

**MINUTES OF THE  
CITY COUNCIL MEETING  
OCTOBER 17, 2022**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
Alderman Darter requested Miscellaneous Business Items 12C and 12E be removed from the agenda.  
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to remove Miscellaneous Business Items 12C and 12E from the agenda.  
Motion passed unanimously by voice vote.
5. Approval of Minutes as Written or Amended.  
Approval of City Council Meeting Minutes dated 10-03-22. Motion made by Alderman Darter and seconded by Alderman Row to approve the City Council Meeting Minutes from 10-03-22. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items.  
Several residents of Morrison Avenue expressed safety concerns regarding the traffic on their street citing speeding and increased traffic before and after school. The 600 block of Morrison is especially concerning since there is no sidewalk. A speed trailer was used last week, but the results have not yet been compiled. Police Chief Prosisie stated he would have the officers conduct extra patrols in the area and run police radar.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
The report is in the packet.  
Motion to accept the Collection Report was made by Alderman Notheisen and seconded by Alderman Row. Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting 'yea'.
  - B. Report of Treasurer.
    1. Monthly Treasurer's Report.  
The report is in the packet. Motion to accept the report made by Alderman Notheisen and seconded by Alderman Kyle Buettner. Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting 'yea'.
    2. Annual Treasurer's Report.  
The report is in the packet. Motion to accept the report made by Alderman Darter and seconded by Alderman Row. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting 'yea'.
  - C. Report of Subdivision and Zoning Administrator.  
The report is in the packet.
  - D. Report of Building Inspector / Code Administrator.  
The report is in the packet.
  - E. Report of Director of Public Works.  
The Mill Street sidewalk project is progressing well and should be complete by Thanksgiving. Mr. Dennis Bullock, business owner of 'Waterloo Mercantile' and 'The Nursery', expressed safety concerns with the sidewalks being under construction for Witches Night Out on 10/20/22 and for individuals wanting to shop at 'The Nursery'.

- F. Report of Chief of Police.
- North Market will be closed on 10-18-22 for the Queen of Hearts Drawing from 4:30 to 8PM. The street closure will be from First to Fourth Street.
- G. Report of City Attorney. No report.
- H. Report and Communication by Mayor.
1. Presentation of Certificates of Appreciation by Gibault Men’s Club to Recipients, Mayor Tom Smith and Mr. George Obernagel.  
Gibault Men’s Club was not present to accept the certificate of appreciation.
  2. Presentation of Certificate of Commendation to Pastor Tony Troup for 26 Years of Service with the Immanuel Lutheran Church in Waterloo, IL.
  3. Firebird Fest will return to Waterloo in 2023.
  4. Request for a resolution for no open burning while Waterloo is under a red flag alert.  
A motion was made by Alderman Row and seconded by Alderman Notheisen to approve a Resolution to ban open burning until further notice.  
Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
- A. Consideration and Action on Resolution No. 22-13 Appointing an Authorized Agent of the City of Waterloo to the Illinois Municipal Retirement Fund.  
Mayor Smith stated he would appoint Shawn Kennedy as the authorized agent.  
Motion made by Alderman Heller and seconded by Alderman Row on approving Resolution No. 22-13 Appointing an Authorized Agent of the City of Waterloo to the Illinois Municipal Retirement Fund.  
Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
- B. Consideration and Action on Ordinance No. 1862 Approving the Sale of Miscellaneous Equipment Owned by the City of Waterloo, Illinois.  
Motion made by Alderman Heller and seconded by Alderman Hopkins on approving Ordinance No. 1862 Approving the Sale of Miscellaneous Equipment Owned by the City of Waterloo, Illinois.  
Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
- C. Consideration and Action on Ordinance No. 1863 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1 Administration, Section 1-3-1 Salaries of City Officials.  
Motion made by Alderman Darter and seconded by Alderman Heller on approving Ordinance No. 1863 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 1 Administration, Section 1-3-1 Salaries of City Officials.  
The Aldermen voted as follows:  
YES – Darter, Kyle Buettner, Heller, Notheisen, Matt Buettner and Trantham.  
NO – Row and Hopkins.  
Motion passed by a vote of 6 to 2.
11. Unfinished Business. None.
12. Miscellaneous Business.
- A. Consideration and Action on Approval of a Special Event Permit Application from GLOW for their Annual GLOW Lighted Holiday Parade to be held on Saturday, November 26, 2022, 5:30 p.m. to 6:30 p.m. with the Closure of Columbia Avenue, N. Main Street & W. Mill Street along the Parade Route.

Motion made by Alderman Notheisen and seconded by Alderman Darter on Approval of a Special Event Permit Application from GLOW for their Annual GLOW Lighted Holiday Parade to be held on Saturday, November 26, 2022, 5:30 p.m. to 6:30 p.m. with the Closure of Columbia Avenue, N. Main Street & W. Mill Street along the Parade Route.

Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting 'yea'.

- B. Consideration and Action on Approval of a Special Event Permit Application from Waterloo Citizens for a Pool for their Annual 5K Run / Walk to be held on March 18, 2023, 9 a.m. to 10:30 a.m., with the Closure of Third Street between Market Street and Main Street.

Motion made by Alderman Darter and seconded by Alderman Matt Buettner on Approval of a Special Event Permit Application from Waterloo Citizens for a Pool for their Annual 5K Run / Walk to be held on March 18, 2023, 9 a.m. to 10:30 a.m., with the Closure of Third Street between Market Street and Main Street.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting 'yea'.

- C. Consideration and Action on Executive Session for the Discussion of 1) Collective Negotiating Matters; and, 2) Pending Litigation as per 5 ILCS 120/2(c)(2) and (11) Respectively.

Item was withdrawn from the agenda.

- D. Consideration and Action on Recommendation from Personnel Committee to Approve Memorandum of Understanding and Settlement Agreement with IBEW Local 309 and Authorizing Mayor to Execute said Documents.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner on approving a Recommendation from Personnel Committee to Approve Memorandum of Understanding and Settlement Agreement with IBEW Local 309 and Authorizing Mayor to Execute said Documents.

Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting 'yea'.

- E. Consideration and Action on Approval of the Appointment of a Grievance Officer.  
Withdrawn from the agenda.

Motion made by Alderman Notheisen and seconded by Alderman Darter to reinstate item 12C (2) Consideration and Action on Executive Session for the Discussion of Pending Litigation as per 5 ILCS 120/2(c)(2) and (11) Respectively.

Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting 'yea'.

Entered into Executive Session at 8:11 p.m.  
Adjourned Executive Session at 8:30 p.m.

Motion to Resume Session made by Alderman Matt Buettner and seconded by Alderman Darter. Motion passed by unanimous voice vote

Returned to regular session at 8:31 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
**Mayor Smith** reminded everyone that *Trunk or Treat* is October 31, 2022 in downtown Waterloo.
14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 8:32 p.m.

**Mechelle Childers - City Clerk**