

**MINUTES OF THE  
CITY COUNCIL MEETING  
OCTOBER 06, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None
5. Approval of Minutes as Written or Amended.  
Approval of the September 15, 2025, City Council Meeting Minutes.  
Motion made by Alderman Vogt and seconded by Alderman Riley to approve the September 15, 2025, City Council Meeting Minutes as presented.  
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector / Budget Officer. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Deputy Director of Public Works. No report.
  - E. Report of Director of Public Works.
    - The contractor for the Illinois Route 3 Bypass project will be performing corrective paving work on sections completed during the summer.
    - Underground wiring replacement is underway in the East Ridge Subdivision.
  - F. Report of Chief of Police. No report.
  - G. Report of City Attorney. No report.
  - H. Report and Communication by Mayor.
    1. Proclamation for October as Domestic Violence Awareness Month.
    2. Non-Profit Grant Program Check Presentation to the Waterloo Sports Association in the Amount of \$7,500.00 for their Project, “Backstop / Concession Stand Project”.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1923 Authorizing the Execution of an Annexation Agreement Between the City of Waterloo, IL, and SNP Properties LLC, and Edward D. Briscoe in Regard to a Tract of Land Comprising Approximately 13.00 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL and More Commonly Known as 6627 Illinois State Route 3.  
Motion made by Alderman Riley and seconded by Alderman Kyle Buettner to approve Ordinance No. 1923 Authorizing the Execution of an Annexation Agreement Between the City of Waterloo, IL, and SNP Properties LLC, and Edward D. Briscoe in Regard to a Tract of Land Comprising Approximately 13.00 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL and More Commonly Known as 6627 Illinois State Route 3.  
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

- B. Consideration and Action on Ordinance No. 1924 Authorizing the Annexation and Zoning of Property Owned by SNP Properties LLC and Edward D. Briscoe, in Regard to a Tract of Land Comprising Approximately 13.00 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL and More Commonly Known as 6627 Illinois State Route 3.

Motion made by Alderman Riley and seconded by Alderman Charron to approve Ordinance No. 1924 Authorizing the Annexation and Zoning of Property Owned by SNP Properties LLC and Edward D. Briscoe, in Regard to a Tract of Land Comprising Approximately 13.00 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL and More Commonly Known as 6627 Illinois State Route 3.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

- C. Consideration and Action on Ordinance No. 1925 Authorizing the Execution of an Annexation Agreement Between the City of Waterloo, IL, and BMW Trust, Dennis R. Brand, Trustee, in Regard to a Tract of Land Comprising Approximately 23.71 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL.

Motion made by Alderman Hopkins and seconded by Alderman Most to approve Ordinance No. 1925 Authorizing the Execution of an Annexation Agreement Between the City of Waterloo, IL, and BMW Trust, Dennis R. Brand, Trustee, in Regard to a Tract of Land Comprising Approximately 23.71 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL.

Comments: The Zoning Administrator stated that this annexed property is Remlock Phase 7, with R-1 Residential zoning, and will connect Remlock to Legacy.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.

- D. Consideration and Action on Ordinance No. 1926 Authorizing the Annexation and Zoning of Property Owned by BMW Trust, Dennis R. Brand, Trustee, in Regard to a Tract of Land Comprising Approximately 23.71 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL.

Motion made by Alderman Most and seconded by Alderman Vogt to approve Ordinance No. 1926 Authorizing the Annexation and Zoning of Property Owned by BMW Trust, Dennis R. Brand, Trustee, in Regard to a Tract of Land Comprising Approximately 23.71 Acres, More or Less, Contiguous to the Corporate Boundaries of the City of Waterloo, IL.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.

11. Unfinished Business. None.

12. Miscellaneous Business.

- A. Consideration and Action on Warrant No. 654.

Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve Warrant No. 654.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- B. Consideration and Action on the Purchase of a 2026 John Deere Gator, for the Waterloo Police Department, from Sydenstricker Nobbe Partners in the Amount of \$22,955.75 to be paid out of the Asset Forfeiture Fund.

Motion made by Alderman Hopkins and seconded by Alderman Kyle Buettner to approve the Purchase of a 2026 John Deere Gator, for the Waterloo Police Department, from Sydenstricker Nobbe Partners in the Amount of \$22,955.75 to be paid out of the Asset Forfeiture Fund.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.

- C. Consideration and Action on the Purchase of Custom Vehicle Graphics, for the new WPD Gator, from United Ink in the Amount of \$959.63 to be paid out of the Asset Forfeiture Fund.  
Motion made by Alderman Hopkins and seconded by Alderman Charron to approve the Purchase of Custom Vehicle Graphics, for the new WPD Gator, from United Ink in the Amount of \$959.63 to be paid out of the Asset Forfeiture Fund.  
Comments: The Police Chief stated the Gator will be wrapped to look like a police vehicle.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.
- D. Consideration and Action on the Purchase of a Lighting Package, for the new WPD Gator, from DataTronics in the Amount of \$1,778.00 to be paid out of the Asset Forfeiture Fund.  
Motion made by Alderman Hopkins and seconded by Alderman Most to approve the Purchase of a Lighting Package, for the new WPD Gator, from DataTronics in the Amount of \$1,778.00 to be paid out of the Asset Forfeiture Fund.  
Comments: Installation of the lighting package will be completed in-house.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.
- E. Consideration and Action on Approval of a Special Event Permit Application from GLOW for their Annual GLOW In the Dark Holiday Parade to be held on Saturday, November 29, 2025 from 5:30 p.m. to 6:30 p.m., including the Street Closures of Columbia Avenue (between Moore and Main), Main Street (between Columbia and Mill), and Mill Street (between Main and Library).  
Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve a Special Event Permit Application from GLOW for their Annual GLOW In the Dark Holiday Parade to be held on Saturday, November 29, 2025 from 5:30 p.m. to 6:30 p.m., including the Street Closures of Columbia Avenue (between Moore and Main), Main Street (between Columbia and Mill), and Mill Street (between Main and Library).  
Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
- F. Consideration and Action on Approval of a Special Event Permit Application from The Hair Bar for the Closure of Two Parking Spaces in front of 130 W. Mill Street for the Witch’s Night Out Event to be held on Thursday, October 16, 2025 from 4-9 p.m.  
Motion made by Alderman Hopkins and seconded by Alderman Riley to approve a Special Event Permit Application from The Hair Bar for the Closure of Two Parking Spaces in front of 130 W. Mill Street for the Witch’s Night Out Event to be held on Thursday, October 16, 2025 from 4-9 p.m.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.
- G. Consideration and Action on Approval of a Special Event Permit Application from The Clothes Line Boutique for the Closure of Three Parking Spaces on Mill Street adjacent to front of 100 S. Market Street for the Witch’s Night Out Event to be held on Thursday, October 16, 2025 from 4-9 p.m.  
Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve a Special Event Permit Application from The Clothes Line Boutique for the Closure of Three Parking Spaces on Mill Street adjacent to front of 100 S. Market Street for the Witch’s Night Out Event to be held on Thursday, October 16, 2025 from 4-9 p.m.  
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

H. Consideration and Action on Purchase of a new Envirosight Rovver X Camera System for the City’s Sewer Department from Key Equipment and Supply, in the amount of \$89,124.81.

Motion made by Alderman Riley and seconded by Alderman Most to approve the Purchase of a new Envirosight Rovver X Camera System for the City’s Sewer Department from Key Equipment and Supply, in the amount of \$89,124.81.

Comments: Director of Public Works stated this item was budgeted to replace the aging camera.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline. None.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Most.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:48 p.m.

**Minutes submitted by Mechelle Childers – City Clerk**