

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers

100 W. Fourth St., Waterloo, IL

Date: Monday, September 15, 2025

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer.
 - B. Report of Treasurer.
 - C. Report of Building Inspector / Code Administrator.
 - D. Report of Subdivision & Zoning Administrator.
 - E. Report of Deputy Director of Public Works.
 - F. Report of Director of Public Works.
 - G. Report of Chief of Police.
 - H. Report of City Attorney.
 - I. Report and Communication by Mayor.
 1. Re-Appointment of Jane Gaitsch to the Planning Commission for a Three-Year Term to Expire on September 01, 2028.
 2. Re-Appointment of Daniel Lutz to the Planning Commission for a Three-Year Term to Expire on September 01, 2028.
 3. Appointment of Russ Thomas to the Planning Commission for a Three-Year Term to Expire on September 01, 2028.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1922 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1: Administration, Article II: City Officials, Division IV: General Regulations, Section 1-2-28 Liability Insurance, (B) Indemnification, Regarding the List of Applicable Officials and Employees.
 - B. Consideration and Action on Resolution No. 25-13 Approving an Agreement by and Between the County of Monroe, IL and the City of Waterloo, IL for Coordinated Communications Services for a Three-Year Term to Expire September 30, 2028.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Waiving of Customary Bidding Procedures, and the Approval of an Agreement with Kendall Vegetation Services in the Amount of \$95,760.00 (+/-10%), for Vegetation Services on the South Distribution Circuit.
 - B. Consideration and Action on Approving Ornamental Iron Shop as Low Bidder in the Amount of \$34,565.79 for the West Third Street Handrail Project as Bid on 09-11-25 at 2:00 p.m.
 - C. Consideration and Action on Setting October 06, 2025 at 7:20 p.m., as the Date and Time for a Public Hearing for an Annexation Agreement between the City of Waterloo, IL and BMW Trust, Dennis Brand – Trustee, for the Annexation of Approximately 23.71 Acres of Property for Remlok Phase 7.
 - D. Consideration and Action on Setting October 06, 2025 at 7:10 p.m., as the Date and Time for a Public Hearing for an Annexation Agreement between the City of Waterloo, IL and S & N Partners for the Annexation of Approximately 13 Acres of Property Located at 6469 Illinois State Route 3.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

- Sept. 23, 2025 – American Legion Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.
Oct. 06, 2025 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 08, 2025 – Park District Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.
Oct. 13, 2025 – Utility Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 6:00 p.m.
Oct. 13, 2025 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:00 p.m.
Oct. 14, 2025 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Oct. 16, 2025 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 20, 2025 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 28, 2025 – American Legion Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
SEPTEMBER 02, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Riley and seconded by Alderman Matt Buettner to approve the August 18, 2025 City Council Meeting Minutes as presented. Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Thomas Gidley addressed the Council regarding a drainage issue on Third Street that he would like to see resolved before winter. Mayor Darter agreed to have a meeting so Mr. Gidley could present pictures of the issue and discuss the problem further.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision & Zoning Administrator. No report.
 - D. Report of Deputy Director of Public Works. No report.
 - E. Report of Director of Public Works. No report.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Waterloo Beautification Check Presentation to Craig Brauer, TWM Monroe County Land Trust, for Stifel Investment Services at 113 S. Main Street, in the Amount of \$2,328.63.
8. Report of Standing Committees. No reports.
9. Report of Special Committees. No reports.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 25-11 Approving a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on August 26, 2025 through August 26, 2026; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.
Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on August 26, 2025 through August 26, 2026; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.
Comments: Alderman Most questioned the attendance size before the street would be closed. Chief Luke stated that Lori Matzenbacher would contact him when they felt the street needed to be closed; however, this has not happened due to the lesser amounts being paid out.
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.
 - B. Consideration and Action on Resolution No. 25-12 Approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, September 24, 2025, from 5:30 p.m. to 6:30 p.m., and to include the Temporary Closure of Sections of Bellefontaine, First, Market, Main, Fourth and Rogers Streets.
Motion made by Alderman Riley and seconded by Alderman Vogt to approve a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, September 24, 2025, from 5:30 p.m. to 6:30 p.m., and to include the Temporary Closure of Sections of Bellefontaine, First, Market, Main, Fourth and Rogers Streets.
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.

C. Consideration and Action on Ordinance 1921 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1: Administration, Article II: City Officials, Division I: City Council, Section 1-2-5(A) Committees.

Motion made by Alderman Kyle Buettner and seconded by Alderman Most to approve Ordinance 1921 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1: Administration, Article II: City Officials, Division I: City Council, Section 1-2-5(A) Committees.

Comments: Alderman Kyle Buettner stated the ordinance was needed to reflect current standing committees and to add the Property Committee. The Ordinance Committee has given Ordinance No. 1921 a favorable recommendation.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 653.

Motion made by Alderman Riley and seconded by Alderman Matt Buettner to approve Warrant No. 653.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.

B. Consideration and Action on Approval of Visu-Sewer of Missouri, LLC as Low Bidder in the Amount of \$158,465.00 for the 2025 Sewer Lining Project as Bid on August 28, 2025 at 9:00 a.m.

Motion made by Alderman Hopkins and seconded by Alderman Most to approve Visu-Sewer of Missouri, LLC as low bidder in the amount of \$158,465.00 for the 2025 Sewer Lining Project as bid on August 28, 2025 at 9:00 a.m.

Comments: Deputy Director of Public Works, Nathan Krebel was present at the bid opening and stated Visu-Sewer was the lowest of the three bids received.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting 'aye'.

C. Consideration and Action on a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 24, 2025 from 3 p.m. to 8 p.m. and on Saturday, October 25, 2025 from 7 a.m. to noon.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner to approve a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 24, 2025 from 3 p.m. to 8 p.m. and on Saturday, October 25, 2025 from 7 a.m. to noon.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

D. Consideration and Action on a Special Event Permit Application for Trunk or Treat to be held on Friday, October 31, 2025, 5:30 p.m. to 7:30 p.m., to include the Street Closure of Main Street between Third Street and Mill Street.

Motion made by Alderman Charron and seconded by Alderman Riley to approve a Special Event Permit Application for Trunk or Treat to be held on Friday, October 31, 2025, 5:30 p.m. to 7:30 p.m., to include the Street Closure of Main Street between Third Street and Mill Street.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.

E. Consideration and Action on Approval of a Special Event Permit Application from the Optimist Club for their Annual 5K Walk / Run to be held on Saturday, November 1, 2025, 6:30 a.m. to 10:00 a.m., including the partial closure of Rogers Street from First Street to Country Club Lane.

Motion made by Alderman Most and seconded by Alderman Vogt to approve a Special Event Permit Application from the Optimist Club for their Annual 5K Walk / Run to be held on Saturday, November 1, 2025, 6:30 a.m. to 10:00 a.m., including the partial closure of Rogers Street from First Street to Country Club Lane.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting 'aye'.

- F. Consideration and Action on Approval of a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2026 to be held on Saturday, May 16, 2026, 11:00 a.m. to 10:00 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.

Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt to approve a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2026 to be held on Saturday, May 16, 2026, 11:00 a.m. to 10:00 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.

Comments: Mayor Darter stated that he and Sarah Deutch, Community Relations Coordinator, met with the Firebird Fest promoter. He requested additional support to bring in a larger, better-known band for next year's event. Mayor Darter advised the city does not give extra support for any organization. The Firebird Fest will continue as before.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.

- G. Consideration and Action on Approval of a Waterloo Beautification Application from Metzger-Crook VFW Post #6504 located at 406 Veterans Drive.

Motion made by Alderman Vogt and seconded by Alderman Charron to approve a Waterloo Beautification Application from Metzger-Crook VFW Post #6504 located at 406 Veterans Drive.

Comments: Nathan Krebel stated the Waterloo Beautification Committee had given the application a favorable recommendation. He additionally explained the project and the necessary ADA access it would provide to the VFW. Mayor Darter noted the VFW is not considered a non-profit organization; and therefore, did not apply for the non-profit grant.

Motion passed 7-0 with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Riley, and Most voting 'aye'. Alderman Kyle Buettner abstained.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Vogt hoped everyone had a lovely holiday weekend.

Mayor Darter addressed Mr. Gidley's drainage concern, stating he felt the issue would be well handled by the Drainage Committee, and he would advise Mr. Gidley of the date and time of the meeting. Mr. Gidley agreed.

14. Motion to Adjourn made by Alderman Most and seconded by Alderman Matt Buettner. Motion passed by unanimous voice vote. Mayor Darter adjourned the meeting at 7:47 p.m.

Minutes submitted by Tamara Kujawa, Deputy City Clerk

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2024-2025 ACTUAL AMOUNT	2025-2026 BUDGETED AMOUNT	% INCREASE/ DECREASE	2024 AUG	2025 AUG	% INCREASE/ DECREASE	2024-2025 FISCAL YTD	2025-2026 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,842,695.87	11,595,000.00	-2.09%	1,129,008.72	1,179,402.61	4.46%	3,764,551.47	3,733,153.80	-0.83%
ELEC TAX	269,269.30			26,122.72	27,507.88	5.30%	89,331.51	85,628.31	-4.15%
ELECT MISC.	1,191,728.00	451,000.00	-62.16%	240,792.00	46,983.00	-80.49%	649,346.00	143,589.00	-77.89%
SUBTOTAL	13,303,693.17	12,046,000.00	-9.45%	1,395,923.44	1,253,893.49	-10.17%	4,503,228.98	3,962,371.11	-12.01%
BEGINNING UNAPPLIED	663,169.03			55,622.86	51,853.37	-6.78%	211,798.43	203,886.57	-3.74%
UNAPPLIED CASH REC'D	191,273.60			9,721.10	25,646.56	163.82%	66,225.63	74,378.53	12.31%
UNAPPLIED DISBURSED	165,732.09			14,959.79	26,605.23	77.84%	47,122.29	80,306.17	70.42%
ENDING UNAPPLIED	688,710.54			50,384.17	50,894.70	1.01%	230,901.77	197,958.93	-14.27%
GAS SALES	2,873,171.40	3,921,000.00	36.47%	77,676.65	99,965.48	28.69%	578,335.63	741,557.39	28.22%
GAS TAX	69,009.20			1,586.75	1,859.61	17.20%	13,139.35	14,544.27	10.69%
GAS MISC.	500,702.00	220,000.00	-56.06%	206,725.00	21,464.00	-89.62%	333,037.00	125,556.00	-62.30%
SUBTOTAL	3,442,882.60	4,141,000.00	20.28%	285,988.40	123,289.09	-56.89%	924,511.98	881,657.66	-4.64%
WATER SALES	3,779,751.98	4,030,000.00	6.62%	344,215.07	357,820.30	3.95%	1,263,441.57	1,295,028.29	2.50%
WATER MISC.	196,302.00	114,000.00	-41.93%	22,801.00	18,810.00	-17.50%	86,971.00	53,200.00	-38.83%
SUBTOTAL	3,976,053.98	4,144,000.00	4.22%	367,016.07	376,630.30	2.62%	1,350,412.57	1,348,228.29	-0.16%
SEWER SALES	2,216,377.18	2,328,000.00	5.04%	195,659.47	196,198.85	0.28%	733,793.09	742,374.32	1.17%
SEWER MISC.	274,091.00	177,500.00	-35.24%	23,956.00	23,504.00	-1.89%	130,372.00	70,885.00	-45.63%
SUBTOTAL	2,490,468.18	2,505,500.00	0.60%	219,615.47	219,702.85	0.04%	864,165.09	813,259.32	-5.89%
CITY TAX	602,370.46	613,000.00	1.76%	48,413.23	50,581.10	4.48%	181,458.05	184,677.22	1.77%
MISC.	204,471.00	91,500.00	-55.25%	28,118.00	17,133.00	-39.07%	96,154.00	40,947.00	-57.42%
SUBTOTAL	806,841.46	704,500.00	-12.68%	76,531.23	67,714.10	-11.52%	277,612.05	225,624.22	-18.73%
REFUSE FEE	1,015,455.69	1,068,750.00	5.25%	82,682.17	84,631.15	2.36%	334,090.88	345,989.27	3.56%
FINES	49,296.00	40,000.00	-18.86%	6,102.00	5,993.00	-1.79%	16,955.00	17,089.00	0.79%
PERMITS	84,975.00	100,000.00	17.68%	3,525.00	7,594.00	115.43%	34,752.00	30,846.00	-11.24%
INSPECTION FEES	32,935.00	15,000.00	-54.46%	2,100.00	1,975.00	-5.95%	12,725.00	12,325.00	-3.14%
FRANCHISE FEES	96,972.00	120,000.00	23.75%	-	-		-	-	
LIQUOR LICENSE	22,651.00	25,000.00	10.37%	-	210.00		22,300.00	22,695.00	1.77%
INFRASTRUCTURE FEE	125,780.00	125,000.00	-0.62%	10,382.00	9,908.00	-4.57%	41,599.00	39,475.00	-5.11%
HOTEL/MOTEL TAX	29,283.00	30,000.00	2.45%	4,935.00	-	-100.00%	13,336.00	8,046.00	-39.67%
MISC.	679,147.00	925,595.00	36.29%	101,760.00	42,190.00	-58.54%	253,071.00	534,768.00	111.31%
REPLACEMENT TAX	92,891.00	65,000.00	-30.03%	3,937.00	1,251.00	-68.22%	48,632.00	34,501.00	-29.06%
COUNTY TAX	336,708.00	325,000.00	-3.48%	-	27,595.10		-	27,595.10	
SALES TAX	3,354,809.00	3,300,000.00	-1.63%	273,930.00	315,734.00	15.26%	1,074,260.00	1,245,833.00	15.97%
BUSINESS DISTRICT TAX	111,034.00	105,000.00	-5.43%	9,671.00	10,324.00	6.75%	36,844.00	39,796.00	8.01%
CANNABIS USE TAX	17,306.00	17,200.00	-0.61%	1,457.00	1,304.00	-10.50%	5,945.00	5,719.00	-3.80%
VIDEO GAMING	310,397.00	310,000.00	-0.13%	23,828.00	28,104.00	17.95%	105,186.00	119,450.00	13.56%
INCOME TAX	2,282,603.00	2,180,000.00	-4.49%	154,808.00	125,854.00	-18.70%	860,836.00	811,177.00	-5.77%
SUBTOTAL	8,642,242.69	8,751,545.00	1.26%	679,117.17	662,667.25	-2.42%	2,860,531.88	3,295,304.37	15.20%
MOTOR FUEL TAX	549,984.00	550,000.00	0.00%	41,796.00	42,246.00	1.08%	214,566.00	214,481.00	-0.04%
MISC	83,252.00	84,500.00	1.50%	7,797.00	7,319.00	-6.13%	30,001.00	28,160.00	-6.14%
SUBTOTAL	633,236.00	634,500.00	0.20%	49,593.00	49,565.00	-0.06%	244,567.00	242,641.00	-0.79%
UTILITY DEPOSITS	93,750.00	-		9,425.00	7,325.00	-22.28%	30,100.00	39,975.00	32.81%
TOTAL DEPOSITS	33,580,441.68	32,927,045.00	-1.95%	3,092,930.88	2,786,433.64	-9.91%	11,121,355.18	10,883,439.50	-2.14%

September 15, 2025

To: Mayor Stan Darter
City Attorney
City Alderpersons

Re: Treasurer's Report

Attached, please find the August 31, 2025 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank weekdays from 7:30 AM – 4:30 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

TREASURER'S REPORT
CITY OF WATERLOO
For the month ending
August 31, 2025

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 485.98	\$ -	\$ -	\$ 485.98
Utility Deposit	26,387.56	7,325.00	9,400.00	24,312.56
General Fund	(1,472,053.65)	464,656.07	1,072,702.74	(2,080,100.32)
Motor Fuel Tax	34,380.86	75,035.71	61,795.53	47,621.04
Water Fund	1,151,272.55	617,578.22	409,230.94	1,359,619.83
Sewer Fund	659,375.16	214,304.40	151,836.29	721,843.27
Gas Fund	341,361.61	109,900.84	234,074.99	217,187.46
Electric Fund	417,038.85	2,051,515.90	2,743,573.16	(275,018.41)
Capital Improvements	158,424.99	54,770.16	-	213,195.15
D.A.R.E.	182.95	-	-	182.95
Interest	7,528.55	1,866.13	-	9,394.68
Hotel/Motel Tax	157,306.04	-	8,435.00	148,871.04
Equitable Sharing Funds	86,744.97	4,954.25	-	91,699.22
TOTALS:	\$1,568,436.42	\$3,601,906.68	\$4,691,048.65	\$479,294.45

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 3,538,681.57	14,036.75	-	3,552,718.32
Electric	7,934,304.59	31,472.69	800,000.00	7,165,777.28
Farm Account Income	44,118.57	93.68	-	44,212.25
Gas	4,071,667.25	16,150.93	-	4,087,818.18
General Fund	8,717,647.28	501,077.54	-	9,218,724.82
Motor Fuel	1,912,969.16	49,529.18	75,000.00	1,887,498.34
Pension Reserve	1,716,866.89	364.54	-	1,717,231.43
Sewer	2,371,412.05	9,406.60	-	2,380,818.65
Utility Deposits	352,302.95	1,397.46	-	353,700.41
Water	3,314,752.47	13,148.51	-	3,327,900.98
	\$33,974,722.78	\$636,677.88	\$875,000.00	\$33,736,400.66
Total All City Funds:	\$35,543,159.20	\$4,238,584.56	\$5,566,048.65	\$34,215,695.11

Pension Obligations	As of Date	Amount
Unfunded Actuarial Accrued Liability - IMRF	12/31/2023	\$276,135.00
Unfunded Actuarial Accrued Liability - Police	4/30/2024	\$5,307,213.00
Total Unfunded Liability		\$5,583,348.00

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/ Code Administrator Monthly Report 8/31/2025													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2025	13	12	17	28	17	18	18	20					141
2024	17	20	23	21	23	24	42	27	18	35	27	17	294
New Construction Re-Inspections													
2025	3	4	3	5	3	4	3	2					27
Rental Inspections:													
2025	11	17	16	12	16	21	15	11					119
2024	14	11	11	15	14	13	21	17	20	19	13	12	180
2023	13	10	18	20	15	16	12	15	19	12	6	16	172
2022	11	10	8	10	10	25	15	18	9	12	19	10	157
2021	13	15	14	19	18	17	16	18	13	11	12	9	175
2020	21	22	20	16	23	12	14	24	13	15	9	17	206
Rental Re-Inspections:													
2025	2	5	3	5	4	4	3	2					28
Dumpster/POD Permits Issued:													
2025	5	9	18	15	23	8	13	8					99
2024	9	14	9	13	22	10	16	14	19	6	8	5	145
Motor Vehicle Violation Notices:													
2025	0	1	1	1	0	0	0	1					4
2024	2	0	2	2	1	0	0	1	1	1	1	0	12
Property Violation Notices:													
2025	4	5	6	12	5	5	5	9					47
2024	8	6	7	7	10	8	6	13	6	6	6	5	88
Ordinance Violation Tickets Issued:													
2025	0	0	0	1	0	0	0	1					2

Zoning Department Monthly Report 8/31/2025

Total Permits Issued for August: 19				Total Permits Issued for the Year: 117									
	January	February	March	April	May	June	July	August	September	October	November	December	Total
<u>Residential Building Permits Issued:</u>													
2025	2	1	4	4	3	3	5	4	0	0	0	0	26
2024	1	1	3	4	3	8	0	1	3	3	2	0	29
2023	1	4	2	4	6	2	1	2	0	2	4	2	30
2022	7	3	5	5	2	5	5	2	5	2	4	1	46
2021	5	4	3	2	5	5	9	2	3	9	3	5	55
2020	2	6	3	5	6	5	4	5	5	9	6	6	62
<u>Accessory/Addition Building Permits Issued:</u>													
2025	6	1	6	6	7	4	3	9	0	0	0	0	42
2024	6	3	13	6	9	15	3	9	11	3	5	2	85
2023	4	3	11	7	3	8	4	10	3	15	3	6	77
2022	1	2	9	7	8	6	5	16	7	2	4	3	70
2021	3	4	11	12	10	6	8	10	6	7	6	3	86
2020	2	2	4	9	10	12	10	9	2	6	5	1	72
<u>Commercial/Industrial Building Permits Issued:</u>													
2025	3	2	1	1	2	1	0	1	0	0	0	0	11
2024	1	3	1	2	3	2	3	3	2	1	2	1	24
2023	3	3	4	2	0	0	4	2	3	1	0	8	30
2022	2	4	2	2	1	2	1	3	1	0	2	2	22
2021	1	2	3	2	2	2	0	5	6	1	1	0	25
2020	3	1	0	0	2	1	1	0	1	3	5	2	19
<u>Excavation Permits Issued:</u>													
2025	0	2	6	4	3	2	2	0	0	0	0	0	19
2024	8	3	3	2	4	4	1	3	2	4	3	3	40
2023	1	1	0	3	2	2	4	3	1	7	7	3	34
2022	3	2	3	5	2	1	3	3	0	3	3	1	29
2021	0	1	4	5	4	3	8	6	0	5	1	4	41
<u>Sign Permits Issued:</u>													
2025	0	2	3	2	4	0	3	5	0	0	0	0	19
2024	2	1	1	4	2	3	0	3	1	6	0	0	23
2023	4	2	8	1	1	2	0	0	0	0	0	2	20
2022	2	2	0	5	0	0	0	2	2	0	4	0	17
2021	1	0	1	1	3	0	1	1	1	1	2	2	14
<u>Miscellaneous Permits(Demolition, Outside Dining, Mobile Food Vendors) Issued:</u>													
2025	0	0	0	0	0	0	0	0	0	0	0	0	0
2024	0	1	1	0	0	0	0	0	0	0	0	0	2
2023	0	0	1	0	1	1	1	2	0	1	0	1	8
2022	1	1	1	0	0	0	1	0	0	0	0	2	6

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Re-Appointment of Jane Gaitsch to the Planning Commission for a Three-Year Term to Expire on September 01, 2028.

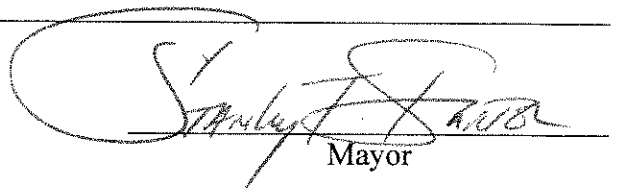
3. Relief or action to be requested:
Re-Appointment.

4. Submittal date: 09-09-25

Submitted by:
Mayor Stanley T. Darter

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Re-Appointment of Daniel Lutz to the Planning Commission for a Three-Year
Term to Expire on September 01, 2028.

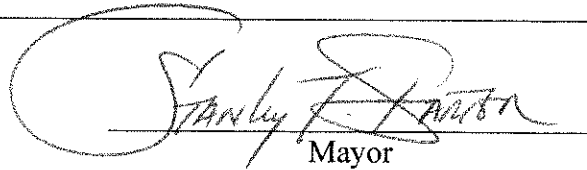
3. Relief or action to be requested:
Re-Appointment.

4. Submittal date: 09-09-25

Submitted by:
Mayor Stanley T. Darter

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)
2. Description of matter to be placed on agenda:
Appointment of Russ Thomas to the Planning Commission for a Three-Year Term to Expire on September 01, 2028.

3. Relief or action to be requested:
Appointment.

4. Submittal date: 09-09-25

Submitted by:
Mayor Stanley T. Darter

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1922 Amending the City of Waterloo,
IL Revised Code of Ordinances, Chapter 1: Administration, Article II: City Officials,
Division IV: General Regulations, Section 1-2-28 Liability Insurance,
(B) Indemnification, Regarding the List of Applicable Officials and Employees.


3. Relief or action to be requested:
Approval.

4. Submittal date: 09-09-25

Submitted by:
Mayor Stanley T. Darter

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

ORDINANCE NO. 1922

AN ORDINANCE AMENDING THE CITY OF WATERLOO, IL REVISED CODE OF ORDINANCES, CHAPTER 1: ADMINISTRATION, ARTICLE II: CITY OFFICIALS, DIVISION IV: GENERAL REGULATIONS, SECTION 1-2-28 LIABILITY INSURANCE, (B) INDEMNIFICATION, REGARDING THE LIST OF APPLICABLE OFFICIALS AND EMPLOYEES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE: Chapter 1 Administration, Article II: City Officials, Division IV: General Regulations, Section 1-2-28 Liability Insurance, (B) Indemnification, (1) Applicability (list of applicable officials and employees), is hereby amended to read as follows:

- (a) The Mayor;
- (b) Each member of the City Council;
- (c) The City Clerk and each Deputy or Acting City Clerk;
- (d) The City Treasurer and each Deputy or Acting City Treasurer;
- (e) The City Collector;
- (f) The City Attorney and each Staff Attorney of the city;
- (g) The Finance Director;
- (h) The Director of Public Works;
- (i) The Deputy Director of Public Works;
- (j) The Zoning Administrator;
- (k) The Subdivision Administrator;
- (l) The Building Official;
- (m) The Building Inspector / Code Administrator;
- (n) The Chief of Police;
- (o) The Deputy Chief of Police;
- (p) The Human Resources Coordinator;
- (q) The Community Relations Coordinator; and
- (r) Each member of any board or commission of the city established pursuant to applicable law or by ordinance of the city.

SECTION TWO: All ordinances or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 25-13 Approving an Agreement by and
Between the County of Monroe, IL and the City of Waterloo, IL for Coordinated
Communications Services for a Three-Year Term to Expire September 30, 2028.


3. Relief or action to be requested:
Approval.

4. Submittal date: 09-10-25

Submitted by:
Mayor Stanley T. Darter

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 25-13

A RESOLUTION APPROVING AN AGREEMENT BY AND BETWEEN THE COUNTY OF MONROE, IL AND THE CITY OF WATERLOO, IL FOR COORDINATED COMMUNICATIONS SERVICES FOR A THREE-YEAR TERM TO EXPIRE SEPTEMBER 30, 2028.

WHEREAS, attached is a proposed Agreement for the coordination of communications services between the County of Monroe, Illinois and the City of Waterloo, Illinois; and,

WHEREAS, it is in the best interest of the City of Waterloo, Illinois to sign said Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo, Illinois does hereby direct and authorize the Mayor to execute said Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 15th day of September, 2025.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Stanley T. Darter, Mayor
City of Waterloo, IL

ATTESTED:

Mechelle Childers, City Clerk
City of Waterloo, IL

**AGREEMENT BY AND BETWEEN THE COUNTY OF MONROE, ILLINOIS
AND THE CITY OF WATERLOO, ILLINOIS FOR COORDINATED
COMMUNICATIONS SERVICES**

THIS AGREEMENT, made and entered into as indicated by the date of the latter signature herein between County of Monroe, Illinois hereinafter referred to as **COUNTY**, and City of Waterloo, Illinois, hereinafter referred to as **SERVICE RECIPIENT**.

WHEREAS, **COUNTY** holds a license from the Federal Communications Commission and there under operates radio stations in the performance of its duties of law enforcement, and has offered to perform certain communications services for various cities, villages, municipalities, fire districts, fire departments, EMS departments, EMS districts, federal agencies and county agencies;

WHEREAS, **the SERVICE RECIPIENT** wishes to avail itself of the 9-1-1 and various communications services offered by Monroe County, including telephones, radio, paging, and computerized criminal histories (LEADS) and other services. **LEAD** services will apply to law enforcement services only;

WHEREAS, **the SERVICE RECIPIENT** may own and/or operate certain communications equipment which it desires to use in connection therewith;

NOW, THEREFORE, this Agreement has been entered into by the undersigned in order to accomplish the aforementioned purposes.

1. **COUNTY** shall provide 9-1-1 and non-emergency telephone call processing and radio dispatching to and from the **SERVICE RECIPIENT'S** telephones, radios and computers. The services provided shall include but not be limited to the following: 9-1-1 calls, administrative non-emergency calls, police calls, City utility calls, and contacts to non-local police, fire, & EMS in certain emergency situations. The County shall gather details pertinent to officers safety and transfer same to officers and provide status checks while officers are on calls. County will also check warrant lists for active warrants. County shall dispatch police to all fire and EMS calls within the city limits of Waterloo.

County shall directly contact **SERVICE RECIPIENT** utility departments on "after hours" and weekend calls regarding utilities. County shall create a record on natural gas calls dispatched to the City Underground Utility department. Service Recipient shall provide a utility call-out list of contacts for specific departments to dispatch.

2. **COUNTY** shall perform the services provided for in this Contract, in compliance with the standards of Monroe County Government, the Emergency Telephone Systems Act, ETSB Interagency Agreements and all applicable laws.
3. The **SERVICE RECIPIENT** shall comply with all regulations set forth by the FCC and those rules and regulations set by Monroe County ETSB (pertaining to 9-1-1 services) and Monroe County Government.
4. The **SERVICE RECIPIENT** shall pay Monroe County:
 - A. From October 1, 2025 thru September 30, 2026 the sum of \$310,930 per year, payable in monthly installments.
 - B. From October 1, 2026 thru September 30, 2027 the sum of \$335,804 per year, payable in monthly installments.
 - C. From October 1, 2027 thru September 30, 2028 the sum of \$355,952 per year, payable in monthly installments.
5. The **COUNTY** shall send an invoice for a month's services within one week of the services being rendered and the invoice shall be payable on or before the 15th day of the month following the month in which the invoice was sent. For example, an invoice for January services shall be sent to the **SERVICE RECIPIENT** on or before the 7th day of February and shall be due and payable on or before the 15th day of March. Late payments will be assessed as a 1.5% penalty for each month or part thereof that the invoice remains unpaid.

6. The **COUNTY** and the **SERVICE RECIPIENT** shall confer commencing June 1, 2028 toward a goal of extending this agreement, for the benefit of the citizens of the County of Monroe, including those of the City of Waterloo.

ACCEPTED:

City of Waterloo, Illinois

By _____

Title _____

Date _____

Monroe County, Illinois

By George Tracy

Title Commissioner

Date 9/11/2025

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Waiving of Customary Bidding Procedures, and the
Approval of an Agreement with Kendall Vegetation Services in the Amount of
\$95,760.00 (+/-10%), for Vegetation Services on the South Distribution Circuit.

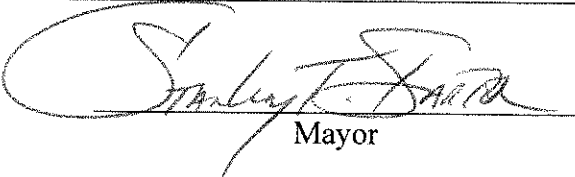
3. Relief or action to be requested:
Approval.

4. Submittal date: 09-10-25

Submitted by:
JR Landeck, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

Memorandum

To: Mayor and City Council Members
From: JR Landeck, Director of Public Works
Date: 09-09-25
Re: Vegetation Management Services

Staff recommends the City waive customary bidding procedures and the approval of the agreement with Kendall Vegetation Services in the amount of \$95,760.00 (+/-10%), for vegetation services on the South Distribution Circuit, as detailed in the attached agreement. The agreement includes a Certificate of Liability Insurance, which outlines additional insurance requirements.

As discussed at the August 11, 2025 Utility Meeting, the Public Works Staff recommends moving forward with Kendall Vegetation Services because they come recommended by IBEW, local experience, and availability to perform the work later this year.

Please let me know if you need additional information or have questions.

Thank you,

JR



Forestry & Vegetation Management Agreement

THIS AGREEMENT is made and entered into on this **13th day of August, 2025** by and between **W.A. Kendall and Company, LLC 2736 Meadow Church Road Suite 200, Duluth, GA 30097**, hereinafter called "Contractor" and the **City of Waterloo, 100 West 4th Street, Waterloo, IL 62298** hereinafter called "Company."

Whereas the Contractor provides forestry services to maintain rights of ways that may include cutting, clearing, chipping, brush clearing and removal, herbicide application, and other forestry-related activities, and the Company desires said services for the purpose of vegetation management on rights of ways.

1. For the consideration hereinafter enumerated, the Contractor agrees to perform those vegetation management-related services set forth and described in Exhibit "A" attached, which such services shall be conducted on certain real property more particularly set forth and described in Exhibit "A" and/or additional maps attached.
2. **COMMENCEMENT AND COMPLETION** The services to be performed pursuant to this Agreement shall commence and be completed within the time frames set forth in Exhibit "A" PROVIDED HOWEVER that, the commencement or completion date, or either of them, may be extended with the prior agreement of Company as the result of factors not within the control of Contractor including fire conditions, site availability, prohibition by federal, state or other governmental entity, strike, fires, inclement weather, acts of God, and other conditions or circumstances beyond the control of Contractor. Contractor must provide Company with a written request to extend the commencement or completion dates prior to deadlines.
3. In accomplishing the services which are the subject of this Agreement, Contractor shall:
 - 3.1 Provide the necessary equipment, transportation, and supervision sufficient to complete said services in a timely manner in accordance with the terms of this Agreement.
 - 3.2 Comply with all state, federal, and local laws and regulations to the extent that any such law or regulation is applicable to the services to be performed by Contractor, which such laws and regulations shall include but not be limited to federal and state safety laws and regulations, social security regulation, Fair Labor Standards Act, as amended and in force and effect, effective the date of this Agreement, federal and state laws, rules, regulations and orders of various governmental entities concerning herbicide application.



- 3.3 Report, withhold, and pay into any governmental agency all sums accruing under any state or federal law payable on account of wages earned by the Contractor's employees in accordance with the regulations promulgated by the United States and the state in which the contract is to be performed.
- 3.4 Contractor shall not discriminate against any employee or applicant for employment in accordance with applicable laws and regulations, which such discrimination shall be extended such that the Company will take affirmative action to ensure that applicants are treated during employment without regard to race, color, religion, sex, or national origin.
- 3.5 Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- 3.6 Save and hold the Company harmless from any penalty or violation of any federal, state, or governmental law, regulation, rule, or order committed or allegedly committed in the performance of this Agreement.
- 3.7 Contractor shall indemnify and hold harmless Company, their agents and employees from and against all claims, damages, losses, and expenses including attorney's fees arising out of or resulting from the performance of the work, provided that any such claims, damage, loss or expense (a) is attributable to bodily injury, sickness disease, or death, or to injury to or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, and (b) if caused in whole or in part by any negligent act or omission of Contractor, anyone directly or indirectly employed by them or anyone for whose acts any of them any be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Total liability is limited to the amount of Contractor liability coverage.

Contractor's policy must show Company as "additional insured". "Additional insured" coverage must be primary and non-contributing. The "additional insured coverage must include completed operations and must not be limited. Contractor, "additional insured" on umbrella is primary to Company. There must be a thirty (30-day notice of cancellation to Company,

Limits:

See Attached Certificate of Insurance for additional limits.

- A. \$1,000,000.00 combined single-limit auto
- B. \$1,000,000.00/\$2,000,000.00 on both general liability (with aggregate of \$2,000,000.00)
- C. Applicable workmen's compensation insurance specifically complying with the state law in which this contract is to be performed for every person the Contractor employees.



4. TERMS OF PAYMENT:

- 4.1 Unless otherwise stated in Exhibit "A" hereto or another addendum to this Agreement signed by both parties, all payments due Contractor will be based on the contract price per unit as stated in Exhibit "A", multiplied by the number of hours completed. Payment will be due within thirty (30) days of the date of the invoice.
- 4.2 In the event of a dispute with respect to either the satisfactory completion of the work relating to any one or more units and/or the amount invoiced, The Company shall, within thirty (30) days of receipt of the invoice, give notice to Contractor. In the election to arbitrate, the matter shall be arbitrated in the following way:
- 4.3 Each party shall choose one representative, who, together, shall choose a third party, which shall then comprise an arbitration panel. A majority vote of the panel shall be conclusive and determinative with respect to any issue presented.

5. MISCELLANEOUS PROVISIONS:

- 5.1 Severability: The invalidity of any provision of this Contract, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
- 5.2 No Partnership: anything in this Agreement should not be construed as creating any relationship between the parties hereto other than that of contractual parties such that it is the intent of the parties that no partnership, joint venture, or other affiliation is established between the parties hereto. The parties likewise in no way stand in the relationship of master and servant, principal and agent, employer and employee.
- 5.3 This Agreement cannot be altered, modified, changed or deviated from unless such alteration, modification, or deviation shall be in writing and executed by the parties hereto.
- 5.4 This agreement may be renewed or extended annually by mutual agreement of both parties.



Signature below denotes acceptance:

The City of Waterloo

Sign: _____

Print Name: _____

Witness: _____

Date: _____

W.A. Kendall and Company, LLC

Sign: _____

Print Name: _____

Witness: _____

Date: _____

Exhibit A

Scope of Work: South Circuit

- **Work will begin by October 1, 2025 and be completed by December 31, 2025**
- **Manual Crew:** 1 Foreman, 1 Journeyman, 2 Groundmen
 - **Labor, Chip Truck, and Chipper:** 140 hours
- **70' Aerial Boom Crew:** 1 Foreman, 1 Journeyman
 - **Labor and Equipment Time:** 80 hours
- **General Foreman:** 140 hours with truck
- **Per Diem:** \$80/day/employee
- **Schedule:** 5 ten-hour days (travelers from Missouri or Central Illinois)

Total Estimated Cost: \$95,760.00 (+/- 10%)



State of Missouri, Maxar | Esri, HERE, Garr



Attachment A – 2025 Hourly Rate Schedule

Labor Cost per hour	Hourly	OT
General Foreman	\$71.30	\$104.54
Foreman	\$66.83	\$92.95
Trimmer	\$61.27	\$84.84
T4	\$56.69	\$78.19
T3	\$54.72	\$75.32
T2	\$52.78	\$72.50
T1/Groundsman	\$51.27	\$70.29
Description	Hourly	
Service Truck	\$25.00	
Support Truck	\$15.00	
GF Support Truck	\$20.00	
Trailer	\$5.00	
UTV	\$10.00	
Semi & Lowboy	\$120.00	
Track Jarraff	\$66.00	
Wheeled Jarraff	\$61.00	
12"-15" Chipper	\$20.00	
Chip Truck	\$22.00	
60' Bucket Truck	\$26.00	
70' Bucket Truck	\$31.00	
Backyard Bucket	\$38.00	
90HP-120HP Forestry Mulcher	\$66.00	
120HP-149HP Forestry Mulcher	\$91.00	
150HP-249HP Forestry Mulcher	\$91.00	
>250HP Forestry Mulcher	\$167.00	
Kwik Trim	\$66.00	
20K Excavator w/ Forestry Mulcher	\$61.00	
30K Excavator w/ Forestry Mulcher	\$81.00	
50K Excavator w/ Forestry Mulcher	\$91.00	
50K Excavator w/ Tree Shear	\$150.00	
Tractor w/ Bush Hog	\$116.00	
Brownscurter (Mower & Tractor)	\$70.00	
Hummer w/ Sprayer (200 gal)	\$26.00	
ATV w/ Sprayer (65gal)	\$15.00	
Spray Truck	\$31.00	
Water Wagon	\$5.00	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Scott Insurance - Lynchburg 1301 Old Graves Mill Road Lynchburg VA 24502	CONTACT NAME: Lori Ohannessian	
	PHONE (A/C, No, Ext): 434-832-2184	FAX (A/C, No):
E-MAIL ADDRESS: lohannessian@scottins.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED WA Kendall & Company, LLC 2736 Meadow Church Road Suite 200 Duluth GA 30097	XYLETRE-01	INSURER A : Hartford Fire Ins Company (A+) 19682
		INSURER B : Navigators Insurance Company (A+) 42307
		INSURER C : Hartford Accident and Indemnity Company (A+) 22357
		INSURER D : Axis Surplus Insurance Company (A) 26620
		INSURER E : Westchester Surplus Lines Insurance Company 10172
		INSURER F : Admiral Insurance Company (A+) 24856

COVERAGES

CERTIFICATE NUMBER: 1327413804

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	14 CSE S85401	9/6/2024	10/1/2025	EACH OCCURRENCE \$ 3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	14 CSE S85402	9/6/2024	10/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 4,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	GA24EXRZ0EHVTIV	9/6/2024	10/1/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	14 WN S85400	9/6/2024	10/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D E F	2M x 4M (ex GL) x Primary Excess 3M x 4M (ex AL) x Primary Excess 5M xs 9M xs Primary Excess			P-001-001230150-02 G74444234 002 UX000001090-01	9/6/2024 9/6/2024 9/6/2024	10/1/2025 10/1/2025 10/1/2025	Limit Limit Limit 2,000,000 3,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Excess Structure (\$14,000,000 total occurrence/aggregate):
 Navigators Insurance Company (A+) #GA24EXRZ0EHVTIV: \$4,000,000 occurrence/aggregate x Primary
 Axis Surplus Insurance Company (A) #P-001-001230150-02: \$2,000,000 occurrence/aggregate x \$4,000,000 (excluding GL)
 Admiral Insurance Company (A+) #UX000001090-01: \$3,000,000 occurrence/aggregate x \$4,000,000 (excluding AL)
 Westchester Surplus Lines Insurance Company (A++) #G74444234 002: \$5,000,000 occurrence/aggregate x \$9,000,000

Workers Compensation Coverage for States AL, AR, DE, FL, GA, IA, IL, IN, KS, KY, LA, MD, ME, MO, MS, NC, NH, NJ, NY, OK, OR, PA, SC, TN, TX, VA, VT, WV.
 See Attached...

CERTIFICATE HOLDER**CANCELLATION**

City of Waterloo, IL 100 West 4th Street Waterloo IL 62298	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL REMARKS SCHEDULE

AGENCY Scott Insurance - Lynchburg		NAMED INSURED WA Kendall & Company, LLC 2736 Meadow Church Road Suite 200 Duluth GA 30097	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Employers Liability Stop Gap Coverage Applies in Washington.
 City of Waterloo is additional insured as respects General Liability and Auto Liability if required by written contract. A waiver of subrogation as respects Workers Compensation, General Liability, and Auto Liability applies in favor of the certificate holder if required by written contract.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approving Ornamental Iron Shop as Low Bidder in the
Amount of \$34,565.79 for the West Third Street Handrail Project as Bid on 09-11-25
at 2:00 p.m.

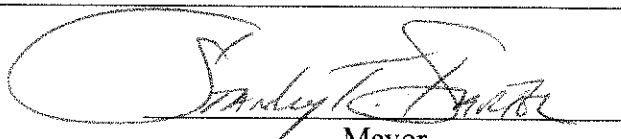
3. Relief or action to be requested:
Approval.

4. Submittal date: 09-11-25

Submitted by:
Nathan Krebel, Deputy Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

Memorandum

To: Mayor and City Council Members
From: Nathan Krebel, Deputy Director of Public Works
Date: 09-11-25
Re: W. Third Street Handrail Project

Below are the bids as received for the W. Third Street Handrail Project on Sept. 11, 2025 at 2:00 p.m.

Ornamental Iron Shop	\$34,565.79
Wicklein Welding	\$44,106.00
Iron Crafters	\$47,360.44

I recommend Ornamental Iron Shop as the Low Bidder.

Thank you,

Nathan

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

September 15, 2025

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Setting October 06, 2025 at 7:20 p.m., as the Date and
Time for a Public Hearing for an Annexation Agreement between the City of
Waterloo, IL and BMW Trust, Dennis Brand – Trustee, for the Annexation of
Approximately 23.71 Acres of Property for Remlok Phase 7.

3. Relief or action to be requested:

Approval.

4. Submittal date: 09-09-25

Submitted by:

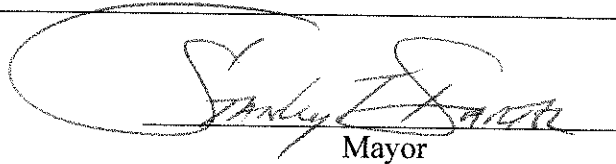
Roberta Rohwedder, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 15, 2025
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Setting October 06, 2025 at 7:10 p.m., as the Date and
Time for a Public Hearing for an Annexation Agreement between the City of
Waterloo, IL and S & N Partners for the Annexation of Approximately 13 Acres of
Property Located at 6469 Illinois State Route 3.

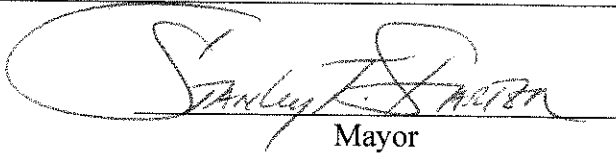
3. Relief or action to be requested:
Approval.

4. Submittal date: 09-09-25

Submitted by:
Roberta Rohwedder, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor