

Personnel Committee Meeting Minutes

2/18/25 6:45 PM

Officials Present: Matt Buettner, Jim Trantham, Gary Most, Russ Row, Kyle Buettner, Joel Vogt, Tina Charron, Jim Hopkins, Mechelle Childers, Stan Darter, Sarah Craig, JR Landeck, Nathan Krebel

Others Present: Jordan Riley, Jason Jones, Alex Bishop, Trisha Hoagland, Ryan Hirsch, Jake Grimm, Scot Luechtfeld

1. Petitions by Citizens on non-agenda items - None
2. Video Recording – Mayor Darter announced Council and Utility meetings will be recorded going forward, and committee meetings will as well as soon as we are able.
3. Policy Manual Updates:
 - a. Residency Requirement – Updating this requirement to match previously approved change to allow a 25 mile radius of City Hall for FOP
 - b. Multi Factor Authentication – Section 5.13.3 of policy, had also previously been approved, formally adopting into the manual
 - c. Personal Leave Updates – Approval previously done to update to align policy to new state requirements, updates made to section 6.7 of the manual

Jim Trantham made a motion to approve all updates as written, Gary Most seconded. Motion passed 5-0.

4. Multi Factor Authentication – Covered in above updates
5. Comments – Social Media Policy also needs to be addressed per Sarah Craig. She will begin working on a draft and will be discussed in a future Personnel Committee meeting.

Motion to adjourn made by Gary Most, Jim Trantham seconded. Adjourned at 6:54

Minutes submitted by Personnel Committee Chair Matt Buettner