

Thomas G. Smith, Mayor

WATERLOO BEAUTIFICATION PROGRAM

Purpose: The City of Waterloo wishes to redevelop the City as a

shopping and entertainment destination for visitors and local

residents.

Goal: This program will provide funds to encourage commercial

property owners to improve their buildings "curb appeal." As well as provide grants to beautification projects for properties

within the city limits as deemed appropriate.

General Requirements: The property shall be located within the limits

of City of Waterloo. The improvements to be made must be <u>pre-approved</u> through submission of an application that will be reviewed by the Beautification Committee and approved by City Council. Applications will also be reviewed by the

Building Inspector.

Project Completion: All improvements must be completed within six

months of approval by City Council. This period may be extended once by vote of the City Council. Improvements not completed within this timeframe will be ineligible for

matching funds.

Matching Reimbursement: The City of Waterloo will match approved

improvements dollar for dollar up to \$5000.00 (50/50) and dollar to three dollars for an additional \$5000.00 (25/75) for approved projects. Only expenses actually incurred (documented by receipts or lien waivers) are eligible to be reimbursed; additionally, all labor costs associated with projects proposed for reimbursement must comply with the City's Prevailing Wage Ordinance and Illinois State law. Program funds may only be used to reimburse costs for labor paid at no less than said prevailing wage ordinance rates (documented by the property owner) and to pay for materials.

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Additional Eligibility Requirements:

- 1. The building shall be located within the limits of City of Waterloo. Overlay District area.
- 2. Only building owners are eligible to apply.
- 3. The building must be zoned for commercial use.
- 4. The building must either currently house commercial use(s) on the first floor at the time of the request for funding or have improvements for commercial uses incorporated into the project. A complete building tear down and replacement of another commercial building is acceptable.
- 5. All tax and fee obligations by law relative to the building owner must be current as a condition for receiving funding from this program.
- 6. Multiple applications for façade grant can be applied for by property owner, up to the full grant amount of \$10,000, within a 3 year period beginning from the date of the first grant check. Matching reimbursement within the 3 year period will follow per the program rules on page 1.
- 7. Any projects undertaken prior to receiving approval from the City Council are ineligible for matching funds.
- 8. All improvements must be made in compliance with the Waterloo Municipal Code.
- 9. An owner that has not maintained improvements funded by the façade program will be ineligible for subsequent funding.
- 10. The Beautification Committee will not approve the following:
 - a. Chain type of businesses.
 - b. Signage Monument or signage attached to building.
 - c. New construction on an empty lot.
 - d. Beautification items which are not physically attached to the building
 - e. Re-roofing.
 - f. Re-surfacing/upgrading parking lots.
 - g. Automobile gas stations and auto dealers.
 - h. Accessory Structures.
 - i. Hotels/Motels
 - j. I-1 and I-2 Districts
 - k. Storage buildings Self Storage
 - I. Churches/nonprofit organizations



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WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

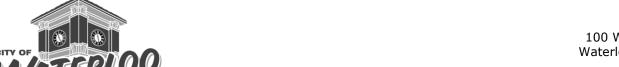
Please include the following in your description:

- 1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
- 2. Official cost estimates from contractors, vendors or the owner;
- 3. Two photographs of the existing building showing current conditions;
- 4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name:						
	Name				Teleph	one #
Applicant Address:						
	No.	Street	City	State	Zip Code	
Name of Business:						
Business Description	on:				Business Ph	ione#
Business Address:						
Please check "Yes"	or "No"	for each question	n below:		Yes	No
Are you or your busi	ness del	inquent on any fe	e obligations?			
Are you or your busi	ness del	inquent on any ta	x obligations?			



CITY OFFICES 100 West Fourth Street Waterloo, Illinois 62298 618.939.8600

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Total project cost:	\$	Funds requested: \$ (\$10,000.00 maximum reimbursement - see matching					
		reimbursement rules)					
Start date:		Completion date:					
Project description: (attach additional pages if necessary)							
the authorized owner detailed will be mad Waterloo from any liathis is a reimburseme	r and agent of the side and maintained ability or damage reent program, and I	this application is true and accurate and that I am subject property. I affirm that the improvements at my expense and hold harmless the City of esulting from the improvements. I understand that have received and read the attached document ander which matching funds may be provided.					
Applicant Signature		Date					
Recipient's Name to be on Reimbursement Check:							
Please Note: Recipie Meeting.	ent must be availa	ble for check presentation at the City Council					
CITY OF WATERLOO USE ONLY							
APPROVED - BUI	LDING INSPECT	OR					
Authorized signatur	e	Date					
APPROVED – BEA							
Authorized signatur	'e	Date					

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AFFIDAVIDT OF COMPLIANCE WITH PREVAILING WAGE ACT

WHEREAS,	_, has been awarded a "facade					
grant" by the City of Waterloo, Illinois; and,						
WHEREAS, the Prevailing Wage Act of the interpretation thereof, requires that recipients of mechanics and other workers the general prevailing reperformed on projects financed by municipalities (see Act); and,	nunicipal grants pay laborers, rate of hourly wages for work					
WHEREAS,	, now seeks reimbursement for					
work performed pursuant to the "facade grant" program; and,						
WHEREAS, it is necessary before reimbursement the grant affirm that wages were paid pursuant to the P of Illinois:	·					
THEREFORE,	, being first duly sworn					
states that he/she paid laborers, mechanics and other v	workers who performed on the					
project for which a "facade grant" reimbursement is sought, pursuant to the Prevailing						
Wage Act of the State of Illinois and according to the most recent Monroe County						
Prevailing Wages (list attached hereto but subject to change from time to time)						
Grantee						
Subscribed and sworn to before me this dark in Monroe County, Illinois.	y of, 20					
Nota	rv Public					