

WATERLOO UTILITY MEETING
Monday September 09, 2019
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Trantham & Jim Hopkins
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision/Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Sarah Deutch-Community Relations Coordinator, Jeffery Prosis-Chief of Police, Dan Hayes-City Attorney.

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday 08-12-19
Motion to approve minutes made by Alderman Hopkins and seconded by Alderman Row.
Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.

Community Relations Coordinator-Sarah Duetch

- a. Volunteer signup sheet for volunteers for PumpkinFest was distributed.
- b. POW-MIA Monument dedication September 21 at 10 a. m.
- c. Flyers available for the PumpkinFest.
- d. September 16-20 is Constitution Week with a Proclamation program involving the DAR and SPPS 2nd graders.
- e. Signage for the Yard Waste site has been updated
- f. The new Kaskaskia Cahokia Trail booklets were distributed.

Human Resource Coordinator-Jessica Rucks.

- a. The Policy Manual will be reviewed on 9/16/19 and 10/7/19.
- b. Sewer Plant interviews will be held 9/17/19.
- c. Creating applications for lateral transfers for the Police Department.
- d. Working on flu shot clinic for employees.

Collector/Finance Officer-Shawn Kennedy

- a. Photos of the ‘Welcome to Waterloo’ sign were distributed. Discussion to clean up the sign.
- b. Finance Committee is working on PSN (Payment Service Network) and a contract has been sent in for review.
- c. The Dispatching Contract has been reviewed by the City attorney and sent to the county.
- d. E-pay with the on-line utility payment with VISA takes effect today.
- e. A solar company is interested in purchasing the old IMOS building. Discussion. The aldermen agreed not to approve the grant application.
- f. Check has been received from Monroe County Bicentennial Committee designated for the History Museum, Peterstown House and the Bellefontaine House. The Aldermen agreed to these designations.

Subdivision & Zoning Administrator-Jim Nagel

- a. Shown on overhead: Building constructed by residents living by the WHS interested in annexing to the city for utilities. Residents want to open a business; Coach's Corner (indoor batting). The building does not meet the building code. Discussion. The aldermen rejected this annexation request.
- b. Residents at 550 Oxnard Lane now have well water and want to annex to the city and were told they will have to pay for the water line. Discussion.
- c. Accessory structures build on properties will be governed by the size of the existing lot. Discussion.
- d. Metal roofing on accessory structures was discussed.

Building Inspector/Code Administrator-Nathan Krebel

- a. Distributed Building Inspector/Code Administrator Monthly Report.
- b. Prints received from Pie Hard are being reviewed.
- c. The City removed the non-compliance sidewalk at Peterstown House. Discussion.
- d. Prints received for Wayne's One Stop includes a gambling room. Discussion.
- e. Frederico's is closing Sunday and will move to Main Street to open soon.
- f. ADA repairs scheduled for city sidewalk on Magnolia Street.

Director of Public Works-Tim Birk

- a. Oiling Schedule distributed for September 10, 11 and 12 along with the IDOT work schedule.
- b. AMI update: 3212 gas meters installed with 888 left to go. Drilling for test wells for the water plant will begin this week. Discussion.
- c. The AMI water meter installation was thoroughly explained with diagrams, costs, time frames and installation procedures. Tim said the water meter installations will have a pilot program first. Discussion. The aldermen agreed.
- d. Sewer Plant interviews will be 09/17/17 from 5-8 p.m. Discussion.
- e. The agreement between the county and the city for the North Waterloo Trail, pedestrian crosswalks, Route 3 and Country Club Intersection will be on the agenda Monday.

Deputy Chief of Police-Jeff Prosis

- a. The Monroe County Drug Coalition Forum will be Wednesday, 09/25/19 at 7 p.m. with WPD participating.
- b. The Drug Take Back is scheduled for 10/26/19 at Schnucks and WalMart.
- c. 10/08/19 the Monroe County Health Department will go over what to do in an emergency / epidemic.
- d. Lateral transfers are moving forward.
- e. Dane Luke has been appointed as the new Assistant Chief of Police.

City Attorney-Dan Hayes No report.

Mayor's Report

- a. A Public Hearing will be set-up for 10/15/19 regarding marijuana use. Discussion.

Committee Reports and Minutes Approval

- a. 06-19-19 Insurance Cmte Mtg Mins. Motion Notheisen, 2nd Row. Passed.
- b. 06-26-19 Economic Development Cmte Mtg Mins. Motion Notheisen, 2nd Heller. Passed.
- c. 08-22-19 JOINT Finance & Police Cmte Mtg Mins Motion Darter, 2nd Hopkins. Passed.
- d. 09-05-19 Downtown Beautification Cmte Mtg Mins Motion Darter, 2nd Notheisen. Passed.

Miscellaneous

- a. IML Travel Expense Approval -
Motion made by Alderman Row and seconded by Alderman Hopkins to approve \$2,006.47 travel expenses to the IML Conference for Alderman Jim Trantham. Motion made by Alderman Thomas and seconded by Alderman Hopkins. Motion passed by unanimous voice vote.

Comments

Alderman Hopkins reminded everyone that Denny’s will donate 100% of their proceeds on Wednesday from 5-9 to the Nick Hopkins family. Alderman Hopkins said “Waterloo is fantastic and thank you.”

Adjournment – Motion to adjourn was made by Alderman Buettner seconded by Alderman Darter. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:50 p.m.

Barbara Pace, City Clerk