

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 17, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the November 03, 2025 City Council Meeting Minutes.
Motion made by Alderman Most and seconded by Alderman Riley to approve the November 03, 2025, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer.
The Collection Report is in the packet.
Motion to accept the Collection Report was made by Alderman Charron and seconded by Alderman Kyle Buettner.
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
 - B. Report of Treasurer.
The Treasurer Report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Vogt and seconded by Alderman Matt Buettner.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.
 - C. Report of Building Inspector / Code Administrator. The report is in the packet.
 - D. Report of Subdivision and Zoning Administrator. The report is in the packet.
 - E. Report of Deputy Director of Public Works. No report.
 - F. Report of Director of Public Works. No report.
 - G. Report of Chief of Police. No report.
 - H. Report of City Attorney. No report.
 - I. Report and Communication by Mayor.
 1. Waterloo Beautification Check Presentation to The Ranch Steakhouse.
 2. Waterloo Beautification Non-Profit Grant Check Presentation to the House of Neighborly Service.
 3. Appointment of Kim Straub to the Library Board of Trustees for the remainder of Phillip Kelley’s term to expire 06-30-27.
Motion to approve the appointment was made by Alderman Kyle Buettner and seconded by Alderman Riley.
Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.
11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Approval of the 2026 Regularly Scheduled Meetings and Holiday Dates.

Motion made by Alderman Most and seconded by Alderman Riley on Approval of the 2026 Regularly Scheduled Meetings and Holiday Dates.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.

B. Consideration and Action on Waterloo Beautification Application from Colleen Miller for 824 N. Market Street (previously the Strano Office).

Motion made by Alderman Vogt and seconded by Alderman Trantham on Approving the Waterloo Beautification Application from Colleen Miller for 824 N. Market Street (previously the Strano Office).

Comments: Alderman Trantham, Chairman of the Beautification Committee, stated that the application was reviewed, the project was explained, and the Beautification Committee’s recommendation for approval was unanimous.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.

C. Consideration and Action on Waterloo Beautification Application from JP Fitzgibbons for 201 W. Mill Street (previously Ahne’s Bakery).

Motion made by Alderman Trantham and seconded by Alderman Hopkins on approving the Waterloo Beautification Application from JP Fitzgibbons for 201 W. Mill Street (previously Ahne’s Bakery).

Comments: Alderman Trantham, Chairman of the Beautification Committee, mentioned that this application was also reviewed, the project was explained, and the Beautification Committee’s recommendation for approval was unanimous.

Motion passed unanimously with Aldermen Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Happy Thanksgiving wishes were extended.

14. Motion to Adjourn made by Alderman Hopkins and seconded by Alderman Trantham.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:40 p.m.

Minutes submitted by Mechelle Childers – City Clerk