

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 06, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Row and seconded by Alderman Matt Buettner to approve the October 16, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
Moore Street Phase VII – Asphalt is scheduled for next week, and the road should be open by the first week of December.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Waterloo Beautification Check Presentation to Oh Sugar.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-23 Approving a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on November 07, 2023 through October 08, 2024; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.
Motion made by Alderman Most and seconded by Alderman Row to accept Resolution No. 23-23 Approving a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on November 07, 2023 through October 08, 2024; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.
Comments: The temporary closure of Market Street will occur when there is a large payout. However, there is no set dollar amount for when this will happen. The Chief of Police will decide when Market Street must be closed for safety. In addition, the insurance certificate needed to be modified as Market Street was not specified as a state highway.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.

- B. Consideration and Action on Resolution No. 23-24 Authorizing the Execution of an Annual Agreement between the City of Waterloo, IL and MEGSI.
Motion made by Alderman Hopkins and seconded by Alderman Trantham to approve Resolution No. 23-24 Authorizing the Execution of an Annual Agreement between the City of Waterloo, IL and MEGSI.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
 - C. Consideration and Action on Resolution No. 23-25 Approving an Intergovernmental Agreement between Valmeyer Community Unit School District No. 3 and the City of Waterloo, IL regarding Chipping and Easement Transactions.
Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt to approve Resolution No. 23-25 Approving an Intergovernmental Agreement between Valmeyer Community Unit School District No. 3 and the City of Waterloo, IL regarding Chipping and Easement Transactions.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
- A. Consideration and Action on Warrant No. 631.
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve Warrant No. 631.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
 - B. Consideration and Action on Renewal of Liability and Worker’s Compensation, Equipment Breakdown, and Cyber Liability Insurance Coverage with IMLRMA.
Motion made by Alderman Most and seconded by Alderman Matt Buettner to approve the Renewal of Liability and Worker’s Compensation, Equipment Breakdown, and Cyber Liability Insurance Coverage with IMLRMA.
Comments: Shawn Kennedy, Collector/Budget Officer, explained that the City went out to bid for insurance and only received a single quote, which was IMLRMA’s renewal quote.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.
 - C. Consideration and Action on Approval of a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2024 to be held on May 18, 2024 instead of May 08, 2024 as originally approved on October 16, 2023.
Motion made by Alderman Row and seconded by Alderman Hopkins to approve a Special Event Permit Application from FirebirdFest LLC for FirebirdFest 2024 to be held on May 18, 2024 instead of May 08, 2024 as originally approved on October 16, 2023.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
 - D. Consideration and Action on Approval of a Special Event Permit Application from GLOW for their Annual GLOW In the Dark Lighted Holiday Parade to be held on Saturday, November 25, 2023, 5:30 p.m. to 6:30 p.m. with the Closure of Columbia Avenue, N. Main Street & W. Mill Street along the Parade Route.
Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve a Special Event Permit Application from GLOW for their Annual GLOW In the Dark Lighted Holiday Parade to be held on Saturday, November 25, 2023, 5:30 p.m. to 6:30 p.m. with the Closure of Columbia Avenue, N. Main Street & W. Mill Street along the Parade Route.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

- E. Consideration and Action on Approval of a Special Event Permit Application from Waterloo Citizens for a Pool for their Annual 5K Run / Walk to be held on March 16, 2024, 9 a.m. to 10:30 a.m., with the Closure of Third Street between Market Street and Main Street.
Motion made by Alderman Hopkins and seconded by Alderman Most to approve a Special Event Permit Application from Waterloo Citizens for a Pool for their Annual 5K Run / Walk to be held on March 16, 2024, 9 a.m. to 10:30 a.m., with the Closure of Third Street between Market Street and Main Street.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- F. Consideration and Action on Approval of a Special Use Permit for a Home Occupation at 135 Links Lane as Requested by Owners, Daniel & Alysia Brinkmann.
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve a Special Use Permit for a Home Occupation at 135 Links Lane as Requested by Owners, Daniel & Alysia Brinkmann.
Comments: The Zoning Administrator commented that both the Planning Commission and the Zoning Board of Appeals gave a favorable recommendation for the permit. Alysia Brinkman addressed the Council stating that all work is done in the basement of her home, and the business is printing and embroidery of shirts. People come to the house to pick up shirts from a cabinet on her porch. She has no business signage and tries to remain inconspicuous.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Hopkins hopes to see everyone at the Veterans Day Ceremony at Gibault Catholic High School.
Alderman Charron wanted to inform the Council that her email is messed up, which is why you have not heard back from her.
Mayor Darter invited everyone to attend the Veterans Day programs. In addition, several members of the Police Department are participating in a charity event called “No-Shave November”.
14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Vogt.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:48 p.m.

**Minutes respectfully submitted by
Mechelle Childers, City Clerk**