ that the petition was only to determine if the site was conducive to the type of development Mr. Kelley was proposing.

Motion was made by Spielman and seconded by Loerch to recommend an approval for a Special Use Permit to allow a Multi-Family Residence to be located above a new commercial building in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Members voted as follows: YES – Spielman, Gibbs, Loerch, Boothman and Hartman.

ABSTAINED – Poettker.

Motion carried.

Z-22-08-02 Review and Comment on a Petition for a Special Use Permit to allow a “Residence Use” in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (behind the proposed commercial business) (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Mr. Phillip Kelley, petitioner and owner of the property, was present to speak on behalf of this petition. Mr. Kelley stated that he would like to build townhouses behind the proposed commercial business at 231 West Mill. The townhouses would face either Library Street or Flower Street. Site plans are very preliminary right now, but the estimated square footage for the townhouses would be 1,320 square feet. The size however could also change depending on the layout of the townhomes and the parking needed.

The Zoning Administrator commented that the public notice for this petition was published in the August 03, 2022 edition of the Waterloo Republic Times, and Postal notification receipts were received from all recipients.

The Zoning Administrator stated that a resident on Flower Street thought it was best to have the townhouses face Library Street to prevent additional parking on Flower Street.

Motion was made by Gibbs and seconded by Loerch to recommend an approval for a Special Use Permit to allow a “Residence Use” in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (behind the proposed commercial business) (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Members voted as follows: YES – Gibbs, Loerch, Boothman, Spielman and Hartman.

ABSTAINED – Poettker.

Motion carried.

COMMENTS:

The Zoning Administrator had the following comments:

- Potential Candidate for the 7th Seat on the Board of Appeals – Mr. David Powell was in the audience this evening, and the Zoning Administrator introduced him to the Board. With the Mayor’s consent, Mr. Powell’s appointment should be on the September 06, 2022 City Council agenda.
- September 2022 ZBA Meeting – There will be a September Zoning Board of Appeals meeting.

- Signage – A copy of Section 40-4-15 (Business Signs) was distributed to the Board. In question is a roof/eave/awning at 208-210 S. Main. Per ordinance, a sign cannot be more than two feet above the face of the building. A proposed business wants to erect a three-foot sign on the building, so the question is if this requires a special sign permit. Discussion ensued as to what would look esthetically pleasing. The ZBA members agreed that the building looks like it has an awning with shingles on it and that it is not a roof.
- Washy's Saloon Signage on Illinois Route 3 – This sign is on Illinois Route 3 right-a-way. IDOT would have the jurisdiction on any action to have the sign removed from the right-a-way.
- Arby's Signage – The Zoning Administrator has been working with the company on the freestanding signpost as it is out of compliance. In addition, the sign is also within the restricted 30-foot sight distance triangle.

Motion to adjourn the meeting at 8:20 PM was made by Spielman and seconded by Loerch. Motion carried.

Minutes respectfully submitted by Mechelle Childers.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on a Petition for a Special Use Permit to allow a
"Residence Use" in a B-3 Zoning District as permitted by 40-2-3(B), at 231 West
Mill Street (behind the proposed commercial business).
3. Relief or action to be requested:
Approval.
4. Submittal date: 08-30-22

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
- _____ Matter to be placed on agenda for meeting to be held on _____
- _____ Matter referred to _____



Mayor

THOMAS G. SMITH, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600 ext. 212

Memorandum

To: Mayor Smith & City Council
From: Nathan Krebel
Date: 9/02/2022
Re: Special Use Permit – Residence Use

Phillip & Angela Kelley is requesting approval from City Council to allow three, two-story townhouses to be located at 231 West Mill Street (Fronting on Library Street) or four, two-story townhouses to be located at 231 West Mill Street (Fronting on Flower Street) in a B-3 Zoned District. This requires a Special Use Permit where the Planning Commission and Zoning Board of Appeals gave favorable recommendations for the special use but did not recommend a preferred layout. The proposed plans for either townhouse layout will meet all Zoning Requirements therefore I recommend approval of the Special Use Permit.

Respectfully,

A handwritten signature in cursive script that reads "Nathan Krebel". The signature is written in dark ink and is positioned above a horizontal line.

Nathan Krebel
Zoning/Subdivision Administrator



QUADRANT
design
architects & planners

135 S. Main Street
Waterloo, Illinois 62298
618.939.0606
Quadrant Design, Inc.

128 W. Main Street
Sparta, Illinois 62286
618.443.4012
www.quadrantdesign.com

July 27, 2022 rev

Nathan Krebel, Zoning Administrator
City of Waterloo
100 W. Fourth Street
Waterloo, Illinois 62298

re: Special Use Requests – Waterloo Zoning Ordinance
231 W. Mill Street, Waterloo

Mr. Krebel:

I am writing this letter on behalf of Phillip and Angela Kelley, owners of 231 W Mill Street, the site of an inactive car wash in order to explain plans for redevelopment of the site as currently contemplated. Mr. and Mrs. Kelley live immediately west of the site, across Library Street, at 301 W. Mill Street.

The northeast corner of Mill and Library Streets will be developed as a two-story structure with commercial space on the ground floor. This building is currently contemplated as 3,000 to 3,500 square feet with storefronts on both Mill and Library Streets. Site slopes may require further plan adjustments as we create an ADA compliant retail or office environment.

The second floor of this building is intended to contain three apartments. That use is the subject of the first special use request: Approval of multi-family dwellings above the first floor in a B3 District.

Fire sprinklers will be provided in this mixed-use building as required by the 2012 IBC building code adopted by Waterloo.

The north end of the site faces Flower Street and Library Street and is generally residential in nature compared to the commercial face along Mill Street. As a result, the Kelleys seek to develop three or four single family townhouses facing Library and / or Flower Streets. These townhouses are the subject of their second special use request: Approval of residences in a B3 District. Under the 2012 IBC, these will be created as "multiple single-family residences".

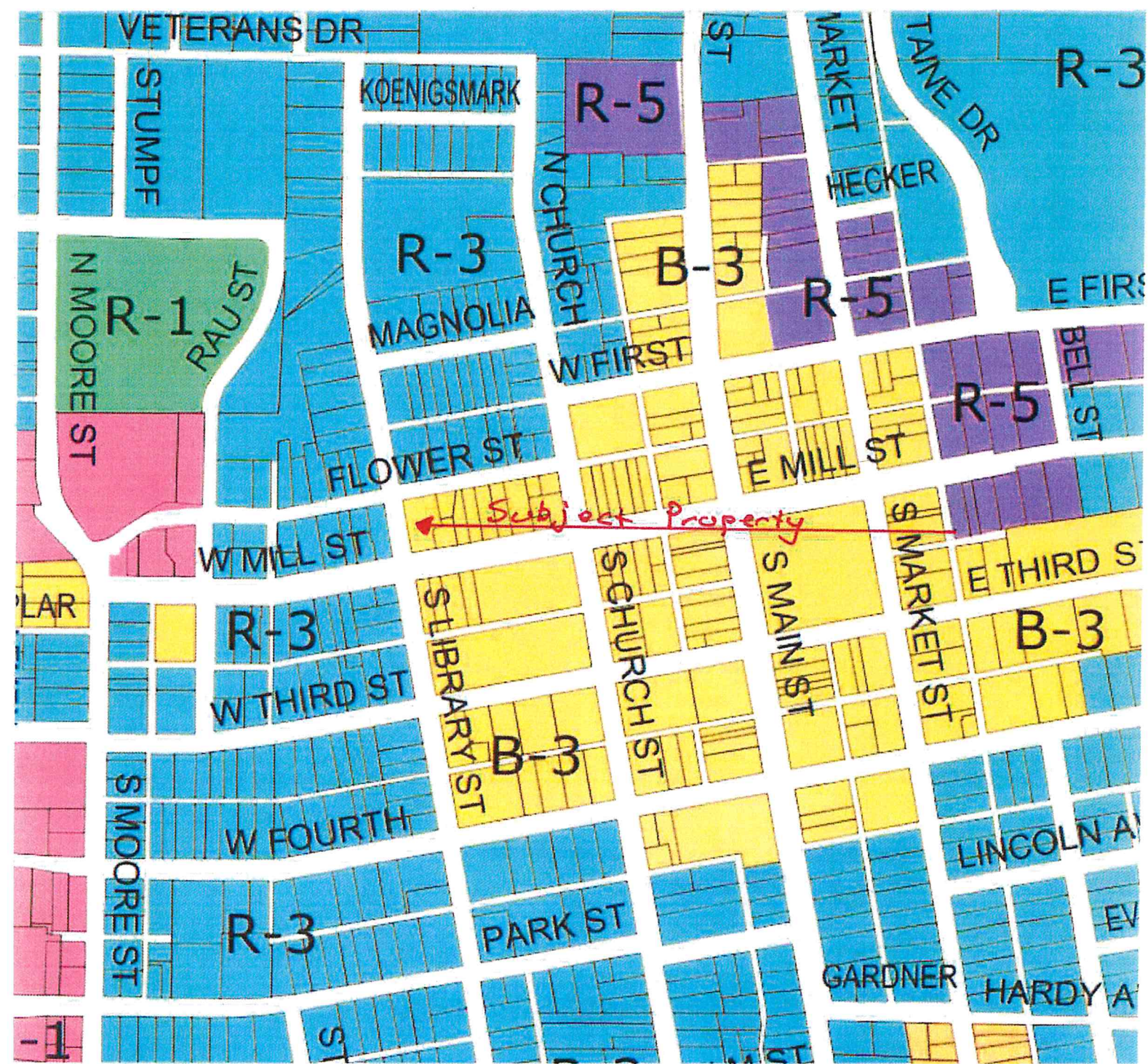
Two off-street parking spaces will be provided for each residence on the site. There is no off-street parking required for the commercial space per the Waterloo Zoning Ordinance. A central trash enclosure will be provided.

Traffic through the parking lot will be from Mill Street and exit onto either Flower or Library Street. There may be a drive-through window developed within the paved site area for an undetermined tenant.

I believe that the application presented to you by Phillip and Angela Kelley represents an incredible improvement over prior uses with both commercial and residential activity added to this neighborhood. Having the developer as a skilled builder who lives across the street from the site will add to the project success. Please contact me at your convenience if you need additional information or materials.

Sincerely,

Michael Schneider, AIA
principal architect



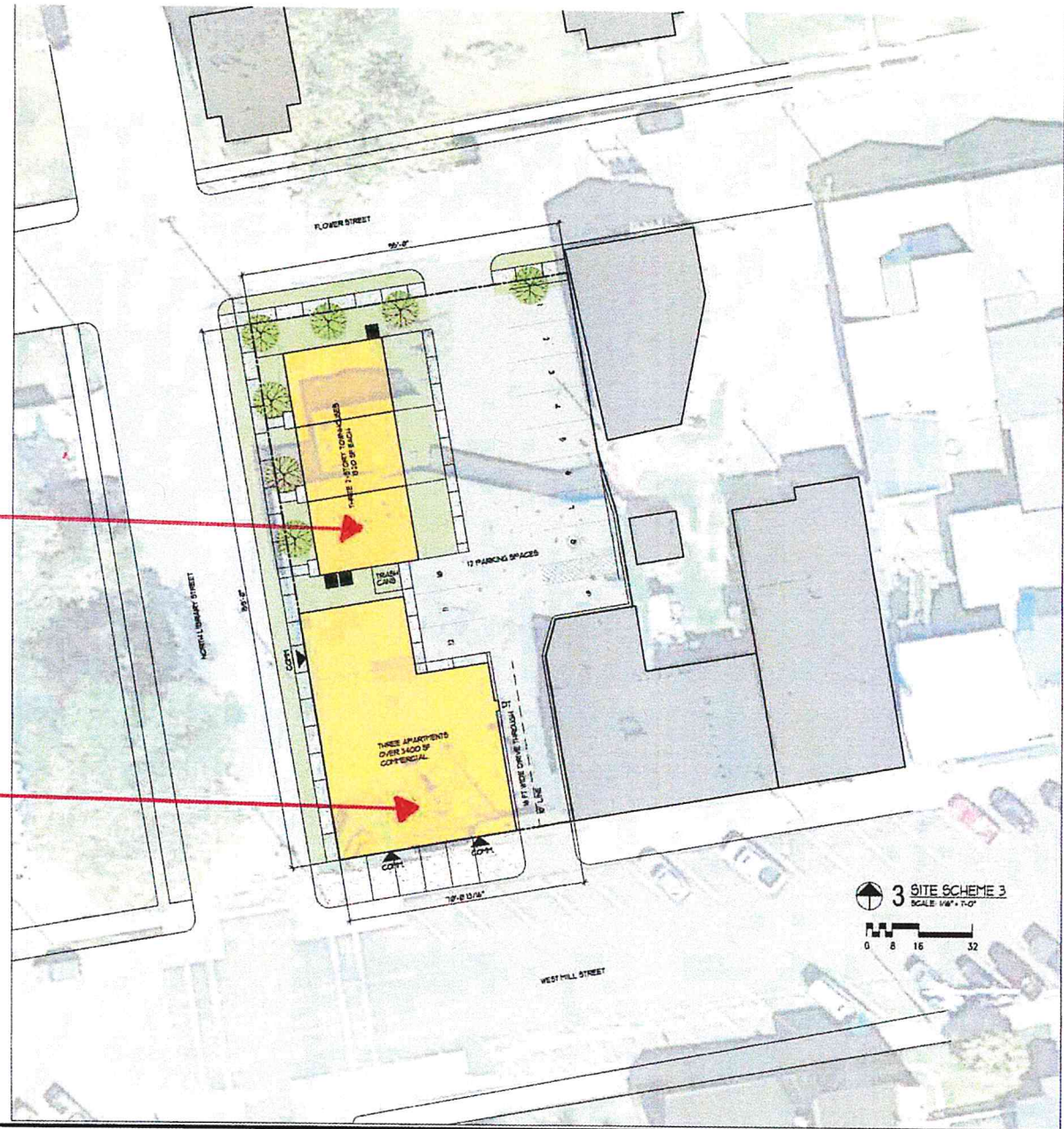


July 2013

Option 1

2-22-08-02

2-22-08-01



3 SITE SCHEME 3
SCALE 1/8" = 1'-0"

GENERAL NOTES

5-17-22 OWNER REVIEW
4-21-22 OWNER REVIEW

ARCHITECTURAL SITE PLAN

KELLEY SITE PLAN

231 W Mill Street
Waterloo, Illinois

OWNER
Phillip & Angela
Kelley

301 W. Mill Street
Waterloo, IL 62298

ARCHITECT
QUADRANT
design
architects & planners
135 E. Main Street, Waterloo
128 W. Main Street, Waterloo
PH: 618.939.0806 443.4012

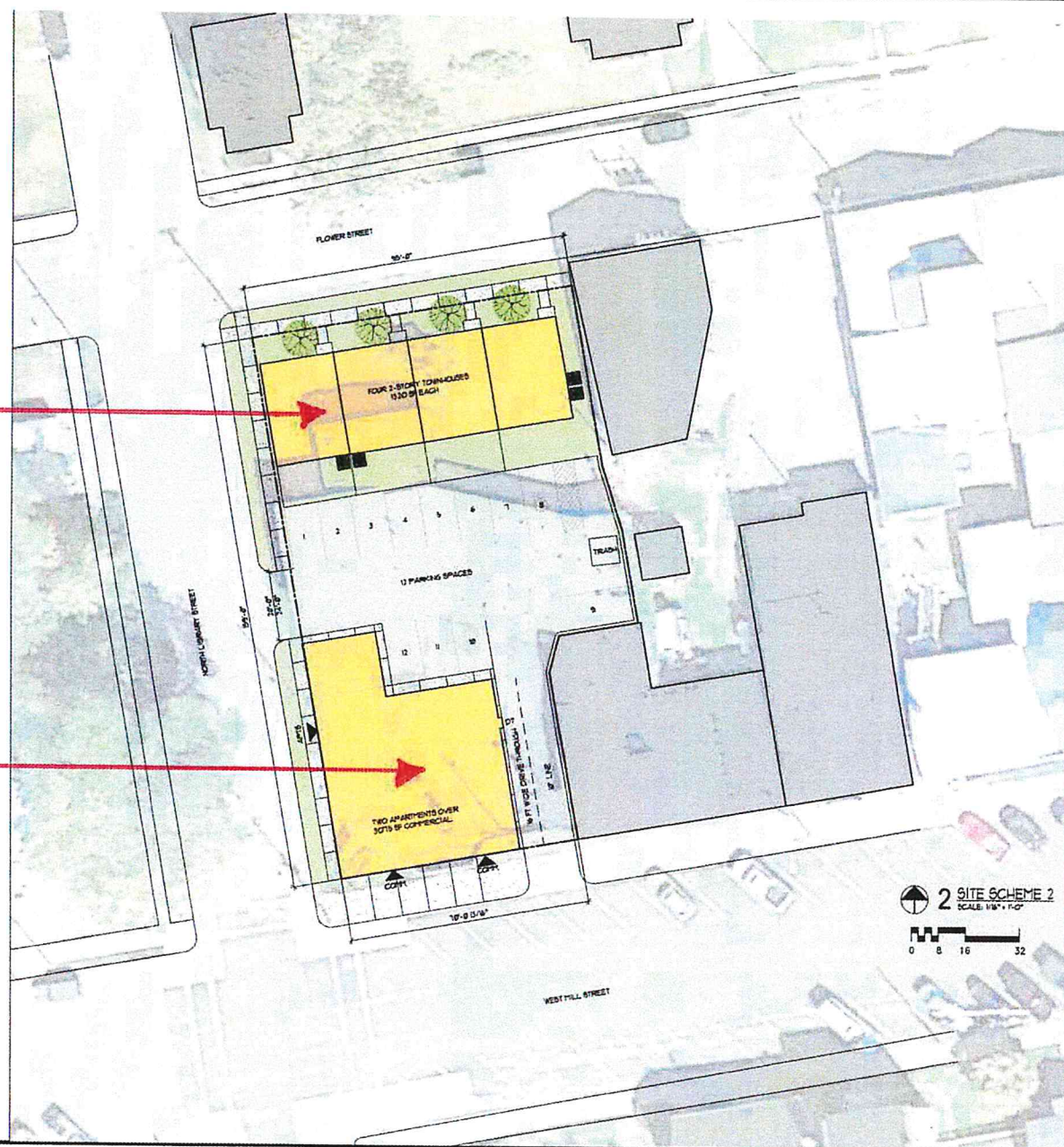
Job number 2226
drawn by TP
checked by MS
file name ProjectName
scale as noted

sheet A3

Option 2

2-22-08-02

Z-22-08-01



GENERAL NOTES

5-12-77	OWNER REVIEW
4-27-77	OWNER REVIEW
issued	description

ARCHITECTURAL
SITE
PLAN

KELLEY SITE
PLAN

231 W Mill Street
Waterloo, Illinois

Phillip & Angela Kelley

301 W. Mill Street
Waterloo, IL 62298

architect

 **QUADRANT**
design
architects & planners

135 s. main street, waterloo
128 w. main street, spartanburg
ph: 618.939.0606 443.4012

job number	2226
drawn by	PF
checked by	MS
file name	ProjectName
scale	as noted

sheet

A2



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

Date: 7-27-2022

PROCEDURES TO REQUEST A SPECIAL USE PERMIT

A Special Use Permit is permission by the municipal authority to use property in a way not ordinarily permitted in a given classification.

1. Petition forms may be obtained at City Hall. They are to be completed and returned to the Zoning Administrator no later than the 15th day of the month preceding the Planning Commission and Zoning Board of Appeals meetings. A fee of \$200.00 is required along with a 2-3 paragraph "letter of intent" explaining your intentions and reasons for the petition. Address it to "The Planning Commission and Zoning Board of Appeals".
2. The Planning Commission will review these petitions at City Hall on the 2nd Monday of the month. The next Planning Commission Meeting is August 8th, 2022 at 7:30 pm. Once the Planning Commission has reviewed the petition, they pass it on to the Zoning Board of Appeals with a positive or negative recommendation.
3. The Zoning Administrator will mail (at petitioner's expense) to abutting properties a notification letter informing of a request for a Special Use Permit. This letter is sent to all owners of land adjacent to and across from streets and alleys from the subject property. The letters will be sent via certified mail, return receipt requested at least fifteen days, but no more than 30 days, prior to the Zoning Board of Appeals Meeting. The Zoning Administrator will provide proof of the certified mailings to the Zoning Board.
4. The Zoning Board of Appeals monthly meetings are held at City Hall. The next scheduled meeting is August 18th, 2022 at 7:30 pm
5. It is necessary for the applicant or an appointed person to be present at each meeting during which the petition is heard.
6. The Zoning Board of Appeals shall submit the entire record and a written decision explaining the action taken on a Special Use Permit petition before the next regularly scheduled City Council meeting. At that meeting, the City Council will either affirm or reverse the decision of the Zoning Board of Appeals. The decision of the City Council shall be based only upon the record from the Zoning Board of Appeals hearing.
7. Following the City Council Meeting, the applicant will receive a letter informing them of the decision of the City Council. A building permit, if required, can then be applied for.



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

PETITION FOR SPECIAL USE PERMIT

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Date of Hearing: August 18, 2022

Fee Paid to City Clerk: \$ 439.¹⁰

Hearing Location: City Hall

Newspaper: Republic Times

Building Permit App. No.: _____

Date Published: August 3, 2022

Action of Zoning Board of Appeals:

- ☐ Denied
☒ Approved
☐ Approved with Modification

Action of City Council:

- ☐ Denied
☐ Approved
☐ Approved with Modification

Date: August 18, 2022

Date: September 6, 2022

Instructions to Applicants: Print or type the form. All information required by this application must be completed and submitted herewith. If applicable, an application for building permit must accompany this application.

Name of owner(s), and other interested parties or stockholder of corporation owning the subject property PHILLIP R + ANGELA K. KELLEY

Address: _____

Phone Number: _____

Applicant's Name: SAME

Address: " "

Property Interest of Applicant: OWNER

Has a previous appeal or petition for variance ever been made for subject property?

☒ No ☐ Yes If "Yes", list all previous appeals and/or petitions and dates

Address of Subject Property: 231 W. MILL STREET

Present Use of Subject Property: INACTIVE CAR WASH

Present Zoning District of Subject Property: B3 CENTRAL BUSINESS



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

Check one of the following regarding the proposed use:

- ☐ Public service building, specify type: _____
- ☐ Public utility building or structure, specify type: _____
- ☒ Planned single-family residential development
- ☒ Planned multi-family residential development
- ☐ Planned mobile home park development
- ☒ Planned business center development
- ☐ Other planned development, specify: _____
- ☐ Specify type of use proposed: _____

All applications for a special use permit shall file a site plan and meet the requirements of Article IX of the Zoning Ordinance. The following additional information shall be provided

Number of proposed dwelling units, if any: FOUR SINGLE FAMILY TOWNHOUSES
THREE APTS ABOVE COMMERCIAL SPACE

Number of proposed structures: TWO

Number of existing dwelling units: NONE

Number of existing units: NONE

Number of proposed dwelling units per structure, if any: 3 + 4

Number of existing dwelling units per structure, if any: NONE

Acreage devoted to each type of proposed use: ENTIRE SITE

Acreage devoted to each type of exiting use: _____

Provide other such pertinent information as may reasonably be required to fully describe the proposed development. (*attachments may be used*)

Name of adjacent property owners:

Name	Address	Present Use
"SEE ATTACHED"		



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent to the entry in or upon the premises described in this application by any authorized official of the City of Waterloo, for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Date: _____

Applicant: _____

Date: 8-4-2022

Owner: 



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

Adjacent Property Owners:

Name	Site Address	Mailing Address	Present Use
	225 Flower Street	225 Flower Street	Residential (R-3)
	219 Flower Street	219 Flower Street	Residential (R-3)
	220 Flower Street	330 Julia Place – Belleville, IL 62223	Commercial (B-3)
	227 West Mill Street	330 Julia Place – Belleville, IL 62223	Commercial (B-3)
	224 West Mill Street	204 West Mill Street	Residential (B-3)
	204 West Mill Street	204 West Mill Street	Playground (B-3)
	228 West Mill Street	204 West Mill Street	Ss Peter & Paul Quilting House (B-3)
	307 West Mill Street	307 West Mill Street	Residential (R-3)
	308 Flower Street	308 Flower Street	Residential (R-3)

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

225 Flower St.
Waterloo, IL
62298



9590 9402 6400 0303 5719 51

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8049

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery☐ Insured Mail☐ Restricted Delivery☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

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- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

219 Flower St.
Waterloo, IL
62298



9590 9402 6400 0303 5719 44

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8032

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery☐ Insured Mail☐ Restricted Delivery☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

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- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

330 Julia Place
Belleville, IL
62223



9590 9402 6400 0303 5714 94

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8025

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery☐ Insured Mail☐ Restricted Delivery☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

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- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

204 W. Miel St.
Waterloo, IL
62298



9590 9402 6400 0303 5715 00

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8018

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

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- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

301 W. Miel St.
Waterloo, IL
62298



9590 9402 6400 0303 5719 06

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8292

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

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- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

307 W. Miel St.
Waterloo, IL 62298



9590 9402 6400 0303 5715 17

2. Article Number (Transfer from service label)

7021 2720 0002 9931 8001

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail

- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

Mail Restricted Delivery (00)

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

308 Flower St.
Waterloo, Ill
62298



9590 9402 6400 0303 5715 24

2. Article Number (Transfer from service label)

7021 2720 0002 9931 7998

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☒ Addressee

B. Received by (Printed Name)

C. Date of Delivery

8-10-22

D. Is delivery address different from item 1? ☐ YesIf YES, enter delivery address below: ☒ No

3. Service Type

☐ Adult Signature☐ Adult Signature Restricted Delivery☒ Certified Mail®☐ Certified Mail Restricted Delivery☐ Collect on Delivery☐ Collect on Delivery Restricted Delivery

Insured

Insured Restricted Delivery

☐ Priority Mail Express®☐ Registered Mail™☐ Registered Mail Restricted Delivery☐ Signature Confirmation™☐ Signature Confirmation Restricted Delivery

PUBLIC MEETING/HEARING NOTICE

There will be a Public Meeting of The Waterloo Planning Commission on Monday, August 8, 2022, 7:30 p.m. and a Public Hearing of The Waterloo Zoning Board of Appeals on Thursday, August 18, 2021, 7:30 p.m., both meetings at Waterloo City Hall, 100 West Fourth St., Waterloo, Illinois, to consider a petition for a Special Use Permit to allow a Residence Use in the B-3 Zoning District, as permitted by 40-2-3(B), for property more specifically known as 231 West Mill Street (behind the proposed commercial business) (Parcel No. 07-25-203-024-000) as requested by owner, Phillip Kelley.

As an adjacent property owner, you are hereby notified of the public meeting that will consider this petition. You are invited to participate in this meeting, or if you prefer not to attend you may forward comments to Nathan Krebel at City Hall and he will make your comments known at the above meeting.

Nathan Krebel



Zoning Administrator

100 West Fourth St.

Waterloo IL 62298

618-939-8730

nkrebel@waterloo.il.us



Official Certificate of Publication as Required by State Law and IPA By-Laws

Certificate of the Publisher

Republic-Times LLC certifies that it is the publisher of the Republic-Times. Republic-Times is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Waterloo, County of Monroe, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 times in the Republic-Times, namely one time per week for 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 08/03/2022, and the last publication of the notice was made in the newspaper dated and published on 08/03/2022. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Republic-Times has signed this certificate by Kermit Constantine, its publisher, at Waterloo, Illinois, on 07/29/2022.

Republic-Times LLC

By:

Kermit Constantine/cmn
Publisher

(Note: Unless otherwise ordered, notarization of this document is **not** required.)

Publication Price – \$34.65

**PUBLIC MEETING/
HEARING NOTICE**

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dence to be located above a commercial business located in the B-3 Zoning District, as permitted by 40-2-3(B), for property more specifically known as 231 West Mill Street (Parcel No. 07-25-203-024-000) as requested by owner, Phillip Kelley.

Nathan Rau
Planning Commission
Chairman

Kenneth Hartman, Jr.
Zoning Board of Appeals
Chairman
(8/3)



MISCELLANEOUS FEE SCHEDULE CITY OF WATERLOO

ADDRESS(ES) OF WORK/DEVELOPMENT:

APPLICANT: Phillip & Angela Kelley

231 West Mill Street

ADDRESS: _____

DATE: 8-03-2022

EXCAVATION PERMIT _____ @ \$25.00 each _____

DEMOLITION PERMIT _____
_____ Demo. Permit Number _____

SIGN PERMIT _____
_____ Sign Permit Number _____

REQUEST FOR APPROVAL OF PRELIMINARY PLAT _____

RESUBMISSION @ 50% OF ABOVE _____

REQUEST FOR APPROVAL OF IMPROVEMENT PLANS _____

REQUEST FOR APPROVAL OF FINAL PLAT _____

REQUEST FOR SPECIAL USE PERMIT (Z-22-08-01 & Z-22-08-02) _____

REQUEST FOR ZONING VARIANCE _____

REQUEST FOR ZONING CODE AMENDMENT _____

APPEAL UNDER ZONING CODE, SUBDIVISION CODE OR BUILDING CODE _____

REQUEST FOR APPROVAL OF COMMERCIAL/INDUSTRIAL SITE
PLAN _____

PUBLICATION CHARGES \$7.82 per mailing 01-00-3840 X 5 _____

GRAND TOTAL \$ 439.10

COPIED FOR:

____ Applicant	<input checked="" type="checkbox"/> File
____ Business Office	____ Front Desk
____ Electric Dept.	____ Gas Dept.
____ City Inspector	____ Plumbing Inspector
____ Assessor	____ Electric Inspector

Central Business District

Permitted Uses.

Amusement and recreation uses, interior.
Any use permitted in the B-I District.
Assisted living.
Bed and breakfast establishments.
Brew pubs
Bus terminals.
Cultural and philanthropic uses.
Dram shops, e.g., taverns, lounges, bars
Financial institutions.
Food stores.
Funeral homes.
Furniture and household goods.
General merchandise/apparel.
Gym/training/fitness centers.
Movie theaters.
Personal service uses.
Pet shops.
Professional service uses.
Printing shops.
Restaurants.
Retail liquor sales.
Sale of specialized and general services, goods, merchandise, furnishings and equipment.
Satellite/extensions/technical schools.
Spirits pubs
Wine pubs

Permitted Accessory Uses.

Storage of merchandise or inventory usually carried in stock, provided that such storage shall be located on the lot with the retail, service or commercial use, and shall be within a completely enclosed building, except that storage of new merchandise and new inventory carried in stock for retail sale need not be within an enclosed building if:

The retail service or commercial use is located on a parcel of 5 acres or more;

The area used for outside storage is not more than 10% of the area, indoors and outdoors, that the user has a right to use in connection with business operations;

The area used for outside storage must be set back 100 feet from any public street adjacent to the property line and 50 feet from the side property line; and

The area used for outside storage must be screened from adjacent residential property by fencing or landscaping.

Special Use Permits Required.

Adult entertainment.

Automobile service stations.

Car wash.

Churches, places of worship.

Day care centers and homes.

Government uses, facilities and buildings.

Multi-family residences, when located above the first floor. (Z-22-08-01)

Nurseries/greenhouses.

Planned Unit Development C.

Residences. (Z-22-08-02)

40-2-3 (A) AREA AND BULK REGULATIONS

ZONE DISTRICTS		MINIMUM LOT SIZE				MINIMUM FRONT YARD SETBACKS REQUIRED FROM THE CENTERLINE					MINIMUM YARD DIMENSIONS				BUILDING HGT & COVERAGE		ACCESSORY BUILDING AND USES IF DETACHED MINIMUM DISTANCE TO					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Minim. District Size in Acres	Max # of Dwelling Units per Lot	Minim. Area in Square Feet	Width at Bldg Line in Linear Feet	Mean Depth in Linear Feet	Local Street	Collector Streets	Arterial Streets	County Hwy's	State and Federal Hwy's	Minim Depth of Side Yard Abutting Street	Depth of Side Yard Abutting a Lot in Feet Minimum For Either Side	Minim Dist. to Nearest Bldg on Adjacent Lot	Depth of Rear Yard	% of Site Coverage (Max)	Max Hgt of Principal Bldg	Max Hgt in Linear Feet	Principal Bldg in Linear Feet	Center Line of Street in Linear Feet	Side Lot Adjacent to Street in Linear Feet	Side Lot Line in Linear Feet	Rear Lot Line in Linear Feet
1 "A - 1" Agricultural	N/A	1 per 5 acres	5 acres	300'	300'	50'	63'	75'	65'	75'	25'	20'	40'	30'	5%	35'	25'	10'	85'	25'	20'	10'
2 "R - 1" Single- Family Residence	15	1 per 18,000 sq. ft.	18,000 sq. ft.	100'	125'	50'	63'	75'	65'	75'	25'	15'	30'	30'	50%	35'	20'	10'	85'	25'	15'	6'
3 "R - 2" Single- Family Residence	10	1 per 14,000 sq. ft.	14,000 sq. ft.	80'	100'	50'	63'	75'	65'	75'	25'	10'	20'	30'	50%	35'	20'	10'	85'	25'	10'	6'
4 "R - 3" Single- Family Residence	5	1 per 10,500 sq. ft.	10,500 sq. ft.	80'	100'	50'	63'	75'	65'	75'	25'	7.5'	15'	25'	50%	35'	20'	10'	85'	25'	4'	6'
5 "R - 4" Two-Family Residence	5	1 per 5,250 sq. ft.	10,500 sq. ft.	80'	100'	50'	63'	75'	65'	75'	25'	10'	20'	30'	50%	35'	20'	10'	85'	25'	4'	6'
6 "R - 5" Multi-Family Residence	5	1 per 4,500 sq. ft.	13,500 sq. ft.	65'	100'	50'	63'	75'	65'	75'	25'	10' * * Zero lot line for ROW Dwellings, however, 10' from bldg end to lot line	20'	30'	50%	35'	20'	10'	85'	25'	10'	6'
7 "R - 6" Condominium Residences	5	1 per 4,500 sq. ft.	13,500 sq. ft.	65'	100'	50'	63'	75'	65'	75'	25'	7.5'	15'	30'	50%	35'	20'	10'	85'	25'	10'	6'
8 "B - 1" Office Business	N/A	See Use Schedule	10,000 sq. ft.	100'	100'	50'	63'	75'	65'	75'	25'	10'	20'	25'	50%	35'	15'	10'	85'	25'	10'	10'
9 "B - 2" General Business	N/A	See Use Schedule	15,000 sq. ft.	100'	150'	75'	113'	125'	115'	125'	75'	10'	20'	25'	50%	35'	15'	12'	100'	25'	10'	10'
10 "B - 3" Central Business	N/A	See Use Schedule	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NONE REQUIRED However, Abutting a "R" District a Side Yard of 15' Required	N/A	20'	80%	N/A	N/A	12'	N/A	N/A	Same as 1-9 COL 13	20'
11 "I - 1" Assembly Industrial	10	N/A	N/A	N/A	N/A	100'	113'	125'	115'	125'	100'	25'	50'	20'	50%	N/A	N/A	12'	100'	25'	N/A	20'
12 "I - 2" General Industrial	20	N/A	N/A	N/A	N/A	100'	113'	125'	115'	125'	100'	50'	100'	50'	50%	N/A	N/A	12'	100'	25'	N/A	20'

ADVISORY REPORT TO ZONING BOARD OF APPEALS

On Petition # Z-22-09-02

I move that the Planning Commission provide the Zoning Board of Appeals with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the City's Comprehensive Plan is Positive / Negative _____;
3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that _____;
4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that _____;
5. The proposed Zoning Amendment is Necessary / Not Necessary for the public convenience at the subject location;
6. The proposed Zoning Amendment Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed Zoning Amendment Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed Zoning Amendment Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the Zoning Amendment be subject to the following modification(s):

NO MODIFICATIONS.

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed: [Signature]

Planning Commission Chairman

Date: 9 Aug 2022

ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-22-08-02

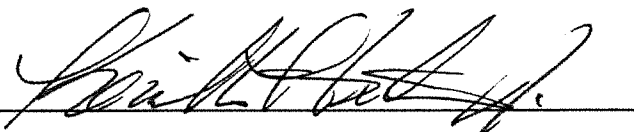
I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that _____;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that _____;
4. The proposed recommendation is Necessary / Not Necessary for the public convenience at the subject location;
5. The proposed recommendation Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed:



Zoning Board of Appeals Chairman

Date:

Aug 18, 2022

MINUTES OF THE ZONING BOARD OF APPEALS MEETING HELD ON AUGUST 18, 2022

The meeting was called to order by Chairman Ken Hartman at 7:30 PM

Roll call was taken: **Present: Poettker, Boothman, Loerch, Spielman, Gibbs and Hartman.**

Chairman Hartman asked if there were any additions or corrections to the minutes of the June 16, 2022 meeting. A motion was made by Poettker and seconded by Spielman to approve the minutes of June 16, 2022 as presented. Motion carried.

The Chairman asked if there were any petitions by citizens on non-agenda items. There were none.

The Chairman also asked if there were any corrections or deletions to the agenda. There were none.

PETITIONS:

Z-22-08-01 Review and Comment on a Petition for a Special Use Permit to allow a Multi-Family Residence to be located above a new commercial building in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Zoning Board Member Poettker stated that Mr. Kelley was a family member, and she would be abstaining from voting on the petitions this evening.

The Zoning Administrator commented that the public notice for this petition was published in the August 03, 2022 edition of the Waterloo Republic Times, and postal notification receipts were received from all recipients.

Mr. Phillip Kelley, petitioner and owner of the property, was present to speak on behalf of this petition. Mr. Kelley stated that he would like to demolish the old car wash and build a two-story building with commercial business on the ground floor and residential usage (apartments) on the second floor. Plans are for three commercial businesses, two facing Mill Street and the third facing Library. Parking is available on both Mill and Library for the business and apartment use. The Zoning Administrator noted that since the commercial property is in the Central Overlay District it is exempt from the normal parking requirements per ordinance.

205 W. 4th Street, requested to address this petition. He indicated he was neither for nor against this petition because there was not enough information in the paper to know what to speak against. He stated there were no pictures or artist renderings of the proposed building, nor anything about the façade. He commented that he was concerned with the historical appearance of Waterloo and would like to have that maintained. The Zoning Administrator responded that there were exterior requirements for commercial buildings in addition to building and zoning codes. The Board explained to him that the petition was only to determine if the site was conducive to the type of development Mr. Kelley was proposing.

Motion was made by Spielman and seconded by Loerch to recommend an approval for a Special Use Permit to allow a Multi-Family Residence to be located above a new commercial building in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Members voted as follows: YES – Spielman, Gibbs, Loerch, Boothman and Hartman.

ABSTAINED – Poettker.

Motion carried.

Z-22-08-02 Review and Comment on a Petition for a Special Use Permit to allow a “Residence Use” in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (behind the proposed commercial business) (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Mr. Phillip Kelley, petitioner and owner of the property, was present to speak on behalf of this petition. Mr. Kelley stated that he would like to build townhouses behind the proposed commercial business at 231 West Mill. The townhouses would face either Library Street or Flower Street. Site plans are very preliminary right now, but the estimated square footage for the townhouses would be 1,320 square feet. The size however could also change depending on the layout of the townhomes and the parking needed.

The Zoning Administrator commented that the public notice for this petition was published in the August 03, 2022 edition of the Waterloo Republic Times, and Postal notification receipts were received from all recipients.

The Zoning Administrator stated that a resident on Flower Street thought it was best to have the townhouses face Library Street to prevent additional parking on Flower Street.

Motion was made by Gibbs and seconded by Loerch to recommend an approval for a Special Use Permit to allow a “Residence Use” in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 231 West Mill Street (behind the proposed commercial business) (Parcel No. 07-25-203-024-000) as requested by the owner, Phillip Kelley.

Members voted as follows: YES – Gibbs, Loerch, Boothman, Spielman and Hartman.

ABSTAINED – Poettker.

Motion carried.

COMMENTS:

The Zoning Administrator had the following comments:

- Potential Candidate for the 7th Seat on the Board of Appeals – Mr. David Powell was in the audience this evening, and the Zoning Administrator introduced him to the Board. With the Mayor’s consent, Mr. Powell’s appointment should be on the September 06, 2022 City Council agenda.
- September 2022 ZBA Meeting – There will be a September Zoning Board of Appeals meeting.

- Signage – A copy of Section 40-4-15 (Business Signs) was distributed to the Board. In question is a roof/eave/awning at 208-210 S. Main. Per ordinance, a sign cannot be more than two feet above the face of the building. A proposed business wants to erect a three-foot sign on the building, so the question is if this requires a special sign permit. Discussion ensued as to what would look esthetically pleasing. The ZBA members agreed that the building looks like it has an awning with shingles on it and that it is not a roof.
- Washy's Saloon Signage on Illinois Route 3 – This sign is on Illinois Route 3 right-a-way. IDOT would have the jurisdiction on any action to have the sign removed from the right-a-way.
- Arby's Signage – The Zoning Administrator has been working with the company on the freestanding signpost as it is out of compliance. In addition, the sign is also within the restricted 30-foot sight distance triangle.

Motion to adjourn the meeting at 8:20 PM was made by Spielman and seconded by Loerch. Motion carried.

Minutes respectfully submitted by Mechelle Childers.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 06, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Executive Session for the Discussion of Collective
Negotiating Matters as per 5 ILCS 120/2(c)(2).

3. Relief or action to be requested:
Executive Session.

4. Submittal date: 09-02-22

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____

Thomas Smith / tk
Mayor