

WATERLOO UTILITY MEETING
Monday, March 09, 2020
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Trantham (Alderman Hopkins - absent.)
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision/Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Jessica Rucks-HR Coordinator, Jeffery Prosis- Chief of Police, Dan Hayes-City Attorney.

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Motion to approve Utility Minutes dated 02-10-20 made by Alderman Darter and seconded by Alderman Row. Motion to approve minutes passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas and Trantham voting yea.

Subdivision & Zoning Administrator-Jim Nagel

- a. All of the Aldermen agreed to remove wiring covers going on up the leg of the water tower.
- b. Christian Martin with Clearway Communications will be doing the fiber optics operation on Route 3 and Market Street.
- c. Country Club Hills is installing storm sewers at this time.
- d. CA Jones' engineer's report on Country Club Hills shows the street is structurally sound and defects are aesthetic only. Meeting is being planned to discuss with Chris Jones, Kevin Henke and their concrete representative.
- e. Natalie Estates Improvement Plans were recently approved and work should start soon on improvements.
- f. DESCO plans to restrict truck usage on the proposed Waterloo Commons Drive extension. A Planning Committee Meeting will be scheduled for 03/12/20 @ 3 p.m.
- g. 'BUILDING PERMITS ISSUED YEAR TO DATE 02/29/20' was distributed.

Coordinator- Human Resource Coordinator-Jessica Rucks

- a. AFLAC (American Family Life Assurance Company) was distributed.
- b. 'Monroe Randolph Transit District' meeting update distributed.
- c. Coronavirus notices were emailed to employees.

Building Inspector/Code Administrator-Nathan Krebel

- a. Distributed Building Inspector/Code Administrator Report 2/12/2020.
- b. Pie Hard is working on opening.
- c. Inspections are ramping up.

Community Relations Coordinator – Sarah Duetch

- a. Companies are being contacted to submit ideas for the new Welcome to Waterloo sign.
- b. The current Waterloo logo is 10 years old. Updated examples shown. Discussion.
- c. Annual Chamber of Commerce Dinner next Thursday, March 19th at AnnBriar.
- d. House of Neighborly Services hosting meeting Thursday, March 12th at 12:00 noon @ City Hall to talk about the census.
- e. Ribbon cutting, Friday, March 13th, 10 a.m., at Waterloo Mercantile.
- f. Waterloo is the 19th safest city in Illinois.
- g. The program for the Richard Daugherty Memorial Highway is scheduled for March 29, 2020 @ 1 p.m.

Chief of Police-Jeff Prosis

- a. The WPD met with the Ambulance department regarding the handling of Coronavirus Cases.
- b. The Waterloo School Board agreed to a contract for the School Resource Officer and the council will be voting on it at the 03/16/20 City Council meeting.
- c. The St. Patrick's parade route has been extended and there will be 17 floats.
- d. Police Officer, Shaun Wiegand assisted Chief Prosis to explain the Special Olympics in Belleville. The Polar Plunge, which is one of the largest Olympic fundraisers, has brought in over \$1,600 to date. Six police officers from Waterloo helped raise the money for uniforms and other needs. Chief Prosis and officers from the WPD would like to create more interest in the city for Special Olympics fund raiser events.
- e. Chief Prosis discussed installation of cameras in the city. Discussion.

City Attorney-Dan Hayes. No report

Collector/Finance Officer – Shawn Kennedy

- a. Summary of Budgets by Funds and Shared Capital Outlay for Fiscal Year End 4/30/21 was distributed. Discussion.
- b. Enterprise Zone Management Organization will be meeting to discuss changes to the Enterprise Zone. Red Bud wants to change territory within zone and Chester wants to add property tax abatement. All entities in the Enterprise Zone will need to pass an ordinance.
- c. Business Attraction & Expansion Committee met and discussed the Monroe County Economic Development Corporation promoting the development of an Industrial Park.
- d. The New Travel Expense Policy was discussed to extend the mileage for travel from 50 miles to 150 miles. All of the Aldermen agreed to the new policy.

Director of Public Works-Tim Birk

- a. South Market Street easements and right-of-way are in negotiations.
- b. He reported on a 4" gas leak behind AMOCO, at Hwy 156 and Market Street.
- c. AMI - 5 gas services left: 2 Laundromats, Kohlmeiers, Walmart and Denny's. Two residents have opted out of the AMI program. Water meters: 1,922 installed and 2,743 remaining
- d. East Ridge asphalt sealing will take two days. All the Aldermen agreed to single source the bidding of this project.
- e. Latest street maps were distributed.
- f. Waterline funding will be available later this year. Discussion.

Mayor's Report-Miscellaneous

- a. Travel Expenses. Discussed previously under Collector-Budget Officer Report.

Committee Reports and Minutes Approval

- a. 12-11-19 Economic Development Cmte Mtg Mins. Motion Notheisen, 2nd Row. Passed
- b. 02-03-20 JOINT Economic Dev & Downtown Beautification Cmte Mtg Mins. Motion Darter, 2nd Notheisen. Passed.
- c. 02-18-20 Water/Sewer Cmte Mtg Mins. Motion Buettner, 2nd Thomas. Passed.
- d. 02-18-20 Electric Cmte Mtg Mins. Motion Heller, 2nd Buettner. Passed.
- e. 02-19-20 Planning Cmte Mtg Mins. Motion Notheisen, 2nd Row. Passed.
- f. 03-06-20 Finance Cmte Mtg Mins. Motion Row, 2nd Darter. Passed.

Adjournment – Motion to adjourn was made by Alderman Buettner seconded by Alderman Notheisen. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:00 p.m.

**Barbara Pace,
City Clerk**