

**MINUTES OF THE
CITY COUNCIL MEETING
DECEMBER 18, 2023**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Trantham, Charron, Row, and Most.
Absent: Hopkins and Kyle Buettner.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the December 04, 2023, City Council Meeting Minutes.
Motion made by Alderman Row and seconded by Alderman Most to approve the December 04, 2023, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy
The report is in the packet.
Motion to accept the Collection Report was made by Alderman Matt Buettner and seconded by Alderman Trantham.
Motion passed unanimously with Aldermen Matt Buettner, Trantham, Charron, Row, Most, and Vogt voting 'aye'.
 - B. Report of Treasurer – Brad Papenberg
The report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Row and seconded by Alderman Vogt.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting 'aye'.
 - C. Report of Subdivision and Zoning Administrator – Nathan Krebel
The report is in the packet.
 - D. Report of Building Inspector / Code Administrator – Brad Yearian
The report is in the packet.
 - E. Report of Director of Public Works – Tim Birk. No report.
 - F. Report of Chief of Police – Jeff Prosise. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Certificate of Commendation to Sydney Kuergeleis for her First Place Finish in the FFA Creed Recital at the FFA Illinois State Convention, and representing the State of Illinois at the FFA National Convention.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1886 Approving a Tax Levy for Corporate Purposes for the current Fiscal Year commencing on the 1st day of May, 2023 and ending on the 30th day of April, 2024 for the City of Waterloo, IL.
Motion made by Alderman Row and seconded by Alderman Most to approve Ordinance No. 1886 Approving a Tax Levy for Corporate Purposes for the current Fiscal Year commencing on the 1st day of May, 2023 and ending on the 30th day of April, 2024 for the City of Waterloo, IL.
Comments: None.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Software as a Service Agreement with Landis + Gyr Technology, Inc. for a 5-year period for third-party hosted services related to AMI.
Motion made by Alderman Row and seconded by Alderman Matt Buettner on Approval of the Software as a Service Agreement with Landis + Gyr Technology, Inc. for a 5-year period for third-party hosted services related to AMI.
Comments: The contract is a continuation of our previous five-year agreement.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting ‘aye’.
 - B. Consideration and Action on \$100 Merchandise Voucher to Schnucks in Recognition of Holiday Appreciation to Full-Time Employees.
Motion made by Alderman Charron and seconded by Alderman Matt Buettner to approve a \$100 Merchandise Voucher to Schnucks in Recognition of Holiday Appreciation to Full-Time Employees.
Comments: None.
Motion passed unanimously with Aldermen Charron, Row, Most, Vogt, Matt Buettner, and Trantham ‘aye’.
 - C. Consideration and Action on Approval of Change Orders No. 1 through 4 on Contract with Haier Plumbing and Heating for Water Transmission Facilities.
Motion made by Alderman Vogt and seconded by Alderman Trantham for approval of Change Orders No. 1 through 4 on the Contract with Haier Plumbing and Heating for Water Transmission Facilities.
Comments: The change orders were reviewed and accepted by the Water and Sewer Committee on December 04, 2023.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.
 - D. Consideration and Action on Approval of Change Orders No. 1 and No. 2 on Contract with Korte & Luitjohan for Water Supply & Treatment Facilities.
Motion made by Alderman Vogt and seconded by Alderman Matt Buettner for Approval of Change Orders No. 1 and No. 2 on Contract with Korte & Luitjohan for Water Supply & Treatment Facilities.
Comments: The change orders were reviewed and accepted by the Water and Sewer Committee on December 04, 2023.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.
 - E. Consideration and Action on Approval of Change Order No. 1 on Contract with Caldwell Tanks, Inc. for 500,000 Gallon Elevated Tank.
Motion made by Alderman Vogt and seconded by Alderman Trantham for Approval of Change Order No. 1 on Contract with Caldwell Tanks, Inc. for 500,000 Gallon Elevated Tank.
Comments: The change order was reviewed and accepted by the Water and Sewer Committee on December 04, 2023.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.

- F. Consideration and Action on Waiver of Building Permit and Inspection Fees for the Monroe County Fair Association, for the construction of a storage building located at 4177 State Route 156.
Motion made by Alderman Matt Buettner and seconded by Alderman Most to approve a Waiver of the Building Permit and Inspection Fees for the Monroe County Fair Association, for the construction of a storage building located at 4177 State Route 156.
Comments: The Zoning Administrator stated this request is to consolidate the grounds crew's equipment into one building.
Motion passed unanimously with Aldermen Matt Buettner, Trantham, Charron, Row, Most, and Vogt voting 'aye'.
- G. Consideration and Action on Waiver of Building Permit and Inspection Fees for the Saints Peter & Paul Catholic School, located at 217 West Third Street.
Motion made by Alderman Row and seconded by Alderman Matt Buettner to approve a Waiver of Building Permit and Inspection Fees for the Saints Peter & Paul Catholic School, located at 217 West Third Street.
Comments: The Zoning Administrator mentioned that Saints Peter & Paul Catholic School already has a roof over their front door, but would like to extend it to the sidewalk.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting 'aye'.
- H. Consideration and Action on Waiver of Building Permit and Inspection Fees for Human Support Services, located at 988 North Illinois Route 3.
Motion made by Alderman Vogt and seconded by Alderman Most to approve a Waiver of Building Permit and Inspection Fees for Human Support Services, located at 988 North Illinois Route 3.
Comments: The Zoning Administrator said this was for interior remodeling.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting 'aye'.
- I. Consideration and Action on Approval of Proposals from Abate-Pro, Inc. in the Amount of \$1,750.00 for Asbestos Survey and \$8,775.00 for Removal of Asbestos Material at the Property Located at 500 & 506 West Mill Street
Motion made by Alderman Charron and seconded by Alderman Row on Approval of Proposals from Abate-Pro, Inc. in the Amount of \$1,750.00 for Asbestos Survey and \$8,775.00 for Removal of Asbestos Material at the Property Located at 500 & 506 West Mill Street
Comments: The Zoning Administrator commented that this is for the asbestos survey of the property and the removal of asbestos from the building located on the property.
Motion passed unanimously with Aldermen Charron, Row, Most, Vogt, Matt Buettner, and Trantham voting 'aye'.
- J. Consideration and Action on Approval of SOIL Excavation & Hauling as Low Bidder in the Amount of \$19,460.00 for the Demolition of Seven Mobile Home Trailers, 2,500 Square Foot Cinder Block Building Including Foundation and Footings, and 280 Square Foot Block Office Building Including Foundation and Footings at the Property Located at 500 & 506 West Mill Street. Bid Opening was Held on Thursday, December 14, 2023 at 2:00 p.m.
Motion made by Alderman Most and seconded by Alderman Matt Buettner on Approval of SOIL Excavation & Hauling as Low Bidder in the Amount of \$19,460.00 for the Demolition of Seven Mobile Home Trailers, 2,500 Square Foot Cinder Block Building Including Foundation and Footings, and 280 Square Foot Block Office Building Including Foundation and Footings at the Property Located at 500 & 506 West Mill Street. Bid Opening was Held on Thursday, December 14, 2023 at 2:00 p.m.
Comments: The Zoning Administrator stated that in this bid, everything on the property will be removed, all voids will be filled, and the property will be seeded and strawed.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Trantham, Charron, and Row voting 'aye'.

K. Consideration and Action on Approval of a Commercial Site Plan for Taco Bell to be Located at Waterloo Commons Lot 7.

Motion made by Alderman Row and seconded by Alderman Vogt on Approval of a Commercial Site Plan for Taco Bell to be Located at Waterloo Commons Lot 7.

Comments: Alderman Russ Row, Planning and Annexation Committee Chairman, stated the Planning and Annexation Committee recommended approval of the final plat.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting ‘aye’.

L. Consideration and Action on Executive Session for the Discussion of Contract Negotiations as per 5 ILCS 120/2(c)(2) and Personnel as per 5 ILCS 120/2(c)(1).

Motion to move into Executive Session made by Alderman Matt Buettner and seconded by Alderman Trantham.

Motion passed unanimously to enter into Executive Session with Aldermen Matt Buettner, Trantham, Charron, Row, Most, and Vogt voting ‘aye’.

Entered Executive Session at 7:45 p.m.

Adjourned Executive Session at 8:23 p.m.

Motion to Resume Session made by Alderman Matt Buettner and seconded by Alderman Most.

Motion passed with a unanimous voice vote.

Return to regular session at 8:25 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

The Aldermen and the Mayor wished everyone a Merry Christmas.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Row.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 8:27 p.m.

Minutes respectively submitted by Mechelle Childers – City Clerk