WATERLOO UTILITY MEETING

Monday, November 08, 2021 6:00 p.m.

Mayor – Tom Smith

Alderman Ward I Steve Notheisen & Matt Buettner

Aldermen Ward II Jim Trantham & Jim Hopkins

Aldermen Ward III Stan Darter & Kyle Buettner

Aldermen Ward IV Clyde Heller & Russ Row

Shawn Kennedy – Collector / Finance, Tim Birk – Director of Public Works,

Jeffrey Prosise – Chief of Police, Sarah Deutch – Community Relations, Nathan

Krebel – Subdivision and Zoning Administrator, Dan Hayes – City Attorney, Brad

Yearian – City Building Inspector.

Petitions by Citizens on Non-Agenda Items.

Mr. Jim Duckwitz spoke about the Debonis property. He wanted to be sure that the City protected all the work that was done on the retention basin. The Zoning Administrator stated that the retention basin should be sufficient for any future development.

City Clerk – Mechelle Childers

Approval of City Council Meeting Minutes dated October 11, 2021. Motion to approve the Utility Minutes dated October 11, 2021 was made by Alderman Heller and seconded by Alderman Darter.

Items for Correction:

Director of Public Works – Tim Birk; Item a change "<u>The cost of the extension</u> would be \$1.5 million" to "<u>The cost of the extension would be approximately \$1.7 million</u>".

Motion passed unanimously to approve the Utility Minutes dated October 11, 2021 as amended with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting 'yea'.

Subdivision & Zoning Administrator – Nathan Krebel

- **a.** Monthly Report The October monthly zoning report was distributed.
- **b.** Remlok Phase 4 Remlok Phase 4 will include the extension of Benjamin Lane which will end in a cul-de-sac. The development will be for 10 lots.
- **c.** Silvercreek Crossing Mr. Wayne Hank is looking to recertify his R-3 improvement plans. He does not have a timeframe for development but wants to have infrastructure costs.
- **d.** Remlok-Feldmeier Sanitary Sewer Project has been completed.
- **e.** Country Club Hills-Remington Sanitary Sewer Chris Jones is ready to work on the next phase of his development, but Derrick Huebner is not ready for his next phase. Talks will continue this week to reach an agreement between both subdivision owners to construct one lift station rather than constructing two lift stations.
- **f.** Recovery Residence The Special Use Permit approval letter was distributed.

- **g.** Planning Commission The Planning Commission meets this evening on extending the Special Use Permit for Alan Brand on Lot 2, which is located in the Remlok Business Park. The SUP will also be heard at the Zoning Board of Appeals and the City Council.
- **h.** Zoning Board of Appeals The Zoning Board of Appeals will meet 11-18-2021 on four issues:
 - An accessory shed variance.
 - SUP for a freestanding electronic message sign at the Fairgrounds.
 - SUP extension for Alan Brand.
 - Extending a business sign past the two-foot maximum from a building.
- **i.** Daycare on Bradford After talking to the owners, the potential occupancy violation issue will be resolved on its own.
- **j.** Scooters Coffee Should receive a preliminary building application soon.

City Building Inspector – Brad Yearian

- **a.** Monthly Report The September monthly report was distributed.
- **b.** Code Violations A code violation was sent to a residence on West Mill, which had numerous toilets, an old tub and a water heater in the back yard. The resident has removed the items. Another violation was on Koenigsmark for an inoperable vehicle and tall grass. It too has been resolved.
- **c.** Monroe County Storage Several lights were burnt out at the storage facility. The owner was called and she stated she would have the lighting fixed.
- **d.** Commercial Properties Working on having some of the commercial properties cleaned up. Town and Country has an old mower and a trailer with a flat tire, Iron Crafters have items around their building making it difficult for parking and Dollar General has an unkept area on the side of their building.

Human Resource Coordinator – Jessica Rucks

No Report - Absent.

Community Relations Coordinator – Sarah Deutch

- **a.** Candy Wrapping We will be wrapping candy bars for Santa's Float on Wednesday, November 17, 2021. Volunteers are welcome.
- **b.** Christmas Walk/Glow Parade Both of these events will take place on the weekend following Thanksgiving. We will have the Santa entry in the Glow Parade. Volunteers to walk along the float to hand out candy are welcomed.
- **c.** City Hall Open House Typically we hold an Open House at City Hall during the Christmas Walk, however, few people attend this event. The Aldermen agreed to eliminate the open house.
- **d.** 2022 Visitor's Guide Need to decide if we want an ad in the 2022 Visitor's Guide. The number of printed copies is 80,000 and there will be a digital campaign. Events for 2022 will be listed and modified as needed. All aldermen agreed with renewing our yearly participation.
- **e.** Leaf Pickup Life Church X will again be performing the "Extreme Leaf Project" on December 10 and 11, 2021.
- **f.** Share the Fest The Lion's Club will be hosting "Share the Fest" on Thanksgiving Day.
- g. Explore Waterloo Santa will have a new cottage this year. The ribbon cutting is November 24.
- **h.** Good Neighbor Award Bill and Norma Reheis have been nominated for the Good Neighbor Award for all the work they have done at the History Museum. All Aldermen agreed to the nomination.

- i. Synthetic Ice Rink The Startup Group would like to put up a synthetic ice rink. They are also looking at the City of Columbia as Columbia is offering a grant to assist with the event. The Mayor requested that the Economic Development Committee consider this event and the potential of a Tourism/Marketing grant.
- **j.** Veterans Day The Veterans Day program will be at Gibault on November 10, 2021, and the Laying of the Wreath at Lakeview Park on November 11, 2021.

Collector/Finance Officer - Shawn Kennedy

- **a.** Insurance Renewal Update IMLRMA and Strategic Risk Management presented their programs to the Insurance Committee. The Insurance Committee decided to continue with IMLRMA as their deductible was less than Strategic Risk Management. We are also requesting a quote to increase our Cyber Liability Insurance.
- **b.** Multi-Factor Authentication (MFA) Need to supply the number of users to Rejis to get a cost estimate for this service.
- c. Tax Levy The 2021 tax levy breakdown was distributed. The proposal is for a 3.36% increase, therefore, no truth in taxation hearing will be required. The actual tax rate, however, will be a decrease from the prior year due to new construction and assessed valuations. Alderman Notheisen questioned the need to increase the Corporate Tax Levy if the General Fund was sufficient.
- **d.** Census Report The official population of the City of Waterloo is 11,013. We might consider another census count in 2024 due to the number of new housing developments.
- **e.** Video Gaming Funds A report regarding the Video Gaming Account was distributed indicating the dollars currently in the fund and the breakdown of disbursements as of October 31, 2021. Some expenditures still need to be paid. Suggestions are welcome for future spending.
- **f.** Christmas Street Lighting Extending the lights down Mill Street to the Car Wash. The lights are currently on order.
- **g.** Murals Need to start planning for next year's mural project.
- **h.** Illinois House Bill 3136 This bill caps the annual fee which can be charged on video gaming terminals to \$250. Before this bill, municipalities could only charge up to \$25 annually per terminal. We have 88 terminals in Waterloo. This will go to the Ordinance Committee for follow-up.
- i. New Employee Robin Hanner who will be replacing Susie Stanglein started today.

Director of Public Works - Tim Birk.

- **a.** Rogers Street Jurisdiction The City will be taking jurisdiction of Rogers Street from Hamacher Road to the traffic bridge. Although the County will be responsible for the vehicle bridge, the City will be responsible for maintaining the adjoining walking path bridge. The agreement will be on the agenda for the next City Council Meeting.
- **b.** Rogers Street Extension Future transportation plans have Rogers Street extending north until a 90-degree turn would reconnect the road with County Club Lane. There is a house located in the proposed extension area, and the homeowner is stating the house is for sale. We will need to make a decision if we want to purchase the home.
- **c.** Symmetry Billing Symmetry is making changes to the way we will be charged for gas. Presently we pay what the price was on the last Thursday of the month and that price was good for the entire next month. Now, if we exceed our daily usage, any overage will be charged at the current price per mmBTU.

- **d.** Mascoutah, Illinois Assistance We received a thank you letter from the City of Mascoutah for the line crew that was sent to assist with their October 25, 2021 storm cleanup.
- **e.** Christmas Lights The Christmas Lights will be going up soon.
- **f.** North Substation A video was shown of a bird flying into the North Substation causing a disturbance/blink in the electrical service.

Chief of Police - Jeff Prosise

- **a.** Extra Patrols There have been requests to perform extra patrols in particular subdivisions. With most of these, we have not seen any action but will continue to rotate through the areas.
- **b.** Sexual Anti-Harassment Training Crossing guards will be attending sexual anti-harassment training on November 09, 2021.
- **c.** Crossing Guards We are currently fully staffed.
- **d.** License Plate Readers Originally we had 4 cameras, two cameras on the north end of town and two cameras south of town. We took one of the south cameras and added it to the north camera location near Dobbs. This allowed each camera to focus on one lane of traffic, and the readings improved. We would like to purchase another camera for the northbound side of Illinois Route 3 to improve the plate readings and allow for each camera to focus on one lane of traffic.
- e. Triple R Bar As of our last meeting, no tickets have been issued.

City Attorney - Dan Hayes

No Report.

Mayor's Report

A reminder that the Veterans Day program will be at Gibault on November 10, 2021, and the Laying of the Wreath at Lakeview Park on November 11, 2021.

Committee Reports and Minutes Approval

- a. 06-07-21 Gas Cmte Meeting Minutes. Darter-1st, Row-2nd. Passed.
- **b.** 10-18-21 Personnel Relations Cmte Meeting Minutes. Kyle Buettner-1st, Heller-2nd. Passed.
- c. 11-04-21 Insurance Cmte Meeting Minutes. Notheisen -1st, Hopkins-2nd. Passed.

Comments

Alderman Notheisen commented that it has been several meetings ago where it was mentioned to have a Finance Committee meeting to discuss excess funds. The Mayor stated it was in progress. **Alderman Hopkins** mentioned that the man who shot Officer Nick Hopkins will be sentenced tomorrow.

Alderman Darter thanked the Mayor for attending the 75th Anniversary party for the VFW Post.

Adjournment – Motion to adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:19 p.m.

Mechelle Childers, City Clerk