

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers

100 W. Fourth St., Waterloo, IL

Date: Monday, October 02, 2023

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Director of Public Works.
 - E. Report of Chief of Police.
 - F. Report of City Attorney.
 - G. Report and Communication by Mayor.
 1. Presentation of Plaque to Chris Frank in Recognition of his Retirement and 23 Years of Service to the City of Waterloo.
 2. Proclamation of October 2023 as Domestic Violence Awareness Month.
 3. Beautification Check Presentation to BJH Properties for Mill Street Treasures located at 125 West Mill Street.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-22 Approving Invoice Cloud Biller Agreement to allow for Electronic Billing and Payment Processes.
 - B. Consideration and Action on Ordinance No. 1882 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 6 Building Regulations, Article V: Residential Code for One and Two Family Dwellings, Section 6-5-2, by the Addition of "R507 Exterior Decks".
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant #630.
 - B. Consideration and Action on Approval of a Change Order in the amount of \$652.00 for the purchase of City of Waterloo Booklet-style Brochures (10,000 quantity), for a total amount not to exceed of \$2,700.00, to be paid out of the Hotel/Motel Tax Fund.
 - C. Consideration and Action on Approval of a Change Order in the amount of \$30,577.00 for the Asphaltting of the City Hall Parking Lot, for a total amount of \$71,877.00.
 - D. Consideration and Action on Approval of Proposal from Diewald Utility Services for Directional Boring Assistance in the East Ridge Subdivision in the amount of \$25,500.00.
 - E. Consideration and Action on the Waiver of Building Permit and Inspection Fees for the Waterloo Park District Splash Pad Project in the amount of \$4,339.50.
 - F. Consideration and Action on the Waiver of Building Permit and Inspection Fees for the Monroe County Sheriff's Department Building Addition in the amount of \$2,950.60.
 - G. Consideration and Action on Approval of the Gateway Business Park, Phase 2, Preliminary Plat.
 - H. Consideration and Action on Approval of the Waterloo Beautification Grant Application from Petri Insurance for their property located at 119 W. Mill Street.
 - I. Consideration and Action on Approval of the Waterloo Beautification Grant Application from Salt + Honey Bistro & Event Space for their property located at 610 S. Market Street.
 - J. Consideration and Action on Approval of the Waterloo Beautification Grant Application from Pound 4 Pound Inc. / Heartland Women's Health for their property located at 725 & 723 Station Crossing.
 - K. Consideration and Action on Approval of a Special Event Permit Application from Crafted in the Loo for "Witches Night Out" to be held on Thursday, October 19, 2023 from 4 p.m. to 9 p.m. with the closure of parking spaces in front of the store located at 111 N. Main Street.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Oct. 09, 2023 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:00 p.m.

Oct. 10, 2023 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

Oct. 11, 2023 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

Oct. 16, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Oct. 19, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Oct. 24, 2023 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
SEPTEMBER 18, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Most.
Absent: Row
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the September 05, 2023, City Council Meeting Minutes.
Motion made by Alderman Most and seconded by Alderman Matt Buettner to approve the September 05, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Hopkins and seconded by Alderman Kyle Buettner.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Most, Vogt, and Matt Buettner voting 'aye'.
 - B. Report of Treasurer – Brad Papenberg
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Most and seconded by Alderman Kyle Buettner.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
 - C. Report of Subdivision and Zoning Administrator – Nathan Krebel
The report is in the packet. Of note, the number of residential building permits are low this year.
 - D. Report of Building Inspector / Code Administrator – Brad Yearian
The report is in the packet.
 - E. Report of Director of Public Works – Tim Birk
All the old asphalt was removed from the City Hall parking lot today. The first asphalt lift will be applied on Tuesday of this week, with the second lift following on Wednesday. The plan is to stripe by Friday and reopen the lot by Saturday.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-21 Authorizing St. Clair, Gilbreth & Steppig to File Suit Pursuant to 65 ILCS 5/11-31-1 for Property Located at 500-506 West Mill Street, Waterloo, IL.

Motion made by Alderman Hopkins and seconded by Alderman Trantham to approve Resolution No. 23-21 Authorizing St. Clair, Gilbreth & Steppig to File Suit Pursuant to 65 ILCS 5/11-31-1 for Property Located at 500-506 West Mill Street, Waterloo, IL.

Comments: Attorney Steppig explained that a resolution needed to be passed to file a suit to demolish the structures on the property. Certificated letters and regular mailings have been sent to the LLC, the Registered Agent, the Principal Place of Business, and the Mortgager of the property. She further described the various processes that could take place and the length of time to resolve this situation.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Most, Vogt, and Matt Buettner voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Full Page Ad to be placed in the 2024 Visitor’s Guide in the amount of \$2,200.00 (discounted 60% with membership and advertising bundle) to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve a Full Page Ad to be placed in the 2024 Visitor’s Guide in the amount of \$2,200.00 (discounted 60% with membership and advertising bundle) to be paid out of the Hotel / Motel Tax Fund.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Most, and Vogt voting ‘aye’.
 - B. Consideration and Action on Approval of the Purchase of Two Life-Size Soldier Statues from SVJ Creative Designs at a cost not to exceed \$14,500.00 to be paid from Gambling Proceeds.

Motion made by Alderman Trantham and seconded by Alderman Vogt to approve the Purchase of Two Life-Size Soldier Statues from SVJ Creative Designs at a cost not to exceed \$14,500.00 to be paid from Gambling Proceeds.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.
 - C. Consideration and Action on a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 20, 2023 from 4 p.m. to 8 p.m. and on Saturday, October 21, 2023 from 8 a.m. to noon.

Motion made by Alderman Trantham and seconded by Alderman Charron on Approval of Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, October 20, 2023 from 4 p.m. to 8 p.m. and on Saturday, October 21, 2023 from 8 a.m. to noon.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.
 - D. Consideration and Action on Approval of a Special Event Permit Application from the City of Waterloo for the Annual Trunk or Treat to be held on Tuesday, October 31, 2023 from 5:30 p.m. to 7:30 p.m., to include the Closure of Main Street between Third Street and Mill Street.

Motion made by Alderman Vogt and seconded by Alderman Most on Approval of a Special Event Permit Application from the City of Waterloo for the Annual Trunk or Treat to be held on Tuesday, October 31, 2023 from 5:30 p.m. to 7:30 p.m., to include the Closure of Main Street between Third Street and Mill Street.

Comments: The City petitions for this event versus requesting downtown businesses to complete a Special Event Permit Application. Some of the aldermen said their constituents commented that 'Trunk or Treat' takes away from traditional door-to-door trick-or-treating in the neighborhood.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Most voting ‘aye’.

- E. Consideration and Action on Zaber “Release, Settlement and Resignation Agreement”.
Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve the Zaber “Release, Settlement and Resignation Agreement”.
Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.

- 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Kyle Buettner mentioned that many projects are being completed this year and people are noticing and making positive comments.
- 14. Motion to Adjourn made by Alderman Hopkins and seconded by Alderman Matt Buettner.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:44 p.m.

Mechelle Childers
City Clerk

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
Oct 2, 2023
(Date)
2. Description of matter to be placed on agenda:
Presentation of Plaque to Chris Frank in Recognition of his retirement and 23 years
of service to the City of Waterloo.
3. Relief or action to be requested:
Presentation of Plaque approval
4. Submittal date: 9/5/2023

Submitted by:
Saundra Eckstadt
Human Resource Coordinator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Proclamation of October 2023 as Domestic Violence Awareness Month.

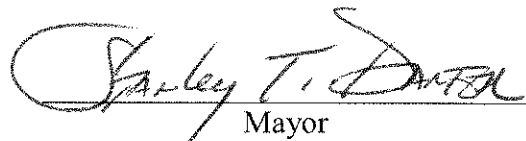
3. Relief or action to be requested:
Proclamation.

4. Submittal date: 09-25-23

Submitted by: _____
Mayor Stanley T. Darter

DISPOSITION


5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____


Mayor



DOMESTIC VIOLENCE AWARENESS MONTH

OCTOBER 2023



In the City of Waterloo, in recognition of the important work done by survivors, domestic violence programs, and victim service providers, I urge all citizens to actively participate in the scheduled activities and programs sponsored by the Violence Prevention Center and other community organizations to work toward the elimination of intimate partner violence.

WHEREAS, in just one day, across the U.S. and its territories, nearly 75,000 victims of domestic violence sought services from domestic violence programs and shelters. That same day, more than 9,000 requests for services, including emergency shelter, housing, transportation, childcare, and legal representation, could not be provided because programs lacked the resources to meet victims' needs;

WHEREAS, the impact of domestic violence is wide-ranging, directly affecting individuals and society as a whole here in this community, throughout the United States and the world, and

WHEREAS, the need for safe house continues to be rated as survivors' most urgent need;

WHEREAS, Waterloo joins with others across Illinois and the nation in supporting survivors of domestic violence, as well as local programs, state coalitions, national organizations, and other agencies nationwide that are committed to increasing public awareness of domestic violence and sending a clear message to abusers that domestic violence is not tolerated in Waterloo;

WHEREAS, domestic violence impacts millions of people each year, but it can be prevented. Preventing domestic violence requires the collective voice and power of individuals, families, institutions, and systems – each whose “#1Thing” adds a valuable and powerful component to transforming our communities.

Stanley Darter
Mayor of Waterloo, IL

October 2, 2023



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Beautification Check Presentation to BJH Properties for Mill Street Treasures
located at 125 West Mill Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09-21-23

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator
Alderman Charron, Waterloo Beautification Cmte Chairman

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: BJH Properties, LLC (Brian Hart)

Name

Telephone #

Applicant Address:

No.

Street

City

State

Zip Code

Name of Business: Mill Street Treasures

Business Description: Antiques and Gifts

Business Phone #

Business Address: 125 West Mill Street, Waterloo, IL 62298

Please check "Yes" or "No" for each question below:		Yes	No
Are you or your business delinquent on any fee obligations?			X
Are you or your business delinquent on any tax obligations?			X

**CITY OFFICES**

100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Stanley T Darter, Mayor

Total project cost: \$ 9,185

Funds requested: \$ 4,592.50

(\$10,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: July 2023

Completion date: July 2023

Project description: (attach additional pages if necessary)

Repair to North wall of building to prevent catastrophic damage to building. Repair bow in the wall and tuck point where needed mainly by where stairway was removed.

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and **I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.**

Applicant Signature

6-15-23
Date

Recipient's Name to be on Reimbursement Check:

BJH Properties, LLC

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Authorized signature

6-15-23
Date

APPROVED - BEAUTIFICATION COMMITTEE

Authorized signature

6-15-23
Date

OWEN BRICK & TKPG.

2739 Washington Blvd.
St. Louis, MO 63103

Contract

Date	Estimate #
6/6/2023	50405

Name / Address/Phone
Brian Hart 125 West Mill Waterloo, IL 62298

Estimate

P.O. No.	Project	Other
		618-789-0975

Description	Total
Tuckpoint the area completely where stairs were removed. Infill holes under 2nd floor door where landing was removed. Fix bulged brick right of bottom of the door. Replace 1 window sill, 2nd floor right side of the door. Spot tuckpoint holes above 1st floor roof on back of the building. NOTE: New mortar will match old mortar as much as possible!	7,685.00
A 2% fee is charged for CC payments. Proposal valid for 60 days!	0.00
TERMS: 1/3 at start of work with balance at completion.	
OWEN BRICKLAYING & TUCKPOINTING IS LICENSED AND INSURED!	0.00
Sign and return one copy if job accepted!	Total \$7,685.00

Signature

Tom Owen

Phone #	Fax #
314-771-7070	314-771-5208

125 West Mill

6-15-2023

"Before"



125 West Mill
6-15-2023
"Before"



125 West Mill
9-20-2023
"After"



125 West Main
9-20-2023
"After"



Mill Street Treasures - 125 West Mill Street**FIRST RECEIPT SUBMITTAL - 9-20-2023**

Vendor	Description of Work	Amount
Owen Brick & TKPG.	Tuckpointing	\$7,285.00
	TOTAL	\$7,285.00
Total Reciepts		
Tier 1 Reimbursement (\$0K - \$10K)	50% Reimbursement	\$3,642.50
Tier 2 Reimbursement (\$10K - \$30K)	25% Reimbursement	\$0.00
	Total Reimbursement	\$3,642.50

OWEN BRICK & TKPG.

2739 Washington Blvd.
St. Louis, MO 63103

Invoice

Date	Invoice #
8/22/2023	8466

Bill To
Brian Hart 125 West Mill Waterloo, IL 62298

P.O. No.	Terms	Project

Description	Amount
<p>Tuckpointed the area completely where stairs were removed. Infilled holes under 2nd floor door where landing was removed. Fixed bulged brick right of bottom of the door. Replaced 1 window sill, 2nd floor right side of the door. Spot tuckpointed holes above 1st floor roof on back of the building.</p> <p>Withholding \$400 till stone sill is installed!</p> <p>TERMS: 1/3 at start of work with balance at completion.</p>	7,285.00
Thank you for your business.	Total \$7,285.00

Payments/Credits \$0.00

Balance Due \$7,285.00

Phone #	Fax #
314-771-7070	314-771-5208

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 23-22 Approving Invoice Cloud Biller Agreement to allow for Electronic Billing and Payment Processes.

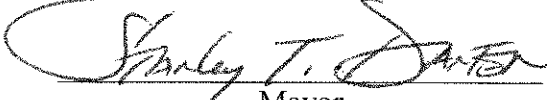
3. Relief or action to be requested:
Approval.

4. Submittal date: 09-25-23

Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Biller Agreement

1. License Grant & Restrictions. Subject to execution by Biller of the Invoice Cloud Biller Order Form incorporating this Agreement, Invoice Cloud hereby grants Biller a non-exclusive, non-transferable, worldwide right to use the Service described on the Biller Order Form until termination as provided herein, solely for the following purposes, and specifically to bill and receive payment from Biller's own customers, for Services that are referenced in the Biller Order Form. All rights not expressly granted to Biller are reserved by Invoice Cloud and its licensors.

Biller will provide to Invoice Cloud all Biller Data generated for Biller's Customers. Unless otherwise expressly agreed to in writing by Invoice Cloud to the contrary, Invoice Cloud will process all of Biller's Customers' Payment Instrument Transactions requirements related to the Biller Data and will do so via electronic data transmission according to our formats and procedures for each electronic payment type selected in the Biller Order Form. In addition, Biller will execute all third-party applications and enter into all agreements required for the Service without unreasonable delay, including without limitation Payment Processing Agreements and merchant agreements that may be required upon implementation, or later at such time as the Service operates with different or multiple payment processors. Throughout the Term of this Agreement, for "Invoice Types" listed on the Biller Order Form (e.g., real estate taxes, utility bills, parking tickets, insurance premium, loans, etc.), Biller will not use the credit card processing, ACH or check processing of any bank, payment processor, entity, or person, other than Invoice Cloud via electronic data transmission or the authorization for processing of Biller's Customers' Payment Instrument Transactions, for each electronic payment method selected in the Biller Order Form. Notwithstanding any provision herein to the contrary, nothing herein shall preclude Biller from continuing to accept payments made via Biller's preexisting direct debit program in the form of automated clearing house (ACH) transactions.

Biller shall not: (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Service in any way; (ii) modify or make derivative works based upon the Service; (iii) recreate, "frame" or "mirror" any portion of the Service on any other server or wireless or Internet-based device; (iv) reverse engineer or access the Service; or (v) copy any features, functions or graphics of the Service.

2. Privacy & Security. Invoice Cloud's privacy and security policies may be viewed at <http://www.invoicecloud.com/privacy.html>. Invoice Cloud reserves the right to modify its privacy and security policies in its reasonable discretion from time to time which modification shall not materially adversely impact such policies. Invoice Cloud will maintain compliance with current required Payment Card Industry (PCI) standards and Cardholder Information Security standards.

3. Account Information and Data. Invoice Cloud does not and will not own any Customer Data, in the course of providing the Service. Biller, not Invoice Cloud, shall have sole responsibility for the accuracy, quality, integrity, legality, and reliability of, and obtaining the intellectual property rights to use and process all Customer Data. In the event this Agreement is terminated, Invoice Cloud will make available to Biller a file of the Customer Data (to the extent that Invoice Cloud is permitted to provide pursuant to applicable law and PCI-DSS standards), within 30 days of termination of this Agreement (or at a later time if required by applicable law), if Biller so requests at the time of termination. Invoice Cloud will retain Customer Data for a period from its creation for the time frame that is listed in the Biller Order under "Data Retention", and reserves the right to remove and/or delete remaining Customer Data no less than 60 days after termination or expiration except as prohibited by applicable law or in the event of exigent circumstances.

4. Confidentiality / Intellectual Property Ownership. Invoice Cloud agrees that it may be furnished with or otherwise have access to Customer Data that the Biller's customers consider confidential. Invoice Cloud agrees to secure and protect the Customer Data in a manner consistent with the maintenance of Invoice Cloud's own Confidential Information, using at least as great a degree of care as it uses to maintain the confidentiality of its own confidential information, but in no event use less than commercially reasonable measures. Invoice Cloud will not sell, transfer, publish, disclose, or otherwise make available any portion of the Customer Data to third parties, except as permitted under this Agreement or required to perform the Service or otherwise required by applicable law.

Invoice Cloud (and its licensors, where applicable) owns all right, title and interest, including all related Intellectual Property Rights, in and to the Invoice Cloud Technology, the Content and the Service and any enhancement requests, feedback, integration components, suggestions, ideas, and application programming interfaces, recommendations or other information provided by Biller or any other party relating to the Service. In the event any such intellectual property rights in the Invoice Cloud Technology, the Content or the Service do not fall within the specifically enumerated works that constitute works made for hire under applicable copyright laws or are deemed to be owned by Invoice Cloud, Biller hereby irrevocably, expressly and automatically assigns all right, title and interest worldwide in and to such intellectual property rights to Invoice Cloud. The Invoice Cloud name, the Invoice Cloud logo, and the product names associated with the Service are trademarks of Invoice Cloud or third parties, and no right or license is granted to use them.

Biller agrees that during the course of using or gaining access to the Service (or components thereof) it may be furnished with or otherwise have access to information that Invoice Cloud considers to be confidential including but not limited to Invoice Cloud Technology, the Agreement, customer and/or prospective customer information, product features and plans, the marketing/sales collateral, pricing and financial information of the parties which are hereby deemed to be Invoice Cloud Confidential Information, or any other information that by its very nature constitutes information of a type that any reasonable business person would conclude was intended by Invoice Cloud to be treated as proprietary, confidential, or private (the "Confidential Information"). Biller agrees to secure and protect the Confidential Information in a

Biller Agreement

manner consistent with the maintenance of Invoice Cloud's rights therein, using at least as great a degree of care as it uses to maintain the confidentiality of its own confidential information, but in no event use less than reasonable efforts. Biller will not sell, transfer, publish, disclose, or otherwise make available any portion of the Confidential Information of the other party to third parties (and will ensure that its employee and agents abide by the requirements hereof), except as expressly authorized in this Agreement or otherwise required by applicable law.

5. Billing. Invoice Cloud fees for the Service are provided on the Biller Order Form. Invoice Cloud's fees are exclusive of all taxes, levies, or duties imposed by taxing authorities. Invoice Cloud may assess and/or collect such taxes, levies, or duties against Biller and Biller shall be responsible for payment of all such taxes, levies, or duties, excluding only United States (federal or state) taxes based solely on Invoice Cloud's income. All payment obligations are either auto debited from the Biller Bank Account or payable on receipt of invoice from Invoice Cloud, and are non-cancellable, and all amounts or fees paid are non-refundable. Unless Invoice Cloud in its discretion determines otherwise, all fees will be billed in U.S. dollars. If Biller believes Biller's bill or payment is incorrect, Biller must provide written notice to Invoice Cloud within 60 days of the earlier of the invoice date, or the date of payment, with respect to the amount in question to be eligible to receive an adjustment or credit; otherwise such bill or payment is deemed correct. Invoice Cloud reserves the right to modify pricing with respect to applicable fees to be paid under this Agreement, at any time upon thirty days written notice to Biller: a) based on increases incurred by Invoice Cloud on Network Fees from credit card processors, bank card issuers, payment associations, ACH and check processors; or b) if, during the Term, the average credit card payment processed by Invoice Cloud for any three (3) consecutive month period exceeds 110% of the Average Credit Card Transaction \$ specified on the corresponding Invoice Parameter Sheet(s), to the extent that Invoice Cloud incurs increases in Network Fees. Invoice Cloud, on at least 30 days written notice to Biller, may also increase any or all fees referenced in the Biller Order Form (including any Invoice Parameter Sheets), by no more than the greater of CPI for the preceding period or 5%, provided, however, that such increase may not apply during the first year after the execution date of the Biller Order Form and may not occur more than once per year thereafter.

6. Term and Termination. The initial term of this Agreement shall commence as of the execution date of the Biller Order Form and continue for a period of five (5) years after the Go Live Date ("Initial Term"), and will automatically renew for each of additional successive three (3) year terms ("Renewal Term") unless terminated as set forth herein. "Term" as used herein shall mean the Initial Term and any Renewal Term. This Agreement may be terminated by either party effective at the end of the Initial Term or any Renewal Term by such party providing written notice to the other party of its intent not to renew no less than ninety (90) days prior to the expiration of the then-current term. Additionally, this Agreement may be terminated by either party with cause in the event of a material breach of the terms of this Agreement by the other party and the breach remains uncured for a period of 30 days following receipt of written notice by the breaching party. Upon any early termination of this Agreement by Invoice Cloud as a result of breach, Biller shall remain liable for all fees and charges incurred, and all periodic fees owed through the end of the calendar month following the effective date of termination. Upon any termination or expiration of this Agreement, Biller's password and access will be disabled and Biller will be obligated to pay the balance due on Biller's account. Biller agrees that Invoice Cloud may charge such unpaid fees to Biller's Debit Account or credit card or otherwise invoice Biller for such unpaid fees.

7. Invoice Cloud Responsibilities. Invoice Cloud represents and warrants that it has the legal power and authority to enter into this Agreement. Invoice Cloud warrants that the Service will materially perform the functions that the Biller has selected on the Biller Order Form and the Statement of Work, attached hereto and incorporated herein by reference (the "Statement of Work"), under normal use and circumstances, and that Invoice Cloud shall use commercially reasonable measures with respect to Customer Data to the extent that it retains such, in the operation of the Service; provided, that the Biller shall maintain immediately accessible backups of the Customer Data (to the extent that Biller is permitted pursuant to applicable law and PCI-DSS standards). In addition, Invoice Cloud will, at its own expense, in addition to all other remedies available to Biller as a result of Invoice Cloud's failure to perform the Service, correct any Transaction Data to the extent that such errors have been caused by Invoice Cloud or by malfunctions of Invoice Cloud's processing systems.

8. Limited Warranty. EXCEPT AS PROVIDED IN SECTION 7, THE SERVICE AND ALL CONTENT AND TRANSACTION DATA IS PROVIDED WITHOUT ANY EXPRESS, OR IMPLIED WARRANTY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY INVOICE CLOUD AND ITS LICENSORS AND PAYMENT PROCESSORS. INVOICE CLOUD AND ITS LICENSORS AND PAYMENT PROCESSORS DO NOT REPRESENT OR WARRANT THAT (A) THE USE OF THE SERVICE WILL BE UNINTERRUPTED OR ERROR-FREE, OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA, (B) THAT THE SERVICE WILL NOT EXPERIENCE DELAYS IN PROCESSING OR PAYING, OR (C) THE SERVICE WILL MEET REQUIREMENTS WITH RESPECT TO SIZE OR VOLUME. Invoice Cloud's service may be subject to limitations, delays, and other problems inherent in the use of the internet and electronic communications. Invoice cloud is not responsible for any delays, delivery failures, or other damage resulting from such problems.

9. Biller's Responsibilities. Biller represents and warrants that it has the legal power and authority to enter into this Agreement. Biller is responsible for all activity occurring under Biller's accounts and shall abide by all applicable laws, and regulations in connection with Biller's and/or its customers' and/or any payers' use of the Service, including those related to data privacy, communications, export or import of data and the transmission of technical, personal or other data. Biller represents and warrants that Biller has not falsely identified itself nor provided any false information to gain access to the Service and that Biller's billing information is correct. Biller shall: (i) notify Invoice Cloud immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (ii) report to Invoice Cloud and immediately stop any copying or distribution of Content that is known or suspected to be unauthorized by Biller or Biller's Users;

Biller Agreement

and (iii) obtain consent from Biller's customers and payers to receive notifications and invoices from Invoice Cloud. Invoice Cloud is not responsible for any Biller postings in error due to delayed notification from credit card processors, ACH, bank and other related circumstances. Biller agrees and acknowledges that in the event that Biller has access to, receives from, creates, or receives protected health information, or Biller has access to, creates, receives, maintains or transmits on behalf of electronic protected health information (as those terms are defined under the privacy or security regulations issued pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and Subtitle D of the Health Information Technology for Economic and Clinical Health Act provisions of the American Recovery and Reinvestment Act of 2009 ("ARRA"), during the performance under this Agreement, it will comply with all such law, regulations and rules related thereto.

Biller is required to ensure that it maintains a fair policy with regard to the refund, return or cancellation of payment for services and adjustment of Transactions. Biller is also required to disclose all refund, return and cancellation policies to Invoice Cloud and any applicable payment processors and Biller's Customers, as requested. Any change in a return/cancellation policy must be submitted to Invoice Cloud, in writing, not less than 21 days prior to the effective date of such change. If Biller allows or is required to provide a price adjustment, or cancellation of services in connection with a Transaction previously processed, Biller will prepare and deliver to Invoice Cloud Transaction Data reflecting such refund/adjustment within 2 days of resolution of the request resulting in such refund/adjustment. The amount of the refund/adjustment cannot exceed the amount shown as the total on the original Transaction Data. Biller may not accept cash or any other payment or consideration from a Customer in return for preparing a refund to be deposited to the Customer's account; nor may Biller give cash/check refunds to a Customer in connection with a Transaction previously processed by credit card, debit card, ACH, or other electronic payment method, unless required by applicable law. Biller shall cooperate with Invoice Cloud to effect a timely Implementation by Biller allocating sufficient and properly trained personnel to support the implementation process and fully cooperating with Invoice Cloud and by securing the cooperation of Biller's software and service providers and providing to Invoice Cloud the information required to integrate with Biller's billing, CIS and other applicable systems.

10. Indemnification. Invoice Cloud shall indemnify and hold Biller and Biller's employees, attorneys, and agents, harmless from any losses, liabilities, and damages (including, without limitation, Biller's costs, and reasonable attorneys' fees) arising out of: (i) failure by Invoice Cloud to implement commercially reasonable measures against the theft of Customer Data; or (ii) its total failure to deliver funds processed by Invoice Cloud as required hereunder (which relates to payments due from Invoice Cloud for Transaction data). This indemnification does not apply to any claim or complaint relating to Biller's failure to resolve a payment dispute concerning debts owed to Biller or Biller's negligence or willful misconduct or violation of any applicable agreement or law.

11. Fees.

Invoice Cloud will charge the Biller and/or payer, payment transaction and other fees as provided in the Biller Order Form. In addition, Invoice Cloud will charge the fees set forth on the Biller Order Form for the initial platform setup, configuration, implementation and integration with Biller system(s) of its standard Service as set forth in the Statement of Work (the "Implementation"). Invoice Cloud reserves the right to also charge for changes and additions to the Implementation, and for any requests by Biller following the implementation which are agreed in writing by the parties, including without limitation for the following services, at its then standard rates:

- Custom development and features which are not stated in the Statement of Work and Biller Order Form, and change requests and modifications to existing platform functionality not stated in the Statement of Work and Biller Order Form;
- Additional integrations or integration modifications after the Go Live Date that are not provided for in the Biller Order Form or Statement of Work;
- Changes to bill presentment (web and PDF templates), billing system integrations, and other Service components coded or configured to Biller's specifications after Biller has signed off on the relevant specification or Service is live;
- Custom data extracts and file requests that are not part of the Implementation signed off on by both parties; and
- Data conversion not listed in the Statement of Work, or repetitive re-loading of data due to Biller error.

12. Limitation of Liability. INVOICE CLOUD'S AGGREGATE LIABILITY SHALL BE UP TO AND NOT EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM BILLER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. NOTWITHSTANDING THE FOREGOING, WITH RESPECT TO ANY CLAIMS TRIGGERING INVOICE CLOUD'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 10, INVOICE CLOUD'S AGGREGATE LIABILITY SHALL BE UP TO AND NOT EXCEED: (A) THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM BILLER IN THE TWENTY-FOUR (24) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM; OR (B) THE TOTAL SUM PAID ON BEHALF OF OR TO INVOICE CLOUD BY INVOICE CLOUD'S INSURERS IN DIRECT SETTLEMENT OR SATISFACTION OF BILLER'S SPECIFIC CLAIM GIVING RISE TO INVOICE CLOUD'S LIABILITY IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF INVOICE CLOUD'S INSURANCE POLICIES APPLICABLE THERETO. IN NO EVENT SHALL INVOICE CLOUD AND/OR ITS LICENSORS BE LIABLE TO ANYONE FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL (INCLUDING LOSS OF DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE) DAMAGES ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE SERVICE, EVEN IF THE PARTY FROM WHICH SUCH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S LICENSORS HAVE BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Certain states and/or jurisdictions do not allow the exclusion of implied warranties

Biller Agreement

or limitation of liability for incidental, consequential or certain other types of damages, so the exclusions set forth above may not apply to Biller.

13. Export Control. The Biller agrees to comply with United States export controls administered by the U.S. Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, and other U.S. agencies.

14. Notice. Either party may give notice by electronic mail to the other party's email address (for Biller, that address on record on the Biller Order Form) or by written communication sent by first class mail or pre-paid post to the other party's address on record in Invoice Cloud's account information for Biller, and for Invoice Cloud, to Invoice Cloud, Inc., 30 Braintree Hill Office Park, Suite 101, Braintree, MA 02184 Attention: Client Services or helpdesk@invoicecloud.com. Such notice shall be deemed to have been given upon the expiration of 48 hours after mailing or posting (if sent by first class mail or pre-paid post) or 12 hours after sending (if sent by email).

15. Assignment. This Agreement may not be assigned by either party without the prior written approval of the other party, but may be assigned without such party's consent to (i) a parent or subsidiary, (ii) an acquirer of assets, or (iii) a successor by merger. Any purported assignment in violation of this section shall be void.

16. Insurance.

Invoice Cloud agrees to maintain in full force and effect during the Term of the Agreement, at its own cost, the following coverages:

- a. Commercial General or Business Liability Insurance with minimum combined single limits of One Million (\$1,000,000) each occurrence and Two Million (\$2,000,000) general aggregate.
- b. Umbrella Liability Insurance with minimum combined single limits of Five Million (\$5,000,000) each occurrence and Five Million (\$5,000,000) general aggregate.
- c. Automobile Liability Insurance with minimum combined single limits for bodily injury and property damage of not less than One Million (\$1,000,000) for any one occurrence, with respect to each of the Invoice Cloud's owned, hired or non-owned vehicles assigned to or used in performance of the Services.
- d. Errors and Omissions Insurance (Professional Liability and Cyber Insurance) with limits of liability of at least One Million Dollars (\$1,000,000) per claim and in the aggregate.

17. Immigration Laws. Invoice Cloud represents and warrants that it has complied and will comply with all applicable immigration laws with respect to the personnel assigned to the Biller.

18. Beta Products. In the event that there is any functionality labelled "Beta" on the Biller Order Form, such functionality is provided "AS IS" WITHOUT ANY EXPRESS, OR IMPLIED WARRANTY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY INVOICE CLOUD AND ITS LICENSORS AND PAYMENT PROCESSORS. INVOICE CLOUD'S AGGREGATE LIABILITY WITH RESPECT TO SUCH FUNCTIONALITY SHALL BE UP TO AND NOT EXCEED \$10.

19. General.

(a) With respect to agreements with municipalities, localities or governmental authorities, this Agreement shall be governed by the law of the state wherein such municipality, locality or governmental authority is established, without regard to the choice or conflicts of law provisions of any jurisdiction. With respect to Billers who are not with municipalities, localities or governmental authorities, this Agreement shall be governed by Massachusetts law and controlling United States federal law, without regard to the choice or conflicts of law provisions of any jurisdiction. No text or information set forth on any other purchase order, preprinted form or document (other than a Biller Order Form and any add on Biller Order Form, if applicable), and no documentation (including any implementation planning documents) except as specifically referenced in this Biller Agreement, shall modify, add to or vary the terms and conditions of this Agreement. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. No joint venture, partnership, employment, or agency relationship exists between Biller and Invoice Cloud as a result of this agreement or use of the Service. The failure of either party to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by Invoice Cloud in writing. All rights and obligations of the parties in Sections 4, 6, 10, 12, 14, 18 and 19(a) and (b) shall survive termination of this Agreement. This Agreement, together with any applicable Biller Order Form, comprises the entire agreement between Biller and Invoice Cloud and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral between the parties regarding the subject matter contained herein. Biller agrees that Invoice Cloud can disclose the fact that Biller is a paying customer and the version of the Service that Biller is using. Where this Agreement is incorporated into, embedded in or otherwise made a part of a separate agreement between Invoice Cloud, Biller and a third party service provider ("Third Party Agreement"), and

Biller Agreement

such Third Party Agreement is terminated or expires, Biller and Invoice Cloud agree that the terms and conditions of this Agreement shall survive and remain in effect as between Biller and Invoice Cloud until this Agreement expires or is otherwise terminated by either Biller or Invoice Cloud in accordance with the terms herein.

(b) Additional terms and conditions and definitions applicable to this Agreement and the Biller Order Form are found at www.invoicecloud.com/biller-terms-and-conditions (the "Biller T+C") and are agreed to by Invoice Cloud and the Biller.

SALES INFORMATION

IC Sales Rep	Ruth Ponder	Vertical	Utility
Order Date	9/21/2023	Billing Software	Locis Inc

BILLER INFORMATION

Ownership Type	Government	Phone	1-618-939-8600	Fax	
Legal Name	City of Waterloo, IL	Website URL	http://waterloo.il.us		
Address 1	100 West 4th Street	Bus. Open Date	1988		
Address 2		Federal Tax ID			
City	Waterloo	<i>*Federal Tax ID and Legal Name must match on all documents</i>			
State	IL	ZIP	62298		

BILLER CONTACT

Primary Contact Name	Shawn Kennedy
Phone	618-939-8600, Ext 207
Email Address	skennedy@waterloo.il.us

SIGNING AUTHORITY

Name	Stanley T. Darter	Title	Mayor
Phone	618-939-8600, Ext 200	Fax	
Email Address	sdarter@waterloo.il.us		

BILLER BANK ACCOUNT (FOR INVOICE CLOUD AND NETWORK FEES, AND AS PROVIDED IN THE BILLER AGREEMENT)

Note: Must include voided business check or bank letter for each unique account

Billing Method	Direct Debit		
Routing #		Last 4 Acct #	

PAYMENT METHODS ACCEPTED

Payment Methods	[American Express] [VISA/Mastercard/Discover] [PayPal] [ACH/EFT]
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BILLER PRICING (see Invoice Type Parameter Sheet(s) for invoice-type-specific pricing)*

Description	Interval	Cost Type	Cost
Cloud Access Fee	Monthly	Fixed (\$)	\$100.00
Biller Portal Access Fee	Monthly	Fixed (\$)	\$100.00
Credit Card - Chargeback Fee Submitter	Per Transaction	Fixed (\$)	\$15.00
Invoice Presentment For Paperless Customers	Per Transaction	Fixed (\$)	\$0.20
EFT - ACH Reject Fee Submitter	Per Transaction	Fixed (\$)	\$10.00
PayPal Brands - Chargeback Fee (PayPal Brands)	Per Transaction	Fixed (\$)	\$15.00

HARDWARE

Card Reader Type	EMV	Quantity	1	Cost per Reader	\$40.00
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Card Reader	PAX A920Pro	Billing Interval	Monthly
Shipping Address (if different than location address)	100 West 4th Street Waterloo, Illinois 62298		
DATA RETENTION			
Months to Keep	24	*Additional Fees apply if greater than 24 months	
IMPLEMENTATION CHARGES			
Description	Interval	Cost	
Implementation (per SOW)	One-Time	\$0.00 (WAIVED)	
NOTES/SPECIAL HANDLING			

[signature page follows]

CERTIFICATION AND AGREEMENT

- A. By signing below, the Biller hereby ratifies its authorization for Invoice Cloud, Inc. ("Invoice Cloud") to execute debit/credit entries to the Biller Bank Account(s) indicated above at the depository financial institution(s) named above and to debit/credit the same such account(s). The Biller acknowledges that the origination of ACH transactions to its account(s) must comply with the provisions of U.S. law. This authority is to remain in full force and effect until (i) Invoice Cloud has received written notification (by electronic or U.S. mail) from the Biller of its revocation in such time and manner as to allow Invoice Cloud a reasonable opportunity to act on it, but not less than 10 business days notice; and (ii) all obligations of the Biller to Invoice Cloud that have arisen under this Agreement and all other agreements have been paid in full. The Biller must also notify Invoice Cloud, in writing, (by electronic or U.S. mail) when a change in Biller Bank Account account number(s) or bank has occurred at which time this authorization shall apply to such new/changed Biller Bank Account. This notification must be received no less than 10 business days in advance of any change. A fee will be charged for any returned or rejected ACH debits.
- B. By signing below, the Biller named: (1) has read, agreed to, ratifies the Biller Agreement, Biller T+Cs (referenced in the Biller Agreement) and other Order Forms previously executed by the Biller, and (2) certifies to Invoice Cloud that he/she is authorized to sign this Order Form; (3) certifies that all information and documents submitted in connection with this Order Form are true and complete; (4) authorizes Invoice Cloud or its agent to verify any of the information given, including credit references, and to obtain credit reports; (5) agrees to pay the Monthly Access Fee through the last day of the month following the effective date of termination as provided in the Billing Agreement; (6) agrees that Biller and each transaction submitted will continue to be bound by the Order Form and the Biller Agreement in its entirety and any new agreement forms executed herewith; (7) agrees that Biller will submit transactions only in accordance with the information in this Biller Order Form and Biller Agreement and will immediately inform Invoice Cloud, by email (contracts@invoicecloud.com) if any information in this Order Form changes, and (8) in the event of non-payment of any sums due, Invoice Cloud reserves the right to withdraw such sums from the Biller Bank Account at any time to ensure payment of the same.
- C. Pay by Text: Standard data rates and text messaging rates may apply based on the payer's plan with their mobile phone carrier. Payer can opt out of text messaging at any time with Invoice Cloud. Partial payment or overpayment is not supported. Biller may not use the service for activities that violate any law, statute, ordinance or regulation.
- D. This Biller Order Form will become effective only when signed by Invoice Cloud.

In WITNESS WHEREOF, the parties have executed this Agreement as of this day

Accepted by Biller:

X

Corporate Officer/Authorized Official

Stanley T. Darter

Printed Name

Mayor

Title

Accepted by Invoice Cloud, Inc.:

X

Kevin W. O'Brien

Corporate Officer

Kevin W. O'Brien

Printed Name

President

Title

**BILLER ORDER FORM
INVOICE TYPE PARAMETER SHEET**

Invoice Type Parameters must be completed for each invoice type

Invoice Type	Utility	Pricing Model	Submitter
		Biller Pays Network Fees	No

CURRENT BILLING DETAILS

Please indicate how many bills are sent monthly by placing the bill count for each month below:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
5266	5266	5266	5266	5366	5266	5266	5266	5266	5266	5266	5266

Avg CC Transaction \$	385.00	Max Invoice \$	50,000.00	Bill Frequency	Monthly	Avg. Bills Per Month	5274
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PRODUCTS AND SERVICES

Products and Services [EBPP] [IVR] [OBD]

TRANSACTIONAL PRICING (Paid by Biller)

Payment Source Description	Payment Method	Fee Rate %	Fee Amount \$	Additional Fee \$
Online Bank Direct	All Payment Methods		\$0.25	

TRANSACTIONAL PRICING EXCEPTIONS

SERVICE FEES (Paid by Payer)

Payment Source Description	Payment Method	Fee Amount	Calculation Type	Min. Fee (\$) per Transaction
All Payment Sources	Credit/Debit/PayPal	2.75 %	Percent (%)	\$3.00
All Payment Sources	ACH/EFT	\$1.50	Fixed (\$)	
IVR Surcharge	All Payment Methods	\$0.95	Fixed (\$)	

SERVICE FEE EXCEPTIONS

MAX PAYMENT CAP

Card and PayPal Max (\$)	125,000	ACH Max (\$)	125,000
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BILLER BANK ACCOUNT (FOR DEPOSITS AND CHARGEBACKS)

Note: must include voided business check or bank letter for each unique account

Routing #		Last 4 Acct #		Last 4 Acct # for OBD	
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NOTES / SPECIAL HANDLING

Banking information and W9 will be provided with approval by City Attorney

BILLER ORDER FORM INVOICE TYPE PARAMETER SHEET

Invoice Type Parameters must be completed for each Invoice type

Invoice Type	Cloud Store - Utility Deposits	Pricing Model	Submitter
		Biller Pays Network Fees	No

CURRENT BILLING DETAILS

Please indicate how many bills are sent monthly by placing the bill count for each month below:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
46	46	46	46	46	46	46	46	46	46	46	46

Avg CC Transaction \$	350.00	Max Invoice \$	10,000.00	Bill Frequency	Monthly	Avg. Bills Per Month	46
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PRODUCTS AND SERVICES

Products and Services	[Cloud Store]
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TRANSACTIONAL PRICING (Paid by Biller)

Payment Source Description	Payment Method	Fee Rate %	Fee Amount \$	Additional Fee \$
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TRANSACTIONAL PRICING EXCEPTIONS

SERVICE FEES (Paid by Payer)

Payment Source Description	Payment Method	Fee Amount	Calculation Type	Min. Fee (\$) per Transaction
All Payment Sources	Credit/Debit/PayPal	2.75 %	Percent (%)	\$3.00
All Payment Sources	ACH/EFT	\$1.50	Fixed (\$)	

SERVICE FEE EXCEPTIONS

MAX PAYMENT CAP

Card and PayPal Max (\$)	25,000	ACH Max (\$)	125,000
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BILLER BANK ACCOUNT (FOR DEPOSITS AND CHARGEBACKS)

Note: must include voided business check or bank letter for each unique account

Routing #		Last 4 Acct #		Last 4 Acct # for OBD	
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NOTES / SPECIAL HANDLING

Cloud Store for Utility Deposits

BILLER ORDER FORM
INVOICE TYPE PARAMETER SHEET

Invoice Type Parameters must be completed for each invoice type

Invoice Type	Cloud Store Rental Inspection	Pricing Model	Submitter	
		Biller Pays Network Fees	No	

CURRENT BILLING DETAILS

Please indicate how many bills are sent monthly by placing the bill count for each month below:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
34	34	34	34	34	34	34	34	34	34	34	34

Avg CC Transaction \$	75.00	Max Invoice \$	10,000.00	Bill Frequency	Monthly	Avg. Bills Per Month	34
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PRODUCTS AND SERVICES

Products and Services	[Cloud Store]
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TRANSACTIONAL PRICING (Paid by Biller)

Payment Source Description	Payment Method	Fee Rate %	Fee Amount \$	Additional Fee \$
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TRANSACTIONAL PRICING EXCEPTIONS

SERVICE FEES (Paid by Payer)

Payment Source Description	Payment Method	Fee Amount	Calculation Type	Min. Fee (\$) per Transaction
All Payment Sources	Credit/Debit/PayPal	2.75 %	Percent (%)	\$3.00
All Payment Sources	ACH/EFT	\$1.50	Fixed (\$)	

SERVICE FEE EXCEPTIONS

MAX PAYMENT CAP

Card and PayPal Max (\$)	25,000	ACH Max (\$)	125,000
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BILLER BANK ACCOUNT (FOR DEPOSITS AND CHARGEBACKS)

Note: must include voided business check or bank letter for each unique account

Routing #		Last 4 Acct #		Last 4 Acct # for OBD	
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NOTES / SPECIAL HANDLING

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Invoice Cloud

Statement of Work

City of Waterloo, IL

Overview

The Invoice Cloud (IC) suite of services (The Service) will give the **City of Waterloo** (Biller) and its customers the ability to accept online payments for invoiced and non-invoiced items. The Service will allow the **City of Waterloo** to offer online payment processing in a securely hosted real-time environment. Customers will be able to locate, view and print bills or invoices and payment records online and pay using credit cards, debit cards, and electronic checks.

Definitions:

1. Biller – Merchant / **City of Waterloo**
2. Payer – Client customer, resident, person paying a bill or invoice
3. EBPP – Electronic Bill Presentment & Payment
4. Bill – Bill and Invoice are used synonymously throughout this document
5. RTDR - Real-Time Data Refresh – collects and aggregates the data as soon as a user accesses a specific function
6. NTDR – Near-Time Data Refresh – integration that happens periodically; the data is collected immediately but it is not aggregated until later – data can be processed every day, every hour or even every few minutes

1. Security and Industry Compliance

Invoice Cloud maintains full compliance with current applicable Payment Card Industry (PCI) standards, Cardholder Information Security Program (CISP) regulations and National Automated Clearinghouse Association (NACHA) rules and guidelines. Invoice Cloud will abide by such guidelines for the security of all cardholder data that Invoice Cloud possesses.

- a. **PCI** - Invoice Cloud will provide compliant storage of Biller's customer payment information that is certified by Visa/MasterCard. Data security measures are addressed during collection and transmission via SSL with our patent pending encryption technology. All confidential information will be treated in accordance with the PCI standards.
- b. **Software as a Service (SaaS) Architecture** – All Biller customer financial and payment information and the invoice presentment and payment processing application is housed offsite from Biller.
- c. **Browser Compatibility** - Invoice Cloud supports the most current version of the industry's most common browsers.

2. Data Integration

Invoice Cloud does maintain an integration with **LOCIS**. The integration for the **City of Waterloo** will include the functionality found in Appendix B.

3. Payer Portal

The Payer Portal is an electronic bill presentment and online payment portal where a Biller's customer (Payer) can view a bill and then proceed, within the same user interface, to make an online payment.

- a. Invoice Cloud will present bills electronically through a payer portal that is branded for Biller or via an email notification, if the Payer provides an email address.
- b. The electronic invoice presentment will simulate the paper invoice Biller uses and will be available in PDF and/or html format.
- c. The Service may provide the Payer the option of making a payment via credit card (Visa, MasterCard, American Express and Discover) or electronic check (also referred to as ACH, e-check, EFT).

- d. The Service provides the Payer a one-time online payment option without registration, and the capability to register to access Payer's account history, schedule a payment, or set up AutoPay payments.
- e. A Payer will have the ability to choose their payment date (also known as scheduled payments).
- f. The system will accept partial, full, or overpayments as defined by the Biller.
- g. The Payer will register with the Service using the authentication method designated by Biller.
- h. Linking Accounts - After registering with the Service, the Payer will be able to login into their account(s). If the Payer has multiple accounts and uses the same authentication information for all accounts, the Payer will be able to link their account and view from a single registration. The Payer will then have the option to choose which account they would like to pay or view in further detail.
- i. The Payer will receive an email confirmation of payment after any payment process.
- j. The Payer will have the ability to search and access historical bills once they register with the Service. The Service will store twenty-four (24) months of rolling history from the point of Biller's first invoice file upload to the Service. This includes invoice history and account history.
- k. Biller has the option of allowing the Payer to pay via different payment methods which include online, IVR, IC Biller Portal, Pay by Text, CloudCSRConnect and CloudPOSConnect.
- l. Payers who have scheduled a payment or registered for AutoPay will receive email notification from the Service of pending payments.
- m. The Service includes shopping cart functionality.
- n. The Service will allow the Payer the option to elect paperless billing.
- o. A Payer registered for paperless billing will be automatically placed back on paper billing if their email address is undeliverable; notification of the Payer's undeliverable email address will be sent to Biller via email.
- p. The Service complies with Federal E-Signature Act for paperless billing and AutoPay by providing a system in which a Payer must confirm enrollment in paperless billing and/or AutoPay by responding to an email sent after the Payer registers for paperless billing and/or AutoPay through online self-service.

4. **Biller Portal**

The Biller Portal is an administrative portal where Biller staff will have access to reporting, search customers, search invoices, search payments, initiate payments or credits, login as a Payer, modify email templates, etc.

- a. Biller can log in as the Payer on either the Biller or Payer Portal and make a payment on behalf of the Payer. There is an audit trail for who made the payment, and the source of every payment (CSR, Pay by Text, AutoPay, Web, IVR, etc.).
- b. Biller will have the capability of blocking future payments by specific Payer and payment method type (i.e. Credit Card or E-Check (ACH)).
- c. **Permissions** – The Biller Portal includes a table of role based permissions, determined by the Biller's System Administrator. Each permission is applied to a user ID on an individual basis to maximize flexibility. The system administrator can allow or disallow access to functions such as viewing data, creating reports, resending email notices, processing payments, credits or refunds, editing email templates and more. Since it is controlled by Biller administrator, changes can be made quickly on an as needed basis.
- d. **Administrative Email Notifications** - Biller may set up the system to send several administrative notifications and request system notifications be sent to multiple staff members. This allows different departments to get the information they need in a timely manner. The notifications include:
 - ACH Reject Notifications
 - Batch Close Notifications
 - Daily Management Report
 - File Processing Notifications
 - Month End Billing Invoice
 - Paperless Customer Email Bounce Daily Report

- Request System Notifications (this is the ticketing system available in the Invoice Cloud payer portal).
- Status Notifications (notifications of planned outages, new features, etc.)
- e. **Biller Controlled Configuration Options** – The Biller Portal includes several Biller controlled configurable options to customize the way payments and customer accounts are handled. The Biller will be able to configure for:
 - allowing Auto-Pay and scheduled payments
 - allowing customers to update their phone or mailing address through the payer portal
 - allowing customers to pay less than, or more than the balance due based on receivable type
 - updating Refund Policy description
 - updating customer service phone number

5. **Biller Portal - Reporting**

Biller can access a selection of pre-configured reports. Biller can request reports for daily, monthly, or date range activity. Most reports can be exported to excel files or scheduled for download as a custom report, as indicated by asterisk (*) in the report name. All stored payment data is truncated, and this is reflected in all reports.

- a. Reports:
- b. Search Customers*
- c. Search Invoices
- d. Search Payment Transactions*
- e. Monthly Summary
- f. Registration Report*
- g. Autopay Report*
- h. Paperless Report*
- i. Data Synchronization History
- j. EFT/ACH Rejects*
- k. View Scheduled Payments*
- l. Invoice File History
- m. Import Errors
- n. Daily Payments Received*
- o. Total Outstanding Invoices
- p. Email Notification Summary
- q. Email Statistics
- r. Email Tracking
- s. Bounced Email Report
 - Email Statistics
 - Email Tracking
 - Bounced Email Report

6. **Payer Email Notifications**

Invoice Cloud provides a set of customizable email notification templates for each invoice type that are delivered for numerous events surrounding electronic invoice presentment and payment activity. Email notifications may be customized through the Biller Portal using a Word style editor and options to insert secure hyperlinks to website, links to electronic documents such as newsletter or bill inserts, and/or variable fields selected from the Biller's data file.

- a. Three (3) email notifications can be scheduled. The first notification is based on the number of days from the invoice due date. Second and third notifications will only be sent to Payers with an outstanding balance, not those with a scheduled payment, or Payers who have signed up for Auto-Pay.

- b. At the discretion of Biller, Payer email notifications can be delivered for each of the following events.
- First Invoice Email Notification
 - Second Invoice Email Notification
 - Third Invoice Email Notification
 - Payment Transaction Receipt
 - Declined Auto Pay Transaction
 - Late Fee Email Notification
 - Declined Scheduled Payment Notification
 - Registered Customer Welcome Email
 - AutoPay Registration Notification
 - Paperless Registration Notification
 - ACH Reject/Chargeback Notices (with reason codes and descriptors)
 - Credit Card Expiration Notification
 - Scheduled Payment Confirmation
 - AutoPay Reminder Notification
 - FlexPay Confirmation Notification
 - Scheduled Payment Reminder
 - Paperless Off Confirmation
 - Online Bank Direct Payment Receipt
 - Linked Accounts First Notice Notification
 - Linked Accounts Second Notice Notification
 - Linked Accounts Third Notice Notification
 - AutoPay Off Confirmation
 - Conveyed Customer Notification
 - Multiple Registered Customers Welcome Email
 - Recurring Scheduled Payment Confirmation
 - Recurring Scheduled Payment Canceled

7. **Business Rules**

The Invoice Cloud solution is designed for flexibility for customers and Billers. There are many rules currently available and we will also undertake the creation of new business rules as we both agree. Each bill type operates independently and can accept different payment types as well as other business rules. At Biller's option, multiple business rules can be applied to each bill type. Invoice Cloud provides flexibility regarding business rules to support specific needs, including:

- a. Ability to allow partial payments, over payments, full balance only, or late fees.
- b. Ability to allow payments beyond the due date - The service is designed to accommodate Biller specific business rules like allowing payments beyond their due date.
- c. Ability to allow for multiple payment types for one customer for the same bill - The service allows multiple payment types from one customer for the same bill when partial payments are allowed. Credit/debit card and e-check (ACH) can be run separately and an unlimited number of remittance types can be used. For example, a customer can pay part of a bill with a checking account, another part with a credit card and the remainder with a second credit card of a different type.

8. Implementation Process

Invoice Cloud assigns an Implementations Manager (IM) to each Biller. The IM will be the Biller's primary contact during the implementation process and coordinates all necessary resources from Biller, Biller software company, Invoice Cloud, and any sub-contractors. The IM will provide the Biller with the following documents to facilitate the project:

- a. **New Biller Questionnaire & Questionnaire Key** – Documents critical information needed to setup and initiate the service including information on business rules and feature selection.
- b. **Project Timeline** – Details project schedule and milestones.
- c. **Testing & Training Plan** – This plan walks the Biller through a set of user acceptance testing criteria and facilitates training on the service.

9. Support & Training

- a. **Business Hours** – The business hours will be Monday through Friday from 8 a.m. to 8 p.m. Eastern Standard Time. Note: Biller Support hours are 8 a.m. to 8 p.m. EST. Payer Support hours are currently 8 a.m. to 4 p.m. EST.
- b. **Help Desk** - The Service will provide a helpdesk ticketing system for Biller within the Biller Portal to get help from Invoice Cloud client support team. This tool will allow Biller to track and retain resolutions for historical reference.
- c. **Payer Support** – The Payer Support is two tiered with Biller staff as the first line of support regarding account, registration and billing questions. Issues with the Invoice Cloud service operation or incorrect credit card charges will be routed to Invoice Cloud Client Support via telephone or a Biller helpdesk ticket.
- d. **Biller Support** - If Biller encounters an inquiry which they cannot resolve Biller will create a helpdesk support ticket. Invoice Cloud Customer Support will address the issue and if applicable provide training to Biller to allow the address of tickets in a timely matter; often within twenty-four (24) business hours. Biller and technical support is available during business hours.
 - i. **Routine Technical Support** - Technical Support is available during business hours. Biller may call customer support directly; however, the use of the helpdesk ticketing system is encouraged as the preferred method of contact. Invoice Cloud staff views all tickets as they are submitted and routes them to the appropriate person for resolution.
 - ii. **Emergency After-Hours Support** – The helpdesk service is monitored after business hours and emergency support issues are addressed within one (1) hour. An emergency support issue is defined as an issue involving the system being down and inoperable and does not include Payer payment issues. Biller may request email notification be provided in the event the system is down and inoperable.
- e. **Service Enhancements** - Most enhancements do not require action on the part of Biller. Upgrades as agreed are done at the Invoice Cloud server level, so there are no mandatory actions for Biller to take. Support levels are not affected by enhancements.
- f. **Biller Training**- Biller staff will be guided in how to use the system through in-house training, documentation, remote live sessions, and access to our client support team.
 - All standard training will be done remotely. Invoice Cloud's training personnel will provide sessions for both Payer and Biller portals for Biller's staff.
 - Separate training is conducted for Biller's technical staff regarding the uploading of bill files and any other applicable processes.
 - Ongoing phone and Go-To-Meeting training will be provided during the first *month of use at no additional cost to Biller.*

10. Marketing

Invoice Cloud provides free marketing resources that billers can use to promote EBPP payment solutions to their payers. Billers will receive a comprehensive document outlining proven marketing best practices. In addition, billers will be granted access to Invoice Cloud's proprietary Marketing Resource Center. This online tool allows billers to easily and simply download and/or customize marketing materials on demand. These materials include:

- Bill inserts
- Envelope teasers
- Onsite posters
- Counter displays and clear acrylic stands
- Social media and website graphics
- Content for newsletters and press releases
- Pay buttons
- Email content and layout suggestions
- Communications plans
- and more

Billers also have access to weekly live training sessions where they will learn about our recommended best practices for effectively communicating the many benefits of making payments electronically and have the ability to ask questions. We'll outline simple steps to help improve online payment adoption among their customers. We'll also review the Marketing Resource Center which will enable billers to create many of the materials mentioned above

11. CloudIVRConnect™

The IC CloudIVRConnect allows Billers to accept payments via our interactive voice response system. It provides customers with 24-hour access to account status and billing information (total balance due, past due amount, last payment made, next billing date etc.). The following options are available:

- Provides for a toll-free call and a caller ID number set by the Biller
- Supports messaging in both English and Spanish
- Provides for a customizable initial greeting (includes City/County/Company name) – all remaining prompts are standard
- Ability to pay with credit card (Visa, MasterCard, Discover, American Express), debit card, or eCheck (ACH)
- Replays information with Invoice Cloud generated confirmation #

12. CloudSMSConnect™

The IC CloudSMSConnect allows Billers to accept payments via SMS text messaging. The following options are available:

- Provides interactive registration and service sign-up confirmation
- Sends notification when new bills are available for payment
- Ability to pay with credit card (Visa, MasterCard, Discover, American Express), debit card, or eCheck (ACH)
- Allows for payment utilizing a stored-payment method

13. AgentConnect™

The IC AgentConnect allows Billers (Agent/CSR/Other) to login to the Customer Portal and perform actions on behalf of a specific customer/account. The following options are available:

- Ability to pay with credit card (Visa, MasterCard, Discover, American Express), debit card, or eCheck (ACH)
- Ability to enroll customer in AutoPay
- Ability to enroll customer in Paperless

- Ability to enroll customer in Pay by Text
- Option to require authorization/disclosure statement before Customer Portal entry
- Option to enable card swipe functionality at point of sale
- Provides built-in auditing to track Agent/CSR activity in the Biller Portal

14. CloudStore™

The IC CloudStore allows Billers to accept payments for non-invoiced services like books, t-shirts, etc., fire, police, building permits, or activity programs. The following options are available:

- Accept electronic check and or credit/debit cards.
- Customer receives immediate email confirmation of payment.
- Department receives email notification of purchase event for instant fulfillment services.
- Ability to apply convenience fees, if required.
- Reporting by service type.
- Linked to Biller branded payment portal.
- Each service type can have its own online registration form.
- Can be setup to accept payments over the counter.

15. Online Bank Direct™

The IC Online Bank Direct (OBD) allows Billers to electronically import echeck (ACH) payments initiated from consumer bank bill sites. The following options are available:

- Auto-matching of payments with open invoices
- Email consumer a payment notification for those customers with an email address on file
- Ability to apply a single payment to multiple invoices
- Custom search capabilities to locate matching invoice(s)
- Electronic deposit of corresponding echecks

This SOW contains many products, services and payment methods. Only the specific products, services and payment methods selected by the **City of Waterloo**, as outlined in the Biller Order Form, are included in the delivery of products, services and payment methods.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement.

City of Waterloo, IL

Invoice Cloud, Inc.

By: _____

By: Kevin W. O'Brien

Printed Name: Stanley T. Darter

Printed Name: Kevin W. O'Brien

Title: Mayor

Title: President

Date: _____

Date: 9/21/2023

IC Confidential - SOW for City of Waterloo with LOCIS

Biller

Appendix A: System Modifications

As outlined below, Invoice Cloud has agreed to make the following changes to the setup and functionality of our platform:

NONE

Appendix B: Integration Supported Features

Modules & Features	LOCIS	
PRODUCTS		
Invoice Types	Utility	
EBPP	Supported	
Cloud IVR Connect	Supported	
Pay by Text	Supported	
Cloud POS Connect	Not Supported	
Cloud CSR Connect	Not Supported	
KIOSK	Not Supported	
Pay Near Me	Not Supported	
DATA EXCHANGE	Method	Frequency
Invoices	Stratus	As Needed
Payments	Lockbox/Payment File	Daily
AutoPay Flags	Manual via Biller Portal	As Needed
Paperless Flags	Manually via Biller Portal	As Needed
Account Balances	Adjustment/Balance File - Stratus	Daily
Block Payment Method (Credit/ACH)	Manually within Biller Portal	As Needed
INVOICE FILES		
IC Translates file	Supported	
Historical Data (2 years shown online)	Supported	
BILL PRESENTMENT		
PDF Extraction (Partial/Full)	Supported – Partial	
Templates	Supported	
Link to PDFs	Not Supported	
BATCH CLOSE		
Standard or Custom	Standard	
CUSTOM OPTIONS		
Single Sign-on	Not Supported	
Branded Biller Portal	Supported	
Branded Payer Portal	Supported	

Appendix C: Biller Deliverables

Deliverable
Sample Invoice File (BIF)
Sample Adjustment/Balance File (BAF)
Sample Payment/Lockbox file
Sample Images of Bills
Auto Pay Conversion data if applicable
Paperless conversion data if applicable

AGENDA REQUEST


(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1882 Amending the City of Waterloo,
Illinois Revised Code of Ordinances, Chapter 6 Building Regulations, Article V:
Residential Code for One and Two Family Dwellings, Section 6-5-2, by the
Addition of "R507 Exterior Decks".
3. Relief or action to be requested:
Approval.
4. Submittal date: 09-28-23

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
- _____ Matter to be placed on agenda for meeting to be held on _____
- _____ Matter referred to _____


Mayor

ORDINANCE NO. 1882

AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 6 BUILDING REGULATIONS, ARTICLE V: RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS, SECTION 6-5-2, BY THE ADDITION OF “R507 EXTERIOR DECKS”.

WHEREAS, it has become necessary for the City of Waterloo to enact an amendment with respect to the International Residential Code 2006, which the City has adopted, regarding Exterior Decks.

NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. The City of Waterloo, Illinois Revised Code of Ordinances, Chapter 6 Building Regulations, Article V: Residential Code for One and Two Family Dwellings, Section 6-5-2, is hereby amended by the inclusion of “R507 Exterior Decks as (j) to read as follows, with the current (j) and (k) to follow accordingly:

(j) R507 Exterior Decks.

The provisions of the Design for Code Acceptance 6 (DCA6) Prescriptive Residential Wood Deck Construction Guide, as it may be amended from time to time, shall apply to the construction of residential decks.

(k) R703.1 General.

(current language)

(l) R905.1 Roof Covering Application.

(current language)

SECTION TWO. All ordinances or parts thereof, in conflict with the provisions of this Ordinance, are hereby repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 02nd day of October, 2023, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Warrant #630.

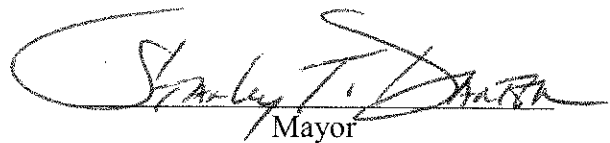
3. Relief or action to be requested:
Approval.

4. Submittal date: 09-28-23

Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____


Mayor

SYS DATE:09/28/23

CITY OF WATERLOO

SYS TIME:11:04

DATE: 09/30/23

C L A I M S H E E T
Saturday September 30,2023

[NCS]

PAGE 1

VENDOR # NAME WARRANT #630 DEPT. AMOUNT

01 GENERAL FUND

LEGISLATIVE

AC110	SUSAN E. STRATMAN	01-12	105.00
AI010	AIM DESIGNS	01-12	81.70
EL075	ELAN FINANCIAL SERVICES	01-12	959.05
KA020	K & D PRINTING	01-12	840.00
SC340	SCHNUCKS	01-12	54.99
VE360	VERVOCITY INTERACTIVE	01-12	139.00
WA300	CAPITAL ONE	01-12	85.44

**TOTAL LEGISLATIVE 2,265.18

FINANCE

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-13	39.12
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-13	68.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-13	8,902.36
CO025	COAST TO COAST EQUIP & SUPPLIES	01-13	21.92
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	69.80
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	789.89
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	85.31
FI575	FIRST NATIONAL BANK OF WATERLOO	01-13	37.80
HA390	HARRISONVILLE TELEPHONE	01-13	1,323.31
LA088	LANDIS+GYR TECHNOLOGY, INC.	01-13	462.36
RE440	REJIS COMMISSION	01-13	1,170.30
RO400	ROTOLITE OF ST LOUIS INC	01-13	76.68
ST120	STAPLES BUSINESS ADVANTAGE	01-13	185.03
WA300	CAPITAL ONE	01-13	2.24

**TOTAL FINANCE 13,234.72

BUILDING

AL010	ALBERS FIRE PROTECTION, INC.	01-14	77.00
CI250	CITY OF WATERLOO	01-14	5,228.96
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-14	4,085.40
KO470	KONE INC.	01-14	328.45
MA900	MAY PEST CONTROL, LLC	01-14	275.00
MO566	MOORE ASPHALT INC	01-14	71,877.00
RU200	RUDLOFF PLUMBING & HEATING	01-14	394.25
SE260	SECURE ONE SELF	01-14	632.00
ST120	STAPLES BUSINESS ADVANTAGE	01-14	234.79
WA850	WATERLOO LUMBER COMPANY	01-14	198.58

**TOTAL BUILDING 83,331.43

LEGAL

ST025	ST CLAIR, GILBRETH & STEPPIG LLC	01-15	4,255.00
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**TOTAL LEGAL 4,255.00

ZONING/BUILDING INSPECTOR

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-16	11.28
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-16	14.18
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-16	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-16	4,492.36
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	231.62
EL075	ELAN FINANCIAL SERVICES	01-16	59.99
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	28.26
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-16	6,149.83

**TOTAL ZONING/BUILDING INSPECTOR 11,001.52

RECORDS

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-18	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-18	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-18	1,160.70
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-18	85.28
FI100	FIDELITY SECURITY LIFE INSURANCE	01-18	9.13
KA020	K & D PRINTING	01-18	33.45
RE410	REPUBLIC TIMES LLC	01-18	27.14

**TOTAL RECORDS 1,329.79

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

RECORDS

POLICE

AA035	AAIM EA TRAINING AND CONSULTING	01-21	73.00
AL010	ALBERS FIRE PROTECTION, INC.	01-21	1,040.95
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	8.02
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-21	140.62
AU084	AUTO TIRE AND PARTS	01-21	133.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	133.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	35,723.05
DA040	D AND D DISTRIBUTING SERVICES, IN	01-21	41.88
DA082	DATATRONICS, INC.	01-21	515.00
DE430	DELL MARKETING L.P.	01-21	1,539.98
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,842.40
EL075	ELAN FINANCIAL SERVICES	01-21	369.18
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	230.60
FI580	FIRSTSPEAR, LLC	01-21	972.14
HA390	HARRISONVILLE TELEPHONE	01-21	309.62
JO200	JOHN DEERE FINANCIAL	01-21	1.06
LA500	LAWSON PRODUCTS, INC.	01-21	88.97
MO425	MONROE COUNTY ELECTRIC COMPANY	01-21	49.33
MO460	MONROE COUNTY GENERAL FUND	01-21	19,645.83
MO755	MOTOROLA SOLUTIONS, INC.	01-21	1,569.50
OM370	OMNIGO SOFTWARE	01-21	27,836.71
RE440	REJIS COMMISSION	01-21	1,368.71
SU600	SURE SHINE AUTO WASH	01-21	112.35
UT180	UTILITRA	01-21	250.00
VE250	VERIZON	01-21	105.05
WA300	CAPITAL ONE	01-21	396.72
WA650	WATERLOO ANIMAL HOSPITAL	01-21	165.21
WA850	WATERLOO LUMBER COMPANY	01-21	84.70

**TOTAL POLICE

94,747.48

SOCIAL SERVICES

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-34	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	2,246.18
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	137.09
EL075	ELAN FINANCIAL SERVICES	01-34	4,681.51
EP215	EPIC INSURANCE MIDWEST	01-34	890.00
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
HU235	HUMAN SUPPORT SERVICE	01-34	292.50
IR300	IRON CRAFTERS INC	01-34	78.64
KA020	K & D PRINTING	01-34	80.00
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	768.64
PO470	POMP'S TIRE SERVICE, INC.	01-34	666.80
RE450	RELIABLE SANITATION	01-34	81,226.65
RO344	RONGEY, BRITTANY	01-34	540.00
WA300	CAPITAL ONE	01-34	6.46
WA705	WATERLOO CHAMBER OF COMMERCE	01-34	452.10
WA850	WATERLOO LUMBER COMPANY	01-34	1,415.98

**TOTAL SOCIAL SERVICES

98,510.77

STREETS & ALLEYS

AL010	ALBERS FIRE PROTECTION, INC.	01-41	481.50
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	359.17
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-41	42.54
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	35.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	8,164.05
CC001	CCP INDUSTRIES	01-41	338.55
CI250	CITY OF WATERLOO	01-41	1,091.91
CL200	CLEAN UNIFORM SERVICES	01-41	63.60
DA040	D AND D DISTRIBUTING SERVICES, IN	01-41	78.16
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	412.08
EL075	ELAN FINANCIAL SERVICES	01-41	4.67
FA150	FABICK TRACTOR	01-41	3,839.27

SYS DATE:09/28/23

CITY OF WATERLOO
C L A I M S H E E T
Saturday September 30,2023SYS TIME:11:04
[NCS]
PAGE 3

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

STREETS & ALLEYS

FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	70.74
HA390	HARRISONVILLE TELEPHONE	01-41	43.58
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	19,508.07
HU200	HUEBNER CONCRETE CONTRACTING, INC.	01-41	33,952.92
IN458	INTERSTATE BILLING SERVICE, INC.	01-41	1,214.75
IR300	IRON CRAFTERS INC	01-41	143.69
JO200	JOHN DEERE FINANCIAL	01-41	916.80
LA500	LAWSON PRODUCTS, INC.	01-41	88.99
MO475	MONROE COUNTY HIGHWAY DEPARTMENT	01-41	24,893.37
MO580	MORBARK, INC.	01-41	9,777.86
MO755	MOTOROLA SOLUTIONS, INC.	01-41	11.50
PL150	TRUCKPRO, LLC	01-41	879.96
PO470	POMP'S TIRE SERVICE, INC.	01-41	1,639.93
SN200	SNAP-ON	01-41	2,876.70
SU550	SUPERIOR INDUSTRIAL SUPPLY	01-41	159.75
TE350	TERMINAL SUPPLY COMPANY	01-41	863.83
TY200	TYNDALE COMPANY, INC.	01-41	686.45
WA850	WATERLOO LUMBER COMPANY	01-41	613.21

**TOTAL STREETS & ALLEYS	113,252.60
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01 GENERAL FUND

GRAND TOTAL 421,928.49

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VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-11	12.52
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	2,051.53
CO025	COAST TO COAST EQUIP & SUPPLIES	51-11	21.91
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	123.31
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	14.94
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-11	3,688.00
JA300	JAEKE HEATING & A/C	51-11	48.75
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	462.36
RE440	REJIS COMMISSION	51-11	1,170.31
RO400	ROTOLITE OF ST LOUIS INC	51-11	76.68
ST120	STAPLES BUSINESS ADVANTAGE	51-11	66.00

**TOTAL WATER ADMINISTRATION	7,748.91
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WATER DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	51-48	7.99
AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-48	13.59
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	2,958.93
BU475	BUSSEN QUARRIES, INC.	51-48	156.70
CI250	CITY OF WATERLOO	51-48	967.08
CO600	CORE & MAIN	51-48	371.26
DA040	D AND D DISTRIBUTING SERVICES, IN	51-48	8.38
DE100	DE SIGNS	51-48	213.94
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	171.30
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
HA125	HAIER PLUMBING & HEATING, INC.	51-48	2,103,743.70
HA390	HARRISONVILLE TELEPHONE	51-48	128.54
HA740	HAWKINS, INC	51-48	696.37
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	90,864.38
JO200	JOHN DEERE FINANCIAL	51-48	170.52
KO720	KORTE & LUITJOHAN CONTRACTORS	51-48	283,069.11
LA500	LAWSON PRODUCTS, INC.	51-48	88.97
MO755	MOTOROLA SOLUTIONS, INC.	51-48	11.50
SN200	SNAP-ON	51-48	312.50
SU550	SUPERIOR INDUSTRIAL SUPPLY	51-48	31.00
TE240	TEKLAB, INC	51-48	201.00
WA850	WATERLOO LUMBER COMPANY	51-48	68.69

**TOTAL WATER DISTRIBUTION	2,484,288.39
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51 WATER FUND

GRAND TOTAL2,492,037.30

VENDOR #	NAME	DEPT.	AMOUNT
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52 SEWER FUND

SEWER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-11	12.53
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	2,051.54
CO025	COAST TO COAST EQUIP & SUPPLIES	52-11	21.91
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	123.31
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	14.94
JA300	JAENKE HEATING & A/C	52-11	48.75
LA088	LANDIS+GYR TECHNOLOGY, INC.	52-11	462.35
RE440	REJIS COMMISSION	52-11	1,170.31
RO400	ROTLITE OF ST LOUIS INC	52-11	76.68
ST120	STAPLES BUSINESS ADVANTAGE	52-11	75.39
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
VI460	VIPOWER SERVICES	52-11	23,886.50

**TOTAL SEWER ADMINISTRATION

28,820.81

SEWER TREATMENT PLANT

AL010	ALBERS FIRE PROTECTION, INC.	52-43	298.25
AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-43	114.18
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-43	21.27
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-43	21.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	6,738.54
CI250	CITY OF WATERLOO	52-43	17,485.87
DA040	D AND D DISTRIBUTING SERVICES, IN	52-43	8.38
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	347.43
EL075	ELAN FINANCIAL SERVICES	52-43	444.36
EQ700	EQUIPMENT PRO INC.	52-43	415.00
FA150	FABICK TRACTOR	52-43	777.60
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	47.20
HA390	HARRISONVILLE TELEPHONE	52-43	73.30
JO200	JOHN DEERE FINANCIAL	52-43	572.49
LA500	LAWSON PRODUCTS, INC.	52-43	88.97
MO755	MOTOROLA SOLUTIONS, INC.	52-43	11.50
TY200	TYNDALE COMPANY, INC.	52-43	167.40

**TOTAL SEWER TREATMENT PLANT

27,404.38

SEWER SANITATION SYSTEM

AY200	1ST AYD CORPORATION	52-44	128.45
CI250	CITY OF WATERLOO	52-44	6,200.82
CL400	CLOVERLEAF TOOL CO.	52-44	3,050.91
EQ700	EQUIPMENT PRO INC.	52-44	10,851.23
HE320	HENRY, MEISENHEIMER & GENDE, INC.	52-44	771.88
JO200	JOHN DEERE FINANCIAL	52-44	175.33
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	62.70
SN200	SNAP-ON	52-44	312.50
ST120	STAPLES BUSINESS ADVANTAGE	52-44	109.54

**TOTAL SEWER SANITATION SYSTEM

21,663.36

52 SEWER FUND

GRAND TOTAL 77,888.55

VENDOR #	NAME	DEPT.	AMOUNT
<hr/>			
53	ELECTRIC FUND		
	ELECTRIC ADMINISTRATION		
AA035	AAIM EA TRAINING AND CONSULTING	53-11	73.00
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-11	12.54
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11	427.97
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-11	2,051.54
CL340	CLINICAL COLLECTION MANAGEMENT	53-11	90.00
CO025	COAST TO COAST EQUIP & SUPPLIES	53-11	21.91
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	123.31
EL075	ELAN FINANCIAL SERVICES	53-11	213.79
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	14.94
JA300	JAEKE HEATING & A/C	53-11	48.75
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	462.35
MO465	MONROE COUNTY HEALTH DEPARTMENT	53-11	85.00
RE440	REJIS COMMISSION	53-11	1,170.31
RO400	ROTOLITE OF ST LOUIS INC	53-11	76.68
ST120	STAPLES BUSINESS ADVANTAGE	53-11	66.01
UP805	UPS STORE	53-11	13.49
**TOTAL ELECTRIC ADMINISTRATION			4,964.19
	ELECTRIC PRODUCTION		
AL010	ALBERS FIRE PROTECTION, INC.	53-47	210.50
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-47	27.18
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-47	5,917.86
BU550	BUTLER SUPPLY COMPANY	53-47	94.35
CC001	CCP INDUSTRIES	53-47	215.19
CI250	CITY OF WATERLOO	53-47	3,389.94
CL200	CLEAN UNIFORM SERVICES	53-47	532.72
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	312.62
DI950	DIXIE SERVICES INCORPORATED	53-47	600.00
FA150	FABICK TRACTOR	53-47	5,902.86
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	37.88
GR200	W.W. GRAINGER, INC.	53-47	91.92
HA390	HARRISONVILLE TELEPHONE	53-47	87.86
HE390	HERITAGE-CRYSTAL CLEAN, LLC	53-47	903.26
JO200	JOHN DEERE FINANCIAL	53-47	69.50
MC600	MCMASTER-CARR SUPPLY CO	53-47	193.18
MO755	MOTOROLA SOLUTIONS, INC.	53-47	11.50
MP500	MPS INDUSTRIES	53-47	159.75
RM600	R & M OIL COMPANY	53-47	24,689.09
TY200	TYNDALE COMPANY, INC.	53-47	1,585.30
WA850	WATERLOO LUMBER COMPANY	53-47	464.95
**TOTAL ELECTRIC PRODUCTION			45,511.41
	ELECTRIC DISTRIBUTION		
AL010	ALBERS FIRE PROTECTION, INC.	53-48	133.50
AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	42.01-
AL130	ALTEC INDUSTRIES, INC.	53-48	202.86
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-48	55.54
AS825	ASSOCIATION OF ILL. ELECTRIC CO-	53-48	700.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	49.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-48	11,962.19
BU550	BUTLER SUPPLY COMPANY	53-48	2,461.55
CI250	CITY OF WATERLOO	53-48	1,291.15
DA040	D AND D DISTRIBUTING SERVICES, IN	53-48	147.98
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	661.92
EL357	ELECTRICO, INC.	53-48	132.50
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	75.07
FL250	FLETCHER-REINHARDT COMPANY	53-48	32,560.95
GR200	W.W. GRAINGER, INC.	53-48	1,210.92
HA390	HARRISONVILLE TELEPHONE	53-48	42.84
IR300	IRON CRAFTERS INC	53-48	919.09
JO200	JOHN DEERE FINANCIAL	53-48	101.90
LA500	LAWSON PRODUCTS, INC.	53-48	230.37
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	438.39

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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION

MO755	MOTOROLA SOLUTIONS, INC.	53-48	11.50
ND200	NDB TECHNOLOGIES INC	53-48	1,122.00
PO470	POMP'S TIRE SERVICE, INC.	53-48	795.00
RE450	RELIABLE SANITATION	53-48	630.00
SC450	SCHULTE SUPPLY	53-48	649.20
SC610	SCHWARZE TRAILER REPAIR, INC.	53-48	461.50
SN200	SNAP-ON	53-48	312.50
ST120	STAPLES BUSINESS ADVANTAGE	53-48	104.19
ST580	STUART C IRBY CO	53-48	233.14
SU332	SUNBELT SOLOMON SERVICES, LLC	53-48	14,735.00
TY200	TYNDALE COMPANY, INC.	53-48	417.20
VI460	VIPOWER SERVICES	53-48	7,994.00
WA850	WATERLOO LUMBER COMPANY	53-48	69.02

**TOTAL ELECTRIC DISTRIBUTION	80,869.96
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53 ELECTRIC FUND

GRAND TOTAL 131,345.56

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VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION

AA035	AAIM EA TRAINING AND CONSULTING	54-11	73.00
AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-11	12.51
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	12.60
BI200	BIRK, TIM	54-11	21.21
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	2,051.55
CO025	COAST TO COAST EQUIP & SUPPLIES	54-11	21.91
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	123.31
EL075	ELAN FINANCIAL SERVICES	54-11	72.65
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	14.94
JA300	JAENKE HEATING & A/C	54-11	48.75
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	462.35
RE440	REJIS COMMISSION	54-11	1,170.31
RO400	ROTOLITE OF ST LOUIS INC	54-11	76.68
ST120	STAPLES BUSINESS ADVANTAGE	54-11	66.01

**TOTAL GAS ADMINISTRATION

4,227.78

GAS DISTRIBUTION

AL010	ALBERS FIRE PROTECTION, INC.	54-48	265.50
AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	151.30
AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-48	48.45
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	42.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	8,037.59
BU475	BUSSEN QUARRIES, INC.	54-48	156.71
BU550	BUTLER SUPPLY COMPANY	54-48	460.00
CI250	CITY OF WATERLOO	54-48	1,781.00
CO250	COLUMBIA QUARRY	54-48	1,358.53
CO600	CORE & MAIN	54-48	3,826.50
DA040	D AND D DISTRIBUTING SERVICES, IN	54-48	147.98
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	429.73
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	52.30
HA390	HARRISONVILLE TELEPHONE	54-48	170.22
HO250	HOLLAND SUPPLY COMPANY	54-48	2,449.25
JO200	JOHN DEERE FINANCIAL	54-48	1.03
LA500	LAWSON PRODUCTS, INC.	54-48	88.97
MO755	MOTOROLA SOLUTIONS, INC.	54-48	11.50
OR200	O'REILLY AUTOMOTIVE, INC.	54-48	7.93
SN200	SNAP-ON	54-48	312.50
SU550	SUPERIOR INDUSTRIAL SUPPLY	54-48	1,528.95
TY200	TYNDALE COMPANY, INC.	54-48	944.65
WA850	WATERLOO LUMBER COMPANY	54-48	262.88

**TOTAL GAS DISTRIBUTION

22,535.47

54 GAS FUND

GRAND TOTAL 26,763.25

GRAND TOTAL FOR ALL FUNDS:

3,149,963.15

TOTAL FOR REGULAR CHECKS:

1,046,219.45

TOTAL FOR DIRECT PAY VENDORS:

2,103,743.70

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WARRANT #630 - INTERIM CHECKS

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
LEGISLATIVE			
AT070	AT&T MOBILITY	01-12	114.62
TE310	TEQUILA MEXICAN RESTAURANT	01-12	217.72
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	20.00
**TOTAL LEGISLATIVE			352.34
FINANCE			
AT070	AT&T MOBILITY	01-13	141.66
FP200	FP FINANCE PROGRAM	01-13	27.80
KR205	KREBEL, NATHAN	01-13	10.45
**TOTAL FINANCE			179.91
BUILDING			
RA120	RAMONA CLEANING SERVICE INC.	01-14	2,774.70
**TOTAL BUILDING			2,774.70
ZONING/BUILDING INSPECTOR			
AT070	AT&T MOBILITY	01-16	94.44
CO050	CODE ENFORCEMENT OFFICIALS-SOUTHE	01-16	185.00
KR205	KREBEL, NATHAN	01-16	20.00
WE900	WEX BANK	01-16	237.17
YE200	YEARIAN, BRAD	01-16	20.00
**TOTAL ZONING/BUILDING INSPECTOR			556.61
RECORDS			
MO480	MONROE COUNTY RECORDER OF DEEDS	01-18	126.00
**TOTAL RECORDS			126.00
POLICE			
AT070	AT&T MOBILITY	01-21	1,476.42
DA015	DAHLEM, ANDREW	01-21	101.27
FU200	FUELMAN	01-21	92.33
MI150	MIDKIFF, DAVID	01-21	33.56
WE900	WEX BANK	01-21	4,445.94
WI116	WIEGAND, SHAUN	01-21	60.00
**TOTAL POLICE			6,209.52
EMERGENCY MANAGEMENT AGENCY			
AT070	AT&T MOBILITY	01-23	84.28
**TOTAL EMERGENCY MANAGEMENT AGENCY			84.28
SOCIAL SERVICES			
AT070	AT&T MOBILITY	01-34	47.22
MI100	MISCELLANEOUS	01-34	3,677.50
**TOTAL SOCIAL SERVICES			3,724.72
STREETS & ALLEYS			
AT070	AT&T MOBILITY	01-41	132.28
WE900	WEX BANK	01-41	5,659.47
**TOTAL STREETS & ALLEYS			5,791.75
01 GENERAL FUND	GRAND TOTAL		19,799.83

\$35.00 Randi Dunevant
Pumpkinfest vendor re\$3,642.50 BJH Properties LLC
Mill Street Treasures
Façade Grant

\$3,677.50

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POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
15 MOTOR FUEL TAX			
CO250	COLUMBIA QUARRY	15-00	23,022.59
IL220	ILLINI ROAD OIL LLC	15-00	48,959.94
RO275	ROGERS REDI MIX	15-00	94,704.51
**TOTAL			166,687.04

15 MOTOR FUEL TAX

GRAND TOTAL 166,687.04

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
36	UTILITY DEPOSIT FUND		
ZZ100	CITY OF WATERLOO	36-00	11,575.00
	**TOTAL		11,575.00
36	UTILITY DEPOSIT FUND	GRAND TOTAL	11,575.00

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POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
51 WATER FUND			
WATER ADMINISTRATION			
FP200	FP FINANCE PROGRAM	51-11	27.80
	**TOTAL WATER ADMINISTRATION		27.80
WATER DISTRIBUTION			
AT070	AT&T MOBILITY	51-48	219.62
IL250	ILLINOIS AMERICAN WATER COMPANY	51-48	160,736.40
MI100	MISCELLANEOUS	51-48	920.00
WE900	WEX BANK	51-48	229.58
	**TOTAL WATER DISTRIBUTION		162,105.60
51 WATER FUND	GRAND TOTAL		162,133.40

\$920.00 Bluffside Dairy Farm Inc.
waterline easement

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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52 SEWER FUND

	SEWER ADMINISTRATION		
FP200	FP FINANCE PROGRAM	52-11	27.80
	**TOTAL SEWER ADMINISTRATION		27.80
	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	147.14
	**TOTAL SEWER TREATMENT PLANT		147.14
	SEWER SANITATION SYSTEM		
WE900	WEX BANK	52-44	834.45
	**TOTAL SEWER SANITATION SYSTEM		834.45
52 SEWER FUND	GRAND TOTAL		1,009.39

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ZZ110	CUSTOMER REFUND	53-00	21.10
	**TOTAL		21.10
ELECTRIC ADMINISTRATION			
FP200	FP FINANCE PROGRAM	53-11	27.80
	**TOTAL ELECTRIC ADMINISTRATION		27.80
ELECTRIC DISTRIBUTION			
AT070	AT&T MOBILITY	53-48	491.00
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	739,347.53
RO342	RONGEY, ALEX	53-48	1,207.56
SP159	SPECTRUM	53-48	1,730.83
WE900	WEX BANK	53-48	3,100.76
	**TOTAL ELECTRIC DISTRIBUTION		745,877.68
53 ELECTRIC FUND		GRAND TOTAL	745,926.58

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

	GAS ADMINISTRATION		
FP200	FP FINANCE PROGRAM	54-11	27.80
	**TOTAL GAS ADMINISTRATION		27.80

	GAS DISTRIBUTION		
AT070	AT&T MOBILITY	54-48	370.47
SY300	SYMMETRY ENERGY SOLUTIONS, LLC	54-48	63,647.84
WE900	WEX BANK	54-48	933.94
	**TOTAL GAS DISTRIBUTION		64,952.25

54 GAS FUND	GRAND TOTAL	64,980.05
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GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS: 1,172,111.29

GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL 4,322,074.44

GROSS PAYROLL
September-23

<u>FINANCE</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TOTAL</u>
BIRK	\$18,448.68	\$0.00	\$18,448.68
DEUTCH	\$9,000.00	\$0.00	\$9,000.00
ECKSTADT	\$8,365.38	\$0.00	\$8,365.38
FELDMEIER	\$7,406.40	\$0.00	\$7,406.40
GUNN	\$4,851.75	\$0.00	\$4,851.75
HOFFMANN	\$7,610.40	\$0.00	\$7,610.40
KENNEDY	\$14,987.05	\$0.00	\$14,987.05
KLOPMAYER	\$7,406.41	\$0.00	\$7,406.41
KREBEL	\$10,254.74	\$0.00	\$10,254.74
KUJAWA	\$7,610.41	\$0.00	\$7,610.41
PACE	\$7,673.82	\$499.43	\$8,173.25
SCHWARZE	\$7,221.24	\$0.00	\$7,221.24
YEARIAN	\$7,488.00	\$0.00	\$7,488.00
BUELTEMANN	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$118,324.28	\$499.43	\$118,823.71
<u>ELECTRIC</u>			
GUEBERT	\$8,012.16	\$131.21	\$8,143.37
HOFFMANN	\$12,135.44	\$799.46	\$12,934.90
LAWRENCE	\$11,326.07	\$601.29	\$11,927.36
MAAG	\$0.00	\$0.00	\$0.00
MERTZ	\$8,064.72	\$334.58	\$8,399.30
PHILLIPS	\$11,194.89	\$295.18	\$11,490.07
RONGEY, ALEX	\$6,297.60	\$387.04	\$6,684.64
SCHMITZ	\$12,207.50	\$510.63	\$12,718.13
WERNER	\$11,530.24	\$439.14	\$11,969.38
DILL	\$4,064.04	\$0.00	\$4,064.04
LUECKING	\$11,392.66	\$215.33	\$11,607.99
RONGEY	\$10,948.50	\$56.30	\$11,004.80
MOSELEY	\$0.00	\$0.00	\$0.00
REINHOLZ	\$345.00	\$0.00	\$345.00
	\$107,518.82	\$3,770.16	\$111,288.98
<u>GAS:</u>			
BISHOP	\$8,102.16	\$175.77	\$8,277.93
FRANK	\$9,969.18	\$0.00	\$9,969.18
GLESSNER	\$10,100.70	\$0.00	\$10,100.70
GOFF	\$6,705.08	\$0.00	\$6,705.08
HENRY, T	\$828.00	\$0.00	\$828.00
MOORE, C	\$10,233.83	\$0.00	\$10,233.83
RAMSEY	\$10,345.80	\$210.53	\$10,556.33
SCHLEMMER	\$3,288.20	\$0.00	\$3,288.20
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$59,572.95	\$386.30	\$59,959.25
<u>POLICE:</u>			
BENDA	\$9,963.64	\$781.62	\$10,745.26
BRAUN	\$9,865.64	\$1,563.24	\$11,428.88
BRAYE	\$9,793.64	\$874.86	\$10,668.50
DAHLEM	\$9,379.44	\$223.32	\$9,602.76
DAWS	\$11,437.65	\$904.95	\$12,342.60
HADDICK	\$10,537.65	\$723.96	\$11,261.61
HARTIN	\$9,345.54	\$356.88	\$9,702.42
INGRAM	\$9,763.64	\$223.32	\$9,986.96
LUKE	\$11,881.26	\$0.00	\$11,881.26
MIDKIFF	\$10,537.64	\$482.64	\$11,020.28
MORAVEC	\$9,379.44	\$4,019.76	\$13,399.20
PROSISE	\$13,307.00	\$0.00	\$13,307.00
PRUETT	\$9,765.64	\$446.64	\$10,212.28
SALAMA	\$9,751.64	\$865.37	\$10,617.01
SCHRECKENBERG, KEVIN	\$9,751.64	\$1,381.79	\$11,133.43
SIEBENBERGER	\$9,961.64	\$167.50	\$10,129.14
SMITH, RICHARD	\$9,345.54	\$107.01	\$9,452.55
VOELKER	\$7,406.40	\$0.00	\$7,406.40
WIEGAND	\$10,011.81	\$474.56	\$10,486.37
ZABER	\$245,521.25	\$0.00	\$245,521.25
BIVINS	\$0.00	\$0.00	\$0.00

FLOARKE	\$975.00	\$0.00	\$975.00
GREEN	\$780.00	\$0.00	\$780.00
HUDDLESTON, B	\$795.00	\$0.00	\$795.00
HUDDLESTON, M	\$720.00	\$0.00	\$720.00
JOHNS	\$682.50	\$0.00	\$682.50
MEISTER, S	\$840.00	\$0.00	\$840.00
	\$441,500.24	\$13,597.42	\$455,097.66

SEWER:

DAVIS	\$9,418.14	\$277.02	\$9,695.16
DEGENER	\$10,371.36	\$171.59	\$10,542.95
STRAUB, J	\$10,267.52	\$0.00	\$10,267.52
	\$30,057.02	\$448.61	\$30,505.63

STREET:

DOERR	\$9,396.42	\$222.84	\$9,619.26
DUGAN	\$9,210.72	\$250.70	\$9,461.42
HERMANN	\$8,987.88	\$83.57	\$9,071.45
MAURER	\$10,922.85	\$215.33	\$11,138.18
WASHAUSEN	\$9,110.40	\$167.13	\$9,277.53
WHELAN	\$9,285.00	\$204.27	\$9,489.27
VAN VEGHEL	\$480.00	\$0.00	\$480.00
WETZLER	\$855.00	\$0.00	\$855.00
	\$0.00	\$0.00	\$0.00
	\$58,248.27	\$1,143.84	\$59,392.11

WATER:

GOFF	\$3,969.90	\$240.60	\$4,210.50
MILLER	\$10,305.70	\$0.00	\$10,305.70
SCHLEMMER	\$6,977.40	\$240.60	\$7,218.00
	\$14,275.60	\$240.60	\$14,516.20

ELECTED OFFICIALS

BUETTNER, K	\$1,090.43
BUETTNER, M	\$1,413.91
CHARRON, C	\$1,398.91
CHILDERS	\$1,541.42
DARTER	\$2,225.99
HOPKINS	\$1,328.91
MOST	\$1,363.91
PAPENBERG	\$771.18
ROW	\$1,513.91
TRANHAM	\$1,398.91
VOGT	\$1,433.91

E.S.D.A.

HOFFMANN	\$150.00
SCOTT	\$330.00
Total:	\$480.00

PLANNING COMMISSION

RAU	
GAITSCH	
HICKS	
LUTZ	
PITTMANN	
VOELKER	
YOUNGS	

Total:	\$15,481.39	Total:	\$0.00
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ZONING BOARD

BOOTHMAN	
GIBBS	
HARTMAN	
LOERCH	
POETTKER	
POWELL	
SPIELMAN	
CHILDERS-SECRETARY	
Total:	\$0.00

September 1, 2023	\$205,157.78
September 15, 2023	\$222,095.21
September 28, 2023	\$242,223.21
September 29, 2023	\$203,286.73

Grand Total:	\$872,762.93
---------------------	---------------------

Sep-23

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$583,297.52	\$43,918.66	\$627,216.18
51-Water	\$29,545.29	\$3,898.85	\$33,444.14
52-Sewer	\$46,482.48	\$6,076.66	\$52,559.14
53-Electric	\$126,600.71	\$16,645.33	\$143,246.04
54-Gas	\$86,836.93	\$11,414.88	\$98,251.81
	\$872,762.93	\$81,954.38	
Total Payroll Cost:			<u>\$954,717.31</u>

SYS DATE:09/28/23

DATE: 09/30/23

CITY OF WATERLOO
INVOICE HISTORY REPORT
Saturday September 30, 2023SYS TIME:11:34
[NHR4]
PAGE 1

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310			Professional Services			
	09/30/23	55894	VERVOCITY INTERACTIVE	29870366	WEBSITE FEES	139.00
					** TOTAL **	\$139.00
01-14-5310			Professional Services			
	09/30/23	55850	MAY PEST CONTROL, LLC	65963	PEST CONTROL	275.00
					** TOTAL **	\$275.00
01-15-5330			Legal			
	09/30/23	55878	ST CLAIR, GILBRETH & STEPPIG LLC	7907	AUG ATTORNEY FEES	4,255.00
					** TOTAL **	\$4,255.00
01-16-5310			Professional Services			
	09/30/23	55835	HENRY, MEISENHEIMER & GENDE, INC.	WLO000-113	SUBDIVISION REVIE	2,125.69
	09/30/23	55835	HENRY, MEISENHEIMER & GENDE, INC.	WLO000-114	SUBDIVISION REVIE	1,439.26
	09/30/23	55835	HENRY, MEISENHEIMER & GENDE, INC.	WLO000-115	SUBDIVISION REVIE	2,584.88
					** TOTAL **	\$6,149.83
51-11-5310			Professional Services			
	09/30/23	55835	HENRY, MEISENHEIMER & GENDE, INC.	WLO000-113	GENERAL SERVICES	3,688.00
					** TOTAL **	\$3,688.00
52-11-5310			Professional Services			
	09/30/23	55889	TESTING ANALYSIS CONTROL	12366	AUG SERVICES	864.00
	09/30/23	55895	VIPOWER SERVICES	1248	SEWER SERVICES	23,886.50
					** TOTAL **	\$24,750.50
53-11-5310			Professional Services			
	09/30/23	55793	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	E03126-107	GENERAL SERVICES	427.97
	09/30/23	55804	CLINICAL COLLECTION MANAGEMENT	203504	PAYTON DILL-TESTI	90.00
					** TOTAL **	\$517.97
53-47-5310			Professional Services			
	09/30/23	55815	DIXIE SERVICES INCORPORATED	87349	SULFUR/HEAT COMB	600.00
					** TOTAL **	\$600.00
53-48-5310			Professional Services			

SYS DATE:09/28/23

DATE: 09/30/23

CITY OF WATERLOO
INVOICE HISTORY REPORT
Saturday September 30,2023SYS TIME:11:34
[NHR4]
PAGE 2

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	09/30/23	55818	ELECTRICO, INC.	700-10564	TRAF SIG-1ST/MRKT	132.50
					** TOTAL **	\$132.50
					** GRAND TOTAL **	\$40,507.80

AGENDA REQUEST

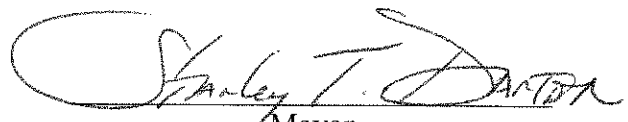
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Change Order in the amount of \$652.00
for the purchase of City of Waterloo Booklet-style Brochures (10,000 quantity), for
a total amount not to exceed of \$2,700.00, to be paid out of the Hotel/Motel Tax
Fund.
3. Relief or action to be requested:
Approval.
4. Submittal date: 09-28-23

Submitted by:
Sarah Deutch

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

AGENDA REQUEST

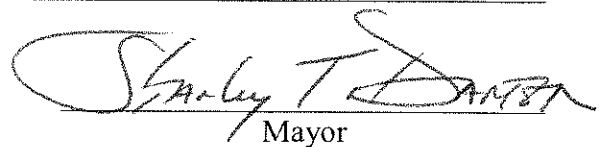
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Change Order in the amount of
\$30,577.00 for the Asphaltting of the City Hall Parking Lot, for a total amount of
\$71,877.00.
3. Relief or action to be requested:
Approval.
4. Submittal date: 09-27-23

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

CHANGE ORDER

Order No. 1

Date: 9/26/2023

Agreement Date: 7/17/2023

NAME OF PROJECT: City Hall Parking Lot

Removed and replaced existing asphalt pavement

OWNER: City of Waterloo

CONTRACTOR: Moore Asphalt, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS: During the removal and replacement of the City Hall parking lot the contractor encountered some unstable soil at the southwest corner of the upper lot and along the concrete wall of the Police Department lot. The unstable soil prompted the installation of additional tons of asphalt.

Change to CONTRACT PRICE: \$30,577.00

Original CONTRACT PRICE: \$41,300.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER \$ 41,300.00

The CONTRACT PRICE due to this CHANGE ORDER will be **increased** by: \$ 30,577.00

The new CONTRACT PRICE including this CHANGE ORDER will be \$ 71,877.00

Change to CONTRACT TIME: N/A

The CONTRACT TIME will be (increased) (decreased) by N/A calendar days.

The date for completion of all work will be 9/23/2023 (Date)

Approvals Required:

Owner: _____

Contractor: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Proposal from Diewald Utility Services
for Directional Boring Assistance in the East Ridge Subdivision in the amount of
\$25,500.00.

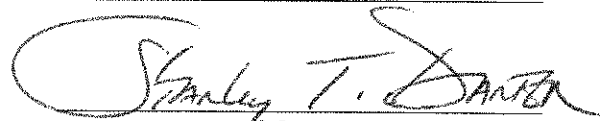
3. Relief or action to be requested:
Approval.

4. Submittal date: 09-27-23

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

**Diewald Utility Services
10409 Pine Crest Rd
Red Bud, IL 62278**

Proposal

**City of Waterloo
100 West 4th st
Waterloo, IL 62298**

Date: 09-25-2023

Invoice# 092523

Job: Primary electric upgrade, Roosevelt Dr.

Work scope

Assist the line department in pot holing utilities in bore path

Excavate at each transformer for a bore pit and to enter each transformer

Directional bore approximately 1,365' and place a 2" duct

Back fill

Repair disturbed areas then seed and straw once pits have settled

Equipment provided

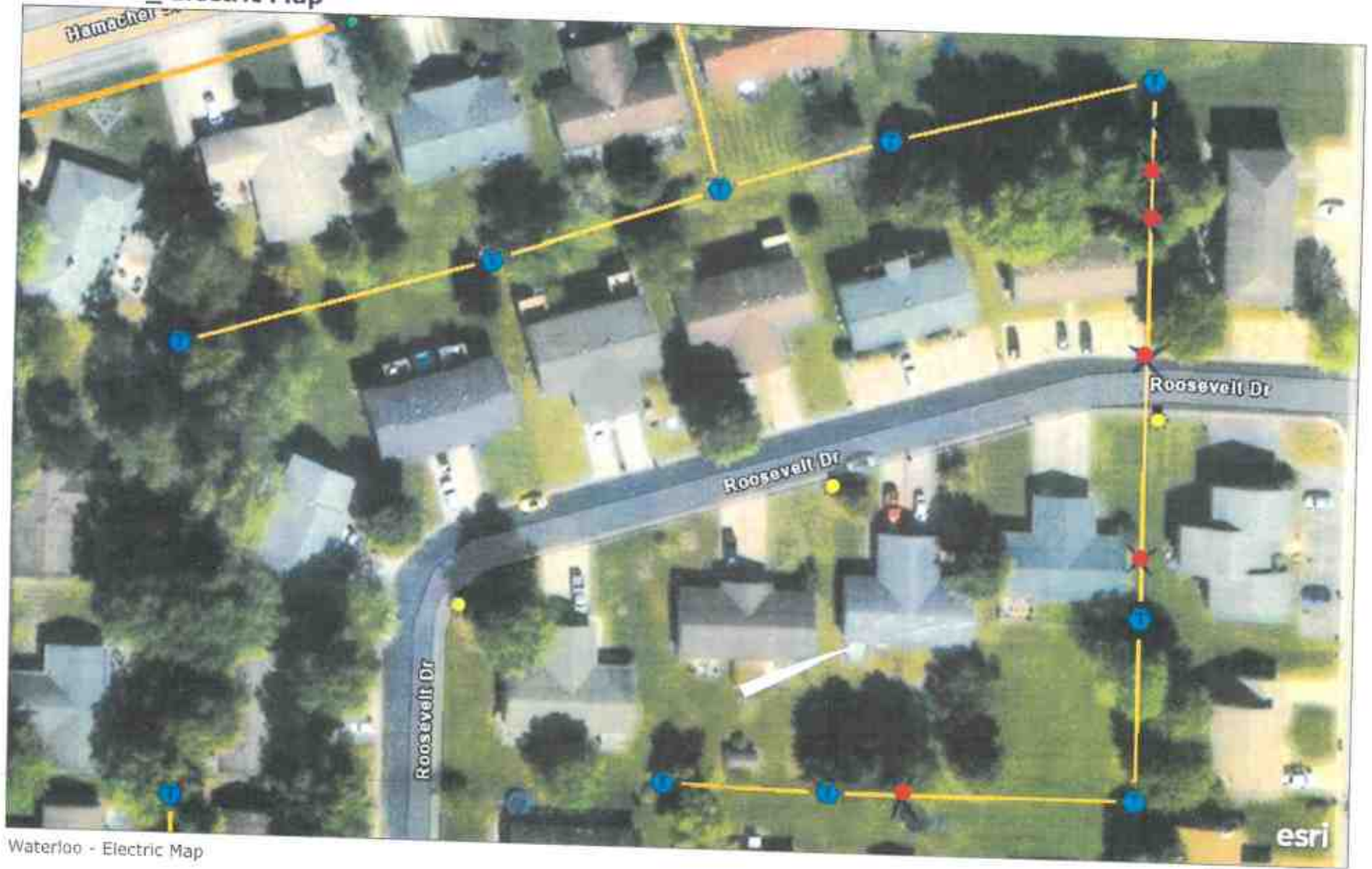
Directional drill machine

Mini Excavator

Laborers

Total cost: \$25,500.00

Waterloo Electric Map



Waterloo - Electric Map

State of Missouri, Maxar, Microsoft | Esri Community Maps Contributors, Metro East Park and Rec District, Missouri Dept. of Conservation, Missouri DNR, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

60ft

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on the Waiver of Building Permit and Inspection Fees for
the Waterloo Park District Splash Pad Project in the amount of \$4,339.50.


3. Relief or action to be requested:
Approval.

4. Submittal date: 09-27-23

Submitted by: _____
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

STANLEY T DARTER, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8730

Memorandum

To: Mayor Darter & City Council
From: Nathan Krebel
Date: 9-29-2023
Re: Waterloo Park District - Splash Pad

Waterloo Park District is requesting approval from City Council to waive the building permit fee (\$4,039.50) and the building inspection fees (\$300.00) for the proposed splash pad.

Respectfully,

A handwritten signature in blue ink that reads "Nathan Krebel". The signature is written in a cursive style and is positioned above a horizontal line.

Nathan Krebel
Zoning/Subdivision Administrator



FEE SCHEDULE CITY OF WATERLOO

BUILDING PERMIT # **23-135-C**

APPLICANT **James Fitzgibbons**

ACCOUNT #(S) _____

ADDRESS **326 Hannah Drive**

Waterloo, IL 62298

DATE **8-29-2023**

PROJECT **Splash Pad**

METER SERIAL NUMBER(S) _____

LOT # _____

Electric _____

SUBDIVISION _____

CONNECTION ADDRESS _____

Gas _____

Rogers & Bradford (Address TBD)

UTILITY CONNECTION. BUILDING INSPECTION AND BUILDING PERMIT FEES

SEWER CONNECTION (New Service Required) _____

\$ **TBD**

WATER TAP-IN (2" Service Required) _____

\$ **TBD**

SITE REVIEW (12-1-1(L)) _____

\$ _____

ELECTRIC INFRASTRUCTURE CONNECTION _____

\$ _____

ELECTRIC SERVICE CONNECTION (Single Phase Required) _____

\$ **TBD**

ELECTRIC TAX @ 5% _____

\$ _____

GAS INFRASTRUCTURE CONNECTION _____

\$ _____

GAS CONNECTION _____

\$ _____

GAS TAX @ 5% _____

\$ _____

UTILITY CONNECTION FEE TOTAL \$ **TBD**

SQUARE FEET IMPROVEMENT: 13,465 sq ft. BUILDING PERMIT FEE _____

\$ **4,039.50**

BUILDING INSPECTION INSPECTION FEE _____

\$ **300.00**

PLUMBING INSPECTION FEE _____

\$ **195.00**

GRAND TOTAL \$ 4,534.50

COPIED FOR:

____ Applicant

____ Business Office

____ Electric Dept.

____ City Inspector

____ Assessor

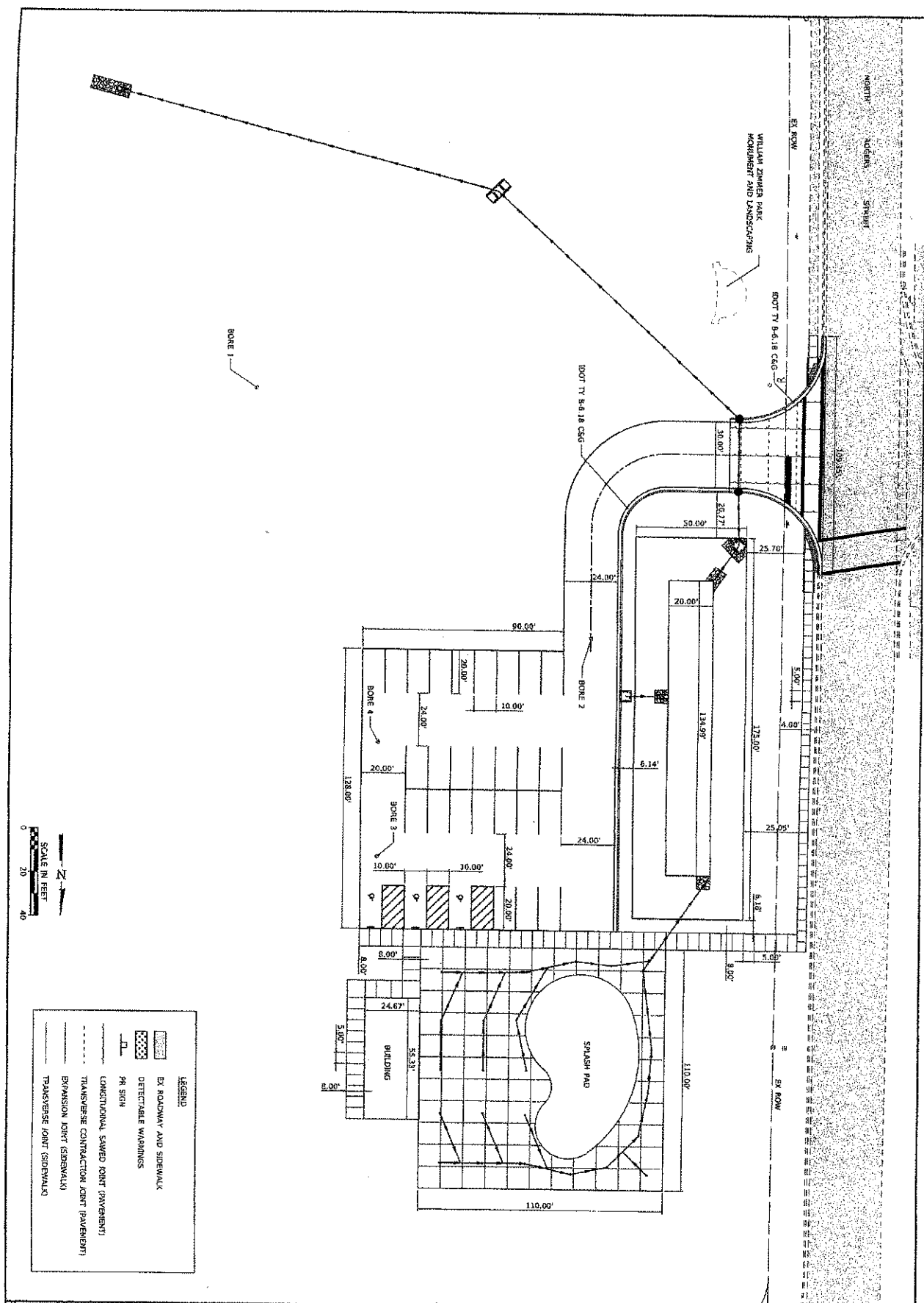
____ File

____ Front Desk

____ Gas Dept.

____ Plumbing Inspector

____ Electric Inspector



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on the Waiver of Building Permit and Inspection Fees for
the Monroe County Sheriff's Department Building Addition in the amount of
\$2,950.60.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09-27-23

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

STANLEY T DARTER, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8730

Memorandum

To: Mayor Darter & City Council
From: Nathan Krebel
Date: 9-29-2023
Re: Addition to Monroe County Sheriff's Office - Jail

Monroe County Sheriff's Office is requesting approval from City Council to waive the building permit fee (\$2,550.60) and the building inspection fees (\$400.00) for the proposed addition.

Respectfully,

A handwritten signature in blue ink that reads "Nathan Krebel". The signature is fluid and cursive, with the first name "Nathan" being more prominent than the last name "Krebel".

Nathan Krebel
Zoning/Subdivision Administrator

SHERIFF NEAL ROHLFING

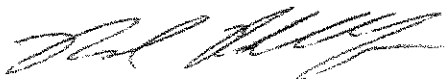
MONROE COUNTY SHERIFF'S OFFICE

September 19, 2023

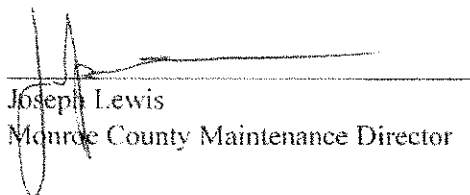
To whom it may

The Monroe County Sheriff's Department is requesting all permit fees be waived for the administration expansion building addition at 225 East 3rd Street, Waterloo IL 62298

Thank you for your consideration,



Neal Rohlifing
Sheriff Monroe County



Joseph Lewis
Monroe County Maintenance Director

225 East Third, Waterloo, IL 62298 • 618.939.8651 • 618.939.4199 fax
Emergency 911



FEE SCHEDULE CITY OF WATERLOO

BUILDING PERMIT # 23-134-C APPLICANT Monroe County Board of Commissioners
ACCOUNT #(S) _____ ADDRESS 100 South Main Street

Waterloo, IL 62298

DATE 8-29-2023
PROJECT Addition to Jail – Sheriff Office METER SERIAL NUMBER(S) _____
LOT # _____ Electric _____
SUBDIVISION _____
CONNECTION ADDRESS _____ Gas _____
225 East Third Street

UTILITY CONNECTION, BUILDING INSPECTION AND BUILDING PERMIT FEES

SEWER CONNECTION (New Service Required) \$ TBD
WATER TAP-IN \$ No Change
SITE REVIEW (12-1-1(L)) \$ _____
ELECTRIC INFRASTRUCTURE CONNECTION (Transformer has been paid) \$ No Change
ELECTRIC SERVICE CONNECTION (Modification of Existing Three Phase) \$ TBD
ELECTRIC TAX @ 5% \$ _____
GAS INFRASTRUCTURE CONNECTION \$ _____
GAS CONNECTION (Modification of Existing 1.2M Meter) \$ TBD
GAS TAX @ 5% \$ _____
UTILITY CONNECTION FEE TOTAL \$ TBD
BUILDING PERMIT
SQUARE FEET IMPROVEMENT: 8,502 sq ft. FEE \$ 2,550.60
BUILDING INSPECTION INSPECTION FEE \$ 400.00
PLUMBING INSPECTION FEE \$ 195.00

GRAND TOTAL \$ 3,145.60

COPIED FOR:	
____ Applicant	____ File
____ Business Office	____ Front Desk
____ Electric Dept.	____ Gas Dept.
____ City Inspector	____ Plumbing Inspector
____ Assessor	____ Electric Inspector

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of the Gateway Business Park, Phase 2,
Preliminary Plat.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09-27-23

Submitted by: _____
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

STANLEY T DARTER, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8730

Memorandum

To: Mayor Darter & City Council
From: Nathan Krebel
Date: 09-29-2023
Re: Gateway Business Park Phase 2 - Preliminary Plat

Carl Tebbe, the representative of Gateway Business Park Development is requesting approval from City Council to approve the Preliminary Plat for Gateway Business Park - Phase 2. Gateway Business Park - Phase 2 is the final phase of the development which consist of approximately 8.12 acres, four B-3 (central business district) commercial lots. The proposed preliminary plat will consist of a public connector street between Illinois Route 3 and Lakeview Drive which will be completed from one end to the other.

Planning Commission (9-11-23), Public Works Department (9-14-23), and Planning Committee (5-15-23 & 9-20-23) reviewed and gave a positive **recommendation** for the proposed preliminary plat. I recommend approval of the Gateway Business Park Phase 2 preliminary plat.

Respectfully,

A handwritten signature in blue ink that reads "Nathan Krebel". The signature is written in a cursive style and is positioned above a horizontal line.

Nathan Krebel
Zoning/Subdivision Administrator

PART OF TAX LOT 2-A OF SECTION 25, TOWNSHIP 2 SOUTH, RANGE 10 WEST
E THIRD PRINCIPAL MERIDIAN, MONROE COUNTY, ILLINOIS, AS SHOWN ON PAGE 39
OF THE SURVEYOR'S OFFICIAL PLAT RECORD "A" IN THE
RECORDER'S OFFICE OF MONROE COUNTY, ILLINOIS

Sold parcel contains 7.99 acres, more or less.
Subject to assessments, conditions and restrictions of record



OWNER / SUBOWNER
GATEWAY F.S. INC.
221 EAST PINE ST.
RED BUD, ILLINOIS 62278
(618) 282-4000

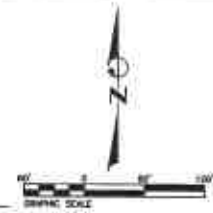
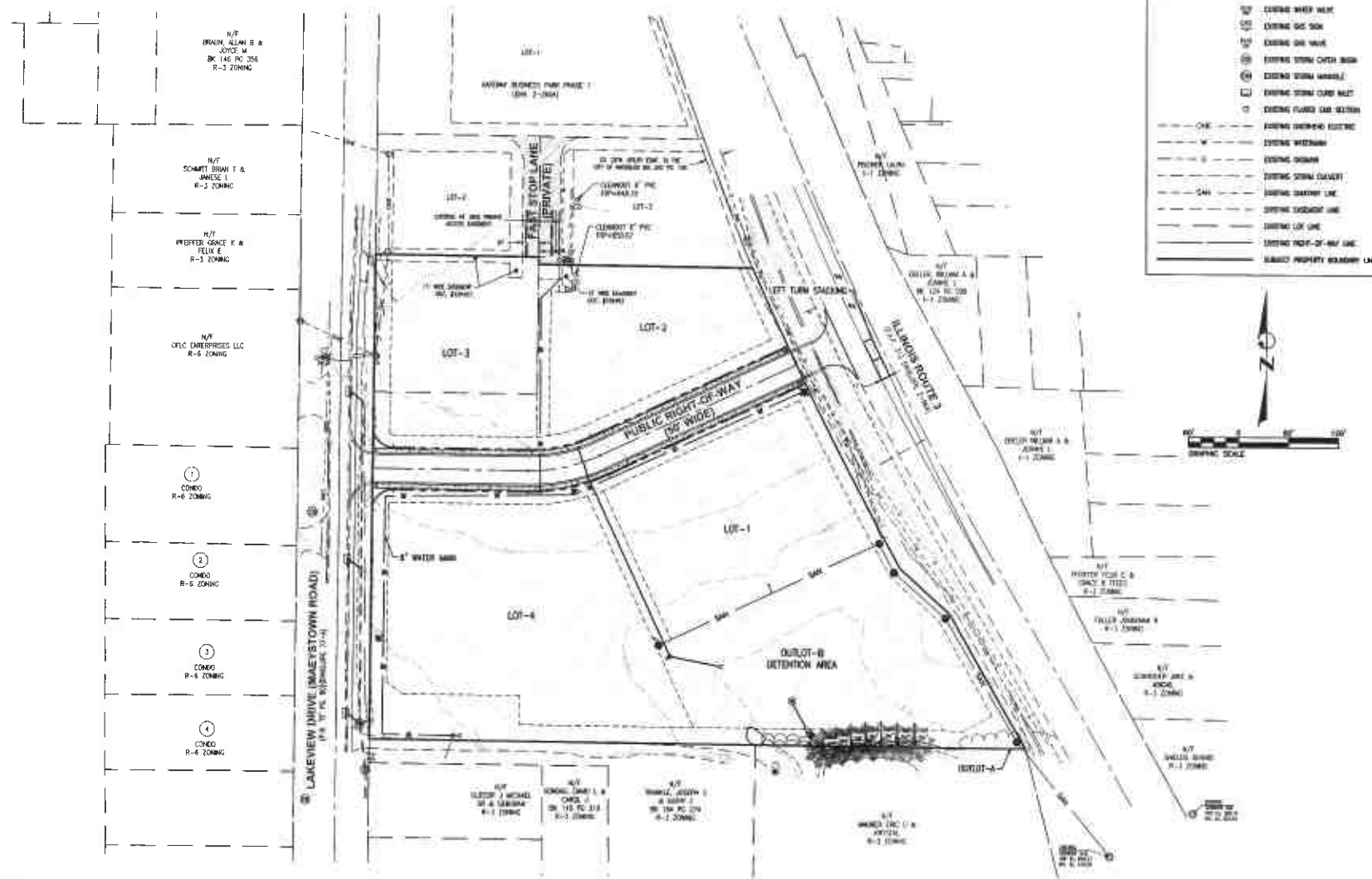
1. COVER SHEET
2. EXISTING TOPOGRAPHY
3. SITE PLAN

ZONING B-3 CENTRAL BUSINESS
FRONT YARD - N/A
SIDE YARD - N/A
REAR YARD - 20 FEET

AREA SUMMARY	
AREA IN LOYS	= 321,127 SQ.
AREA IN R.O.W.	= 25,451 SQ.
TOTAL AREA	= 346,577 SQ.

MILITARY
SANITARY SEWER: CITY OF WATERLOO
WATER: CITY OF WATERLOO
GAS & ELECTRIC: CITY OF WATERLOO
TELEPHONE: HARRISONVILLE TELEPHONE COMPANY

FEMA FIRM PANEL:
170512B, ZONE C MINIMAL FLOODING



ILLINOIS	SWANSEA COLUMBIA GLEN CARBON PEORIA
MISSOURI	ST. CHARLES ST. LOUIS COLUMBIA
TENNESSEE	NASHVILLE CHATTANOOGA

SWANSEA
4940 O'D COLLINSVILLE ROAD
SWANSEA, IL 62226
618.624.4488
WWW.TWM-INC.COM

SEAL

SIGNATURE _____
DATE SIGNED: _____
LICENSE EXPIRATION: _____

ISSUED FOR REVIEW
SEPTEMBER 28, 2025

REV	DATE	DESCRIPTION
△		
△		
△		
△		

PROJECT:
GATEWAY BUSINESS PARK
PHASE 2
CITY OF WATERLOO
MONROE COUNTY
ILLINOIS

Waterloo Planning Commission Advisory Report

Petition Number: P-23-09-01

Type of Petition: Special Use Permit / Zoning Text Amendment / PRELIMINARY PLAT
(other)

As per Section 40-9-4 of the Waterloo Municipal Code

The effect the proposal would have on the City's Comprehensive Plan: positive; this
B-3 is consistent w/ current zoning & the
comprehensive plan

The effect the proposal would have on the health, welfare, safety, morals and comfort of area residents:

We have some concerns for residential property
along LOT-4. However, the adjacent lots have
long been B-3

The effect the proposal would have on schools, traffic, streets, shopping, public utilities and adjacent properties:

neutral

Other legal requirements of considerations: _____

As per Section 40-9-7 of the Waterloo Municipal Code

Is the proposal necessary for public convenience at this location?

*while not "necessary", it is consistent w/
zoning + the Comp. Plan*

Is the proposal designed, located and proposed to be operated so that the public health, safety, and welfare will be protected?

yes

Will the proposal cause substantial injury to the value of other property in the neighborhood in which it is located?

no

Will the proposal be detrimental to the essential character of the district in which it is located?

no

The Planning Commission gives this petition a

Favorable Recommendation
(with modifications as outlined below)

Unfavorable Recommendation
(for the reasons explained herein)

The Planning Commission appends the following modifications, conditions, and restrictions to its favorable recommendation:

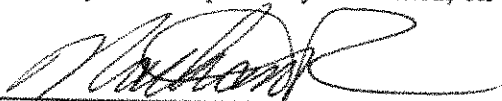
N/A

Other notes or clarifications for Zoning Board of Appeals to consider:

N/A

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed:



Planning Commission Chairman

Date:

9/11/23

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of the Waterloo Beautification Grant
Application from Petri Insurance for their property located at 119 W. Mill Street.
3. Relief or action to be requested:
Approval.
4. Submittal date: 09-27-23

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
- _____ Matter to be placed on agenda for meeting to be held on _____
- _____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: Andrea Glessner
Name Telephone #

Applicant Address: _____
No. Street City State Zip Code

Name of Business: Petri Insurance Agency, Inc

Business Description: Insurance Agency 618-939-8601
Business Phone #

Business Address: 419 W. Mill St., Waterloo, IL 62298

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?		X
Are you or your business delinquent on any tax obligations?		X



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

Total project cost: \$ 71656.00

Funds requested: \$ 3750.00
(\$10,000.00 maximum reimbursement - see matching
reimbursement rules)

Start date: TBD by Huebner
Concrete

Completion date: _____

Project description: (attach additional pages if necessary)

Concrete ramp w/ Railing to make front entrance ADA compliant

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject **property**. I affirm that the **improvements** detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and **I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.**

Andrea Glesner
Applicant Signature

9/5/23
Date

Recipient's Name to be on Reimbursement Check: Petri Insurance Agency

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Nath Huebner
Authorized signature

9-20-2023
Date

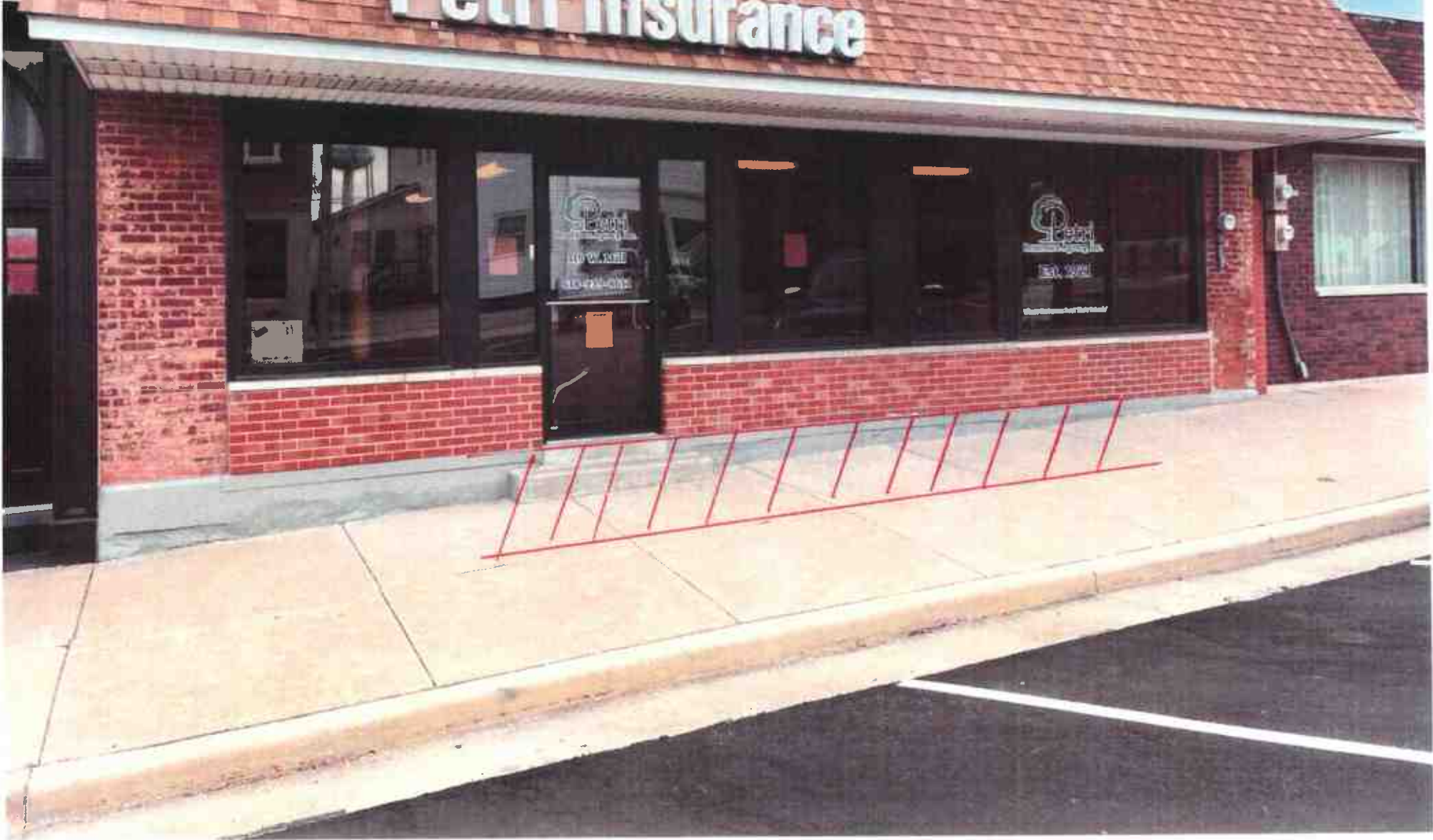
APPROVED - BEAUTIFICATION COMMITTEE

Lina Chauon
Authorized signature

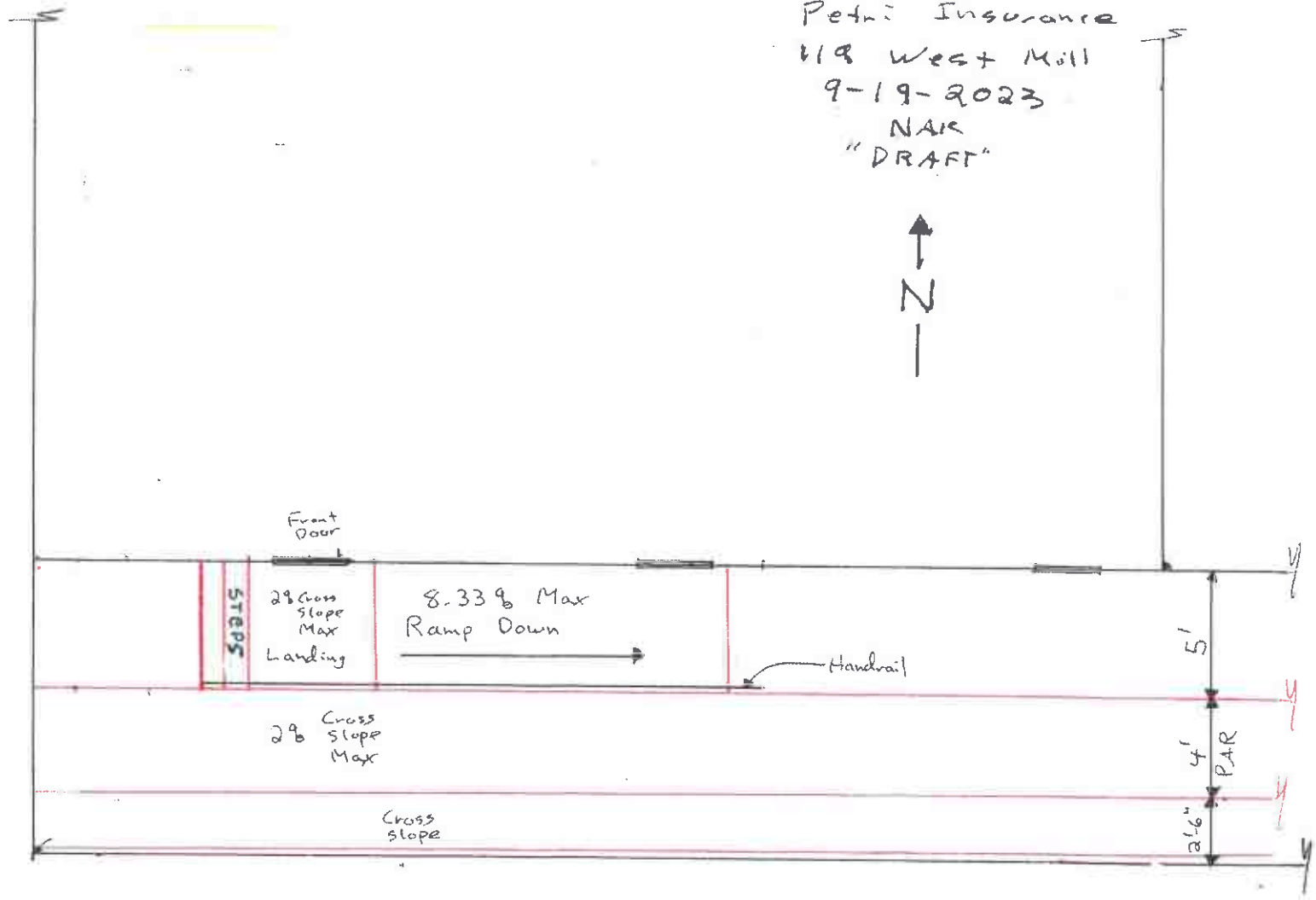
9-20-2023
Date

9-19-2023

Petri Insurance



Petri Insurance
619 West Mill
9-19-2023
NAK
"DRAFT"



W. Mill Street

Proposal

Page No.

of

Pages

HUEBNER CONCRETE CONTRACTING, INC

6057 STATE ROUTE 3
WATERLOO, IL 62298
618 939-6057 Fax 618 939-7099 huebconc@htc.net

PROPOSAL SUBMITTED TO Petri Insurance Company		PHONE 618 939-8611	DATE September 5, 2023
STREET 119 W Mill Street		JOB NAME	
CITY, STATE AND ZIP CODE Waterloo, IL 62298		JOB LOCATION	
ARCHITECT	DATE OF PLANS	petriund@htc.net	JOB PHONE

We hereby submit specifications and estimates for:

5' x 19' ADA ramp with powder coated handrail and two (2) steps.

Demolition by city and all flatwork labor and materials around 5' x 19' ramp paid for by City of Waterloo.

Included all labor, material and necessary equipment to do the above work.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:
Seven thousand six hundred fifty-six and 00/100 _____ dollars (\$ 7,656.00).

Payment to be made as follows:

check

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

[Signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: 9/5/23

Signature

[Signature]

Signature


AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
October 02, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of the Waterloo Beautification Grant
Application from Salt & Honey Bistro & Event Space for their property located at
610 S. Market Street.
3. Relief or action to be requested:
Approval.
4. Submittal date: 09-27-23
Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

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- _____ Matter to be placed on agenda for meeting to be held on _____
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Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

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Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: Sarah Quernheim
Name Telephone #

Applicant Address: _____
No. Street City State Zip Code

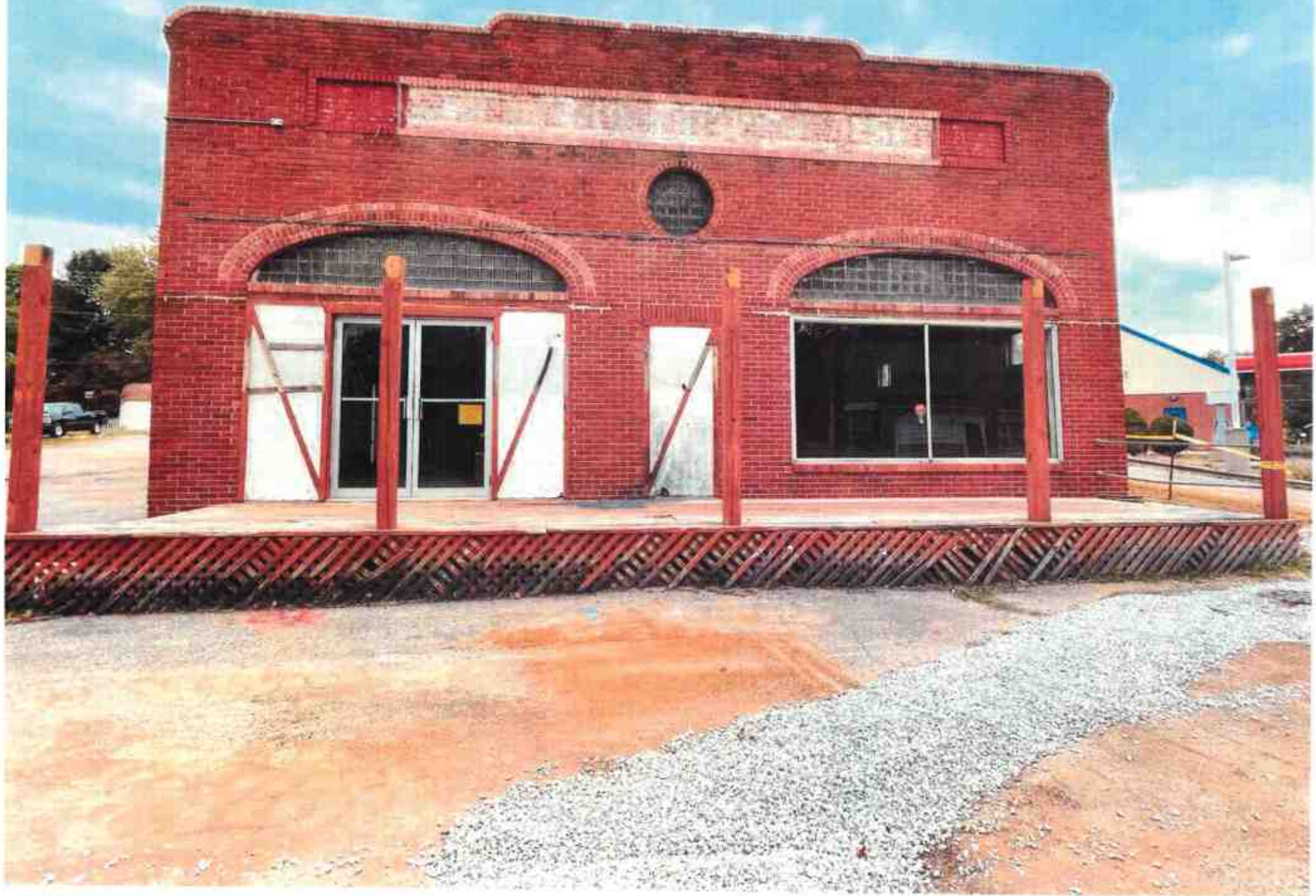
Name of Business: Salt + Honey Bistro + Event Space

Business Description: Restaurant
Business Phone #

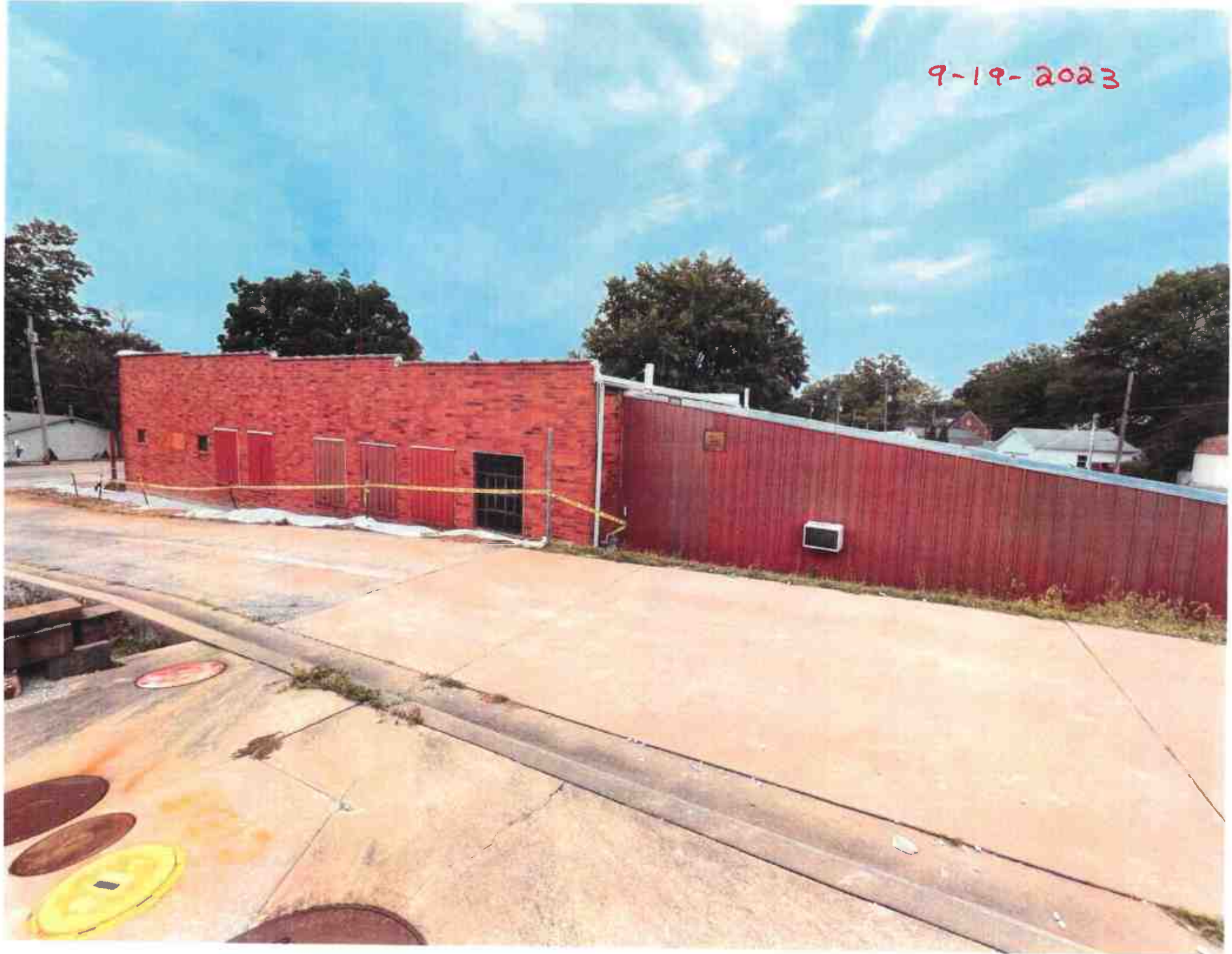
Business Address: 610 S. Market St. Waterloo, IL 62298

Please check "Yes" or "No" for each question below:		
	Yes	No
Are you or your business delinquent on any fee obligations?		X
Are you or your business delinquent on any tax obligations?		X

9-19-2023



9-19-2023



9-19-2023



9-19-2023



PLAN GENERAL NOTES:

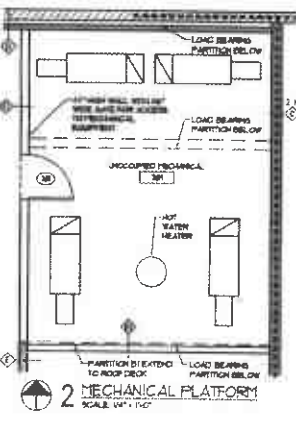
1. AT EXISTING ROOF DECK, PROVIDE (2) LAYERS OF POLYISO CONTINUOUS ROOF INSULATION BOARD TO ACHIEVE R-10 FPN. VALUE PER S.M. SEC. COVER WITH WARRANTED MEMBRANE ROOF SYSTEM.

2. UNLESS SHOWN OTHERWISE, PROVIDE 1/2" MIN. THICK POLYISO CONTINUOUS ROOF INSULATION BOARD TO ACHIEVE R-10 FPN. VALUE PER S.M. SEC. COVER WITH WARRANTED MEMBRANE ROOF SYSTEM.

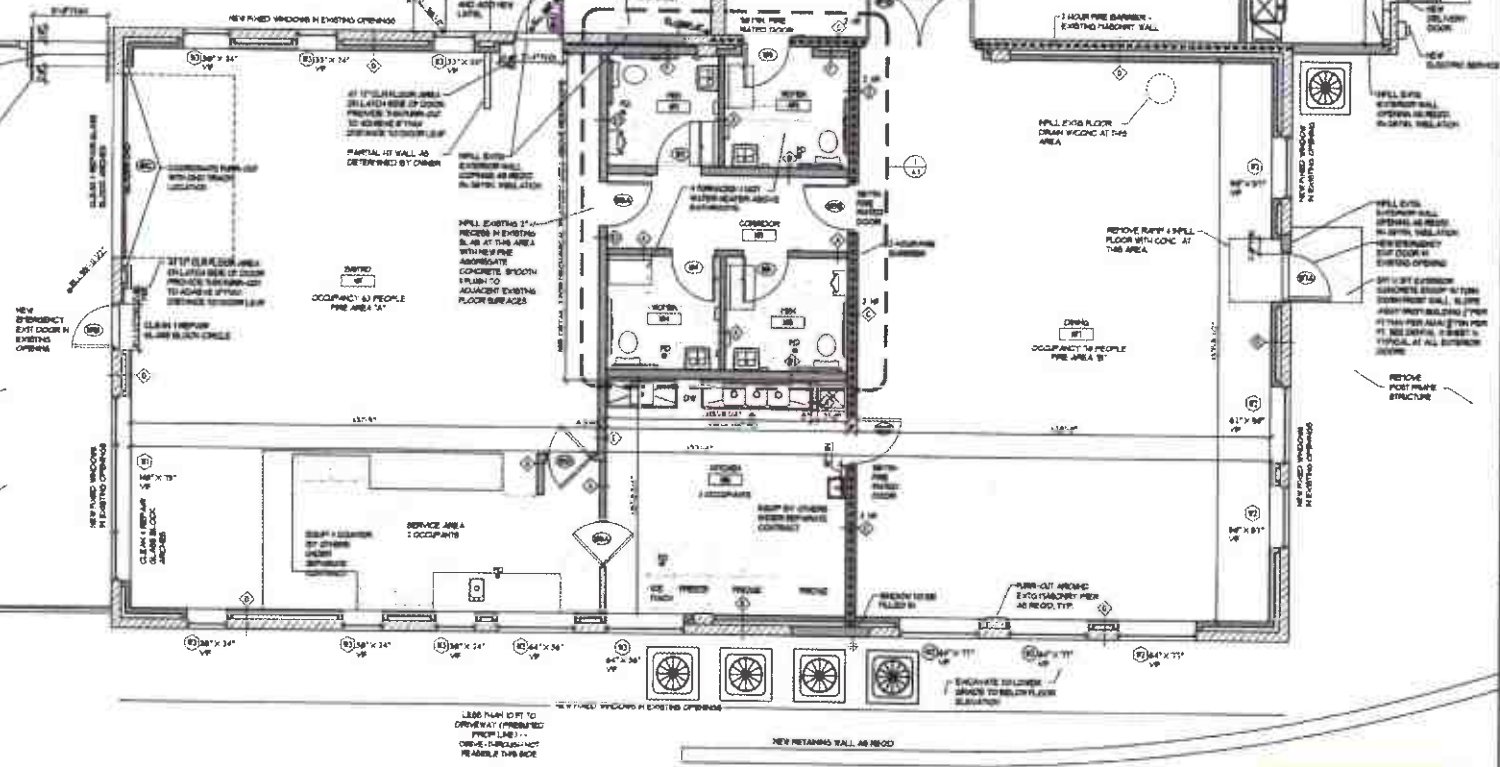
3. CLEAN & REPAIR ANY CRACKS & BLOCK AREAS & PATCH ON WEST SIDE OF BUILDING.



3 ACCESSIBLE SIGN NOT TO SCALE



2 MECHANICAL PLATFORM SCALE: 1/4\"/>



GENERAL NOTES

1-19-23	ISSUED FOR PERMIT
1-19-23	ISSUED FOR REVIEW
1-19-23	PRELIMINARY DRAWING
Issue	Description

ARCHITECTURAL FLOOR PLAN

SALT & HONEY BISTRO & EVENT SPACE, LLC.

810 S. Market St.
Waterloo, IL 62295

SALT & HONEY BISTRO & EVENT SPACE, LLC.
610 S. Market St.
Waterloo, IL 62295

QUADRANT
d b s s s
architects & interior

135 E. Main Street, Waterloo
128 W. Main Street, Waterloo
ph: 815.939.0608

job number: 22546
drawn by: JF
checked by: JF
the name: Salt & Honey Bistro
scale: as noted
sheet: A2.1

1 FLOOR PLAN
SCALE: 1/4\"/>

Beautification Meeting 9-20-2023
Salt & Honey Bistro & Event Center

Salt & Honey Bistro & Event Center

[illegible]

OWEN BRICK & TKPG.

2739 Washington Blvd.

St. Louis, MO 63103

Contract

Date	Estimate #
5/11/2023	50377

Name / Address/Phone
Saran Quernheim 610 S. Market St. Waterloo, IL 62298

P.O. No.	Project	Other
		618-910-9857

Description	Total
Cut out and replace 15-20 damage brick on front of building and two (2) sides of the building. Caulk at angle irons at the front and 2 sides. Left side: Spot tuckpoint a back window and apply plaster to shaled brick towards the front. Right side: Tuckpoint left of front window and below. Spot tuckpoint area between 2 middle windows and 1 settlement crack towards the back. NOTE: New mortar to match old mortar as much as possible!	2,490.00
A 2% fee is charged for CC payments. Proposal valid for 60 days!	0.00
TERMS: 1/3 at start of job with balance at completion of work. OWEN BRICKLAYING & TUCKPOINTING IS LICENSED AND INSURED!	0.00
Sign and return if proposal accepted:	Total \$2,490.00

Signature

Tam Quernheim

Phone #	Fax #
314-771-7070	314-771-5208



507 Old St. Mary's Road
Perryville, Missouri 63775

573-547-2579

573-547-2570 FAX

Sarah Quernheim
610 S Market
Waterloo, IL 62298

Estimate

12426

8/16/2023

Customer Phone 618-719-6125

Customer Fax

Attention:

Job			Terms
Qty	Description	U/M	Total
1	(1) 3070 outswing Black anodized finish narrow stile door storefront door with 1" low-e glass. Hardware for door as follows; Butt hinges, closer, threshold, sweep, weather strip kit, round offset pull, standard MS hookbolt lock with keyed cylinders inside/out. Installed by Liberty Glass Company. Demo is by others.		3,910.00T
1	Cost to go to Medium stile add-----\$410.00		410.00T
1	Cost to add 10" bottom rail-----\$200.00		200.00T
1	Cost to add paddle latch-----\$485.00		485.00T
1	Add Gear hinge-----\$690.00		690.00T
1	Cost to remove old door and reinstall into new opening on front of building. New hardware as follows; roton gear hinge, closer and sweep.		1,582.00T

PLEASE SEE REVERSE FOR TERMS AND CONDITIONS OF SALE.

**ESTIMATE VALID
FOR 7 DAYS**

Subtotal \$7,277.00

Sales Tax (0.0%) \$0.00

Total \$7,277.00

Authorized Signature

Customer Signature

Order will be placed upon signed receipt



507 Old St. Mary's Road
Perryville, Missouri 63775
573-547-2579

Estimate

12587

9/11/2023

Sarah Quernheim
610 S Market
Waterloo, IL 62298

Qty	Description	U/M	Total
1	Quaker AdvantEdge E4 Replacement Windows, Black Textured Interior & Exterior with Energy Basic Dual Silver Low-E glass. Caulk included in pricing. (4)-62-1/4 x 76 with grids, (2)-49-1/2 x 56-3/4 with grids, (1)-62 x 96 with grids, (1)-143 x 70 equal 3 lite with grids, (5)-32 x 23 without grids. Installed by Liberty Glass. Demo by others Demo work not included and is to be completed by customer/owner ESTIMATE GOOD FOR 7 DAYS ONLY.		16,770.00T

Deposit Required
Orders will be placed upon receipt of deposit and signed estimate.

40%

Subtotal \$16,770.00

Sales Tax (0.0%) \$0.00

Total \$16,770.00

PLEASE SEE REVERSE FOR TERMS AND CONDITIONS OF SALE

Due Upon Completion

Authorized Signature

AWK

Customer Signature

Return signed copy with deposit



July 10, 2023

Attn: Sarah Quernheim

Re: Salt + Honey Bistro and Event Space

Dear Sarah,

Per site visit and the following scope of work, we propose to furnish all necessary labor, materials, full insurance and environmental fees to perform the following:

- Power wash entirety of exterior surface scheduled to receive paint
- Spray and backroll loxon concrete and masonry primer onto brick façade
- Spray and backroll two coats of Exterior Superpaint Flat to brick façade
- Spray two coats of Bondplex Low gloss to prefinished metal panel siding
- Prep rusted windows, prime and paint black with DTM Semi-Gloss
- Paint windows that are scheduled to remain black

Base Bid.....\$6,222.00

Interior Ceiling:

- Spray exposed wood ceiling including exposed ductwork, electrical and plumbing

Base Bid.....\$1,600.00

Clarifications:

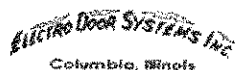
Work to be performed on first shift Monday through Friday
Pricing includes lift to reach all high work

If you have any questions or concerns, feel free to contact me at 314-522-9400.

Sincerely,

DJ Bednar
All American Painting Company

9400 Irvington Avenue, St. Louis, Missouri 63134
314-522-9400



Electro Door Systems Inc
610 South Main Street, Columbia, IL, 62236
618-281-4056

Quote Number : 619628



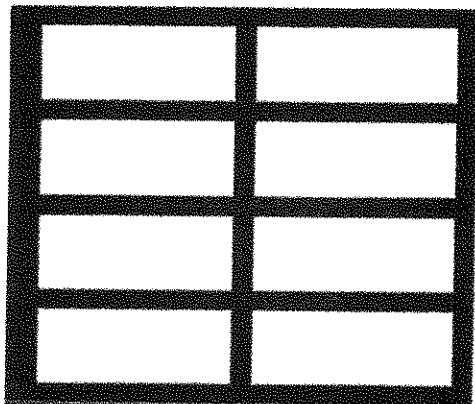
Customer Information
Oberheim LLC
618.719.6125
smquernheim@gmail.com

Contact Address
610 S. Main
Waterloo, IL, 62298

Install Address
610 S. Main
Waterloo, IL, 62298

Created On : 06/17/2023
Modified On : 07/25/2023
Sales Lead Prepared by :
Matt Brucker

Door 1



Door Description

Size: 9' 0" x 7' 0" WindCode: W0
Type: Avante®
Construction: 1/2" Insulated Tempered
Model: AXU/904U
Color: Black (Anodized)
Top Section: All Sections Glazed- Avante
Glass: Not applicable with solid top section.
Spring: Coated Torsion
Track Size: 2" Flag & Jamb Separate
Track Type: standard
Mount Type: Bracket
Track Radius: 20"
Handles: Color Match Handlex1
Step Plates: Color Match Step Platex1
Lock: 2 Inside Slide Locks
Lock Options: No Lock Hole (Std with no lock and inside slide lock optional on #1 & #3)
Vinyl Stop Mold: BLACK

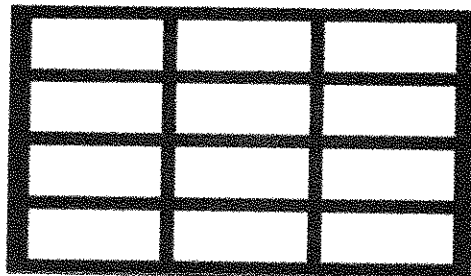
Quantity: 1

Design: Clear Glass

\$5,545.00

Product images and colors presented are for illustrative purposes only and may differ from the actual product.

Door 2



Door Description

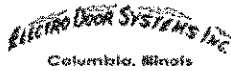
Size: 12' 0" x 7' 6" WindCode: W0
Type: Avante®
Construction: 1/2" Insulated Tempered (LOWE)
Model: AXU/904U
Color: Black (Anodized)
Top Section: All Sections Glazed- Avante
Glass: Not applicable with solid top section.
Spring: Coated Torsion
Track Size: 2" CA
Track Type: Vertical lift
Mount Type: Bracket
Track Radius: Break Away
Handles: Color Match Handlex1
Step Plates: Color Match Step Platex1
Lock: 2 Inside Slide Locks
Lock Options: No Lock Hole (Std with no lock and inside slide lock optional on #1 & #3)
Vinyl Stop Mold: BLACK

Quantity: 1

Design: Clear Glass

\$8,900.00

Product images and colors presented are for illustrative purposes only and may differ from the actual product.

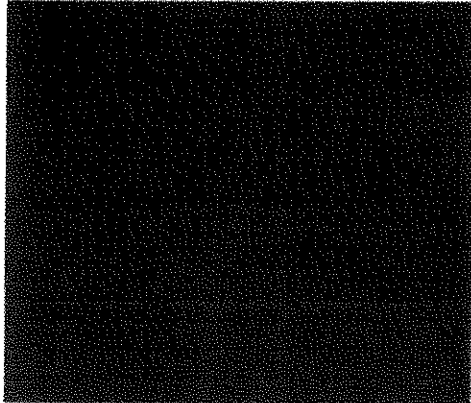


Electro Door Systems Inc
610 South Main Street, Columbia, IL, 62236
618-281-4058

Quote Number : 619628



Door 3



Door Description

Size: 9' 0" x 6' 9"
Sections
Type: Modern Steel™ - Premium Series
Construction: 3-layer 2" Polystyrene Insulation R-Value 9.0
Model: 4301
Color: Black
Top Section: Solid Flush
Glass: Not applicable with solid top section.
Spring: Coated Torsion
Track Size: 2" Flag & Jambs Separate
Track Type: standard
Mount Type: Bracket
Track Radius: 12
Lock: Inside Slide Lock
Lock Options: No Lock Hole (Std with no lock and inside slide lock optional on #1 & #3)
Vinyl Stop Mold: BLACK

WindCode: W0

Quantity: 1

Design: Flush Panel 21"-18"

\$1,460.00

Product images and colors presented are for illustrative purposes only and may differ from the actual product.

Additional Items

Liftmaster LJ8900W, side mount opener, constant pressure to close, to be installed on front door.

\$1695.00

Quantity: 1

Notes and Special Instructions

*** ALL PRICING INCLUDES INSTALLATION, TAX, AND ONE YEAR INSTALLATION WARRANTY ON PURCHASED PRODUCT
*** ESTIMATED LEAD TIMES APPROXIMATELY 4-6 WEEKS. ESTIMATED TIME ONLY AND CANNOT BE GUARANTEED.

MATTHEW BRUCKER
ELECTRO DOOR SYSTEMS INC.
618.623.8224

Total: \$16,600.00

Terms & Conditions

An approximately 1/3 deposit is requested with all orders. Remaining balance to become due with installation. Interest of 1 1/2% per month will be charged on all accounts over 30 days (APR 18%). In the event that it becomes necessary to send an account to outside collection agents or an attorney, all related costs will be added to the debtors due.

Accepted By

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

October 02, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Waterloo Beautification Grant
Application from Pound 4 Pound Inc. / Heartland Women's Health for their
property located at 725 & 723 Station Crossing.

3. Relief or action to be requested:

Approval.

4. Submittal date: 09-27-23

Submitted by:

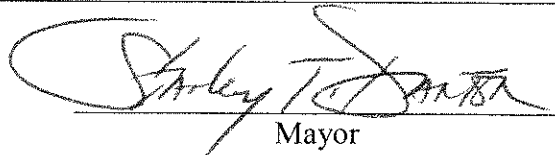
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to


Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

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Applicant Name: Floyd Engel
Name Telephone #

Applicant Address: _____
No. Street City State Zip Code

Name of Business: Pound 4 Pound, Inc. / Heartland Women's Health

Business Description: Fitness Center / OBGYN
Business Phone #

Business Address: 725 Station Crossing Waterloo IL 62298
723 Station Crossing Waterloo IL 62298

Please check "Yes" or "No" for each question below:		Yes	No
Are you or your business delinquent on any fee obligations?			X
Are you or your business delinquent on any tax obligations?			X



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Stanley T Darter, Mayor

Total project cost: \$ _____

Funds requested: \$ _____

(\$10,000.00 maximum reimbursement - see matching
reimbursement rules)

Start date: _____

Completion date: _____

Project description: (attach additional pages if necessary)

Brick enclose front facade entrance of Heartland
Women's Health to match that of the recently updated
Pound 4 Pound front entrance

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.

Floyd Engel
Applicant Signature

9/19/23
Date

Recipient's Name to be on Reimbursement Check: _____

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Nath Hubel
Authorized signature

9-20-2023
Date

APPROVED - BEAUTIFICATION COMMITTEE

Sima Chauhan
Authorized signature

9-20-2023
Date

9-19-2023

Scope of Work



9-19-2023

**POUND
4
POUND**
FITNESS CENTER

Example



9-19-2023



City Of Waterloo

Beautification Meeting 9-20-2023

Pound 4 Pound

[illegible]

B Williams Masonry LLC
2729 KINGS CROSSING DR
BARNHART, MO 63012

Estimate

Date	Estimate #
9/18/2023	3

Name / Address
Pound 4 Pound Fitness Center 725 Station Crossing Waterloo, IL 62298

			Project
Description	Qty	Rate	Total
New brick entry on doctors side of building same as entry for Pound 4 Pound, take out window on north end of building and brick outside and frame inside (not including dry wall), dumpster included in cost. Labor & Materials		11,600.00	11,600.00
Total			\$11,600.00

Proposal

DATE: September 19, 2023

3037 North St. Peters Parkway
St. Peters, Mo, 63376
Phone 636-928-3875 Fax: 636-447-8853

Company: POUND 4 POUND FITNESS
Bill To: 725 STATION CROSSING
WATERLOO IL 62298

Phone: _____
 Fax: _____
 Job Contact: ZACH
 Email: POUND4POUNDFIT@YAHOO.COM

Slipstream HEARTLAND WOMENS HEALTH
723 STATION CROSSING
WATERLOO IL 62298

SALESPERSON	ORDER NUMBER	JOB
MG		HANDICAP OPERATOR FOR MEETING ROOM

WE PROPOSE TO FURNISH AND INSTALL NEW LOW ENERGY HANDICAP OPERATOR ON STOREFRONT **ENTRANCE**
DOOR. OPERATOR TO BE 120 VOLT SINGLE PHASE ON OUTSWING DOOR (HRSC). WE WILL FURNISH AND INSTALL (2)
 NEW 4.75" SQUARE SURFACE MOUNT ACTIVATION BUTTON WITH LOGO AND SCRIPT. ACTIVATION BUTTON TO BE
 WIRELESS. **POWER WIRE AND WIRING BY OTHERS**. WE WILL ALSO FURNISH AND INSTALL NEW PILE WEATHERSEAL
 ON BOTH ACTIVE DOORS AND HEADER STOPS.

[illegible]

Please Allow 6 - 8 Weeks For Approximate Delivery

Total	\$3,909.00
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Price Includes Material, Freight, and Surcharge

*Prices do not include licensing or permits. Martin Door is not responsible for the working conditions of reused materials. New material is warranted per manufacturer's warranty. Reused material has no warranty. Martin Door is not responsible for unforeseen or hidden conditions discovered during removal of existing materials. **NOTE* This Proposal May Be Withdrawn By Us At Any Time. Raw Material Prices Are Extremely Volatile, There Has Been Several Price Increases With Little To No Notice. This Quote Is Subject To Change If Any Price Increase Happens From Our Supplier.**

Signature: *Mike Gambill*

Approved/Accepted By

GT710/8710

Low-Energy

ADA Swing Door Operator

Where SOLUTIONS are AUTOMATIC



Product Features and Benefits

- Hydraulic design offers **proven reliability**
- Adjustable closing speeds to **enhance energy savings**
- Manual mode requires very little pressure to open **promoting ease of operation**
- Approved on fire door assemblies rated up to 3 hours, **maintaining security and safety**
- Hydraulic back-check during windy conditions **protects the door and operator from damage**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

October 02, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of a Special Event Permit Application from Crafted in the Loo for “Witches Night Out” to be held on Thursday, October 19, 2023 from 4 p.m. to 9 p.m. with the closure of parking spaces in front of the store located at 111 N. Main Street.

3. Relief or action to be requested:

Approval.

4. Submittal date: 09-21-23

Submitted by:


Summer Jackson, Crafted in the Loo

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on _____

Matter referred to


Mayor



CITY OFFICE:
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Witches night out
Location of Event: 111 N. main st
2. Set-Up 10/19/23 2:00pm Clean-Up 10/19/23 10:00
Date / Time: 10/19/23 2:00pm Date / Time: 10/19/23 10:00
3. Event Beginning 10/19/23 4:00pm Event Ending 10/19/23 9:00pm
Date / Time: 10/19/23 4:00pm Date / Time: 10/19/23 9:00pm
4. Organization Name: Crafted in the loo
Mailing Address: 111 N. main st Waterloo IL 62298
Street City State Zip
Phone Number _____ Email Address: summer@craftedintheloo.com
Not For Profit Status: Yes _____ No X ID # _____
5. Person in Charge of Event: Summer Jackson
Mailing Address: 111 N. main st Waterloo IL 62298
Street City State Zip
Cell Phone Number: _____ Email Address: summer@craftedintheloo.com
6. Secondary Contact Person: Erin martin
Mailing Address: 111 N. main st Waterloo IL 62298
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	Witches Night Out		
B. Number of People Expected:	200 over night		
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input type="checkbox"/> - email		
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
• If yes, <u>Proof of Liability Insurance must include inflatables.</u>			
E. Liquor License information for beer sales (hours of sale and license number):	n/a		
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):	n/a		

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received St Date 9/21/23

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

Signature of person in charge of event

Date of Submission 9/21/23

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐