

# **WATERLOO CITY COUNCIL**

## **Regular Meeting Agenda**

Location: Waterloo City Hall: Council Chambers

Date: December 06, 2021

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Building Inspector / Code Administrator.
  - D. Report of Subdivision and Zoning Administrator.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney.
  - H. Report and Communication by Mayor.
    1. Waterloo Beautification Check Presentation to Gallagher's.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 21-27 Approving MFT Funds in the amount of \$490,542.52 for the period of May 01, 2022 through April 30, 2023.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 608.
  - B. Consideration and Action on Request for a Special Use Permit One-Year Extension for Lot #2 Remlok Professional Park as requested by Allen Brand.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

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### **DATES TO REMEMBER**

- Dec. 08, 2021 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Dec. 14, 2021 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Dec. 16, 2021 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Dec. 20, 2021 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Dec. 23 and 24, 2021 – CHRISTMAS HOLIDAYS.  
Dec. 28, 2021 – American Legion Meeting, Waterloo City Hall: 2<sup>nd</sup> Floor, 7:00 p.m.  
Dec. 30, 2021 (noon) and Dec. 31, 2021 – NEW YEAR'S HOLIDAYS.

**MINUTES OF THE  
CITY COUNCIL MEETING  
NOVEMBER 15, 2021**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
Alderman Kyle Buettner requested the withdrawal of agenda item 12G.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Hopkins to withdraw item 12G from the agenda. Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham and Darter voting 'yea'.
5. Approval of Minutes as Written or Amended.  
Approval of City Council Meeting Minutes dated 11-01-21. Motion made by Alderman Darter and seconded by Alderman Kyle Buettner to approve the City Council Meeting Minutes from 11-01-21. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
The report is in the packet.  
Motion to accept the report made by Alderman Hopkins and seconded by Alderman Darter. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller, Notheisen and Matt Buettner voting 'yea'.
  - B. Report of Treasurer.  
The report is in the packet.  
Motion to accept the report made by Alderman Heller and seconded by Alderman Notheisen. Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting 'yea'.
  - C. Report of Building Inspector/Code Administrator.  
The report is in the packet.
  - D. Report of Subdivision and Zoning Administrator.  
The report is in the packet.
  - E. Report of Director of Public Works.  
Currently putting up Christmas decorations. Should be completed by tomorrow (11-16-21).

- F. Report of Chief of Police. No report.
- G. Report of City Attorney. No report.
- H. Report and Communication by Mayor.
  - 1. Good Deed Award Presented by Janet Jansen of the Columbia American Legion Auxiliary to Ian Huebner.
  - 2. Waterloo Beautification Grant Check Presentation to Justin Schmidt, Vintage Wine Bar located at 212 S. Main Street.
  - 3. The Mayor reported that Waterloo Masonic Lodge #787 presented the City with a Community Builder’s Award in recognition of outstanding service.
- 8. Report of Standing Committees. No report.
- 9. Report of Special Committees. No report.
- 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1834 Approving a Tax Levy for Corporate Purposes for the current Fiscal Year commencing on the 1st day of May, 2021 and ending on the 30th day of April, 2022 for the City of Waterloo, IL.

Motion made by Alderman Heller and seconded by Alderman Row to approve Ordinance No. 1834 Approving a Tax Levy for Corporate Purposes for the current Fiscal Year commencing on the 1st day of May, 2021 and ending on the 30th day of April, 2022 for the City of Waterloo, IL.

Alderman Notheisen stated he was opposed to the amount of the Tax Levy since all monies from the previous year were not spent.

Aldermen voted as follows:  
YES – Heller, Matt Buettner, Trantham, Darter, Kyle Buettner and Row.  
NO – Notheisen and Hopkins

Motion passed by a vote of 6 to 2.
  - B. Consideration and Action on Ordinance No. 1835 Approving Two (2) Jurisdictional Transfers from Monroe County, IL to the City of Waterloo, IL for Rogers Street, from the north edge of pavement of Hamacher Street northerly to the municipal corporate limit (0.11 mi); and from the municipal corporate limit northerly to the south butt edge of SN 068-3168, in its entirety (0.89 mi), for a total of 1.00 miles

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Ordinance No. 1835 Approving Two (2) Jurisdictional Transfers from Monroe County, IL to the City of Waterloo, IL for Rogers Street, from the north edge of pavement of Hamacher Street northerly to the municipal corporate limit (0.11 mi); and from the municipal corporate limit northerly to the south butt edge of SN 068-3168, in its entirety (0.89 mi), for a total of 1.00 miles.

Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.

- C. Consideration and Action on Resolution No. 21-25 Approving a Gas Sales Agreement between Symmetry Energy Solutions, LLC, and the City of Waterloo, IL.  
Motion made by Alderman Notheisen and seconded by Alderman Matt Buettner to approve Resolution No. 21-25 Approving a Gas Sales Agreement between Symmetry Energy Solutions, LLC, and the City of Waterloo, IL.  
Motion passed with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
  
- D. Consideration and Action on Resolution No. 21-26 Approving the Signing of Four (4) Physical Transaction of Confirmations for Immediate Delivery between Symmetry Energy Solutions, LLC and the City of Waterloo, IL from the East Line Pool, the West Line Pool, the Mainline Market Pool and the Mainline Field Pool.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Resolution No. 21-26 Approving the Signing of Four (4) Physical Transaction of Confirmations for Immediate Delivery between Symmetry Energy Solutions, LLC and the City of Waterloo, IL from the East Line Pool, the West Line Pool, the Mainline Market Pool and the Mainline Field Pool.  
Motion passed with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
  
- 11. Unfinished Business. None.
  
- 12. Miscellaneous Business.
  - A. Consideration and Action on Approval of the 2022 Regularly Scheduled Meetings and Holiday Dates.  
Motion made by Alderman Darter and seconded by Alderman Row on Approval of the 2022 Regularly Scheduled Meetings and Holiday Dates.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.
  
  - B. Consideration and Action on Full Page Ad to be placed in the 2022 Visitor’s Guide in the amount of \$2,750.00 (discounted 50%) to be paid out of the Hotel / Motel Tax Fund.  
Motion made by Alderman Heller and seconded by Alderman Kyle Buettner on approval for a Full Page Ad to be placed in the 2022 Visitor’s Guide in the amount of \$2,750.00 (discounted 50%) to be paid out of the Hotel / Motel Tax Fund.  
Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
  
  - C. Consideration and Action on Renewal of Group Health Insurance Coverage with Blue Cross Blue Shield of Illinois Effective January 01, 2022 through December 31, 2022.  
Motion made by Alderman Matt Buettner and seconded by Alderman Notheisen to approve the Renewal of Group Health Insurance Coverage with Blue Cross Blue Shield of Illinois Effective January 01, 2022 through December 31, 2022. Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Notheisen voting ‘yea’.

- D. Consideration and Action on Renewal of Dental, Life / AD&D and Dependent Life Insurance with Delta Dental for a 12-Month Period from January 01, 2022 through December 31, 2022.  
Motion made by Alderman Matt Buettner and seconded by Alderman Darter to approve the Renewal of Dental, Life / AD&D and Dependent Life Insurance with Delta Dental for a 12-Month Period from January 01, 2022 through December 31, 2022. Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Notheisen voting ‘yea’.
- E. Consideration and Action on Renewal of Liability and Workers Compensation and Equipment Breakdown Insurance Coverage with IMLRMA.  
Motion made by Alderman Matt Buettner and seconded by Alderman Darter to approve the Renewal of Liability and Workers Compensation and Equipment Breakdown Insurance Coverage with IMLRMA. Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Notheisen voting ‘yea’.
- F. Consideration and Action on a Special Event Permit Request from GLOW for the GLOW Holiday Parade to be held on November 27, 2021 from 5:30 p.m. to 7:00 p.m. with the temporary street closure of Columbia Avenue, Main Street, Mill Street and Library Street per the parade route as attached.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner to approve a Special Event Permit Request from GLOW for the GLOW Holiday Parade to be held on November 27, 2021 from 5:30 p.m. to 7:00 p.m. with the temporary street closure of Columbia Avenue, Main Street, Mill Street and Library Street per the parade route as attached. Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham and Darter voting ‘yea’.
- G. Consideration and Action on Approval of Exterior Building Material 6-1-2(I)(C) at the new Scooter’s Restaurant located at Lot 11 North Pointe Phase 3 Second Phase – Parcel No. 07- 24-167-011-000.  
Item was withdrawn from the agenda.
- H. Consideration and Action on Approval of Exterior Building Material 6-1-2(I)(C) at the 4th Street Bar and Grill located at 301 S. Moore Street.  
Motion made by Alderman Heller and seconded by Alderman Hopkins on Approval of Exterior Building Material 6-1-2(I)(C) at the 4th Street Bar and Grill located at 301 S. Moore Street. Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
**Alderman Notheisen** wished everyone a Happy Thanksgiving.  
**Alderman Hopkins** thanked Mechelle Childers for the job she did with the minutes from the last meeting.  
**Mayor Smith** reported that concrete would be poured tomorrow at the First Responder Memorial. Mayor Smith also thanked Alderman Heller, Shawn Kennedy and Sarah

Deutch for their assistance with the Veteran's Day Program. The Mayor likewise thanked everyone who participated with Laying of the Wreath at Lakeview Park. He also wished everyone a Happy Thanksgiving.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 7:53 p.m.

**Mechelle Childers - City Clerk**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
December 06, 2021  
(Date)
2. Description of matter to be placed on agenda:  
Waterloo Beautification Check Presentation to Gallagher's.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Check Presentation.  
\_\_\_\_\_
4. Submittal date: 11-19-21  
  
Submitted by: \_\_\_\_\_  
Nathan Krebel, Subdivision & Zoning Administrator  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



## WATERLOO DOWNTOWN BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Downtown Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Downtown Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

**Applicant Name:** James Gallagher \_\_\_\_\_  
Name Telephone #

**Applicant Address:** \_\_\_\_\_  
No. Street City State Zip Code

**Name of Business:** Gallagher's Foodservice Inc. \_\_\_\_\_

**Business Description:** Gallagher's Restaurant 618-939-9933 \_\_\_\_\_  
Business Phone #

**Business Address:** 114 W. Mill Street. \_\_\_\_\_

Please check "Yes" or "No" for each question below:		
	Yes	No
Are you or your business delinquent on any fee obligations?		<input checked="" type="checkbox"/>
Are you or your business delinquent on any tax obligations?		<input checked="" type="checkbox"/>



CITY OFFICES  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600  
Thomas G. Smith, Mayor

Total project cost: \$ 40,000.00

Funds requested: \$ 10,000.00  
( \$10,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: ASAP - TBD

Completion date: MAY - 2021

Project description: (attach additional pages if necessary)

- Replace all existing archtop wood windows.
- Replace with historically matching wood windows, arch top sills, insulated glass, and hardware.
- Materials only = \$40K.
- Self performed labor - \$0.00

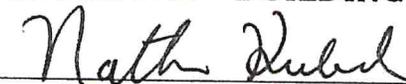
I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.

  
Applicantsignature

02-18-21  
Date

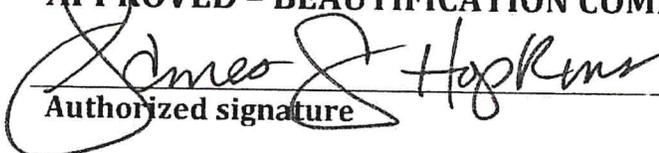
CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

  
Authorized signature

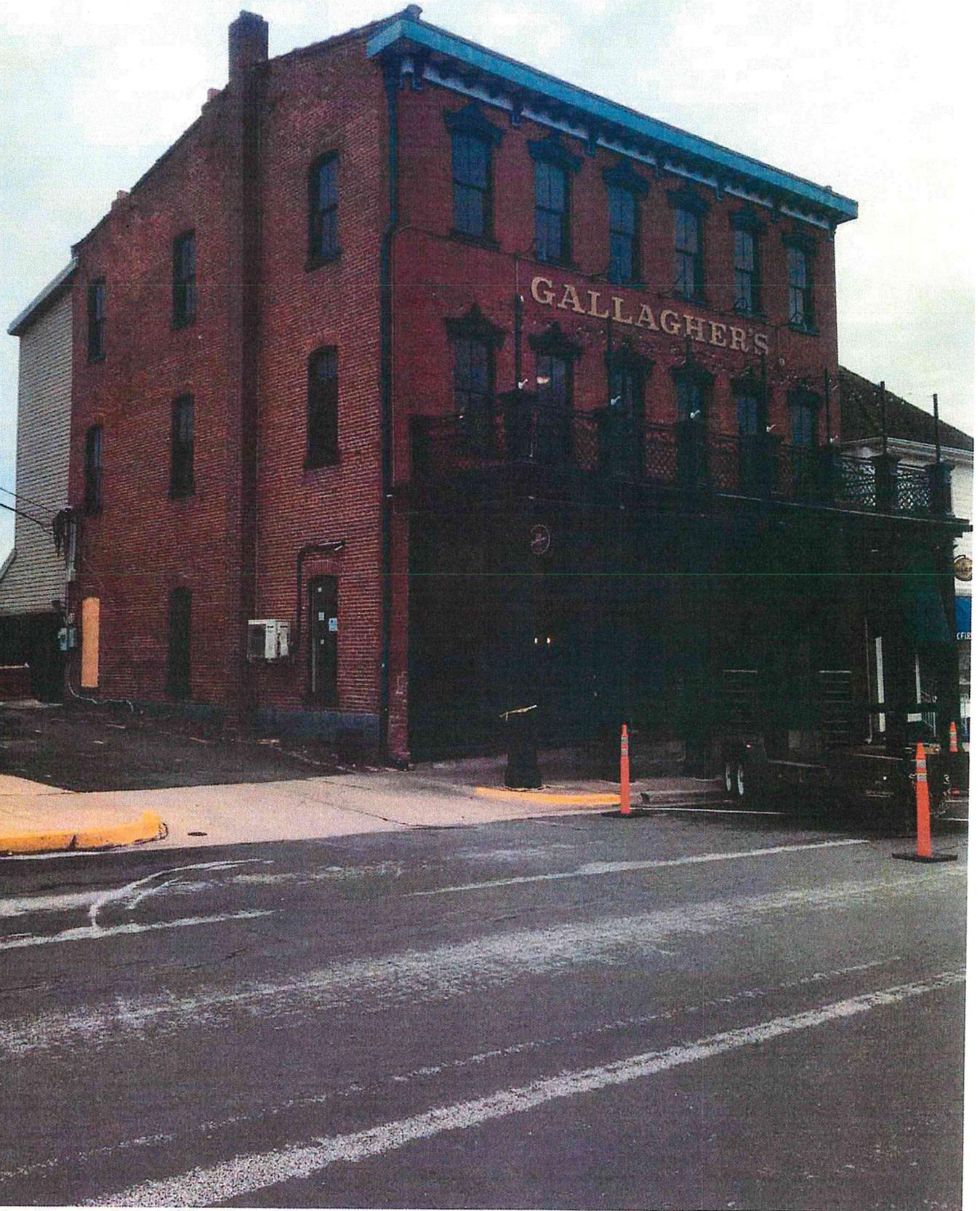
4-13-2021  
Date

APPROVED - BEAUTIFICATION COMMITTEE

  
Authorized signature

4-13-2021  
Date

4-13-2021  
NAK





**Gallagher Brothers Construction**

5400 Magnolia Avenue  
 Saint Louis, MO 63169  
 Phn: 314-646-8015  
 Fax: 314-646-8013  
 info@gallagherbrosconstruction.com

2021-03-31-0924  
 Main Building  
 Exterior

**Windows**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Material Only Wood window - double hung sash pack - Custom Archtop Includes: sash pack material only (upper & lower sashes, twin cam locks, metal mounting bracket, sash slides.	22.00 EA @	665.00 =	14,630.00
2. Install Wood window - double hung sash pack - Custom Archtop - install labor only Includes: labor to remove existing window stops & remove existing sashes. Labor to install new sash packs. Materials & labor to drill holes into existing framework, and to install new window spray foam around entire window frame perimeter. Replace caulk as necessary on brickmould. Labor & materials to install new stop. Labor & material to apply urethane finish to bare wood.	22.00 EA @	260.00 =	5,720.00

**Doors**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
3. R&R Steel door, 3' x 7' - fire rated Includes: remove & replace all (3) exterior commercial steel doors. The existing are heavily dated & faded & are in need of replacement.	3.00 EA @	508.49 =	1,525.47
4. Ext. custom wood door with sidelites - pnl hardwood - Prem grade *Includes: labor & materials to build and install new premium grade custom hardwood paneled door with twin lites (replicate existing main front door entryway). This enclosure measures 6'3" x 10', and includes twin hardwood sidelites, upper transom, historic hardware & handles, etc.	1.00 EA @	5,805.39 =	5,805.39

**Tuckpointing**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
5. Re-point masonry Includes: labor & materials to "spot point" approx 300 square feet of masonry/brick as needed where grout/mortar deterioration is present on Main Street facing wall of building.	350.00 SF @	6.80 =	2,380.00
6. Labor to set up and take down scaffold - per section *Coincides with above line item.	27.00 EA @	23.19 =	626.13

**Debris Removal**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
2021-03-31-0924		3/31/2021	



## Gallagher Brothers Construction

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5400 Magnolia Avenue  
Saint Louis, MO 63169  
Phn: 314-646-8015  
Fax: 314-646-8013  
info@gallagherbroconstruction.com

### CONTINUED - Debris Removal

DESCRIPTION	QTY	UNIT PRICE	TOTAL
7. Dumpster load - Approx. 12 yards, 1-3 tons of debris	1.00 EA @	293.00 =	293.00



## Gallagher Brothers Construction

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5400 Magnolia Avenue  
Saint Louis, MO 63169  
Phn: 314-646-8015  
Fax: 314-646-8013  
info@gallagherbrosconstruction.com

### Summary

Line Item Total	30,979.99
<b>Replacement Cost Value</b>	<b>\$30,979.99</b>
<b>Net Claim</b>	<b>\$30,979.99</b>

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Jered Gallagher



**Gallagher Brothers Construction**

5400 Magnolia Avenue  
Saint Louis, MO 63169  
Phn: 314-646-8015  
Fax: 314-646-8013  
info@gallagherbrosconstruction.com

**Recap by Room**

Estimate: 2021-03-31-0924

Area: Main Building

Area: Exterior

Windows	20,350.00	65.69%
Doors	7,330.86	23.66%
Tuckpointing	3,006.13	9.70%
Debris Removal	293.00	0.95%

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Area Subtotal: Exterior	30,979.99	100.00%
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Area Subtotal: Main Building	30,979.99	100.00%
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Subtotal of Areas	30,979.99	100.00%
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Total	30,979.99	100.00%
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**Gallagher Brothers Construction**

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5400 Magnolia Avenue  
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**Recap by Category**

<b>Items</b>	<b>Total</b>	<b>%</b>
<b>GENERAL DEMOLITION</b>	<b>348.47</b>	<b>1.12%</b>
<b>DOORS</b>	<b>7,275.39</b>	<b>23.48%</b>
<b>MASONRY</b>	<b>2,380.00</b>	<b>7.68%</b>
<b>SCAFFOLDING</b>	<b>626.13</b>	<b>2.02%</b>
<b>WINDOWS - WOOD</b>	<b>20,350.00</b>	<b>65.69%</b>
<b>Subtotal</b>	<b>30,979.99</b>	<b>100.00%</b>

<b>Gallagher's Restaurant - 114 West Mill Street</b>		
<b>FIRST RECEIPT SUBMITTAL</b>		
<b>Vendor</b>	<b>Description of Work</b>	<b>Amount</b>
Rivertown Windows	23 Arched Windows - (Front, North, South)	\$15,295.00
Rivertown Windows	7 Casement Windows - (Front Bottom North Bottom)	\$14,659.00
Rivertown Windows	1 Casement Window & Parts - (Front Bottom)	\$2,120.00
	<b>TOTAL</b>	<b>\$32,074.00</b>
<b>Total Reciepts</b>		
Tier 1 Reimbursement	50% Reimbursement	\$5,000.00
Tier 2 Reimbursement	25% Reimbursement	\$5,000.00
	<b>Total Reimbursement</b>	<b>\$10,000.00</b>

4-21-2021



INVOICE

www.rivertownwindows.com
9 TRAUTMAN INDUSTRIAL DR. • STE. GENEVIEVE, MISSOURI 63670
PH: 573-883-5377 - FAX: 573-883-9033

BILL TO
GALLAGHER'S RESTAURANT
114 W MILL STR
WATERLOO, IL 62298

SHIP TO

Table with columns: DATE, INV. #, P.O. #, TERMS, SHIP VIA, ORDER #, ORDERED, SHIPPED, B.O., ITEM, DESCRIPTION, UNIT PRICE, AMOUNT. Includes handwritten signature 'G. Gallagher' and 'TOTAL \$15,295.00'.



# INVOICE

www.rivertownwindows.com  
 9 TRAUTMAN INDUSTRIAL DR. • STE. GENEVIEVE, MISSOURI 63670  
 PH: 573-883-5377 - FAX: 573-883-9033

<b>BILL TO</b>
GALLAGHER'S RESTAURANT 114 W MILL STR WATERLOO, IL 62298

<b>SHIP TO</b>

DATE	INV. #	P.O. #	TERMS	SHIP VIA	ORDER #	
8/26/2021	23500	D10729	Due on receipt	D & S		
ORDERED	SHIPPED	B.O.	ITEM	DESCRIPTION	UNIT PRICE	AMOUNT
4	4		CASEMENT	2WIDE OVER 2WIDE AWNING 65 1/2" X 76 1/2", CB,	1,795.00	7,180.00
3	3		CASEMENT	IG, 4 9/16", RAW INT SAME AS ABOVE W/ CUSTOM TRANSOM	2,493.00	7,479.00
<p>PLEASE REMIT TO D &amp; S WINDOW MANUFACTURING, INC.</p> <p style="font-size: 2em; font-weight: bold; opacity: 0.5;">#1009</p> <p style="text-align: right;"><b>Sales Tax (9.225%)</b></p>						\$0.00
<p>After 30 days a 2% per month service charge will be added.</p> <p>573-883-5377</p>						

Received By	<b>TOTAL</b>	\$14,659.00
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www.rivertownwindows.com

9 TRAUTMAN INDUSTRIAL DR. • STE. GENEVIEVE, MISSOURI 63670  
 PH: 573-883-5377 - FAX: 573-883-9033

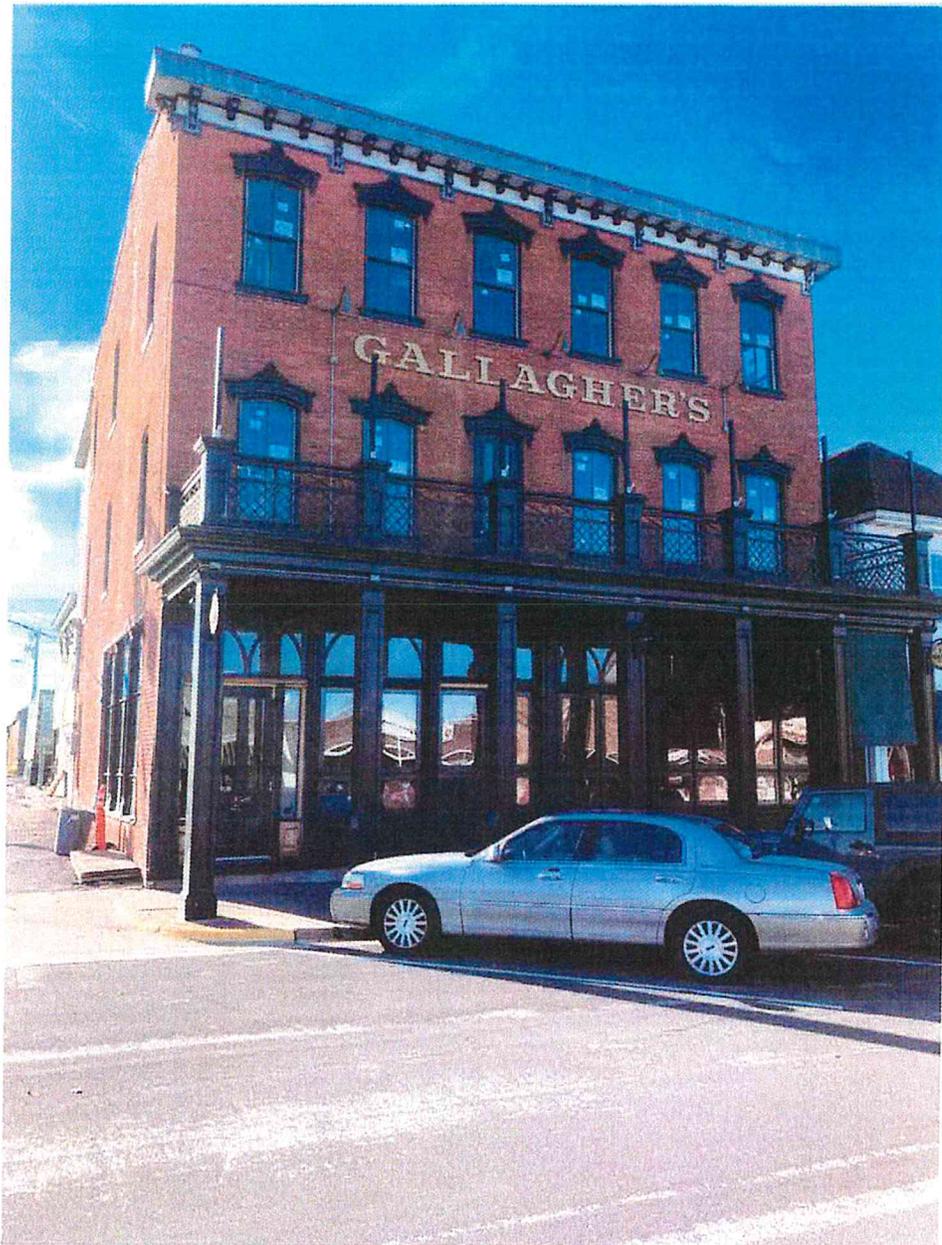
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INVOICE

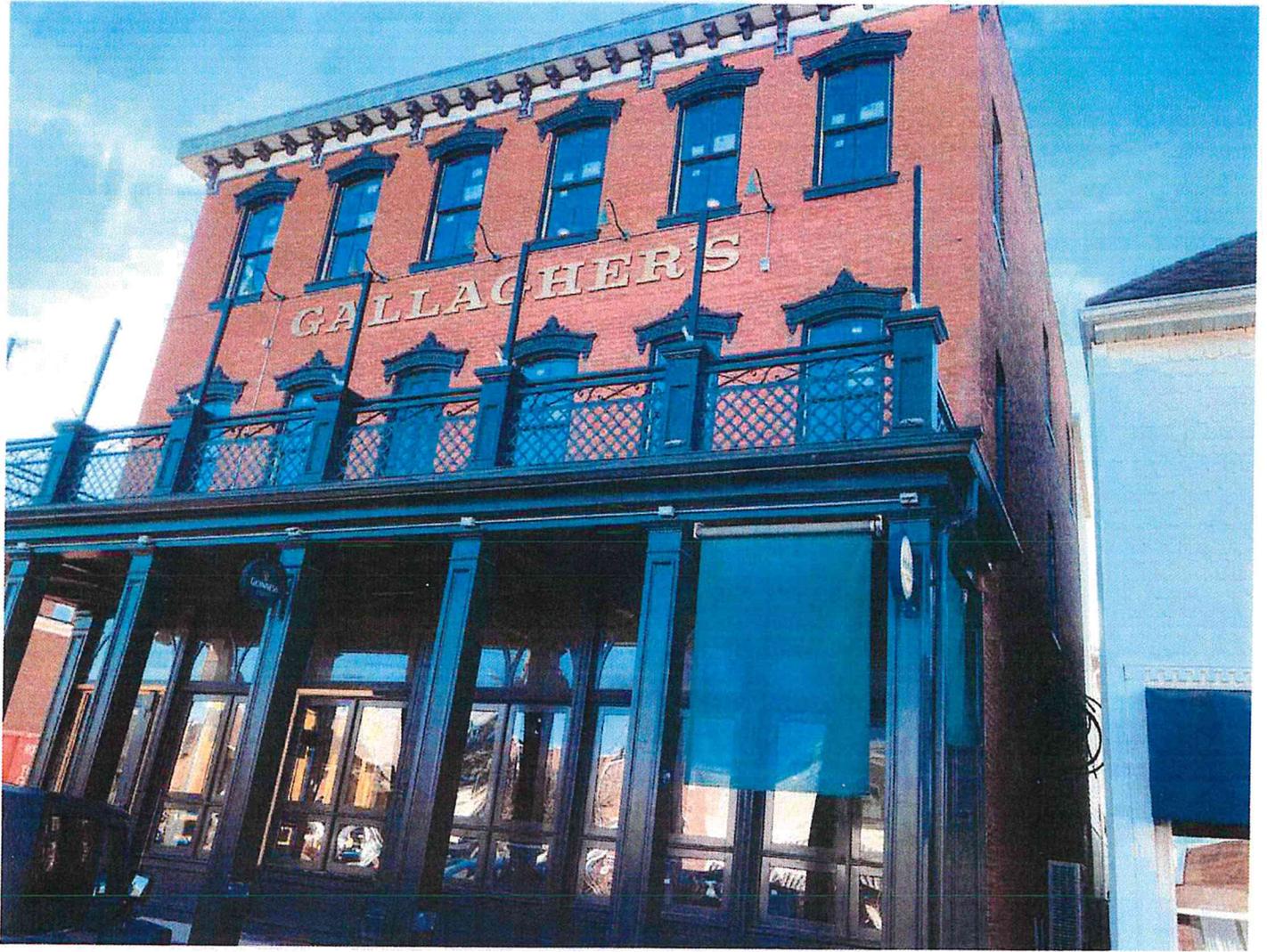
BILL TO
GALLAGHER'S RESTAURANT 114 W. Mill St. Waterloo, IL 62298

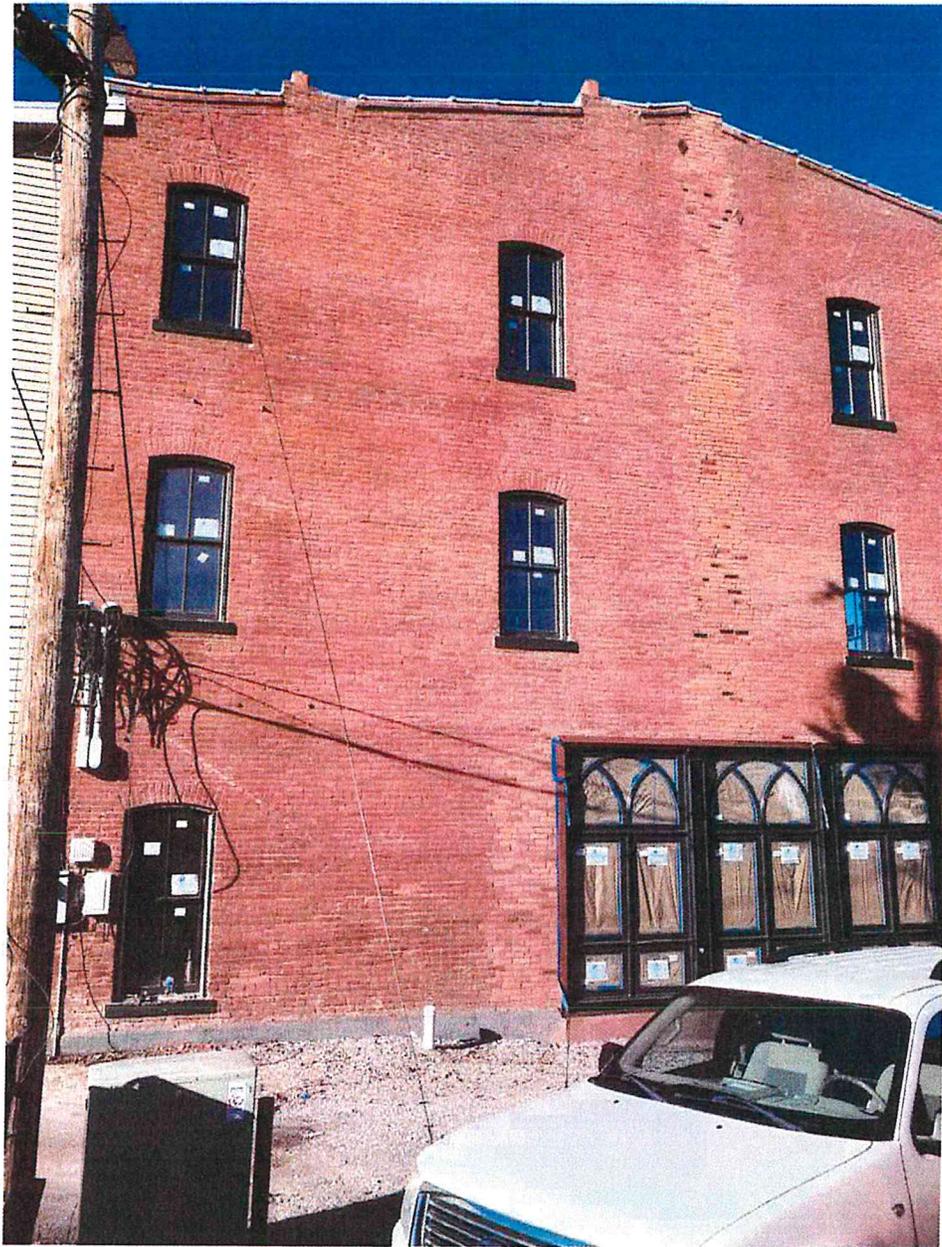
SHIP TO

DATE	INV. #	P.O. #	TERMS	SHIP VIA	ORDER #	
<del>8/28</del> 10/8/2021	23744	DT0950	Due on receipt	D & S		
ORDERED	SHIPPED	B.O.	ITEM	DESCRIPTION	UNIT PRICE	AMOUNT
1	1		WINDOW	2W CSMT OVER 2W AWNING 68 3/4" X 76 1/2". CB, IG, 4	1,795.00	1,795.00
1	1		PARTS	9/16", RAW INT INT & EXT SDL FOR EXISTING TRANSOM	325.00	325.00
PLEASE REMIT TO D & S WINDOW MANUFACTURING, INC.						
						Sales Tax (9.225%)
						\$0.00
After 30 days a 2% per month service charge will be added. 573-883-5377						
Received By					TOTAL	\$2,120.00











AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
December 06, 2021  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 21-27 Approving MFT Funds in the  
amount of \$490,542.52 for the period of May 01, 2022 through April 30, 2023.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_

4. Submittal date: 12-02-21  
  
Submitted by:  
Tim Birk, Director of Public Works  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
21-27	Original	23-00000-00-GM

BE IT RESOLVED, by the Council of the City of Waterloo of Waterloo Illinois that there is hereby appropriated the sum of Four hundred ninety thousand, five hundred forty two, and 52/100 Dollars (\$490,542.52) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/22 to 04/30/23.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Waterloo shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Mechelle Childers City Clerk in and for said City of Waterloo in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Waterloo at a meeting held on \_\_\_\_\_

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ Month, Year \_\_\_\_\_.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
 Department of Transportation



## Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Waterloo	Monroe	23-00000-00-GM	05/01/22	04/30/23

### Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$6,800.00			\$6,800.00
Local Public Agency Equipment	\$11,696.00			\$11,696.00
Materials/Contracts(Non Bid Items)	\$119,025.00			\$119,025.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$340,370.00			\$340,370.00
Formal Contract (Bid Items)				
<b>Maintenance Total</b>	<b>\$477,891.00</b>			<b>\$477,891.00</b>

### Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$12,651.52			\$12,651.52
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>	<b>\$12,651.52</b>			<b>\$12,651.52</b>

<b>Total Estimated Maintenance</b>	<b>\$490,542.52</b>		<b>\$490,542.52</b>
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Remarks

### SUBMITTED

Local Public Agency Official	Date

Title

County Engineer/Superintendent of Highways	Date

### APPROVED

Regional Engineer Department of Transportation	Date



# Equipment Rental Schedule



Local Public Agency <b>City of Waterloo</b>	County <b>Monroe</b>	Section Number <b>23-00000-00-GM</b>
--	-------------------------	---

I hereby request approval of the use of MFT funds to pay rental for the equipment listed below at the rates shown. The equipment is owned by City of Waterloo, and is to be used on the above named section.  
Name of Entity

Rental Rates calculated using:

- Schedule of Average Ownership Equipment Rental Expense Multiplier Used 1.498
- Blue Book  Custom Rate from IDOT (attach documentation)

Item of Equipment	Manufacturer	Model	Size	Year Built	Page No.	Current Rental Rate	Operator Rate	Total Cost	
Tractor (Farm-type, gas)	John Deere	5300	50 HP			\$18.68		\$18.68	-
(\$0.204 x tractor HP)+\$2.27=									-
(\$0.204x50)+\$2.27=\$12.47									-
\$12.47x1.498=\$18.68									-
Tractor-mounted Mower						\$10.56		\$10.56	-
(Rotary, hydraulic operated)									-
\$7.05 for all models									-
\$7.05x1.498=\$10.56									-
Personnel							\$17.00	\$17.00	-
									-
									-
									-
									-
									-

Add

Submitted:

Local Public Agency Signature	Date

For a Road District project County Engineer signature required.

County Engineer Signature	Date

Approved:

Regional Engineer, DOT	Date



**Maintenance Engineering to be  
Performed by a Consulting Engineer**



Local Public Agency <b>City of Waterloo</b>	County <b>Monroe</b>	Section Number <b>23-00000-00-GM</b>
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The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

**PRELIMINARY ENGINEERING shall include:**

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

**ENGINEERING INSPECTION shall include:**

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

**SCHEDULE OF FEES**

Total of all Maintenance Operations:

<= \$20,000 Base Fee **\$1,250.00**
 > \$20,000 Base Fee = \$1,250.00

**PLUS**

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		
IIB	3%	3%	3%		
III	4%	3%	4%		
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:  
Local Public Agency Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

BY:  
Consulting Engineer Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

HMG, INC. Engineer  
P.E. Seal: REGISTERED PROFESSIONAL ENGINEER OF \_\_\_\_\_ Date \_\_\_\_\_

*11-30-23*

Approved:  
Regional Engineer, IDOT \_\_\_\_\_ Date \_\_\_\_\_

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
December 06, 2021  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Warrant No. 608.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_

4. Submittal date: 12-02-21  
  
Submitted by:  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



DATE: 11/30/21

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
RECORDS			
RE410	REPUBLIC TIMES LLC	01-18	887.08
	**TOTAL RECORDS		2,148.65
POLICE			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	28.63
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-21	132.94
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	133.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	29,291.75
CM400	US POSTAL SERVICE(CMRS-FP)	01-21	200.00
DA015	DAHLEM, ANDREW	01-21	40.84
DA040	D AND D DISTRIBUTING SERVICES, IN	01-21	91.00
DA082	DATATRONICS, INC.	01-21	13,854.45
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,526.70
EL075	ELAN FINANCIAL SERVICES	01-21	2,152.37
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	206.67
HA390	HARRISONVILLE TELEPHONE	01-21	309.46
HE405	HEROS IN STYLE	01-21	581.99
ID900	IDVILLE	01-21	128.30
LA500	LAWSON PRODUCTS, INC.	01-21	24.75
LA700	LAUX GRAFIX INC	01-21	25.00
LU340	LUKE, DANE	01-21	22.71
MO425	MONROE COUNTY ELECTRIC COMPANY	01-21	48.59
MO460	MONROE COUNTY GENERAL FUND	01-21	17,083.30
RE345	RCCEEG	01-21	1,800.00
RE440	REJIS COMMISSION	01-21	815.74
SU600	SURE SHINE AUTO WASH	01-21	41.62
TM100	T-MOBILE	01-21	363.42
VA305	VALERIUS, JULIE	01-21	180.00
VE250	VERIZON	01-21	104.84
WA300	CAPITAL ONE	01-21	3.97
WI116	WIEGAND, SHAUN	01-21	27.00
	**TOTAL POLICE		69,219.04
EMERGENCY MANAGEMENT AGENCY			
CM400	US POSTAL SERVICE(CMRS-FP)	01-23	50.00
	**TOTAL EMERGENCY MANAGEMENT AGENCY		50.00
POLICE COMM.			
SA376	SAWGRASS GROUP, INC.	01-25	3,250.00
	**TOTAL POLICE COMM.		3,250.00
HEALTH AND ORDINANCE			
CM400	US POSTAL SERVICE(CMRS-FP)	01-31	50.00
	**TOTAL HEALTH AND ORDINANCE		50.00
SOCIAL SERVICES			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-34	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	2,077.10
BU550	BUTLER SUPPLY COMPANY	01-34	22,577.20
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE100	DE SIGNS	01-34	107.25
DE120	DEAN, LISA	01-34	450.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	123.25
EL075	ELAN FINANCIAL SERVICES	01-34	559.14
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
FL120	FLAGS USA	01-34	287.00
FL250	FLETCHER-REINHARDT COMPANY	01-34	526.00
HU235	HUMAN SUPPORT SERVICE	01-34	321.92
IL952	ILLINOISOUTH TOURISM	01-34	850.00
IR300	IRON CRAFTERS INC	01-34	1,050.04
KA020	K & D PRINTING	01-34	947.00

DATE: 11/30/21

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

SOCIAL SERVICES

MC130	MCCLATCHY COMPANY LLC	01-34	300.00
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	760.39
NO450	NORTH COUNTY NEWS	01-34	68.00
RE410	REPUBLIC TIMES LLC	01-34	392.80
RE450	RELIABLE SANITATION	01-34	71,997.86
ST300	ST. LOUIS POST DISPATCH	01-34	465.01
SW300	SWEET SERVICES	01-34	271.20
WA300	CAPITAL ONE	01-34	925.94
WA850	WATERLOO LUMBER COMPANY	01-34	135.51

\*\*TOTAL SOCIAL SERVICES 110,220.83

STREETS & ALLEYS

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	648.28
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-41	35.45
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	28.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	6,324.87
CI250	CITY OF WATERLOO	01-41	1,069.50
CL200	CLEAN UNIFORM SERVICES	01-41	40.80
CL340	CLINICAL COLLECTION MANAGEMENT	01-41	188.50
DA040	D AND D DISTRIBUTING SERVICES, IN	01-41	78.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	294.71
DM700	DMS CONTRACTING, INC.	01-41	24,597.98
EL075	ELAN FINANCIAL SERVICES	01-41	59.50
FA150	FABICK TRACTOR	01-41	516.94
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	56.13
GR200	W.W. GRAINGER, INC.	01-41	624.96
HA390	HARRISONVILLE TELEPHONE	01-41	43.91
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	17,550.86
IR300	IRON CRAFTERS INC	01-41	886.09
JO200	JOHN DEERE FINANCIAL	01-41	87.94
LA500	LAWSON PRODUCTS, INC.	01-41	1,888.81
LA700	LAUX GRAFIX INC	01-41	120.00
MO475	MONROE COUNTY HIGHWAY DEPARTMENT	01-41	4,389.45
MP500	MPS INDUSTRIES	01-41	510.25
NO455	NORTHERN SAFETY CO., INC.	01-41	2,210.80
SE260	SECURE ONE SELF	01-41	65.00
SN200	SNAP-ON	01-41	28.60
ST580	STUART C IRBY CO	01-41	66.08
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-41	210.00
TY200	TYNDALE COMPANY, INC.	01-41	85.00
WA430	WARNER COMMUNICATIONS CORP.	01-41	17.50
WA850	WATERLOO LUMBER COMPANY	01-41	344.39

\*\*TOTAL STREETS & ALLEYS 63,068.70

01 GENERAL FUND

GRAND TOTAL 284,207.31

SYS DATE:12/01/21

CITY OF WATERLOO  
C L A I M S H E E T  
Tuesday November 30,2021

SYS TIME:11:09

[NCS]

DATE: 11/30/21

PAGE 4

VENDOR #	NAME	DEPT.	AMOUNT
=====			
38	CAPITAL IMPROVEMENTS FUND		
HE320	HENRY, MEISENHEIMER & GENDE, INC.	38-00	524.85
	**TOTAL		----- 524.85
	38 CAPITAL IMPROVEMENTS FUND	GRAND TOTAL	524.85

DATE: 11/30/21

VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-11	15.24
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	2,707.54
CL340	CLINICAL COLLECTION MANAGEMENT	51-11	37.70
CM400	US POSTAL SERVICE(CMRS-FP)	51-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	134.33
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	17.87
GR390	GREAT AMERICA LEASING CORPORATIO	51-11	25.00
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-11	5,806.07
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	395.09
PO600	POSTMASTER	51-11	5,000.00
RE440	REJIS COMMISSION	51-11	461.05
RO400	ROTOLITE OF ST LOUIS INC	51-11	78.88
RU200	RUDLOFF PLUMBING & HEATING	51-11	259.40
ST120	STAPLES BUSINESS ADVANTAGE	51-11	90.43

\*\*TOTAL WATER ADMINISTRATION 15,792.60

WATER DISTRIBUTION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-48	13.59
BA270	BATTERIES PLUS BULBS #268	51-48	89.68
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	2,777.87
CI250	CITY OF WATERLOO	51-48	668.61
CO600	CORE & MAIN	51-48	3,641.40
DA040	D AND D DISTRIBUTING SERVICES, IN	51-48	8.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	154.01
FA150	FABICK TRACTOR	51-48	382.57
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
GR200	W.W. GRAINGER, INC.	51-48	624.96
HA390	HARRISONVILLE TELEPHONE	51-48	128.51
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	25,117.12
JO200	JOHN DEERE FINANCIAL	51-48	407.43
LA500	LAWSON PRODUCTS, INC.	51-48	24.69
NO455	NORTHERN SAFETY CO., INC.	51-48	61.80
SN200	SNAP-ON	51-48	28.60
UP805	UPS STORE	51-48	15.64
US150	USA BLUE BOOK	51-48	394.75
WA430	WARNER COMMUNICATIONS CORP.	51-48	17.50

\*\*TOTAL WATER DISTRIBUTION 34,590.07

51 WATER FUND GRAND TOTAL 50,382.67

DATE: 11/30/21

VENDOR #	NAME	DEPT.	AMOUNT
=====			
52 SEWER FUND			
SEWER ADMINISTRATION			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-11	15.25
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-11	14.00
BH200	BHMG SERVICE CORPORATION	52-11	1,139.27
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	52-11	2,707.53
CL340	CLINICAL COLLECTION MANAGEMENT	52-11	37.70
CM400	US POSTAL SERVICE(CMRS-FP)	52-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	134.32
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	17.86
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	52-11	395.09
PO600	POSTMASTER	52-11	5,000.00
RE440	REJIS COMMISSION	52-11	461.05
RO400	ROTOLITE OF ST LOUIS INC	52-11	78.88
RU200	RUDLOFF PLUMBING & HEATING	52-11	259.40
ST120	STAPLES BUSINESS ADVANTAGE	52-11	90.42
TE240	TEKLAB, INC	52-11	1,046.51
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
**TOTAL SEWER ADMINISTRATION			13,036.28
SEWER TREATMENT PLANT			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-43	86.46-
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-43	20.68
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-43	21.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	52-43	4,854.97
CI250	CITY OF WATERLOO	52-43	16,216.32
DA040	D AND D DISTRIBUTING SERVICES, IN	52-43	8.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	244.65
DU700	DUTCH HOLLOW JANITORIAL SUPPLIES,	52-43	164.95
EQ700	EQUIPMENT PRO INC.	52-43	1,762.71
FA150	FABICK TRACTOR	52-43	319.84
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	33.07
HA390	HARRISONVILLE TELEPHONE	52-43	90.94
JJ300	J & J SEPTIC TANK & SEWER CLEANIN	52-43	560.00
JO200	JOHN DEERE FINANCIAL	52-43	94.68
KR210	KREBEL PLUMBING	52-43	238.18
LA500	LAWSON PRODUCTS, INC.	52-43	24.69
OR200	O'REILLY AUTOMOTIVE, INC.	52-43	4.67
SN200	SNAP-ON	52-43	28.60
TY200	TYNDALE COMPANY, INC.	52-43	310.95
WA430	WARNER COMMUNICATIONS CORP.	52-43	17.50
**TOTAL SEWER TREATMENT PLANT			24,930.34
SEWER SANITATION SYSTEM			
CI250	CITY OF WATERLOO	52-44	5,660.46
CL400	CLOVERLEAF TOOL CO.	52-44	1,984.00
EL075	ELAN FINANCIAL SERVICES	52-44	97.95
EQ700	EQUIPMENT PRO INC.	52-44	4,326.73
FA150	FABICK TRACTOR	52-44	150.61
GR200	W.W. GRAINGER, INC.	52-44	624.96
HE320	HENRY, MEISENHEIMER & GENDE, INC.	52-44	289.20
IN380	INSITUFORM TECHNOLOGIES USA, INC.	52-44	151,067.50
JO200	JOHN DEERE FINANCIAL	52-44	49.26
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	58.18
MP500	MPS INDUSTRIES	52-44	148.75
NO460	NORTHERN TOOL & EQUIPMENT CO.	52-44	39.99
US150	USA BLUE BOOK	52-44	26.06
WA300	CAPITAL ONE	52-44	40.69
**TOTAL SEWER SANITATION SYSTEM			164,564.34

52 SEWER FUND

GRAND TOTAL 202,530.96

VENDOR #	NAME	DEPT.	AMOUNT
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## 53 ELECTRIC FUND

## ELECTRIC ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-11	15.25
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11	300.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	14.00
BH200	BHMG SERVICE CORPORATION	53-11	547.79
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-11	2,707.52
CL340	CLINICAL COLLECTION MANAGEMENT	53-11	37.70
CM400	US POSTAL SERVICE(CMRS-FP)	53-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	134.32
EL075	ELAN FINANCIAL SERVICES	53-11	470.11
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	17.86
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	395.09
PO600	POSTMASTER	53-11	5,000.00
RE440	REJIS COMMISSION	53-11	461.05
RO400	ROTOLITE OF ST LOUIS INC	53-11	78.88
RU200	RUDLOFF PLUMBING & HEATING	53-11	259.40
ST120	STAPLES BUSINESS ADVANTAGE	53-11	90.42

\*\*TOTAL ELECTRIC ADMINISTRATION 11,304.39

## ELECTRIC PRODUCTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-47	72.42
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-47	21.27
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	28.00
BI020	BI-STATE COMPRESSOR	53-47	630.88
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-47	6,932.08
CC001	CCP INDUSTRIES	53-47	168.87
CH460	CHEMQUEST, INC.	53-47	495.00
CI250	CITY OF WATERLOO	53-47	6,821.51
CL200	CLEAN UNIFORM SERVICES	53-47	483.53
CU615	CULLIGAN/SCHAEFER WATER CENTERS	53-47	434.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	305.70
EL075	ELAN FINANCIAL SERVICES	53-47	104.97
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	37.87
HA390	HARRISONVILLE TELEPHONE	53-47	89.88
HE390	HERITAGE-CRYSTAL CLEAN, LLC	53-47	1,147.35
IR300	IRON CRAFTERS INC	53-47	239.82
JO200	JOHN DEERE FINANCIAL	53-47	49.82
NO455	NORTHERN SAFETY CO., INC.	53-47	528.54
SO050	SOLAR TURBINES INCORPORATED	53-47	106.25
WA430	WARNER COMMUNICATIONS CORP.	53-47	17.50

\*\*TOTAL ELECTRIC PRODUCTION 18,715.26

## ELECTRIC DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	898.19
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-48	62.63
AN130	ANIXTER INC.	53-48	1,400.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	56.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	53-48	12,042.52
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	25,406.78
BU550	BUTLER SUPPLY COMPANY	53-48	3,528.91
CI250	CITY OF WATERLOO	53-48	1,383.40
CL340	CLINICAL COLLECTION MANAGEMENT	53-48	116.75
DA040	D AND D DISTRIBUTING SERVICES, IN	53-48	78.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	632.41
DR200	DRAKE-SCRUGGS	53-48	2,512.82
EM295	EMERALD TRANSFORMER	53-48	18,688.00
FA150	FABICK TRACTOR	53-48	4,132.57
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	79.20
FL250	FLETCHER-REINHARDT COMPANY	53-48	4,082.75
GL165	GLOBAL EQUIPMENT CO.	53-48	623.92
GR200	W.W. GRAINGER, INC.	53-48	2,464.74
HA390	HARRISONVILLE TELEPHONE	53-48	45.62
IR300	IRON CRAFTERS INC	53-48	176.64
JO200	JOHN DEERE FINANCIAL	53-48	266.78
LA500	LAWSON PRODUCTS, INC.	53-48	24.69

DATE: 11/30/21

VENDOR #	NAME	DEPT.	AMOUNT
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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION

MC600	MCMASTER-CARR SUPPLY CO	53-48	136.80
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	273.93
OR200	O'REILLY AUTOMOTIVE, INC.	53-48	275.03
PI490	PITTSBURGH PIPE	53-48	9,333.00
RE355	REGULATORY SOFTWARE SERVICES	53-48	1,547.00
RE450	RELIABLE SANITATION	53-48	295.00
RP300	R.P. LUMBER COMPANY	53-48	43.97
SN200	SNAP-ON	53-48	28.60
ST580	STUART C IRBY CO	53-48	5,944.00
TA055	TALLMAN EQUIPMENT COMPANY INC.	53-48	2,081.63
TY200	TYNDALE COMPANY, INC.	53-48	871.60
WA300	CAPITAL ONE	53-48	1,198.00
WA430	WARNER COMMUNICATIONS CORP.	53-48	17.50
WA850	WATERLOO LUMBER COMPANY	53-48	143.15
WE300	WEIR CHEVROLET	53-48	119.94

\*\*TOTAL ELECTRIC DISTRIBUTION 101,012.87

53 ELECTRIC FUND

GRAND TOTAL 131,032.52

DATE: 11/30/21

VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-11	15.24
AP122	APGA SIF	54-11	395.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	2,707.52
CL340	CLINICAL COLLECTION MANAGEMENT	54-11	37.70
CM400	US POSTAL SERVICE(CMRS-FP)	54-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	134.32
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	17.86
GR390	GREAT AMERICA LEASING CORPORATIO	54-11	25.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	395.08
PO600	POSTMASTER	54-11	5,000.00
RE440	REJIS COMMISSION	54-11	461.05
RO400	ROTOLITE OF ST LOUIS INC	54-11	78.88
RU200	RUDLOFF PLUMBING & HEATING	54-11	259.40
ST120	STAPLES BUSINESS ADVANTAGE	54-11	90.42
UT300	UTILITY SAFETY & DESIGN	54-11	3,125.82

\*\*TOTAL GAS ADMINISTRATION 13,507.29

GAS DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	215.98
AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-48	34.86
AU083	AUTO DESIGNS BY SEBASTIAN INC.	54-48	710.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	35.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	7,025.63
CI250	CITY OF WATERLOO	54-48	968.30
CO600	CORE & MAIN	54-48	3,388.40
DA040	D AND D DISTRIBUTING SERVICES, IN	54-48	8.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	364.96
DI650	DITCH-WITCH SALES, INC.	54-48	3,878.71
FA150	FABICK TRACTOR	54-48	382.57
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	51.81
FR100	FRANK, CHRIS	54-48	311.96
GR200	W.W. GRAINGER, INC.	54-48	624.96
HA390	HARRISONVILLE TELEPHONE	54-48	170.15
HO250	HOLLAND SUPPLY COMPANY	54-48	1,740.12
LA500	LAWSON PRODUCTS, INC.	54-48	24.69
NO455	NORTHERN SAFETY CO., INC.	54-48	199.08
SN200	SNAP-ON	54-48	28.60
TY200	TYNDALE COMPANY, INC.	54-48	85.00
WA430	WARNER COMMUNICATIONS CORP.	54-48	17.50

\*\*TOTAL GAS DISTRIBUTION 20,266.68

54 GAS FUND GRAND TOTAL 33,773.97

GRAND TOTAL FOR ALL FUNDS: 702,452.28

TOTAL FOR REGULAR CHECKS: 702,452.28

=====  
 A/P MANUAL CHECK POSTING LIST  
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
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VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

MO650	MORRISON-TALBOTT LIBRARY	01-00	168,942.25
PO350	POLICE PENSION FUND	01-00	227,021.05
WA450	WATERLOO MUNICIPAL BAND	01-00	8,004.77
**TOTAL			403,968.07

LEGISLATIVE

AT070	AT&T MOBILITY	01-12	275.86	
GL600	G.L.O.W.	01-12	15.00	
HU235	HUMAN SUPPORT SERVICE	01-12	30.00	
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-12	1,512.96	
IL825	ILLINOIS MUNICIPAL UTILITIES	01-12	100.00	
MI100	MISCELLANEOUS	01-12	50.00	\$50.00 Helping Strays
SI550	SISTER CITIES OF PORTALOO	01-12	100.00	John Bollinger-Memorial
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	30.00	
WA910	WATERLOO SCHOOL DIST.	01-12	93.05	
**TOTAL LEGISLATIVE			2,206.87	

FINANCE

AT070	AT&T MOBILITY	01-13	126.88
GL600	G.L.O.W.	01-13	15.00
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-13	16,277.32
**TOTAL FINANCE			16,419.20

BUILDING

RA120	RAMONA CLEANING SERVICE INC.	01-14	1,760.70
**TOTAL BUILDING			1,760.70

ZONING/BUILDING INSPECTOR

AT070	AT&T MOBILITY	01-16	66.77
FU200	FUELMAN	01-16	116.55
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-16	6,212.03
WA910	WATERLOO SCHOOL DIST.	01-16	186.08
**TOTAL ZONING/BUILDING INSPECTOR			6,581.43

RECORDS

IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-18	146.78
MO480	MONROE COUNTY RECORDER OF DEEDS	01-18	136.00
**TOTAL RECORDS			282.78

POLICE

AT070	AT&T MOBILITY	01-21	184.59
FU200	FUELMAN	01-21	3,453.61
GR405	GREATER ST. LOUIS AREA COUNCIL	01-21	660.00
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-21	101,630.81
SO560	SOUTHERN IL POLICE CHIEFS ASSN	01-21	200.00
**TOTAL POLICE			106,129.01

EMERGENCY MANAGEMENT AGENCY

AT070	AT&T MOBILITY	01-23	17.66
**TOTAL EMERGENCY MANAGEMENT AGENCY			17.66

SOCIAL SERVICES

AT070	AT&T MOBILITY	01-34	60.11	
HA555	HATLEY, WILLIAM & TERESA	01-34	1,200.00	\$401.18 Hopskeller Brewing Co.
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-34	116.26	Pumpkinfest Thank You Meeting
MI100	MISCELLANEOUS	01-34	446.18	
PA370	PAPA VITO'S PIZZA	01-34	200.00	\$45.00 Emily Waeltz
ST150	STATE BANK OF WATERLOO	01-34	1,600.00	PumpkinFest vendor refund

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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
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VENDOR #	NAME	DEPT.	AMOUNT
	**TOTAL SOCIAL SERVICES		3,622.55
	STREETS & ALLEYS		
AT070	AT&T MOBILITY	01-41	43.05
FU200	FUELMAN	01-41	2,027.28
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	01-41	40,765.23
	**TOTAL STREETS & ALLEYS		42,835.56
01 GENERAL FUND	GRAND TOTAL		583,823.83

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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15 MOTOR FUEL TAX

CH600	CHRIST BROS. PRODUCTS, LLC	15-00	1,362.42
RO275	ROGERS REDI MIX	15-00	6,068.63
	**TOTAL		7,431.05

15 MOTOR FUEL TAX	GRAND TOTAL	7,431.05
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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
36 UTILITY DEPOSIT FUND			
ZZ100	CITY OF WATERLOO	36-00	11,700.00
ZZ110	CUSTOMER REFUND	36-00	25.00
	**TOTAL		----- 11,725.00
36 UTILITY DEPOSIT FUND		GRAND TOTAL	11,725.00

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
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VENDOR # NAME DEPT. AMOUNT
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51 WATER FUND

WATER ADMINISTRATION
IL760 I.M.L. RISK MANAGEMENT ASSOCIATIO51-11 13,225.11
\*\*TOTAL WATER ADMINISTRATION 13,225.11

WATER DISTRIBUTION
AT070 AT&T MOBILITY 51-48 53.05
FU200 FUELMAN 51-48 274.14
IL250 ILLINOIS AMERICAN WATER COMPANY 51-48 101,198.62
\*\*TOTAL WATER DISTRIBUTION 101,525.81

51 WATER FUND GRAND TOTAL 114,750.92

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A/P MANUAL CHECK POSTING LIST  
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
	SEWER ADMINISTRATION		
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	52-11	28,764.15
	**TOTAL SEWER ADMINISTRATION		28,764.15
	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	58.77
HA390	HARRISONVILLE TELEPHONE	52-43	1,267.45
	**TOTAL SEWER TREATMENT PLANT		1,326.22
	SEWER SANITATION SYSTEM		
FU200	FUELMAN	52-44	393.93
	**TOTAL SEWER SANITATION SYSTEM		393.93
52 SEWER FUND	GRAND TOTAL		30,484.30



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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
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VENDOR #	NAME	DEPT.	AMOUNT
54 GAS FUND			
GAS ADMINISTRATION			
IL760	I.M.L. RISK MANAGEMENT ASSOCIATIO	54-11	15,131.85
	**TOTAL GAS ADMINISTRATION		15,131.85
GAS DISTRIBUTION			
AT070	AT&T MOBILITY	54-48	53.05
FU200	FUELMAN	54-48	1,198.10
SY300	SYMMETRY ENERGY SOLUTIONS, LLC	54-48	139,604.92
	**TOTAL GAS DISTRIBUTION		140,856.07
54 GAS FUND	GRAND TOTAL		155,987.92



GROSS PAYROLL  
November-21

FINANCE	REGULAR	OVERTIME	TOTAL
BIRK	\$11,371.22	\$0.00	\$11,371.22
DEUTCH	\$4,686.29	\$0.00	\$4,686.29
FELDMEIER	\$4,632.02	\$0.00	\$4,632.02
HANNER	\$1,342.40	\$0.00	\$1,342.40
HOFFMANN	\$4,760.00	\$0.00	\$4,760.00
KENNEDY	\$9,237.58	\$0.00	\$9,237.58
KLOPMEYER	\$4,174.40	\$0.00	\$4,174.40
KREBEL	\$6,320.72	\$0.00	\$6,320.72
KUJAWA	\$4,760.00	\$0.00	\$4,760.00
PACE	\$4,760.00	\$0.00	\$4,760.00
RUCKS	\$4,814.24	\$0.00	\$4,814.24
SCHWARZE	\$4,632.01	\$0.00	\$4,632.01
STANGLEIN	\$4,632.00	\$0.00	\$4,632.00
YEARIAN	\$4,615.39	\$0.00	\$4,615.39
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$74,738.27	\$0.00	\$74,738.27

ELECTRIC

GUEBERT	\$3,881.60	\$376.03	\$4,257.63
HOFFMANN	\$6,660.00	\$748.14	\$7,408.14
LAWRENCE	\$6,580.40	\$487.05	\$7,067.45
MAAG	\$7,208.32	\$515.61	\$7,723.93
MERTZ	\$3,891.60	\$309.32	\$4,200.92
PHILLIPS	\$7,279.20	\$424.62	\$7,703.82
SCHMITZ	\$7,289.20	\$272.97	\$7,562.17
STEPPIG	\$7,554.24	\$680.76	\$8,235.00
WERNER	\$6,849.60	\$505.50	\$7,355.10
LUECKING	\$6,876.10	\$108.57	\$6,984.67
MOORE, C	\$7,339.28	\$0.00	\$7,339.28
RONGEY	\$4,717.84	\$0.00	\$4,717.84
	\$0.00	\$0.00	\$0.00
	\$76,127.38	\$4,428.57	\$80,555.95

GAS

	\$0.00	\$0.00	\$0.00
FRANK	\$6,233.64	\$0.00	\$6,233.64
GLESSNER	\$6,514.21	\$0.00	\$6,514.21
RAMSEY	\$5,208.01	\$0.00	\$5,208.01
SCHLEMMER	\$6,379.80	\$97.65	\$6,477.45
WHELAN	\$6,658.96	\$325.71	\$6,984.67
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$30,994.62	\$423.36	\$31,417.98

POLICE

BENDA	\$5,870.44	\$0.00	\$5,870.44
BRAUN	\$6,124.98	\$619.38	\$6,744.36
BRAYE	\$6,124.98	\$206.46	\$6,331.44
DAHLEM	\$5,780.88	\$412.92	\$6,193.80
DAWS	\$6,456.06	\$0.00	\$6,456.06
HADDICK	\$6,124.98	\$619.38	\$6,744.36
INGRAM	\$6,331.44	\$103.23	\$6,434.67
LUKE	\$7,323.25	\$0.00	\$7,323.25
MIDKIFF	\$6,673.68	\$408.04	\$7,081.72
MORAVEC	\$5,870.44	\$692.58	\$6,563.02
PITTMAN	\$6,331.44	\$0.00	\$6,331.44
POTTER	\$6,124.98	\$0.00	\$6,124.98
PROSISE	\$8,202.03	\$0.00	\$8,202.03
RENNER	\$5,780.88	\$0.00	\$5,780.88
SIEBENBERGER	\$6,124.98	\$0.00	\$6,124.98
VOELKER	\$4,632.01	\$0.00	\$4,632.01
VOTRAIN	\$6,331.44	\$0.00	\$6,331.44
WIEGAND	\$5,780.88	\$671.00	\$6,451.88
ZABER	\$6,673.68	\$0.00	\$6,673.68
BIVINS	\$510.00	\$0.00	\$510.00
FLORAKE	\$652.50	\$0.00	\$652.50
GREEN	\$510.00	\$0.00	\$510.00
JOHNS	\$495.00	\$0.00	\$495.00

OLSZEWSKI	\$525.00	\$0.00	\$525.00
	\$113,955.51	\$3,732.99	\$125,088.94

**SEWER**

DEGENER	\$6,181.20	\$0.00	\$6,181.20
POLACEK	\$7,267.68	\$0.00	\$7,267.68
STRAUB, J	\$7,237.26	\$0.00	\$7,237.26
	\$0.00	\$0.00	\$0.00
	\$14,504.94	\$0.00	\$20,686.14

**STREET**

DOERR	\$4,944.00	\$0.00	\$4,944.00
DUGAN	\$5,837.80	\$0.00	\$5,837.80
HERMANN	\$4,655.60	\$0.00	\$4,655.60
MAURER	\$6,839.91	\$0.00	\$6,839.91
WASHAUSEN	\$5,965.68	\$103.02	\$6,068.70
HORN	\$0.00	\$0.00	\$0.00
	\$28,242.99	\$103.02	\$28,346.01

**WATER**

GOFF	\$6,837.60	\$111.24	\$6,948.84
MILLER	\$7,045.20	\$111.24	\$7,156.44
	\$13,882.80	\$222.48	\$14,105.28

**ELECTED OFFICIALS**

BUETTNER, K	\$1,305.95
BUETTNER, M	\$1,340.95
CHILDERS	\$1,496.20
DARTER	\$1,290.95
HELLER	\$1,325.95
HOPKINS	\$1,290.95
NOTHEISEN	\$1,325.95
PAPENBERG	\$748.55
ROW	\$1,290.95
SMITH	\$2,062.22
TRANHAM	\$1,290.95

**E.S.D.A.**

HOFFMANN	\$150.00
SCOTT	\$330.00

**PLANNING COMMISSION**

RAU	
FREDERICK	
GAITSCH	
HICKS	
LUTZ	
PITTMANN	
VOELKER	

**ZONING BOARD**

BOOTHMAN
GIBBS
GOESLING
HAGENOW
HARTMAN
LOERCH
POETTKER

November 12, 2021	\$184,662.73
November 24, 2021	\$205,525.41

\$390,188.14

\$390,188.14

Nov-21

	<b>Cash in Bank - Payroll Register</b>	<b>Cash in Bank - Deduction Register</b>	<b>Total</b>
<b>01-General</b>	\$199,944.39	\$21,188.99	\$221,133.38
<b>51-Water</b>	\$20,603.30	\$3,574.43	\$24,177.73
<b>52-Sewer</b>	\$32,094.21	\$5,554.31	\$37,648.52
<b>53-Electric</b>	\$91,152.42	\$15,800.05	\$106,952.47
<b>54-Gas</b>	\$46,393.82	\$8,018.62	\$54,412.44
	<hr/>	<hr/>	
	\$390,188.14	\$54,136.40	
<b>Total Payroll Cost:</b>			<hr/> <hr/>
			\$444,324.54

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310 Professional Services						
	11/30/21	53213	VERVOCITY INTERACTIVE	29861510	WEBSITE FEE	139.00
	11/30/21	17864	WATERLOO SCHOOL DIST.	11-21-17864	COUNCIL MTG	93.05
						-----
						** TOTAL **
						\$232.05
01-13-5310 Professional Services						
	11/30/21	53115	CLINICAL COLLECTION MANAGEMENT	199598	DRUG/ALCOHOL TEST	37.70
	11/30/21	53193	ST. LUKE'S WORKPLACE HEALTH	11-2021	FLU SHOTS	162.50
						-----
						** TOTAL **
						\$200.20
01-15-5330 Legal						
	11/30/21	53144	HAYES, DANIEL J.	11-2021	OCT ATTORNEY FEES	8,112.00
	11/30/21	53192	ST CLAIR, GILBRETH & STEPPIG LLC	3569	OCT ATTORNEY FEES	725.00
						-----
						** TOTAL **
						\$8,837.00
01-16-5310 Professional Services						
	11/30/21	53146	HENRY, MEISENHEIMER & GENDE, INC.	6592.034-103	SUBDIVISION REVIE	1,016.99
	11/30/21	17864	WATERLOO SCHOOL DIST.	11-21-17864	PLAN/ZONE MTGS	186.08
						-----
						** TOTAL **
						\$1,203.07
51-11-5310 Professional Services						
	11/30/21	53115	CLINICAL COLLECTION MANAGEMENT	199598	DRUG/ALCOHOL TEST	37.70
	11/30/21	53146	HENRY, MEISENHEIMER & GENDE, INC.	6375.5-100	DAM INSPECTION	5,806.07
						-----
						** TOTAL **
						\$5,843.77
52-11-5310 Professional Services						
	11/30/21	53103	BHMG SERVICE CORPORATION	0163W.SC.344	WTR/WASTWTR SVCS	1,139.27
	11/30/21	53115	CLINICAL COLLECTION MANAGEMENT	199598	DRUG/ALCOHOL TEST	37.70
	11/30/21	53203	TEKLAB, INC	265008	TESTING	156.00
	11/30/21	53203	TEKLAB, INC	265247	TESTING	382.86
	11/30/21	53203	TEKLAB, INC	265504	TESTING	507.65
	11/30/21	53204	TESTING ANALYSIS CONTROL	11905	OCT TESTING	864.00
						-----
						** TOTAL **
						\$3,087.48
53-11-5310 Professional Services						
	11/30/21	53100	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163R.354	RETAINER	300.00
	11/30/21	53103	BHMG SERVICE CORPORATION	0163E.SC.338	GENERAL SVCS	547.79

DATE: 11/30/21

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	11/30/21	53115	CLINICAL COLLECTION MANAGEMENT	199598	DRUG/ALCOHOL TEST	37.70
					** TOTAL **	\$885.49
53-48-5310			Professional Services			
	11/30/21	53115	CLINICAL COLLECTION MANAGEMENT	199598	DRUG/ALCOHOL TEST	116.75
					** TOTAL **	\$116.75
54-11-5310			Professional Services			
	11/30/21	53115	CLINICAL COLLECTION MANAGEMENT	199598	DRUG/ALCOHOL TEST	37.70
	11/30/21	53210	UTILITY SAFETY & DESIGN	IN20214663	OME PROCEDURE CHG	70.00
	11/30/21	53210	UTILITY SAFETY & DESIGN	IN20214842	RETAINER	175.00
	11/30/21	53210	UTILITY SAFETY & DESIGN	IN20214842	PARADIGM MAILING	2,880.82
					** TOTAL **	\$3,163.52
					** GRAND TOTAL **	\$23,569.33

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
December 06, 2021  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Request for a Special Use Permit One-Year Extension  
for Lot #2 Remlok Professional Park as requested by Allen Brand.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_

4. Submittal date: 11-19-21  
  
Submitted by:  
Nathan Krebel, Subdivision & Zoning Administrator  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

THOMAS G. SMITH, Mayor  
MEHELLE CHILDERS, Clerk  
BRAD A. PAPENBERG, Treasurer



Nathan Krebel  
Zoning Administrator  
Building Inspector  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600 ext. 212

To: Mayor Smith – City Council  
From: Nathan Krebel  
Date: 11/19/2021  
Re: Lot 2 Remlok Business Park - Main Special Use Permit

---

Allen Brand, the owner of Lot 2 Remlok Business Park is petitioning for a one year extension on his existing special use permit to allow a single family residence on his lot which is located in a B-3 zoned district. The result of the first Zoning Board of Appeals Hearing Mr. Brand was issued a Special Use Permit on June 15<sup>th</sup> 2017. At this time the Zoning Administrator issued the letter of approval which at that time ran with the property and would be transferred upon change of ownership of the property.

On March 4<sup>th</sup> 2019 Ordinance 1175 was passed which limits special use permits for a two year window (old and new). If acted on, the owner at no cost, can apply for a one year extension. I could not locate information that Mr. Brand received notice of Ordinance 1175.

Mr. Brand did not receive this information until after his special use permit expired on March 3<sup>rd</sup> 2021. I advised Mr. Brand to repetition for a one year extension. Planning Commission and Zoning Board of Appeals gave favorable recommendation to extend this for one year. If City Council approves this, Mr. Brand would have one year from the approval date to apply for a building permit to construct a Single Family Residence at Lot 2 Remlok Business Park Parcel No. 08-19-166-002-000.

Respectfully,

A handwritten signature in cursive script that reads "Nathan Krebel".

Nathan Krebel  
Zoning/Subdivision Administrator

**§ 40-9-10 ISSUANCE OR REVOCATION OF PERMIT.**

(A) Every special use permit granted shall be accompanied by a finding of fact specifying the reason for granting such special use permit.

(B) The Board of Appeals may revoke a permit issued under this article if:

(1) The proposal for which a permit has been issued is not carried out pursuant to the approved final site plan;

(2) If any condition or requirement included in the permit is not complied with. The Board of Appeals may, however, allow modification of the final plan, before completion, in conformity with the application provisions for review as provided for in this Article IX; or

(3) If after a period of two years, no action, construction, or permit has been issued on behalf of the applicant, the special use permit will be considered to have expired. All outstanding special use permits that have been issued prior to the passage date of Ord. 1775, shall have a period of two years to take action, construct, or apply for a permit, before that special use permit shall be considered expired also; however, the applicant may apply, at no cost, for a one time, one-year extension.

(C) After receiving the hearing record and decision on a petition for special use permit from the Zoning Board of Appeals, the City Council shall act in accordance with § [40-7-5\(B\)](#).

(Ord. 1070, § 40-9-10, passed 7-20-1998; Am. Ord. 1775, passed 3-4-2019; Am. Ord. 1830, passed 8-16-2021)



Z-11-06-01

Z-17-06-01

**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600  
Thomas G. Smith, Mayor

Date: May 4, 2017

## PROCEDURES TO REQUEST A SPECIAL USE PERMIT

*A Special Use Permit is permission by the municipal authority to use property in a way not ordinarily permitted in a given classification.*

1. Petition forms may be obtained at City Hall. They are to be completed and returned to the Zoning Administrator no later than the 15<sup>th</sup> day of the month preceding the Planning Commission and Zoning Board of Appeals meetings. A fee of \$200.00 is required along with a 2-3 paragraph "letter of intent" explaining your intentions and reasons for the petition. Address it to "The Planning Commission and Zoning Board of Appeals".
2. The Planning Commissions will review these petitions at City Hall on the 2<sup>nd</sup> Monday of the month. The next Planning Commission Meeting is **June 12, 2017** at 7:30 pm. Once the Planning Commission has reviewed the petition, they pass it on to the Zoning Board of Appeals with a positive or negative recommendation.
3. A blank notification letter is attached. This letter is to be completed and sent to all owners of land adjacent to and across from streets and alleys from the subject property. The letters are to be sent via certified mail, return receipt requested at least fifteen days, but no more than 30 days, prior to the Zoning Board of Appeals Meeting. You must provide proof of the certified mailings to the Zoning Board. You are to present the Post Office receipts and returning green cards from the mailings at the Zoning Board of Appeals Meeting at which the petition is heard.
4. The Zoning Board of Appeals monthly meetings are held at City Hall. The next scheduled meeting is **June 15, 2017** at 7:30 pm
5. It is necessary for the applicant or an appointed person to be present at each meeting during which the petition is heard.
6. Following the Zoning Board of Appeals Meeting, the applicant will receive a letter informing them of the decision of the Zoning Board. A building permit, if required, can then be applied for.



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

PETITION FOR SPECIAL USE PERMIT

DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY

Date of Hearing: June 15, 2017
Date Hearing Held:
Building Permit App. No.:
Action of Zoning Board of Appeals:
Action of City Council (if required):
Date:

Instructions to Applicants: Print or type the form. All information required by this application must be completed and submitted herewith. If applicable, an application for building permit must accompany this application.

Name of owner(s), and other interested parties or stockholder of corporation owning the subject property Dennis and Virginia Brand - Allen Brand petitioner

Address:
Phone Number:
Applicant's Name: Allen Brand
Address:

Property Interest of Applicant: Purchaser
Has a previous appeal or petition for variance ever been made for subject property?
No Yes If "Yes", list all previous appeals and/or petitions and dates

Address of Subject Property: Lot 2 Remlock Professional Park
Present Use of Subject Property: Vacant
Present Zoning District of Subject Property: B-3 Central Business District



**CITY OFFICES**  
 100 West Fourth Street  
 Waterloo, Illinois 62298  
 618.939.8600  
 Thomas G. Smith, Mayor

Check one of the following regarding the proposed use:

- Public service building, specify type: \_\_\_\_\_
- Public utility building or structure, specify type: \_\_\_\_\_
- Planned single-family residential development
- Planned multi-family residential development
- Planned mobile home park development
- Planned business center development
- Other planned development, specify: \_\_\_\_\_
- Specify type of use proposed: \_\_\_\_\_

All applications for a special use permit shall file a site plan and meet the requirements of Article IX of the Zoning Ordinance. The following additional information shall be provided

Number of proposed dwelling units, if any: 1

Number of proposed structures: 1

Number of existing dwelling units: 1

Number of existing units: 1

Number of proposed dwelling units per structure, if any: 1

Number of existing dwelling units per structure, if any: 0

Acreage devoted to each type of proposed use: 0.66 Residential

Acreage devoted to each type of exiting use: \_\_\_\_\_

Provide other such pertinent information as may reasonably be required to fully describe the proposed development. (*attachments may be used*)

Name of adjacent property owners:

Name	Address	Present Use
Concord Presbyterian Church		Church
Thomas & Sherry Schwab		Residence
Richard & Agnes Maske		Residence
Dawn Sweatt		Vacant
Carroll Development LLC		Education Tutoring & Daycare



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600  
Thomas G. Smith, Mayor

A special use permit is requested in conformity with the powers vested in the Zoning Board of Appeals to permit the development on the property described above, and in conformity with the plans, statements, and other documents submitted with this application

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

I consent to the entry in or upon the premises described in this application by any authorized official of the City of Waterloo, for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Owner: \_\_\_\_\_



CITY OFFICES  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600  
Thomas G. Smith, Mayor

## NOTICE OF PUBLIC HEARING OF THE WATERLOO ZONING BOARD OF APPEALS

Date \_\_\_\_\_

### ADJACENT PROPERTY OWNER

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

Dear

The Zoning Board of Appeals will hold a meeting on June 15<sup>th</sup>, 2017  
Date  
7:30 p.m. at the Waterloo City Hall, 100 West Fourth Street, Waterloo, Illinois.  
Time

The purpose of the hearing is to consider a Petition for a Special Use Permit  
Type of Request

by Allen Brand  
Name of Petitioner

Petitioner wishes to Obtain a Special Use Permit in order to construct a Single Family  
Residence on Lot 2 of Remlock Professional Park.

at Address unknown – Lot 2 Remlock Professional Park  
Location

Yours truly,

\_\_\_\_\_  
Petitioner



Monroe County, IL  
 Date Printed June 5, 2017

This map is for illustrative purposes only and does not represent a survey. It is provided 'as is' without warranty or any representation of accuracy, timeliness or completeness. The user acknowledges and accepts all inherent limitations of the maps and data, including the fact that the maps and data are dynamic and in a constant state of maintenance, correction and revision. No liability is assumed by Monroe County as to the accuracy of the data delineated hereon.

THOMAS G. SMITH, Mayor  
BARBARA PACE, Clerk  
BRAD A. PAPPENBERG, Treasurer



CITY OFFICES:  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## PLANNING COMMISSION AGENDA

LOCATION: Waterloo City Hall, Council Chambers  
DATE: Monday, June 12, 2017  
TIME: 6:30 p.m.

1. Call to Order and Roll Call.
2. Additions or corrections to meeting minutes of Monday, May 08, 2017.
3. Petitions by citizens on non-agenda items.
4. Corrections or deletions to this agenda.
5. New Business: none.
6. Petitions:
  - Z-17-06-01 Review and Comment on Petition for a Special Use Permit to allow for a Single-Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-167-004-000)
7. Old Business:
  - a) Comprehensive Plan Update.
8. Comments.
9. Adjournment.

POSTED: Tuesday, June 06, 2017

**MINUTES OF THE PLANNING COMMISSION  
MEETING HELD ON JUNE 12, 2017**

The meeting was called to order by Secretary Mechelle Childers at 7:30 PM.

In the absence of the Chairman, Secretary Childers requested a nomination for a Vice Chairman for tonight's meeting.

**A motion was made by Gardner and seconded by Vogt to nominated Mr. Kevin Hicks as Vice Chairman for the meeting.**

Roll call was taken: **Present: Gardner, Hicks, Vogt, Lutz, Fredrick and Childers.**  
**Absent: Rau**

Vice Chairman Hicks asked if there were any additions or corrections to the minutes of the April 10, 2017 meeting. A motion was made by Gardner and seconded by Vogt to approve the minutes of the April 10, 2017 meeting as presented. Motion carried.

The Vice Chairman asked if there were any citizens to address the Planning Commission. There were none.

The Vice Chairman also asked if there were any corrections or deletions to the agenda. There were none.

**NEW BUSINESS:**

The Vice Chairman asked if there was any new business. There was none.

**PETITIONS:**

**P-17-06-01 Review and Comment on Petition for a Special Use Permit to allow for a Single Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-167-004-000)**

Mr. Allen Brand would like to purchase Lot No.2 in Remlok Business Park and build a single family residence on the property. The Zoning Administrator stated that the road on the west side of the lot is a street, not a driveway and cannot be blocked. This road is an access road to the parcel of property to the north; therefore, a driveway would need to be included in the design plans of the home. Mr. Dennis Brand, petitioner, stated that although the home will not be included in the Remlok covenants, the home will be built to Remlok specifications and restrictions in size and style. Mr. Allen Brand added that the home would be built at a 45 degree angle on the property, with the front of the residence facing Rogers street. The request to build on a business zoned lot is needed because of the difficulty in finding a suitable business to build at this location.

**Motion was made by Gardner and seconded by Vogt to recommend approval on Petition for a Special Use Permit to allow for a Single Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-167-044-000) with the stipulation that the home be built to Remlock specifications and restrictions in size and style. Members voted as follows: YES – Gardner, Hicks, Vogt, Fredrick, Lutz and Childers. Motion carried.**

**OLD BUSINESS:**

The Vice Chairman asked if there was any old business. The Zoning Administrator stated that he would like to give an update on the Comprehensive Plan, and also want to know if Gerry Fredrick had any questions regarding the Comprehensive Plan thus far. Currently the plan is approximately 95% complete. Our next meeting will start at 6:30 PM on July 10, 2017. At this meeting we will review and make any additional revisions to the land use and transportation maps and present the City Council with a draft version of the new plan. The Mayor has already looked over the plan and has made some modifications regarding the history of the City and TIF wording. Mr. Gardner thought the Performance Measures in Chapter 3 needed to be scaled back. There are also some questions regarding business versus residential use of the property in front of the Waterloo High School. Mr. Fredrick stated he was familiar with the plans progress and process.

**Motion to adjourn the meeting at 8:20 PM was made by Lutz and seconded by Gardner.  
Motion carried.**

Minutes respectfully submitted by Mechelle Childers.

# ADVISORY REPORT TO ZONING BOARD OF APPEALS

On Petition # Z-17-06-01 Special Use Permit for a S.F.R. on Lot 2 Remlock Business Park

I move that the Planning Commission provide the Zoning Board of Appeals with an Advisory Report as follows:

1. The Petition should be **Approved / Denied / Approved with Modifications** (see modifications below):
2. The effect the proposal would have on the City's Comprehensive Plan is **Positive** / Negative \_\_\_\_\_:
3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be **Negligible / Positive / Negative / Potentially Negative** in that \_\_\_\_\_  
*(1) positive b/cy it is a known quantity or element -*
4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be **Negligible / Positive** / Negative / Potentially Negative in that \_\_\_\_\_  
*less traffic than a potential business.*
5. The proposed Zoning Amendment is **Necessary / Not Necessary** for the public convenience at the subject location;
6. The proposed Zoning Amendment **Is / Is Not** so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed Zoning Amendment **Will / Will Not** cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed Zoning Amendment **Will / Will Not** be detrimental to the essential character of the zoning district in which the property is located;

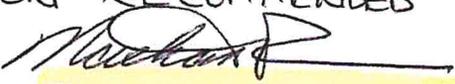
I further move that the Zoning Amendment be subject to the following modification(s):

1. **Restrictive Covenants that apply in Remlock Residential Subdivision apply to this lot also.**
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed:  Kevin S. Hales  
Planning Commission Chairman

Date: 6/12/17

EXTENSION RECOMMENDED 11/08/2021  
  
PLANNING COMMISSION CHAIRMAN

THOMAS G. SMITH, Mayor  
BARBARA PACE, Clerk  
BRAD A. PAPENBERG, Treasurer



CITY OFFICES:  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## ZONING BOARD OF APPEALS AGENDA

LOCATION: Waterloo City Hall, Council Chambers

DATE: Thursday, June 15, 2017

TIME: 7:30 p.m.

1. Call to Order and Roll Call.
2. Additions or corrections to meeting minutes of Thursday, April 20, 2017.
3. Petitions by citizens on non-agenda items.
4. Corrections or deletions to this agenda.
5. Old Business.
6. Petitions:
  - Z-17-06-01 Review and Comment on Petition for a Special Use Permit to allow for a Single-Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-167-004-000)
7. New Business.

None.
8. Comments.
9. Adjournment.

POSTED: Tuesday, June 06, 2017

**MINUTES OF THE ZONING BOARD OF APPEALS**  
**MEETING HELD ON JUNE 15, 2017**

The meeting was called to order by Chairman Ken Hartman at 8:10 PM.

Roll call was taken: **Present: Mueller, Loerch, Kaempfe, Gibbs and Hartman.**  
**Absent: Hagenow and Boothman**

Chairman Hartman asked if there were any additions or corrections to the minutes of the April 20, 2017 meeting. A motion was made by Kaempfe and seconded by Gibbs to approve the minutes of the April 20, 2017 meeting as presented. Motion carried.

The Chairman asked if there were any citizens to address the Zoning Board of Appeals. There were none.

The Chairman also asked if there were any corrections or deletions to the agenda. There were none.

**OLD BUSINESS:**

The Chairman asked if there was any old business. There was none.

**PETITIONS:**

**P-17-06-01 Review and Comment on Petition for a Special Use Permit to allow for a Single Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-167-004-000)**

Mr. Dennis Brand, Mr. Allen Brand and Mrs. Virginia Brand, petitioners, were present to speak on behalf of this petition, and Mr. Allen Brand presented the postal notification receipts to the Zoning Administrator. The Zoning Administrator commented that the public notice for this petition was published in the Waterloo Republic Times on May 31, 2017. The Zoning Administrator also stated the parcel number was 08-19-167-002-000 not 08-19-167-004-000. Mr. Allen Brand stated he would like to build a single family residence on the property with the same restrictions as the homes in Remlok. The property is approximately ½ acre in size. Mr. Dennis Brand mentioned that he purchased the property about 10 years ago and has had very little business interest in the lot. Mr. Allen Brand added that the home would be built at a 45 degree angle on the property with the front of the residence facing Rogers Street. The Zoning Administrator stated that the Planning Commission gave a unanimous favorable recommendation with the stipulation that the home be built to Remlock restrictions. **Motion was made by Kaempfe and seconded by Gibbs to approval on a Special Use Permit to allow for a Single Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-167-002-000)**

**Petition Members voted as follows: YES –Mueller, Loerch, Kaempfe, Gibbs and Hartman.**

**Motion carried.**

**NEW BUSINESS:**

The Chairman asked if there was any old business. There was none.

**COMMENTS:**

The Chairman asked if there were any new additional comments. There was none.

**Motion to adjourn the meeting at 8:20 PM was made by Kaempfe and seconded by Mueller.**  
**Motion carried.**

Minutes respectively submitted by Mechelle Childers

CITY OFFICES



100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

Thomas G. Smith, Mayor  
Barbara Pace, Clerk  
Brad A. Papenberg, Treasurer

---

July 31, 2017

Allen Brand  
943 North Rogers St.  
Waterloo IL 62298

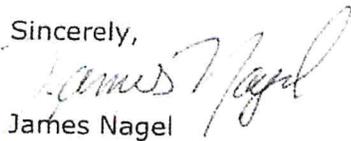
Dear Mr. Brand,

On June 15th, the Waterloo Zoning Board of Appeals approved your petition, Z-17-06-01, for a Special Use Permit to permit the construction of a Single Family Residence at your property located at Remlock Professional Park, Lot No.2. This Special Use Permit runs with the property, and is transferred upon change of ownership of the property.

This letter serves as you Special Use Permit, so you will want to keep it for your records.

If you have any questions concerning your Special Use Permit, please call me at 939-8600 ext. 208.

Sincerely,

  
James Nagel  
Zoning Administrator

THOMAS G. SMITH, Mayor  
MEHELLE CHILDERS, Clerk  
BRAD A. PAPERBERG, Treasurer



CITY OFFICES:  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## PLANNING COMMISSION AGENDA

LOCATION: Waterloo City Hall, Council Chambers  
DATE: Monday, November 8, 2021  
TIME: 7:30 p.m.

1. Call to Order and Roll Call.
2. Additions or corrections to meeting minutes of Tuesday, October 12, 2021.
3. Petitions by citizens on non-agenda items.
4. Corrections or deletions to this agenda.
5. Old Business: none.
6. Petitions:
  - Z-21-11-04** Review and Comment on Petition for a Special Use Permit One-Year Extension for a Single-Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park. (Parcel No. 08-19-166-002-000)
7. New Business: none.
8. Comments.
9. Adjournment.

**ADVISORY REPORT TO ZONING BOARD OF APPEALS**

On Petition # Z-17-06-01 Special Use Permit for a S.F.R. on Lot 2 Remlock Business Park

I move that the Planning Commission provide the Zoning Board of Appeals with an Advisory Report as follows:

1. The Petition should be **Approved / Denied / Approved with Modifications** (see modifications below);
2. The effect the proposal would have on the City's Comprehensive Plan is **Positive** / Negative \_\_\_\_\_:
3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be **Negligible / Positive / Negative / Potentially Negative** in that \_\_\_\_\_  
*in positive way it is a known quantity or element -*
4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be **Negligible / Positive / Negative / Potentially Negative** in that \_\_\_\_\_  
*less traffic than a potential business.*
5. The proposed Zoning Amendment is **Necessary / Not Necessary** for the public convenience at the subject location;
6. The proposed Zoning Amendment **Is / Is Not** so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed Zoning Amendment **Will / Will Not** cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed Zoning Amendment **Will / Will Not** be detrimental to the essential character of the zoning district in which the property is located;

I further move that the Zoning Amendment be subject to the following modification(s):

1. **Restrictive Covenants that apply in Remlock Residential Subdivision apply to this lot also.**

Signed: *Kevin S. Hickey*

Planning Commission Chairman

Date: 6/12/17

EXTENSION RECOMMENDED 11/08/2021

*Michael P.*  
PLANNING COMMISSION CHAIRMAN

THOMAS G. SMITH, Mayor  
MECHELLE CHILDERS, Clerk  
BRAD A. PAPERBERG, Treasurer



CITY OFFICES:  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## ZONING BOARD OF APPEALS AGENDA

LOCATION: Waterloo City Hall  
Council Chambers  
100 West Fourth St.  
Waterloo, IL 62298

DATE: Thursday, November 18, 2021  
TIME: 7:30 p.m.

1. Call to Order and Roll Call.
2. Additions or corrections to meeting minutes of Thursday October 21, 2021.
3. Petitions by citizens on non-agenda items.
4. Corrections or deletions to this agenda.
5. Old Business.
6. Petitions:

**Z-21-11-01** Review and Comment on a Petition by Michelle & William Coleman for an Area Bulk Variance from the requirements of 40-2-3(A) of the Zoning Code of the City of Waterloo regarding minimum distances for a detached accessory building on the property located at 316 North Church Street.  
(Parcel No. 07-25-204-003-000)

**Z-21-11-02** Review and Comment on a Petition for a Special Sign Permit to allow for the installation of a Freestanding Sign in an A-1 Agricultural Zoned District located at 4177 State Route 156 more specifically known as the Monroe County Fair Grounds as requested by the owner, Monroe County Fair Association.  
(Parcel No. 07-26-300-007-000)

**Z-21-11-03** Review and Comment on a Petition for a Special Sign Permit to modify an existing sign in a B-3 Central Business Zoned District located at 114 North Main Street more specifically known as Frederico's Restaurant.  
(Parcel #07-25-235-011-000)

**Z-21-11-04** Review and Comment on Petition for a Special Use Permit One-Year Extension for a Single-Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlok Business Park.  
(Parcel No. 08-19-166-002-000)

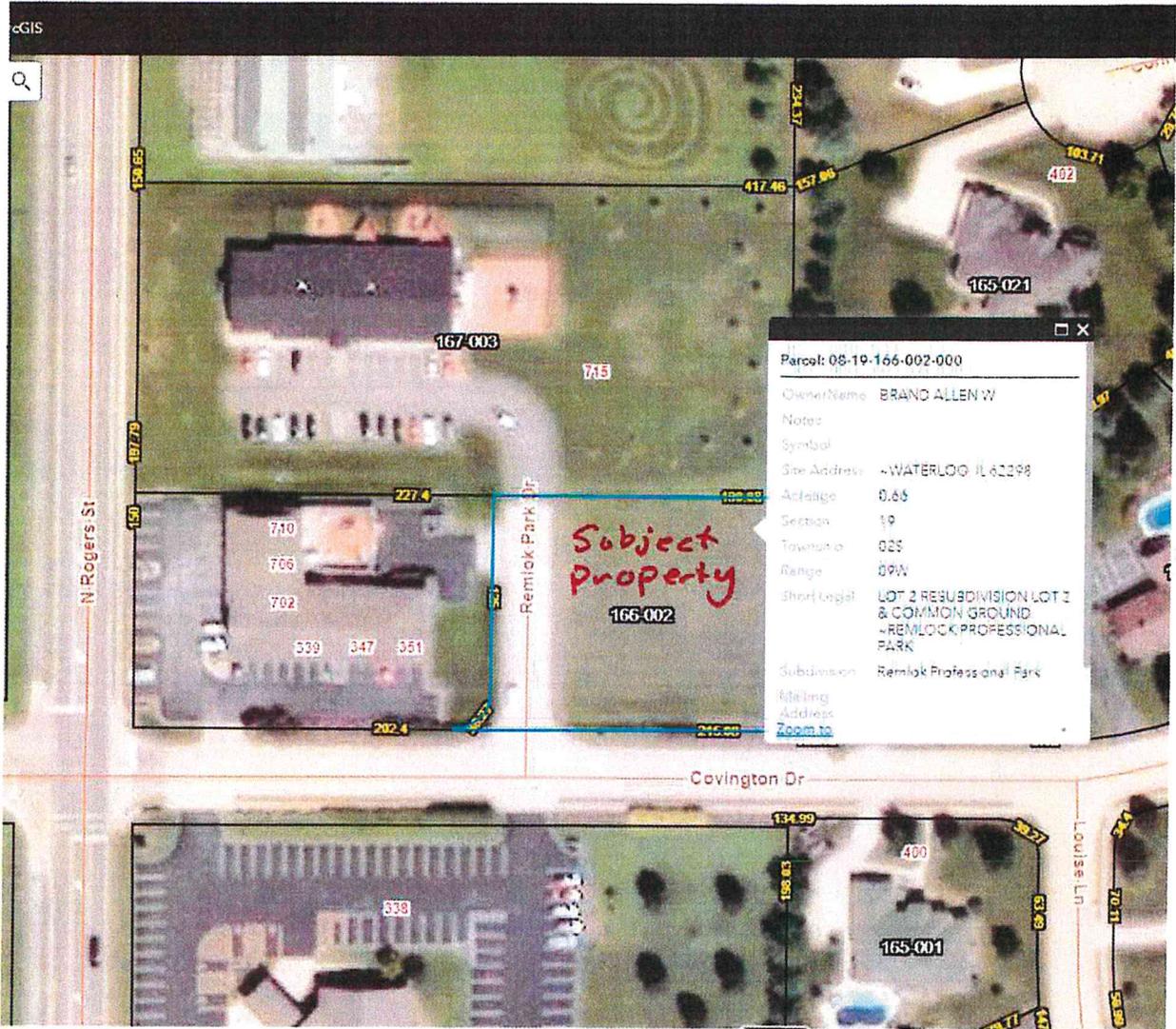
Passed 6-0

Motion  
Gibbs  
Second  
Loerch

7. Comments.
8. Adjournment.

11-02-2021

NAK



Z-21-11-04

**PUBLIC MEETING / HEARING NOTICE**

There will be a Public Meeting of the Waterloo Planning Commission on Monday, November 8, 2021, 7:30 p.m., a Public Hearing of the Waterloo Zoning Board of Appeals on Thursday, November 18, 2021, 7:30 p.m., and a Public Meeting of the Waterloo City Council on December 6, 2021, at 7:30 p.m., all three to be held at the Waterloo City Hall: Council Chambers, 100 West Fourth Street, Waterloo, Illinois to consider a Petition for a Special Use Permit One-Year Extension for property owned by Allen Brand and more specifically known as Lot No. 2 Remlok Professional Park. (Parcel #08-19-166-002-000)

As an adjacent property owner, you are hereby notified of three public meetings that will consider this petition. You are invited to participate in one or all of the meetings, or if you prefer not to attend, you may forward comments to Nathan Krebel at City Hall and he will make your comments known at the above meetings.

Nathan Krebel



---

Zoning Administrator  
100 West Fourth St.  
Waterloo IL 62298  
618-939-8600 ext. 212  
[nkrebel@waterloo.il.us](mailto:nkrebel@waterloo.il.us)



2-21-11-04

**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600

Thomas G. Smith, Mayor

Name of adjacent property owners:

Name	Mailing Address	Present Use
Agnes Maske		Single Family Residence
Thomas Schwab		Single Family Residence
Concord Presbyterian Church		Commercial
Groves Investments		Commercial
Briggs & Ivers LLC		Commercial

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Agnes Maske*



9590 9402 5375 9189 8160 55

2. Article Number (Transfer from service label)

7020 2450 0001 8177 5733

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X *Agnes M Maske*  Agent  Addressee

B. Received by (Printed Name)

*AGNES M MASKE*

C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Thomas Schwab*



9590 9402 5375 9189 8160 48

2. Article Number (Transfer from service label)

7020 2450 0001 8177 5740

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X *TS*  Agent  Addressee

B. Received by (Printed Name)

*TS*

C. Date of Delivery

*11/16/21*

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Concord Presbyterian Church*



9590 9402 5375 9189 8160 31

2. Article Number (Transfer from service label)

7020 2450 0001 8177 5757

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X *Carlo Hansen*  Agent  Addressee

B. Received by (Printed Name)

*CARLO HANSEN*

C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Domestic Return Receipt

7020 2450 0001 8177 5764

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at www.usps.com®

OFFICIAL USE

Certified Mail Fee	3.75
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$ 3.05
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	.53
\$	
Total Postage and Fees	7.33
\$	

Postmark Here  
11-03-21

Sent to Briggs Investments

Instructions

11-17-2021  
 Tony Received the letter and is OK

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:  
Briggs Investments



9590 9402 6400 0303 5436 99

2. Article Number (Transfer from service label)

7020 2450 0001 8177 5771

COMPLETE THIS SECTION ON DELIVERY

A. Signature  
 BK R3 CVR  Agent  
 Addressee

B. Received by (Printed Name)  
D Briggs

C. Date of Delivery  
11-7-21

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type
- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                         | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery     | <input type="checkbox"/> Registered Mail™                           |
| <input checked="" type="checkbox"/> Certified Mail®              | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery      | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery                     | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery |   |

## **Nathan Krebel**

---

**From:** Angela Briggs  
**Sent:** Monday, November 8, 2021 12:14 PM  
**To:** Nathan Krebel  
**Subject:** Allen Brand Hearing Notice

Hi Nathan,

After reading the hearing notice set for tonight, The Backyard (Angela Briggs/Dawn Ivers) have no issue with the petition for a single family home on the adjacent property.

Thank you for the notice.

Have a great day.  
Angela Briggs



Official Certificate of Publication as Required by State Law and IPA By-Laws

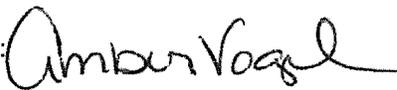
Certificate of the Publisher

Republic-Times LLC certifies that it is the publisher of the Republic-Times. Republic-Times is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Waterloo, County of Monroe, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 times in the Republic-Times, namely one time per week for 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 11/03/2021, and the last publication of the notice was made in the newspaper dated and published on 11/03/2021. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Republic-Times has signed this certificate by Kermit Constantine, its publisher, at Waterloo, Illinois, on 10/27/2021.

Republic-Times LLC

By: 

Kermit Constantine/acv  
Publisher

(Note: Unless otherwise ordered, notarization of this document is **not** required.)

Publication Price - \$35.28

**PUBLIC MEETING /  
HEARING NOTICE**

There will be a Public Meeting of the Waterloo Planning Commission on Monday, November 8, 2021, 7:30 p.m., a Public Hearing of the Waterloo Zoning Board of Appeals on Thursday, November 18, 2021, 7:30 p.m., and a Public Meeting of the Waterloo City Council on December 6, 2021, at 7:30 p.m., all three to be held at the Waterloo City Hall: Council Chambers, 100 West Fourth Street, Waterloo, Illinois to consider a Petition for a Special Use Permit One-Year Extension for property owned by Allen Brand and more specifically known as Lot No. 2 Remlok Professional Park. (Parcel #08-19-166-002-000)

Nathan Rau  
Planning Commission  
Chairman

Kenneth Hartman, Jr.  
Zoning Board of Appeals  
Chairman  
(11/3)

2021

NAK

## ARTICLE IX: SPECIAL USE PERMIT

### § 40-9-10 ISSUANCE OR REVOCATION OF PERMIT.

(A) Every special use permit granted shall be accompanied by a finding of fact specifying the reason for granting such special use permit.

(B) The Board of Appeals may revoke a permit issued under this article if:

(1) The proposal for which a permit has been issued is not carried out pursuant to the approved final site plan;

(2) If any condition or requirement included in the permit is not complied with. The Board of Appeals may, however, allow modification of the final plan, before completion, in conformity with the application provisions for review as provided for in this Article IX; or

(3) If after a period of two years, no action, construction, or permit has been issued on behalf of the applicant, the special use permit will be considered to have expired. All outstanding special use permits that have been issued prior to the passage date of Ord. 1775, shall have a period of two years to take action, construct, or apply for a permit, before that special use permit shall be considered expired also; however, the applicant may apply, at no cost, for a one time, one-year extension.

(C) After receiving the hearing record and decision on a petition for special use permit from the Zoning Board of Appeals, the City Council shall act in accordance with § 40-7-5(B).

(Ord. 1070, § 40-9-10, passed 7-20-1998; Am. Ord. 1775, passed 3-4-2019; Am. Ord. 1830, passed 8-16-2021)

- S.U.P. Approved 6-15-2017
- Ord. 1775 Passed 3-04-2019
- S.U.P. Expiration Date 3-04-2021

## **MINUTES OF THE ZONING BOARD OF APPEALS MEETING HELD ON NOVEMBER 18, 2021**

The meeting was called to order by Chairman Ken Hartman at 7:30 PM.

Roll call was taken: **Present: Goessling, Boothman, Loerch, Poettker, Gibbs and Hartman.**

Chairman Hartman asked if there were any additions or corrections to the minutes of the October 21, 2021 meeting. The following changes were recommended:

- Page 2, third line from the bottom of the page – Correction to change the word “**mote**” to “**moot**”
- Page 3, third line from the top of the page – Correction to change the word “**Martiez**” to “**Martinez**”
- Page 4 – Correction to change “**Chairman**” to “**Vice-Chairman**” in two places.
- Page 4, under Larry Lauer’s comments – Correction to change the last line from “...and they plenty...” to “...and they **had** plenty...”
- Page 4, under Jim Duckwitz’s comments - Correction to change the word “**Martizes**” to “**Martinez’s**”
- Page 4, third line from the bottom of the page – Correction to change the word “**Administered**” to “**Administrator**”.

A motion was made by Poettker and seconded by Goessling to approve the minutes of October 21, 2021 as amended. Motion carried.

The Chairman asked if there were any citizens to address the Zoning Board of Appeals. There were none.

The Chairman also asked if there were any corrections or deletions to the agenda. There were none.

### **OLD BUSINESS:**

The Chairman asked if there was any old business. There was none.

### **PETITIONS:**

**Z-21-11-01 Review and Comment on a Petition by Michelle & William Coleman for an Area Bulk Variance from the requirements of 40-2-3(A) of the Zoning Code of the City of Waterloo regarding minimum distances for a detached accessory building on the property located at 316 North Church Street. (Parcel No. 07-25-204-003-000).**

Michelle and William Coleman were present to speak on behalf of this petition. Postal notification receipts have been received, and the Zoning Administrator commented that the public notice for this petition was published in the Waterloo Republic Times on November 4, 2021. A variance is being requested because the current shed is deteriorating, and due to the size and shape of the property, a new shed would not meet the setback requirements. The proposed 10’ x 16’ shed would be placed on the existing 10’ x 16’ concrete pad. The shed would be 2 to 3 feet from the property line and 8 feet from the home. The new shed would be delivered completed, and no construction work will be needed.

**Motion was made by Gibbs and seconded by Loerch to recommend approval on a Petition by Michelle & William Coleman for an Area Bulk Variance from the requirements of**

**40-2-3(A) of the Zoning Code of the City of Waterloo regarding minimum distances for a detached accessory building on the property located at 316 North Church Street. (Parcel No. 07-25-204-003-000).**

**Members voted as follows: YES – Gibbs, Goessling, Boothman, Loerch, Poettker and Hartman.**

**Motion carried.**

**Z-21-11-02 Review and Comment on a Petition for a Special Sign Permit to allow for the installation of a Freestanding Sign in an A-1 Agricultural Zoned District located at 4177 State Route 156 more specifically known as the Monroe County Fair Grounds as requested by owner, Monroe County Fair Association. (Parcel No. 07-26-300-007-000).**

Mr. Don Schrader and Ms. Pam Jacobs, representatives from the Monroe County Fair Association, were present to speak on behalf of this petition. Postal notification receipts have been received, and the Zoning Administrator commented that the public notice for this petition was published in the Waterloo Republic Times on November 4, 2021. The petition is for the installation of a 14-foot freestanding electronic (digital) sign. The sign would be located at the east entrance. The proposed digital display would be a double-sided 4' x 6' illumination area. There would be a 2-foot space above the digital sign with the words "Monroe County Fairgrounds" with the fair logo. The overall dimension of the entire sign would be 4' x 8'. The digital display would allow for advertising and notification of events occurring in the Monroe County community. The sign would be on 24/7 and the message rotation would change per City Ordinance. The message board would be dimmed by 90% at dark. There was a short discussion regarding the timeframe for message changes.

Mr. Walter Wetzal, adjoining property owner at 254 Wetzal Drive, stated he has talked with the Fairgrounds Association and will work with them on visibility.

**Motion was made by Gibbs and seconded by Poettker to recommend approval on a Petition for a Special Sign Permit to allow for the installation of a Freestanding Sign in an A-1 Agricultural Zoned District located at 4177 State Route 156 more specifically known as the Monroe County Fair Grounds as requested by owner, Monroe County Fair Association. (Parcel No. 07-26-300-007-000) with the stipulation the message sign changes only at 30- second intervals.**

**Members voted as follows: YES – Gibbs, Goessling, Boothman, Loerch, Poettker and Hartman.**

**Motion carried.**

**Z-21-11-03 Review and Comment on a Petition for a Special Sign Permit to modify an existing sign in a B-3 Central Business Zoned District located at 114 North Main Street more specifically known as Frederico's Restaurant. (Parcel No. 07-25-235-011-000).**

Mr. Ferdinand Braho, the owner of Frederico's Restaurant, was present to speak on behalf of this petition. Postal notification receipts have been received, and the Zoning Administrator commented that the public notice for this petition was published in the Waterloo Republic Times on November 4, 2021. The petition is to extend the current signage beyond the 2-foot allowable limit. The awning blocks part of the signage, so the sign is difficult to see or read when traveling south to north on Main Street. Extending the sign from the building another 2-feet would benefit the business and the appearance of downtown. Upon reviewing the sign ordinances, there are no other options other than extending the sign outward.

**Motion was made by Gibbs and seconded by Loerch to recommend approval on a Petition for a Special Sign Permit to modify an existing sign in a B-3 Central Business Zoned District**

located at 114 North Main Street more specifically known as Frederico's Restaurant. (Parcel No. 07-25-235-011-000).

Members voted as follows: **YES** – Gibbs, Goessling, Boothman, Loerch, Poettker and Hartman.

Motion carried.

**Z-21-11-04 Review and Comment on a Petition for a Special Use Permit One-Year Extension for a Single-Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlock Business Park. (Parcel No. 08-19-166-002-000).**

Mr. Alan Brand, owner of the property, was present to speak on behalf of this petition. Postal notification receipts have been received, and the Zoning Administrator commented that the public notice for this petition was published in the Waterloo Republic Times on November 4, 2021. The petition is for a one-year extension for a special use permit on Lot 2 Remlock Business Park as required by ordinance. Mr. Brand explained that in 2017 he was granted a Special Use Permit to construct a single-family residence on a commercially zoned lot. Per the letter he received from the City of Waterloo the Special Use Permit was not only granted, but was valid even if the property changed owners. He has since found out that due to a change in the ordinance, this understanding is no longer accurate and that he has to apply for an extension of the Special Use Permit. In 2019, an ordinance was passed that an applicant had two years to act on a Special Use Permit before the permit expired. However, the petitioner could request a one-year extension on the Special Use Permit. Mr. Brand stated he was not informed of the new ordinance. The Zoning Administrator read the ordinance and members of the Zoning Board agreed that Mr. Brand should have been notified of the ordinance change.

**Motion was made by Gibbs and seconded by Loerch to recommend approval on a Petition for a Special Use Permit One-Year Extension for a Single-Family Dwelling to be constructed in a B-3 Zone District as allowed by 40-2-3(B) of the Zoning Code of the City of Waterloo, IL regarding property otherwise known as Lot No. 2 Remlock Business Park. (Parcel No. 08-19-166-002-000).**

Members voted as follows: **YES** – Gibbs, Goessling, Boothman, Loerch, Poettker and Hartman.

Motion carried.

**COMMENTS:**

The Chairman asked if there were any comments.

Mr. Gibbs requested that the City Council receive a draft of the Zoning Board of Appeals meeting minutes before the City Council considerations any

action on petitions that were reviewed by the Zoning Board of Appeals. It was determined that the Board wanted both the Advisory Report and the meeting minutes submitted to the City Council prior to their consideration.

The Zoning Administrator gave a brief overview of potential items for the December Zoning Board of Appeals meeting.

**Motion to adjourn the meeting at 8:47 PM was made by Goessling and seconded by Poettker. Motion carried.**

Minutes respectfully submitted by Mechelle Childers.

# ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-21-11-04

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that \_\_\_\_\_;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that \_\_\_\_\_;
4. The proposed recommendation is Necessary / Not Necessary for the public convenience at the subject location;
5. The proposed recommendation Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: \_\_\_\_\_

Zoning Board of Appeals Chairman

Date: \_\_\_\_\_

11-18-2021