

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: September 21, 2020

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of Medal of Valor to Sergeant Trin Daws from the Illinois Association of Chiefs of Police.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1802 Pertaining to the Local CURE Program Regarding Approval of Financial Support Conditions and Certification.
 - B. Consideration and Action on Ordinance No. 1803 Amending the City Code of the City of Waterloo, Illinois, Chapter 24 Motor Vehicle Code, Article VIII Traffic Schedules, Schedule D: No Parking Zones, by the addition of Poplar Street (South Side) entire length.
 - C. Consideration and Action on Resolution No. 20-20 Approving a Memorandum of Understanding between the Waterloo Police Department and the U.S. Dept. of Justice, Drug Enforcement Administration regarding License Plate Reader Information.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held on Oct. 2nd and 3rd, 2020 at the Intersections of Main / Mill and Rogers / Hamacher.
 - B. Consideration and Action on Solicitation Request from the St. Louis Post-Dispatch for their Annual Old Newsboys Day Fund Raiser to be held on Thursday, November 19, 2020 at the Intersections of Main / Mill, Main / First and Hamacher / Rogers from 7:00 a.m. to 9:00 a.m.
 - C. Consideration and Action on Approval of a Façade Grant Application from the State Bank of Waterloo for their property located at 501 N. Market Street.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Oct. 05, 2020 – City Council Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:30 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
SEPTEMBER 08, 2020**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 08/17/2020. Motion made by Alderman Darter and seconded by Alderman Heller to approve the City Council Meeting Minutes from 08/17/2020. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No Report.
 - D. Report of Director of Public Works.
The asphalt contractor is working in the Ditch's Run area and should be there another week. Once this area is complete, they will move into the Debra Lane area. All residents have been notified.
 - E. Report of Chief of Police. No Report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Certificate of Commendation to Mr. Roy J. May in recognition of his State Farm Insurance Office's 75-Year Anniversary.
 2. Constitution Week Proclamation.
 3. IMEA Check Presentation to the Monroe County History Museum for Energy Efficiency.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 20-17 Approving Task Order #7 for the Morrison Avenue Reconstruction Project with HMG, Inc.
Motion made by Alderman Trantham and seconded by Alderman Heller on Approval of Resolution No. 20-17 Approving Task Order #7 for the Morrison Avenue Reconstruction Project with HMG, Inc. Motion passed unanimously with Aldermen Trantham, Darter, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting 'yea'.

- B. Consideration and Action on Resolution No. 20-18 Approving Task Order #8 for the North Market Street Sidewalk Project with HMG, Inc.
Motion made by Alderman Trantham and seconded by Alderman Row on Approval of Resolution No. 20-18 Approving Task Order #8 for the North Market Street Sidewalk Project with HMG, Inc. Motion passed unanimously with Aldermen Trantham, Darter, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting ‘yea’.
 - C. Consideration and Action on Resolution No. 20-19 Approving Task Order #10 for the Moore Street Reconstruction – Phase VII Project with HMG, Inc.
Motion made by Alderman Trantham and seconded by Alderman Heller on Approval of Resolution No. 20-19 Approving Task Order #10 for the Moore Street Reconstruction – Phase VII Project with HMG, Inc. Motion passed unanimously with Aldermen Trantham, Darter, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting ‘yea’.
11. Unfinished Business. None.
12. Miscellaneous Business.
- A. Consideration and Action on Warrant No. 593
Motion made by Alderman Darter and seconded by Alderman Trantham on Approval of Warrant No. 593. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting ‘yea’.
 - B. Consideration and Action on Solicitation request from the Rotary Club of Monroe County for their Annual Bucket Brigade to be held on Friday, October 16, 2020, 7 a.m. to 10 a.m., and Saturday, October 17, 2020, 7 a.m. to noon, at the intersections of Rogers/Hamacher and Main/Mill.
Motion made by Alderman Notheisen and seconded by Alderman Row on Approval of Solicitation request from the Rotary Club of Monroe County for their Annual Bucket Brigade to be held on Friday, October 16, 2020, 7 a.m. to 10 a.m., and Saturday, October 17, 2020, 7 a.m. to noon, at the intersections of Rogers/Hamacher and Main/Mill. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting ‘yea’.
 - C. Consideration and Action on One (1) Year Commitment at the Builder Level of \$10,000.00 to the Monroe County, Illinois Economic Development Corporation.
Motion made by Alderman Heller and seconded by Alderman Thomas to approve a One (1) Year Commitment at the Builder Level of \$10,000.00 to the Monroe County, Illinois Economic Development Corporation. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting ‘yea’.
 - D. Consideration and Action on Approval of Managerial Raises for Jessica Rucks and Nathan Krebel effective September 24, 2020 and September 26, 2020 Respectively.
Motion made by Alderman Row and seconded by Alderman Notheisen on Approval of Managerial Raises for Jessica Rucks and Nathan Krebel effective September 24, 2020 and September 26, 2020 Respectively. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting ‘yea’.
 - E. Consideration and Action on renewing CBIZ ACA Checkpoint for 2020 reporting year with the fee remaining the same as last year at \$2,600.00 for services.
Motion made by Alderman Thomas and seconded by Alderman Heller to approve renewing CBIZ ACA Checkpoint for 2020 reporting year with the fee remaining the same as last year at \$2,600.00 for services. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen, voting ‘yea’.
 - F. Consideration and Action on Proposal for Guardrail Replacement.
The Mayor requested “low bidder” be added to the action being taken.
Motion made by Alderman Trantham and seconded by Alderman Buettner to approve the Proposal for Guardrail Replacement. Motion passed unanimously with Aldermen Trantham, Darter, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting ‘yea’.

- G. Consideration and Action on Purchase of Conference Room Chairs from KI in the amount of \$5,162.56.
Motion made by Alderman Darter and seconded by Alderman Heller to approve the Purchase of Conference Room Chairs from KI in the amount of \$5,162.56. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting ‘yea’.
- H. Consideration and Action on Purchase of Warning Siren from Federal Signal at a cost of \$17,107.88 to replace inoperable siren at the Waterloo High School location.
Motion made by Alderman Buettner and seconded by Alderman Notheisen to approve the Purchase of Warning Siren from Federal Signal at a cost of \$17,107.88 to replace inoperable siren at the Waterloo High School location. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting ‘yea’.
- I. Consideration and Action of Approval of Revised Improvement Plan for the Natalie Estates Subdivision.
Motion made by Alderman Heller and seconded by Alderman Row on Approval of the Revised Improvement Plan for the Natalie Estates Subdivision. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting ‘yea’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Mayor Smith mentioned that today was Alderman Darter’s birthday and Mechelle Childers birthday was last week. The Mayor also stated that the flags would remain up in remembrance of 9/11, and asked that we keep the First Responders in our thoughts and prayers.
14. Motion to Adjourn made by Alderman Buettner and seconded by Alderman Heller. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:44 p.m.

Mechelle Childers,
City Clerk

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2019-2020 ACTUAL AMOUNT	2020-2021 BUDGETED AMOUNT	% INCREASE/ DECREASE	2019 AUG	2020 AUG	% INCREASE/ DECREASE	2019-2020 FISCAL YTD	2020-2021 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,618,582.13	10,943,000.00	3.06%	1,012,407.03	1,129,204.94	11.54%	3,422,064.04	3,596,373.90	5.09%
ELEC TAX	263,799.87			25,489.44	26,409.99	3.61%	87,361.43	85,750.22	-1.84%
ELECT MISC.	673,150.00	365,900.00	-45.64%	73,879.00	29,900.00	-59.53%	190,447.00	195,097.00	2.44%
SUBTOTAL	11,555,532.00	11,308,900.00	-2.13%	1,111,775.47	1,185,514.93	6.63%	3,699,872.47	3,877,221.12	4.79%
BEGINNING UNAPPLIED	565,066.81			41,211.72	50,042.51	21.43%	160,462.35	185,287.45	15.47%
UNAPPLIED CASH REC'D	140,409.32			12,278.57	9,666.92	-21.27%	45,932.53	63,992.09	39.32%
UNAPPLIED DISBURSED	151,038.94			8,097.84	13,037.94	61.01%	34,485.35	40,636.25	17.84%
ENDING UNAPPLIED	554,437.19			45,392.45	46,671.49	2.82%	171,909.53	208,643.29	21.37%
GAS SALES	2,747,212.57	2,829,000.00	2.98%	98,461.23	69,164.94	-29.75%	744,666.28	616,829.47	-17.17%
GAS TAX	75,178.54			1,724.53	1,636.49	-5.11%	18,163.41	16,369.73	-9.88%
GAS MISC.	263,009.00	200,100.00	-23.92%	36,702.00	13,468.00	-63.30%	83,866.00	84,324.00	0.55%
SUBTOTAL	3,085,400.11	3,029,100.00	-1.82%	136,887.76	84,269.43	-38.44%	846,695.69	717,523.20	-15.26%
WATER SALES	2,321,204.57	2,387,000.00	2.83%	201,559.02	228,069.95	13.15%	815,143.21	830,222.58	1.85%
WATER MISC.	181,639.00	128,300.00	-29.37%	22,045.00	8,147.00	-63.04%	68,481.00	31,996.00	-53.28%
SUBTOTAL	2,502,843.57	2,515,300.00	0.50%	223,604.02	236,216.95	5.64%	883,624.21	862,218.58	-2.42%
SEWER SALES	1,727,481.19	1,762,000.00	2.00%	150,149.85	161,938.95	7.85%	606,954.10	609,155.58	0.36%
SEWER MISC.	192,583.00	172,000.00	-10.69%	20,837.00	18,523.00	-11.11%	70,349.00	77,850.00	10.66%
SUBTOTAL	1,920,064.19	1,934,000.00	0.73%	170,986.85	180,461.95	5.54%	677,303.10	687,005.58	1.43%
CITY TAX	518,322.32	550,000.00	6.11%	41,067.10	41,558.20	1.20%	164,668.06	158,260.52	-3.89%
MISC.	81,413.00	25,000.00	-69.29%	21,947.00	2,291.00	-89.56%	49,962.00	7,831.00	-84.33%
SUBTOTAL	599,735.32	575,000.00	-4.12%	63,014.10	43,849.20	-30.41%	214,630.06	166,091.52	-22.61%
REFUSE FEE	806,666.33	855,250.00	6.02%	66,980.65	67,032.37	0.08%	272,571.83	279,966.50	2.71%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	42,620.00	50,000.00	17.32%	3,947.00	2,804.00	-28.96%	18,035.00	8,857.00	-50.89%
PERMITS	134,657.00	110,000.00	-18.31%	35,035.00	6,192.00	-82.33%	63,084.00	34,741.00	-44.93%
INSPECTION FEES	17,325.00	20,000.00	15.44%	1,950.00	1,050.00	-46.15%	6,075.00	5,325.00	-12.35%
FRANCHISE FEES	119,046.00	130,000.00	9.20%	19,995.00	-	-100.00%	19,995.00	-	
LIQUOR LICENSE	23,980.00	22,000.00	-8.26%	20.00	-	-100.00%	21,750.00	21,800.00	0.23%
INFRASTRUCTURE FEE	193,359.00	191,000.00	-1.22%	17,065.00	14,864.00	-12.90%	67,879.00	59,918.00	-11.73%
HOTEL/MOTEL TAX	20,851.00	21,000.00	0.71%	735.00	1,809.00	146.12%	6,244.00	6,344.00	1.60%
MISC.	225,058.00	210,305.00	-6.56%	34,778.00	15,215.00	-56.25%	94,403.00	22,896.00	-75.75%
REPLACEMENT TAX	72,039.00	61,500.00	-14.63%	1,143.00	6,770.00	492.30%	26,804.00	24,750.00	-7.66%
COUNTY TAX	345,223.00	419,800.00	21.60%	-	-		-	-	
SALES TAX	2,355,818.00	2,350,000.00	-0.25%	198,195.00	204,588.00	3.23%	752,409.00	767,037.00	1.94%
BUSINESS DISTRICT TAX	88,947.00	50,000.00	-43.79%	8,570.00	-	-100.00%	30,903.00	-	-100.00%
CANNABIS USE TAX	1,779.00			-	605.00		-	2,045.00	
VIDEO GAMING	147,445.00	146,000.00	-0.98%	11,953.00	-	-100.00%	49,373.00	8,170.00	-83.45%
INCOME TAX	1,553,787.00	1,528,000.00	-1.66%	101,485.00	187,915.00	85.17%	574,402.00	571,105.00	-0.57%
SUBTOTAL	6,148,600.33	6,164,855.00	0.26%	501,851.65	508,844.37	1.39%	2,003,927.83	1,812,954.50	-9.53%
MOTOR FUEL TAX	396,975.00	457,500.00	15.25%	25,135.00	32,150.00	27.91%	91,371.00	366,748.00	301.38%
MISC	14,375.00	16,000.00	11.30%	1,798.00	224.00	-87.54%	6,603.00	888.00	-86.55%
SUBTOTAL	411,350.00	473,500.00	15.11%	26,933.00	32,374.00	20.20%	97,974.00	367,636.00	275.24%
UTILITY DEPOSITS	110,050.00	-		10,050.00	9,200.00	-8.46%	41,300.00	41,500.00	0.48%
TOTAL DEPOSITS	26,473,984.84	26,000,655.00	-1.79%	2,257,381.42	2,290,397.75	1.46%	8,511,259.89	8,596,142.59	1.00%

September 21, 2020

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the August 31, 2020 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
August 31, 2020

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	59,827.81	9,200.00	10,900.00	58,127.81
General Fund	(346,187.31)	197,756.43	637,837.57	(786,268.45)
Motor Fuel Tax	58,431.91	39.54	33,967.49	24,503.96
Water Fund	17,606.93	235,949.62	277,864.22	(24,307.67)
Sewer Fund	563,374.15	189,531.93	104,492.11	648,413.97
Gas Fund	748,102.82	78,819.23	65,631.96	761,290.09
Electric Fund	1,795,783.80	1,182,329.66	1,104,243.62	1,873,869.84
Capital Improvements	395,837.87	45,433.09	16.77	441,254.19
D.A.R.E.	1,435.80	-	-	1,435.80
Interest	7,684.54	2,388.48	-	10,073.02
Hotel/Motel Tax	137,638.84	1,808.60	700.00	138,747.44
TOTALS:	\$3,440,035.14	\$1,943,256.58	\$2,235,653.74	\$3,147,637.98

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ -			\$ -
Electric	8,211,510.47	16,948.01	-	8,228,458.48
E-Pay Utility Bills	33,850.06	73,613.91	99,014.69	8,449.28
Farm Account Income	178,837.82	15.19	-	178,853.01
Gas	4,180,213.05	8,627.69	-	4,188,840.74
General Fund	7,297,133.34	419,518.97	-	7,716,652.31
Motor Fuel	1,143,527.02	32,334.75	-	1,175,861.77
Pension Reserve	1,698,451.90	360.63	-	1,698,812.53
Sewer	591,548.41	1,220.91	-	592,769.32
Utility Deposits	327,132.84	675.18	-	327,808.02
Water	1,522,037.12	3,141.38	-	1,525,178.50
Total Invested Funds:	\$25,184,242.03	\$556,456.62	\$99,014.69	\$25,641,683.96
Total All City Funds:	\$28,624,277.17	\$2,499,713.20	\$2,334,668.43	\$28,789,321.94

<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police		_____	<u>\$3,900,765.00</u>		
Total Liabilities		\$0.00	\$3,900,765.00		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 8/31/2020

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2020	22	23	33	21	29	40	42	29					239
2019	31	27	33	52	36	37	30	29	37	30	29	34	405
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
New Construction Re-Inspections:													
2020	4	6	7	0	5	10	4	3					39
2019	4	3	6	4	8	6	7	5	3	6	4	7	63
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2020	21	22	20	16	23	12	14	24					152
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
Rental Re-Inspections:													
2020	10	11	9	0	7	5	6	11					59
2019	12	14	15	13	8	12	16	15	13	9	9	9	145
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
Dumpster/POD Permits Issued:													
2020	15	5	13	17	18	10	11	18					107
2019	8	9	15	18	25	10	22	11	21	7	8	11	165
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
Motor Vehicle Violation Notices:													
2020	14	9	0	0	0	0	3	5					31
2019	7	0	4	0	4	2	1	1	5	6	0	1	31
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
Property Violation Notices:													
2020	12	9	6	7	19	7	18	23					101
2019	4	8	18	12	22	14	17	13	7	10	12	13	150
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
Ordinance Violation Tickets Issued:													
2020	0	0	0	0	3	1	2	1					7
2019	0	1	3	1	1	3	1	0	1	2	0	1	14
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Presentation of Medal of Valor to Sergeant Trin Daws from the Illinois Association of Chiefs of Police.


3. Relief or action to be requested:
Presentation.

4. Submittal date: 09/03/20

Submitted by: _____
Chief of Police, Jeff Prosis

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1802 Pertaining to the Local CURE
Program Regarding Approval of Financial Support Conditions and Certification.

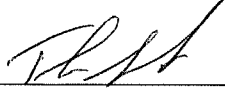
3. Relief or action to be requested:
Approval.

4. Submittal date: 09/11/20

Submitted by: _____
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

ORDINANCE NO. 1802

AN ORDINANCE PERTAINING TO THE LOCAL CURE PROGRAM REGARDING
APPROVAL OF FINANCIAL SUPPORT CONDITIONS AND CERTIFICATION.

WHEREAS, the City of Waterloo, Monroe County, Illinois, (“City”) is an Illinois municipality, eligible for reimbursement of funds through the Local Coronavirus Urgent Remediation Emergency Support Program (Local CURE Program), 20 ILCS 605/605-1045; and

WHEREAS, the Local CURE Program is funded from financial assistance the State of Illinois received through the U.S. Department of the Treasury’s Coronavirus Relief Fund (CFDA No. 21.019) authorized under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief and Economic Security Act, P.L. 116-136 (“CARES Act”); and

WHEREAS, as a Local Government recipient of financial support through the Local CURE Program, the City is required to utilize the financial support received from the Illinois Department of Commerce and Economic Opportunity (the “Department”) for the specific purposes and in compliance with the terms and certifications of the Local CURE Program; and

WHEREAS, the corporate authorities of the City have determined that it is advisable, necessary and in the best interest of the City to enter into the attached Local CURE Program Financial Support Conditions and Certification in order to participate in and receive the funding pursuant to the Local CURE Program.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

ARTICLE 1

The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

ARTICLE 2

The Financial Support Conditions and Certification in substantially the form of the exhibit attached hereto is hereby incorporated herein by reference, authorized and approved.

ARTICLE 3

The Mayor is hereby authorized to execute and deliver and the City Clerk is hereby authorized to attest to said execution of said certification in substantially the form of the exhibit appended hereto as so authorized and approved for and on behalf of the City.

ARTICLE 4

SEVERABILITY. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

ARTICLE 5

REPEAL OF CONFLICTING PROVISIONS. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

ARTICLE 6

EFFECTIVE DATE. This Ordinance shall be in full force and effect on September 21, 2020.

Passed the 21st day of September, 2020.

AYES: _____

NAYS: _____

Absent: _____

Approved this 21st day of September, 2020.

Mayor

ATTEST:

City Clerk

LOCAL CORONAVIRUS URGENT REMEDIATION EMERGENCY SUPPORT PROGRAM
("Local CURE Program")

FINANCIAL SUPPORT CONDITIONS AND CERTIFICATION

City of Waterloo ("Local Government"), with its principal office at **100 W 4th St, Waterloo, IL 62298**, is eligible to receive an amount not to exceed **\$448,585** ("allotment") as financial support pursuant to the Local CURE Program.

The Local CURE Program is funded from financial assistance the State of Illinois received through the U.S. Department of the Treasury's Coronavirus Relief Fund (CFDA No. 21.019) authorized under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief and Economic Security Act, P.L. 116-136 ("CARES Act").

As a Local Government recipient of financial support through the Local CURE program, the Local Government is required to utilize the financial support received from the Illinois Department of Commerce and Economic Opportunity (the "Department") for the specific purposes as set forth below. To participate in the Local CURE Program, the Local Government must remain in compliance with the terms and certifications stated herein. Please review the items below carefully, as the Local Government and its representative shall warrant that all material facts presented are accurate. If the Local Government is unable to provide this assurance, it is ineligible to receive financial support under the Local CURE Program.

The Department may enter into an agreement with one or more third parties to assist in the administration of the Local CURE Program. The Local Government shall adhere to all instructions or guidance issued by the Department's third party vendors in addition to those of the Department.

The allowable uses of program funds and eligible expenditures set forth in this certification will be modified by the Department, in accordance with the Illinois Administrative Procedure Act, if the CARES Act or the U.S. Department of the Treasury guidance is amended to authorize different categories of eligible uses or eligible expenses.

The Local Government should return this signed Financial Support Conditions and Certification by **October 1, 2020**.

FINANCIAL SUPPORT CONDITIONS

As the authorized representative of the Local Government, I agree and certify that the Local Government:

General Information

1. Provided true and accurate information on the following documents, as applicable: the application and the IRS Form W-9.
2. Will have, by the time Local Government submits its first request for reimbursement, an active registration on the federal System for Award Management (“SAM”) and will maintain an active SAM registration throughout the duration of the Local Government’s participation in the Local CURE Program.
3. Is a “unit of local government” as defined by the Illinois Constitution, Article VII, Section 1 and has the legal authority to apply for and receive financial support under the Local CURE Program.
4. Is not located completely within one or more of the five Illinois counties that received direct allotments from the CARES Act fund (Cook, DuPage, Kane, Lake, or Will).

Local CURE Program Requirements

5. Has incurred or will incur eligible costs, as defined by 14 Ill. Admin. Code Part 700, for which it will seek reimbursement from the Department under the Local CURE Program. Specifically, the costs incurred by the Local Government:
 - a. are necessary expenditures incurred due to the public health emergency with respect to COVID-19;
 - b. are not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the unit of local government; and
 - c. were or will be incurred during the period that begins on March 1, 2020 and ends December 30, 2020.
6. Understands that pursuant to the Local CURE Program, the Local Government will only be permitted to seek reimbursement from the Department for costs that have already been expended for services performed or goods received. No advance payments will be permitted.
7. Shall seek reimbursement from one or more of the following five categories of eligible incurred expenses:
 - a. Medical expenses, including but not limited to: expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, costs of providing COVID-19 testing, and emergency medical response expenses;
 - b. Public health expenses, including but not limited to: expenses for communication and enforcement by local governments of public health orders related to COVID-19;
 - c. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services were substantially dedicated to mitigating or responding to COVID-19;
 - d. Expenses for actions taken to facilitate compliance with COVID-19 related public health measures; and
 - e. Any other COVID-19 related expenses reasonably necessary to the function of government, or for other uses approved by the Department, that satisfy the Local CURE Program eligibility criteria. The Local Government must document how expenses are related to COVID-19.

8. Understands that to be eligible for reimbursement, the Local Government must have had services performed or received goods to respond directly to the public health emergency with respect to COVID-19 by December 30, 2020.
9. Understands that it is Local Government's responsibility to communicate with and report to the Department Local Government's needs regarding the allotment on a regular basis, as directed by the Department. This includes the requirement that Local Government report as soon as practicable if it believes that a portion of the allotment will not be utilized by the Local Government, OR if Local Government is in need of additional funds in excess of the allotment, for costs which will be incurred by December 30, 2020 and which will comply with all the Local CURE Program requirements.
10. Understands that on or around **November 1, 2020**, the Department will send a notice to Local Government indicating that it must report in detail: (a) how Local Government intends to spend the remainder of the initial allotment, and (b) any anticipated eligible expenses through December 30, 2020 in excess of the local government's initial allotment. If, by **December 1, 2020**, Local Government does not submit a report to the Department, or the detailed report submitted by Local Government reveals that some or all of the allotment will not be utilized by the Local Government, the Department will redirect, in accordance with 14 Ill. Admin. Code Part 700, the projected unspent balance to other local governments eligible for the Local CURE Program, which have reported a need for funds.
11. Understands that all requests for reimbursement for any Local CURE Program allotment received by Local Government before February 1, 2021 must be received by the Department or its third party administrator by **January 31, 2021**.
12. Understands that if Local Government's allotment has a remaining balance of funds for which Local Government has not sought reimbursement by January 31, 2021, on **February 1, 2021**, the remaining balance will be redirected to one or more local governments eligible for the Local CURE Program, which have a need for funds.
13. Understands that if the Local Government receives an allotment on or after **February 1, 2021**, the Local Government must submit all requests for reimbursement for this allotment to the Department or its third party administrator by **February 28, 2021**.
14. Understands that for any allotment received by Local Government on or after December 1, 2020, to be eligible for reimbursement, the Local Government must have had services performed or received goods to respond directly to the public health emergency with respect to COVID-19 by December 30, 2020.
15. Understands that the Local Government will submit to the Department or its third party administrator requests for reimbursement on forms provided by the Department or its third party administrator, including all required supporting documentation and in the manner requested by the Department or third party administrator, that the third party administrator will review the information received for eligibility, and if approved, the payment(s) will be released by the Department to the Local Government.
16. Understands that funds received through the Local CURE Program may not be used to fill shortfalls in the Local Government's revenue to cover expenditures that would not otherwise qualify under the program unless the Department authorizes such expenditures, in accordance with the Illinois Administrative Procedure Act, after a modification to the CARES Act or subsequent guidance issued by the U.S. Department of the Treasury.

17. Shall not seek reimbursement for incurred expenses under the Local CURE Program for which the Local Government has received or will receive a duplicate benefit through another State or federal funding opportunity.
18. Understands that any funding provided through the Local CURE Program is authorized under section 601(a) of the Social Security Act, as added by section 5001 of the CARES Act. The Local Government shall follow all requirements of the CARES Act, including, but not limited to, all related guidance, including subsequent guidance, issued by the U.S. Department of the Treasury.
19. Shall use the funds received from the Department in accordance with the requirements of the Local CURE Program, including the statute (20 ILCS 605/605-1045), rules (14 Ill. Admin. Code Part 700), including any amendments thereto, and all written guidance and manuals issued by the Department and/or its third party administrator. The Department, as the administrator of the Local CURE Program, has the authority to take any action necessary to bring Local Government into compliance with the program requirements.
20. Understands that the Department reserves the right to seek a refund from the Local Government if the Department, another State agency or the federal government finds that the Local Government: (a) made a false or fraudulent statement to the Department or its third party administrator; (b) made a false or fraudulent claim for funds; or (c) spent the Local CURE Program funds on ineligible expenses or for duplicate costs that were reimbursed through another federal or State program.

Local CURE Program Administrative Requirements

21. Shall provide all necessary forms, documentation and information as required or requested by the Department or its third party administrator(s) to operate the Local CURE Program.
22. Shall submit all required reports and information requested by the Department or the third party administrator including, but not limited to, information demonstrating funds received under the Local CURE Program were deposited in an account held by the Local Government.
23. When requesting a reimbursement, shall submit a report certifying the costs, as required by 2 CFR 200.415, and provide all documentation and information required by 14 Ill. Admin. Code Part 700, and any other information requested by the Department or its third party administrator.
24. Shall include Local CURE funding in the applicable financial statement and/or audit of the Local Government, including a Single Audit pursuant to the Single Audit Act (31 U.S.C. §§7501-7507).
25. Shall not seek reimbursement for costs paid to an entity on the federal or State debarred and suspended list.
26. Shall comply with the following provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200): 2 CFR 200.303 regarding internal controls; 2 CFR 200.330 through 200.332 regarding subrecipient monitoring and management; subpart E regarding cost eligibility requirements; and subpart F regarding audit requirements.

General Administrative Requirements

27. Is complying with all relevant State and federal laws and regulations.
28. And its affiliate(s), is/are not barred from receiving the Local CURE Program funds because the Local Government, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless the Local Government, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and the Local Government acknowledges the Department may terminate and/or seek a refund of the Local Government's Local CURE Program allotment if this certification is false (30 ILCS 500/50-11).
29. Shall continue to comply, as applicable, with the provisions of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), the Davis-Bacon Act (40 U.S.C. 276a-276-1), the Drug-Free Workplace Act of 1988 (44 CFR, Part 17, Subpart F), the Fair Labor Standards Act (29 U.S.C. 201), and the Illinois Prevailing Wage Act (820 ILCS 130/1).
30. Shall comply with all relevant laws and regulations concerning non-discrimination.
31. Shall pay no appropriated funds to any person for influencing or attempting to influence an officer or employee of federal, State or local government, or an employee of a member of any federal, State or local government in connection with the awarding of any State and federal contract, the making of any State and federal grant, the making of any State and federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any State and federal contract, grant, loan or cooperative agreement.
32. Shall prohibit employees, contractors, and subcontractors from using their positions for a purpose that constitutes or presents an appearance of personal or organizational conflict of interests or personal gain.
33. Has no action, lawsuit or proceeding pending or, to the knowledge of the Local Government, threatened which questions the legality or propriety of the transactions contemplated by the receipt of funds through the Local CURE Program or which will have a material adverse effect on the performance required by the Local Government.
34. Has not received any notice of any investigation conducted or charges, complaints or actions brought by the State of Illinois or any governmental body within the State of Illinois regarding the Local Government or its principals and key personnel that will be involved in the use of the Local CURE Program funds received.
35. Has not received any notice that any of its principals or key personnel that will be involved in the use of the Local CURE Program funds are the subject of any criminal investigations or charges.
36. Understands that neither the Department nor the Local Government shall be liable for actions chargeable to the other party related to the Department's provision of funds to the Local Government including, but not limited to, the negligent acts and omissions of a party's agents, employees or subcontractors in the performance of their duties, unless such liability is imposed by law.
37. Understands that receiving funds pursuant to the Local CURE Program is contingent upon and subject to the availability of sufficient funds. The Department may terminate or suspend the Local Government's allotment, in whole or in part, without penalty or further payment being required, if (i) sufficient funds have not been appropriated or otherwise made available to the Department by the State or the federal funding source, (ii) the Governor or the Department

reserves funds, or (iii) the Governor or the Department determines that funds will not or may not be available for payment. The Department shall provide notice, in writing, to the Local Government of any such funding failure and its election to terminate or suspend Local Government's allotment as soon as practicable. Any suspension or termination pursuant to this paragraph will be effective upon the date of the written notice unless otherwise indicated.

Accessibility of Records and Retention

38. Shall make books, records, related papers, supporting documentation, financial records and personnel relevant to the Local CURE Program available to authorized Department representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, federal authorities, and any other person as may be authorized by the Department (including auditors), by the State of Illinois or by federal statute. Local Government shall cooperate fully in any such audit or inquiry. Failure by the Local Government to maintain books, records, financial records and supporting documentation shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the Local CURE Program for which adequate books, records, financial records and supporting documentation are not available to support disbursement.
39. Understands that the Department or its third party administrator will conduct monitoring of the Local CURE Program to ensure funds were spent in accordance with the Local CURE Program statute and the administrative rules.
40. Shall provide to any agent authorized by the Department, upon presentation of credentials, full access to, and the right to examine, any document, papers and records either in hard copy or electronic format, of the Local Government involving transactions related to the Local CURE Program.
41. Shall maintain for five (5) years from the date of submission of the final request for reimbursement, adequate books, all financial records and supporting documents, statistical records and all other records pertinent to the Local CURE Program. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

Other Expenditures Prohibited by the CARES Act

42. Shall not seek reimbursement under the Local CURE Program for expenditures prohibited by section 5001(b) of the CARES Act, including, but not limited to:
 - a. advocacy for the legalization of any drug or other substance included in Schedule I of the schedules of controlled substances established under Section 202 of the Controlled Substances Act;
 - b. dissemination of deliberately false or misleading scientific information;
 - c. lobbying; or
 - d. expenses for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition

caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Please Answer the Following Questions:

1. Does the Local Government intend to use the full allotment of funds set forth in the first paragraph, above? Yes No
 - a. If yes, the Local Government agrees that it shall notify the Department as soon as practicable if the Local Government determines that it will not use its full allotment.
 - b. If no, approximately, how much of the allotment does the Local Government plan to use? \$ _____

2. Does the Local Government have or estimate it will have additional Local CURE Program eligible expenses greater than the allotment set forth in the first paragraph, above?
 Yes No
 - a. If yes, please provide an estimate of the additional funds needed and the types of expenses generally. _____

3. Does the Local Government plan to use any of the funds received through the Local CURE program from the Department as a required match component for another State or federal program? Yes No
 - a. If yes, please describe the program(s). _____

CERTIFICATION

The individual below, acting in the capacity to represent the Local Government in completion of this certification, certifies that all information contained herein, is true to the best of his/her knowledge and belief.

I declare under penalty of perjury that the above statements are true and correct.

Authorized Representative

Signature

Thomas Smith, Mayor
Name & Title

Date

mayorsmith@waterloo.il.us
E-mail

37-6001642 077132868
Local Government FEIN Local Government DUNS Number

Primary Local Government Contact for Local CURE Program

Name: Thomas Smith

Title: Mayor

Address: 100 W 4th St., Waterloo, IL 62298

Phone: 618-939-8600

E-mail: mayorsmith@waterloo.il.us

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1803 Amending the City Code of the
City of Waterloo, Illinois, Chapter 24 Motor Vehicle Code, Article VIII Traffic
Schedules, Schedule D: No Parking Zones, by the addition of Poplar Street (South
Side) entire length.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/15/20

Submitted by:
Alderman Stan Darter, Ordinance Committee Chairman

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1803

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF WATERLOO, ILLINOIS, CHAPTER 24 MOTOR VEHICLE CODE, ARTICLE VIII TRAFFIC SCHEDULES, SCHEDULE D: NO PARKING ZONES, BY THE ADDITION OF POPLAR STREET (SOUTH SIDE) ENTIRE LENGTH.

NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. Schedule “D” of Chapter 24 of the City Code of the City of Waterloo, Illinois entitled “MOTOR VEHICLE CODE” referring to no parking zones as mentioned in Section 24-6-3(A)(16) of said Code, is amended by adding under the caption and language, to wit:

SCHEDULE “D”

NO PARKING ZONES

In accordance with Section 24-6-3(A)(16), the following location shall be designated as a No Parking Zone, to wit:

<u>Street (side)</u>	<u>Location</u>
Poplar Street (south side)	Entire length

SECTION TWO. All ordinances or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 21st day of September, 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-20 Approving a Memorandum of
Understanding between the Waterloo Police Department and the U.S. Dept. of
Justice, Drug Enforcement Administration regarding License Plate Reader
Information.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/15/20

Submitted by:
Chief of Police, Jeff Prosis

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

RESOLUTION NO. 20-20

APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE WATERLOO POLICE DEPARTMENT, WATERLOO, IL AND THE U.S. DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION REGARDING LICENSE PLATE READER INFORMATION.

WHEREAS, the Waterloo Police Department, Waterloo, Illinois desires to enter into a Memorandum of Understanding (MOU) with the U.S. Department of Justice, Drug Enforcement Administration (DEA) regarding License Plate Reader (LPR) Information; and,

WHEREAS, purpose of the MOU is to support the missions of the Waterloo Police Department and DEA by 1) establishing terms and conditions for sharing LPR; and, 2) establishing the terms and conditions for the Parties' use and further dissemination of LPR information.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo, IL does hereby approve the signing of said Memorandum of Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 21st day of September, 2020.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Mechelle Childers, City Clerk

MEMORANDUM OF UNDERSTANDING

between the

Waterloo Police Department, Waterloo, IL

and the

U.S. Department of Justice, Drug Enforcement Administration

regarding

License Plate Reader Information

1. PARTIES

The Parties to this Memorandum of Understanding (MOU) are the **Waterloo Police Department** and the U.S. Department of Justice, Drug Enforcement Administration (DEA), collectively “the Parties.”

2. PURPOSE

The purpose of this MOU is to support the missions of the **Waterloo Police Department** and DEA by 1) establishing the terms and conditions for sharing license plate reader (LPR) information and 2) establishing the terms and conditions for the Parties’ use and further dissemination of LPR information.

3. DEFINITIONS

3.1 “License Plate Readers” (LPRs) are devices that capture LPR information regarding vehicles in the vicinity of the LPR.

3.2 “LPR information” is information obtained by an LPR. Typically, it includes images of vehicles and license plates, the location at which the vehicle/license plate was photographed, the date and time the images were captured, and identifying information for the LPR itself. It may also include images of the drivers and occupants of the vehicles and passersby.

3.3 “The National License Plate Reader Network” (the NLPRN) is a network created and managed by DEA that contains LPR information obtained from LPRs belonging to federal, state, local and tribal law enforcement officials and that is accessed by federal, state, local and tribal law enforcement officials. The network allows law enforcement officials to search LPR information contained within the network.

4. AUTHORITIES

- 4.1 The **Waterloo Police Department** is authorized to enter into this MOU pursuant to the Comprehensive Drug Abuse Prevention and Control Act of 1970, as amended, 21 U.S.C. § 801 *et seq.* The specific authority for DEA to enter into cooperative agreements for the exchange of information between governmental officials concerning the use and abuse of controlled substances is 21 U.S.C. § 873.
- 4.2 DEA is authorized to enter into this MOU pursuant to the Comprehensive Drug Abuse Prevention and Control Act of 1970, as amended, 21 U.S.C. § 801 *et seq.* The specific authority for DEA to enter into cooperative agreements for the exchange of information between governmental officials concerning the use and abuse of controlled substances is 21 U.S.C. § 873.

5. SHARING AND USE OF LPR INFORMATION

5.1 The Sharing of LPR Information

- 5.1.1 The **Waterloo Police Department** shall provide DEA with LPR information in near real-time. The information shall be transmitted via a method agreed to by both parties, which may include, but is not limited to, VPN, secure Internet connection or approved direct server feed.
- 5.1.2 The **Waterloo Police Department** if capable, shall tag the LPR information it provides to DEA so that subsequent recipients can ascertain from which agency it originated. If **Waterloo Police Department** is not capable of tagging the LPR information, DEA will tag the LPR information to indicate which agency it came from.
- 5.1.3 Employees whom **Waterloo Police Department** sponsors, who apply for access to the NLPRN, and whom DEA authorizes shall be permitted to access LPR information in the NLPRN.
- 5.1.4 DEA and **Waterloo Police Department** shall provide each other with the name of its point of contact regarding this MOU and update the point of contact if he/she changes.

5.2 The Use of LPR Information

- 5.2.1 The **Waterloo Police Department's** use of LPR information from the NLPRN obtained pursuant to this MOU shall be in accordance with applicable law, this MOU, and any Rules of Behavior and training required prior to use of the NLPRN.
- 5.2.2 The **Waterloo Police Department** users shall access LPR information in the NLPRN only for the investigation of drug trafficking offenses,

money laundering, other crimes, Amber alerts, and silver alerts, and in furtherance of the mission of a traffic stop.

- 5.2.3 The **Waterloo Police Department** users shall not take any operational action based solely on LPR information from the NLPRN.

5.3 The Redissemination of LPR Information for Operational Purposes

- 5.3.1 The Parties are authorized to redisseminate for operational purposes LPR information obtained pursuant to this MOU only in accordance with applicable law, this MOU, and any Rules of Behavior and training required prior to use of the NLPRN.
- 5.3.2 The **Waterloo Police Department** will provide to DEA a quarterly consolidated statistical report describing significant enforcement activities resulting from the utilization of the LPR system. At a minimum, the report will include arrests, drug seizures, and asset seizures, but may be expanded to include other significant enforcement statistical measures. The report will be submitted via email to LPR@usdoj.gov no later than the last calendar day of the fiscal quarter.

6. FEDERAL AND STATE LAW OPEN RECORDS AND FREEDOM OF INFORMATION REQUESTS

- 6.1 When **Waterloo Police Department** receives open records and freedom of information requests for LPR information, **Waterloo Police Department** shall notify DEA and give DEA an opportunity to review the request to determine whether it has any equities in the requested information. If DEA determines that it has equities in the information, and that the information should not be released, **Waterloo Police Department** will protect the information to the extent possible consistent with state law.

7. INFORMATION SECURITY, RETENTION, AND INTEGRITY

- 7.1 The Parties agree to maintain administrative, technical, and physical safeguards appropriate to the sensitivity of, and designed to appropriately protect, the LPR information shared under this MOU against loss, theft, and misuse and unauthorized access, disclosure, copying, use, modification, storage, and deletion in accordance with the Federal Information Security Modernization Act, any similar, applicable state statute, and any applicable Privacy Act system of records notice. These safeguards must include audit capabilities that identify the LPR information the Parties disseminated pursuant to section 5.3 of this MOU and a point of contact within the entity that received the LPR information.

7.2 DEA shall retain LPR information received pursuant to this MOU in the NLPRN for no longer than a 90-day period. If relevant to a DEA investigation or case, LPR information received by DEA pursuant to this MOU may be moved to and maintained in a separate system that is governed by an alternate destruction schedule, in which case that alternate destruction schedule will be followed. In the event that LPR information is maintained in a federal Privacy Act system or systems of records, or a state equivalent of a federal Privacy Act system or systems of records, the information shall be maintained, shared, and used in accordance with the applicable system of records notice(s) and sections 5.2 and 6 of this MOU.

7.3 Each party shall contact the other party's point of contact to obtain the other party's incident-reporting policy. When there has been or may have been loss, theft, or misuse or unauthorized access, disclosure, copying, use, modification, storage, or deletion of LPR information received pursuant to this MOU, the party discovering the unauthorized activity shall promptly report to, and consult with, the other party in accordance with the reporting party's incident-reporting policy.

8. COSTS

This MOU is not an obligation or commitments of funds, nor a basis for transfer of funds. Unless otherwise agreed to in writing, each party shall bear its own costs in relation to this MOU. Expenditures by each party will be subject to the party's budgetary processes and the availability of funds and resources pursuant to applicable laws, regulations, and policies. The Parties expressly acknowledge that this in no way implies an appropriation of funds for such expenditures.

9. SEVERABILITY

Nothing in this MOU is intended to conflict with applicable federal or state law, or with the policy of any party. If a provision of this MOU is inconsistent with applicable federal or state law, or with a party's policy, then the party shall immediately so advise the other party, and the Parties shall determine whether the remaining provisions of this MOU shall continue in effect.

10. EFFECT ON OTHER AUTHORITIES

Nothing in this MOU is intended to restrict the authority of any party to act as permitted by law, or to restrict any party from administering or enforcing any law.

11. EFFECTIVE DATE

This MOU will become effective when signed by the representatives of all of the Parties.

12. MODIFICATION

The Parties may jointly agree in writing to modify this MOU.

13. TERMINATION

Any party may terminate this MOU by giving thirty (30) days' written notice to the other party. In the event of termination, all provisions regarding the LPR information obtained pursuant to this MOU shall remain in effect.

14. NO PRIVATE RIGHTS CREATED

This MOU does not create any right or benefit, substantive or procedural, enforceable in law or in equity, against the United States or any state, against any department, agency, officer, or employee of the United States or any state, against any entity, or against any other person.

For the Waterloo Police Department:

(Signature) Date: _____

(Print/typed name and title)

For DEA:

Paul E. Knierim Date: _____
Chief of Intelligence
Drug Enforcement Administration

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Solicitation Request from the Monroe County Shriners
for their Annual Paper Drive to be held on Oct. 2nd and 3rd, 2020 at the Intersections
of Main / Mill and Rogers / Hamacher.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/14/20

Submitted by:
Derek Reichert, Monroe County Shriners

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

Tammy Kujawa

From: Derek Reichert
Sent: Monday, September 14, 2020 10:26 AM
To: Tammy Kujawa; Jason Mayer
Subject: Monroe County Shriners Paper Drive

Mrs. Kujawa

I am requesting that the Monroe County Shriners be allowed to hold their Annual Paper Drive on Friday October 2nd and Saturday October 3rd. We would like to set up at the corner of Main and Mill along with Rogers and Hamacher. All Money that we receive goes directly to Shriners Hospital for Children. If you have any questions please feel free to contact me.

Regards,

Derek Reichert
Monroe County Shriners

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Solicitation Request from the St. Louis Post-Dispatch
for their Annual Old Newsboys Day Fund Raiser to be held on Thursday, November
19, 2020 at the Intersections of Main / Mill, Main / First and Hamacher / Rogers
from 7:00 a.m. to 9:00 a.m.

3. Relief or action to be requested:
Approval.

4. Submittal date: 08/31/20

Submitted by:
Mary Ann Wagner, Executive Director
Old Newsboys Campaign for Children's Charities

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



August 31, 2020

To whom it may concern,

Old Newsboys Day Fund for Children's Charities, a non-profit, charitable project of the St. Louis Post-Dispatch, calls to action private businesses, non-profit organizations and concerned citizens to form a unique partnership. A St. Louis tradition that offers assistance to the hundreds of children's charities in the St. Louis bi-state area.

This year Old Newsboys Day is tentatively scheduled for Thursday, November 19, 2020 from 7:00 a.m. to 9:00 a.m. Volunteers, equipped with gloves and masks, may be in your community hawking newspapers for donations. Our project could not survive without these selfless volunteers who give up their time freely to help the children of St. Louis.

Attached is a municipality approval form. For planning purposes, we ask that you email this form to us no later than September 21, 2020.

On behalf of the more than 100,000 area children we serve, thank you for your cooperation and consideration. If you should have any questions, please contact our corner coordinator at oldnewsboyscorners@gmail.com

Cordially,

Mary Ann Wagner
Executive Director
Old Newsboys Campaign for Children's Charities

Mission Statement

To ensure that children who are at risk in our community because of abuse or poverty, receive adequate food, shelter, clothing and medical care and are provided equal opportunity for social development.

Old Newsboys Day

A CHARITABLE PROJECT OF THE ST. LOUIS POST-DISPATCH

**OLD NEWSBOYS DAY
Municipality Approval**

CITY: City of Waterloo, Illinois
(Please Print)

MAYOR OR CITY MANAGER: Mayor Thomas Smith
(Please Print)

YES, I grant permission to the St. Louis Post-Dispatch Old Newsboys Day Fund for ^{Mill/Main, Main/First, Rogers/Hamacher} Children's Charities to solicit funds on the street corners of the above named municipality on Thursday, November 19, 2020 from 7:00 a.m. to 9:00 a.m.

SIGNED: _____

DATED: September 21, 2020

Please email this form to oldnewsboyscorners@gmail.com no later than September 21, 2020.

ST. LOUIS POST-DISPATCH
OLD NEWSBOYS DAY FUND FOR
CHILDREN'S CHARITIES
120 S. Central Avenue #450
St. Louis, MO 63105

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 21, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Façade Grant Application from the State Bank of Waterloo for their property located at 501 N. Market Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/17/20

Submitted by:
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____

Mayor