

Minutes of Joint Planning and Street Committee Meeting

March 24, 2021, 3:30 pm

2nd Floor Meeting Room, City Hall

Members Present: Clyde Heller, Chairman Planning Committee, James Trantham, Street Committee Chairman, Aldermen; Russ Row, Steve Notheisen, James Hopkins, Kyle Buettner, via telephone. Russ Thomas unavailable.

Non-Committee in attendance: Mayor Tom Smith, Public Works Director Tim Birk, Nathan Krebel, Jim Nagel, HMG Engineers Chris Wilson and Scott Rakers.

Meeting called to order by Alderman Jim Trantham at 3:30 pm.

Agenda Item 1: Petitions by Citizens on Non-Agenda Items: None

Agenda Item 2: Approval of previous Planning Committee Meeting Minutes, 03-10-21. Motion to approve as submitted made by Russ Row, second by Jim Hopkins, unanimous approval.

Agenda Item 3: Minutes submitted for Street Committee Meeting dated -03-15-21 reviewed, motion to approve made by Russ Row, Steve Notheisen second, unanimous approval.

Agenda Item 4: Street Design and sub-materials. Chris Wilson provided three handouts to all in attendance reflecting Current Requirement, Recommended Requirements and City of Waterloo Typical Roadway Construction Details. Much discussion focused on Natalie Estates street construction using “asphalt” as final product and question of sub-material application of lime. Chris Wilson is not a supporter of lime application in sub-material preparation. Unknown for certain is if the soil sample report was submitted for approval to HMG, therefore establishing minimum requirements for sub-materials. After a long discussion, it was resolved to clarify the details of current specifications by dividing the requirements for Concrete and Asphalt into two separate, detailed pages with specific terms, illustrations of City requirements and thus avoiding loose interpretation or disagreements with developers.

Agenda Item 5: Flower Street Designation. Investigation shows that no current right of way can be identified between Moore Street and Rau Street. At present this appears to be private roadway of FS. Tim Birk also informed the committee that the portion of Flower Street from Rau Street to Library Street is designated at 20 foot wide alley. The northside of the alley is owned by property owners. Tim will continue working to resolve.

Agenda Item 6: Hecker Street between Market Street and alley. The question of City Street was resolved prior to meeting as this designation remained a part of ordinance #167 when change occurred in WCUSD5 property for remaining portion of roadway.

Agenda Item 7: Morrison Ave and Quernheim Drive Intersection: Per Tim Birk, buying of right of way to complete project may be needed. No action at this time can be made.

Agenda Item 8: Utility Taps at 102, 102 Rear, and 104 North Market Street. Bill Hatley, owner of identified property taps approached City to retain taps while removing existing buildings and constructing new buildings at this location. It was agreed by committee for Tim Birk to provide approval letter to Bill Hatley identifying the taps and value of taps to be redeemed when new construction

occurs. If new construction doesn't consume value of current taps, no refund will be applied. This motion was made by Steve Notheisen, second by Russ Row, approved.

Agenda Item 9: Nathan Krebel presented visual of changes made at 210 South Main and request by owned to use Hardie board for a small portion of existing rental unit and approximately 8 feet on west side of new structure. Approval of this material is afforded council action. Committee approved and this will be submitted to Council Agenda.

Agenda Item 10: Air BnB Discussion. Agenda Item tabled.

Motion to adjourn made by Steve Notheisen, second by Russ Row. Meeting adjourned at 4:55 pm.

Minutes submitted by Clyde Heller.