

**MINUTES OF THE  
CITY COUNCIL MEETING  
OCTOBER 16, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Most.  
Absent: Kyle Buettner and Row.
3. Pledge of Allegiance.  
The flag presentation and Pledge of Allegiance were led by Boy Scout Troop 8301.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of the October 02, 2023, City Council Meeting Minutes.  
Motion made by Alderman Most and seconded by Alderman Matt Buettner to approve the October 02, 2023, City Council Meeting Minutes.  
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector - Shawn Kennedy  
The report is in the packet.  
Motion to accept the Collection Report was made by Alderman Matt Buettner and seconded by Alderman Vogt.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Most, and Vogt voting ‘aye’.
  - B. Report of Treasurer – Brad Papenberg
    1. Monthly Treasurer’s Report.  
The report is in the packet.  
Motion to accept the Monthly Treasurer’s Report was made by Alderman Most and seconded by Alderman Trantham.  
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
    2. Annual Treasurer’s Report.  
The report is in the packet.  
Motion to accept the Annual Treasurer’s Report was made by Alderman Matt Buettner and seconded by Alderman Hopkins.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Most, and Vogt voting ‘aye’.
  - C. Report of Subdivision and Zoning Administrator – Nathan Krebel  
The report is in the packet.
  - D. Report of Building Inspector / Code Administrator – Brad Yearian  
The report is in the packet.
  - E. Report of Director of Public Works – Tim Birk
    - Moore Street Phase VII – Curb and gutter work will be completed this week, and the asphalt contractor is scheduled for next week.
    - Water Plant – All three projects of the water plant are on track and progressing as expected.
  - F. Report of Chief of Police. No report.

- G. Report of City Attorney. No report.
- H. Report and Communication by Mayor. No report.
- 8. Report of Standing Committees. None.
- 9. Report of Special Committees. None.
- 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.  
None.
- 11. Unfinished Business. None.
- 12. Miscellaneous Business.
  - A. Consideration and Action on Approval of Brewster Company as Low Bidder in the Amount of \$41,400.00 for the 400,000 Gallon Ground Storage Tank Demolition Bid as held on Wednesday, October 4, 2023 at 2:00 p.m.  
Motion made by Alderman Vogt and seconded by Alderman Matt Buettner to approve Brewster Company as Low Bidder in the Amount of \$41,400.00 for the 400,000 Gallon Ground Storage Tank Demolition Bid as held on Wednesday, October 4, 2023 at 2:00 p.m.  
Comments: The demolition will be a winter project and will probably start in January 2024.  
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Most ‘aye’.
  - B. Consideration and Action on Approval of Six-Month Extension for the Oh Sugar Beautification Application to May 01, 2024. (Originally approved on 05-01-23 to expire on 11-01-23).  
Motion made by Alderman Hopkins and seconded by Alderman Vogt on approval of a Six-Month Extension for the Oh Sugar Beautification Application to May 01, 2024. (Originally approved on 05-01-23 to expire on 11-01-23).  
Comments: The Zoning Administrator stated the owners are rethinking their plans for adding a “lean-to” on the north side of the building. Since they were close to the Beautification Application deadline, an extension was requested until a final decision was made regarding the “lean-to”.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Most, Vogt, and Matt Buettner voting ‘aye’.
  - C. Consideration and Action on Approval of a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2024 to be held on May 08, 2024, 11:00 a.m. to 10:00 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.  
Motion made by Alderman Most and seconded by Alderman Charron on Approval of a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2024 to be held on May 08, 2024, 11:00 a.m. to 10:00 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.  
Comments: Smokey and the Bandit reenactors will not be participating this year, however, everything else should be the same.  
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
  - D. Consideration and Action on Purchase of a Main Breaker from Mitsubishi Electric for the Power Plant to replace the Breaker Recently Damaged in the Amount of \$31,395.00.  
Motion made by Alderman Trantham and seconded by Alderman Matt Buettner to approve the Purchase of a Main Breaker from Mitsubishi Electric for the Power Plant to replace the Breaker Recently Damaged in the Amount of \$31,395.00.  
Comments: The Director of Public Works mentioned that this is the replacement for the breaker that was recently damaged by a squirrel. The insurance company will be reimbursing the City for this item. More squirrel

guards have been installed around the substation to help prevent this from happening again.

Motion passed unanimously with Aldermen Trantham, Charron, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.

- E. Consideration and Action on Approval of a Special Event Permit Application from Monroe County Farmer’s Market for their Christmas Farmer’s Market to be held on November 25, 2023, from 8:00 a.m. to 1:00 p.m., including the closure of Mill Street between Market and Main.

Motion made by Alderman Charron and seconded by Alderman Hopkins to approve a Special Event Permit Application from Monroe County Farmer’s Market for their Christmas Farmer’s Market to be held on November 25, 2023, from 8:00 a.m. to 1:00 p.m., including the closure of Mill Street between Market and Main.

Motion passed unanimously with Aldermen Charron, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- F. Consideration and Action on the Purchase of a 2023 Wheel Loader from Fabick for the Street Department in the Amount of \$171,013.33.

Motion made by Alderman Vogt and seconded by Alderman Matt Buettner to approve the Purchase of a 2023 Wheel Loader from Fabick for the Street Department in the Amount of \$171,013.33.

Comments: Alderman Vogt, Chairman of the Street Committee, stated the committee reviewed and recommended approval of this purchase.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Most voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**All the Aldermen and the Mayor** mentioned how great the Pumpkinfest was, and thanked everyone for their work in making it a success. Special mention and thanks went to Sarah Deutch for her time, effort and organization of this event.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Trantham.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:44 p.m.

**Mechelle Childers**

**City Clerk**