

WATERLOO UTILITY MEETING
Monday, October 14, 2019
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins (Jim Trantham was absent.)
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision/Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Sarah Deutch-Community Relations Coordinator, Jeffery Prorise-Chief of Police, Dan Hayes-City Attorney.

Human Resource Coordinator-Jessica Rucks.

- a. Upcoming Events memo was distributed.
- b. Flu Shot Clinic will be 10/23/19 from 1-3 p.m. 2nd floor City Hall. Discussion.
- c. Benefits Fair at City Hall with insurance vendors 11/01/19 from 9-11 a.m.1-3 pm.
- d. IMRF at City Hall 11/12/19 to speak to upcoming retirees. Appointment needed.
- e. Apex Network Physical Therapy Bid for on-site job analysis is used to determine the essential function of each position. Discussion.

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Motion to approve Utility Meeting minutes dated Monday 09-09-19 made by Alderman Row and seconded by Alderman Heller. Item of change: Collector: item e to add ‘aldermen agreed not to approve the grant application.’ Motion to approve minutes with changed item passed unanimously with Aldermen Hopkins, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.

Community Relations Coordinator-Sarah Duetch

- a. PumpkinFest was a success with a larger-than-last-year crowd. Applause for Sarah. Shirts are available for \$10. Mayor Smith gave report on ‘sold out’ concessions. Discussion.
- b. The proposed Tourism Bureau Visitors Guide ad was distributed and approved.
- c. Veterans Day Program will be 11/12/19; 6:30 p.m. in the Gibault H.S gym.
- d. Trunk or Treat will be at the town square 10/31/19.
- e. Photo of Lifetime picnic tables was shown for possible purchase for city activities. Discussion.

Collector/Finance Officer-Shawn Kennedy

- a. Auditors arrived today and will be at City Hall thru Thursday.
- b. SM Properties Business District (Waterloo Commons/Schnuck’s Plaza) which was dissolved met with the Mayor and Shawn to request extension of the business district. Discussion.

Subdivision & Zoning Administrator-Jim Nagel

- a. Building Permits Issued YTD 09/30/19 were distributed.
- b. Working on an annexation petition with Valmeyer for our future Water Plant property.
- c. A meeting with Christian Martin with Clearway Communications regarding fiber optics. He wants to establish Commercial Fiber Optics in Waterloo. Discussion.
- d. Quail Ridge shown on the overhead with 2 cul-de-sacs back to back. Discussion. The Planning Committee will study this further.
- e. Country Club Hills, PH III is progressing on installing sanitary sewers and improvement plans.
- f. Eric Catallano wants to put in a tattoo parlor across from Frederico's on Main Street. A Special Use Permit is needed. The majority of the aldermen agreed not to issue a B-3 permit.
- g. A contract has been submitted to purchase the Town & Country building at 610 S Market with plans to renovate and open a market/deli. Plans were viewed on the overhead. Discussion.

Building Inspector/Code Administrator-Nathan Krebel

- a. Distributed Building Inspector/Code Administrator Monthly Report thru 09/30/19.
- b. Distributed a Commercial Update regarding Pie Hard, the old McDonalds building, and the new car wash. Discussion.
- c. Distributed a Beautification Committee update regarding Pie Hard and Waterloo Lumber. Discussion. A Beautification meeting will be 10/22/19 @ 3 pm.
- d. Problems with the street expansion joints were discussed.

Director of Public Works-Tim Birk

- a. 1,100 tons of rock salt will be purchased at \$69.79 per ton.
- b. AMI update: 4095 gas meters installed with 175 residential remaining and 95 commercial left to go.
- c. Received permit for the Walking Trail Lights from IDOT.
- d. Rooters Asphalt Contracting overlay is done and really looks good in Sterritt Run.
- e. October 1st the IMEA dispatched our power plant which ran for 3 hours in the afternoon and it went well.
- f. IEPA finished the inspection of the waste water treatment plant on April 30th and we received a letter stating it was properly operated and found to be in substantial compliance.
- g. Second Site Systems will start Pilot Program on November 1st.
- h. Met with the ICC and Waterloo Fire Department wherein they were told they can no longer go into buildings with natural gas. Propane gas only. The City will only control natural gas. ICC recommended 'on-call' natural gas guy to take truck home to get to location faster. Discussion.

Deputy Chief of Police-Jeff Prorise

- a. Police Cars (SUV) went from \$36,000 to \$45,000 this year plus extra equipment: \$2,000 for the camera and \$1,200 for radar units for which the WPD has the extra funds to cover costs. 2 vehicles will be purchased. Discussion.
- b. The St. Louis county officer who died will be laid out at Quernheim's.

City Attorney-Dan Hayes No report.

Mayor's Report

- a. All of the aldermen agreed to the City paying for the paint for the Stubborn German mural.
- b. No parking signs will be put up in the alley behind Frederico's.
- c. Speed signs will be put up on Kolmer Avenue.
- d. The cannabis meeting will be Tuesday, 10/15/19 at 7:15 pm in the Council Chambers at City Hall. The Fact Sheet was distributed. Discussion.

Committee Reports and Minutes Approval

- a. 09-16-19 Personnel Relations Cmte Mtg Mins. Motion Darter, 2nd Buettner. Passed.
- b. 10-07-19 Gas Cmte Mtg Mins. Motion Darter, 2nd Heller. Passed.
- c. 10-07-19 JOINT Finance & Police Cmte Mtg Mins. Motion Darter, 2nd Hopkins, Passed.

Comments

Alderman Hopkins asked that the Street Committee look into the blind spot at Third & Moore when pulling out north and south.

Alderman Notheisen stated gas prices have not changed since his last reporting.

Adjournment – Motion to adjourn was made by Alderman Darter seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

Barbara Pace,
City Clerk