

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 03, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Riley, and Most.
Absent: Charron.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None
5. Approval of Minutes as Written or Amended.
Approval of the October 20, 2025, City Council Meeting Minutes.
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve the October 20, 2025 City Council Meeting Minutes as presented.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Kyle Buettner, Riley, Most, and Vogt voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer.
The Collection Report is in the packet.
Motion to accept the Collection Report was made by Alderman Most and seconded by Alderman Vogt.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Riley voting 'aye'.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Deputy Director of Public Works. No report.
 - E. Report of Director of Public Works.
Pavement marking is scheduled for Lakeview, East 4th Street, and Rogers Street.
Additional pavement marking is also planned for the areas around the schools.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1927 Establishing Access Control for the Proposed Rogers Street North and Country Club Lane Realignment and Rose Lane Extension Improvement.
Motion made by Alderman Riley and seconded by Alderman Kyle Buettner to approve Ordinance No. 1927 Establishing Access Control for the Proposed Rogers Street North and Country Club Lane Realignment and Rose Lane Extension Improvement.
Comments: Alderman Kyle Buettner, Chairman of the Ordinance Committee, stated that this update would align the City's ordinance with the County's access control standards. The Ordinance Committee unanimously recommended approval.
Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting 'aye'.
 - B. Consideration and Action on Ordinance No. 1928 Approving an Emergency Interconnection Agreement between the City of Waterloo, IL and Illinois-American Water Company.

Motion made by Alderman Most and seconded by Alderman Riley to approve Ordinance No. 1928 Approving an Emergency Interconnection Agreement between the City of Waterloo, IL and Illinois-American Water Company.

Comments: Alderman Kyle Buettner, Chairman of the Ordinance Committee, mentioned that this ordinance would allow the city to receive water from Illinois America in the event of an emergency. The Ordinance Committee's recommendation for approval was unanimous.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Riley voting 'aye'.

C. Consideration and Action on Ordinance No. 1929 Approving a Grant of Easement Agreement between the City of Waterloo, IL and Spectrum Mid-America, LLC.

Motion made by Alderman Riley and seconded by Alderman Kyle Buettner to approve Ordinance No. 1929 Approving a Grant of Easement Agreement between the City of Waterloo, IL and Spectrum Mid-America, LLC.

Comments: Alderman Kyle Buettner, Chairman of the Ordinance Committee, explained that this easement agreement would grant Spectrum an easement on the west side of Korte Drive in Lakeview Park. Approval was unanimously recommended by the Ordinance Committee.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting 'aye'.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 655.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner to approve Warrant No. 655.

Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting 'aye'.

B. Consideration and Action on \$100 Merchandise Voucher to Schnucks in Recognition of Holiday Appreciation to Full-Time Employees.

Motion made by Alderman Riley and seconded by Alderman Kyle Buettner to approve \$100 Merchandise Voucher to Schnucks in Recognition of Holiday Appreciation to Full-Time Employees.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner Hopkins, Trantham, and Kyle Buettner voting 'aye'.

C. Consideration and Action on Renewal of Liability and Worker's Compensation, Equipment Breakdown and Cyber Liability Insurance Coverage with IMLRMA.

Motion made by Alderman Vogt and seconded by Alderman Hopkins to approve the Renewal of Liability and Worker's Compensation, Equipment Breakdown and Cyber Liability Insurance Coverage with IMLRMA.

Comments: Alderman Most, Chairman of the Insurance Committee, mentioned that only IMLRMA was able to provide a quote within the required review period. IMLRMA submitted a renewal proposal with only a 1% increase. The Insurance Committee and Finance Committee both provided a unanimous recommendation for approval.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Riley, and Most voting 'aye'.

D. Consideration and Action on Approval of a Special Event Permit Application submitted by the Monroe County Farmer's Market for their Annual Holiday Market to be held on Saturday, November 29, 2025, 10 a.m. to 3 p.m., including the closure of Mill Street between Market and Main.

Motion made by Alderman Matt Buettner and seconded by Alderman Vogt to approve a Special Event Permit Application submitted by the Monroe County Farmer's Market for their Annual Holiday Market to be held on Saturday, November 29, 2025, 10 a.m. to 3 p.m., including the closure of Mill Street between Market and Main.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Kyle Buettner, Riley, Most, and Vogt voting 'aye'.

E. Consideration and Action on Approval of Non-Profit Grant Application from House of Neighborly Service.

Motion made by Alderman Kyle Buettner and seconded by Alderman Most to approve a Non-Profit Grant Application from the House of Neighborly Service.

Comments: The Beautification Committee unanimously recommended approval.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

F. Consideration and Action on Waiving of Customary Bidding Procedures and Approval of an Agreement with Viking Industrial Painting in the amount of \$163,300.00; and, Authorizing the Director of Public Works to Approve up to an additional \$15,000.00 for Contingency Purposes for Painting and Repair Services of the City Hall Water Tower.

Motion made by Alderman Hopkins and seconded by Alderman Riley to approve the Waiving of Customary Bidding Procedures and Approval of an Agreement with Viking Industrial Painting in the amount of \$163,300.00; and, Authorizing the Director of Public Works to Approve up to an additional \$15,000.00 for Contingency Purposes for Painting and Repair Services of the City Hall Water Tower.

Comments: This project is a budget item and will be completed by the same company that painted the new water tower. The difference between the Verizon payment and the allocated budget will remain in the General Fund. The color and graphics will remain the same as the existing design.

Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.

G. Consideration and Action on a Donation to Area Food Pantries to be paid for out of the Gambling Fund.

Motion made by Alderman Riley and seconded by Alderman Kyle Buettner to approve a Donation to Area Food Pantries to be paid for out of the Gambling Fund.

Comments: Alderman Kyle Buettner mentioned that the City ordinance permits gaming funds to be used for community relations purposes with City Council approval. He explained that there are still funds left in the nonprofit grant allocation, which comes from gaming revenue. The proposal is to make a one-time donation from that budget to help support four local food pantries. The Insurance Committee and Finance Committee both provided a unanimous recommendation for approval.

The Aldermen voted as follows:

AYE – Riley, Most, Vogt, Matt Buettner, Trantham, and Kyle Buettner.

NAY – None.

ABSTAIN – Hopkins.

ABSENT – Charron.

Motion Passed by a vote of 6/0/1/1

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Hopkins commended the city employees for their continued focus on workplace safety, noting that the Workers’ Compensation cost increase for 2026 was minimal as a result of their efforts.

Alderman Trantham mentioned there might be a scheduling conflict between the Park District Meeting and the Utility Committee Meeting, both scheduled for November 12, 2025. It was noted that, according to the agenda, the Park District Meeting would be held on the first floor.

Alderman Kyle Buettner stated that all the ordinances discussed tonight can be found in their entirety on the City’s website.

Mayor Darter thanked Alderman Kyle Buettner for suggesting the idea to help out the local food pantries.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Most.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:57 p.m.

Minutes submitted by Mechelle Childers – City Clerk