

**MINUTES OF THE  
CITY COUNCIL MEETING  
DECEMBER 15, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Riley, and Most.  
Absent: Kyle Buettner
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of the December 01, 2025 City Council Meeting Minutes.  
Motion made by Alderman Charron and seconded by Alderman Riley to approve the December 01, 2025, City Council Meeting Minutes.  
Motion passed unanimously with Aldermen Charron, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector / Budget Officer.  
The Collection Report is in the packet.  
Motion to accept the Collection Report was made by Alderman Matt Buettner and seconded by Alderman Charron.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Riley, Most, and Vogt voting 'aye'.
  - B. Report of Treasurer.  
The Treasurer Report is in the packet.  
Motion to accept the Treasurer Report was made by Alderman Vogt and seconded by Alderman Most.  
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Riley, and Most voting 'aye'.
  - C. Report of Subdivision and Zoning Administrator. The report is in the packet.
  - D. Report of Building Inspector / Code Administrator. The report is in the packet.
  - E. Report of Deputy Director of Public Works. No report.
  - F. Report of Director of Public Works.  
A partial citywide power outage is scheduled for December 23, 2025, to perform essential work for installing the new turbine generator at the Waterloo Power Plant. The outage will begin around 1:00 p.m. and is expected to last two to three hours.
  - G. Report of Chief of Police. No report.
  - H. Report of City Attorney. No report.
  - I. Report and Communication by Mayor.
    1. Non-Profit Grant Check Presentation to Whiteside Station Chapter NSDAR in the Amount of \$2,000.00 for their project, "Monroe County Revolutionary War Patriots".
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1930 Approving a Tax Levy for Corporate Purposes for the Current Fiscal Year commencing on the 1st day of May, 2025 and ending on the 30th day of April 2026, for the City of Waterloo, IL.  
Motion made by Alderman Most and seconded by Alderman Riley to accept Ordinance No. 1930 Approving a Tax Levy for Corporate Purposes for the Current Fiscal Year commencing on the 1st day of May, 2025 and ending on the 30th day of April 2026, for the City of Waterloo, IL.

Comments: Alderman Most, a member of the Ordinance Committee, stated the committee reviewed the tax levy data and unanimously recommended approval.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Riley voting ‘aye’.

- B. Consideration and Action on Resolution No. 25-14 Approving the Signing of a Contract Amendment with BHMGE Engineers, Inc. based on a Project Change Request (PCR) in the amount of \$88,250.00 for the Combustible Turbine Generator Project; and for payment of a Travel Adjustment in the amount of \$4,040.00 (to be repaid to the city by Solar).

Motion made by Alderman Hopkins and seconded by Alderman Charron to accept Resolution No. 25-14 Approving the Signing of a Contract Amendment with BHMGE Engineers, Inc. based on a Project Change Request (PCR) in the amount of \$88,250.00 for the Combustible Turbine Generator Project; and for payment of a Travel Adjustment in the amount of \$4,040.00 (to be repaid to the city by Solar).

Comments: The Director of Public Works explained that the contract amendment is based on additional design work performed by BHMGE.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.

11. Unfinished Business. None.

12. Miscellaneous Business.

- A. Consideration and Action on Fee Waiver Request from the SS Peter & Paul Catholic Church in the amount of \$108.00 for Sign Permit and Inspection Fees in relation to a new sign installation at the Parish Center.

Motion made by Alderman Matt Buettner and seconded by Alderman Charron to approve the Fee Waiver Request from the SS Peter & Paul Catholic Church in the amount of \$108.00 for Sign Permit and Inspection Fees in relation to a new sign installation at the Parish Center.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Riley, Most, and Vogt voting ‘aye’.

- B. Consideration and Action on Fee Waiver Request from Fitzgibbons Contracting for the SS Peter & Paul Catholic Church in the amount of \$1,650.00 for Building Permit and Inspection Fees in relation to an interior remodel at the Parish Center.

Motion made by Alderman Vogt and seconded by Alderman Matt Buettner to approve the Fee Waiver Request from Fitzgibbons Contracting for the SS Peter & Paul Catholic Church in the amount of \$1,650.00 for Building Permit and Inspection Fees in relation to an interior remodel at the Parish Center.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Riley, and Most voting ‘aye’.

- C. Consideration and Action on Approval of Exterior Roofing Materials for 146 Links Lane.

Motion made by Alderman Most and seconded by Alderman Riley on Approval of Exterior Roofing Materials for 146 Links Lane.

Comments: Alderman Most, Chairman of the Planning and Annexation Committee, mentioned the committee unanimously recommended approval of the requested roofing materials.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Riley voting ‘aye’.

- D. Consideration and Action on Approval of a Five-Year Service Contract Renewal for Body & Car Camera Systems with AXON Enterprise for the Waterloo Police Department.

Motion made by Alderman Hopkins and seconded by Alderman Charron to approve a Five-Year Service Contract Renewal for Body & Car Camera Systems with AXON Enterprise for the Waterloo Police Department.

Comments: Alderman Vogt, Chairman of the Finance Committee, reported that the five-year contract will sustain current AXON services and it was unanimously approved at the Finance Committee meeting.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Sarah Deutch** reminded everyone that the “Ringing of the Bells” event marking the celebration of the 250<sup>th</sup> Anniversary of the United States begins at 12:00 p.m. at the Monroe County Courthouse Bandstand.

**Alderman Trantham** gave a “shout-out” to the Waterloo Fire Department, Monroe County Sheriff’s Department and Monroe County EMS for a great job in working a traffic accident that involved a family member. He also mentioned a printing error in the 2026 Waterloo Chamber of Commerce Calendar.

**Mayor Darter** thanked those who participate in the Santa Float, pointing out that the event necessitates approximately 200 volunteers across its ten-night duration.

The Aldermen and the Mayor wish everyone a Merry Christmas.

14. Motion to Adjourn made by Alderman Most and seconded by Alderman Vogt.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:48 p.m.

**Minutes submitted by Mechelle Childers – City Clerk**