

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: November 18, 2019

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of the Good Neighbor Award to Mr. Dwight Schaefer.
 2. Presentation of Commendation to the Waterloo High School FFA Chapter for winning the Premier Chapter Award at the National FFA Convention.
 3. Presentation of Kaskaskia – Cahokia Trail Books to Senator Paul Schimpf and former Illinois State Representative Jerry Costello II.
 4. Presentation of Commendation from Illinois State Representative Dan Reitz to David Lewis for achieving the rank of Eagle Scout.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Presentation of the Annual Police Pension Report by Mr. Keith Brinkmann.
 - B. Consideration and Action on Special Event Permit Application from GLOW for their Annual Holiday Parade to be held in Downtown Waterloo on Saturday, November 30, 2019 at 5:30 p.m.
 - C. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Nov. 26, 2019 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
Nov. 28, 29 & 30, 2019 – City Offices Closed for Thanksgiving Holiday.
Dec. 02, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Dec. 09, 2019 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Dec. 10, 2019 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Dec. 11, 2019 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Dec. 12, 2019 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
Dec. 16, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Dec. 19, 2019 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Dec. 24 & 25, 2019 – City Offices Closed for the Christmas Holidays.
Dec. 31, 2019 – City Offices Closed at 12 Noon for New Year’s Eve.
Jan. 01, 2020 – City Offices Closed for New Year’s Day.

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 04, 2019**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
 - A. City Council Meeting Minutes from 10-21-19. Motion made by Alderman Darter and seconded by Alderman Heller to approve the October 21, 2019, 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
 - B. Public Hearing Minutes from 10-15-19. Motion made by Alderman Darter and seconded by Alderman Row to approve corrected Public Hearing Minutes from 10-15-19. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report. Brad Papenberg was absent.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
Tim Birk reported the Walking Trail lights are being worked on.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Mayor Smith congratulated the FFA on their first-place win at the National Conference and Expo in Indianapolis. They won the National Premier Chapter Award in the Growing Leader's category, making the Waterloo Chapter one of five to win an award of that level this year.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 19-21 Approving a Records Management Software Contract with Omnigo for the Waterloo Police Department in the amount of \$24,456.40.
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve Resolution No. 19-21 approving a Records Management Software Contract with Omnigo for the Waterloo Police Department in the amount of \$24,456.40. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

- B. Consideration and Action on Ordinance No. 1790 Amending the City of Waterloo Revised Code of Ordinances, Chapter 7 Business Code, by the Addition of Article XI Prohibiting Cannabis Business Establishments.
Motion made by Alderman Darter and seconded by Alderman Trantham to approve Ordinance No. 1790 amending the City of Waterloo Revised Code of Ordinances, Chapter 7 Business Code, by the addition of Article XI Prohibiting Cannabis Business Establishments. Motion passed 5-3 with Aldermen Darter, Row, Heller, Hopkins and Trantham voting yea and Aldermen Notheisen, Thomas and Buettner voting nay.

11. Unfinished Business. None.

12. Miscellaneous Business.

- A. Consideration and Action on Warrant No. 583.
Motion made by Alderman Darter and seconded by Alderman Buettner to approve action on Warrant No. 583. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- B. Consideration and Action on Approval of the 2020 Regularly Scheduled Meetings and Holiday Dates.
Motion made by Alderman Row and seconded by Alderman Heller for approval of the 2020 Regularly Scheduled Meetings and Holiday Dates. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- C. Consideration and Action on Downtown Beautification Grant for Piehard Pizza, LLC located at 122 W. Mill Street, Waterloo.
Motion made by Alderman Hopkins and seconded by Alderman Notheisen to approve a Downtown Beautification Grant for Piehard Pizza, LLC located at 122 W. Mill Street, Waterloo, IL. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.
- D. Consideration and Action on Downtown Beautification Grant for Waterloo Lumber Company at 715 N. Market Street, Waterloo, IL.
Motion made by Alderman Darter and seconded by Alderman Heller to a Downtown Beautification Grant for Waterloo Lumber Company at 715 N. Market Street, Waterloo, IL. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- E. Consideration and Action on Renewal of Liability and Workers Compensation, and Equipment Breakdown Insurance Coverage with IMLRMA.
Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve Renewal of Liability and Workers Compensation, and Equipment Breakdown Insurance Coverage with IMLRMA. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- F. Consideration and Action on the Purchase of Two (2) – 2020 Police Interceptor Vehicles from Sunset Ford, in the total amount of \$92,217.92, for the Waterloo Police Department.
Motion made by Alderman Darter and seconded by Alderman Row to approve the purchase of two (2) – 2020 Police Interceptor Vehicles from Sunset Ford, in the total amount of \$92,217.92, for the Waterloo Police Department. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- G. Consideration and Action on Approval of the Preliminary Plat for Quail Ridge PH's 4, 5 & 6.
Motion made by Alderman Notheisen and seconded by Alderman Heller for approval of the Preliminary Plat for Quail Ridge PH's 4, 5, & 6. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

H. Consideration and Action on Executive Session for the Semi-Annual Minute Review as per 5 ILCS 120/2(c)(21).

Motion made by Alderman Notheisen and seconded by Alderman Heller for Executive Session for the Semi-Annual Minute Review as per 5 ILCS 120/2(c)(21). Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea. Time: 7:43

The meeting reconvened at 7:52.

Motion to reconvene made by Alderman Notheisen and seconded by Alderman Darter. Motion passed with unanimous voice vote. Motion made by Alderman Notheisen and seconded by Alderman Darter to have the following Executive Session minutes remain under Schedule B: 01/08/18, 03/04/19-Partial and 03/11/19-Partial. Executive Session minutes to be under Schedule A: 05/20/19, 07/01/19 and 08/12/19. Motion passed with unanimous voice vote.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Trantham requested a Street Committee meeting with members Aldermen Thomas, Row, Heller and Buettner. Exact date and time to be determined.

Mayor Smith reminded the Council of the Annual Veterans Day Ceremony in the Gibault High School Gymnasium at 6:30 p.m. on Tuesday, Nov. 12th to showcase their veterans.

14. Motion to Adjourn made by Alderman Buettner and seconded by Alderman Notheisen. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:55 p.m.

Barbara Pace,
City Clerk

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2018-2019 ACTUAL AMOUNT	2019-2020 BUDGETED AMOUNT	% INCREASE/ DECREASE	2018 OCT	2019 OCT	% INCREASE/ DECREASE	2018-2019 FISCAL YTD	2019-2020 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,486,100.40	11,475,000.00	-0.10%	1,322,775.58	1,115,214.03	-15.69%	6,271,865.78	5,723,218.11	-8.75%
ELEC TAX	284,075.14			33,678.13	27,795.75	-17.47%	154,878.35	145,120.62	-6.30%
ELECT MISC.	321,562.00	270,400.00	-15.91%	17,966.00	28,950.00	61.14%	121,528.00	254,772.00	109.64%
SUBTOTAL	12,091,737.54	11,745,400.00	-2.86%	1,374,419.71	1,171,959.78	-14.73%	6,548,272.13	6,123,110.73	-6.49%
BEGINNING UNAPPLIED	453,097.19			25,976.01	38,475.35	48.12%	218,683.10	244,330.15	11.73%
UNAPPLIED CASH REC'D	149,476.53			5,860.47	7,619.66	30.02%	48,990.31	58,270.83	18.94%
UNAPPLIED DISBURSED	150,147.05			8,522.62	8,278.92	-2.86%	60,292.24	54,400.01	-9.77%
ENDING UNAPPLIED	452,426.67			23,313.86	37,816.09	62.20%	207,381.17	248,200.97	19.68%
GAS SALES	2,947,323.95	2,872,000.00	-2.56%	100,787.62	95,664.08	-5.08%	904,672.85	935,719.69	3.43%
GAS TAX	82,906.85			2,047.41	1,561.45	-23.74%	23,702.85	21,669.94	-8.58%
GAS MISC.	163,357.00	158,000.00	-3.28%	8,573.00	12,112.00	41.28%	58,237.00	108,813.00	86.85%
SUBTOTAL	3,193,587.80	3,030,000.00	-5.12%	111,408.03	109,337.53	-1.86%	986,612.70	1,066,202.63	8.07%
WATER SALES	2,386,304.02	2,515,000.00	5.39%	248,361.36	222,356.17	-10.47%	1,206,883.99	1,253,907.01	3.90%
WATER MISC.	124,035.00	107,100.00	-13.65%	7,801.00	7,539.00	-3.36%	51,729.00	82,736.00	59.94%
SUBTOTAL	2,510,339.02	2,622,100.00	4.45%	256,162.36	229,895.17	-10.25%	1,258,612.99	1,336,643.01	6.20%
SEWER SALES	1,771,911.51	1,857,000.00	4.80%	181,333.21	161,497.61	-10.94%	886,629.52	922,792.88	4.08%
SEWER MISC.	221,743.00	195,100.00	-12.02%	14,280.00	6,414.00	-55.08%	100,484.00	103,036.00	2.54%
SUBTOTAL	1,993,654.51	2,052,100.00	2.93%	195,613.21	167,911.61	-14.16%	987,113.52	1,025,828.88	3.92%
CITY TAX	550,373.40	572,000.00	3.93%	52,624.69	45,712.03	-13.14%	262,972.84	256,680.24	-2.39%
MISC.	89,041.00	72,500.00	-18.58%	4,835.00	8,632.00	78.53%	31,436.00	59,950.00	90.70%
SUBTOTAL	639,414.40	644,500.00	0.80%	57,459.69	54,344.03	-5.42%	294,408.84	316,630.24	7.55%
REFUSE FEE	769,489.62	838,250.00	8.94%	69,288.43	68,043.89	-1.80%	378,890.54	406,694.93	7.34%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,962.00	50,000.00	2.12%	1,026.00	3,679.00	258.58%	21,048.00	25,503.00	21.17%
PERMITS	94,785.00	110,000.00	16.05%	6,731.00	1,302.00	-80.66%	46,145.00	69,008.00	49.55%
INSPECTION FEES	17,750.00	20,000.00	12.68%	1,800.00	1,575.00	-12.50%	9,575.00	9,225.00	-3.66%
FRANCHISE FEES	126,510.00	127,000.00	0.39%	-	-		54,073.00	19,995.00	-63.02%
LIQUOR LICENSE	20,810.00	20,000.00	-3.89%	175.00	-	-100.00%	20,050.00	21,760.00	8.53%
INFRASTRUCTURE FEE	230,006.00	230,000.00	0.00%	19,863.00	15,925.00	-19.83%	115,635.00	99,603.00	-13.86%
HOTEL/MOTEL TAX	19,655.00	20,000.00	1.76%	3,854.00	2,643.00	-31.42%	12,208.00	13,121.00	7.48%
MISC.	227,908.00	213,315.00	-6.40%	19,861.00	16,134.00	-18.77%	102,216.00	126,514.00	23.77%
REPLACEMENT TAX	53,844.00	56,400.00	4.75%	8,121.00	16,584.00	104.21%	29,517.00	43,388.00	46.99%
COUNTY TAX	416,899.00	345,500.00	-17.13%	-	153,530.00		-	214,891.00	
SALES TAX	2,225,155.00	2,250,000.00	1.12%	188,395.00	207,409.00	10.09%	1,091,813.00	1,160,726.00	6.31%
BUSINESS DISTRICT TAX	88,899.00	80,000.00	-10.01%	8,501.00	9,074.00	6.74%	42,252.00	48,084.00	13.80%
VIDEO GAMING	117,079.00	122,000.00	4.20%	9,477.00	12,514.00	32.05%	55,514.00	75,046.00	35.18%
INCOME TAX	1,377,258.00	1,440,000.00	4.56%	129,156.00	145,100.00	12.34%	695,641.00	813,055.00	16.88%
SUBTOTAL	5,835,009.62	5,922,465.00	1.50%	466,248.43	653,512.89	40.16%	2,674,577.54	3,146,613.93	17.65%
MOTOR FUEL TAX	292,487.00	292,500.00	0.00%	19,856.00	39,278.00	97.81%	137,090.00	166,809.00	21.68%
MISC	15,960.00	16,000.00	0.25%	1,418.00	1,318.00	-7.05%	7,074.00	9,334.00	31.95%
SUBTOTAL	308,447.00	308,500.00	0.02%	21,274.00	40,596.00	90.82%	144,164.00	176,143.00	22.18%
UTILITY DEPOSITS	114,225.00	-		10,175.00	9,375.00	-7.86%	62,725.00	62,600.00	-0.20%
TOTAL DEPOSITS	26,835,891.42	26,325,065.00	-1.90%	2,498,620.90	2,444,551.67	-2.16%	13,005,477.03	13,312,043.25	2.36%

November 18, 2019

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the October 31, 2019 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

TREASURER'S REPORT
CITY OF WATERLOO
For the month ending
October 31, 2019

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	68,159.98	9,375.00	13,525.00	64,009.98
General Fund	443,404.94	782,116.07	1,243,380.36	(17,859.35)
Motor Fuel Tax	43,987.04	31.13	32,603.58	11,414.59
Water Fund	118,316.78	225,126.75	216,428.53	127,015.00
Sewer Fund	625,092.80	164,926.13	100,263.66	689,755.27
Gas Fund	293,199.48	100,642.35	173,729.60	220,112.23
Electric Fund	1,425,694.66	1,160,580.53	913,207.17	1,673,068.02
Capital Improvements	584,862.11	48,546.89	-	633,409.00
D.A.R.E.	1,402.69	-	-	1,402.69
Interest	2,199.70	2,842.87	-	5,042.57
Hotel/Motel Tax	132,117.27	2,643.38	-	134,760.65
TOTALS:	\$3,738,935.43	\$2,496,831.10	\$2,693,137.90	\$3,542,628.63

INVESTED FUNDS

Capital Improvements	\$ 2,341,819.42	6,743.06	-	\$ 2,348,562.48
Electric	\$ 7,939,159.80	22,860.12	-	\$ 7,962,019.92
E-Pay Utility Bills	38,425.45	74,265.26	86,102.13	26,588.58
Farm Account Income	158,272.29	26.88	-	158,299.17
Gas	4,041,568.18	11,637.35	-	4,053,205.53
General Fund	6,109,222.72	426,041.94	-	6,535,264.66
Motor Fuel	732,958.09	40,564.65	-	773,522.74
Pension Reserve	1,694,907.86	359.88	-	1,695,267.74
Sewer	2,062,603.98	5,939.09	-	2,068,543.07
Utility Deposits	316,282.85	910.71	-	317,193.56
Water	2,441,274.66	7,029.43	-	2,448,304.09
Total Invested Funds:	\$27,876,495.30	\$596,378.37	\$86,102.13	\$28,386,771.54
Total All City Funds:	\$31,615,430.73	\$3,093,209.47	\$2,779,240.03	\$31,929,400.17

Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$5,489,358.51	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,900,765.00</u>		
Total Liabilities		<u>\$12,372,060.00</u>	<u>\$9,390,123.51</u>		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 10/31/19

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2019	31	27	33	52	36	37	30	29	37	30			342
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
New Construction Re-Inspections:													
2019	4	3	6	4	8	6	7	5	3	6			52
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2019	19	17	26	20	13	15	25	26	17	19			197
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
Rental Re-Inspections:													
2019	12	14	15	13	8	12	16	15	13	9			127
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
2017	9	8	13	1	8	13	14	9	17	11	13	14	130
Dumpster/POD Permits Issued:													
2019	8	9	15	18	25	10	22	11	21	7			146
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
2017	9	7	13	16	10	13	13	9	13	6	9	5	123
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
Motor Vehicle Violation Notices:													
2019	7	0	4	0	4	2	1	1	5	6			30
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
2017	12	2	15	2	3	5	3	6	1	1	0	4	54
Property Violation Notices:													
2019	4	8	18	12	22	14	17	13	7	10			125
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
2017	7	11	10	14	22	8	15	11	4	3	7	4	116
Ordinance Violation Tickets Issued:													
2019	0	1	3	1	1	3	1	0	1	2			13
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Presentation of the Good Neighbor Award to Mr. Dwight Schaefer.

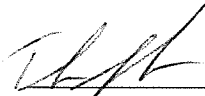
3. Relief or action to be requested:
Award Presentation.

4. Submittal date: 11/08/19

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



Nov. 18th Council mtg.

Good Neighbor Award Entry Form

Guidelines

- ✓ The nominee must be a resident within the Waterloo city limits.
- ✓ The good deed must occur within the Waterloo city limits
- ✓ The Good Neighbor Award will be awarded quarterly based on submitted applications.
- ✓ Winners will be awarded a Certificate of Appreciation from the Mayor and City Council along with a gift certificate from JV's Downtown Bar & Grill during a City Council meeting which are held Monday evenings at 7:30 pm.

1. Who are you nominating? Dwight Schaefer

2. When was the good deed performed? Monday 10/7/2019

3. Where was the good deed performed? Waterloo, IL

4. Explanation of the good deed.

Dwight came to my rescue after my 2 1/2 year old grandson, unexpectedly locked
the back stormdoor. I was babysitting and we went out to gather the mail and when we tried to go
back inside, discovered we were locked out. I had nothing with me, my purse and phone were
inside. We went next door to Schaefer Financial Services to borrow a phone to call Ed and let
him know we were locked out.

It is an old house and an old storm door. There is no keyhole in the door handle to unlock.

Dwight came over to examine and situation and brought some tools. It took some work but he
was finally able to jiggle and door off the old rusty hinges so we could gain access. I am sure this
is not how he expected his work week to start and am thankful for a good neighbor to come to
our rescue.

Your name: Kathi Weilbacher Phone: _____

Submissions should be placed in an enveloped marked "Good Neighbor Award" and dropped of at:

Waterloo City Hall
100 West Fourth Street
Waterloo, IL 62298

OR

Republic-Times
~~114 North Main Street~~ 205 W. Mill St.
Waterloo, IL 62298

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Presentation of Commendation to the Waterloo High School FFA Chapter for
winning the Premier Chapter Award at the National FFA Convention.

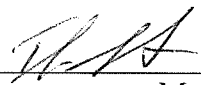
3. Relief or action to be requested:
Presentation of Commendation.

4. Submittal date: 11/08/19

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Presentation of Kaskaskia – Cahokia Trail Books to Senator Paul Schimpf and
former Illinois State Representative Jerry Costello II.

3. Relief or action to be requested:
Book Presentation.

4. Submittal date: 11/08/19

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Presentation of Commendation from Illinois State Representative Dan Reitz to
David Lewis for achieving the rank of Eagle Scout.


3. Relief or action to be requested:
Presentation of Commendation.

4. Submittal date: 11/08/19

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Presentation of the Annual Police Pension Report by Mr. Keith Brinkmann.

3. Relief or action to be requested:
Presentation of Report.

4. Submittal date: 11/05/19

Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

REQUIRED REPORTING TO MUNICIPALITY BY PENSION BOARD
As of 4/30/2019 fiscal year end

(40 ILCS 5/3-143) (from Ch. 108 1/2, par. 3-143)

Sec. 3-143. Report by pension board.

The pension board shall report annually to the city council or board of trustees of the municipality on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the council or board meeting held for the levying of taxes for the year for which the report is made.

1.		
Total Trust Assets (see attachment 1 for complete listing)		\$6,591,958
Total Assets (market value):		\$6,807,783
Actuarial Value of Assets (see item 8 for explanation):		
2.		
Estimated receipts during the next succeeding fiscal year from:		
Participant Contributions deducted from payroll:		\$136,968
Employer Contributions and all other sources:		\$378,472
3.		
Estimated amount required during the next succeeding fiscal year to:		
(a) pay all pensions and other obligations provided in this Article:		\$418,507
(b) meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:		\$515,440
4.		\$311,091
Total Net Income received from investment of net assets:		
Assumed Investment Return:		6.50%
Actual Investment Return:		4.33%
Total Net Income received from investment of net assets (FYE 4/30/2018):		\$252,920
Assumed Investment Return (FYE 4/30/2018):		6.50%
Actual Investment Return (FYE 4/30/2018):		3.69%
5.		18
Total number of Active Employees that are financially contributing to the fund:		
6.		
Disbursements to:		
(i) Annuitants in receipt of a regular retirement pension:		
Total number of annuitants:		4
Total amount that was disbursed in benefits:		\$186,104
(ii) Recipients being paid a disability pension:		
Total number of annuitants:		2
Total amount that was disbursed in benefits:		\$ 91,091
(iii) Survivors and children in receipt of benefits:		
Total number of annuitants:		1
Total amount that was disbursed in benefits:		\$ 23,397

7. Funded ratio of the fund: 70.98%
8. Unfunded Actuarial Accrued Liability: \$2,783,127

The Unfunded Actuarial Accrued Liability is the excess of the Actuarial Accrued Liability over the Actuarial Value of Assets.

The Actuarial Accrued Liability is the portion of the present value of future plan benefits reflecting projected credited service and salaries determined by the actuarial cost method based upon the plan's actuarial assumptions and not provided for at a valuation date by the actuarial present value of future normal costs. The normal cost is the portion of this present value which is allocated to the current valuation year.


The Actuarial Value of Assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The objective underlying the use of an asset valuation method is to provide for the long-term stability of municipal contributions.

9. Investment Policy of the pension board under the statutory investment restrictions imposed on the fund.
(See attachment 2)

Certification

I, Eric Zaber, President of the Waterloo Police Pension Board, City of Waterloo, Monroe County, Illinois, do hereby certify that this document is a true and correct copy of: "Required Reporting to Municipality By Pension Board" as outlined in 40 ILCS 5/3-143.

Witness my hand this 16 day of October, 2019.



Eric Zaber
President of Waterloo Police Pension Board

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Special Event Permit Application from GLOW for
their Annual Holiday Parade to be held in Downtown Waterloo on Saturday,
November 30, 2019 at 5:30 p.m.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11/13/19

Submitted by: _____
Missy Toenjes
_____ GLOW – Event Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

1. Event Name / Type: GLOW Holiday Parade
Location of Event: Downtown Waterloo
2. Beginning Date / Time: 11/30/2019 5:30 p.m. Ending Date / Time: 11/30/2019 7:00 p.m.
3. Organization Name: GLOW
Mailing Address: PO Box 286 Waterloo IL 62298
Street City State Zip
Phone Number: _____ Email Address: _____
Not For Profit Status: Yes No ID # _____
4. Person in Charge of Event: Missy Toenjes
Mailing Address: PO Box 286 Waterloo IL 62298
Street City State Zip
Cell Phone Number: _____ Email Address: _____
5. Secondary Contact Person: _____
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event.
The GLOW Parade is a lighted holiday parade in downtown Waterloo. Streets will need to be closed from 4:30pm to when the parade is over at approximately 7pm. Please place no parking signs as well, as parked cars block the view of people sitting on the sidewalk. The parade route begins at Gibault, travels east on Columbia Ave, turns south down Main St, and right onto Mill Street, ending at Library Street.

B. Sketch Plan of Site or Route of Walk/Run Attached Not Applicable

C. Will there be inflatable jumpers/bounce houses or amusement rides: Yes No
• If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.
Attached

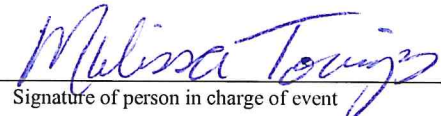
E. Liquor License information for beer sales (hours of sale): NA

G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)
We will request that the street department deliver barricades at the intersections and for Police to block the streets at 4:30pm.

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

Signage
As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event

11-13-19
Date of Submission

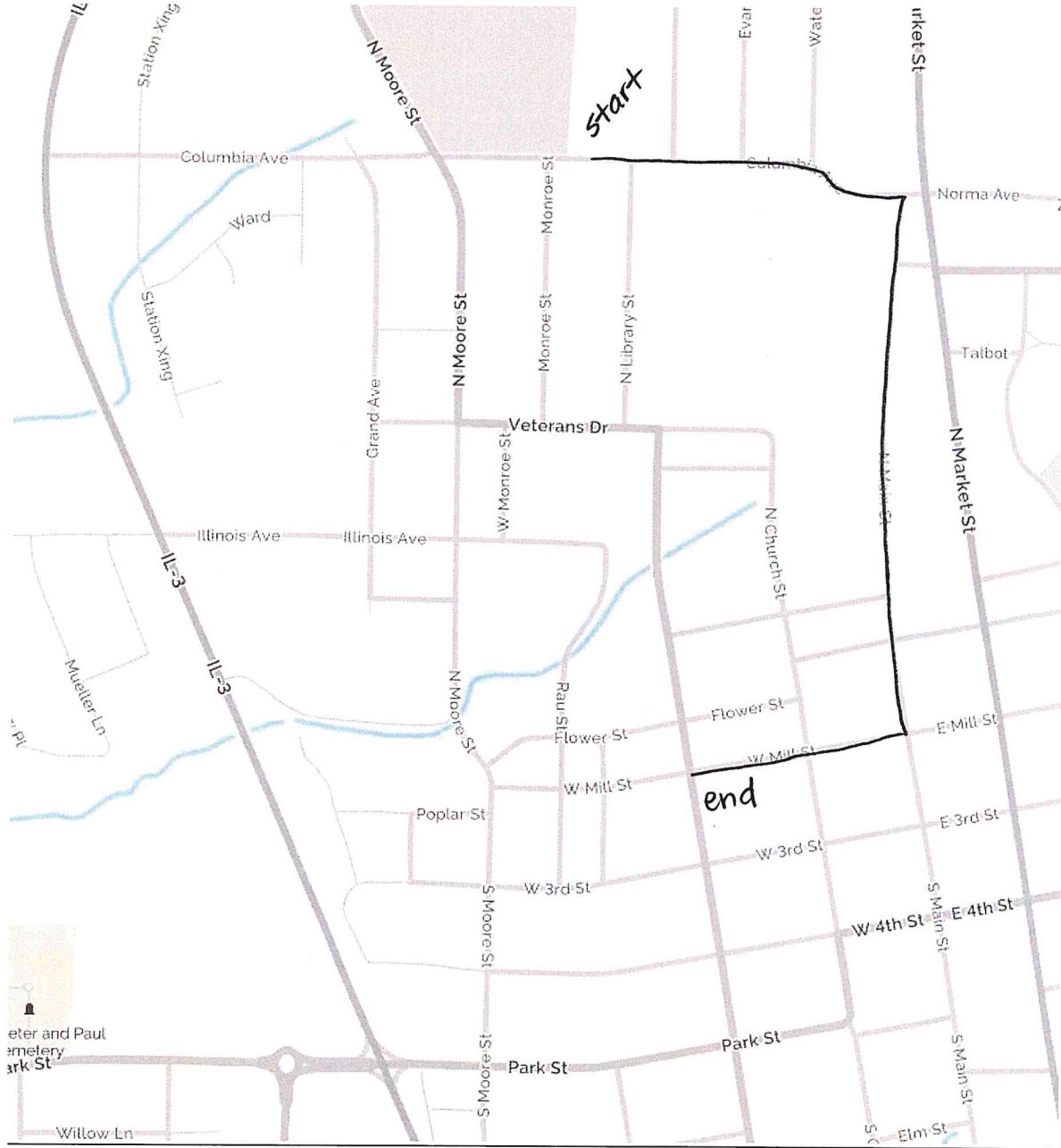
For office use only
"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Police Department Fire Department EMS Dispatch
DPW / Street Department (for street closings, signalization, and detour routes)



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600



LIABILITY COVERAGES

<u>FORM</u>	<u>DESCRIPTION</u>	<u>TOTAL AVAILABLE LIMITS FOR MEMBERS</u>	
RMA 1	General Liability	\$8,000,000. each occurrence, each Member, for all applicable coverages including "Special Liability Coverages" listed below --even if more than one coverage applies to the same loss.	
RMA 2	Broad Form Property		
RMA 2	Civil Constitutional Rights-Assault/ Battery		
RMA 2	Contractual Liability		
RMA 2	Employee Benefit Programs Liability		
RMA 2	Incidental Malpractice		
RMA 2	Intentional Building Removal		\$16,000,000 annual aggregate, each Member, as respects, RMA 1, RMA 2 and RMA 4
RMA 2	Limited Worldwide Liability		
RMA 2	Personal Injury/ Advertising Liability		
RMA 2	Watercraft Liability		
RMA 2	Personal Injury as Respects Employment Practices		
RMA 4	Public Officials/Employees		
RMA 6	Auto Liability		

SPECIAL LIABILITY COVERAGES

<u>FORM</u>	<u>DESCRIPTION</u>	<u>TOTAL AVAILABLE LIMITS FOR MEMBERS</u>
RMA 2	Premises Medical Payments	\$3,000. each person; \$1,000,000. each occurrence
RMA 2	Fire Legal Liability	\$100,000. each occurrence; \$100,000. annual agg.
RMA 2	Equal Employment Opportunity Comm. (EEOC) – <i>defense only</i>	\$15,000. each occurrence; \$15,000. annual aggregate
RMA 5	Liquor Liability – Special Events & Host	\$1,000,000. each occurrence - \$1,000,000. annual agg.
RMA 6	Auto Medical Payments	\$10,000. each person; \$1,000,000. each occurrence
RMA 6	Uninsured/Underinsured Motorist	\$100,000. each person; \$300,000. each accident

PROPERTY COVERAGES

<u>FORM</u>	<u>DESCRIPTION</u>	<u>TOTAL AVAILABLE LIMITS FOR MEMBERS</u>
RMA 10,	Auto Physical Damage	Combined limit:
RMA 11	Building/Personal Property	\$30,000,000. Any location, each occurrence;
and		\$250,000,000. Each occurrence, all Members
RMA 13	Inland Marine	\$50,000. extra expense
RMA 12	Valuable Papers/Records and Electronic Media/Records	\$50,000. each occurrence
RMA 10, RMA 11 and RMA 13	Flood/Earthquake (<i>combined</i>)	*\$76,500,000. annual aggregate all Members

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 18, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Executive Session for the Discussion of Personnel as
per 5 ILCS 120/2(c)(1).

3. Relief or action to be requested:
Executive Session.

4. Submittal date: 11/15/19

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor