

WATERLOO UTILITY MEETING
Monday November 26, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Sarah Deutch-Community Relations Coordinator, Jessica Rucks-Human Resource Coordinator, Mike Douglas-Chief of Police, Dan Hayes-City Attorney, Keith Brinkmann-Auditor

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday 10-08-18.

Items of correction

Building Inspector/Code Administrator-Nathan Krebel: c. change to: The former JD's repair building will be a custard shop.

Deputy Chief of Police-Jeff Prosize: c. change to: Eliminate item c; Mayor explained what happened while Tim Birk was gone.

Motion to approve the corrected minutes made by Alderman Darter and seconded by Alderman Heller.
Motion passed with unanimous voice vote.

Collector/Finance Officer–Shawn Kennedy

- a. Audit discussion with Keith Brinkmann.
- b. The electric rate was discussed and all the aldermen agreed to a ½ cent reduction in the base rate.
- c. Shawn distributed the Tax Levy and she explained the proposed 2018 levy which is an increase of \$54,275 at 4.2%. Shawn said this means there is no truth in taxation hearing required. Discussion.
- d. Collections and collection difficulties were discussed. The Aldermen agreed with Shawn's procedures.

Subdivision & Zoning Administrator-Jim Nagel

- a. Jim distributed the 'Draft IML Model Master Pole Attachment Agreement.' The ordinance was explained with a discussion and explanation by attorney Dan Hayes. All the Aldermen agreed to the ordinance.
- b. The Zoning Board of Appeals approved the Wittenauer zoning on Route 3 and Gall Road.
- c. Halleran Construction will buy 60 acres at Quail Ridge.
- d. A day care center at Remlok Professional Park was approved by the Zoning Board.
- e. The Sts Peter & Paul property at Hamacher & Rogers has been purchased. Discussion.
- f. JP was issued a demolition permit of the old Republic Times Building purchased by Fitzgibbons & Obernagel.

Building Inspector/Code Administrator- Nathan Krebel Report

- a. The property at 1213 Stockel Lane was viewed on the overhead. Now waiting for court date.
- b. Building Inspector/Code Administrator Monthly Report was distributed.
- c. A request for a training center constructed out of shipping containers at the new fire house was discussed.
- d. Ordinance 1768 Chapter 38 Utility Systems was distributed. Discussion. All the Aldermen agreed to the changes.
- e. The ‘Temporary Business Sign Application’ was distributed in addition to 40-4-15 Signs ‘Needing a Permit and Code 2012.’ Nathan explained the ordinance and businesses will now have to submit a Permit Application to the City. Discussion. The Aldermen agreed to the revisions for display of temporary signs in the city.
- f. Charter Communications Ordinance No. 1770 approving a franchise agreement was explained by attorney Dan Hayes. Discussion. The Aldermen agreed with the ordinance.
- g. The ‘Additions, Insertions, Deletions and Changes With Respect to the International Building Code’ and photos of current materials being used by businesses, was distributed. Nathan explained the code. Discussion. The ordinance presented will be put in effect.

Director of Public Works – Tim Birk

- a. Tim distributed ‘Gridstream RF Endpoint Information’ explaining water leaks and he explained the information stating ‘it does work’ followed by a question and answer session.
- b. AMI report; all but 2 electric meters are done with 4853 in, 662 gas meters in, 96 water meters in. Work sites were displayed on the overhead.
- c. The City Snow Removal Policy is working.
- d. Salt prices are up \$20 a ton.
- e. The handicapped spaces at Ahne’s and Shorty’s have been painted.
- f. The old water plant, which is being torn down, was shown on the overhead and explained.
- g. West Lakes asphalt is being worked on.
- h. Meetings will be held with the people we need to get easements (60) from for the new water plant. In October we met with Valmeyer who was excited about the new water plant. The Alderman agreed to a contract in January 2019.

Community Relations- Sarah Deutch

- a. The Santa Float was shown on the overhead. Sarah is working with Sister Cities and the Chamber of Commerce. This year candy bars with golden redeemable tickets will be passed out.
- b. The Christmas Walk went well with 75 people visiting City Hall. The Small Business Program with city retailers went well Saturday with sales doubled from last year.
- c. City Christmas Tree Lighting will be this Thursday at 6:30 p.m.
- d. The Economic Development Committee agreed the Banners Program will be for 2 years with the new designs shown on the overhead. Discussion.
- e. The Chamber and SAFB ad books will have new ads.

Human Resource Coordinator-Jessica Rucks

- a. Insurance Committee Meeting report. Negotiations are in process and will be presented for approval of 1) Renewal of Dental, Life/AD&D, and Dependent Life with Delta Dental; 2) Renewal of Group Health Insurance Coverage with Blue Cross Blue Shield of Illinois; and, 3) Renewal of HRA Services with BPC.
- b. Thursday, December 13th there will be an open meeting for all employees.

Chief of Police- Mike Douglas

- a. Ford has shut off purchases of the 2019 cars; however, we can put our name on the list for future cars if we want. There is a bump in prices but we can put 2 in reserve. All of the Aldermen agreed to this.
- b. The last 6 cars have been SUV's.
- c. Columbia will visit here in the next few weeks to observe the Waterloo schools.
- d. People have been sent for training on heroin products.

City Attorney- Dan Hayes- No report.

Committee Reports and Minute Approval

- a. 11-05-18 Downtown Beautification Cmte Mtg Mins. Motion Notheisen, 2nd Darter. Passed.
- b. 11-05-18 JOINT Electric & Finance Cmte Mtg Mins. Motion Darter, 2nd Trantham. Passed.
- c. 11-19-18 Ordinance Cmte Mtg Mins. Motion Darter, 2nd Hopkins. Passed.
- d. 10-04-18 Insurance Cmte Mtg Mins. Motion Notheisen, 2nd Heller. Passed.
- e. 10-11-10 Insurance Cmte Mtg Mins. Motion Darter, 2nd Hopkins. Passed.

Comments.

Alderman Darter stated at the Park Meeting a request was made for more bags and receptacles to pick up and dispose of dog waste. Discussion.

The asphalt is dangerously sinking at the corner of Denny's parking lot. The City will look into this.

Alderman Heller stated there are complaints regarding the non-marked turn signs into Bootsie's. Discussion. The City will look into this.

Alderman Notheisen stated natural gas prices are at \$4.60 and probably will stay for Dec., Jan. and Feb. Also, one week from tomorrow the Garden Club will meet at City Hall at 6:30 p.m.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Hopkins. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 9:11 p.m.

Barbara Pace,
City Clerk