

WATERLOO UTILITY MEETING
Monday October 09, 2017
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

1. **Petitions by Citizens on Non-Agenda Items.** None
2. **City Clerk – Tamara Kujawa** – Utility Meeting Minutes dated Monday, September 11, 2017. Motion to approve minutes made by Alderman Trantham and seconded by Alderman Hopkins. Motion to approve minutes passed with Aldermen Trantham, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting yea.
3. **Water Plant Study – HMG.** Director of Public Works, Tim Birk introduced John Wieter, from HMG, speaker for the Water Plant Study. The agenda was distributed and details were explained. Mr. Wieter concluded with a question and answer session.
4. **Subdivision & Zoning Administrator-Jim Nagel**
Updates on:
 - a. Country Club Hills – infrastructure.
 - b. Remlok – infrastructure.
 - c. Remington Ridge – infrastructure.
 - d. Tequila's – closed due to water meter hook up in wrong location which is being repaired.
 - e. Drawing distributed of Susan Ward's property, Station Crossing, which will be going to the Planning & Ordinance Committee on Oct. 10th at 2 p.m. Discussion.
 - f. Planning Committee is taking one more month to go thru the Comprehensive Plan.
 - g. Meeting tomorrow with Dave Lennert from Groom Development regarding a property contract.
5. **Building Inspector/Code Administrator-Nathan Krebel** distributed his September monthly report.
 - a. Hopskeller to open this week.
 - b. The Wine Bar's grease inceptor has been inspected and city will pass city ordinance. Discussion.
 - c. Photos of 2 houses in poor condition before tenants move with pending inspections. Discussion.
6. **Director of Public Works – Tim Birk**
 - a. Kickoff for AMI scheduled for October 24. Equipment should arrive in January.
 - b. Census Bureau is sending official letter to us by Thursday with official census information.
 - c. Street Committee meeting to be set up to discuss next year's projects.

7. Collector/Finance Officer–Shawn Kennedy

- a. Currently the auditors are here.
- b. Insurance should have a quote by the end of October
- c. The Jones farm lease with J&J is up at the end of December. The insurance agent advised us to renew. Discussion.

8. Community Relations- Sarah Deutch

- a. PunpkinFest this Saturday.
- b. Witches and Warlocks October 19.
- c. Trunk or Treat October 31.
- d. The CGI videos are done and the Council viewed them on the overhead.
- e. Veterans Day November 9.
- f. Glow Parade November 25.
- g. Christmas Walk November 26 at City Hall.

9. Chief of Police- Mike Douglas

- a. One squad car is waiting to be processed.
- b. 2 men still progressing thru the academy.
- c. Police Committee Meeting Monday at 6 p.m.

10. City Attorney- Dan Hayes reported on the case coming before the Supreme Court ‘if you don’t join a union you don’t have to pay dues.’ Discussion.

11. Mayor’s Report- Mayor Smith

- a. The Park District wants the city to take reservations for the pavilions. Discussion. The Council agreed not to do this.
- b. Liquor licenses and video poker needs to be discussed by the Council.
- c. Special Events needs to be revisited and the blocking off of streets and alleys needs revising.
- d. Waterloo has won the Governor’s Hometown Awards for 1) House of Neighborly Services 2) East West Gateway.

12. Committee Reports and Minute Approval

- a. 09-13-17 Ordinance Committee Minutes. Motion Notheisen 2nd Buettner. Passed
- b. 09-14-17 Downtown Beautification Committee. Motion Notheisen 2nd Darter. Passed
- c. 09-25-17 Police Committee Minutes. Motion Thomas 2nd Buettner. Passed
- d. 10-02-17 Economic Development Committee Minutes. Not available.

13. Miscellaneous

- a. **Estimated Travel Expense Approval** for 1) ICSC conference in Carlinville, IL for Mayor Smith, Shawn Kennedy and Alderman Russ Thomas; and, 2) Travel Expense Approval for Springfield, IL to accept awards. Motion made by Alderman Notheisen and seconded by Alderman Thomas to approve both Travel Expenses which were unanimously approved.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:51 p.m.

Barbara Pace, City Clerk