

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 20, 2017**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Deputy City Clerk, Tammy Kujawa, noted two items to be revised and one addition: 1) revision to Agenda Item No. 10F to read “for the Right to Farm Land.”; and, 2) revision to Agenda Item No. 12C to read “in the amount of \$35,845.00.”; and, 3) the addition of Agenda Item 12F to read “Consideration and Action on Solicitation Request from Relay for Life of Monroe County for the Intersection of Main and Mill Street on Saturday, December 2, 2017 for a Collection to Benefit the American Cancer Society.” Motion made by Alderman Notheisen and seconded by Alderman Row to approve the agenda as revised. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve the November 06, 2017 City Council Meeting Minutes. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
The report is in the packet. Motion to accept the report made by Alderman Darter and seconded by Alderman Heller. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
 - B. Report of Treasurer.
The report is in the packet. Motion to accept the report made by Alderman Heller and seconded by Alderman Row. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
 - C. Report of Zoning Administrator.
No report.
 - D. Report of Building Inspector / Code Administrator.
Report available – no questions.
 - E. Report of Director of Public Works.
Director Tim Birk stated all the Christmas decorations are up and ready to go; there is salt in the salt shed; and, the recent planned power outage in the Stonefield and Vandebrook Subdivisions only lasted 45 minutes instead of two hours. He noted that the electric linemen did a great job.
 - F. Report of Chief of Police.
No report.
 - G. Report of City Attorney.
No report.

H. Report and Communication by Mayor.

Mayor Smith stated the Outstanding Local Government Achievement Award the city received in conjunction with the House of Neighborly Service was very impressive as there are only eight (8) awards given for the entire metro-east area.

1. Presentation of Façade Grant to the Vintage Wine Bar, Inc.

Mayor Smith presented the Vintage Wine Bar owner with a Façade Grant check in the amount of \$10,000.00 and noted the grand opening / ribbon cutting ceremony would be held on Wednesday, November 22, 2017 at 4:00 p.m.

2. Presentation of Award of Appreciation to Barbara Johnson.

Mayor Smith presented Barbara Johnson with an Award of Appreciation for her many years of service with the Santa Claus Float. Ms. Johnson stated she would miss seeing the smiling faces and was happy the City, Chamber of Commerce and Sister Cities would be carrying on the tradition.

8. Report of Standing Committees. None.

9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions. Orders and Ordinances by Aldermen.

A. Consideration and Action on Ordinance No. 1739 Amending the City of Waterloo Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII: Traffic Schedules, Schedule A: Stop & Through Intersections, Regarding the Intersection of Nottingham Avenue and Castle Green Drive.

Motion made by Alderman Thomas and seconded by Alderman Heller to approve Ordinance No. 1739 as read. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.

B. Consideration and Action on Resolution No. 17-24 Authorizing the Execution of a Task Order Agreement for Professional Services between the City of Waterloo, Illinois and HMG Engineers, Inc. regarding scope of services, term, execution and standard conditions for future task orders.

Motion made by Alderman Heller and seconded by Alderman Row to approve Resolution No. 17-24 as read. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.

C. Consideration and Action on Resolution No. 17-25 Authorizing the Execution of a Professional Services Agreement – Task Order No. 1 between the City of Waterloo, Illinois and HMG Engineers, Inc. for the Downtown ADA Transition Project with a Not to Exceed Amount of \$7,600.00 without written authorization.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Resolution No. 17-25 as read. Tim Birk explained the project would include ADA sidewalk and handicap parking. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

D. Consideration and Action on Resolution No. 17-26 Authorizing the Execution of a Letter of Agreement between the City of Waterloo, Illinois and J & J Septic Tank & Sewer Cleaning, LLC for Sludge Hauling.

Motion made by Alderman Darter and seconded by Alderman Row to approve Resolution No. 17-26 as read. Alderman Darter stated the Water – Sewer Committee reviewed and approved the 5-year agreement. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

E. Consideration and Action on Resolution No. 17-27 In Support of a Joint Sidewalk Project with Monroe County for the Rogers Street / Country Club Lane / North Market Street Sidewalk Project.

Motion made by Alderman Notheisen and seconded by Alderman Thomas to approve Resolution No. 17-27 as read. Alderman Notheisen thanked the Metzger's for granting

an easement for the project. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

F. Consideration and Action on Resolution No. 17-28 Authorizing the Execution of a Farm Contract for the Right to Farm Land.

Motion made by Alderman Darter and seconded by Alderman Row to approve Resolution No. 17-28 as read. Alderman Darter stated the Water – Sewer Committee reviewed and approved the contract with the same terms and cost as before. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

11. Unfinished Business.
None.

12. Miscellaneous Business.

A. Presentation of Police Pension Report by Keith Brinkmann.

Police Pension Report presented by Keith Brinkmann. Discussion.

B. Consideration and Action on 2018 Contribution of \$250.00 to “Explore Waterloo” Merchant & Restaurant Group to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Thomas and seconded by Alderman Notheisen to approve the 2018 contribution of \$250.00 to “Explore Waterloo” Merchant & Restaurant Group to be paid out of the Hotel / Motel Tax Fund. Alderman Notheisen stated the Explore Waterloo group has been very proactive and it’s great to support them. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.

C. Consideration and Action on purchase of a new police vehicle from Morrow Brothers Ford in the amount of \$35,845.00.

Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the purchase of a new police vehicle from Morrow Brothers Ford in the amount of \$35,845.00. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.

D. Consideration and Action on purchase of a new Mauldin M413XT Goldkey Motor Grader from Cummings, McGowan & West in the amount of \$152,305.00 to replace the 1971 grader.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve the purchase of a new Mauldin M413XT Goldkey Motor Grader from Cummings, McGowan & West in the amount of \$152,305.00 to replace the 1971 grader. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

E. Consideration and Action on Approval of Country Club Hills, Phase II, Final Plat.

Motion made by Alderman Hopkins and seconded by Alderman Row to approve the Country Club Hills, Phase II, Final Plat. Subdivision Administrator, Jim Nagel stated that we have a three-year Letter of Credit. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.

F. Consideration and Action on Solicitation Request from Relay for Life of Monroe County for the Intersection of Main and Mill Street on Saturday, December 2, 2017 for a Collection to Benefit the American Cancer Society.

Motion made by Alderman Row and seconded by Alderman Darter to approve a Solicitation Request from Relay for Life of Monroe County for the intersection of Main and Mill Street on Saturday, December 2, 2017 for a collection to benefit the American Cancer Society. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Aldermen Notheisen, Hopkins and Darter wished all a great Thanksgiving.

Mayor Smith thanked all the council members and staff for all they do. He stated the GLOW parade was Saturday, November 25th at 5:30 p.m. with everyone meeting at Gibault High School at 5:15 p.m. He additionally stated the new Santa Float was coming along very well and expected it to start December 16th or 17th.

14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Buettner to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:59 p.m.

**Tamara Kujawa,
DEPUTY CITY CLERK**