

**WATERLOO UTILITY MEETING**  
**Monday April 8, 2019**  
**6:00 p.m.**

Mayor – Tom Smith  
City Clerk – Barbara Pace  
Alderman Ward I Steve Notheisen & Russ Thomas  
Aldermen Ward II Jim Trantham & Jim Hopkins  
Alderman Ward III Stan Darter & Kyle Buettner  
Aldermen Ward IV Clyde Heller & Russ Row  
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Sarah Deutch-Community Relations Coordinator, Jessica Rucks-Human Resource Coordinator, Jeff Prosize-Asst. Chief of Police, Dan Hayes-City Attorney, Dan Lutz - citizen.

**Petitions by Citizens on Non-Agenda Items.** None.

**City Clerk – Barbara Pace**

**Utility Meeting minutes dated Monday 03-11-19**

**Items of correction:**

**Subdivision & Zoning Administrator-Jim Nagel**-change to: e. Floyd Engel's complaints about corn planting will go before the Planning Commission. Discussion. g. Bill Wilson will be purchasing the front lot at North Winds for residential.

**Director of Public Works-Tim Birk:** change to: d. Nest thermostats: residents will be credited \$50 on their utility bills. e. Eliminate.

Motion to approve the corrected minutes made by Alderman Row and seconded by Alderman Heller. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.

**Subdivision & Zoning Administrator-Jim Nagel**

- a. Presented on the overhead were photos of a Lakeview Drive easement wherein a request has been made to vacate the easement from the city by Dan Lutz. Discussion. The aldermen agreed to sell the easement to Dan Lutz.
- b. Jack Pensoneau, JFires restaurant owner, wants to divide and sell part of the property which is zoned B2. Aerial illustration shown. Discussion.
- c. Planning Commission Meeting tonight: 1) Zoning Text Amendment for a B2 zone district for Mike Kostelac to add "car wash" to the Special Use Permits. 2) Special Use Permit for Mike Kostelac to build a car wash. Aerial illustration shown. Discussion 3) Growing corn in the Waterloo Business District.
- d. Gallagher's / Uncle John's RRR Bar applied for outdoor dining area. Discussion. The Ordinance Committee will meet to discuss outdoor dining.

**Community Relations-Sarah Duetch**

- a. We are working on gathering tourism ideas for Waterloo.
- b. Home Alone Program will be Saturday, May 18, 2019 with EMS, WPD and the Fire Dept.
- c. GLOW is working on the community yard sale June 1, 2019.

- d. The new banners were put up today.
- e. Mayor for the Day will be Monday, April 15, 2019.
- f. April 29, 2019, Rogers Elementary third graders will visit City Hall.
- g. PumpkinFest plans are continuing with more applications arriving.

**Human Resource Coordinator – Jessica Rucks**

- a. Will be setting up an account at Gateway Regional in the 11 South Building in Columbia, IL for employees who are injured via work comp and looking for a nearby “go to” place to be examined.
- b. Gateway Regional Medical Center sheet showing services offered to City employees was distributed for discussion.
- c. In the process of terminating the EAP contract with NDBH and moving EAP services to Gateway Regional as well.
- d. The Mayor and Director of Public Works wishes to move forward with thumbprint timekeeping system in LOCIS. HR will be drafting a timekeeping policy for the upcoming policy manual. Discussion.

**Asst. Chief of Police-Jeff Prorise**

- a. Multiple complaints regarding the excessive noise from Uncle John’s RRR Bar and repeated excessive noise complaints from the Vintage Wine Bar have been reported to the WPD.
- b. There is one officer in the academy, one in field training and one has gone through the medical exam and will start May 1, 2019.

**Building Inspector/Code Administrator-Nathan Krebel**

- a. Yo Toppings is doing very well and has rented a freezer trailer.
- b. Peterstown House is in need of quite a bit of work. Discussion. The Planning Committee will meet to discuss their needs and costs.
- c. Distribution of the ‘Building Inspector/Code Administrator Monthly Report 3/31/19.’

**Director of Public Works – Tim Birk**

- a. The proposed parking lot at 4<sup>th</sup> & Main streets was displayed on the overhead. Discussion. The aldermen agreed to the 38 parking spots with bump stops to be installed.
- b. AMI gas system displayed on the overhead with 1,550 meters installed to date.
- c. The Electric Dept is working with the Park District to install a canopy over the Zimmer Park playground. The concrete work is being done by Henke contracted by the Park District.
- d. Bids open last Thursday for the sidewalks slabs and Huebner was the low bidder.
- e. To date 16 Nest applications have been approved.
- f. Banners were put up today.
- g. Welcome to Waterloo signs will be replaced next year.
- h. The Water Plant is moving forward and making progress. Fountain Water District and Valmeyer are both on board with new proposed Waterloo Water Plant plans. Discussion.
- i. The dumping site and commercial dumping was discussed.

**Collector/Finance Officer-Shawn Kennedy**

- a. The ‘Amended Budget 2018-2019’ was distributed and discussed and will be on the agenda Monday, 04-15-19. Discussion.
- b. The Resolution & Contract for Custodial Services will be on the agenda Monday.
- c. The Motor Fuel Tax with State of Illinois Public Act (GATA) conversion from calendar year to fiscal year will get on track with reporting.

**City Attorney**-No report.

**Mayor’s Report**-Email sent to all aldermen regarding Mayor’s meeting in Collinsville with Illinois senators regarding the new laws. Discussion.

The dam on Lakeview Drive was discussed and Tim Birk explained the plans. Discussion.

Alderman Notheisen diagramed and explained the gas from MRT. All of the aldermen agreed to go with Boardwalk.

**Committee Reports and Minute Approval**

- a. 01-07-19 Police Cmte Mtg Mins. Motion Darter, 2nd Hopkins. Passed.
- b. 03-18-19 Downtown Beautification Cmte Mtg Mins. Motion Darter, 2<sup>nd</sup> Hopkins. Passed.
- c. 03-29-19 Planning Cmte Mtg Mins. Motion Heller, 2<sup>nd</sup> Buettner. Passed.
- d. 04-01-19 Gas Cmte Mtg Mins. Motion Darter, 2<sup>nd</sup> Hopkins. Passed.

**Comments.**

**Alderman Darter** said the Park District does not want the lagoon property in Lou Del. Discussion. Building Inspector/Code Adm., Krebel will talk to the residents.

**Alderman Hopkins** said we need to come up with a solution regarding the Yard Waste Facility.

**Alderman Notheisen** informed the Council there will be a Monarch butterfly presentation 05-16-19 @ 7 p.m. at City Hall. There will be a presentation 06-01-19 at the Waterloo Library beginning with the Summer Reading Program. The presentation will include planting flowers and learning about attracting butterflies.

**Alderman Trantham** has received a request from a resident in the City to have chickens in their yard. All of the aldermen agreed not to allow this.

The Street Committee will consider a request to make a one-way street involving 3 homes on Poplar Street, one on Moore Street and one on Lemen Street.

**Adjournment** – Motion to adjourn was made by Alderman Notheisen seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:40 p.m.

**Barbara Pace,**  
**City Clerk**