

WATERLOO UTILITY MEETING
Monday July 08, 2019
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Trantham & Jim Hopkins
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-
Subdivision & Zoning Administrator, Sarah Deutch-Community Relations
Coordinator, Dan Hayes-City Attorney.

Petitions by Citizens on Non-Agenda Items. None.

Nationwide Retirement Solutions presentation on available programs presented by Andrew Frederich. Discussion.

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday 06-10-19

Items of change and/or correction:

Subdivision & Zoning Administrator-Jim Nagel-change to: a. The ‘Country Club Hills preliminary plat’ will be submitted to the Planning Commission. c. A North Winds development is being considered. g. Nathan Krebel has signed off on the building permit for See More Inn.

Human Resource Coordinator-Jessi Rucks-change to: The FOP union dues will be \$48 per month.

Director of Public Works-Tim Birk- change to: a. The ‘Utility Coordination Meeting Projects’ from Monroe County Highway Dept Improvement Program are noted on p. 3 of the distributed notes. Discussion.

Comments-change to: Alderman Notheisen informed the Council there will be a Monarch Butterfly Presentation 05/14/19 @ City Hall.

Motion to approve corrected minutes-change to: Motion passed with majority voice vote.

Motion to approve the changes and corrections of the minutes made by Alderman Darter and seconded by Alderman Heller. Motion passed 7-1 with Alderman Notheisen voting nay.

Subdivision & Zoning Administrator-Jim Nagel

- a. Memo/plans distributed from Laurie Homes in North Winds Development. Discussion.
- b. Memo distributed regarding the 2019 IML Conference with form to be submitted with reservations.
- c. Building permit has been issued for HSS.
- d. Drawings for the former McDonalds property received on Friday
- e. Car wash has been sent to HMG and IDOT for review.
- f. Improvement plans for Country Club Hills are ready for approval.
- g. Proposed future retail center south of future proposed car wash was discussed.

Human Resource Coordinator-Jessica Rucks Absent.

Community Relations Coordinator-Sarah Duetch

- a. Signage for the public parking lot, the bike trail and historic sign for JV's ordered.
- b. Reservations being taken for self defense classes at city hall by the WPD July 22 and July 23. Must attend both classes from 6:00 p.m. to 8:30 p.m.
- c. Meeting with FOX 2 tomorrow to talk about locations for their weather cams in Waterloo.

Building Inspector/Code Administrator-Nathan Krebel

- a. Photos: house at 208 Magnolia has been demolished. Discussion.
- b. Video shown of East Fourth Street trailer park completely demolished and cleared. Discussion.
- c. New car wash; some changes made and still in review.
- d. Beautification program:
 - 1. Philomena & Ruth's: new windows in and they have submitted the mural application.
 - 2. Stratton Chiropractic: receipts for reimbursement have been submitted. They have a contract to paint the exterior of the building; however, it is not part of the reimbursement.
- 3. Wayne's One Stop – a meeting was held with the new owner and he was given the building permit requirements.
- 4. RP Lumber – has the green light to use materials recommended by the Planning Committee. Prints and ADA plans needed.
- 5. Advertised "Event Center" above Shorty's is being looked into regarding ADA, plumbing and other code issues. Discussion.

Collector/Finance Officer-Shawn Kennedy

- a. The exchange server is being replaced at city hall. The IT Committee and Alderman Darter met with Regis regarding cyber security issues and educating employees on email hacking. Cyber security seminar thru IMEA will be at City Hall on Wednesday, 10:00 a.m. to 11:00 a.m. Discussion.
- b. Payment Services Network will be moved to the Finance Committee.
- c. Dispatching with the county was discussed and Finance Committee will review.
- d. Fingerprinting-time keeping system is being discussed.
- e. Memo distributed from the Insurance Committee regarding 'Volunteer Participant Accident Coverage Program. Discussion.
- f. Approval of the Human Support Annual Contract for Downtown Cleaning was approved by aldermen and will be placed on the council agenda.

Chief of Police-Mike Douglas Absent.

Mayor's Report

- a. Mayor Smith and Shawn Kennedy met with Gary Kohler, Don Ehler, Greg Bender, the Dillenbergers's, Sibert's, Wetzels and Oerter's to discuss water line easements.

- b. Talked to Bob Hoffman regarding owner of property for new sidewalk from Norma Avenue to Waterloo Automotive. Waiting on Mike Kohler for owner information.

Director of Public Works-Tim Birk

- a. The fishing pier dam leak has stopped.
- b. Cameras are being added to the Yard Waste Site to apprehend illegal dumpers.
- c. Equipment bids for pickup truck for the sewer dept and dump truck for street dept will go out.
- d. New position in the Sewer Plant will open February, 2020. Discussion.
- e. Bid openings: Sewer line; 07-09-19, Overlay project; 07-25-19.
- f. AMI 2493 gas meters have been installed to date.
- g. Walking Trail lights on route 3 shown on overhead. Discussion. All of the aldermen approved.

City Attorney-Dan Hayes No report.

Committee Reports and Minutes Approval

- a. 06-24-19 JOINT Planning & Ordinance Cmte Mtg Mins. Motion Notheisen, 2nd Thomas. Passed.
- b. 07-01-19 Gas Cmte Mtg Mins. Motion Thomas, 2nd Heller. Passed.

Comments

Alderman Hopkins asked for comments regarding parade route: More candy needed to throw out. Safety discussed regarding passing out candy. Police department did a good job. Everything went well.

Alderman Heller and Alderman Buettner; food and beer sales went well.

Alderman Notheisen noted the loss of a couple police officers in last couple weeks. Reported lively discussion at the Gas Committee meeting.

Alderman Heller next week Finance Committee meeting 07/16/19. Economic Development Meeting 07/17/19.

Building Inspector-Krebel regarding the Stratton building; the contractor has a signed contract with FS.

Adjournment – Motion to adjourn was made by Alderman Buettner seconded by Alderman Notheisen. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

Barbara Pace,
City Clerk