

WATERLOO UTILITY MEETING
Monday, February 10, 2020
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter (Kyle Buettner – absent)
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision/Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Jessica Rucks-HR Coordinator, Jeffery Prosis- Chief of Police, Dan Hayes-City Attorney.

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Motion to approve Utility Meeting Minutes dated 01-13-20 made by Alderman Row and seconded by Alderman Heller. Motion to approve minutes passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.

Subdivision & Zoning Administrator-Jim Nagel

- a. The extension of Waterloo Commons Drive (private Road) to Route 3 was shown on the screen. Proposed turn radius does not meet standards required for public streets; it was discussed whether to request pole should be relocated to facilitate larger radius. Consensus was that pole should be relocated.
- b. Co-op Acres preliminary plat was shown. Discussion on required improvement wanted to both sides of Old Red Bud Road.
- c. LifeX Church is looking at 22-acre parcel in North Winds. Discussion on which location council thought was best location.
- d. History Museum is looking to add onto present building. A variance will be required.
- e. Public Act 100-0663 amending the Liquor Control Act was passed out. Ordinance committee will discuss an ordinance granting Liquor Commissioner the ability to grant exemptions.
- f. Update given for Quail Ridge Improvement Plans.

Collector/Finance Officer – Shawn Kennedy

- a. The new 5-year contract with Reliable Sanitation was distributed and discussed. Will be on next agenda.
- b. Tuesday, 02-18-20, will be the Water-Sewer meeting.
- c. The new Travel Policy changes were discussed and the Aldermen agreed to changes.
- d. The budgets are being worked on.

Community Relations Coordinator – Sarah Deutch

- a. Follow up with Economic Development/Downtown Beautification meeting and plans are being worked on for the Welcome to Waterloo sign.
- b. Information from the 20/20 Census is being promoted.
- c. Information distributed regarding the sign for Richard Daugherty with the program scheduled for March 29, 2020 @ 1 p.m.

Human Resource Coordinator-Jessica Rucks.

- a. 'Power Plant Operator Apprentice' job posting was distributed and discussed.

Building Inspector/Code Administrator-Nathan Krebel

- a. Distributed Building Inspector/Code Administrator Monthly Report thru 01/31/2020.
- b. A Thai restaurant is looking into the former JFires building.
- c. Overhead view of new car wash. Discussion.
- d. Former pool store will open as a clothing store.
- e. Will have a Planning Committee meeting regarding storage containers.
- f. Pie Hard has fired up ovens.

Director of Public Works - Tim Birk

- a. Energy Efficiency Program regarding heat pumps and air conditioners available to our customers was discussed.
- b. 35 programmable NEST thermostats have been purchased and reimbursed to date.
- c. There are 1320 AMI water meters installed to date.
- d. Informed council of the water leak on Park Street.

Chief of Police - Jeff Prosis

- a. Walmart will be closed from 1 – 6 a.m. moving forward. Discussion
- b. Two new policemen will be sworn in at the next Council meeting.

City Attorney - Dan Hayes No report.

Mayor's Report - Miscellaneous

- a. Travel Expenses. Discussed previously under Collector-Budget Officer Report. Discussion.

Committee Reports and Minutes Approval

- a. 12-16-19 Police Cmte Mtg Mins. Motion Darter, 2nd Hopkins. Passed with correction.
- b. 01-13-20 Water/Sewer Cmte Mtg Mins. Motion Row, 2nd Hopkins. Passed.
- c. 01-16-20 Planning Cmte Mtg Mins. Motion Notheisen, 2nd Row. Passed.
- d. 01-20-20 Street Cmte Mtg Mins. Motion Row, 2nd Thomas. Passed.
- e. 01-20-20 Downtown Beautification Cmte Mtg Mins. Motion Notheisen, 2nd Darter. Passed.

Adjournment – Motion to adjourn was made by Alderman Darter seconded by Alderman Notheisen. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:05 p.m.

Barbara Pace,
City Clerk