

Minutes of Personnel Committee Meeting

December 2, 2019

Front Conference Room

Meeting called to order at 6:00 pm with the following committee members in attendance, Aldermen Russ Row, Jim Trantham, Stan Darter, Russ Thomas and Kyle Buettner. Mayor Tom Smith, Jessica Rucks and Dan Hayes were also present.

Agenda Item 1: Petitions by Citizens on Non-Agenda Items. None

Agenda Item 2: Biometric Policy: Jess explained the Biometric Information Privacy Act (BIPA) and handed out two different policies which are being used in two different cities. Discussion about the policies followed. The committee members will get back to Jess to let her know which one they felt should be used.

Agenda Item 3: Policy Manual Review Ch. 7-9: Jessica went thru Chapters 7-9. Discussion on several point was had. Jess finished the review of the Policy Manual and was thanked for her work.

Agenda Item 4: Comments: Matters of time keeping were discussed.

Motion to adjourn the meeting was made by Stan Darter and second by Russ Thomas. Meeting adjourned at 6:35 pm.

Submitted by Russ Row