

WATERLOO UTILITY MEETING
Monday April 10, 2017
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Rita Trantham
Alderman Ward III Stan Darter & Gerry Frederick
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Sarah Deutch-Community Relations
Coordinator, Jim Nagel-Subdivision & Zoning Admin, Tim Birk-Director of
Public Works, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, March 13, 2017: Motion to approve minutes made by Alderman Darter and seconded by Alderman Frederick. Corrections; Subdivision & Zoning Admin Jim Nagel report: ‘Downtown Beautification Committee’ ‘Jay Huetsch is converting the old DMV building to a single family residence.’ Delete ‘All of the Aldermen agreed to the request.’ ‘This request is going before the Zoning Board this week.’ Delete: ‘The Downtown Beautification Committee report was distributed.’ Building Insp/Code Admin Nathan Krebel; ‘Belfor, the company working on Hopskeller, will be ready for a framing inspection soon.’ Hopskeller is looking to be open by mid-summer.’ ‘Property violation on 500 block of S Market was viewed by council on overhead and owner has been issued a violation ticket.’ Dir of Public Works Tim Birk report; ‘Tim and Mayor Smith met with Rep. Bost and had a meeting with him regarding the census.’ ‘IMEA Fitch Report wherein we received an A+ rating.’ ‘A new sewer camera will be purchased this year for \$78,000.’ ‘A photo of equipment installed on a power pole by a telecommunications carrier in another city was viewed by the council.’ Collector report; ‘Super 8 Motel has been sold by Clyde Matthews to Bill Patel and taxes are still owed to the city.’

Subdivision & Zoning Administrator-Jim Nagel distributed Waterloo Commons final plat. Imo’s permit issued and they will be working on the building. Building permit issued for Tequila’s and they will be buying the lot next to Schnuck’s. Building permit issued to Immanuel Lutheran Church. Bootsie’s Bakery drawings expected any day. Owners of the Wicked Smoke at the old Asian Buffet location said they will be doing updating and cleaning on the inside and an awning will be installed on the back of the building. Hopskeller continues to work on their building. The Vintage Wine Bar is continuing work on their building. Country Club Hills: Chris Wilson has approved and is ready to go to council. Year to date: 21 building permits have been issued. Mike Schneider is working with the owners of the old Bountiful Blossoms building explaining what the requirements are. Discussion. Comprehensive Plan continues to be worked on and updates will be sent to the aldermen tomorrow. Mike Schneider is working on the Jay Huetsch building on Columbia Ave. Terry Barnes’ 6-unit permit on Bradford has expired. Inquires have been made about the use of drones and we are looking into regulations which are by the FFA. The definition of Field Road and Driveway was distributed, explained. Discussion.

At the staff meeting video poker was discussed and is being worked on. Discussion. Monroe County Fair Association is looking into annexing properties. Records retention is being looked into.

Building Inspector/Code Administrator-Nathan Krebel distributed the Building Inspector / Code Administrator Monthly Report with year-to-date New Construction Inspections, New Constructions Re-Inspections, Rental Inspections, Rental Re-Inspections, Dumpster/POD Permits Issued, Motor Vehicle Violation Notices, Property Violation Notices and Tickets Issued. Also noting that new construction inspections have increased. Distributed also was a letter from the Vintage Wine Bar explaining work being done. Discussion. Discussion regarding a builder/contractor in town permitting occupancy before final inspections have been done. Attorney Dan Hayes will look into this. The violation property across from Romero's was discussed and improvements have been made.

Tim Birk stated the banners on Market Street are being installed. Electric crews will complete lights on the organizational display fence by the Electrical Metering Station depending on the weather. Marcia Doyle will retire in August and Kelly Pace has applied for the job. Open bids on sidewalks begin Wednesday at 2 p.m. We are under a boil water alert due to a water break at 158/Frank Scott Parkway. It was repaired today at 3:30 p.m. The number one cause for power outages in our region is squirrels.

Collector/Finance Officer-Shawn Kennedy explained the travel regulations according to the State of Illinois and her and Mayor Smith's trip to Springfield. Motion made by Alderman Notheisen and 2nd by Alderman Frederick to approve expenses for their trip. Motion passed unanimously with Alderman Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Row and Heller voting yea. The aldermen have received the amended budget and will approve at the next council meeting.

New officers for the WPD were discussed. Chief Douglas explained the training and testing of new officers. Discussion.

Special Events Liquor License will be for homecoming and church picnics and not someone in business. The current ordinance states \$5/day and will go to Ordinance Committee to increase costs for special events. American Water called with an increase called a QIP charge at 2.3% for water. Shawn is inquiring about the charge. The aldermen received a layout of the parking lot on Market Street for their review. The Downtown Beautification lease with Bill Hatley will come before the council Monday.

Community Relations Coordinator-Sarah Deutch stated Representative Paul Schimpf will speak at the luncheon April 20 and she needs to know who is attending. May 10 is Waterloo Optimists Week and they will sponsor 'Coffee With a Cop' at the Beacon. 'The Home Alone Program' will begin May 13 and information will be in the newsletter. The House of Neighborly Service wants to meet with the City with suggestions for the summer lunch program. Discussion. The Solar Eclipse Committee met tentatively and the program is scheduled for August 21 at the Fairgrounds and more plans are being made. Welcome Guide advertisement has been updated. April 27-29 is the Art Walk with the Downtown Merchants.

Chief of Police Mike Douglas-reported earlier.

City Attorney Dan Hayes-No report.

Mayor's Report- Mayor Smith-No report.

Committee Reports and Minute Approval

The following Committee Meeting Reports were presented by their Chairman and voted on:

- a. Downtown Beautification Cmte: Chair. Ald. Darter: 04-03-17; Motion Ald Thomas 2nd Ald. Trantham. Approved.
- b. Ordinance Comte. Chair. Heller: 04-03-17, Motion Ald. Notheisen 2nd Ald. Trantham. Approved
- c. Gas Comte: Chair. Ald. Notheisen: 04-03-17, Motion Ald. Thomas, 2nd Ald. Heller. Approved.

Alderman Darter reminded the Council of the Fish Fry at the VFW Good Friday

Alderman Thomas thanked Tim Birk for looking at the yard of a citizen.

Alderman Notheisen stated the Butterfly Program will have the first meeting at the Beacon May 11th at 7 p.m. and packets are available.

Alderman Hopkins wished everyone a Happy Easter weekend.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Hopkins. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:00 p.m.

Barbara Pace,
City Clerk