

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo High School Auditorium

Date: November 01, 2021

Time: 7:30 p.m.

1. Call to Order.
 2. Roll Call.
 3. Pledge of Allegiance.
 4. Correction or Withdrawal of Agenda Items by Sponsor.
 5. Approval of Minutes as Written or Amended.
 6. Petitions by Citizens on Non-Agenda Items.
 7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Building Inspector / Code Administrator.
 - D. Report of Subdivision and Zoning Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 8. Report of Standing Committees.
 9. Report of Special Committees.
 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 11. Unfinished Business.
 12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 607.
 - B. Consideration and Action on Petition #Z-21-10-01 for the Special Use Permit Conditional List from the Zoning Board of Appeals hearing regarding the operation of a Recovery Residence at 228 Mueller Lane (comprising of Parcels #07-25-101-025-000, #07-25-101-026-000 and #07-25-101-016-000), as requested by Adrian and Leisa Martinez.
 - C. Consideration and Action on Petition #Z-21-10-01 for the Special Use Permit, including the Conditional List as previously approved in Agenda Item 12B, to allow for the operation of a Recovery Residence at 228 Mueller Lane (comprising of Parcels #07-25-101-025-000, #07-25-101-026-000 and #07-25-101-016-000), as requested by Adrian and Leisa Martinez.
 - D. Consideration and Action on the Purchase of a 2021 Ford Truck for the Underground Utilities Department from Morrow Brothers Ford in the total amount of \$60,416.00 after trade-in of a 2000 Chevrolet.
 - E. Consideration and Action on a Special Event Permit Request from Uncle John's RRR Bar for their 2nd Annual New Year's Eve Ball Drop to be held on December 31, 2021, from 11:30 p.m. to 12:30 a.m., to include the temporary closure of the four-way intersection at Main and Third Streets.
 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
 14. Motion to Adjourn.
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DATES TO REMEMBER

- Nov. 08, 2021 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Nov. 09, 2021 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Nov. 10, 2021 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Nov. 11, 2021 – VETERAN'S DAY HOLIDAY.
Nov. 15, 2021 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Nov. 18, 2021 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Nov. 23, 2021 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.
Nov. 25 & 26, 2021 – THANKSGIVING HOLIDAYS.

**MINUTES OF THE
CITY COUNCIL MEETING
OCTOBER 18, 2021**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
Absent: Notheisen
3. Pledge of Allegiance led by Mayor Tom Smith and Mayor for the Day, Maggie Altes.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 10-04-21. Motion made by Alderman Kyle Buettner and seconded by Alderman Darter to approve the City Council Meeting Minutes from 10-04-21. Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham, and Darter voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Jim Duckwitz thanked the Zoning Administrator for updating the Planning Commission and Board of Appeals meeting minutes on the City website. Mr. Duckwitz said he was reading the new ordinance regarding the ability of the City Council to override the Board of Appeals and was curious as to how that was going to work. Specifically, he wanted to know if the City Council would look at the whole motion, look at a motion a line at a time or could the City Council recommend/approve something different than what was stipulated by the Planning Commission and Board of Appeals. City Attorney Dan Hayes stated that City Council could look at the Board of Appeals motion in any of the ways mentioned.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
The report is in the packet.
Motion to accept the report made by Alderman Row and seconded by Alderman Heller. Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting 'yea'.
 - B. Report of Treasurer.
 1. Monthly Treasurer's Report.
The report is in the packet. Motion to accept the report made by Alderman Darter and seconded by Alderman Row. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, and Trantham voting 'yea'.
 2. Annual Treasurer's Report.
The report is in the packet. Motion to accept the report made by Alderman Darter and seconded by Alderman Matt Buettner. Motion passed unanimously Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, and Trantham voting 'yea'.
 3. Annual Police Pension Report.
The report is in the packet. Mr. Keith Brinkmann, CPA with Scheffel Boyle, reported that the Police Pension is in good shape, and the actuary study is completed. Motion to accept the report made by Alderman Row and seconded by Alderman Heller. Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter, and Kyle Buettner voting 'yea'.
 - C. Report of Building Inspector/Code Administrator.
The report is in the packet.
 - D. Report of Subdivision and Zoning Administrator.
The report is in the packet.
 - E. Report of Director of Public Works. No report.

- F. Report of Chief of Police. No report.
- G. Report of City Attorney. No report.
- H. Report and Communication by Mayor.
 - 1. Certificate of Recognition to Mayor for the Day, Maggie Altes.
 - 2. Commendation to Harrisonville Telephone Company in Recognition of their 125th Anniversary.
 - 3. Waterloo Beautification Grant Check Presentation to Darrell & Jane Gaitsch, 122 N. Main Street.
- 8. Report of Standing Committees. No report.
- 9. Report of Special Committees. No report.
- 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1833 Adopting a Whistleblower Protection Policy for the City of Waterloo, IL.

Motion made by Alderman Heller and seconded by Alderman Matt Buettner on approving Ordinance No. 1833 Adopting a Whistleblower Protection Policy for the City of Waterloo, IL. Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
- 11. Unfinished Business. None.
- 12. Miscellaneous Business.
 - A. Consideration and Action on a Request for a Non-Conforming Use Extension from Morris Van Buren, Inc., for property located at 301 South Moore Street, otherwise known as the Fourth Street Bar & Grill.

Motion made by Alderman Darter and seconded by Alderman Heller to approve a Request for a Non-Conforming Use Extension from Morris Van Buren, Inc., for property located at 301 South Moore Street, otherwise known as the Fourth Street Bar & Grill. Ms. Diane Olszewski wanted to know exactly what they are doing to the property. She also mentioned that parking is already an issue, and the bar plays loud music. The Zoning Administrator informed Ms. Olszewski that the project includes the addition of a gaming room and a new kitchen. Motion passed by a vote of 5-2 with Aldermen Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’, and Alderman Hopkins and Trantham voting ‘nay’.
 - B. Consideration and Action on Approval of Managerial Raises at the same percentage (4%) as Contracted Employees effective May 1, 2021 for: Tim Birk, Shawn Kennedy, Sarah Deutch, Jeff Prosis and Dane Luke; and, effective September 24, 2021 for Jessica Rucks.

Motion made by Alderman Hopkins and seconded by Alderman Heller to approve Managerial Raises at the same percentage (4%) as Contracted Employees effective May 1, 2021 for: Tim Birk, Shawn Kennedy, Sarah Deutch, Jeff Prosis and Dane Luke; and, effective September 24, 2021 for Jessica Rucks. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’.
- 13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Hopkins thanked everyone who participated in the Annual Police Pension Report and the members of the Police Pension Board. Alderman Hopkins also reported that the National Law Enforcement Officers Memorial gathering was held in Washington, DC this past weekend. This event recognizes officers killed in the line of duty. Nick Hopkins was recognized at the event, and his name was engraved in the National Law Enforcement Officers Memorial. Alderman Hopkins stated that the ISP paid for the airfare for members of Nick’s family to attend this event, and the National Fraternal Order of Police paid for the hotel. He wanted to acknowledge such kindness and brotherhood. He added that when you see Backstoppers collecting on the corner, and you contribute, you are supporting events of this nature for the families.

Alderman Trantham commented that the video of the National Law Enforcement Officers Memorial ceremony was impressive, and he was pleased to hear the Police Pension is in good shape.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 7:55 p.m.

Mechelle Childers - City Clerk

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 01, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Warrant No. 607.

3. Relief or action to be requested:
Approval.

4. Submittal date: 10-29-21
Submitted by: _____
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

DATE: 10/31/21

VENDOR # NAME DEPT. AMOUNT

01 GENERAL FUND

LEGISLATIVE

ELO75	ELAN FINANCIAL SERVICES	01-12	394.50
KA020	K & D PRINTING	01-12	552.00
LA102	LANDMARKS ILLINOIS	01-12	100.00
TR150	TRANHAM, JAMES	01-12	1,777.60
VE360	VERVOCITY INTERACTIVE	01-12	206.85
WR340	WRIGHT PROMO	01-12	57.00

 **TOTAL LEGISLATIVE 3,087.95

FINANCE

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-13	32.73
AM500	AMERICOM IMAGING SYSTEMS, INC.	01-13	64.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-13	54.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-13	7,179.42
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	42.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	612.06
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	81.49
FI575	FIRST NATIONAL BANK OF WATERLOO	01-13	36.80
GR390	GREAT AMERICA LEASING CORPORATIO	01-13	25.00
HA390	HARRISONVILLE TELEPHONE	01-13	1,339.59
IL952	ILLINOISOUTH TOURISM	01-13	570.00
KA020	K & D PRINTING	01-13	560.80
LA088	LANDIS+GYR TECHNOLOGY, INC.	01-13	449.07
LO250	LOCIS	01-13	278.50
QU220	QUILL CORPORATION	01-13	77.28
RE440	REJIS COMMISSION	01-13	632.55
RO400	ROTOLITE OF ST LOUIS INC	01-13	35.00
ST120	STAPLES BUSINESS ADVANTAGE	01-13	160.42
WA300	CAPITAL ONE	01-13	11.95

 **TOTAL FINANCE 12,243.26

BUILDING

CI250	CITY OF WATERLOO	01-14	4,964.78
FA150	FABICK TRACTOR	01-14	277.37-
K0470	KONE INC.	01-14	295.52
ST120	STAPLES BUSINESS ADVANTAGE	01-14	116.22
TE175	TECH ELECTRONICS	01-14	768.06

 **TOTAL BUILDING 5,867.21

LEGAL

HA900	HAYES, DANIEL J.	01-15	5,100.00
ST025	ST CLAIR, GILBRETH & STEPPIG LLC	01-15	750.00

 **TOTAL LEGAL 5,850.00

ZONING/BUILDING INSPECTOR

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-16	35.96
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-16	21.27
AP121	APEXNETWORK PHYSICAL THERAPY	01-16	150.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-16	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-16	6,231.30
CL340	CLINICAL COLLECTION MANAGEMENT	01-16	71.75
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	312.36
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	56.52
LO290	LOGOS 'N STITCHES	01-16	106.00
MP500	MPS INDUSTRIES	01-16	25.64
RM600	R & M OIL COMPANY	01-16	74.59

 **TOTAL ZONING/BUILDING INSPECTOR 7,099.39

RECORDS

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-18	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-18	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-18	1,111.68
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-18	76.67

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND			
RECORDS			
FI100	FIDELITY SECURITY LIFE INSURANCE	01-18	9.13
RE410	REPUBLIC TIMES LLC	01-18	420.10

**TOTAL RECORDS			1,631.67
POLICE			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	310.24
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-21	132.94
AP121	APEXNETWORK PHYSICAL THERAPY	01-21	150.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	133.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	29,291.75
DA015	DAHLEM, ANDREW	01-21	65.48
DA040	D AND D DISTRIBUTING SERVICES, IN	01-21	56.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,526.70
EL075	ELAN FINANCIAL SERVICES	01-21	475.57
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	206.67
HA390	HARRISONVILLE TELEPHONE	01-21	309.14
HE390	HERITAGE-CRYSTAL CLEAN, LLC	01-21	115.57
HE405	HEROS IN STYLE	01-21	96.25
IL100	ILL. ASSOC. CHIEFS-POLICE	01-21	265.00
JO200	JOHN DEERE FINANCIAL	01-21	52.79
LA500	LAWSON PRODUCTS, INC.	01-21	58.18
MO425	MONROE COUNTY ELECTRIC COMPANY	01-21	48.59
MO460	MONROE COUNTY GENERAL FUND	01-21	15,833.34
MO578	MORAVEC, STEPHEN	01-21	99.00
MP500	MPS INDUSTRIES	01-21	25.64
NA550	NAVY BRAND MFG CO	01-21	32.23
OM370	OMNIGO SOFTWARE	01-21	24,965.25
OR200	O'REILLY AUTOMOTIVE, INC.	01-21	52.24
QU065	QUALITY COLLISION, INC.	01-21	2,550.00
RE440	REJIS COMMISSION	01-21	987.24
RM600	R & M OIL COMPANY	01-21	74.56
ST120	STAPLES BUSINESS ADVANTAGE	01-21	151.59
ST652	STREICHER'S	01-21	317.99
SU600	SURE SHINE AUTO WASH	01-21	83.69
VE250	VERIZON	01-21	105.21
WA650	WATERLOO ANIMAL HOSPITAL	01-21	116.70
WA850	WATERLOO LUMBER COMPANY	01-21	25.98
WI390	WIRELESS USA	01-21	60.00
ZA100	ZANDERS SPORTING GOODS	01-21	358.20

**TOTAL POLICE			79,132.73
SOCIAL SERVICES			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-34	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	2,077.10
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
CO025	COAST TO COAST EQUIP & SUPPLIES	01-34	540.96
DE100	DE SIGNS	01-34	107.25
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	123.25
DE650	DEUTCH, SARAH	01-34	48.00
EC200	ECON-O-JOHNS	01-34	1,000.00
EL075	ELAN FINANCIAL SERVICES	01-34	8,385.79
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
FU260	FULL THROTTLE SCREEN PRINTING, LL	01-34	305.50
HU235	HUMAN SUPPORT SERVICE	01-34	321.92
JO200	JOHN DEERE FINANCIAL	01-34	37.98
LA700	LAUX GRAFIX INC	01-34	60.75
MC130	MCCLATCHY COMPANY LLC	01-34	300.00
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	760.39
NO450	NORTH COUNTY NEWS	01-34	68.00
RE450	RELIABLE SANITATION	01-34	72,329.29
SO545	SOUTHERN IL LOCAL MEDIA GROUP	01-34	300.00
ST300	ST. LOUIS POST DISPATCH	01-34	44.99
WA300	CAPITAL ONE	01-34	96.16
WA705	WATERLOO CHAMBER OF COMMERCE	01-34	325.76

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

	SOCIAL SERVICES		
WR340	WRIGHT PROMO	01-34	493.61

**TOTAL SOCIAL SERVICES 92,754.92

VENDOR #	NAME	DEPT.	AMOUNT
	STREETS & ALLEYS		
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	622.47
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-41	35.45
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	28.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	6,324.87
CA110	CAMPER EXCHANGE	01-41	1,038.93
CI250	CITY OF WATERLOO	01-41	941.23
CL200	CLEAN UNIFORM SERVICES	01-41	40.80
CO250	COLUMBIA QUARRY	01-41	938.60
DA040	D AND D DISTRIBUTING SERVICES, IN	01-41	5.60
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	294.71
EL075	ELAN FINANCIAL SERVICES	01-41	121.59
FA150	FABICK TRACTOR	01-41	4,346.62
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	56.13
GR200	W.W. GRAINGER, INC.	01-41	35.30
HA390	HARRISONVILLE TELEPHONE	01-41	43.49
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	37,076.57
HE390	HERITAGE-CRYSTAL CLEAN, LLC	01-41	8.26
HU200	HUEBNER CONCRETE CONTRACTING, INC	01-41	53,491.21
IL825	ILLINOIS MUNICIPAL UTILITIES	01-41	250.00
IN458	INTERSTATE BILLING SERVICE, INC.	01-41	319.28
IR300	IRON CRAFTERS INC	01-41	24.00
JO200	JOHN DEERE FINANCIAL	01-41	204.17
LA500	LAWSON PRODUCTS, INC.	01-41	256.26
MP500	MPS INDUSTRIES	01-41	25.64
NA550	NAVY BRAND MFG CO	01-41	32.23
NU780	NU-WAY CONCRETE FORMS, INC.	01-41	324.66
RE170	RED BUD SUPPLY, INC.	01-41	67.83
RM600	R & M OIL COMPANY	01-41	74.56
RO275	ROGERS REDI MIX	01-41	750.00
SN200	SNAP-ON	01-41	313.95
TA060	TRAFFIC & PARKING CONTROL CO., IN	01-41	2,398.44
TE350	TERMINAL SUPPLY COMPANY	01-41	855.91
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-41	26,676.00
TY200	TYNDALE COMPANY, INC.	01-41	368.10
WA850	WATERLOO LUMBER COMPANY	01-41	994.63

**TOTAL STREETS & ALLEYS 139,385.49

01 GENERAL FUND GRAND TOTAL 347,052.62

DATE: 10/31/21

VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-11	12.64
AM500	AMERICOM IMAGING SYSTEMS, INC.	51-11	64.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	12.60
BH200	BHMG SERVICE CORPORATION	51-11	6,160.32
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	2,427.22
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	122.03
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	15.95
GR390	GREAT AMERICA LEASING CORPORATIO	51-11	25.00
KA020	K & D PRINTING	51-11	560.80
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	449.07
QU220	QUILL CORPORATION	51-11	77.27
RE440	REJIS COMMISSION	51-11	632.55
RO400	ROTOLITE OF ST LOUIS INC	51-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	51-11	101.96
WA300	CAPITAL ONE	51-11	8.98

**TOTAL WATER ADMINISTRATION 10,705.39

WATER DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	51-48	158.61
AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-48	13.59
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	2,777.87
CI250	CITY OF WATERLOO	51-48	716.39
CO600	CORE & MAIN	51-48	708.18
DA040	D AND D DISTRIBUTING SERVICES, IN	51-48	5.60
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	154.01
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
GR200	W.W. GRAINGER, INC.	51-48	35.30
HA125	HAIER PLUMBING & HEATING, INC.	51-48	21,725.55
HA390	HARRISONVILLE TELEPHONE	51-48	128.18
HA740	HAWKINS, INC	51-48	706.61
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	23,766.58
HE390	HERITAGE-CRYSTAL CLEAN, LLC	51-48	8.26
IL825	ILLINOIS MUNICIPAL UTILITIES	51-48	250.00
IR300	IRON CRAFTERS INC	51-48	48.00
JO200	JOHN DEERE FINANCIAL	51-48	33.99
KI450	RICHARD C KINZINGER	51-48	226.40
LA500	LAWSON PRODUCTS, INC.	51-48	187.86
MP500	MPS INDUSTRIES	51-48	25.64
NA550	NAVY BRAND MFG CO	51-48	32.23
NO455	NORTHERN SAFETY CO., INC.	51-48	556.20
RM600	R & M OIL COMPANY	51-48	74.56
SN200	SNAP-ON	51-48	313.94
TE240	TEKLAB, INC	51-48	156.00
TY200	TYNDALE COMPANY, INC.	51-48	174.20
US150	USA BLUE BOOK	51-48	340.38
WE300	WEIR CHEVROLET	51-48	500.60

**TOTAL WATER DISTRIBUTION 53,857.67

51 WATER FUND GRAND TOTAL 64,563.06

VENDOR # NAME DEPT. AMOUNT

52 SEWER FUND

SEWER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-11	12.65
AM500	AMERICOM IMAGING SYSTEMS, INC.	52-11	64.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-11	12.60
BH200	BHMG SERVICE CORPORATION	52-11	6,160.31
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	2,427.21
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	122.02
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	15.94
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.00
KA020	K & D PRINTING	52-11	560.80
LA088	LANDIS+GYR TECHNOLOGY, INC.	52-11	449.06
QU220	QUILL CORPORATION	52-11	77.27
RE440	REJIS COMMISSION	52-11	632.55
RO400	ROTOLITE OF ST LOUIS INC	52-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	52-11	101.95
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
WA300	CAPITAL ONE	52-11	8.99

**TOTAL SEWER ADMINISTRATION 11,569.35

SEWER TREATMENT PLANT

AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-43	376.78
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-43	20.68
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-43	21.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	4,854.97
CI250	CITY OF WATERLOO	52-43	16,138.87
CO182	COLE-PARMER	52-43	234.06
DA040	D AND D DISTRIBUTING SERVICES, IN	52-43	5.60
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	244.65
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	33.07
GR200	W.W. GRAINGER, INC.	52-43	193.52
HA390	HARRISONVILLE TELEPHONE	52-43	43.49
IL825	ILLINOIS MUNICIPAL UTILITIES	52-43	250.00
JO200	JOHN DEERE FINANCIAL	52-43	33.99
LA500	LAWSON PRODUCTS, INC.	52-43	256.26
MP500	MPS INDUSTRIES	52-43	25.64
NA550	NAVY BRAND MFG CO	52-43	32.23
PA405	PARAGON MICRO INC.	52-43	142.97
PA450	PARKSON CORPORATION	52-43	481.83
PL150	BH PARTNERS LLC	52-43	20.91
RM600	R & M OIL COMPANY	52-43	74.56
SN200	SNAP-ON	52-43	313.94

**TOTAL SEWER TREATMENT PLANT 23,799.02

SEWER SANITATION SYSTEM

CI250	CITY OF WATERLOO	52-44	5,541.21
CO250	COLUMBIA QUARRY	52-44	81.42
CO600	CORE & MAIN	52-44	125.87
EQ700	EQUIPMENT PRO INC.	52-44	23,243.27
GR200	W.W. GRAINGER, INC.	52-44	130.87
HE240	HENKE EXCAVATING, INC.	52-44	6,582.70
HE320	HENRY, MEISENHEIMER & GENDE, INC.	52-44	899.82
HE390	HERITAGE-CRYSTAL CLEAN, LLC	52-44	8.26
JO200	JOHN DEERE FINANCIAL	52-44	31.93
KO400	KOHLEN CONCRETE PRODUCTS, INC.	52-44	400.00
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	57.86
RU254	RUMA SMALL ENGINE	52-44	12.99
US150	USA BLUE BOOK	52-44	708.47
VA400	VAN DEVANTER ENGINEERING COMPANY	52-44	9,950.00

**TOTAL SEWER SANITATION SYSTEM 47,774.67

52 SEWER FUND GRAND TOTAL 83,143.04

VENDOR # NAME DEPT. AMOUNT

53 ELECTRIC FUND

ELECTRIC ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-11	12.65
AM500	AMERICOM IMAGING SYSTEMS, INC.	53-11	64.00
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11	300.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	12.60
BH200	BHMG SERVICE CORPORATION	53-11	3,947.49
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-11	2,427.22
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	122.02
EL075	ELAN FINANCIAL SERVICES	53-11	20.93
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	15.94
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
HE225	HEPLER BROOM LLC	53-11	1,212.50
KA020	K & D PRINTING	53-11	560.80
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	449.06
QU220	QUILL CORPORATION	53-11	77.27
RE440	REJIS COMMISSION	53-11	632.55
RO400	ROTOLITE OF ST LOUIS INC	53-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	53-11	101.96
UP805	UPS STORE	53-11	12.05
WA300	CAPITAL ONE	53-11	8.99

**TOTAL ELECTRIC ADMINISTRATION 10,038.03

ELECTRIC PRODUCTION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-47	21.27
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	28.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-47	6,932.08
CH460	CHEMQUEST, INC.	53-47	915.00
CI250	CITY OF WATERLOO	53-47	5,723.77
CL200	CLEAN UNIFORM SERVICES	53-47	383.80
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	305.70
DI950	DIXIE SERVICES INCORPORATED	53-47	510.00
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	37.87
GE460	GENESIS ENVIRONMENTAL SOLUTIONS I	53-47	7,002.00
HA390	HARRISONVILLE TELEPHONE	53-47	89.61
IL825	ILLINOIS MUNICIPAL UTILITIES	53-47	250.00
JO200	JOHN DEERE FINANCIAL	53-47	146.28
RM600	R & M OIL COMPANY	53-47	18,987.30
TY200	TYNDALE COMPANY, INC.	53-47	512.45
WA850	WATERLOO LUMBER COMPANY	53-47	164.46

**TOTAL ELECTRIC PRODUCTION 42,009.59

ELECTRIC DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	27.61
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-48	62.63
AP121	APEXNETWORK PHYSICAL THERAPY	53-48	450.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	56.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-48	12,042.52
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	15,862.32
BU550	BUTLER SUPPLY COMPANY	53-48	1,226.96
CC001	CCP INDUSTRIES	53-48	378.53
CI250	CITY OF WATERLOO	53-48	1,280.13
DA040	D AND D DISTRIBUTING SERVICES, IN	53-48	5.60
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	632.41
EL357	ELECTRICO, INC.	53-48	500.00
EM295	EMERALD TRANSFORMER	53-48	19,012.00
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	79.20
FL250	FLETCHER-REINHARDT COMPANY	53-48	14,699.11
GR200	W.W. GRAINGER, INC.	53-48	35.30
HA390	HARRISONVILLE TELEPHONE	53-48	45.32
HE390	HERITAGE-CRYSTAL CLEAN, LLC	53-48	8.26
IL825	ILLINOIS MUNICIPAL UTILITIES	53-48	250.00
JO200	JOHN DEERE FINANCIAL	53-48	161.99
LA500	LAWSON PRODUCTS, INC.	53-48	355.87
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	318.03
MP500	MPS INDUSTRIES	53-48	25.64
NA550	NAVY BRAND MFG CO	53-48	32.24

DATE: 10/31/21

VENDOR #	NAME	DEPT.	AMOUNT
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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION

PO470	POMP'S TIRE SERVICE, INC.	53-48	778.00
RE450	RELIABLE SANITATION	53-48	590.00
RM600	R & M OIL COMPANY	53-48	74.56
RP300	R.P. LUMBER COMPANY	53-48	246.21
SC450	SCHULTE SUPPLY	53-48	549.48
SN200	SNAP-ON	53-48	313.94
TA055	TALLMAN EQUIPMENT COMPANY INC.	53-48	997.26
TY200	TYNDALE COMPANY, INC.	53-48	3,741.30
VE300	VERMEER MIDWEST	53-48	580.06
ZO600	ZORO TOOLS, INC.	53-48	196.81

**TOTAL ELECTRIC DISTRIBUTION 75,615.29

53 ELECTRIC FUND GRAND TOTAL 127,662.91

VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-11	12.64
AM500	AMERICOM IMAGING SYSTEMS, INC.	54-11	64.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	2,427.22
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	122.02
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	15.94
GR390	GREAT AMERICA LEASING CORPORATIO	54-11	25.00
KA020	K & D PRINTING	54-11	560.80
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	449.06
QU220	QUILL CORPORATION	54-11	77.27
RE440	REJIS COMMISSION	54-11	632.55
RO400	ROTLITE OF ST LOUIS INC	54-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	54-11	101.97
UT300	UTILITY SAFETY & DESIGN	54-11	500.00
WA300	CAPITAL ONE	54-11	8.99

**TOTAL GAS ADMINISTRATION			5,045.06
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GAS DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	92.03
AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-48	34.86
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	35.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	7,025.63
CH420	CHEMCO INDUSTRIES, INC.	54-48	198.18
CI250	CITY OF WATERLOO	54-48	1,214.19
DA040	D AND D DISTRIBUTING SERVICES, IN	54-48	40.60
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	364.96
FA150	FABICK TRACTOR	54-48	358.40
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	51.81
FL250	FLETCHER-REINHARDT COMPANY	54-48	300.00
GR200	W.W. GRAINGER, INC.	54-48	35.32
HA390	HARRISONVILLE TELEPHONE	54-48	169.70
HE390	HERITAGE-CRYSTAL CLEAN, LLC	54-48	16.48
HO250	HOLLAND SUPPLY COMPANY	54-48	3,479.24
IL825	ILLINOIS MUNICIPAL UTILITIES	54-48	250.00
JO200	JOHN DEERE FINANCIAL	54-48	112.55
LA500	LAWSON PRODUCTS, INC.	54-48	256.26
MP500	MPS INDUSTRIES	54-48	25.66
NA550	NAVY BRAND MFG CO	54-48	32.23
NO455	NORTHERN SAFETY CO., INC.	54-48	1,358.68
RM600	R & M OIL COMPANY	54-48	74.56
SN200	SNAP-ON	54-48	313.94
ST120	STAPLES BUSINESS ADVANTAGE	54-48	86.96
TY200	TYNDALE COMPANY, INC.	54-48	362.45
WA850	WATERLOO LUMBER COMPANY	54-48	537.57

**TOTAL GAS DISTRIBUTION			16,827.26
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54 GAS FUND	GRAND TOTAL	21,872.32
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GRAND TOTAL FOR ALL FUNDS:	644,293.95
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TOTAL FOR REGULAR CHECKS:	644,293.95
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WARRANT #607 - INTERIM CHECKS

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
M0650	MORRISON-TALBOTT LIBRARY	01-00	145,530.26
P0350	POLICE PENSION FUND	01-00	176,322.99
WA450	WATERLOO MUNICIPAL BAND	01-00	6,888.24
**TOTAL			328,741.49
LEGISLATIVE			
AT070	AT&T MOBILITY	01-12	273.94
MI100	MISCELLANEOUS	01-12	30.00
SM390	SM PROPERTIES WATERLOO, LLC	01-12	51,839.93
SO800	SOUTHWEST ILL. COUNCIL OF MAYORS	01-12	45.00
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	30.00
**TOTAL LEGISLATIVE			52,218.87
FINANCE			
AT070	AT&T MOBILITY	01-13	126.91
BL365	BLR	01-13	60.84
GL600	G.L.O.W.	01-13	15.00
SE520	SENSUS USA INC	01-13	250.00
**TOTAL FINANCE			452.75
BUILDING			
RA120	RAMONA CLEANING SERVICE INC.	01-14	2,641.05
**TOTAL BUILDING			2,641.05
ZONING/BUILDING INSPECTOR			
AT070	AT&T MOBILITY	01-16	66.79
FU200	FUELMAN	01-16	118.81
**TOTAL ZONING/BUILDING INSPECTOR			185.60
RECORDS			
M0480	MONROE COUNTY RECORDER OF DEEDS	01-18	100.00
**TOTAL RECORDS			100.00
POLICE			
AT070	AT&T MOBILITY	01-21	184.64
BL365	BLR	01-21	60.84
FU200	FUELMAN	01-21	3,890.87
TM100	T-MOBILE	01-21	363.42
**TOTAL POLICE			4,499.77
EMERGENCY MANAGEMENT AGENCY			
AT070	AT&T MOBILITY	01-23	17.67
**TOTAL EMERGENCY MANAGEMENT AGENCY			17.67
SOCIAL SERVICES			
AT070	AT&T MOBILITY	01-34	60.12
CI360	CITY OF WATERLOO - GENERAL FUND	01-34	295.00
CR800	CRUMP'S AUTO SALES	01-34	4,400.00
JV200	JVR ENTERPRISES, LLC	01-34	295.00
MI100	MISCELLANEOUS	01-34	24,431.25
SE250	SECRETARY OF STATE	01-34	158.00
ST150	STATE BANK OF WATERLOO	01-34	10,000.00
**TOTAL SOCIAL SERVICES			39,639.37
STREETS & ALLEYS			
AT070	AT&T MOBILITY	01-41	43.06
FIS75	FIRST NATIONAL BANK OF WATERLOO	01-41	360.00

\$30.00 Illinois State Historical Society
ISHS Award Nomination-Ian Huebner

01-34 Miscellaneous Checks
 \$200.00 Monroe County StartUP
 Pumpkinfest trash help
 \$100.00 Reid Schilling
 Pumpkinfest-The Locals Band
 \$100.00 Sam Morgan
 Pumpkinfest-The Locals Band
 \$400.00 DreamTime Princess Events
 Pumpkinfest-Character Meet & Greets
 \$340.00 Mad Science of St Louis
 Pumpkinfest-Mad Science Show
 \$230.00 Harvey Wheeler
 Pumpkinfest-Juggler
 \$300.00 Steve Corbitt
 Pumpkinfest - Magician
 \$400.00 Derek Twesten
 Pumpkinfest-Silvercreek Bluegrass Band
 \$35.00 Jessica Romo
 PumpkinFest vendor refund
 156.25 Monroe County House of Neighborly Service
 Pumpkinfest Charity Collection
 \$1,085.00 Julia M Olszewski
 Pumpkinfest 50-50 winner
 \$1,085.00 Friends of Morrison-Talbott Library
 Pumpkinfest 50-50 benefactor
 \$10,000.00 Vintage Wine Bar
 Façade Grant
 \$10,000.00 Darrell and Jane Gaitsch
 Façade Grant
 \$24,431.25

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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FU200 FUELMAN

(CONTINUED)

FU200	FUELMAN	01-41	3,377.50
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MI100	MISCELLANEOUS	01-41	2,600.00
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\$2,600.00 W&M Restaurants Inc
Damage to Irrigation System

	**TOTAL STREETS & ALLEYS		6,380.56
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01 GENERAL FUND

GRAND TOTAL 434,877.13

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
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VENDOR #	NAME	DEPT.	AMOUNT
15	MOTOR FUEL TAX		
CO250	COLUMBIA QUARRY	15-00	2,639.96
RO275	ROGERS REDI MIX	15-00	17,969.00
	**TOTAL		20,608.96
	15 MOTOR FUEL TAX	GRAND TOTAL	20,608.96

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
36	UTILITY DEPOSIT FUND		
ZZ100	CITY OF WATERLOO	36-00	8,625.00
	**TOTAL		8,625.00
	36 UTILITY DEPOSIT FUND	GRAND TOTAL	8,625.00

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A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

	WATER ADMINISTRATION		
BL365	BLR	51-11	60.83
	**TOTAL WATER ADMINISTRATION		60.83

	WATER DISTRIBUTION		
AT070	AT&T MOBILITY	51-48	53.06
FU200	FUELMAN	51-48	227.97
IL250	ILLINOIS AMERICAN WATER COMPANY	51-48	120,462.60
	**TOTAL WATER DISTRIBUTION		120,743.63

51 WATER FUND	GRAND TOTAL		120,804.46
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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
	SEWER ADMINISTRATION		
BL365	BLR	52-11	60.83
	**TOTAL SEWER ADMINISTRATION		60.83
	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	58.79
	**TOTAL SEWER TREATMENT PLANT		58.79
	SEWER SANITATION SYSTEM		
FU200	FUELMAN	52-44	697.33
	**TOTAL SEWER SANITATION SYSTEM		697.33
52 SEWER FUND	GRAND TOTAL		816.95

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ZZ110	CUSTOMER REFUND	53-00	643.68
	**TOTAL		----- 643.68
ELECTRIC ADMINISTRATION			
BL365	BLR	53-11	60.83
	**TOTAL ELECTRIC ADMINISTRATION		----- 60.83
ELECTRIC PRODUCTION			
AT070	AT&T MOBILITY	53-47	35.33
IL302	ILLINOIS ENVIRONMENTAL PROT. AGEN	53-47	2,820.00
	**TOTAL ELECTRIC PRODUCTION		----- 2,855.33
ELECTRIC DISTRIBUTION			
AT070	AT&T MOBILITY	53-48	261.57
FU200	FUELMAN	53-48	1,573.36
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	573,502.92
	**TOTAL ELECTRIC DISTRIBUTION		----- 575,337.85
53 ELECTRIC FUND		GRAND TOTAL	578,897.69

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 A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
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VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION			
AM205	AMERICAN PUBLIC GAS ASSOCIATION	54-11	3,713.97
BL365	BLR	54-11	60.83
**TOTAL GAS ADMINISTRATION			3,774.80

GAS DISTRIBUTION			
AT070	AT&T MOBILITY	54-48	53.06
FU200	FUELMAN	54-48	1,002.82
SY300	SYMMETRY ENERGY SOLUTIONS, LLC	54-48	608,500.96
**TOTAL GAS DISTRIBUTION			609,556.84

54 GAS FUND	GRAND TOTAL	613,331.64
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GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS: 1,777,961.83

GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL 2,422,255.78

**GROSS PAYROLL
October-21**

<u>FINANCE</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TOTAL</u>
BIRK	\$16,619.49	\$0.00	\$16,619.49
DEUTCH	\$6,849.18	\$0.00	\$6,849.18
FELDMEIER	\$9,211.17	\$0.00	\$9,211.17
HOFFMANN, B	\$9,403.17	\$0.00	\$9,403.17
KENNEDY	\$13,501.09	\$0.00	\$13,501.09
KLOPMEYER	\$8,524.77	\$0.00	\$8,524.77
KREBEL	\$9,481.08	\$0.00	\$9,481.08
KUJAWA	\$9,403.17	\$0.00	\$9,403.17
PACE	\$9,403.17	\$0.00	\$9,403.17
RUCKS	\$7,036.19	\$0.00	\$7,036.19
SCHWARZE	\$9,211.17	\$0.00	\$9,211.17
STANGLEIN	\$9,211.18	\$0.00	\$9,211.18
YEARIAN	\$4,528.85	\$0.00	\$4,528.85
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$122,383.68	\$0.00	\$122,383.68
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<u>ELECTRIC</u>			
GUEBERT	\$5,822.40	\$109.17	\$5,931.57
HOFFMANN	\$10,542.24	\$465.06	\$11,007.30
LAWRENCE, C	\$10,257.80	\$574.12	\$10,831.92
MAAG	\$10,514.40	\$181.98	\$10,696.38
MERTZ	\$5,822.40	\$309.32	\$6,131.72
PHILLIPS	\$10,524.40	\$758.25	\$11,282.65
SCHMITZ	\$10,524.40	\$697.59	\$11,221.99
STEPPIG	\$11,419.20	\$735.66	\$12,154.86
WERNER	\$10,570.08	\$818.91	\$11,388.99
LUECKING, J	\$13,291.29	\$0.00	\$13,291.29
MOORE	\$11,812.88	\$51.51	\$11,864.39
RONGEY	\$10,325.60	\$52.04	\$10,377.64
	\$0.00	\$0.00	\$0.00
	\$121,427.09	\$4,753.61	\$126,180.70
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<u>GAS</u>			
FRANK	\$12,642.80	\$0.00	\$12,642.80
GLESSNER	\$11,409.40	\$108.57	\$11,517.97
RAMSEY	\$10,463.00	\$227.85	\$10,690.85
SCHLEMMER	\$9,942.20	\$0.00	\$9,942.20
WHELAN	\$11,423.96	\$144.76	\$11,568.72
	\$0.00	\$0.00	\$0.00
	\$55,881.36	\$481.18	\$56,362.54
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<u>POLICE</u>			
BENDA	\$8,310.96	\$593.64	\$8,904.60
BRAUN	\$8,671.33	\$571.89	\$9,243.22
BRAVE	\$8,671.32	\$0.00	\$8,671.32
DAHLEM	\$8,671.32	\$0.00	\$8,671.32
DAWS	\$9,140.05	\$0.00	\$9,140.05
HADDICK	\$8,671.32	\$0.00	\$8,671.32
INGRAM	\$8,671.32	\$103.23	\$8,774.55
LUKE	\$10,703.22	\$0.00	\$10,703.22
MIDKIFF	\$9,140.05	\$606.62	\$9,746.67
MORAVEC	\$8,310.96	\$519.44	\$8,830.40
PITTMAN	\$8,671.32	\$0.00	\$8,671.32
POTTER	\$8,671.32	\$0.00	\$8,671.32
PROSISE	\$11,987.59	\$0.00	\$11,987.59
RENNER	\$8,671.32	\$0.00	\$8,671.32
SIEBENBERGER	\$8,671.32	\$103.23	\$8,774.55
VOELKER	\$9,211.18	\$0.00	\$9,211.18
VOTRAIN	\$10,598.28	\$167.75	\$10,766.03
WIEGAND	\$8,671.32	\$864.56	\$9,535.88
ZABER	\$9,140.04	\$652.86	\$9,792.90
BIVINS	\$832.50	\$0.00	\$832.50

FLOARKE	\$1,050.00	\$0.00	\$1,050.00
GREEN	\$825.00	\$0.00	\$825.00
JOHNS	\$840.00	\$0.00	\$840.00
OLSZEWSKI	\$810.00	\$0.00	\$810.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00

\$177,613.04 \$4,183.22 \$181,796.26

SEWER

DEGENER	\$11,724.88	\$240.38	\$11,965.26
POLACEK	\$12,382.40	\$0.00	\$12,382.40
STRAUB, J	\$12,894.80	\$291.83	\$13,186.63

\$25,277.20 \$291.83 \$37,534.29

STREET

DOERR	\$9,416.00	\$0.00	\$9,416.00
DUGAN	\$10,997.08	\$154.53	\$11,151.61
HERMANN	\$9,416.00	\$139.05	\$9,555.05
MAURER	\$12,277.96	\$162.86	\$12,440.82
WASHAUSEN	\$10,928.40	\$0.00	\$10,928.40
HORN	\$1,050.00	\$0.00	\$1,050.00
	\$0.00	\$0.00	\$0.00

\$54,085.44 \$456.44 \$54,541.88

WATER

GOFF	\$12,159.92	\$259.56	\$12,419.48
MILLER	\$12,159.92	\$259.56	\$12,419.48
	\$0.00	\$0.00	\$0.00

\$24,319.84 \$519.12 \$24,838.96

ELECTED OFFICIALS

BUETTNER, K	\$1,325.95
BUETTNER, M	\$1,305.95
CHILDERS	\$1,496.20
DARTER	\$1,360.95
HELLER	\$1,360.95
HOPKINS	\$1,290.95
NOTHEISEN	\$1,290.95
PAPENBERG	\$748.55
ROW	\$1,355.95
SMITH	\$2,132.22
TRANHAM	\$1,325.95

E.S.D.A.

HOFFMANN	\$150.00
SCOTT	\$330.00

PLANNING COMMISSION

RAU	\$250.00
FREDERICK	\$100.00
GAITSCH	\$200.00
HICKS	\$200.00
LUTZ	\$200.00
PITTMAN	\$200.00
VOELKER	\$240.00

ZONING

BOOTHMAN	\$200.00
GIBBS	\$200.00
GOESSLING	\$100.00
HAGENOW	\$100.00
HARTMAN	\$250.00
LOERCH	\$200.00
POETTKER	\$240.00

October 1, 2021 \$183,782.71
October 15, 2021 \$182,671.57
October 29, 2021 \$201,233.24
October 8, 2021 \$52,000.00
October 8, 2021 \$2,105.36

\$621,792.88

\$621,792.88

Oct-21

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$304,442.56	\$33,836.80	\$338,279.36
51-Water	\$34,459.69	\$6,012.38	\$40,472.07
52-Sewer	\$55,932.26	\$9,751.13	\$65,683.39
53-Electric	\$144,289.15	\$25,185.72	\$169,474.87
54-Gas	\$82,669.22	\$14,414.92	\$97,084.14
	<u>\$621,792.88</u>	<u>\$89,200.95</u>	
Total Payroll Cost:			<u><u>\$710,993.83</u></u>

SYS DATE:10/29/21

DATE: 10/31/21

CITY OF WATERLOO
 INVOICE HISTORY REPORT
 Sunday October 31,2021

SYS TIME:09:03

[NHR4]

PAGE 1

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310		Professional Services				
	10/31/21	53079	VERVOCITY INTERACTIVE	29861242	WEBSITE FEE	139.00
	10/31/21	53079	VERVOCITY INTERACTIVE	29861291	WEBSITE LICENSE	67.85
					** TOTAL **	\$206.85
01-15-5330		Legal				
	10/31/21	53001	HAYES, DANIEL J.	10-2021	SEPT ATTORNEY FEE	5,100.00
	10/31/21	53058	ST CLAIR, GILBRETH & STEPPIG LLC	3377	SEPT ATTORNEY FEE	750.00
					** TOTAL **	\$5,850.00
01-16-5310		Professional Services				
	10/31/21	52960	APEXNETWORK PHYSICAL THERAPY	1396	YEARIAN TESTING	150.00
	10/31/21	52974	CLINICAL COLLECTION MANAGEMENT	199394	YEARIAN-TESTING	71.75
					** TOTAL **	\$221.75
51-11-5310		Professional Services				
	10/31/21	52963	BHMG SERVICE CORPORATION	0163W.SC.343	WTR/WASTWTR SVC	6,160.32
					** TOTAL **	\$6,160.32
52-11-5310		Professional Services				
	10/31/21	52963	BHMG SERVICE CORPORATION	0163W.SC.343	WTR/WASTWTR SVC	6,160.31
	10/31/21	53069	TESTING ANALYSIS CONTROL	11879	SEPT SERVICES	864.00
					** TOTAL **	\$7,024.31
53-11-5310		Professional Services				
	10/31/21	52961	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163R.353	RETAINER	300.00
	10/31/21	52963	BHMG SERVICE CORPORATION	0163E.SC.337	GENERAL SVCS	3,947.49
	10/31/21	53002	HEPLER BROOM LLC	881457	CAAPP ATTORNEY	1,212.50
					** TOTAL **	\$5,459.99
53-48-5310		Professional Services				
	10/31/21	52960	APEXNETWORK PHYSICAL THERAPY	1396	STEEPIG TESTING	150.00
	10/31/21	52960	APEXNETWORK PHYSICAL THERAPY	1396	GUEBERT TESTING	150.00
	10/31/21	52960	APEXNETWORK PHYSICAL THERAPY	1396	MERTZ TESTING	150.00
	10/31/21	52987	ELECTRICO, INC.	21611-01	TRAF SIG-RURAL KI	500.00
					** TOTAL **	\$950.00
54-11-5310		Professional Services				

SYS DATE:10/29/21

CITY OF WATERLOO
INVOICE HISTORY REPORT
Sunday October 31, 2021

SYS TIME:09:03
[NHR4]
PAGE 2

DATE: 10/31/21

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
10/31/21	10/31/21	53075	UTILITY SAFETY & DESIGN	IN20214275	ODORIZATION RATE	325.00
		53075	UTILITY SAFETY & DESIGN	IN20214302	RETAINER	175.00
					** TOTAL **	----- \$500.00
				** GRAND TOTAL **		----- \$26,373.22

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 01, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Petition #Z-21-10-01 for the Special Use Permit
Conditional List from the Zoning Board of Appeals hearing regarding the operation
of a Recovery Residence at 228 Mueller Lane (comprising of Parcels #07-25-101-
025-000, #07-25-101-026-000 and #07-25-101-016-000), as requested by Adrian
and Leisa Martinez.


3. Relief or action to be requested:
Approval.

4. Submittal date: 10-28-21

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor

THOMAS G. SMITH, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPANBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600 ext. 212

To: Mayor Smith & Aldermen
From: Nathan Krebel, Subdivision & Zoning Administrator
Date: 10/27/2021
Re: Special Use Permit Conditions at 228 Mueller Lane

This letter is to address the ZBA Conditional List (see attached) in relation to Petition Z-21-10-01 for a Special Use Permit to be located at 228 Mueller Lane (comprising of Parcels #07-25-101-025-000, #07-255-101-026-000 and #07-25-101-016-000). All the conditions except for items #4 (inspection requirement), #8 (detox requirement), and #13 (SUP expiration) were listed on the first letter of intent.

Regarding Conditional Requirement #4, inspections: local nursing homes, assisted living centers, and intermediate care facilities are typically inspected annually from the State Fire Marshall and the Monroe County Health Department. However, the Health Department would only inspect Cornerstone Laine if there is a hired kitchen employee. If the residents make their own meals, then an inspection would not be required. Additionally, the State Fire Marshall would only inspect Cornerstone Laine based on state funding – of which there is none. At the time of this writing, I'm waiting to receive confirmation from the State Fire Marshall that inspections will not be required at this facility.

At the ZBA hearing, the petitioners agreed to Conditional Requirement #8, detox and drug testing; as well as, Conditional Requirement #13, SUP expiration.

The petitioner's first "letter of intent" and "frequently asked questions" (see attached) advised their clients will be spending time outside growing a garden, participating in outdoor activities; and, they will have a designated smoking area. The back yard will be fenced with an approved privacy fence. However, at the ZBA hearing this was challenged by the petitioners who now wish to eliminate Conditional Requirement #3 regarding fencing. The Planning Commission and Zoning Board of Appeals have agreed the idea of the fence was to add extra security for the clients and peace of mind for the neighbors who reside adjacent to the subject property. (Please see the attached fence information.)

Respectfully,

A handwritten signature in black ink that reads "Nathan Krebel".

Nathan Krebel
Zoning Administrator
Subdivision Administrator
City of Waterloo



Special Use Permit Conditions submitted by the Zoning Boarding
of Appeals (Petition #Z-21-10-01)

1. All clients shall be female.
2. There shall be no external signage
3. The proposed privacy fence shall be 6' high, of vinyl construction and installed in compliance with City codes, easements and setbacks.
4. The facility shall be inspected a minimum of two times per year by the City of Waterloo Building Inspector to assure building code compliance, operating compliance in accord with the definition of "Recovery Residence", and compliance with all conditions as included in the Special Use Permit.
5. A professionally installed security system shall be installed which shall include alarm sensors on all windows and doors, security cameras in all internal common areas, and outdoor cameras to monitor the building perimeter and outside property.
6. The facility is understood to be a non-medical facility. All medications inside the facility shall be stored in a locked medication only cabinet located in a locked office.
7. All visitors shall be prescreened and approved by facility management prior to entry.
8. Clients shall not enter the program unless they have documentation that they have been detoxed from a state or certified facility and will be drug tested upon entry to the facility.
9. Clients shall not be permitted to work outside of the program.
10. Clients shall not have a vehicle, a cell phone or internet access.
11. Clients shall agree to only leave the facility for scheduled and supervised outings.
12. Clients shall be allowed one visitation per week on strictly a rotating Saturday and Sunday schedule and only after successfully completing 30 days in the program.
13. The Special Use Permit shall be limited to the operation of the current petitioners, and will immediately terminate once the petitioners cease operations.

Adrian and Leisa Martinez

4/9/2021

Dear Waterloo Planning Commission and Zoning Board of Appeals

Letter of Intent:

Please accept our request for both Zoning Amendment and Special Use Permit regarding the property at 228 Mueller Ln Waterloo IL 62298.

Our intent in purchasing the property, is to open a **Recovery Residence for women** in recovery from substance use disorder.

Cornerstone Laine Woman's Recovery Residence serves women suffering from drug and alcohol addiction with a 90-day supportive sober living environment. As stated in the Illinois General Assembly Public Act 100 - 1062. Cornerstone Laine a "recovery residence", provides a sober, safe and healthy living environment that promotes recovery from alcohol and other drugs and associate problems. Programs are peer supported by volunteers who are living in active recovery. Life skills such as money management, job seeking skills, cooking, parenting and more will be stressed in a structured supportive environment which emphasizes the benefit of working a 12-step program and the necessity of a relationship with God.

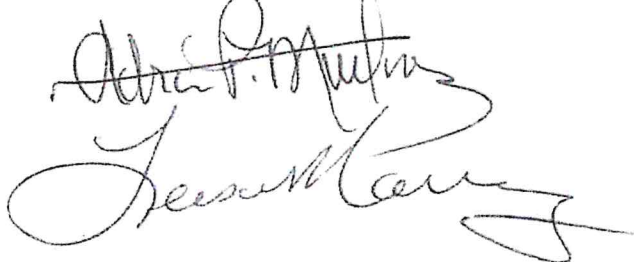
The 90-day program at Cornerstone Laine is a structured, all inclusive program. **Participants will not work outside the program.** participants will not have a vehicle, cell phone or internet access.

11 Participants agree to only leave the facility for scheduled supervised outings. **10** Visitation for **12** participants may begin after 30 days in the program, visitation is scheduled on a rotating basis on the weekends so as not to overcrowd the facility or the parking lot. **7** all visitors are prescreened and approved by center Management. **5** Security cameras are in use through the interior and exterior of the building for safety. Doors and windows are equipped with alarms that sound when opened. Paid staff is present at all times (4 - 5 staff during the day and 2 staff overnight).

2 There will be no changes made to the exterior of the building other than an approved fence in the back yard. **3** There will be no remodeling of the interior of the building at this time. We will serve 24 women at a time. We have provided a complete program outline and information via email, and welcome any questions you may have.

Thank you for your time!

Adrian and Leisa Martinez.



About Cornerstone Laine Women's Recovery Residence

FAQS

- **Can you explain the services provided?**
 - A 90-day non-medical, private pay recovery residence for women who voluntarily choose to seek support in their recovery from substance abuse.
 - Accommodations, food, peer lead support groups, bible study, and life skills classes are provided as part of the 90-day program.
 - After care support and placement if necessary
- **What does peer lead mean?**
 - A peer leader is a kind of mentor. A mentor is a role model who assists someone with making an important transition, learning a new skill or facing an unknown challenge.
- **Will clients be coming and going from the facility?**
 - No, part of the agreement for entry into the program is that the only time the clients will leave the facility is for pre-planned group outings.
- **What type of outings, and are these supervised?**
 - All outings are supervised by facility staff.
 - Outings may include, shopping, bowling, movies, museums, trips to the park, off site classes to name a few.
- **Will there be visitors?**
 - Not for the first 30 days, after that period the program allows for visitors one day a week.
 - Visits are limited to family and must be scheduled in advance.
 - Certain exceptions may be made for women who have young children who need contact before the initial 30 days is up.
- **What happens if a client leaves without permission?**
 - Any individual choosing to leave will be released from the program.
- **Is the facility monitored 24 hours per day?**
 - Yes, paid staff is at the facility 24 hours per day.
 - Security cameras will monitor both the interior and exterior of the facility.
 - Security services will be contracted for times of day and situations in which management deems necessary.
 - All doors to the facility have a locked, buzzer entry system and an alarmed exit system.
- **Will clients have access to cell phones, computers, social media?**
 - Clients will not have access to cell phones or social media during their stay.
 - There are "house phones" that clients may use to place telephone calls after their initial 30 days.
 - Computers will be used for educational purposes and the ordering of personal supplies online. All computer use is in the presence of facility staff.
- **Will clients have vehicles at the center?**
 - No, the only vehicles at the facility will be employees.

- **How will you monitor that drugs and alcohol are not brought into the facility?**
 - Regular weekly drug testing will take place for all employees, volunteers and clients.
 - Drug testing will also be done if there is suspected drug use.
 - All visitation will be in public areas of the building in a group setting monitored by employees.
 - Upon admission, client's possessions are searched by staff to avoid anything being brought in upon admission.
- **Will clients be spending time outside?**
 - Yes! The backyard will be fenced with a new privacy fence, we will garden, grow flowers, and have outside activities as weather permits.
- **Will clients be allowed to smoke?**
 - Clients will be provided a patch and education on smoking secession. However, the other addictions in their life that pose Immediate danger will be the focus.
 - Smoking will be allowed in the back yard, in a designated smoking area.
 - There will be scheduled smoke breaks throughout the day and all individuals going outside to smoke will be supervised by a staff member.
- **How will client's prescription medications be handled?**
 - All prescription medications will be counted and logged into the facilities system.
 - All prescription medication will be kept in a lock box in the administrator's office
 - Staff is responsible for distributing medications as prescribed and logging each dose.
- **Will there be a lights out time for clients?**
 - Yes, part of the recovery process is structure and the ability adhere to the rules of society. There is also a mandatory wake up time.
- **Will there be bed checks overnight?**
 - Yes, a staff member is always present and awake overnight and will perform bed checks.
- **In what way will the facility benefit the local community?**
 - Another key aspect of recovery is giving back, as a facility we will seek out opportunities for our clients to give back to the community that supports them.
 - Cornerstone Laine will offer a local option for women in the community who are struggling with drug and alcohol addiction.
 - Shopping for food and supplies will be done on a local level. This will increase the tax base of Waterloo and Monroe County.
- **How can the community support the clients?**
 - Churches and organization can adopt a woman, simply be willing to encourage one of our clients with cards and letters of encouragement.
 - Invite clients and staff to participate in local events, allow us to give back
 - Donations- In kind donations of personal care items, food, office and craft supplies are always welcome and appreciated.
- **Is there really a drug problem in Monroe County?**
 - According to Sheriff Rohlfing the following are approximate statistics
 - 66 – 70% of all arrests in the county have a drug thread.
 - Methamphetamine arrests are up 200% in the past 6 years
 - Opioid and Cocaine arrests are up 100% in the past 6 years
 - 66% of all domestic abuse involves drugs or alcohol

7-16-2021 NAK

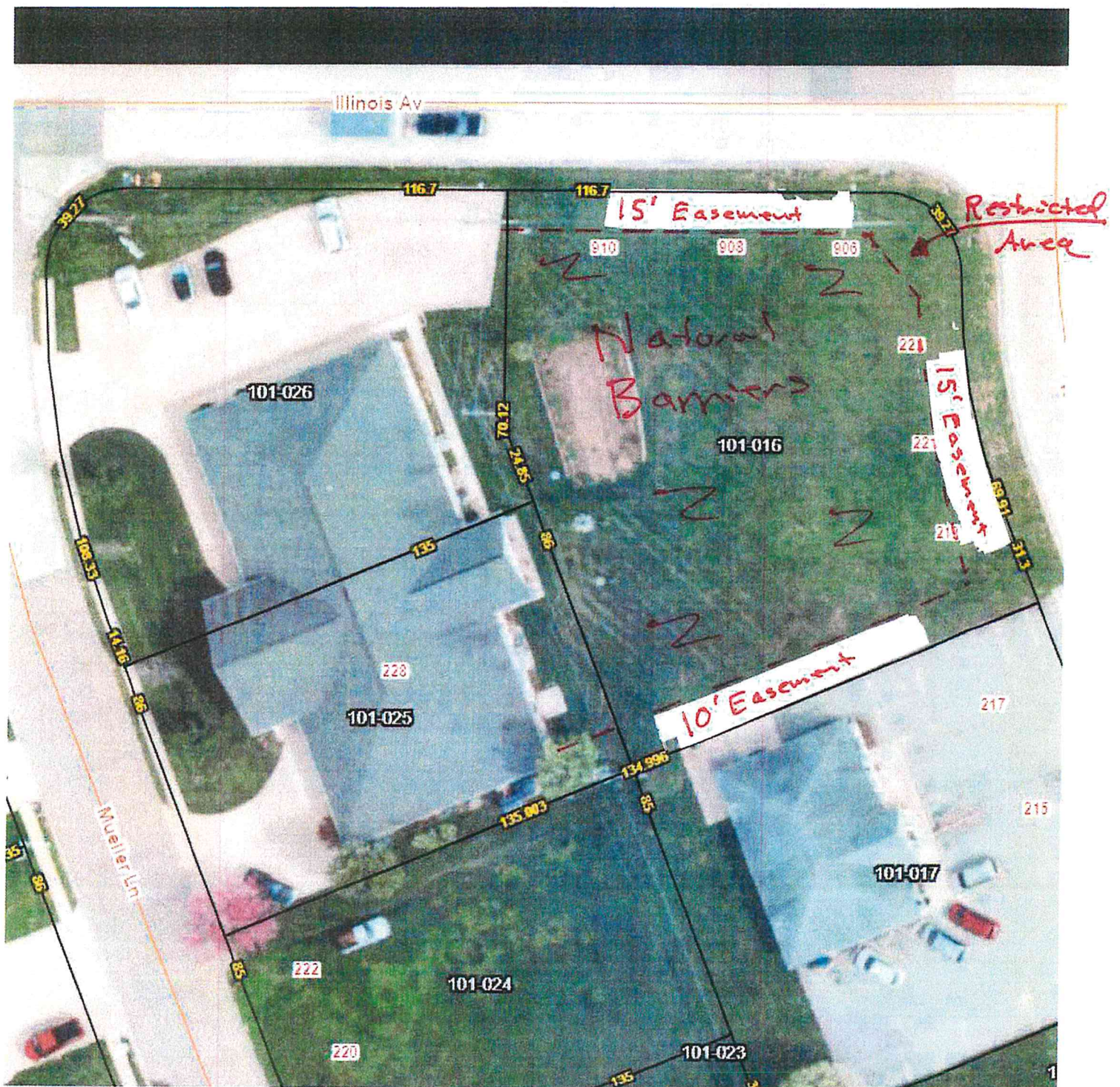


§ 40-4-3 FENCES, WALLS AND HEDGES.

Fences, walls or hedges used for any purpose shall in all districts conform to the following:

- (A) No barbed wire or other such sharp-pointed fence below eight feet in height and no electrically charged fence shall be erected or maintained except in agricultural districts.
- (B) Fences, walls and hedges may be located along lot lines, provided they are not prohibited hereinabove, and provided the following regulations are met:
 - (1) Fences located in the required front yard setback area shall not be greater than four feet in height.
 - (2) Fences not in the required front yard setback area and on the property line shall not be greater than six feet in height.
 - (3) Easements shall not be obstructed.
- (C) Fences must be constructed with the posts on the owner's side of the fence.
- (D) A fence constructed of chain link material is not allowed forward of the rear face of the house structure

7-16-2021 NJAK

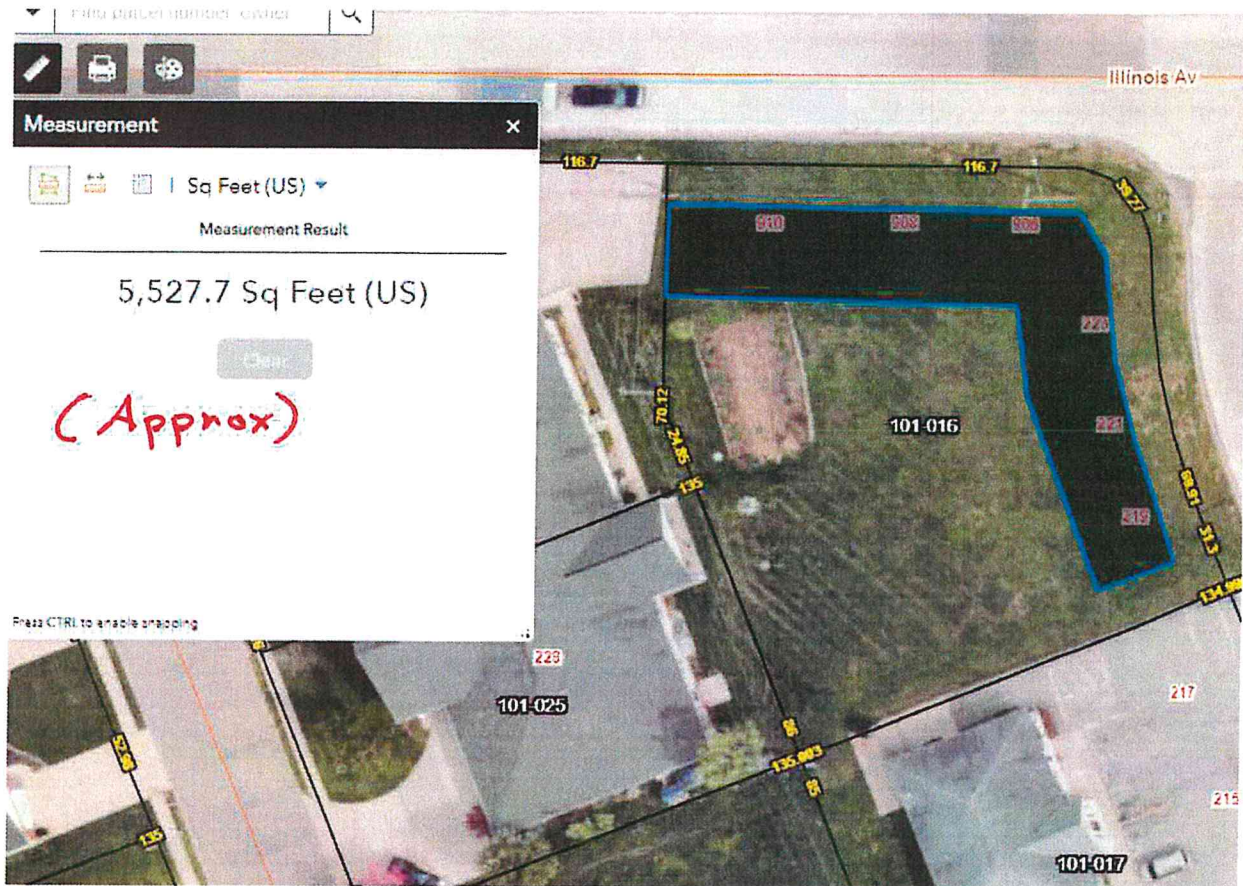


NAK



- Easement Area

NAK



- Front Yard Setback Area

UAK



- Useable Area (If Fence Req.)

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 01, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Petition #Z-21-10-01 for the Special Use Permit,
including the Conditional List as previously approved in Agenda Item 12B, to allow
for the operation of a Recovery Residence at 228 Mueller Lane (comprising of
Parcels #07-25-101-025-000, #07-25-101-026-000 and #07-25-101-016-000), as
requested by Adrian and Leisa Martinez.

3. Relief or action to be requested:
Approval.

4. Submittal date: 10-28-21

Submitted by:
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ZONING BOARD OF APPEALS ADVISORY REPORT

Petition Number: **Z-21-10-1**

Type of Petition:

Special Use Permit -XXX

Zoning Text Amendment

Other: _____

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

As per Section 40-9-4 of the Waterloo Municipal Code:

The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be **Negligible / Positive / Negative / Potentially Negative**

The Zoning Board of Appeals (ZBA) has conducted three meetings on the subject of Recovery Residence and has listened to considerable public opposition, both spoken and written, with regard to the proposed Recovery Residence at 228 Mueller Lane. Almost all of that opposition has come from local residents and includes a petition signed by over 70 of those residents opposing this location.

The effect the proposal would have on schools, traffic, shopping, public utilities, and adjacent properties would be **Negligible / Positive / Negative / Potentially Negative**

The public opposition mentioned above includes sincere, sometimes emotional, concerns with regard to overall neighborhood safety, negative property value impacts and a negative business impact.

Any other legal requirements or considerations: **YES**

At the June Waterloo City Council Meeting the potential for a discrimination lawsuit if this petition was denied first surfaced. A subsequent June letter to both the Planning Commission (PC) and the ZBA from the City Attorney, Dan Hayes, provided additional detail on that potential. At the October 21st ZBA meeting the petitioners were represented by legal counsel from American Center for Law & Justice (ACLJ). A lengthy ACLJ letter was read into the record by Dan Hayes and provides detailed information regarding the potential for a discrimination lawsuit.

As per Section 40-9-7 of the Waterloo Municipal Code:

Is the proposal necessary for public convenience at this location? **NO**

Is the proposal designed, located and proposed to be operated so that the public health, safety, and welfare will be protected?

Local residents have continually voiced their concerns regarding safety. The proposed location does not lend itself to a complete building perimeter fence and both the PC and the ZBA have required a 6 foot vinyl privacy fence around what would become the back yard (east side of the building).

ZONING BOARD OF APPEALS ADVISORY REPORT

Will the proposal cause substantial injury to the value of other property in the neighborhood in which it is located?

Neighborhood concerns exist so the answer is potentially and that remains to be determined. Residences in close proximity to 228 Mueller Lane could particularly be affected. "Significant" is unlikely.

Will the proposal be detrimental to the essential character of the district in which it is located?

With consideration for the various other business operations in that area (recycling, bus garage, storage units, etc.) the answer is NO.

The Zoning Board of Appeals gives this petition a:

Favorable Recommendation (with modifications/conditions listed on next page)

Unfavorable Recommendation ~~XXXXX~~

In spite of the discrimination lawsuit potential, the ZBA has chosen to follow the Waterloo Zoning Codes and has denied this petition twice, on July 21st by a vote of 4-3 and on October 21st by a vote of 3-2. Because of the potential discrimination lawsuit, the ZBA expects the Waterloo City Council to reverse our denials and approve this petition at their November 1st meeting. At that meeting the City Council should expect resistance from the petitioners and their ACLJ attorney on several items that had been acceptable to the petitioners at the ZBA's July 21st meeting. Specifically, and at a minimum the Council should expect the petitioners to request relief on including the third land parcel for their facility, relief on the specified privacy fence, relief on adding four parking spaces, and relaxation on the condition for twice annual facility inspections. The ZBA STRONGLY REQUESTS that the Council should reject those petitioner requests and should include the third land parcel, the parking additions and ALL of the 13 Conditions that both the PC and the ZBA have jointly provided as the Council moves to vote on this SUP petition. Several of the Conditions come directly from the petitioners' operating methodology while others are to afford protections for both the City and the local residents.

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: *[Signature]* *Vice-* Date: *October 28, 2021*
(Zoning Board of Appeals, Chairman)
Ken Gibbs

§ 40-9-10 ISSUANCE OR REVOCATION OF PERMIT.

(B) The Board of Appeals may revoke a permit issued under this article if:

- (1) The proposal for which a permit has been issued is not carried out pursuant to the approved final site plan;
- (2) If any condition or requirement included in the permit is not complied with. The Board of Appeals may, however, allow modification of the final plan, before completion, in conformity with the application provisions for review as provided for in this Article IX; or
- (3) If after a period of two years, no action, construction, or permit has been issued on behalf of the applicant, the special use permit will be considered to have expired.

MINUTES OF THE ZONING BOARD OF APPEALS MEETING HELD ON OCTOBER 21, 2021

The meeting was called to order by Vice-Chairman Ken Gibbs at 7:30 PM.

Roll call was taken: **Present: Goessling, Poettker, Boothman, Loerch and Gibbs.**
Absent: Hartman.

Vice-Chairman Gibbs asked if there were any additions or corrections to the minutes of the August 19, 2021 meeting. The following changes were recommended:

- Roll Call – Goessling and Hagenow were not present. Goessling was absent and Hagenow has resigned.
- Under Petition Z-21-08-02 – Loerch is misspelled. Correction to change “*Leorch*” to “*Loerch*”.
- Under Petition Z-21-08-04 – Cornerstone Laine is misspelled three times. Correction to change “*Cornerstone Lane*” (mentioned twice) and “*Cornerstone Land*” to “*Cornerstone Laine*”.
- The publication date in the Republic Times is misstated. The date should be “*July 28, 2021*” and not “*July 27, 2021*”. Correct publication day should be changed on Petition Z-21-08-01, Z-21-08-03 and Z-21-08-04.

A motion was made by Loerch and seconded by Goessling to approve the minutes of the August 19, 2021 as amended. Motion carried.

The Vice-Chairman asked if there were any citizens to address the Zoning Board of Appeals. There were none.

The Vice-Chairman also asked if there were any corrections or deletions to the agenda. There were none.

OLD BUSINESS:

The Chairman asked if there was any old business. There was none.

PETITIONS:

Z-21-10-01 Review and Comment on a Petition by Adrian and Leisa Martinez to consider a Special Use Permit to allow for the operation of a Recovery Residence at 228 Mueller Lane. (Parcel No. 07-25-101-025-000 and 07-25-101-026-000, and 07-25-101-016-000).

The Vice-Chairman reminded everyone that this is a public hearing. Hence, anyone speaking this evening will need to state his or her name and be sworn in. In addition, there will be a two-minute time limit on speaking. The Vice-Chairman mentioned that all documents and public comments from previous meetings, in regards to this Special Use permit, would be part of the record for this Special Use request. Therefore, it will not be necessary to restate your position and/or comments unless your opinion has changed.

The Vice-Chairman commented that the agenda for this evening would be:

- Swearing in the Martinez's, asking them to read their letter of intent and for them to reference any deferments from previous discussions.
- New public comments in favor of the petition.
- New public comments against the petition.
- The Zoning Administrator will then read any recent letters and/or comments he received regarding the petition.
- A letter from Abigail Southerland, with the American Center for Law and Justice, will be read.
- The Board of Appeals will review the petition conditions that were established by this board at the July 21, 2021 meeting.
- The Board will then summarize any changes made to the conditions and call for a vote to approve.

The Zoning Administrator stated that per the Zoning Code, an affirmative vote of at least 4 members shall be necessary to authorize any action of the Board. The Zoning Administrator also stated the certified mailings were sent to the adjoining property owners and four were returned. The other three adjoining property owners were contacted, and stated they did receive their certified mailings. Lastly, the Zoning Administrator commented that the public notice for this petition was published in the Waterloo Republic Times on October 6, 2021.

Mrs. Leisa Martinez, petitioner, read their letter of intent (a copy of which is included in these minutes).

Ms. Abigail Southerland, Senior Litigation Counsel from American Center for Law and Justice, stated she represents the Martinez's and Cornerstone Laine Recovery Center. She thanked the Board for their service and appreciated the decision making process they will be undertaking.

Ms. Southerland stated that there are two matters she would like to address:

1. **Petition Submission** - The original petition was submitted for two parcels of property, not three. Only the two parcels that contain the existing building should be considered. The Martinez's are not sure what they will do with Parcel 07-25-101-016-000. Their intent is not to use this parcel (07-25-101-016-000) as part of the recovery residence.
2. **Privacy Fence Requirement** – The Martinez's request that the Board remove the fence requirement. The 6-foot privacy fence necessitates significant setback requirements and at a significant cost.

The Zoning Administrator stated that throughout the duration of these procedures, it was fully talked about using the third parcel as the backyard. He added that although the parcel was not included on the original application, the letter of intent and discussions led him to believe that the third parcel was a part of this project, and no one mentioned or led him to believe that the parcel was not to be included. In addition, without the third parcel, there is no backyard for the residents and a fence would be a mote point. The Zoning Administrator also mentioned that the Special Use Permit application, and the original letter of intent, do not contain a requirement to include parcel numbers. Ms. Southerland commented that the Martinez's have decided to not

include this third tract as the required fence would make the lot impractical for any other use. Therefore, the Martinez's have no plan to use the parcel as part of Cornerstone Laine. There was much discussion regarding this third lot. Mrs. Martiez stated she did not want to include the third lot in the Special Use Permit in case they decided to do something different with the lot. She added that she did not mention it earlier as she knew there were additional meetings where it could later be addressed. With the 40 foot setback requirement, they would lose a lot of the functionality of the third lot. Ms. Southerland added that the third parcel was intentionally left off the petition, and she pointed out that other businesses are not required to erect a fence. This was followed up with more discussion on perimeter security. It was concluded that the fence would actually add more security for the residents, and protection for the women.

The Zoning Administrator stated that he assumed the third parcel was part of the original petition, and acknowledge this was a misunderstanding. He added that the application was not completed correctly, and that theoretically he should have rejected the application.

The Vice-Chairman commented that the exclusion of the third parcel was an unexpected problem/situation. He added that the Planning Commission did not budge on the fencing requirement at their meeting that the fence was viewed as a security and obscurity measure for the Cornerstone Laine residents. Without the third parcel there will be no backyard for the clients.

Mr. Dan Hayes, Waterloo City Attorney, read a letter from Ms. Abigail Southerland, of the American Center for Law and Justice (a copy of which is included in these minutes) dated October 21, 2021. Mr. Hayes pointed out the correct acronym for the Zoning Board of Appeals is "ZBA", not "BZA" as cited in the letter, and that he would read the letter with the corrected acronym. The letter contains several case citations and its purpose is stated: "to make the BZA aware of the federal laws that apply to protect the Martinezes throughout the zoning process, as legal requirements are an important consideration for the BZA in its review" (*note: the ZBA secretary is quoting the sentence verbatim from the letter and therefore did not correct any acronym inaccuracies*).

The Vice-Chairman mentioned that the Board is aware of the potential for a discrimination lawsuit. The Vice-Chairman stated he had two comments to make in regards to Ms. Southerland's letter.

1. Usage of the Property – The letter states the desired use of the property is "practically identical" to that of the prior owner. The prior owner's use of the property was described as an independent senior apartment for people 55+ years of age. It does not appear that a recovery residence is "practically identical" to an independent senior apartment.
2. Privacy Fence – The letter mentions, "privacy fences and extensive shrubbery have not been required of other recovery residences in the County". There are no other recovery residences in the County, and there are numerous examples of recovery residences in the surrounding counties with privacy fences.

Ms. Southerland responded that in comment number 1 the only real difference was in the age of the clients and in comment number 2, there are group homes in the county where fencing is not required.

Ms. Southerland remarked that she just spoke to the Matinez's, and they now agree to have all three lots included in the Special Use Permit in order to avoid any further confusion. They will address the third parcel issue at a later point if or when a fence is required.

The Zoning Administrator stated that per the ordinance, four additional parking spaces would be required. No action needs to be taken by the Board on any parking variances as parking requirements will be implemented by City ordinance.

The Chairman asked if anyone was present to speak for the petition:

- Ms. Kacie Luhr, _____, stated with regard to the fence requirement, you have a better chance of being bit by a dog versus an addict in treatment leaving the facility to steal from you. These women are daughters, wives, mothers and sisters who want treatment. We should worry more about the addicts on the streets who don't want treatment than the women who desire help.
Zoning Board Member Boothman clarified that the fencing/security systems are also for the protection of the residents.
- Mr. Steve Boorsma, _____ mentioned we have a building that could be used for stewardship and to take care of what we have. We know we have drug issues/problems within our community. With this facility, we could be on the cutting edge in making a difference in people's lives within our community.
- Ms. Amanda Sweigert, _____, stated she was a licensed counselor and has worked in the field of substance abuse for four years. There appears to be a false stigma on the fear of addicts that are actually in recovery.
- Mr. Dan Flaum, _____, commented that he has friends and family that have struggled with substance abuse. He expressed the importance to have a facility like this to help those in need.

The Chairman asked if anyone was present to speak against the petition:

- Mr. Larry Lauer, _____ stated that Ordinance 1813 seems to have been designed to hear this petition again. Regarding a fencing supply issue, he called Trost Plastics today, and they plenty of fencing material available.
- Mr. Jim Duckwitz, _____ commented that he was indifferent to this petition. The October 12, 2021 Planning Commission meeting, that was the first time he heard the petitioners say they did not want a fence. Mr. Duckwitz proceeded to quote various correspondences where the Martizes mentioned there would be a fence. Mr. Duckwitz stated he would supply copies of the correspondence for the record.
- Mr. Jim Hopkins, _____ remarked that zoning is also designed to protect the neighbors, and that he is the representing alderman for Ward 2 where this recovery residence is being proposed. He believes that City has the right to request a fence as a condition for the petition. Mr. Hopkins requested that the Board of Appeals deny this petition.
- The Zoning Administered read two letters that were submitted to him in opposition to the petition. The letters were from Mr. & Mrs. Jim Bowles, West View Acres residents and from Mr. & Mrs. Clay Dietz, also West View Acres residents.

Mr. Boothman commented that fencing around a business is not unique. He cited the 6-foot privacy fencing behind Dobbs Tire and Auto Center, and the privacy fencing behind Quality Collision.

Conditions reviewed:

1. **All clients shall be female.**
No changes to this requirement
2. **There shall be no external signage**
No changes to this requirement.
3. **The proposed privacy fence shall be 6' high, of vinyl construction and installed in compliance with City codes, easements and setbacks. Additional exterior security measures shall include natural barrier evergreen landscaping that will grow to a minimum of 10 feet between the fence and the established property easements.**
The Vice-Chairman noted that the Planning Commission stipulated a 6-foot tall vinyl privacy fence that meets all city codes and setbacks requirement. They also stipulated that the fence will be installed no later than one year after the certificate of occupancy has been issued. The Planning Commission did not see the need for any flora or evergreen landscaping. Ms. Southland commented that the Martinez's would prefer a natural barrier of evergreens versus a fence. The Vice-Chairman stated that he thought the fence should be an essential requirement for operation and its installation should be part of the occupancy permit. The Zoning Board members agreed with the Vice-Chairman. The Zoning Board members also agreed to remove the natural barrier of evergreen landscaping from this condition.

Change to read:

The proposed privacy fence shall be 6' high, of vinyl construction and installed in compliance with City codes, easements and setbacks.

4. **The facility shall be inspected at six-month intervals by the City of Waterloo Building Inspector to assure building code compliance, operating compliance in accord with the definition of "Recovery Residence", and compliance with all conditions as included in the Special Use Permit.**

Change to read:

The facility shall be inspected a minimum of two times per year by the City of Waterloo Building Inspector to assure building code compliance, operating compliance in accord with the definition of "Recovery Residence", and compliance with all conditions as included in the Special Use Permit.

Ms. Abigail Southerland, Counsel for the Martienz, classified this as a pragmatic condition if this is not required for similar B-2 business like hotels and motels.

City Attorney Dan Hayes commented that the Matinez's agreed to the inspections in the past and inquired what changed. Mrs. Matinez stated that they have since sought legal counsel and have realized how discriminatory some of these conditions are. Ms. Southerland stated the Matinez's felt they needed to complied with the original

stipulations in order for their petition to be approved. They are now aware of their legal rights and are asking for fair and equal treatment. There is no intent to mislead anyone.

5. **A professionally installed security system shall be installed which shall include alarm sensors on all windows and doors, security cameras in all internal common areas, and outdoor cameras to monitor the building perimeter and outside property.**
No changes to this requirement.
6. **The facility is understood to be a non-medical facility. All medications inside the facility shall be stored in a locked medication-only cabinet located in a locked office.**
No changes to this requirement.
7. **All visitors shall be prescreened and approved by facility management prior to entry.**
No changes to this requirement.
8. **Clients shall not enter the program unless they have documentation that they have been detoxed from a state or certified facility and will be drug tested upon entry to the facility.**
No changes to this requirement.
9. **Clients shall not be permitted to work outside of the program.**
No changes to this requirement.
10. **Clients shall not have a vehicle, a cell phone or internet access.**
No changes to this requirement.
11. **Clients shall agree to only leave the facility for scheduled and supervised outings.**
No changes to this requirement.
12. **Clients shall be allowed one visitor per week on strictly a rotating Saturday and Sunday schedule and only after successfully completing 30 days in the program.**
Mrs. Matinez commented they would not limit visitors to only one person. Parents may come to visit or a client may have children or a husband and a child may visit. A group of visitors, however, would not be allowed.
Propose to change:
Clients shall be allowed one visitation per week on strictly a rotating Saturday and Sunday schedule and only after successfully completing 30 days in the program.
13. **The Special Use Permit shall be limited to the current petitioners and shall cease 6 months after ceasing operations or putting the property for sale.**
It was noted that the Planning Commission decided they would not add this as a condition to the petition. The Vice-Chairman read Zoning Code 40-9-7 (c) that the Board

may apply conditions or restrictions on the location or operations of the Special Use. The Board is just trying to protect the City from someone operating a program that doesn't match the work of the Martinez's.

After much discussion on how this should be phrased, it was decided to change to read the wording to:

The Special Use Permit shall be limited to the operation of the current petitioners, and will immediately terminate once the petitioners cease operations.

The recording secretary, Mechelle Childers read the conditions back to Board members for voting clarification.

1. **All clients shall be female.**
2. **There shall be no external signage**
3. **The proposed privacy fence shall be 6' high, of vinyl construction and installed in compliance with City codes, easements and setbacks.**
4. **The facility shall be inspected a minimum of two times per year by the City of Waterloo Building Inspector to assure building code compliance, operating compliance in accord with the definition of "Recovery Residence", and compliance with all conditions as included in the Special Use Permit.**
5. **A professionally installed security system shall be installed which shall include alarm sensors on all windows and doors, security cameras in all internal common areas, and outdoor cameras to monitor the building perimeter and outside property.**
6. **The facility is understood to be a non-medical facility. All medications inside the facility shall be stored in a locked medication only cabinet located in a locked office.**
7. **All visitors shall be prescreened and approved by facility management prior to entry.**
8. **Clients shall not enter the program unless they have documentation that they have been detoxed from a state or certified facility and will be drug tested upon entry to the facility.**
9. **Clients shall not be permitted to work outside of the program.**
10. **Clients shall not have a vehicle, a cell phone or internet access.**
11. **Clients shall agree to only leave the facility for scheduled and supervised outings.**
12. **Clients shall be allowed one visitation per week on strictly a rotating Saturday and Sunday schedule and only after successfully completing 30 days in the program.**

- 13. The Special Use Permit shall be limited to the operation of the current petitioners, and will immediately terminate once the petitioners cease operations.**

The City Attorney asked Ms. Southerland which of the 13 conditions mentioned, besides the fence, is there an objection. Ms. Southerland stated that the fence would be an objection, and the twice-yearly inspections, if not a standard for similar facilities, is objectionable.

Motion was made by Loerch and seconded by Poettker to recommend approval on a Petition by Adrian and Leisa Martinez to consider a Special Use Permit to allow for the operation of a Recovery Residence at 228 Mueller Lane. (Parcel No. 07-25-101-025-000 and 07-25-101-026-000, and 07-25-101-016-000) with the thirteen (13) conditions that were read by Mechelle Childers.

**Members voted as follows: YES –Loerch and Poettker.
NO – Goessling, Boothman, Gibbs.**

Motion failed by a vote of 2 to 3.

Motion to adjourn the meeting at 10:07 PM was made by Loerch and seconded by Poettker.

Motion carried.

Minutes respectfully submitted by Mechelle Childers.

September 2021

Adrian and Leisa Martinez

Re: Letter of Intent for 228 Mueller Lane, Waterloo, IL 62298, Parcel Numbers 0725101025000 & 0725101026000 + 07-25-101-016-000

Dear Waterloo Planning Commission and Zoning Board of Appeals,

Please accept this letter of intent for our request for approval of a special use permit for the above referenced property and parcel number.

Our intent in seeking a SUP and in purchasing the property, is to open a faith-based Recovery Residence for women.

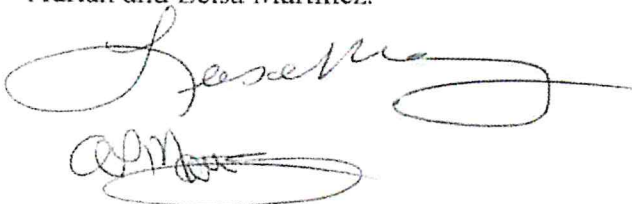
Cornerstone Laine Woman's Recovery Residence seeks to provide women desiring to overcome addiction with a 90-day supportive sober living environment by providing a sober, safe and healthy living environment and promotes recovery from alcohol and other drugs and associated problems. The programs offered at Cornerstone Laine are peer supported by volunteers who are living in active recovery. Life skills such as money management, job seeking skills, cooking, parenting and more will be taught in a structured supportive environment which emphasizes the benefit of working a 12-step program and the necessity of a relationship with God.

The 90-day program at Cornerstone Laine is a structured, all inclusive program. During their enrollment in the program, participants will not work outside the program and will not have access to a vehicle, cell phone or the internet. Participants agree not to leave the facility except for scheduled supervised outings. Visitation for participants is permitted after 30 days in the program and is scheduled on a rotating basis on the weekends so as not to overcrowd the facility or fill the parking lot. All visitors are prescreened and approved by center Management. Security cameras are in use throughout the interior and exterior of the building for safety. Doors and windows are equipped with alarms that sound when opened. Paid staff is present at all times (4 - 5 staff during the day and 2 staff overnight).

Cornerstone Laine does not plan to make any changes to the pre-existing exterior of the building. There are no plans at this time to remodel any of the interior of the building which already provides for 12 separate living space - each of which can easily accommodate 2 women. At maximum capacity, Cornerstone Laine will serve 24 women at a time.

Thank you for your time!

Adrian and Leisa Martinez.

The block contains two handwritten signatures. The top signature is in cursive and appears to be 'Leisa Martinez'. The bottom signature is also in cursive and appears to be 'Adrian Martinez'. Both signatures are written in black ink.

ACLJ
AMERICAN CENTER
for LAW & JUSTICE

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REPLY TO TENNESSEE

October 21, 2021

City of Waterloo Zoning Board of Appeals
505 East Bulldog Boulevard
Waterloo, IL 62298

Re: *BZA rehearing of Martinezes/Cornerstone Laine Recovery's petition for special use permit to operate a recovery residence at 228 Mueller Lane*

Dear City of Waterloo Board of Zoning Appeals,

The Martinezes, together with Cornerstone Laine Recovery (hereinafter "Cornerstone"), have retained the American Center for Law and Justice ("ACLJ") to represent them with regards to the City's consideration of the second petition for special use permit (SUP) scheduled to be heard this evening, October 21, 2021 by the BZA. We are aware of the events leading up to the BZA's hearing of the first SUP as well as the unlawful denial of the first SUP. The purpose of this letter is to make the BZA aware of the federal laws that apply to protect the Martinezes throughout the zoning process, as legal requirements are an important consideration for the BZA in its review. See Section 40-9-4; 40.

By way of introduction, the ACLJ is an organization dedicated to the defense of constitutional liberties secured by law. ACLJ attorneys have argued before the Supreme Court of the United States in a number of significant cases involving the freedoms of speech and religion.¹ In addition, ACLJ continues to work with the Department of Justice (DOJ), municipalities and religious organizations to ensure that violations of federal law, including the Fair Housing Act

¹ See *Pleasant Grove City v. Summum*, 129 S. Ct. 1523 (2009) (unanimously holding that the Free Speech Clause does not require the government to accept counter-monuments when it has a war memorial or Ten Commandments monument on its property); *McConnell v. FEC*, 540 U.S. 93 (2003) (unanimously holding that minors enjoy the protection of the First Amendment); *Lamb's Chapel v. Center Moriches Sch. Dist.*, 508 U.S. 384 (1993) (unanimously holding that denying a church access to public school premises to show a film series on parenting violated the First Amendment); *Bd. of Educ. v. Mergens*, 496 U.S. 226 (1990) (holding by an 8-1 vote that allowing a student Bible club to meet on a public school's campus did not violate the Establishment Clause); *Bd. of Airport Comm'rs v. Jews for Jesus*, 482 U.S. 569 (1987) (unanimously striking down a public airport's ban on First Amendment activities).

(FHA), Americans With Disabilities Act (ADA) and the Equal Protection Clause of the Fourteenth Amendment, do not occur during the zoning approval process.² State law also applies here.

I. The Fourteenth Amendment Applies Here and Prohibits Unequal Treatment of the Martinezes/Cornerstone.

The Fourteenth Amendment to the United States Constitution provides that no State shall “deny to any person within its jurisdiction the equal protection of the laws.” U.S. Const. amend. XIV § 1. The Supreme Court has stated that this provision is “essentially a direction that all persons similarly situated should be treated alike.” *City of Cleburne v. Cleburne Living Ctr.*, 473 U.S. 432, 439 (1985). In the zoning context, a violation of the Equal Protection Clause occurs where similarly situated property owners are treated differently and there is no rational basis for the different treatment. *Campbell v Rainbow City*, 434 F.3d 1306, 1313-1314 (11th Cir. 2006).

Time and again, government entities have been held liable for violating the Equal Protection Clause because of their different treatment of similarly situated people or organizations in the zoning context. For example, in *Vineyard Christian Fellowship of Evanston, Inc. v. City of Evanston*, 250 F. Supp. 2d 961, 978 (N.D. Ill. 2003), the court found the city’s zoning decision to be unlawful and in violation of the equal protection clause. There, the city sought to require a religious institution to obtain a special permit while permitting other similar uses, including cultural facilities, by right. To support its decision to treat churches differently, the city cited concerns relating to traffic and parking, as well as the need to increase commercial uses to raise tax revenue. The court deemed the reasons to be disingenuous and found that the zoning regulations, as applied to the church, did not advance these goals, and thus, failed the rational basis test. *Id.* at 977. Similarly, in *Society of American Bosnians & Herzegovinians v. City of Des Plaines*, 2017 U.S. Dist. LEXIS 26542, at *42 (N.D. Ill. Feb. 26, 2017), the court held that evidence was sufficient to lead a fact finder to conclude that a City denied equal treatment to a Muslim organization where it applied a different parking standard to the organization – one above or more stringent than that articulated in the zoning ordinance.

In the present case, we hope that the BZA’s consideration of the Martinezes’ SUP will be fair and in compliance with the law.³ Their desired use of the property isn’t just similar to that of the prior owner’s; it is practically identical. The location and zoning are the same because the property is the same. Further, and as was already established during the prior zoning hearing, the existing exterior of the building will not be altered by the Martinezes. The intensity of the use is also similar and, in fact, less intensive than other uses permitted by right such as hotels and motels in the same zoning district. And no major alterations are proposed for the interior. Further,

² One such example is ACLJ’s collaboration with the United States Department of Justice to file suit in federal court against the Metropolitan Government of Nashville for violations of the FHA, ADA, and RLUIPA after it attempted to use its zoning ordinances in a discriminatory manner and prevent Teen Challenge Nashville from obtaining a zoning permit. The City was ordered to pay Teen Challenge Nashville over \$950,000 in damages for FHA and ADA violations. *Teen Challenge Int’l Nashville Headquarters v. Metropolitan Government of Nashville and Davidson County*, Case No. 3:07-0668 (M.D. Tenn. 2008); *United States of America v. Metropolitan Government and Davidson County* (M.D. Tenn. Sept. 29, 2008).

³ Notably, ZBA members can be held individually liable for violations of the Equal Protect Clause. See *Vision Warriors Church, Inc. v. Cherokee County*, Case No. 1:19-cv-03205, Dkt. 57.

residents are not permitted to have cars at Cornerstone, eliminating any traffic and parking concerns.

We respectfully remind the BZA that any considerations of unfounded fears such as decreased property values, increases in crime and the like will not serve as a rational basis for denying the Martinezes a special use permit. First, there is absolutely no evidence to support such assertions. In fact, the BZA has been provided with information and statistics that contradict these assertions. Second, a hotel/motel, dram shop (tavern, lounge or bar) or retail liquor store could occupy this same property without special permission from the City at any time. Accordingly, it would be difficult for the BZA to support any assertion that these permitted uses would have less impact on and/or are more compatible with the surrounding area than the quiet and less intensive residential use proposed by the Martinezes.

Similarly, any conditions placed on the approval of the Martinezes' SUP must be neutral and consistent with those imposed on other, similar uses. No special requirements for a privacy fence, or for additional parking were placed on the prior owner. Privacy fences and extensive shrubbery have not been required of other recovery residences in the County. Accordingly, any such requirements as applied to Cornerstone would be highly suspect pursuant to an equal protection challenge.

II. The Fair Housing Act and Title II of the Americans With Disabilities Act Also Apply Here to Protect the Martinezes/Cornerstone.

The FHA and the ADA prohibit housing discrimination by governmental entities against handicapped persons or persons with disabilities. Specifically, the FHA makes it unlawful "to discriminate in the sale or rental, or to otherwise make unavailable or deny, a dwelling to any buyer or renter because of a handicap." 42 U.S.C. § 3604(f)(1). Similarly, the ADA, 42 U.S.C. § 12101 *et seq.*, prohibits discrimination by public entities based on disability and provides that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by such entity." 42 U.S.C. § 12132. Both statutes apply to municipal zoning decisions, see *Tennessee v. Lane*, 124 S. Ct. 1978, 1989 (2004) (citing *Cleburne v. Cleburne Living Center, Inc.*, 473 U.S. 432 (1985)), and the legal analysis under both statutes is the same and, thus, considered together. *Caron Foundation of Florida, Inc. v. City of Delray Beach*, 879 F. Supp.2d 1353, 1364 (S.D. Fla. 2012) (due to "the similarity of the ADA and the FHA's protections of individuals with disabilities in housing matters, courts often analyze the two statutes as one.").

It is without dispute that individuals protected under the FHA and ADA include those recovering from drug or alcohol addiction. See H.R. Rep. No. 101-485(II), at 51, as reprinted in 1990 U.S.C.C.A.N. 303, 333 ("physical or mental impairment" includes "drug addiction and alcoholism"). See also *Schwartz v. City of Treasure Island*, 544 F.3d 1210, 1212-13 (11th Cir. 2008). Entities associated with disabled individuals are also accorded the same protections. *Id.*; *A Helping Hand, LLC v. Balt County*, 515 F.3d 356, 363 (4th Cir. 2007) ("These regulations explicitly prohibit local governments from discriminating against entities because of the disability

of individuals with whom the entity associates”). The Martinezes/Cornerstone is a protected organization under the FHA and ADA.

There are three claims available to a disabled individual or an organization associated with disabled individuals: (1) intentional discrimination [or disparate treatment]; (2) discriminatory impact; and (3) a refusal to make a reasonable accommodation. *Schwartz*, 544 F.3d at 1213. Here, the City’s original ordinance initially excluded recovery residences altogether from its zoning ordinance while permitting similarly situated uses such as senior living facilities. While the City may have rectified the disparate treatment on the face of the ordinance, the BZA’s subsequent denial of a special use permit constitutes disparate treatment *as applied*, as well as a denial of a request for reasonable accommodation.

A. The BZA’s Decision to Deny Cornerstone Laine’s Application for a Special Use Permit Constitutes Disparate Treatment in Violation of the FHA and ADA.

Like an equal protection claim, disparate treatment in violation of the FHA and ADA occurs when a disabled person, as defined under the statutes, is treated differently than similarly situated non-disabled people. *Schwartz*, 544 F.3d at 1216. *See also Loren v. Sasser*, 309 F.3d 1296, 1302 (11th Cir. 2002); *United Farmworkers of Florida Hous. Project, Inc. v. City of Delray Beach*, 493 F.2d 799, 808 (5th Cir. 1974) (noting that the plaintiff presented a *prima facie* case of racial discrimination because “minority citizens’ requests [for government services] were refused while white citizens’ requests were granted”). Discrimination for purposes of a disparate treatment claim occurs where a decision-making body acts with improper motive. One such example is for the purpose of effectuating the desires of private citizens – especially where those desires are based on unfounded fears. *Bonasera*, 342 F. App’x at 584 (citing *Hallmark Dev., Inc.*, 466 F.3d at 1284; *United States v. Yonkers*, 837 F.2d 1181, 1225 (2d Cir. 1987)).

B. The BZA’s Decision to Deny Cornerstone Laine’s Application for a Special Use Permit Constitutes Denial of A Reasonable Accommodation.

The FHA and ADA’s reasonable accommodation provision prohibits a government entity from “[1] refus[ing] to make [2] reasonable accommodations in rules, policies, practices, or services, when such accommodations [3] may be necessary to afford such person equal opportunity to use and enjoy a dwelling[.]” 42 U.S.C. § 3604(f)(3)(B).⁴ Simply put, the FHA and ADA “require that changes be made to such traditional rules or practices if necessary to permit a person with handicaps an equal opportunity to use and enjoy a dwelling.” *Shapiro v. Cadman Towers, Inc.*, 51 F.3d 328, 333 (2d Cir. 1995). Thus, where the requested accommodation is necessary and reasonable, a government entity will violate federal law if it refuses the request.

Courts have recognized, time and again, the necessity of group living situations for individuals recovering from drug and alcohol addiction. For example, the court in *Oxford House, Inc. v Township of Cherry Hill* noted:

⁴ Importantly, the legislative history of the provision actually notes that “[a] discriminatory rule, policy, practice or service is not defensible simply because that is the manner in which such rule or practice has traditionally been constituted. This section would require that changes be made to such traditional practices if necessary to permit a person with handicaps an equal opportunity to use and enjoy a dwelling.” H.R. Rep. No. 10-711, 100th Cong., 2d Sess., 25, *reprinted in* 1988 U.S.C.C.A.N. 2173, 2186.

Addiction to illegal drugs or alcohol places severe limitations on people's lives, disrupting personal relationships, and impairing one's ability to advance in school or employment. These limitations continue to have a significant impact on an alcoholic's or drug addict's life even after the process of recovery has begun. After completion of a rehabilitation program, it is crucial for recovering alcoholics and substance abusers to have a supportive, drug and alcohol-free living environment. The support obtained by being in a group of other recovering addicts substantially increases an individual's chances for recovery.

799 F. Supp. 450, 462 (D.N.J. 1992); *Oxford House, Inc. v. Town of Babylon*, 819 F. Supp. 1179, 1183 (E.D.N.Y. 1993) ("Recovering alcoholics or drug addicts require a group living arrangement in a residential neighborhood for support during recovery").

Once more, an accommodation is deemed "reasonable" if it neither poses undue financial⁵ and administrative burdens nor requires a fundamental alteration in the zoning scheme. *Schwartz*, 544 F.3d at 1220. A fundamental alteration occurs where the proposed use would be incompatible with surrounding land uses. *Id.* at 1221 (citing *Bryant Woods Inn, Inc. v. Howard Cty.*, 124 F.3d 597, 604 (4th Cir. 1997)). If the proposed use is similar to surrounding uses permitted by the zoning code, the more difficult it is to show that a waiver of the rule would cause a "fundamental alteration" sufficient to deny the request. *Id.* at 1221. The *Schwartz* court provided the following relevant example:

In *Hovsons, Inc. v. Township of Brick*, 89 F.3d 1096 (3d Cir. 1996), a developer wanted to construct a nursing home in a residential area, but the municipality's zoning code forbade nursing homes in each of its fifteen residential zones. "Planned residential retirement communities," however, were permitted uses as of right. *Id.* at 1099. The Third Circuit concluded that allowing the developer to build a nursing home in a residential zone would not be a "fundamental alteration" of the zoning code because the proposed facility was "similar to that of the local planned residential retirement communities[.]" *Id.* at 1105.

Id. at 1222.

In the instant case, and for all the reasons described above, the Martinezes' request is reasonable. A recovery residence is a use permitted by special permission and is perfectly suited for the property at issue here because it is similar to the prior use on the same property *and* is less intensive than uses permitted by right (such as a hotel/motel). No fundamental alterations to the zoning code would occur with the grant of a special use permit to the Martinezes/Cornerstone.

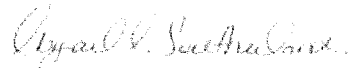
⁵Courts have held that governmental defendants can be expected, however, to incur reasonable costs. *Shapiro*, 51 F.3d at 334-35).

CONCLUSION

In sum, the BZA's review and decision this evening is governed by federal law and we are hopeful that, in accordance with these laws, the petition for SUP to operate a recovery residence at 228 Mueller Lane will be approved.

Sincerely,

**AMERICAN CENTER FOR
LAW AND JUSTICE**



Abigail Southerland*
Senior Litigation Counsel

Cc: Mark Scoggins
Nathan Krebel

* Licensed in Tennessee



Date: September 24, 2021

PROCEDURES TO REQUEST A SPECIAL USE PERMIT

A Special Use Permit is permission by the municipal authority to use property in a way not ordinarily permitted in a given classification.

1. Petition forms may be obtained at City Hall. They are to be completed and returned to the Zoning Administrator no later than the 15th day of the month preceding the Planning Commission and Zoning Board of Appeals meetings. A fee of \$200.00 is required along with a 2-3 paragraph "letter of intent" explaining your intentions and reasons for the petition. Address it to "The Planning Commission and Zoning Board of Appeals".
2. The Planning Commissions will review these petitions at **Waterloo High School Auditorium, 505 East Bulldog Boulevard, Waterloo, IL.**
The next Planning Commission Meeting is October 12, 2021 at 7:30 pm
Once the Planning Commission has reviewed the petition, they pass it on to the Zoning Board of Appeals with a positive or negative recommendation.
3. The Zoning Board of Appeals hearing will be held at **Waterloo High School Auditorium, 505 East Bulldog Boulevard, Waterloo, IL.** The next scheduled meeting is October 21, 2021 at 7:30 pm
4. It is necessary for the applicant or an appointed person to be present at each meeting during which the petition is heard.
5. Following the Zoning Board of Appeals Meeting, the applicant will receive a letter informing them of the decision of the Zoning Board. A building permit, if required, can then be applied for.



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

PETITION FOR SPECIAL USE PERMIT

DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY

Date of Hearing: October 21, 2021 Fee Paid to City Clerk: \$248.72
Date Hearing Held: Waterloo High School Newspaper: Republic Times
Building Permit App. No.: Date Published: October 6, 2021
Action of Zoning Board of Appeals: [X] Denied [] Approved [] Approved with Modification
Action of City Council (if required): [] Denied [] Approved [] Approved with Modification
Date: October 21, 2021 Date:

Instructions to Applicants: Print or type the form. All information required by this application must be completed and submitted herewith. If applicable, an application for building permit must accompany this application.

Name of owner(s), and other interested parties or stockholder of corporation owning the subject property Ardis & Robert Henerfauth

Address:

Phone Number:

Applicant's Name: Adrian & Leisa Martinez

Address:

Property Interest of Applicant: Contract Purchase

Has a previous appeal or petition for variance ever been made for subject property?

[] No [X] Yes If "Yes", list all previous appeals and/or petitions and dates

1998 Special Use Permit to operate an "Apartment Hotel"

7-21-2021 Special Use Permit to operate an "Recovery Residence" (ZBA Voted Down)

Address of Subject Property: 228 Mueller Lane & Vacant Lot East of Subject Property (Parcel # 07-25-101-025-000, 07-25-101-026-000, 07-25-101-016-000)

Present Use of Subject Property: Vacant

Present Zoning District of Subject Property: B2 General Business



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Check one of the following regarding the proposed use:

- Public service building, specify type: _____
- Public utility building or structure, specify type: _____
- Planned single-family residential development
- Planned multi-family residential development
- Planned mobile home park development
- Planned business center development
- Other planned development, specify: _____
- Specify type of use proposed: **Recovery Residence**

All applications for a special use permit shall file a site plan and meet the requirements of Article IX of the Zoning Ordinance. The following additional information shall be provided

Number of proposed dwelling units, if any: **none**

Number of proposed structures: **none**

Number of existing dwelling units: **1**

Number of existing units: **1**

Number of proposed dwelling units per structure, if any: **Proposed use for 24 residents plus staffing**

Number of existing dwelling units per structure, if any: **1**

Acreage devoted to each type of proposed use: **1.13**

Acreage devoted to each type of exiting use: **1.13**

Provide other such pertinent information as may reasonably be required to fully describe the proposed development. (*attachments may be used*)

Name of adjacent property owners:

Name	Address	Present Use
See attached		



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Thomas G. Smith, Mayor

A special use permit is requested in conformity with the powers vested in the Zoning Board of Appeals to permit the development on the property described above, and in conformity with the plans, statements, and other documents submitted with this application

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent to the entry in or upon the premises described in this application by any authorized official of the City of Waterloo, for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Date: 9-19-2021

Applicant: Jesson Martin

Date: 9-19-2021

Owner: Robert R. Henneford

(9-19-2021) Ardie Henneford

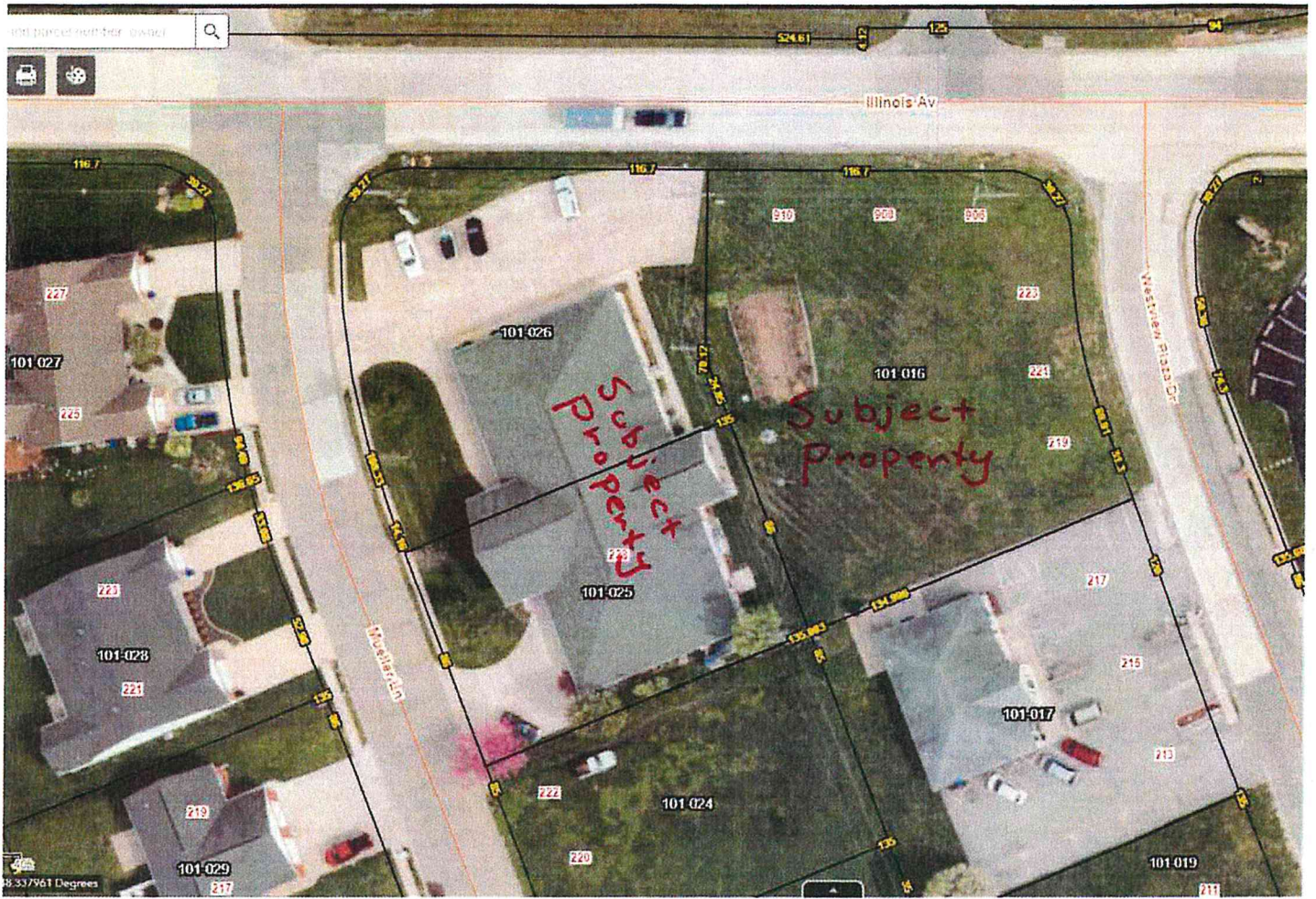


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Thomas G. Smith, Mayor

County of Monroe	100 South Main Street	Office Building
226 Westview Plaza LLC	226 Westview Plaza Drive	Dentist Office
MD3 Properties LLC	5352 Lemen	Office Building
Michael Augustine Jr.	218 Mueller Lane	2-Family Dwelling
Larry & Janice Lauer Trust	3019 Hanover Road	2-Family Dwelling
Christopher & Lisa Naumann	221 Mueller Lane	2-Family Dwelling
Richard & Audrey Horn	C/O Donald & Carol Matzenbacher 227 Mueller Lane	2-Family Dwelling

RECOVERY RESIDENCE. A non-profit facility that offers a sober, safe, and healthy living environment that promotes recovery from problems associated with alcohol and other drug use. Clients must be voluntary (not required as a part of a prison sentence) and only permitted to leave the residence under the direct supervision of employees. The facility must have employees on the premises 24 hours a day, seven days a week. The minimum planned program stay shall be 60 days, and the maximum planned program stay shall be 90 days. Locations shall not exceed 24 residents at any given time. Visitors shall be limited to one visit per resident per week to minimize traffic effects on the area. The residence shall also meet the standards set for by the NARR and be certified by the IAEC within 12 months.



PUBLIC MEETING/HEARING NOTICE

There will be a Public Meeting of the Waterloo Planning Commission on Tuesday, October 12, 2021 at 7:30 p.m., a Public Hearing of the Waterloo Zoning Board of Appeals on Thursday, October 21, 2021 at 7:30 p.m., and the subsequent City Council Meeting on Monday, November 01, 2021 at 7:30 p.m. All meetings/hearings will be held at the Waterloo High School Auditorium located at 505 East Bulldog Boulevard, Waterloo, Illinois, to consider a petition for a Special Use Permit to allow the operation of a “Recovery Residence” at 228 Mueller Lane, Parcel #07-25-101-025-000, #07-25-101-026-000, and #07-25-101-016-000 commonly known as the former Rosedale House.

Nathan Rau
Planning Commission Chairman

Kenneth Hartman, Jr.
Zoning Board of Appeals Chairman

PUBLIC MEETING/HEARING NOTICE

There will be a Public Meeting of the Waterloo Planning Commission on Tuesday, October 12, 2021 at 7:30 p.m., a Public Hearing of the Waterloo Zoning Board of Appeals on Thursday, October 21, 2021 at 7:30 p.m., and the subsequent City Council Meeting on Monday, November 01, 2021 at 7:30 p.m. All meetings/hearings will be held at the Waterloo High School Auditorium located at 505 East Bulldog Boulevard, Waterloo, Illinois, to consider a petition for a Special Use Permit to allow the operation of a "Recovery Residence" at 228 Mueller Lane, Parcel #07-25-101-025-000, #07-25-101-026-000, and #07-25-101-016-000 commonly known as the former Rosedale House as requested by the petitioners Adrian and Leisa Martinez.

The petitioners are able to re-apply for the Special Use Permit because of Ordinance #1830 passed at the August 16, 2021 City Council Meeting. Please see the following ordinance:

§ 40-7-5 (B) PROCEDURE

The Zoning Board of Appeals shall submit the entire record and a written decision explaining the action taken on a special use permit petition before the next regularly scheduled City Council meeting. At that meeting, the City Council will either affirm or reverse the decision of the Zoning Board of Appeals. The decision of the City Council shall be based only upon the record from the Zoning Board of Appeals hearing. Am. Ord. 1830, passed 8-16-2021

As an adjacent property owner, you are hereby notified of the three public meetings that will consider this petition. You are invited to participate in one or all of the meetings, or if you prefer not to attend, you may forward comments to Nathan Krebel at City Hall in letter form with name and address from the person writing the letter. I will make your comments known at the Planning Commission and Zoning Board of Appeals meetings.

Nathan Krebel



Zoning Administrator
100 West Fourth St.
Waterloo IL 62298
618-939-8600 ext. 212
nkrebel@waterloo.il.us

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 01, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on the Purchase of a 2021 Ford Truck for the
Underground Utilities Department from Morrow Brothers Ford in the total amount
of \$60,416.00 after trade-in of a 2000 Chevrolet.

3. Relief or action to be requested:
Approval.

4. Submittal date: 10-27-21

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

October 9, 2021

City of Waterloo Illinois

We have figured the following chassis and body for your consideration.

1 New 2021 Ford DRW F350 4x2 Regular Cab and Chassis 60" CA
Z1 Oxford White, 40/20/40 Vinyl Seat, Vinyl Floor Covering
14,000# GVWR Package, Daytime Running Lights
6.2L V8 Gasoline Engine, Limited Slip Rear Axle
All-Terrain Tires, Trailer Brake Controller,
240 AMP H.D. Alternator, Back-Up Camera
Power Windows/Locks/Mirrors w/Heat, AM/FM/Stereo
SYNC Bluetooth Hands Free Cellular, Cruise Control
Air Conditioning, 110V/400W In Dash Outlet
Chrome Front Bumper, Back-Up Alarm
Delivery and Pickup from Knapheide
New "M" License/Title
All other standard equipment

Illinois Government Price	\$38,780.00
Knapheide Quote PM1421	<u>\$24,836.00</u>
Total for Chassis and Body	\$63,616.00
Trade 2000 Chevrolet	<u>\$ -3,200.00</u>
Total Difference Due	\$60,416.00*

Chassis is in stock* at the time of this quote. Stock units are available, first come first serve. Additional options can be added as required. Present factory order lead time is approximately 38+ weeks. Let me know if you have any questions.

Thank you,

Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 01, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on a Special Event Permit Request from Uncle John's
RRR Bar for their 2nd Annual New Year's Eve Ball Drop to be held on December
31, 2021, from 11:30 p.m. to 12:30 a.m., to include the temporary closure of the four-
way intersection at Main and Third Streets.

3. Relief or action to be requested:
Approval.

4. Submittal date: 10-19-21

Submitted by:
James Gallagher, Uncle John's RRR Bar

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



CITY OFFICES
 100 West Fourth Street
 Waterloo, Illinois 62298
 (618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

2nd Annual

1. Event Name / Type: New Year's Eve Ball Drop
 Location of Event: Main St 3rd

2. Set-Up Date / Time: 12/31/21 5:00 PM Clean-Up Date / Time: 1/1/22 1:00 AM

3. Event Beginning Date / Time: 12/31/21 11:30 PM Event Ending Date / Time: 1/1/22 12:30 AM

4. Organization Name: Uncle Sam's RRR Bar
 Mailing Address: 141 South Main Waterloo IL 62298
Street City State Zip
 Phone Number: 939 7772 Email Address: info@RRRBar.com

Not For Profit Status: Yes No ID # _____

5. Person in Charge of Event: James H. Gallagher
 Mailing Address: _____
Street City State Zip
 Cell Phone Number: _____ Email Address: info@RRRBar.com

6. Secondary Contact Person: James H. Gallagher
 Mailing Address: _____
Street City State Zip
 Cell Phone Number: _____ Email Address: info@RRRBar.com

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	Similar to NYE in New York We have a countdown and celebrate the end of 2021 and welcome 2022.	
B. Number of People Expected:	200	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input checked="" type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• If yes, Proof of Liability Insurance must include inflatables.		
E. Liquor License information for beer sales (hours of sale and license number):	Indoor sales only	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):		

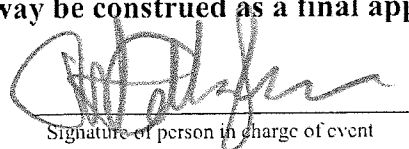
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

 _____
 Signature of person in charge of event

 Date of Submission 9/27/21

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input checked="" type="checkbox"/>	Police Department <input checked="" type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input checked="" type="checkbox"/>	/	Electric Department <input type="checkbox"/>

2nd Annual NYE Ball Drop

BARRICADES

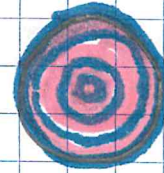


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STAND

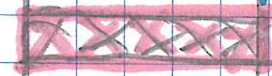


CAPitol
theatre

MAIN St.



RRR



HTC

3RD

Hopskeller

Alley

Alley

Alley