

**MINUTES OF THE
CITY COUNCIL MEETING
SEPTEMBER 18, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Most.
Absent: Row
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the September 05, 2023, City Council Meeting Minutes.
Motion made by Alderman Most and seconded by Alderman Matt Buettner to approve the September 05, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Hopkins and seconded by Alderman Kyle Buettner.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Most, Vogt, and Matt Buettner voting 'aye'.
 - B. Report of Treasurer – Brad Papenberg
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Most and seconded by Alderman Kyle Buettner.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
 - C. Report of Subdivision and Zoning Administrator – Nathan Krebel
The report is in the packet. Of note, the number of residential building permits are low this year.
 - D. Report of Building Inspector / Code Administrator – Brad Yearian
The report is in the packet.
 - E. Report of Director of Public Works – Tim Birk
All the old asphalt was removed from the City Hall parking lot today. The first asphalt lift will be applied on Tuesday of this week, with the second lift following on Wednesday. The plan is to stripe by Friday and reopen the lot by Saturday.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-21 Authorizing St. Clair, Gilbreth & Steppig to File Suit Pursuant to 65 ILCS 5/11-31-1 for Property Located at 500-506 West Mill Street, Waterloo, IL.

Motion made by Alderman Hopkins and seconded by Alderman Trantham to approve Resolution No. 23-21 Authorizing St. Clair, Gilbreth & Steppig to File Suit Pursuant to 65 ILCS 5/11-31-1 for Property Located at 500-506 West Mill Street, Waterloo, IL.

Comments: Attorney Steppig explained that a resolution needed to be passed to file a suit to demolish the structures on the property. Certificated letters and regular mailings have been sent to the LLC, the Registered Agent, the Principal Place of Business, and the Mortgager of the property. She further described the various processes that could take place and the length of time to resolve this situation.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Most, Vogt, and Matt Buettner voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Full Page Ad to be placed in the 2024 Visitor’s Guide in the amount of \$2,200.00 (discounted 60% with membership and advertising bundle) to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve a Full Page Ad to be placed in the 2024 Visitor’s Guide in the amount of \$2,200.00 (discounted 60% with membership and advertising bundle) to be paid out of the Hotel / Motel Tax Fund.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron Kyle Buettner, Most, and Vogt voting ‘aye’.
 - B. Consideration and Action on Approval of the Purchase of Two Life-Size Soldier Statues from SVJ Creative Designs at a cost not to exceed \$14,500.00 to be paid from Gambling Proceeds.

Motion made by Alderman Trantham and seconded by Alderman Vogt to approve the Purchase of Two Life-Size Soldier Statues from SVJ Creative Designs at a cost not to exceed \$14,500.00 to be paid from Gambling Proceeds.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.
 - C. Consideration and Action on a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 20, 2023 from 4 p.m. to 8 p.m. and on Saturday, October 21, 2023 from 8 a.m. to noon.

Motion made by Alderman Trantham and seconded by Alderman Charron on Approval of Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 20, 2023 from 4 p.m. to 8 p.m. and on Saturday, October 21, 2023 from 8 a.m. to noon.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.
 - D. Consideration and Action on Approval of a Special Event Permit Application from the City of Waterloo for the Annual Trunk or Treat to be held on Tuesday, October 31, 2023 from 5:30 p.m. to 7:30 p.m., to include the Closure of Main Street between Third Street and Mill Street.

Motion made by Alderman Vogt and seconded by Alderman Most on Approval of a Special Event Permit Application from the City of Waterloo for the Annual Trunk or Treat to be held on Tuesday, October 31, 2023 from 5:30 p.m. to 7:30 p.m., to include the Closure of Main Street between Third Street and Mill Street.

Comments: The City petitions for this event versus requesting downtown businesses to complete a Special Event Permit Application. Some of the aldermen said their constituents commented that 'Trunk or Treat' takes away from traditional door-to-door trick-or-treating in the neighborhood.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Most voting ‘aye’.

- E. Consideration and Action on Zaber “Release, Settlement and Resignation Agreement”.
Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve the Zaber “Release, Settlement and Resignation Agreement”.
Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Kyle Buettner mentioned that many projects are being completed this year and people are noticing and making positive comments.
14. Motion to Adjourn made by Alderman Hopkins and seconded by Alderman Matt Buettner.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:44 p.m.

Mechelle Childers
City Clerk