

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 20, 2023**

1. The meeting was called to order by Mayor Darter at 7:32 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Chief Prorise commented that the days and dates need to be changed under Agenda Item 12B. As the application has the correct information, Agenda Item 12B should be modified as follows:
Consideration and Action on Approval of a Special Event Permit Application from Crafted in the Loo for the Black Friday *and* Small Business Saturday Sale Event to be held on Friday, November 24, 2023, 6 a.m. to 3 p.m., and Saturday, November 25, 2023, 6 a.m. to 3 p.m., including the closure of two parking spaces in front of the store located at 111 N. Main Street.
5. Approval of Minutes as Written or Amended.
Approval of the November 06, 2023, City Council Meeting Minutes.
Motion made by Alderman Vogt and seconded by Alderman Most to approve the November 06, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Row and seconded by Alderman Matt Buettner.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
 - B. Report of Treasurer – Brad Papenberg
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Most and seconded by Alderman Vogt.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.
 - C. Report of Subdivision and Zoning Administrator – Nathan Krebel
The report is in the packet.
 - D. Report of Building Inspector / Code Administrator – Brad Yearian
The report is in the packet.
 - E. Report of Director of Public Works – Tim Birk. No report.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Promotion of Officer Shawn Wiegand to the rank of Sergeant Effective November 20, 2023.
 2. Appointment of Nathan Krebel as ADA Coordinator.
The appointment was approved unanimously with Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting ‘aye’.

8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1883 Approving the Sale of Miscellaneous Equipment Owned by the City of Waterloo, Illinois.

Motion made by Alderman Matt Buettner and seconded by Alderman Vogt to approve Ordinance No. 1883 Approving the Sale of Miscellaneous Equipment Owned by the City of Waterloo, Illinois.

Comments: This was the sale of old vehicles and equipment that were no longer useful and should not be retained.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Approval of the 2024 Regularly Scheduled Meetings and Holiday Dates.

Motion made by Alderman Row and seconded by Alderman Most on Approval of the 2024 Regularly Scheduled Meetings and Holiday Dates.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner ‘aye’.
 - B. Consideration and Action on Approval of a Special Event Permit Application from Crafted in the Loo for the Black Friday and Small Business Saturday Sale Event to be held on Friday, November 24, 2023, 5 a.m. to 3 p.m., and Saturday, November 25, 2023, 6 a.m. to 3 p.m., including the closure of two parking spaces in front of the store located at 111 N. Main Street.

Motion made by Alderman Hopkins and seconded by Alderman Row to approve a Special Event Permit Application from Crafted in the Loo for the Black Friday and Small Business Saturday Sale Event to be held on Friday, November 24, 2023, 6 a.m. to 3 p.m., and Saturday, November 25, 2023, 6 a.m. to 3 p.m., including the closure of two parking spaces in front of the store located at 111 N. Main Street.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner ‘aye’.
 - C. Consideration and Action on Billboard Advertising on the Digital Board West of the JB Bridge through Discover Downstate Illinois Tourism Bureau for a One Month Term (December) at a Cost of \$1,900.00 (\$1,615.00 after Tourism Bureau Discount) to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Most and seconded by Alderman Matt Buettner on approval of Billboard Advertising on the Digital Board West of the JB Bridge through Discover Downstate Illinois Tourism Bureau for a One Month Term (December) at a Cost of \$1,900.00 (\$1,615.00 after Tourism Bureau Discount) to be paid out of the Hotel / Motel Tax Fund.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.
 - D. Consideration and Action on Approval of the Waterloo Commons Final Plat for Lots #7 and #8.

Motion made by Alderman Row and seconded by Alderman Vogt on Approval of the Waterloo Commons Final Plat for Lots #7 and #8.

Comments: The lot just south of the Clean Car Express Car Wash was over an acre, and the potential buyer did not need that much property for the business.

A deal was negotiated between the purchaser and Desco to acquire approximately 0.89 acres, which was approved by all city committees.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Aldermen Vogt, Hopkins, Kyle Buettner, and Most wished everyone a Happy Thanksgiving.
Alderman Trantham verified with Tim Birk that Moore Street would open up after the street lines were painted.
Mayor Darter invited everyone to attend the GLOW Holiday Parade on Saturday, November 25, 2023 starting at 5:30 PM
14. Motion to Adjourn made by Alderman Matt Buettner and seconded by Alderman Vogt.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:48 p.m.

Minutes respectively submitted by Mechelle Childers – City Clerk