

**WATERLOO UTILITY MEETING**  
**Monday September 11, 2017**  
**6:00 p.m.**

Mayor – Tom Smith  
Deputy City Clerk – Tammy Kujawa  
Alderman Ward I Steve Notheisen & Russ Thomas  
Aldermen Ward II Jim Hopkins & Jim Trantham  
Alderman Ward III Stan Darter & Kyle Buettner  
Aldermen Ward IV Clyde Heller  
Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building  
Inspector, Tim Birk-Director of Public Works, Shawn Kennedy-Collector /  
Finance, Sarah Deutch-Community Relations Coordinator, Mike Douglas-Chief  
of Police, Dan Hayes-City Attorney

**Petitions by Citizens on Non-Agenda Items.** None

**Deputy City Clerk – Tamara Kujawa** - Utility Meeting Minutes dated Monday, August 14, 2017. Motion to approve minutes made by Alderman Heller and seconded by Alderman Darter. Motion passed with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.

**Subdivision & Zoning Administrator – Jim Nagel**

- a. Discussion on Comprehensive Plan led by Planning Commission Chairman, Nathan Rau regarding the Transportation Map. Items of discussion included: 1) additional collector and residential collector streets, 2) rerouting of State Hwy 156 through town, and 3) bypass frontage road. Briefly touched upon pedestrian / bike paths, and Lou Del.
- b. Updates on:
  1. Country Club Hills – infrastructure.
  2. Remlok – infrastructure.
  3. Two plats going to Planning Commission tonight.
  4. Ordinance Committee meeting on Wed. 13<sup>th</sup> at 3.
  5. Repaving of Huelsman Autobody being done by FS this week.
  6. Tequila's – waiting on fire suppression water meter.
  7. Commercial Building Permit change on fire suppression.

**Building Inspector/Code Administrator - Nathan Krebel** distributed his August monthly report.

- a. Imo's is done – discussed.
- b. A Chinese bakery will be taking the old Imo's location.
- c. Tequila's has been pushed back another week or two before moving. The fence also needs to be taken care of.
- d. Hopskeller needs a 250-gallon grease interceptor.
- e. Discussion on additional miscellaneous items.

**Director of Public Works - Tim Birk**

- a. The Waterloo Country Club has asked the city for water to fill their lake. Discussion. It was decided to have City Attorney Dan Hayes to draw up a permanent Pre-Annexation Agreement with the city supplying two months of water, for lake filling only, at the city rate of \$8.68 per 1,000 gallons with a hold harmless clause.
- b. The blinking red lights are gone.
- c. Update on the Vandebrook Pole Project.
- d. The 50<sup>th</sup> electric service was installed today – that was the total installed for last year.
- e. Update on the Lou Del Project.

**Collector/Finance Officer - Shawn Kennedy**

- a. The employee insurance meetings are Wed., 13<sup>th</sup> at 10 a.m. and Thurs., 14<sup>th</sup> at 2 p.m.
- b. Update on audit progress and financial statement.

**Community Relations – Sarah Deutch**

- a. PumpkinFest is Oct. 14<sup>th</sup> from 9-4.
- b. Southern Illinois Beer Trail Association members Tammy Rahn and Matt Schwizer have requested a BrewFest to be held in downtown Waterloo for one day in the Spring or Summer of 2018 with at least 16 members participating. All approved of the concept. The Special Event Permit Application and Liquor Licenses will follow.

**Chief of Police – Mike Douglas** passed around a handout on the problems with Special Event Permits and a discussion followed that included a reminder on the city’s alcohol ordinances.

**City Attorney – Dan Hayes** had no report.

**Mayor’s Report** – none.

**Committee Reports and Minute Approval**

- a. 07-17-17 Economic Development Committee. Motion Notheisen and 2<sup>nd</sup> Heller. Passed
- b. 08-16-17 Insurance Committee. Motion Darter and 2<sup>nd</sup> Notheisen. Passed
- c. 09-05-17 Water & Sewer Committee. Motion Buettner and 2<sup>nd</sup> Trantham. Passed

**Miscellaneous**

- a. **Consideration and Action on Resolution No. 17-22 approving the WHS Homecoming Parade and temporary street closures to be held on September 20, 2017 from 6-7 p.m.** Motion was made by Alderman Darter and seconded by Alderman Hopkins for approval of the foregoing with all aldermen voting yea.

**Alderman Buettner** stated he had a good time at the Stubborn German “StubbornFest”.

**Alderman Heller** stated the Sept. 23<sup>rd</sup> Sister Cities Trivia Night will be rescheduled due to a full calendar.

**Alderman Darter** stated they had a meeting with REGIS to discuss hours and cost. A future idea was to have remote work done based on the workstation and server.

**Alderman Notheisen** stated he was happy to be home from southern Florida in the wake of the hurricane.

**Alderman Hopkins** stated the Morrison-Talbott Library would be celebrating their 125<sup>th</sup> Anniversary on Sunday with both the Colonel Morrison Home and the Library being open for walk-throughs.

**Mayor Smith** stated the 1971 Grader in Public Works needs replacing.

**Adjournment** – Motion to adjourn was made by Alderman Thomas and seconded by Alderman Notheisen. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:35 p.m.

**Tamara Kujawa,  
Deputy City Clerk**