

WATERLOO UTILITY MEETING
Monday March 13, 2017
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Rita Trantham
Alderman Ward III Stan Darter & Gerry Frederick
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Sarah Deutch-Community Relations
Coordinator, Jim Nagel-Subdivision & Zoning Admin, Tim Birk-Director of
Public Works, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police,
Jeff Prosise-Asst. Chief of Police.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, February 13, 2017: Motion to approve minutes made by Alderman Heller and seconded by Alderman Hopkins. Corrections; 2-13-17 Dir of Public Works Tim Birk report: ‘bricks under the grates on Mill & Moore have been repaired’ and 2-13-17 report eliminate ‘with construction and.’ Subdivision & Zoning Adm Jim Nagel report; ‘building permit fees and cap at \$7,000,’ and ‘when the lot is sold which is the preliminary plat is going before the Planning Commission.’ Community Relations Dir Sarah Duetch; ‘display fence by the Electrical Metering Station’ and ‘Kunkel.’ The motion to approve the corrected minutes passed with unanimous voice vote.

Subdivision & Zoning Administrator-Jim Nagel distributed ordinances and guidelines for Murals and Billboards according to the Downtown Beautification Committee. Administrator Nagel stated the barbeque for tonight’s meal was provided by the soon-to-open restaurant Wicked Smoke located at the former Asian Buffet on Route 3. Tequila’s will be opening soon at the former Michael’s on Route 3. Discussion. Imo’s will be opening soon after getting revisions for gas and water. Country Club Phase 2 and Remlock Phase 3 and are going back to the Planning Commission tonight for revisions. Jay Huetsch is converting the old DMV building to a single-family residence. Huetsch requested to buy and dispose of the trailer on this property if the City will provide him with free water and sewer tap-in fees. Discussion. Huetsch’s plans to build 20-unit condo were discussed. Terry Barnes request for a building permit last September for a 6-unit condo on Bradford expires Monday and he must come in to pay. The proposed Vintage Wine Bar requested a variance from the primary structure and will go before the Zoning board this Thursday. Each variance request must be looked at case by case. Discussion. Denny’s will be doing an interior upgrade beginning in April. Mike & Leah Thomas are looking to purchase the former Bountiful Blossoms building on Main Street to build into loft apartments. Discussion. J& D Small Engine Repair on Market Street has until April 3 to complete their fencing. The Booster Club request for banners has been denied due to prohibitions by the Sign Code. The Comprehensive Plan was emailed out today regarding Land Use and will be looked at tonight at the Planning Commission Meeting. The Mural and Billboard guidelines were discussed. An ordinance which will prohibit shipping containers is being worked on. Ordinance

is in place for commercial buildings and will be the same for industrial-zoned districts. Discussion. All the Aldermen agreed to this plan.

Building Inspector/Code Administrator-Nathan Krebel distributed the Building Inspector / Code Administrator Monthly Report with year-to-date New Construction Inspections, New Constructions Re-Inspections, Rental Inspections, Rental Re-Inspections, Dumpster / POD Permits Issued, Motor Vehicle Violation Notices, Property Violation Notices and Tickets Issued. Inspector Krebel noted the work being done at the new Tequila's is preliminary and doesn't need to be covered by the forthcoming permit. Belfor, the company working on Hopskeller, will be ready for a framing inspection soon. Hopskeller is looking to be open by mid-summer. J & D Small Engine Repair owner was told to stop putting used oil in floor drain or the EPA will be contacted. Discussion. Property on Route 3 by Romero's was viewed on the overhead by the Council. Owner has been issued a violation ticket. Property violation on 500 block of S Market was viewed by council on overhead and the owner has been issued a violation ticket.

Tim Birk distributed the Monroe County Highway Department 2017-2021 Improvement Program and projects for 2017, 2018, 2019, 2020, 2021 and the Monroe County Highway Department 2017-2021 Improvement Program Project Summaries. Discussion. Tim answered questions and explained some of the projects. Also distributed and explained were the 2017 Oil & Chip projects. Discussion. In talking with IDOT this morning, Tim was informed they are delaying the 156 project until next Monday. The stop light at Illinois Ave is delayed while waiting for parts. Tim and Mayor Smith met with Rep. Bost regarding the census. Good news was received today from the IMEA Fitch Report wherein we received an A+ rating. March 22 at 2 p.m. bids will be opened for the Oak Street asphalt overlay. Proposals sent out for the Salt Shed concrete work and should be received by Thursday from Henke and Huebner Construction. Bid openings for the back hoe will be opened on March 15 at 1 p.m. A new sewer camera will be purchased this year for \$78,000. Parking spaces will be blocked off across from Randy's on Main Street by Monroe County workers to install a chiller at the court house. A photo of equipment installed on a power pole by a telecommunications carrier in another city was viewed by the council. Discussion. Wal-Mart has been to the Illinois Commerce Commission requesting a demand rate for their electric. Discussion.

Collector/Finance Officer-Shawn Kennedy distributed the 'Waterloo Annual Budget' book. The various items in the Annual Budget Book were discussed. The amended budget will come before Council at a Public Hearing at 7:15 p.m. on the first Monday in April. The Video Poker Report was passed to the aldermen for review. Discussion. A Mobile Food Truck application was viewed and a food truck was shown on the overhead. Discussion. Super 8 Motel has been sold by Clyde Matthews to Bill Patel and taxes are still owed to the city.

Community Relations Coordinator-Sarah Deutch reported the March 'Explore Waterloo' event went over great with shops busy all day. The next event in April will be the Art Walk and each shop will have voting for local artist's work. The American Legion began an effort to get all memorials across the USA in an online database. Waterloo has submitted names from Waterloo. Landmarks in Illinois and is looking for WWI Monuments. She will send names from Lakeview Park to them. The Waterloo website was discussed and is being worked on. Sarah and WPD Officer Midkiff are working on the WPD Facebook page. Sarah stated there is a lot of

communicating through this medium. The conference on Illinois Travel and Tourism is in Springfield and Sarah hopes to bring back awards for the bicentennial.

Chief of Police Mike Douglas-distributed “Waterloo Police Department Information Effective March 13, 2017.’ Chief Douglas explained the information and answered questions and led discussions regarding 15 officers assigned, officer injuries, staff schedules, paid time off, overtime hours worked vs. vacation hours and training. He also explained population per officers in surrounding cities and the need for more officers in Waterloo.

City Attorney Dan Hayes-No report.

Mayor’s Report- Mayor Smith-No report.

Committee Reports and Minute Approval

The following Committee Meeting Reports were presented by their Chairman and voted on:

- a. Downtown Beautification Cmte: Chair. Ald. Darter: 02-09-17; Motion Ald Notheisen 2nd Ald. Darter. Approved.
- b. Economic Dev. Cmte. Chair. Thomas: 02-06-17, Motion Ald. Notheisen 2nd Ald. Row. Approved
- c. Street Cmte: Chair. Trantham: 02-21-17; Motion Ald. Heller, 2nd Ald. Row. Approved
- d. Planning Cmte: Chair. Heller: 03-06-17; Motion Ald. Row, 2nd Ald. Frederick. Approved.

Alderman Darter reminded the Council of the Fish Fries at the VFW.

Adjournment – Motion to adjourn was made by Alderman Darter and seconded by Alderman Hopkins. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 9:40 p.m.

Barbara Pace,
City Clerk